



CITY OF ANNANDALE COUNCIL MEETING AGENDA

Meeting #5
Regular Meeting
City Council Chambers

April 10, 2023
6:30 P.M.

Mayor: Shelly Jonas
Councilmember's: Matthew Wuollet
Corey Czycalla
Tina Honsey
JT Grundy

For those who would like to view or listen to the public meeting, there are two options:

Online: <https://us02web.zoom.us/j/89115422149?pwd=NEwvc24rYU5kMnZqbXBhZXBIVEMxZz09>

Or Telephone: 929-205-6099

Webinar ID: 891 1542 2149

Passcode: 534314

1. CALL TO ORDER/ROLL CALL/ADOPT AGENDA
2. APPROVAL OF MINUTES
3. VISITOR'S
 - A. Farmer's Market
4. PUBLIC HEARING
5. OPEN FORUM
6. CONSENT AGENDA
 - A. Approve Auditing Claims
 - B. Approve Departments Reports
 - C. Approve Employment Anniversaries
 - D. Approve Amended Development Agreement- Willows of Annandale
 - E. Approve Purchase Agreement with BJB Holdings, LLC
 - F. Approve Resolution Accepting Donations
 - G. Approve Resolution Approving Variance
 - H. Approve Special Event- GRRL Petting Zoo
 - I. Approve Resignation of Reserve Officer- Naber
 - J. Approve Tactical Training Instructor Position
 - K. Approve Transfer of Funds- 12/31/2022
 - L. Approve Pay Estimates- City Hall Project, Lake John Utility Extension
7. REMOVED CONSENT ITEMS

8. UNFINISHED BUSINESS- NONE

9. NEW BUSINESS

- A. [Consider No Mow May](#)
- B. [Review Community Garden Concept](#)
- C. [Consider Sale of Land in Business Park](#)
- D. [Consider MnDot Temporary Easements](#)

10. MAYOR/COUNCIL REPORTS

11. ADJOURNMENT

MINUTES
ANNANDALE CITY COUNCIL
March 13, 2023

CALL TO ORDER/ROLL CALL: The City Council of Annandale, Minnesota met for a regular meeting on March 13, 2023 at 6:30 p.m. at the City Hall Council Chambers. Mayor Jonas called the meeting to order at 6:30 p.m.

City Council Present: Jonas, Wuollet, Honsey, Grundy. City Council members absent: Czycalla (listened virtually). Also, present were Administrator Hinnenkamp, Police Chief Standafer, Fire Chief Townsend, Community Development Director Thunander, Steve Grundy, Financial Advisor Shannon Sweeney, City Engineers Jared Voge and Nick Peterson, members of the public and the Annandale Advocate.

SET AGENDA: The following items were added to the agenda: New Business E- Hemlock Improvements, New Business D- Resolution on Housing Legislation, New Business G- Amending Personnel Policy. A motion was made by Wuollet and seconded by Honsey to approve the agenda as amended. The motion carried unanimously.

All motions are approved unanimously unless otherwise noted.

MINUTES: A motion was made by Honsey and seconded by Grundy to approve the minutes from January 31, 2023 and February 13, 2023

VISITORS:

Brian Krebsbach with the Thayer- Brian requested the Council consider allowing the Thayer to host music between 6pm and 9pm Friday's and Saturdays from May 19th to September 9th. Staff suggested the Council discuss the types of bands allowed. The council suggested that bands are kept to an appropriate ambience level for individuals eating. A motion was made by Wuollet and seconded by Honsey to allow music as requested.

DEPARTMENT REPORTS:

Chief Townsend- Chief updated the Council on the recent fire and the status of new hires within the department.

PUBLIC HEARINGS: None

OPEN FORUM: None

CONSENT AGENDA:

A motion was made by Honsey and seconded by Grundy, to approve the Consent Agenda as presented.

- A. Approve Auditing Claims
- B. Approve Departments Reports
- C. Approve DT Beautification Grant- State Farm
- D. Approve Resolution 23-12 Accepting Donations
- E. Approve Resolution 23-13 Authorizing Submittal of Grant Application
- F. Approve Revised Development Agreement- Preserve at Lake John
- G. Approve Resignation of Eldred

- H. Approve Assessment Agreement- Rachel Development
- I. Approve Summer Internship
- J. Approve Request to Post Sergeant Position
- K. Approve Quote for Installation of Glass at City Hall

REMOVED CONSENT ITEMS: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

Resolution 23-14 Providing the Issuance and Sale of GO Bonds, Series 2023A- Shannon Sweeney presented the bids from the public sale. A motion was made by Grundy and seconded by Wuollet to approve Resolution 23-14 Providing for the Issuance and Sale of GO Bonds, Series 2023A. ROLL CALL: Ayes: Honsey, Wuollet, Grundy, Jonas. Nays: None. Absent: Czycalla. Abstain: None. Resolution 23-14 adopted on a 4-aye, 0-nay, 1-absent, 0-abstain vote.

License Agreement for 10,000 Lakes Recreation for a Paddleboard Kiosk at Municipal Park- Council reviewed the proposed License. Hinnenkamp informed the Council staff was proposing a flat fee of \$250 and the removal of the reimbursement of Attorney fees from the agreement. A motion was made by Wuollet and seconded by Honsey to approve the License Agreement as amended. The motion was approved on a 3-0-1 vote with Grundy abstaining.

Ordinance 402 Amending Zoning Regulations- Hinnenkamp presented the proposed Ordinance Amendment to limit the sale of THC products to the C-2 zoning district. After reviewing the recommendation from the Planning Commission, A motion was made by Wuollet and seconded by Honsey to approve the Ordinance as presented.

Resolution 23-15 Approving Plans and Authorizing the Advertisement of Bids- City Engineer Jared Voge presented a schedule for the Hemlock Intersection Improvements. The Resolution presented for Council consideration would be contingent on MnDot approval of the project. A motion was made by Wuollet and seconded by Grundy to Adopt Resolution Approving Plans and Ordering Advertisement of Bids contingent on MnDot Approval. ROLL CALL: Ayes: Honsey, Wuollet, Grundy, Jonas. Nays: None. Absent: Czycalla. Abstain: None. Resolution 23-15 adopted on a 4-aye, 0-nay, 1-absent, 0-abstain vote.

Resolution 23-16 Supporting Housing and Local Decision-Making Authority- The League of MN Cities is recommending approval of the attached resolution to support the local decision-making authority related to planning and zoning items. A motion was made by Grundy and seconded by Honsey to Adopt Resolution Supporting Housing and Local Decision-Making Authority. ROLL CALL: Ayes: Honsey, Wuollet, Grundy, Jonas. Nays: None. Absent: Czycalla. Abstain: None. Resolution 23-15 adopted on a 4-aye, 0-nay, 1-absent, 0-abstain vote.

Amendment to the City's Personnel Policy to add Juneteenth as an Official Holiday- Hinnenkamp informed Council the state passed legislation to include Juneteenth as an official holiday. The City will not be able to conduct business on June 19th of each year. A motion was made by Grundy and seconded by Honsey to amend the City's Personnel Policy effective immediately to allow Juneteenth as a Holiday.

Review Proposal for Sale of Land in Business Park- Hinnenkamp requested the Council close the meeting pursuant to Mn Statute 13D to discuss the sale of land. Mayor Jonas closed the meeting

at 7:20pm. Council member Czycalla participated in the discussion virtually during the closed meeting. Mayor Jonas reopened the meeting at 7:40pm. A motion was made by Wuollet and seconded by Honsey to negotiate a purchase agreement for the sale of land on Business Boulevard in the Business Park with the parameters provided in the closed discussion.

MAYOR/COUNCIL REPORTS:

Chief Standafer- Updated the Council on the plan for street dances this summer.

ADJOURNMENT:

Moved by Grundy and seconded by Honsey to adjourn. The meeting was adjourned at 7:43pm.

Shelly Jonas, Mayor

ATTEST:

Kelly Hinnenkamp, City Administrator

ANNANDALE FARMERS MARKET 2023



HELLO!

We are Corry, Marnie, Amy, and Patti

We represent AFM Board,
Vendors, and Discover
Downtown/ACT Team.

Curious?

Read more about our team and
the history of the market online

www.annandalefarmersmarket.com





Vision:

“To be an environment that fosters community building and connection; where everyone is welcome to share and find local products that will promote healthy lifestyles, while centering the unique and historic downtown Annandale district .”

OUR MISSION IS TO:

- Unite and support local farmers, growers, and producers.
- Provide a centrally located, affordable venue in downtown Annandale.
- Educate community about the benefits of buying fresh, locally grown and produced goods.



**Annandale
Farmers Market**
City Hall Square
Saturdays 8 - Noon
June - Oct.



IT'S THE PEOPLE

Founded in 2008 with three vendors.

In 2022 we had our busiest season ever with 31 total vendors.



500 people

Attending market each week



550 children

Active in Power of Produce (PoP)



11 volunteers

Supporting the market



Many partners

Donating resources to operate



\$108,000

Total economic activity
that took place last season
at the market.



GOOD BUSINESS FOR ANNANDALE:



ALL ARE WELCOME

SNAP/EBT

Farmers markets rely on EBT machines to accept SNAP benefits. Last year we purchased an EBT machine.

Market Bucks

Partnership with non-profit Hunger Solutions. SNAP participants receive \$1 in free market bucks and \$1 in free Produce Market Bucks.

PoP Program

Each week, children ages 1-18 are eligible to receive \$4 in tokens to purchase fruits and vegetables from our market.



A community that
celebrates together





GOALS FOR 2023

Secure enough **funds** to **continue** AFM's Power of Produce Program.

Bimonthly free **entertainment**.

Maintain and grow **quality vendors**.

Update systems.

A SUSTAINABLE PARTNERSHIP

Safety

Continue to support the use of City Hall Square parking area.

Provide barriers/cones, parking reminders.

Utilities

Provide power to the market via city outlets.

Waste Management

Continue to provide trash can.

Open city hall restrooms for market use.

A stone marker with the text "ANNANDALE FOUNDED 1888" is shown. The stone is light-colored and has a rough texture. The text is carved into the stone. A bright green diagonal bar is overlaid on the stone. The background of the slide is a dark, textured image of foliage.

ANNANDALE
FOUNDED
1888

THANK YOU!

Questions?

You can find us on at:

- @annandalefarmersmarket
- annandalefarmersmarketmn@gmail.com

EST.

2008





City Council Agenda

April 10, 2023

Agenda Section: Consent

Agenda No. 6A

Report From: Kelly Hinnenkamp, Admin

Agenda Item: Auditing Claims

Core Strategy:

- | | |
|--|--|
| <input type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Provide Proactive Leadership |
| <input checked="" type="checkbox"/> Increase Operational Effectiveness | <input type="checkbox"/> Ensure Safe/Well Kept Community |
| <input type="checkbox"/> Enhance Local Business Environment | <input checked="" type="checkbox"/> Other: Compliance |
| <input type="checkbox"/> Develop/Manage Strong Parks/Trails | |
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Background

Attached is a copy of the Auditing Claims presented for approval for all claims paid or to be paid since the prior Council meeting.

Recommended Action

Approve Auditing Claims

Attachments:

Auditing Claims

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL Account = "001"-699"

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|-------------------------------------|---------------------------|----------------|----------------------------|--------------|--------------------|-------------|------------|--------|
| A T & T MOBILITY | | | | | | | | |
| 5199 | A T & T MOBILITY | 287314070103 | CITY CELL PHONE | 02/25/2023 | 44.69 | 44.69 | 03/22/2023 | |
| 5199 | A T & T MOBILITY | 287314070103 | AIR CARDS | 02/25/2023 | 152.92 | 152.92 | 03/22/2023 | |
| 5199 | A T & T MOBILITY | 287314070103 | FD IPAD | 02/25/2023 | 37.18 | 37.18 | 03/22/2023 | |
| 5199 | A T & T MOBILITY | 287314070103 | PD CELL PHONE | 02/25/2023 | 134.07 | 134.07 | 03/22/2023 | |
| 5199 | A T & T MOBILITY | 287314070103 | WW CELL PHONE | 02/25/2023 | 86.01 | 86.01 | 03/22/2023 | |
| 5199 | A T & T MOBILITY | 287314070103 | WATER CELL PHONE | 02/25/2023 | 86.01 | 86.01 | 03/22/2023 | |
| 5199 | A T & T MOBILITY | 287314070103 | PW CELL PHONE | 02/25/2023 | 88.61 | 88.61 | 03/22/2023 | |
| Total A T & T MOBILITY: | | | | | 629.49 | 629.49 | | |
| ANNANDALE PARTS SUPPLY | | | | | | | | |
| 192 | ANNANDALE PARTS SUPPLY | 127302742 | MOTOR FUELS | 03/04/2023 | 58.36 | 58.36 | 03/22/2023 | |
| Total ANNANDALE PARTS SUPPLY: | | | | | 58.36 | 58.36 | | |
| ANNANDALE-MAPLE LAKE | | | | | | | | |
| 230 | ANNANDALE-MAPLE LAKE | FEB23WWTP | FEB FLOW | 03/17/2023 | 43,428.00 | 43,428.00 | 03/22/2023 | |
| Total ANNANDALE-MAPLE LAKE: | | | | | 43,428.00 | 43,428.00 | | |
| ARAMARK UNIFORM SERVICES | | | | | | | | |
| 286 | ARAMARK UNIFORM SERVICES | 2530116775 | PW UNIFORMS | 03/09/2023 | 49.49 | 49.49 | 03/22/2023 | |
| 286 | ARAMARK UNIFORM SERVICES | 2530119363 | SEWER UNIFORMS | 03/16/2023 | 49.49 | 49.49 | 03/22/2023 | |
| Total ARAMARK UNIFORM SERVICES: | | | | | 98.98 | 98.98 | | |
| BADGER METER, INC. | | | | | | | | |
| 380 | BADGER METER, INC. | 80122392 | BEACON HOSTING SERVICE- S | 03/29/2023 | 46.56 | .00 | | |
| 380 | BADGER METER, INC. | 80122392 | BEACON HOSTING SERVICE- W | 03/29/2023 | 46.56 | .00 | | |
| 380 | BADGER METER, INC. | 80122392 | BEACON HOSTING SERVICE- S | 03/29/2023 | 150.00 | .00 | | |
| 380 | BADGER METER, INC. | 80122392 | BEACON HOSTING SERVICE- W | 03/29/2023 | 150.00 | .00 | | |
| Total BADGER METER, INC.: | | | | | 393.12 | .00 | | |
| BLUE CROSS BLUE SHIELD OF MN | | | | | | | | |
| 5318 | BLUE CROSS BLUE SHIELD OF | 230331167225 | INSURANCE | 03/13/2023 | 65.22 | 65.22 | 04/06/2023 | |
| Total BLUE CROSS BLUE SHIELD OF MN: | | | | | 65.22 | 65.22 | | |
| BOLTON & MENK, INC | | | | | | | | |
| 463 | BOLTON & MENK, INC | 308786 | 2020 IMP PROJECT- PFA LOAN | 03/20/2023 | 500.50 | 500.50 | 03/31/2023 | |
| 463 | BOLTON & MENK, INC | 308787 | GENERAL | 03/20/2023 | 188.00 | 188.00 | 03/31/2023 | |
| 463 | BOLTON & MENK, INC | 308788 | DNR GRANT | 03/20/2023 | 1,423.00 | 1,423.00 | 03/31/2023 | |
| 463 | BOLTON & MENK, INC | 308789 | LAKE JOHN PLAT REVIEW | 03/20/2023 | 3,631.50 | 3,631.50 | 03/31/2023 | |
| 463 | BOLTON & MENK, INC | 308791 | POPLAR LANE | 03/20/2023 | 270.00 | 270.00 | 03/31/2023 | |
| 463 | BOLTON & MENK, INC | 308792 | HEMLOCK | 03/20/2023 | 11,494.50 | 11,494.50 | 03/31/2023 | |
| 463 | BOLTON & MENK, INC | 308793 | TH 55 | 03/20/2023 | 21,210.50 | 21,210.50 | 03/31/2023 | |
| 463 | BOLTON & MENK, INC | 308794 | LAKE JOHN PROJECT- ADMIN | 03/20/2023 | 6,704.38 | 6,704.38 | 03/31/2023 | |
| 463 | BOLTON & MENK, INC | 308795 | WATER TOWER | 03/20/2023 | 1,742.50 | 1,742.50 | 03/31/2023 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|-------------------------------------|--------------------------|----------------|----------------|--------------|--------------------|-------------|------------|--------|
| Total BOLTON & MENK, INC: | | | | | 47,164.88 | 47,164.88 | | |
| CENTER POINT ENERGY | | | | | | | | |
| 2511 | CENTER POINT ENERGY | MAR23-240 PL | HOCKEY RINK | 03/15/2023 | 172.83 | 172.83 | 03/22/2023 | |
| 2511 | CENTER POINT ENERGY | MAR23-30 CE | CITY HALL | 03/15/2023 | 878.58 | 878.58 | 03/22/2023 | |
| 2511 | CENTER POINT ENERGY | MAR23-330 O | PAVILION | 03/15/2023 | 162.39 | 162.39 | 03/22/2023 | |
| 2511 | CENTER POINT ENERGY | MAR23-340 P | FD | 03/15/2023 | 1,150.28 | 1,150.28 | 03/22/2023 | |
| 2511 | CENTER POINT ENERGY | MAR23-350 P | OLD PW SHOP | 03/15/2023 | 126.23 | 126.23 | 03/22/2023 | |
| 2511 | CENTER POINT ENERGY | MAR23-541 AS | WTP | 03/15/2023 | 1,380.90 | 1,380.90 | 03/22/2023 | |
| 2511 | CENTER POINT ENERGY | MAR23-551 P | TC | 03/15/2023 | 175.23 | 175.23 | 03/22/2023 | |
| 2511 | CENTER POINT ENERGY | MAR23-74 OA | 74 OAK A3 | 03/15/2023 | 61.41 | 61.41 | 03/22/2023 | |
| 2511 | CENTER POINT ENERGY | MAR23-74 OA | 74 OAK HSE | 03/15/2023 | 229.80 | 229.80 | 03/22/2023 | |
| Total CENTER POINT ENERGY: | | | | | 4,337.65 | 4,337.65 | | |
| CENTRA SOTA COOPERATIVE | | | | | | | | |
| 646 | CENTRA SOTA COOPERATIVE | 6311664 | FUEL - PW | 03/06/2023 | 268.70 | 268.70 | 03/22/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6311664 | FUEL - STREETS | 03/06/2023 | 93.46 | 93.46 | 03/22/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6311664 | FUEL - PARKS | 03/06/2023 | 93.46 | 93.46 | 03/22/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6311664 | FUEL - WATER | 03/06/2023 | 64.26 | 64.26 | 03/22/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6311664 | FUEL - SEWER | 03/06/2023 | 64.26 | 64.26 | 03/22/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6311665 | FUEL - PW | 03/06/2023 | 663.14 | 663.14 | 03/22/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6311665 | FUEL - STREETS | 03/06/2023 | 230.65 | 230.65 | 03/22/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6311665 | FUEL - PARKS | 03/06/2023 | 230.65 | 230.65 | 03/22/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6311665 | FUEL - WATER | 03/06/2023 | 158.58 | 158.58 | 03/22/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6311665 | FUEL - SEWER | 03/06/2023 | 158.58 | 158.58 | 03/22/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 9002510 | FUEL - STREETS | 02/28/2023 | 10.00 | 10.00 | 03/31/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 9002511 | FUEL - WATER | 02/28/2023 | 10.00 | 10.00 | 03/31/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 9007170 | GREASE | 03/10/2023 | 173.48 | 173.48 | 03/22/2023 | |
| Total CENTRA SOTA COOPERATIVE: | | | | | 2,219.22 | 2,219.22 | | |
| CIVIC SYSTEMS, LLC | | | | | | | | |
| 718 | CIVIC SYSTEMS, LLC | CVC22609 | 1ST HALF CIVIC | 12/20/2022 | 1,994.46 | 1,994.46 | 03/22/2023 | |
| 718 | CIVIC SYSTEMS, LLC | CVC22609 | 1ST HALF CIVIC | 12/20/2022 | 2,147.88 | 2,147.88 | 03/22/2023 | |
| 718 | CIVIC SYSTEMS, LLC | CVC22609 | 1ST HALF CIVIC | 12/20/2022 | 2,147.88 | 2,147.88 | 03/22/2023 | |
| 718 | CIVIC SYSTEMS, LLC | CVC22609 | 1ST HALF CIVIC | 12/20/2022 | 1,380.78 | 1,380.78 | 03/22/2023 | |
| 718 | CIVIC SYSTEMS, LLC | CVC23138 | CIVIC TRAINING | 03/12/2023 | 600.00 | 600.00 | 03/31/2023 | |
| Total CIVIC SYSTEMS, LLC: | | | | | 8,271.00 | 8,271.00 | | |
| CLASSIC CLEANING COMPANY | | | | | | | | |
| 4889 | CLASSIC CLEANING COMPANY | 34511 | FD | 03/18/2023 | 245.00 | 245.00 | 03/22/2023 | |
| 4889 | CLASSIC CLEANING COMPANY | 34512 | CITY HALL- | 03/18/2023 | 673.75 | 673.75 | 03/22/2023 | |
| 4889 | CLASSIC CLEANING COMPANY | 34512 | PD- | 03/18/2023 | 147.00 | 147.00 | 03/22/2023 | |
| 4889 | CLASSIC CLEANING COMPANY | 34512 | LIBRARY- | 03/18/2023 | 404.25 | 404.25 | 03/22/2023 | |
| 4889 | CLASSIC CLEANING COMPANY | 34513 | TC | 03/18/2023 | 230.00 | 230.00 | 03/22/2023 | |
| Total CLASSIC CLEANING COMPANY: | | | | | 1,700.00 | 1,700.00 | | |
| COLONIAL LIFE & ACCIDENT | | | | | | | | |
| 810 | COLONIAL LIFE & ACCIDENT | 749242404013 | INSURANCE | 04/01/2023 | 474.70 | 474.70 | 03/22/2023 | |
| Total COLONIAL LIFE & ACCIDENT: | | | | | 474.70 | 474.70 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|------------------------------------|--------------------------|----------------|------------------------------|--------------|--------------------|-------------|------------|--------|
| CORE & MAIN LP | | | | | | | | |
| 2635 | CORE & MAIN LP | R350754 | METER RETROSETTERS | 03/16/2023 | 2,440.25 | 2,440.25 | 03/31/2023 | |
| Total CORE & MAIN LP: | | | | | 2,440.25 | 2,440.25 | | |
| DAIRYLAND POWER COOPERATIVE | | | | | | | | |
| 5244 | DAIRYLAND POWER COOPERA | INV000000577 | MONTHLY BILLS- REFUSE 20% | 04/03/2023 | 130.37 | .00 | | |
| 5244 | DAIRYLAND POWER COOPERA | INV000000577 | MONTHLY BILLS- SEWER 40% | 04/03/2023 | 260.75 | .00 | | |
| 5244 | DAIRYLAND POWER COOPERA | INV000000577 | MONTHLY BILLS- WATER 40% | 04/03/2023 | 260.75 | .00 | | |
| Total DAIRYLAND POWER COOPERATIVE: | | | | | 651.87 | .00 | | |
| DELTA DENTAL | | | | | | | | |
| 4793 | DELTA DENTAL | CNS00012023 | INSURANCE | 04/01/2023 | 1,758.06 | 1,758.06 | 03/22/2023 | |
| Total DELTA DENTAL: | | | | | 1,758.06 | 1,758.06 | | |
| DEVELOPMENT SERVICES INC | | | | | | | | |
| 1025 | DEVELOPMENT SERVICES INC | 13827 | DRAW 14 | 03/06/2023 | 3,500.00 | 3,500.00 | 03/22/2023 | |
| Total DEVELOPMENT SERVICES INC: | | | | | 3,500.00 | 3,500.00 | | |
| DIMAGGIO-BOOM, SUZANNE | | | | | | | | |
| 5231 | DIMAGGIO-BOOM, SUZANNE | 1ST QTR | 1ST QTR REIMB | 03/01/2023 | 90.00 | 90.00 | 03/22/2023 | |
| Total DIMAGGIO-BOOM, SUZANNE: | | | | | 90.00 | 90.00 | | |
| DURAROOOF | | | | | | | | |
| 5352 | DURAROOOF | INV03793 | DRAW 14- BURD | 03/06/2023 | 10,000.00 | 10,000.00 | 03/22/2023 | |
| Total DURAROOOF: | | | | | 10,000.00 | 10,000.00 | | |
| EARL F. ANDERSEN INC | | | | | | | | |
| 170 | EARL F. ANDERSEN INC | 132098-IN | SINAGE | 03/16/2023 | 107.75 | 107.75 | 03/22/2023 | |
| Total EARL F. ANDERSEN INC: | | | | | 107.75 | 107.75 | | |
| EDMONSON, PETE | | | | | | | | |
| 5353 | EDMONSON, PETE | 31323 | PAVILION REFUND | 03/13/2023 | 150.00 | 150.00 | 03/22/2023 | |
| Total EDMONSON, PETE: | | | | | 150.00 | 150.00 | | |
| ELAN FINANCIAL SERVICES | | | | | | | | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | WALMART.COM 8009666546 800 | 03/16/2023 | 178.23 | 178.23 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | NORTHERN TOOL EQUIPMNT R | 03/16/2023 | 86.20 | 86.20 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | MENARDS BUFFALO MN BUFFA | 03/16/2023 | 256.41 | 256.41 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | HOMEDEPOT.COM 800-430-3 | 03/16/2023 | 482.11 | 482.11 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | WALMART.COM 800-966-6 | 03/16/2023 | 783.78 | 783.78 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | MENARDS ELK RIVER MN ELK | 03/16/2023 | 53.88 | 53.88 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | BATTERIES PLUS - #0033 ELK R | 03/16/2023 | 107.86 | 107.86 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | MN POLLUTION CONTROL A 65 | 03/16/2023 | 55.00 | 55.00 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | MN POLLUTION CONTROL S 65 | 03/16/2023 | 1.18 | 1.18 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | MENARDS ST CLOUD MN WAIT | 03/16/2023 | 489.32 | 489.32 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | MICROSOFT*SUBSCRIPTION 4 | 03/16/2023 | 7.50 | 7.50 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | ZOOM.US 888-799-9666 WWW.Z | 03/16/2023 | 60.12 | 60.12 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | AMZN MKTP US*HP7AA2J01 AM | 03/16/2023 | 127.65 | 127.65 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | AMZN MKTP US*HP7AA2J01 AM | 03/16/2023 | 358.48 | 358.48 | 04/06/2023 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---------------------------------------|--------------------------|----------------|----------------------------|--------------|--------------------|-------------|------------|--------|
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | AMZN MKTP US*HP7AA2J01 AM | 03/16/2023 | 78.78 | 78.78 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | AMZN MKTP US*HP5FO2ZD2 A | 03/16/2023 | 131.93 | 131.93 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | AMZN MKTP US*HP4AZ1LX2 AM | 03/16/2023 | 40.77 | 40.77 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | AMZN MKTP US*HP47I0XA0 AM | 03/16/2023 | 35.82 | 35.82 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | AMZN MKTP US*H58N178K1 AM | 03/16/2023 | 318.42 | 318.42 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | AMZN MKTP US AMZN.COM/B | 03/16/2023 | 424.14 | 424.14 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | RECONYX BILLING@RE | 03/16/2023 | 5.00 | 5.00 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | DASH MEDICAL GLOVES 800-52 | 03/16/2023 | 185.44 | 185.44 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | POST BOARD LICENSING 651-6 | 03/16/2023 | 90.00 | 90.00 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | SPYTEC GPS INC. 877-212-7 | 03/16/2023 | 24.95 | 24.95 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | N-EAR HTTPSNEAR. | 03/16/2023 | 164.99 | 164.99 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | HOLIDAY STATIONS 0234 ANNA | 03/16/2023 | 100.00 | 100.00 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | HOME DEPOT- 703-49450-403 | 03/16/2023 | 68.16 | 68.16 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | RURAL WATER- 703-49450-331 | 03/16/2023 | 23.07 | 23.07 | 04/06/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | MARCH 2023 | BA SHIELDS WWW.BASHIE | 03/16/2023 | 172.00 | 172.00 | 04/06/2023 | |
| Total ELAN FINANCIAL SERVICES: | | | | | 4,062.91 | 4,062.91 | | |
| EMERGENCY APPARATUS MAINT INC | | | | | | | | |
| 1275 | EMERGENCY APPARATUS MAI | 126504 | E11 MAINTENANCE | 02/15/2023 | 4,784.42 | 4,784.42 | 03/22/2023 | |
| 1275 | EMERGENCY APPARATUS MAI | 126506 | ENGINE 12 MAINTENANCE | 02/15/2023 | 365.04 | 365.04 | 03/22/2023 | |
| 1275 | EMERGENCY APPARATUS MAI | 126739 | E11 MAINTENANCE | 03/29/2023 | 2,439.99 | .00 | | |
| Total EMERGENCY APPARATUS MAINT INC: | | | | | 7,589.45 | 5,149.46 | | |
| ENGFER, NANCY | | | | | | | | |
| 1315 | ENGFER, NANCY | 1ST QTR | 1ST QTR REIMB | 03/01/2023 | 90.00 | 90.00 | 03/22/2023 | |
| Total ENGFER, NANCY: | | | | | 90.00 | 90.00 | | |
| FARM RITE EQUIPMENT INC | | | | | | | | |
| 1336 | FARM RITE EQUIPMENT INC | P73625 | PARTS | 03/17/2023 | 168.57 | 168.57 | 03/22/2023 | |
| 1336 | FARM RITE EQUIPMENT INC | P73699 | SWEEPER | 03/22/2023 | 1,750.00 | 1,750.00 | 03/31/2023 | |
| 1336 | FARM RITE EQUIPMENT INC | R11501 | EQUIPMENT RENTAL | 12/16/2022 | 218.40 | 218.40 | 03/31/2023 | |
| 1336 | FARM RITE EQUIPMENT INC | W25447 | BOBCAT REPAIR | 03/07/2023 | 440.35 | 440.35 | 03/31/2023 | |
| Total FARM RITE EQUIPMENT INC: | | | | | 2,577.32 | 2,577.32 | | |
| FASTENAL COMPANY | | | | | | | | |
| 1338 | FASTENAL COMPANY | MNMON14301 | HARDWARE | 03/10/2023 | 39.98 | 39.98 | 03/22/2023 | |
| 1338 | FASTENAL COMPANY | MNMON14304 | HARDWARE | 03/13/2023 | 132.91 | 132.91 | 03/22/2023 | |
| 1338 | FASTENAL COMPANY | MNMON14310 | HARDWARE | 03/16/2023 | 21.66 | 21.66 | 03/22/2023 | |
| Total FASTENAL COMPANY: | | | | | 194.55 | 194.55 | | |
| FERGUSON ENTERPRISES LLC #3326 | | | | | | | | |
| 2941 | FERGUSON ENTERPRISES LLC | 233912 | TUBING | 03/14/2023 | 135.14 | 135.14 | 03/22/2023 | |
| Total FERGUSON ENTERPRISES LLC #3326: | | | | | 135.14 | 135.14 | | |
| FIRE RELIEF ASSOCIATION | | | | | | | | |
| 1420 | FIRE RELIEF ASSOCIATION | MAR2023 | FF SBR | 03/20/2023 | 3,000.00 | 3,000.00 | 03/22/2023 | |
| Total FIRE RELIEF ASSOCIATION: | | | | | 3,000.00 | 3,000.00 | | |
| FLAGSHIP RECREATION LLC | | | | | | | | |
| 4795 | FLAGSHIP RECREATION LLC | F21165 | POOL PERMIT APP | 03/07/2023 | 1,875.00 | 1,875.00 | 03/22/2023 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--|----------------------------|----------------|-----------------------|--------------|--------------------|-------------|------------|--------|
| Total FLAGSHIP RECREATION LLC: | | | | | 1,875.00 | 1,875.00 | | |
| GOFF, JUSTIN | | | | | | | | |
| 5230 | GOFF, JUSTIN | 1ST QTR | 1ST QTR REIMB | 03/01/2023 | 90.00 | 90.00 | 03/22/2023 | |
| Total GOFF, JUSTIN: | | | | | 90.00 | 90.00 | | |
| GRAINGER INC, W W | | | | | | | | |
| 1660 | GRAINGER INC, W W | 9635868079 | VALVE | 03/10/2023 | 9.42 | 9.42 | 03/22/2023 | |
| 1660 | GRAINGER INC, W W | 9641113486 | TOOLS | 03/15/2023 | 120.43 | 120.43 | 03/22/2023 | |
| Total GRAINGER INC, W W: | | | | | 129.85 | 129.85 | | |
| GREY DUCK SCREEN PRINTING & APPAREL | | | | | | | | |
| 5106 | GREY DUCK SCREEN PRINTIN | 2120 | SCREEN PRINTING | 03/29/2023 | 1,049.75 | .00 | | |
| Total GREY DUCK SCREEN PRINTING & APPAREL: | | | | | 1,049.75 | .00 | | |
| HALLER, JOE | | | | | | | | |
| 1695 | HALLER, JOE | 31123 | POT HOLE PATCH | 03/11/2023 | 521.73 | 521.73 | 03/22/2023 | |
| Total HALLER, JOE: | | | | | 521.73 | 521.73 | | |
| HAWKINS, INC. | | | | | | | | |
| 1710 | HAWKINS, INC. | 6423079 | CHEMICALS WTP | 03/15/2023 | 20.00 | 20.00 | 03/22/2023 | |
| Total HAWKINS, INC.: | | | | | 20.00 | 20.00 | | |
| HINNENKAMP, KELLY | | | | | | | | |
| 4728 | HINNENKAMP, KELLY | 1ST QTR | 1ST QTR REIMB | 03/01/2023 | 150.00 | 150.00 | 03/22/2023 | |
| 4728 | HINNENKAMP, KELLY | 31623 | MILEAGE | 03/16/2023 | 48.39 | .00 | | |
| Total HINNENKAMP, KELLY: | | | | | 198.39 | 150.00 | | |
| IMAGETREND INC | | | | | | | | |
| 5351 | IMAGETREND INC | 141108 | IMAGE TREND | 02/27/2023 | 3,200.00 | 3,200.00 | 03/22/2023 | |
| Total IMAGETREND INC: | | | | | 3,200.00 | 3,200.00 | | |
| INNOVATIVE OFFICE SOLUTIONS LLC | | | | | | | | |
| 5296 | INNOVATIVE OFFICE SOLUTION | IN4125104 | NAME PLATE | 03/20/2023 | 16.77 | 16.77 | 03/22/2023 | |
| 5296 | INNOVATIVE OFFICE SOLUTION | IN4136361 | PAPER | 03/23/2023 | 229.95 | 229.95 | 03/31/2023 | |
| 5296 | INNOVATIVE OFFICE SOLUTION | IN4136361 | DMV SUPPLIES | 03/23/2023 | 15.72 | 15.72 | 03/31/2023 | |
| 5296 | INNOVATIVE OFFICE SOLUTION | IN4136361 | TOILET PAPER | 03/23/2023 | 146.00 | 146.00 | 03/31/2023 | |
| 5296 | INNOVATIVE OFFICE SOLUTION | IN4136361 | C-FOLD TOWELS | 03/23/2023 | 116.88 | 116.88 | 03/31/2023 | |
| 5296 | INNOVATIVE OFFICE SOLUTION | IN4136361 | LINERS | 03/23/2023 | 71.83 | 71.83 | 03/31/2023 | |
| 5296 | INNOVATIVE OFFICE SOLUTION | IN4136361 | ADMIN OFFICE SUPPLIES | 03/23/2023 | 87.44 | 87.44 | 03/31/2023 | |
| 5296 | INNOVATIVE OFFICE SOLUTION | IN4138151 | LINER | 03/24/2023 | 45.78 | 45.78 | 03/31/2023 | |
| Total INNOVATIVE OFFICE SOLUTIONS LLC: | | | | | 730.37 | 730.37 | | |
| INTEGRIPRINT | | | | | | | | |
| 1872 | INTEGRIPRINT | 58139 | SPLASH PAD POSTER | 03/28/2023 | 39.29 | 39.29 | 03/31/2023 | |
| Total INTEGRIPRINT: | | | | | 39.29 | 39.29 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|-------------------------------------|----------------|-------------------------------|--------------|--------------------|-------------|------------|--------|
| Int'l Union of Operating Eng, Local 49 | | | | | | | | |
| 5274 | Int'l Union of Operating Eng, Local | FEB23 DUES | UNION DUES | 03/07/2023 | 306.00 | 306.00 | 03/22/2023 | |
| Total Int'l Union of Operating Eng, Local 49: | | | | | 306.00 | 306.00 | | |
| LAKE COUNTRY CABINETS & TRIM | | | | | | | | |
| 2045 | LAKE COUNTRY CABINETS & T | 2252 | PD COUNTER | 03/09/2023 | 125.00 | 125.00 | 03/31/2023 | |
| Total LAKE COUNTRY CABINETS & TRIM: | | | | | 125.00 | 125.00 | | |
| LAKE REGION CO-OP OIL ASSN | | | | | | | | |
| 2050 | LAKE REGION CO-OP OIL ASSN | 022823-ACCT0 | MOTOR FUELS | 02/28/2023 | 148.42 | 148.42 | 03/22/2023 | |
| Total LAKE REGION CO-OP OIL ASSN: | | | | | 148.42 | 148.42 | | |
| LANDSCAPE STRUCTURES INC | | | | | | | | |
| 5313 | LANDSCAPE STRUCTURES INC | P0150377-01A | MUNI PARK SPLASH PAD | 11/28/2022 | 66,442.94 | 66,442.94 | 03/22/2023 | |
| Total LANDSCAPE STRUCTURES INC: | | | | | 66,442.94 | 66,442.94 | | |
| LUNDEEN BROS INC | | | | | | | | |
| 2190 | LUNDEEN BROS INC | 35830 | SQUAD 54 MAINTENANCE | 02/21/2023 | 967.57 | 967.57 | 03/22/2023 | |
| Total LUNDEEN BROS INC: | | | | | 967.57 | 967.57 | | |
| M & M EXPRESS SALES & SERVICE | | | | | | | | |
| 2211 | M & M EXPRESS SALES & SER | 428508 | MOTOR FUELS | 02/13/2023 | 404.89 | 404.89 | 03/31/2023 | |
| Total M & M EXPRESS SALES & SERVICE: | | | | | 404.89 | 404.89 | | |
| MACHOVSKY JR, DALE | | | | | | | | |
| 2223 | MACHOVSKY JR, DALE | MED REIMB | MEDICAL REMBURSEMENT | 03/31/2023 | 3,947.67 | 3,947.67 | 03/31/2023 | |
| Total MACHOVSKY JR, DALE: | | | | | 3,947.67 | 3,947.67 | | |
| METRO WEST INSPECTION SERVICES | | | | | | | | |
| 2375 | METRO WEST INSPECTION SE | 3630 | VOIDED PERMIT 22-0166 - 820 | 03/27/2023 | 640.09 | .00 | | |
| 2375 | METRO WEST INSPECTION SE | 3630 | PERMIT 22-0043 -550 VALLEY D | 03/27/2023 | 940.00 | .00 | | |
| 2375 | METRO WEST INSPECTION SE | 3630 | PERMIT 22-0045 - 530 VALLEY D | 03/27/2023 | 957.50 | .00 | | |
| 2375 | METRO WEST INSPECTION SE | 3630 | PERMIT 22-0048 -540 VALLEY D | 03/27/2023 | 961.88 | .00 | | |
| 2375 | METRO WEST INSPECTION SE | 3630 | PERMIT 22-0052 - 640 IRWIN CI | 03/27/2023 | 1,081.25 | .00 | | |
| 2375 | METRO WEST INSPECTION SE | 3630 | PERMIT 22-0136 -18 OAK AVE | 03/27/2023 | 250.80 | .00 | | |
| 2375 | METRO WEST INSPECTION SE | 3630 | PERMIT 22-0189 - 115 ELM ST | 03/27/2023 | 68.68 | .00 | | |
| 2375 | METRO WEST INSPECTION SE | 3630 | PERMIT 22-0173 - 18 OAK AVE | 03/27/2023 | 89.10 | .00 | | |
| 2375 | METRO WEST INSPECTION SE | 3630 | PERMIT 22-0179 - 30 CEDAR ST | 03/27/2023 | 315.15 | .00 | | |
| 2375 | METRO WEST INSPECTION SE | 3630 | PERMIT 22-0192 - 97 PRIMROS | 03/27/2023 | 25.00 | .00 | | |
| 2375 | METRO WEST INSPECTION SE | 3630 | PERMIT 22-0191 - 269 DOGWO | 03/27/2023 | 145.20 | .00 | | |
| 2375 | METRO WEST INSPECTION SE | 3630 | PERMIT 23-0008 - 215 SPRUCE | 03/27/2023 | 25.00 | .00 | | |
| 2375 | METRO WEST INSPECTION SE | 3630 | PERMIT 23-0009 - 150 POPLAR | 03/27/2023 | 25.00 | .00 | | |
| Total METRO WEST INSPECTION SERVICES: | | | | | 5,524.65 | .00 | | |
| MIDCONTINENT COMMUNICATIONS | | | | | | | | |
| 5006 | MIDCONTINENT COMMUNICATI | 157013401132 | FIRE | 03/27/2023 | 164.59 | 164.59 | 04/06/2023 | |
| 5006 | MIDCONTINENT COMMUNICATI | 157013401132 | CITY OFFICES | 03/27/2023 | 226.66 | 226.66 | 04/06/2023 | |
| 5006 | MIDCONTINENT COMMUNICATI | 157013401132 | APD | 03/27/2023 | 121.66 | 121.66 | 04/06/2023 | |
| 5006 | MIDCONTINENT COMMUNICATI | 157013401132 | DMV | 03/27/2023 | 107.30 | 107.30 | 04/06/2023 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--|---------------------------|----------------|----------------------------|--------------|--------------------|-------------|------------|--------|
| 5006 | MIDCONTINENT COMMUNICATI | 157013401132 | PW | 03/27/2023 | 295.37 | 295.37 | 04/06/2023 | |
| 5006 | MIDCONTINENT COMMUNICATI | 157013401132 | TC | 03/27/2023 | 38.69 | 38.69 | 04/06/2023 | |
| Total MIDCONTINENT COMMUNICATIONS: | | | | | 954.27 | 954.27 | | |
| MINNESOTA COMPUTER SYSTEMS INC | | | | | | | | |
| 2525 | MINNESOTA COMPUTER SYST | 366460 | MONTHLY PAYMENT - PD PRIN | 03/06/2023 | 36.85 | 36.85 | 04/06/2023 | |
| 2525 | MINNESOTA COMPUTER SYST | 366906 | ADMIN COPIER | 03/10/2023 | 70.00 | 70.00 | 03/22/2023 | |
| 2525 | MINNESOTA COMPUTER SYST | 366906 | ADMIN COPIER OVERAGE | 03/10/2023 | 73.44 | 73.44 | 03/22/2023 | |
| 2525 | MINNESOTA COMPUTER SYST | 366906 | DMV COPEIR | 03/10/2023 | 40.00 | 40.00 | 03/22/2023 | |
| 2525 | MINNESOTA COMPUTER SYST | 366906 | DMV COPIER OVERAGE | 03/10/2023 | 160.93 | 160.93 | 03/22/2023 | |
| Total MINNESOTA COMPUTER SYSTEMS INC: | | | | | 381.22 | 381.22 | | |
| MITCH WICKER FARMS | | | | | | | | |
| 5064 | MITCH WICKER FARMS | 433106 | BIT SHARPEN | 03/21/2023 | 157.00 | 157.00 | 03/22/2023 | |
| Total MITCH WICKER FARMS: | | | | | 157.00 | 157.00 | | |
| MN DEED - BCD | | | | | | | | |
| 2572 | MN DEED - BCD | APR23 | LOAN REPAYMENT - EA SWEEN | 04/01/2023 | 1,607.15 | 1,607.15 | 04/06/2023 | |
| Total MN DEED - BCD: | | | | | 1,607.15 | 1,607.15 | | |
| MN DEPT OF LABOR & INDUSTRY | | | | | | | | |
| 2585 | MN DEPT OF LABOR & INDUST | 1-2023 | 1ST QTR BUILDING PERMIT SU | 04/05/2023 | 1,028.16 | 1,028.16 | 04/05/2023 | |
| Total MN DEPT OF LABOR & INDUSTRY: | | | | | 1,028.16 | 1,028.16 | | |
| MN DEPT OF NATURAL RESOURCES | | | | | | | | |
| 2590 | MN DEPT OF NATURAL RESOU | 33023 | REGISTRATION | 03/30/2023 | 115.50 | 115.50 | 03/31/2023 | |
| Total MN DEPT OF NATURAL RESOURCES: | | | | | 115.50 | 115.50 | | |
| MN DEPT. OF REVENUE | | | | | | | | |
| 2599 | MN DEPT. OF REVENUE | FEB23 | SALES TAX | 03/16/2023 | 1,237.51 | 1,237.51 | 03/22/2023 | |
| 2599 | MN DEPT. OF REVENUE | FEB23 | SALES TAX | 03/16/2023 | .96 | .96 | 03/22/2023 | |
| 2599 | MN DEPT. OF REVENUE | FEB23 | SALES TAX | 03/16/2023 | 32.93 | 32.93 | 03/22/2023 | |
| 2599 | MN DEPT. OF REVENUE | FEB23 | SALES TAX | 03/16/2023 | 1.87 | 1.87 | 03/22/2023 | |
| 2599 | MN DEPT. OF REVENUE | FEB23 | SALES TAX | 03/16/2023 | 592.73 | 592.73 | 03/22/2023 | |
| Total MN DEPT. OF REVENUE: | | | | | 1,866.00 | 1,866.00 | | |
| MN PEIP | | | | | | | | |
| 5068 | MN PEIP | 1268759 | INSURANCE | 03/10/2023 | 19,555.60 | 19,555.60 | 03/22/2023 | |
| Total MN PEIP: | | | | | 19,555.60 | 19,555.60 | | |
| NCPERS GROUP LIFE INS | | | | | | | | |
| 4752 | NCPERS GROUP LIFE INS | 994901042023 | INSURANCE | 03/01/2023 | 16.00 | 16.00 | 03/22/2023 | |
| Total NCPERS GROUP LIFE INS: | | | | | 16.00 | 16.00 | | |
| NELSON ELECTRIC MOTOR REPAIR | | | | | | | | |
| 2765 | NELSON ELECTRIC MOTOR RE | 2356 | LIFT STATION REPAIR | 03/13/2023 | 300.00 | 300.00 | 03/22/2023 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|-------------------------------|----------------|---------------------------|--------------|--------------------|-------------|------------|--------|
| Total NELSON ELECTRIC MOTOR REPAIR: | | | | | 300.00 | 300.00 | | |
| NEW LANE FINANCE | | | | | | | | |
| 5185 | NEW LANE FINANCE | 71385-11/03/20 | CITY HALL | 03/13/2023 | 81.67 | 81.67 | 03/22/2023 | |
| 5185 | NEW LANE FINANCE | 71385-11/03/20 | PD PHONE | 03/13/2023 | 81.66 | 81.66 | 03/22/2023 | |
| 5185 | NEW LANE FINANCE | 71385-11/03/20 | DMV PHONE | 03/13/2023 | 81.67 | 81.67 | 03/22/2023 | |
| Total NEW LANE FINANCE: | | | | | 245.00 | 245.00 | | |
| NICKA, KIRBY | | | | | | | | |
| 5178 | NICKA, KIRBY | 1ST QTR | 1ST QTR REIMB | 03/01/2023 | 90.00 | 90.00 | 03/22/2023 | |
| Total NICKA, KIRBY: | | | | | 90.00 | 90.00 | | |
| NORTH CENTRAL INTERNATIONAL, LLC | | | | | | | | |
| 5198 | NORTH CENTRAL INTERNATIO | R220005440:0 | TRUCK REPAIR | 03/14/2023 | 2,247.71 | 2,247.71 | 03/31/2023 | |
| Total NORTH CENTRAL INTERNATIONAL, LLC: | | | | | 2,247.71 | 2,247.71 | | |
| Potentia MN Solar Fund 1, LLC | | | | | | | | |
| 5074 | Potentia MN Solar Fund 1, LLC | FEB23 | BILL PE STREET LIGHTS | 03/25/2023 | 28.36 | 28.36 | 04/06/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | FEB23 | BILL PE FIRE HALL | 03/25/2023 | 343.06 | 343.06 | 04/06/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | FEB23 | BILL PE PARK ELECTRIC | 03/25/2023 | 170.06 | 170.06 | 04/06/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | FEB23 | BILL PE WTP | 03/25/2023 | 2,165.82 | 2,165.82 | 04/06/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | FEB23 | BILL PE SEWER L/S | 03/25/2023 | 834.91 | 834.91 | 04/06/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | FEB23 | BILL PE CEMETERY ELECTRIC | 03/25/2023 | 18.89 | 18.89 | 04/06/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | FEB23 | BILL PE CITY HALL | 03/25/2023 | 944.71 | 944.71 | 04/06/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | JAN23 | BILL PE STREET LIGHTS | 02/25/2023 | 4.14 | 4.14 | 03/22/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | JAN23 | BILL PE FIRE HALL | 02/25/2023 | 53.73 | 53.73 | 03/22/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | JAN23 | BILL PE PARK ELECTRIC | 02/25/2023 | 24.82 | 24.82 | 03/22/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | JAN23 | BILL PE WTP | 02/25/2023 | 281.85 | 281.85 | 03/22/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | JAN23 | BILL PE SEWER L/S | 02/25/2023 | 126.24 | 126.24 | 03/22/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | JAN23 | BILL PE CEMETERY ELECTRIC | 02/25/2023 | 2.76 | 2.76 | 03/22/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | JAN23 | BILL PE CITY HALL | 02/25/2023 | 137.89 | 137.89 | 03/22/2023 | |
| Total Potentia MN Solar Fund 1, LLC: | | | | | 5,137.24 | 5,137.24 | | |
| RAMSTAD, TAMARA | | | | | | | | |
| 5354 | RAMSTAD, TAMARA | 32923 | MEDICAL EQUIPMENT | 03/29/2023 | 54.75 | .00 | | |
| Total RAMSTAD, TAMARA: | | | | | 54.75 | .00 | | |
| REICH'S PLUMBING & HEATING INC | | | | | | | | |
| 4898 | REICH'S PLUMBING & HEATING | 1930-2 | DRAW 14- BURD | 03/06/2023 | 7,480.00 | 7,480.00 | 03/22/2023 | |
| Total REICH'S PLUMBING & HEATING INC: | | | | | 7,480.00 | 7,480.00 | | |
| RUSSELL SECURITY RESOURCE INC. | | | | | | | | |
| 3151 | RUSSELL SECURITY RESOURC | A44775 | PD SECURITY DOORS | 03/22/2023 | 1,507.00 | 1,507.00 | 03/31/2023 | |
| 3151 | RUSSELL SECURITY RESOURC | A44823 | PD SECURITY DOORS | 03/28/2023 | 370.00 | .00 | | |
| Total RUSSELL SECURITY RESOURCE INC.: | | | | | 1,877.00 | 1,507.00 | | |
| SHARETECH | | | | | | | | |
| 5331 | SHARETECH | 13048 | ADMIN MONTHLY CONTRACT- 1 | 03/08/2023 | 242.77 | 242.77 | 03/22/2023 | |
| 5331 | SHARETECH | 13048 | DMV MONTHLY CONTRACT- 15 | 03/08/2023 | 242.77 | 242.77 | 03/22/2023 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--|------------------------------------|----------------|---------------------------|--------------|-----------------------|-------------|------------|--------|
| 5331 | SHARETECH | 13048 | FD MONTHLY CONTRACT- 20% | 03/08/2023 | 323.70 | 323.70 | 03/22/2023 | |
| 5331 | SHARETECH | 13048 | PD MONTHLY CONTRACT- 40% | 03/08/2023 | 647.39 | 647.39 | 03/22/2023 | |
| 5331 | SHARETECH | 13048 | PW MONTHLY CONTRACT- 10% | 03/08/2023 | 161.84 | 161.84 | 03/22/2023 | |
| Total SHARETECH: | | | | | 1,618.47 | 1,618.47 | | |
| SOS OFFICE FURNITURE, LLC | | | | | | | | |
| 5271 | SOS OFFICE FURNITURE, LLC | 29779 | OFFICE FURNITURE | 03/16/2023 | 601.55 | 601.55 | 03/22/2023 | |
| Total SOS OFFICE FURNITURE, LLC: | | | | | 601.55 | 601.55 | | |
| STANDAFER, PETER | | | | | | | | |
| 4062 | STANDAFER, PETER | 1ST QTR | 1ST QTR REIMB | 03/01/2023 | 150.00 | 150.00 | 03/22/2023 | |
| Total STANDAFER, PETER: | | | | | 150.00 | 150.00 | | |
| STANDARD & POOR'S | | | | | | | | |
| 4061 | STANDARD & POOR'S | 11451104 | BOND ISSUANCE FEES | 03/10/2023 | 14,000.00 | 14,000.00 | 03/22/2023 | |
| Total STANDARD & POOR'S: | | | | | 14,000.00 | 14,000.00 | | |
| TELECOM BROADBAND SOLUTIONS LLC (TBSOA) | | | | | | | | |
| 5186 | TELECOM BROADBAND SOLUT | 3734 | CITY PHONES | 03/01/2023 | 99.55 | 99.55 | 03/22/2023 | |
| 5186 | TELECOM BROADBAND SOLUT | 3734 | DMV PHONES | 03/01/2023 | 99.55 | 99.55 | 03/22/2023 | |
| 5186 | TELECOM BROADBAND SOLUT | 3734 | PD PHONES | 03/01/2023 | 99.55 | 99.55 | 03/22/2023 | |
| 5186 | TELECOM BROADBAND SOLUT | 3792 | CITY PHONES | 04/01/2023 | 99.55 | .00 | | |
| 5186 | TELECOM BROADBAND SOLUT | 3792 | DMV PHONES | 04/01/2023 | 99.55 | .00 | | |
| 5186 | TELECOM BROADBAND SOLUT | 3792 | PD PHONES | 04/01/2023 | 99.55 | .00 | | |
| Total TELECOM BROADBAND SOLUTIONS LLC (TBSOA): | | | | | 597.30 | 298.65 | | |
| TOWNSEND, KRIS | | | | | | | | |
| 4224 | TOWNSEND, KRIS | 1ST QTR | 1ST QTR REIMB | 03/01/2023 | 150.00 | 150.00 | 03/22/2023 | |
| Total TOWNSEND, KRIS: | | | | | 150.00 | 150.00 | | |
| US BANK | | | | | | | | |
| 4357 | US BANK | 6872426 | AGENT FEE | 03/28/2023 | 850.00 | .00 | | |
| Total US BANK: | | | | | 850.00 | .00 | | |
| UTILITY REFUNDS | | | | | | | | |
| 4871 | UTILITY REFUNDS | UTILREF-ERIC | OVERPAY REFUND-110 PARK S | 04/04/2023 | 275.24 | 275.24 | 04/06/2023 | |
| 4871 | UTILITY REFUNDS | UTILREF-KUR | OVERPAY REFUND-711 MORRI | 04/04/2023 | 128.22 | 128.22 | 04/06/2023 | |
| 4871 | UTILITY REFUNDS | UTILref-LARS | OVERPAY REFUND-240 LAKE D | 03/21/2023 | 135.92 | 135.92 | 03/22/2023 | |
| 4871 | UTILITY REFUNDS | UTILREF-LOE | OVERPAY REFUND-721 MORRI | 04/04/2023 | 229.79 | 229.79 | 04/06/2023 | |
| 4871 | UTILITY REFUNDS | UTILref-MADE | OVERPAY REFUND-1013 BEEC | 02/24/2023 | 293.64 | 293.64 | 03/22/2023 | |
| 4871 | UTILITY REFUNDS | UTILref-NELS | OVERPAY REFUND- 230 EXCEL | 04/04/2023 | 83.66 | 83.66 | 04/06/2023 | |
| 4871 | UTILITY REFUNDS | UTILREF-RYD | OVERPAY REFUND-30 CHESTN | 04/04/2023 | 29.70 | 29.70 | 04/06/2023 | |
| 4871 | UTILITY REFUNDS | UTILref-THOM | OVERPAY REFUND-100 HUNTE | 03/02/2023 | 93.32 | 93.32 | 03/22/2023 | |
| 4871 | UTILITY REFUNDS | UTILREF-TRU | OVERPAY REFUND- 120 KENDA | 03/18/2023 | 54.99 | 54.99 | 03/22/2023 | |
| Total UTILITY REFUNDS: | | | | | 1,324.48 | 1,324.48 | | |
| Volunteer Firefighter Ben Assoc of MN | | | | | | | | |
| 4968 | Volunteer Firefighter Ben Assoc of | 2023 RENEWA | FIRE FIGHTER BENEFIT | 02/13/2023 | 190.00 | 190.00 | 03/22/2023 | |
| 4968 | Volunteer Firefighter Ben Assoc of | 22023-ELDRE | FIRE FIGHTER BENEFIT | 02/20/2023 | 14.00 | 14.00 | 03/22/2023 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--|------------------------------------|----------------|------------------------------|--------------|--------------------|-------------|------------|--------|
| 4968 | Volunteer Firefighter Ben Assoc of | 3423-A.NELSO | FIRE FIGHTER BENEFIT | 03/04/2023 | 14.00 | 14.00 | 03/22/2023 | |
| Total Volunteer Firefighter Ben Assoc of MN: | | | | | 218.00 | 218.00 | | |
| WAGNER, BLAKE | | | | | | | | |
| 5323 | WAGNER, BLAKE | 32923 | PERM AND TEMP EASEMENT | 03/29/2023 | 2,500.00 | 2,500.00 | 03/31/2023 | |
| Total WAGNER, BLAKE: | | | | | 2,500.00 | 2,500.00 | | |
| WEST CENTRAL SANITATION INC | | | | | | | | |
| 4481 | WEST CENTRAL SANITATION IN | 12708993 | RECYCLING | 02/28/2023 | 4,279.75 | 4,279.75 | 03/22/2023 | |
| 4481 | WEST CENTRAL SANITATION IN | 12708993 | REFUSE | 02/28/2023 | 10,872.32 | 10,872.32 | 03/22/2023 | |
| Total WEST CENTRAL SANITATION INC: | | | | | 15,152.07 | 15,152.07 | | |
| WEX BANK | | | | | | | | |
| 5273 | WEX BANK | 87816535 | MOTOR FUELS | 03/07/2023 | 323.05 | 323.05 | 03/31/2023 | |
| 5273 | WEX BANK | 87816625 | PD FUEL | 03/07/2023 | 967.97 | 967.97 | 04/06/2023 | |
| Total WEX BANK: | | | | | 1,291.02 | 1,291.02 | | |
| WINDSTREAM | | | | | | | | |
| 4495 | WINDSTREAM | MAR23-LIFT | L/S PHONE | 03/03/2023 | 259.28 | 259.28 | 03/22/2023 | |
| 4495 | WINDSTREAM | MAR23-WATE | 320-274-2793 | 03/03/2023 | 40.11 | 40.11 | 03/22/2023 | |
| Total WINDSTREAM: | | | | | 299.39 | 299.39 | | |
| WRIGHT COUNTY AUDITOR-TREAS | | | | | | | | |
| 4511 | WRIGHT COUNTY AUDITOR-TR | 23-002070 | 2023 PROPERTY TAX- 20 CEDA | 04/01/2023 | 1,734.00 | .00 | | |
| 4511 | WRIGHT COUNTY AUDITOR-TR | 23-003040 | 74 OAK AVE- 102-010-003040 | 04/01/2023 | 2,846.00 | .00 | | |
| 4511 | WRIGHT COUNTY AUDITOR-TR | 23-191213 | 2023 PROPERTY TAX- 8949 LA | 04/01/2023 | 1,336.00 | .00 | | |
| 4511 | WRIGHT COUNTY AUDITOR-TR | 23-282300 | 2023 PROPERTY TAX- 102-500-2 | 04/01/2023 | 4,292.00 | .00 | | |
| 4511 | WRIGHT COUNTY AUDITOR-TR | 23-322100 | 2023 PROPERTY TAX- 10719 70 | 04/01/2023 | 4,098.00 | .00 | | |
| Total WRIGHT COUNTY AUDITOR-TREAS: | | | | | 14,306.00 | .00 | | |
| WRIGHT COUNTY HIGHWAY DEPT | | | | | | | | |
| 4520 | WRIGHT COUNTY HIGHWAY DE | 2023 DUES | HWY 55 COALITION DUES 2023 | 04/04/2023 | 250.00 | .00 | | |
| Total WRIGHT COUNTY HIGHWAY DEPT: | | | | | 250.00 | .00 | | |
| WRIGHT-HENNEPIN COOPERATIVE | | | | | | | | |
| 4548 | WRIGHT-HENNEPIN COOPERA | 35030329992 | L/S 1255 BUSINESS BLVD | 03/10/2023 | 22.60 | 22.60 | 03/22/2023 | |
| 4548 | WRIGHT-HENNEPIN COOPERA | 35030329992 | TC SECURITY | 03/10/2023 | 20.95 | 20.95 | 03/22/2023 | |
| 4548 | WRIGHT-HENNEPIN COOPERA | 35030329992 | CITY HALL SECURITY | 03/10/2023 | 20.95 | 20.95 | 03/22/2023 | |
| 4548 | WRIGHT-HENNEPIN COOPERA | 35030329992 | STREET LIGHTS | 03/10/2023 | 162.52 | 162.52 | 03/22/2023 | |
| Total WRIGHT-HENNEPIN COOPERATIVE: | | | | | 227.02 | 227.02 | | |
| XCEL ENERGY | | | | | | | | |
| 4559 | XCEL ENERGY | 816871829 | ACCT 51-6076585-1 | 02/21/2023 | 52.80 | 52.80 | 03/22/2023 | |
| 4559 | XCEL ENERGY | 818389866 | 51-6024519-2 | 03/03/2023 | 4,387.86 | 4,387.86 | 03/22/2023 | |
| 4559 | XCEL ENERGY | 818604016 | ACCOUNT 51-6024518-1 | 03/06/2023 | 4,540.13 | 4,540.13 | 03/22/2023 | |
| Total XCEL ENERGY: | | | | | 8,980.79 | 8,980.79 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---------------|-------------|----------------|-------------|--------------|-----------------------|-------------------|-----------|--------|
| Grand Totals: | | | | | <u>336,538.13</u> | <u>310,300.96</u> | | |

Dated: _____

Mayor: _____
Shelly Jonas

City Council: _____
Tina Honsey

JT Grundy

Corey Czycalla

Matthew Wuollet

Report Criteria:

- Detail report.
 - Invoices with totals above \$0 included.
 - Paid and unpaid invoices included.
 - Invoice Detail.GL Account = "001"."699"
-



City Council Agenda

April 10, 2023

Agenda Section: Consent

Agenda No. 6B

Report From: Kelly Hinnenkamp, Admin

Agenda Item: Department Reports

Core Strategy:

- | | |
|--|--|
| <input type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Provide Proactive Leadership |
| <input checked="" type="checkbox"/> Increase Operational Effectiveness | <input type="checkbox"/> Ensure Safe/Well Kept Community |
| <input type="checkbox"/> Enhance Local Business Environment | <input type="checkbox"/> Other: Compliance |
| <input type="checkbox"/> Develop/Manage Strong Parks/Trails | |
-

Background

The following Department Reports are presented for approval:

- Police Department Report for March
- Fire Department Report for March
- Financial Report for February
- DMV Report for March

Recommended Action

Approve Department Reports

Attachments:

Reports



ANNANDALE POLICE DEPARTMENT MONTHLY REPORT Mar-23

| TOTAL ACTIVITY | March 2023 Total | March 2022 Total | Current YTD Total | 2022 YTD Total | Percentage Change |
|--------------------|------------------|------------------|-------------------|----------------|-------------------|
| CRIMINAL ACTIVITY | 4 | 10 | 19 | 29 | -34% |
| CITATIONS | 74 | 61 | 152 | 129 | 18% |
| NON-CRIMINAL | 150 | 175 | 414 | 518 | -20% |
| GRAND TOTAL | 228 | 246 | 585 | 676 | |

| CRIMINAL ACTIVITY | March 2023 Total | March 2022 Total | Current YTD Total | 2022 YTD Total | Percentage Change |
|--------------------------------|------------------|------------------|-------------------|----------------|-------------------|
| Homicide | 0 | 0 | 0 | 0 | N/A |
| Forcible Rape | 0 | 0 | 0 | 0 | N/A |
| Robbery | 0 | 0 | 0 | 0 | N/A |
| Assault | 0 | 1 | 0 | 1 | -100% |
| Domestic Assault | 0 | 1 | 1 | 2 | -50% |
| Criminal Sex Conduct | 0 | 2 | 0 | 4 | -100% |
| Burglary | 0 | 0 | 0 | 0 | N/A |
| Theft | 0 | 0 | 6 | 4 | 50% |
| Motor Vehicle Theft | 0 | 0 | 0 | 0 | N/A |
| Arson | 0 | 0 | 0 | 0 | N/A |
| Crime Against Admin | 0 | 0 | 1 | 1 | 0% |
| Forgery/Counterfeit | 1 | 1 | 2 | 2 | 0% |
| Fraud | 0 | 1 | 0 | 2 | -100% |
| Embezzlement | 0 | 0 | 0 | 0 | NA |
| Terroristic Threats | 0 | 0 | 0 | 0 | NA |
| Property Damage | 0 | 0 | 2 | 3 | -33% |
| Weapons | 0 | 0 | 1 | 0 | NA |
| Drug Offenses | 2 | 0 | 2 | 2 | 0% |
| Juvenile Offenses | 0 | 0 | 0 | 1 | -100% |
| DUI/DWI | 1 | 2 | 2 | 3 | -33% |
| Liquor Laws | 0 | 0 | 0 | 0 | NA |
| Disturbing Peace | 0 | 2 | 2 | 4 | -50% |
| All Others | 0 | 0 | 0 | 0 | NA |
| Total Criminal Activity | 4 | 10 | 19 | 29 | |

Note: The statistics from Criminal Activity above are cases that were processed as a criminal offense

| NON-CRIMINAL ACTIVITY | March 2023 Total | March 2022 Total | Current YTD Total | 2022 YTD Total | Percentage Change |
|----------------------------------|-----------------------------|-----------------------------|------------------------------|---------------------------|------------------------------|
| Alarms | 4 | 7 | 19 | 31 | -39% |
| Animal Bites | 0 | 0 | 0 | 0 | NA |
| Animal Complaints | 3 | 5 | 5 | 14 | -64% |
| Area Checks/Extra Patrol | 2 | 0 | 4 | 0 | NA |
| Assist Other Agencies | 10 | 14 | 43 | 59 | -27% |
| ATV/Snowmobile Complaints | 0 | 0 | 0 | 1 | -100% |
| Background Checks | 0 | 3 | 7 | 15 | -53% |
| CDP | 0 | 1 | 0 | 1 | -100% |
| Check Welfare | 11 | 11 | 22 | 29 | -24% |
| Citizen Aid / Motorist Aid | 4 | 8 | 17 | 33 | -48% |
| Civil Disputes | 9 | 7 | 16 | 18 | -11% |
| Confidential Narcotics | 2 | 1 | 2 | 4 | -50% |
| Death, Non-Criminal | 1 | 1 | 2 | 2 | 0% |
| Disorderly | 0 | 3 | 1 | 7 | -86% |
| Domestics | 2 | 5 | 4 | 7 | -43% |
| Driving/Traffic Complaints | 6 | 8 | 22 | 13 | 69% |
| Dumping/Littering | 0 | 0 | 1 | 0 | NA |
| Escorts - Funeral | 2 | 2 | 3 | 6 | -50% |
| Fight | 0 | 1 | 0 | 1 | -100% |
| Fire Calls | 3 | 1 | 4 | 4 | 0% |
| Firearm Discharge | 0 | 0 | 0 | 1 | -100% |
| Fireworks | 0 | 1 | 0 | 1 | -100% |
| Harassment Complaint | 2 | 2 | 4 | 5 | -20% |
| Juvenile/Mischief | 1 | 5 | 6 | 7 | -14% |
| Lockouts - Vehicle | 7 | 4 | 17 | 11 | 55% |
| Lost/Found Property | 4 | 2 | 8 | 5 | 60% |
| Medical | 26 | 33 | 74 | 86 | -14% |
| Mental Health | 0 | 8 | 4 | 14 | -71% |
| Missing Person | 1 | 0 | 1 | 1 | 0% |
| MV Accidents / VOR | 7 | 4 | 17 | 20 | -15% |
| Noise Complaints | 2 | 0 | 2 | 2 | 0% |
| Parking Complaints | 5 | 3 | 14 | 9 | 56% |
| Search Warrants | 0 | 0 | 0 | 0 | NA |
| School Related -SRO | 0 | 11 | 5 | 31 | -84% |
| Suicidal person | 0 | 0 | 0 | 1 | -100% |
| Suicide attempted | 0 | 1 | 0 | 2 | -100% |
| Suspicious Complaints | 5 | 6 | 21 | 25 | -16% |
| Theft | 1 | 1 | 3 | 3 | 0% |
| Threats | 0 | 1 | 1 | 3 | -67% |
| Warrants-Attempt/Arrest | 0 | 1 | 1 | 11 | -91% |
| WCHS/MAARC Reports | 4 | 4 | 13 | 15 | -13% |
| All Others | 26 | 10 | 51 | 20 | 155% |
| Total Non-Criminal | 150 | 175 | 414 | 518 | |
| | | | | | |
| CITATIONS & | March 2023 | March 2022 | Current | 2022 | Percentage |

| WARNINGS | Total | Total | YTD Total | YTD Total | Change |
|-------------------|--------------|--------------|------------------|------------------|---------------|
| Admin Citations | 5 | 12 | 14 | 31 | -55% |
| State Citations | 22 | 8 | 35 | 19 | 84% |
| Warning Citations | 47 | 41 | 103 | 79 | 30% |
| TOTAL | 74 | 61 | 152 | 129 | |

Citations consist of the following offenses:

- | | | |
|-----------------------|-----------------|----------------|
| Careless Driving | No Insurance | Seatbelt |
| DAR/DAC/DAS | Traffic | Equipment |
| Equipment Violation | Parking | Winter Parking |
| SBSA Violation | Expired DL | Stop Sign |
| No Proof of Insurance | Obstructed View | No MN DL |
| Expired Registration | Semaphore | Speed |
| Exhibition Driving | | |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

LEGISLATIVE

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|---|--------------------|--------------------|---------------------|------------------|-----------------|
| <u>REVENUES</u> | | | | | |
| 101-33161-411 GRANTS- LEGISLATIVE | .00 | .00 | .00 | .00 | .00 |
| 101-36000-411 REVENUES - LEGISLATIVE | .00 | .00 | .00 | .00 | .00 |
| 101-36201-411 MISC REVENUES - LEGISLATIVE | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | .00 | .00 | .00 | .00 | .00 |
| <u>EXPENDITURES</u> | | | | | |
| 101-41110-200 OFFICE SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 101-41110-301 AUDIT FEES | .00 | .00 | 221.25 | 221.25 | .00 |
| 101-41110-310 OTHER CONSULTANT | .00 | .00 | .00 | .00 | .00 |
| 101-41110-321 TELEPHONE (FAX) | .00 | .00 | .00 | .00 | .00 |
| 101-41110-331 TRAVEL/TRAINING | 1,050.00 | 1,050.00 | 400.00 | (650.00) | 262.50 |
| 101-41110-350 PRINTING & PUBLISHING | 544.50 | 544.50 | 3,500.00 | 2,955.50 | 15.56 |
| 101-41110-360 COMP INSURANCE-OML | .00 | .00 | .00 | .00 | .00 |
| 101-41110-405 MAINT CONTRACT (FAX) | .00 | .00 | .00 | .00 | .00 |
| 101-41110-433 DUES AND SUBSCRIPTIONS | .00 | 1,774.00 | 7,485.00 | 5,711.00 | 23.70 |
| 101-41110-435 BOOKS & PAMPHLETS | .00 | .00 | .00 | .00 | .00 |
| 101-41110-437 MISCELLANEOUS | .00 | .00 | .00 | .00 | .00 |
| 101-41110-439 SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 101-41110-489 EMPLOYEE APPREC/RETENTION | 125.00 | 125.00 | 800.00 | 675.00 | 15.63 |
| 101-41110-490 CONTRIB TO COMMUNITY SERVICE | .00 | .00 | 9,000.00 | 9,000.00 | .00 |
| 101-41110-560 CAPITAL OUTLAY (FURNITURE) | .00 | .00 | .00 | .00 | .00 |
| 101-41110-570 CAPITAL OUTLAY (OFFICE EQUIP) | .00 | .00 | .00 | .00 | .00 |
| 101-41110-720 TRANS OUT TO 407 (BEATIFICAT) | .00 | .00 | 1,100.00 | 1,100.00 | .00 |
| 101-41110-721 TRANS OUT 407 (FOOD SHEL | .00 | .00 | 1,800.00 | 1,800.00 | .00 |
| 101-41110-725 TRANS OUT 493 (STREET MAINT) | .00 | .00 | .00 | .00 | .00 |
| 101-41118-103 SALARIES (P/T) LEGISLATIVE | 1,325.00 | 2,530.00 | 16,424.00 | 13,894.00 | 15.40 |
| 101-41118-122 FICA - LEGISLATIVE | 82.17 | 156.90 | 607.00 | 450.10 | 25.85 |
| 101-41118-125 MEDICARE - LEGISLATIVE | 19.21 | 36.70 | 142.00 | 105.30 | 25.85 |
| 101-41118-150 WORKER'S COMPENSATION | .00 | .00 | 1,350.00 | 1,350.00 | .00 |
| TOTAL EXPENDITURES | 3,145.88 | 6,217.10 | 42,829.25 | 36,612.15 | 14.52 |
| NET REVENUES OVER EXPENDITURES | (3,145.88) | (6,217.10) | (42,829.25) | 36,612.15 | (14.52) |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

ELECTIONS

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|---------------------------------------|------------------|------------------|------------------|---------------|-----------------|
| <u>REVENUES</u> | | | | | |
| 101-34103-412 | .00 | .00 | .00 | .00 | .00 |
| 101-36000-412 | .00 | .00 | .00 | .00 | .00 |
| 101-36201-412 | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | .00 | .00 | .00 | .00 | .00 |
| <u>EXPENDITURES</u> | | | | | |
| 101-41200-104 | .00 | .00 | .00 | .00 | .00 |
| 101-41200-122 | .00 | .00 | .00 | .00 | .00 |
| 101-41200-210 | .00 | .00 | .00 | .00 | .00 |
| 101-41200-301 | .00 | .00 | .00 | .00 | .00 |
| 101-41200-311 | .00 | .00 | .00 | .00 | .00 |
| 101-41200-331 | .00 | .00 | .00 | .00 | .00 |
| 101-41200-350 | .00 | .00 | 125.00 | 125.00 | .00 |
| 101-41200-405 | 400.00 | 400.00 | 400.00 | .00 | 100.00 |
| 101-41200-439 | .00 | .00 | .00 | .00 | .00 |
| 101-41200-580 | .00 | .00 | .00 | .00 | .00 |
| TOTAL EXPENDITURES | 400.00 | 400.00 | 525.00 | 125.00 | 76.19 |
| NET REVENUES OVER EXPENDITURES | (400.00) | (400.00) | (525.00) | 125.00 | (76.19) |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

PLANNING & ZONING

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|------------------|--------------------|--------------------|-----------------|-----------------|
| <u>REVENUES</u> | | | | | |
| 101-34103-413 ZONING&SUBDIVISION FEES | .00 | .00 | 2,000.00 | 2,000.00 | .00 |
| 101-36000-413 REVENUES - PLAN/ZONE | .00 | .00 | .00 | .00 | .00 |
| 101-36201-413 MISC REVENUES-P&Z | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | .00 | .00 | 2,000.00 | 2,000.00 | .00 |
| <u>EXPENDITURES</u> | | | | | |
| 101-41300-101 SALARY (F/T) | .00 | .00 | .00 | .00 | .00 |
| 101-41300-121 PERA | .00 | .00 | .00 | .00 | .00 |
| 101-41300-122 FICA | .00 | .00 | .00 | .00 | .00 |
| 101-41300-126 ICMA/USCM | .00 | .00 | .00 | .00 | .00 |
| 101-41300-130 INSURANCE BENEFITS | .00 | .00 | .00 | .00 | .00 |
| 101-41300-150 WORKER'S COMPENSATION | .00 | .00 | .00 | .00 | .00 |
| 101-41300-200 OFFICE SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 101-41300-322 POSTAGE | .00 | .00 | .00 | .00 | .00 |
| 101-41300-331 TRAVEL EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 101-41300-360 INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 101-41300-433 DUES AND SUBSCRIPTIONS | .00 | .00 | .00 | .00 | .00 |
| 101-41300-437 MISCELLANEOUS | .00 | .00 | .00 | .00 | .00 |
| 101-41330-301 AUDIT FEES | .00 | .00 | 221.25 | 221.25 | .00 |
| 101-41330-303 ENGINEERING FEES | .00 | .00 | 250.00 | 250.00 | .00 |
| 101-41330-304 LEGAL FEES | 112.50 | 112.50 | 780.00 | 667.50 | 14.42 |
| 101-41330-310 OTHER CONSULTANT | 554.70 | 554.70 | 1,500.00 | 945.30 | 36.98 |
| 101-41330-312 RECORDING FEES VARIANCE & SUPS | .00 | .00 | 200.00 | 200.00 | .00 |
| 101-41330-322 POSTAGE | 30.00 | 30.00 | 180.00 | 150.00 | 16.67 |
| 101-41330-331 TRAVEL/TRAINING | .00 | .00 | 250.00 | 250.00 | .00 |
| 101-41330-350 PRINTING & PUBLISHING | .00 | .00 | 200.00 | 200.00 | .00 |
| 101-41330-360 INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 101-41330-405 MAINT. CONTRACT-COPIER | .00 | .00 | .00 | .00 | .00 |
| 101-41330-413 POSTAGE METER RENT | .00 | .00 | .00 | .00 | .00 |
| 101-41330-433 DUES & SUBSCRIPTIONS | .00 | .00 | .00 | .00 | .00 |
| 101-41330-435 BOOKS & PAMPHLETS | .00 | .00 | .00 | .00 | .00 |
| 101-41330-437 MISCELLANEOUS | .00 | .00 | 50.00 | 50.00 | .00 |
| 101-41339-103 SALARIES (P/T) - P & Z | 195.00 | 355.00 | 1,320.00 | 965.00 | 26.89 |
| 101-41339-122 FICA - P & Z | 12.09 | 22.01 | 82.00 | 59.99 | 26.84 |
| 101-41339-125 MEDICARE - P & Z | 2.84 | 5.17 | 19.00 | 13.83 | 27.21 |
| 101-41339-150 WORKER'S COMPENSATION | .00 | .00 | 1,350.00 | 1,350.00 | .00 |
| 101-41339-360 COMP INSURANCE-OML | .00 | .00 | .00 | .00 | .00 |
| TOTAL EXPENDITURES | 907.13 | 1,079.38 | 6,402.25 | 5,322.87 | 16.86 |
| NET REVENUES OVER EXPENDITURES | (907.13) | (1,079.38) | (4,402.25) | 3,322.87 | (24.52) |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

ADMINISTRATION

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|------------------|-------------|------------------|------------------|----------------|
| <u>REVENUES</u> | | | | | |
| 101-32110-414 LIQUOR LICENSES-ADMIN | .00 | .00 | 22,000.00 | 22,000.00 | .00 |
| 101-32180-414 MISC PERMITS/LICENSE-ADMIN | .00 | .00 | 2,500.00 | 2,500.00 | .00 |
| 101-32185-414 TOBACCO LICENSES-ADMIN | .00 | .00 | 150.00 | 150.00 | .00 |
| 101-33422-414 MEADA (METH) DONATIONS | .00 | .00 | .00 | .00 | .00 |
| 101-34101-414 CITY HALL RENT | .00 | .00 | 800.00 | 800.00 | .00 |
| 101-34102-414 CD BURNING | .00 | .00 | .00 | .00 | .00 |
| 101-34109-414 NSF CHECK RECOVERY | .00 | .00 | .00 | .00 | .00 |
| 101-34111-414 COPIER RECEIPTS - ADMIN | .00 | .00 | 55.00 | 55.00 | .00 |
| 101-34113-414 ASSESS REV - RESD PROP MAINT | .00 | .00 | .00 | .00 | .00 |
| 101-35105-414 OTHER FINES - ADMIN-(NSF FEE) | .00 | .00 | 200.00 | 200.00 | .00 |
| 101-36000-414 REVENUES-ADMIN | .00 | .00 | .00 | .00 | .00 |
| 101-36201-414 MISC REVENUES-ADMIN | 1.00 | 1.00 | .00 | (1.00) | .00 |
| 101-36280-414 COVID WAGE/TAX CREDITS - ADMIN | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | 1.00 | 1.00 | 25,705.00 | 25,704.00 | .00 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

ADMINISTRATION

| | | PERIOD | | BUDGET | | % OF |
|--------------------------------|--------------------------------|--------------|--------------|---------------|--------------|----------|
| | | ACTUAL | YTD ACTUAL | AMOUNT | | BUDGET |
| <u>EXPENDITURES</u> | | | | | | |
| 101-41400-101 | WAGES (F/T) | 14,804.59 | 28,710.79 | 195,429.52 | 166,718.73 | 14.69 |
| 101-41400-102 | OVERTIME (F/T) | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-41400-103 | SALARIES (P/T) | .00 | .00 | .00 | .00 | .00 |
| 101-41400-121 | PERA | 1,110.36 | 2,153.34 | 14,694.71 | 12,541.37 | 14.65 |
| 101-41400-122 | FICA | 904.52 | 1,754.08 | 12,147.63 | 10,393.55 | 14.44 |
| 101-41400-125 | MEDICARE | 211.54 | 410.22 | 2,782.20 | 2,371.98 | 14.74 |
| 101-41400-126 | USCM | .00 | .00 | .00 | .00 | .00 |
| 101-41400-130 | INSURANCE BENEFITS | 1,736.29 | 3,525.82 | 20,815.43 | 17,289.61 | 16.94 |
| 101-41400-150 | WORKER'S COMPENSATION | .00 | .00 | 2,400.00 | 2,400.00 | .00 |
| 101-41400-200 | OFFICE SUPPLIES | 277.80 | 277.80 | 3,500.00 | 3,222.20 | 7.94 |
| 101-41400-210 | OTHER SUPPLIES | 126.77 | 201.71 | 700.00 | 498.29 | 28.82 |
| 101-41400-240 | TOOLS & SMALL EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 101-41400-301 | AUDIT FEES | .00 | .00 | 1,327.50 | 1,327.50 | .00 |
| 101-41400-303 | ENGINEERING FEES | .00 | .00 | 4,000.00 | 4,000.00 | .00 |
| 101-41400-304 | LEGAL EXPENSES | 472.50 | 472.50 | 7,000.00 | 6,527.50 | 6.75 |
| 101-41400-309 | TRAINING/UPGRADE FEES (COMPTR) | .00 | .00 | .00 | .00 | .00 |
| 101-41400-310 | OTHER CONSULTANT | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 101-41400-311 | PAYROLL EXPENSE | .00 | .00 | 660.00 | 660.00 | .00 |
| 101-41400-321 | TELEPHONE/INTERNET | 353.02 | 659.89 | 5,200.00 | 4,540.11 | 12.69 |
| 101-41400-322 | POSTAGE | 547.90 | 547.90 | 3,200.00 | 2,652.10 | 17.12 |
| 101-41400-331 | TRAVEL/TRAINING | 124.25 | 194.25 | 5,000.00 | 4,805.75 | 3.89 |
| 101-41400-350 | PRINTING AND PUBLISHING | 45.00 | 45.00 | 1,500.00 | 1,455.00 | 3.00 |
| 101-41400-351 | MEADA (METH) EXPENSES | .00 | .00 | .00 | .00 | .00 |
| 101-41400-360 | COMP INSURANCE | .00 | .00 | 1,541.00 | 1,541.00 | .00 |
| 101-41400-381 | ELECTRICITY | 6,941.26 | 6,941.26 | .00 | (6,941.26) | .00 |
| 101-41400-400 | RESD. PROP MAINT-CERT TO TAXES | .00 | .00 | .00 | .00 | .00 |
| 101-41400-404 | MAINT. & REPAIR (EQUIPMENT) | .00 | .00 | .00 | .00 | .00 |
| 101-41400-405 | MAINT. CONTRACT-COPIER | .00 | 226.64 | 3,200.00 | 2,973.36 | 7.08 |
| 101-41400-406 | MAINT CONTRACT-SOFTWARE | 66.54 | 2,803.04 | 3,600.00 | 796.96 | 77.86 |
| 101-41400-407 | MAINTENANCE - TECHNOLOGY | 203.10 | 681.20 | 4,000.00 | 3,318.80 | 17.03 |
| 101-41400-413 | POSTAGE METER RENT | .00 | 162.89 | 450.00 | 287.11 | 36.20 |
| 101-41400-431 | CASH SHORT | .00 | .00 | .00 | .00 | .00 |
| 101-41400-433 | DUES AND SUBSCRIPTIONS | .00 | .00 | 800.00 | 800.00 | .00 |
| 101-41400-436 | NSF CHECK WRITE OFF EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 101-41400-437 | MISCELLANEOUS | 23,500.00 | 23,500.00 | 500.00 | (23,000.00) | 4,700.00 |
| 101-41400-438 | CREDIT CARD FEES | 118.63 | 238.00 | 700.00 | 462.00 | 34.00 |
| 101-41400-439 | SALES TAX | 87.50 | 87.50 | .00 | (87.50) | .00 |
| 101-41400-570 | CAPITAL OUTLAY (OFFICE EQUIP) | 199.10 | 199.10 | 1,100.00 | 900.90 | 18.10 |
| 101-41400-575 | CAPITAL OUTLAY (SOFTWARE) | .00 | .00 | .00 | .00 | .00 |
| 101-41439-439 | SALES TAX | .00 | .00 | .00 | .00 | .00 |
| TOTAL EXPENDITURES | | 51,830.67 | 73,792.93 | 297,747.99 | 223,955.06 | 24.78 |
| NET REVENUES OVER EXPENDITURES | | (51,829.67) | (73,791.93) | (272,042.99) | 198,251.06 | (27.13) |

CITY OF ANNANDALE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

ASSESSOR

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|---------------------------------------|------------------|---------------|---------------------|------------------|----------------|
| <u>REVENUES</u> | | | | | |
| 101-34107-415 ASSESSMENT SEARCHES | 100.00 | 140.00 | 600.00 | 460.00 | 23.33 |
| 101-36000-415 REVENUES-ASSESSOR | .00 | .00 | .00 | .00 | .00 |
| 101-36201-415 MISC REVENUES-ASSESSOR | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | 100.00 | 140.00 | 600.00 | 460.00 | 23.33 |
| <u>EXPENDITURES</u> | | | | | |
| 101-41550-103 SALARY (P/T) | .00 | .00 | .00 | .00 | .00 |
| 101-41550-122 FICA | .00 | .00 | .00 | .00 | .00 |
| 101-41550-301 AUDIT FEES | .00 | .00 | .00 | .00 | .00 |
| 101-41550-302 ASSESSORS' FEES | .00 | .00 | 24,250.00 | 24,250.00 | .00 |
| 101-41550-350 PRINTING & PUBLISHING | .00 | .00 | .00 | .00 | .00 |
| 101-41550-360 INSURANCE | .00 | .00 | .00 | .00 | .00 |
| TOTAL EXPENDITURES | .00 | .00 | 24,250.00 | 24,250.00 | .00 |
| NET REVENUES OVER EXPENDITURES | 100.00 | 140.00 | (23,650.00) | 23,790.00 | .59 |

CITY OF ANNANDALE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

MUNICIPAL BUILDING

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|------------------|------------|------------------|----------|----------------|
| <u>REVENUES</u> | | | | | |
| 101-36000-419 REVENUES-MUNIC BUILDING | .00 | 22.40 | .00 | (22.40) | .00 |
| 101-36201-419 MISC REVENUES-MUNIC BLDG | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | .00 | 22.40 | .00 | (22.40) | .00 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

MUNICIPAL BUILDING

| | | PERIOD | | BUDGET | | % OF |
|---------------------------|---------------------------------|-----------------|-----------------|------------------|------------------|--------------|
| | | ACTUAL | YTD ACTUAL | AMOUNT | | BUDGET |
| <u>EXPENDITURES</u> | | | | | | |
| 101-41920-203 | PAPER SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 101-41920-210 | OPERATING SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 101-41920-309 | TRAINING & UPGRADE FEES | .00 | .00 | .00 | .00 | .00 |
| 101-41920-404 | MAINT. & REPAIR (EQUIP) | .00 | .00 | .00 | .00 | .00 |
| 101-41920-405 | MAINT. CONTRACT | .00 | .00 | .00 | .00 | .00 |
| 101-41920-575 | CAPITAL OUTLAY (SOFTWARE) | .00 | .00 | .00 | .00 | .00 |
| 101-41920-580 | CAPITAL OUTLAY (EQUIP.) | .00 | .00 | .00 | .00 | .00 |
| 101-41940-103 | SALARIES (P/T) | .00 | .00 | .00 | .00 | .00 |
| 101-41940-150 | WORKER'S COMPENSATION | .00 | .00 | 1,400.00 | 1,400.00 | .00 |
| 101-41940-210 | OPERATING SUPPLIES | 45.78 | 336.99 | 2,000.00 | 1,663.01 | 16.85 |
| 101-41940-220 | MAINT & REPAIR SUPPLIES | .00 | .00 | 200.00 | 200.00 | .00 |
| 101-41940-240 | TOOLS & SMALL EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 101-41940-307 | US FILTER CONTRACT | .00 | .00 | .00 | .00 | .00 |
| 101-41940-308 | CONTRACTED CLEANING SERVICE | .00 | 673.75 | 7,650.00 | 6,976.25 | 8.81 |
| 101-41940-311 | PAYROLL EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 101-41940-360 | COMP INSURANCE | .00 | .00 | 8,400.00 | 8,400.00 | .00 |
| 101-41940-381 | ELECTRICITY-CITY HALL | .00 | .00 | 13,200.00 | 13,200.00 | .00 |
| 101-41940-382 | WATER & SEWER-CITY HALL | .00 | 67.22 | 3,500.00 | 3,432.78 | 1.92 |
| 101-41940-383 | NATURAL GAS-CITY HALL | .00 | 1,403.31 | 4,000.00 | 2,596.69 | 35.08 |
| 101-41940-384 | REFUSE DISPOSAL | .00 | .00 | .00 | .00 | .00 |
| 101-41940-385 | BUILDING SECURITY | 20.95 | 41.90 | 350.00 | 308.10 | 11.97 |
| 101-41940-401 | MAINT & REPAIR (BLDG) | 1,889.83 | 2,109.66 | 8,000.00 | 5,890.34 | 26.37 |
| 101-41940-404 | MAINT & REPAIR | .00 | .00 | 100.00 | 100.00 | .00 |
| 101-41940-419 | LINEN RENTAL | .00 | .00 | .00 | .00 | .00 |
| 101-41940-437 | MISCELLANEOUS | .00 | .00 | 700.00 | 700.00 | .00 |
| 101-41940-438 | PLANNING - NEEDS ASSESSMENT | .00 | .00 | .00 | .00 | .00 |
| 101-41940-439 | SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 101-41940-520 | CAPITAL OUTLAY (BLDG) | .00 | .00 | .00 | .00 | .00 |
| 101-41940-530 | CAPITAL OUTLAY (SITE IMPRV) | .00 | .00 | .00 | .00 | .00 |
| 101-41940-535 | CAPITAL OUTLAY (SITE IMPRV MNT) | .00 | .00 | .00 | .00 | .00 |
| 101-41940-560 | CAPITAL OUTLAY (FURNITURE) | .00 | .00 | .00 | .00 | .00 |
| 101-41940-580 | CAPITAL OUTLAY (EQUIP) | .00 | .00 | .00 | .00 | .00 |
| 101-41943-101 | WAGES (P/T) - PW CREW TIME | 353.94 | 710.73 | 4,561.02 | 3,850.29 | 15.58 |
| 101-41943-102 | WAGES (O/T) - PW CREW TIME | 37.98 | 111.53 | 453.00 | 341.47 | 24.62 |
| 101-41943-105 | ON CALL-PUBLIC WORKS | 8.70 | 17.70 | 109.20 | 91.50 | 16.21 |
| 101-41943-121 | PERA - PUBLIC WORKS | 30.03 | 62.94 | 372.83 | 309.89 | 16.88 |
| 101-41943-122 | FICA - PUBLIC WORKS | 22.86 | 48.05 | 308.21 | 260.16 | 15.59 |
| 101-41943-125 | MEDICARE - PUBLIC WORKS | 5.35 | 11.23 | 70.59 | 59.36 | 15.91 |
| 101-41943-130 | INSURANCE BENEFITS - PW CREW | 98.35 | 197.25 | 1,235.72 | 1,038.47 | 15.96 |
| 101-41945-103 | SALARIES (P/T) - CLEANING | .00 | .00 | .00 | .00 | .00 |
| 101-41945-121 | PERA | .00 | .00 | .00 | .00 | .00 |
| 101-41945-122 | FICA - CLEANING | .00 | .00 | .00 | .00 | .00 |
| 101-41945-125 | MEDICARE - CLEANING | .00 | .00 | .00 | .00 | .00 |
| TOTAL EXPENDITURES | | 2,493.77 | 5,792.26 | 56,610.57 | 50,818.31 | 10.23 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

MUNICIPAL BUILDING

| | PERIOD PERIOD | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|--------------------------------|------------------|-------------|------------------|-----------|----------------|
| | | | | | |
| NET REVENUES OVER EXPENDITURES | (2,493.77) | (5,769.86) | (56,610.57) | 50,840.71 | (10.19) |
| | | | | | |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

POLICE DEPARTMENT

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--------------------------------|------------------|---------------|------------------|------------------|----------------|
| <u>REVENUES</u> | | | | | |
| 101-32270-421 | | | | | |
| GOLF CART PERMITS | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-33160-421 | | | | | |
| COPS FAST GRANT | .00 | .00 | .00 | .00 | .00 |
| 101-33161-421 | | | | | |
| PD GRANTS | .00 | .00 | .00 | .00 | .00 |
| 101-33416-421 | | | | | |
| STATE PD TRAINING REIMB | .00 | .00 | 6,500.00 | 6,500.00 | .00 |
| 101-33417-421 | | | | | |
| NITECAP REVENUE | .00 | .00 | .00 | .00 | .00 |
| 101-33421-421 | | | | | |
| POLICE STATE AID | .00 | .00 | 40,000.00 | 40,000.00 | .00 |
| 101-33423-421 | | | | | |
| POLICE DWI SEIZURE | .00 | .00 | .00 | .00 | .00 |
| 101-33424-421 | | | | | |
| POLICE OTHER SEIZURE | .00 | .00 | .00 | .00 | .00 |
| 101-33425-421 | | | | | |
| POLICE DRUG SEIZURE | .00 | .00 | .00 | .00 | .00 |
| 101-33426-421 | | | | | |
| PD-DARE REVENUE | .00 | .00 | .00 | .00 | .00 |
| 101-34201-421 | | | | | |
| POLICE SPECIAL SERVICES | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 101-34202-421 | | | | | |
| SCHOOL RESOURCE OFFICER | .00 | .00 | 19,000.00 | 19,000.00 | .00 |
| 101-34203-421 | | | | | |
| POLICE REPORTS | .00 | .00 | 100.00 | 100.00 | .00 |
| 101-34204-421 | | | | | |
| FINGERPRINTS | 30.00 | 60.00 | 175.00 | 115.00 | 34.29 |
| 101-34206-421 | | | | | |
| POLICE BACKGROUND CHECKS | .00 | .00 | 100.00 | 100.00 | .00 |
| 101-34207-421 | | | | | |
| PAPER SERVICE CHARGES | .00 | .00 | .00 | .00 | .00 |
| 101-35101-421 | | | | | |
| COURT FINES | 309.96 | 716.57 | 8,000.00 | 7,283.43 | 8.96 |
| 101-35102-421 | | | | | |
| ADMINISTRATIVE FINES | 25.00 | 135.00 | 3,000.00 | 2,865.00 | 4.50 |
| 101-35103-421 | | | | | |
| ADMINISTRATIVE FINES-TRAFFIC | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-36000-421 | | | | | |
| REVENUES-POLICE DEPT | .00 | .00 | .00 | .00 | .00 |
| 101-36201-421 | | | | | |
| MISC REVENUES-POLICE | .00 | .00 | .00 | .00 | .00 |
| 101-36230-421 | | | | | |
| COMMUNITY POLICING EVENTS | .00 | .00 | .00 | .00 | .00 |
| 101-36232-421 | | | | | |
| DONATIONS TO POLICE DEPARTMENT | .00 | .00 | .00 | .00 | .00 |
| 101-36280-421 | | | | | |
| COVID WAGE/TAX CREDITS - PD | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | 364.96 | 911.57 | 78,875.00 | 77,963.43 | 1.16 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

POLICE DEPARTMENT

| | | PERIOD | | BUDGET | | % OF |
|---------------------|------------------------------|-----------|------------|------------|------------|--------|
| | | ACTUAL | YTD ACTUAL | AMOUNT | | BUDGET |
| <u>EXPENDITURES</u> | | | | | | |
| 101-42100-101 | WAGES (F/T) | 32,137.54 | 62,400.82 | 413,539.36 | 351,138.54 | 15.09 |
| 101-42100-102 | OVERTIME (F/T) | 455.35 | 2,242.18 | 18,000.00 | 15,757.82 | 12.46 |
| 101-42100-103 | SALARIES (P/T) | 2,392.15 | 4,680.02 | 25,000.00 | 20,319.98 | 18.72 |
| 101-42100-104 | SALARIES (P/T) - SECRETARY | 2,874.80 | 5,539.90 | 48,555.52 | 43,015.62 | 11.41 |
| 101-42100-121 | PERA | 5,892.51 | 11,585.81 | 80,807.47 | 69,221.66 | 14.34 |
| 101-42100-122 | FICA | 237.61 | 465.85 | 3,010.44 | 2,544.59 | 15.47 |
| 101-42100-125 | MEDICARE | 516.20 | 1,023.80 | 7,172.35 | 6,148.75 | 14.27 |
| 101-42100-130 | INSURANCE BENEFITS | 7,014.02 | 14,028.04 | 85,074.24 | 71,046.20 | 16.49 |
| 101-42100-150 | WORKER'S COMPENSATION | .00 | .00 | 30,000.00 | 30,000.00 | .00 |
| 101-42100-200 | OFFICE SUPPLIES | 11.53 | 391.85 | 2,500.00 | 2,108.15 | 15.67 |
| 101-42100-205 | CANINE SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 101-42100-210 | OPERATING SUPPLIES | 20.95 | 30.94 | 1,300.00 | 1,269.06 | 2.38 |
| 101-42100-211 | RANGE TRAINING SUPPLIES | 178.52 | 178.52 | 2,500.00 | 2,321.48 | 7.14 |
| 101-42100-212 | MOTOR FUELS-POLICE DEPT | 1,083.84 | 2,146.11 | 16,500.00 | 14,353.89 | 13.01 |
| 101-42100-217 | CLOTHING/UNIFORMS | 515.25 | 553.23 | 5,000.00 | 4,446.77 | 11.06 |
| 101-42100-240 | VEHICLE EQUIPMENT | .00 | .00 | 2,000.00 | 2,000.00 | .00 |
| 101-42100-241 | POLICE EQUIPMENT | 257.67 | 257.67 | 3,000.00 | 2,742.33 | 8.59 |
| 101-42100-301 | AUDIT FEES | .00 | .00 | 3,761.25 | 3,761.25 | .00 |
| 101-42100-304 | LEGAL FEES (PROSECUTIONS) | 1,983.10 | 2,016.35 | 23,500.00 | 21,483.65 | 8.58 |
| 101-42100-305 | MEDICAL FEES | .00 | .00 | .00 | .00 | .00 |
| 101-42100-306 | PERSONNEL TESTING & RECRUIT. | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 101-42100-307 | STATE FEE-TRAFFIC CITATIONS | .00 | 80.00 | 800.00 | 720.00 | 10.00 |
| 101-42100-308 | CONTRACTED CLEANING SERVICE | .00 | 147.00 | 1,620.00 | 1,473.00 | 9.07 |
| 101-42100-310 | OTHER CONSULTANT | .00 | .00 | .00 | .00 | .00 |
| 101-42100-311 | PAYROLL EXPENSE | .00 | .00 | 2,060.00 | 2,060.00 | .00 |
| 101-42100-313 | TRANSCRIPTIONS | .00 | .00 | .00 | .00 | .00 |
| 101-42100-314 | SPECIAL INVESTIGATIONS | 29.95 | 29.95 | 1,500.00 | 1,470.05 | 2.00 |
| 101-42100-315 | VETERINARY SERVICES | .00 | .00 | .00 | .00 | .00 |
| 101-42100-316 | NARCOTICS ENFORCEMENT | .00 | .00 | 600.00 | 600.00 | .00 |
| 101-42100-320 | COMPUTER DATA ACCESS LINE | .00 | .00 | 250.00 | 250.00 | .00 |
| 101-42100-321 | TELEPHONE/INTERNET | 689.41 | 891.27 | 7,200.00 | 6,308.73 | 12.38 |
| 101-42100-322 | POSTAGE | 70.00 | 70.00 | 400.00 | 330.00 | 17.50 |
| 101-42100-323 | RADIO UNITS | .00 | .00 | 1,020.00 | 1,020.00 | .00 |
| 101-42100-324 | STATE CHARGES-BCA | .00 | .00 | 1,080.00 | 1,080.00 | .00 |
| 101-42100-331 | TRAVEL/TRAINING | .00 | .00 | 3,000.00 | 3,000.00 | .00 |
| 101-42100-335 | VEHICLE LICENSE | .00 | .00 | 600.00 | 600.00 | .00 |
| 101-42100-350 | PRINTING & PUBLISHING | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-42100-351 | MEADA (METH) EXPENSES | .00 | .00 | .00 | .00 | .00 |
| 101-42100-352 | PD - DARE EXPENSES | .00 | .00 | .00 | .00 | .00 |
| 101-42100-360 | COMP INSURANCE | .00 | .00 | 4,300.00 | 4,300.00 | .00 |
| 101-42100-361 | VEHICLE INSURANCE | .00 | .00 | 5,000.00 | 5,000.00 | .00 |
| 101-42100-404 | MAINT & REPAIR (EQUIP) | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-42100-405 | MAINT. CONTRACT SOFTWARE | .00 | .00 | 5,000.00 | 5,000.00 | .00 |
| 101-42100-406 | MAINT CONTRACT-COPIER | 34.08 | 34.08 | 250.00 | 215.92 | 13.63 |
| 101-42100-407 | MAINT & REPAIR (TECHNOLOGY) | 509.55 | 1,019.10 | 7,000.00 | 5,980.90 | 14.56 |
| 101-42100-408 | MAINT & REPAIR (VEHICLE) | 23.28 | 23.28 | 7,400.00 | 7,376.72 | .31 |
| 101-42100-413 | POSTAGE METER RENT | .00 | .00 | .00 | .00 | .00 |
| 101-42100-414 | IMPOUND FEE | .00 | .00 | .00 | .00 | .00 |
| 101-42100-421 | DARE REVENUE | .00 | .00 | .00 | .00 | .00 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

POLICE DEPARTMENT

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|---|---------------------|----------------------|----------------------|-------------------|-----------------|
| 101-42100-433 DUES & SUBSCRIPTIONS | 65.00 | 1,517.00 | 1,000.00 | (517.00) | 151.70 |
| 101-42100-436 TOWING CHARGES | .00 | (100.00) | 200.00 | 300.00 | (50.00) |
| 101-42100-437 MISCELLANEOUS | .00 | .00 | 400.00 | 400.00 | .00 |
| 101-42100-438 COMMUNITY POLICING EVENTS | .00 | .00 | 200.00 | 200.00 | .00 |
| 101-42100-439 SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 101-42100-550 CAPITAL OUTLAY (VEHICLE) | .00 | .00 | .00 | .00 | .00 |
| 101-42100-560 CAPITAL OUTLAY (FURNITURE) | .00 | .00 | .00 | .00 | .00 |
| 101-42100-575 CAPITAL OUTLAY (SOFTWARE) | .00 | .00 | .00 | .00 | .00 |
| 101-42100-580 CAPITAL OUTLAY (OTHER EQPT) | .00 | .00 | 1,500.00 | 1,500.00 | .00 |
| TOTAL EXPENDITURES | 56,992.31 | 111,252.57 | 825,600.63 | 714,348.06 | 13.48 |
| NET REVENUES OVER EXPENDITURES | (56,627.35) | (110,341.00) | (746,725.63) | 636,384.63 | (14.78) |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FIRE DEPARTMENT

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|------------------|-----------------|-------------------|-------------------|----------------|
| <u>REVENUES</u> | | | | | |
| 101-33416-422 STATE FD TRAINING REIMB | 1,950.00 | 1,950.00 | 5,000.00 | 3,050.00 | 39.00 |
| 101-33420-422 STATE FIRE AID | .00 | .00 | 45,000.00 | 45,000.00 | .00 |
| 101-34201-422 POOL FILLING | .00 | .00 | .00 | .00 | .00 |
| 101-34202-422 RURAL FIRE SERVICE | 653.90 | 653.90 | 167,000.00 | 166,346.10 | .39 |
| 101-36000-422 REVENUES- FIRE | .00 | .00 | .00 | .00 | .00 |
| 101-36201-422 MISC REVENUES-FIRE | .00 | .00 | .00 | .00 | .00 |
| 101-36220-422 EMS REIMBURSEMENT | .00 | .00 | .00 | .00 | .00 |
| 101-36225-422 FIRE HALL RENT | .00 | .00 | .00 | .00 | .00 |
| 101-36230-422 FIRE DONATIONS | .00 | .00 | .00 | .00 | .00 |
| 101-36233-422 DONATIONS TO FIRE DEPARTMENT | .00 | .00 | .00 | .00 | .00 |
| 101-36280-422 COVID WAGE/TAX CREDITS - FD | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | 2,603.90 | 2,603.90 | 217,000.00 | 214,396.10 | 1.20 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FIRE DEPARTMENT

| | | PERIOD | | BUDGET | | % OF |
|---------------------|--------------------------------|----------|------------|-----------|-----------|--------|
| | | ACTUAL | YTD ACTUAL | AMOUNT | | BUDGET |
| <u>EXPENDITURES</u> | | | | | | |
| 101-42200-103 | SALARIES (P/T) | .00 | .00 | .00 | .00 | .00 |
| 101-42200-124 | FIRE RELIEF ASSOCIATION | .00 | .00 | 45,000.00 | 45,000.00 | .00 |
| 101-42200-126 | FIRE RELIEF ASSOC (MUNI CONTR) | .00 | .00 | 3,000.00 | 3,000.00 | .00 |
| 101-42200-150 | WORKER'S COMPENSATION | .00 | .00 | 13,500.00 | 13,500.00 | .00 |
| 101-42200-200 | OFFICE SUPPLIES | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 101-42200-207 | TRAINING SUPPLIES | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-42200-210 | OTHER SUPPLIES | .00 | .00 | 2,500.00 | 2,500.00 | .00 |
| 101-42200-212 | MOTOR FUELS-FIRE DEPT | 573.01 | 790.51 | 3,000.00 | 2,209.49 | 26.35 |
| 101-42200-217 | CLOTHING | .00 | .00 | 20,000.00 | 20,000.00 | .00 |
| 101-42200-220 | MAINT & REPAIR SUPPLIES | .00 | .00 | 750.00 | 750.00 | .00 |
| 101-42200-221 | EQUIPMENT/PARTS | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-42200-240 | TOOLS & SMALL EQUIPMENT | .00 | 912.68 | 1,500.00 | 587.32 | 60.85 |
| 101-42200-301 | AUDIT FEES | .00 | .00 | 1,200.00 | 1,200.00 | .00 |
| 101-42200-304 | LEGAL FEES | .00 | .00 | 100.00 | 100.00 | .00 |
| 101-42200-305 | MEDICAL FEES | 2,656.72 | 2,656.72 | 7,500.00 | 4,843.28 | 35.42 |
| 101-42200-306 | PERSONNEL TESTING & RECRUIT. | .00 | .00 | 1,300.00 | 1,300.00 | .00 |
| 101-42200-307 | US FILTER CONTRACT | .00 | .00 | .00 | .00 | .00 |
| 101-42200-308 | CONTRACTED CLEANING SERVICE | .00 | 245.00 | 3,000.00 | 2,755.00 | 8.17 |
| 101-42200-310 | FIRE CONSULTANT | .00 | .00 | .00 | .00 | .00 |
| 101-42200-311 | PAYROLL EXPENSE | .00 | .00 | 160.00 | 160.00 | .00 |
| 101-42200-321 | TELEPHONE | 201.75 | 365.46 | 2,600.00 | 2,234.54 | 14.06 |
| 101-42200-322 | POSTAGE | 60.00 | 60.00 | 500.00 | 440.00 | 12.00 |
| 101-42200-323 | RADIO UNITS | .00 | .00 | 5,000.00 | 5,000.00 | .00 |
| 101-42200-331 | TRAVEL/TRAINING | 1,100.64 | 1,100.64 | 12,000.00 | 10,899.36 | 9.17 |
| 101-42200-335 | VEHICLE LICENSE | .00 | .00 | 100.00 | 100.00 | .00 |
| 101-42200-350 | PRINTING & PUBLISHING | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-42200-351 | PRINTING & PUBL FD CALANDER | .00 | .00 | .00 | .00 | .00 |
| 101-42200-360 | COMP INSURANCE | .00 | .00 | 8,200.00 | 8,200.00 | .00 |
| 101-42200-361 | VEHICLE INSURANCE | .00 | .00 | 5,500.00 | 5,500.00 | .00 |
| 101-42200-365 | INSURANCE CLAIMS | .00 | .00 | .00 | .00 | .00 |
| 101-42200-381 | ELECTRICITY-FIRE DEPT | .00 | .00 | 8,000.00 | 8,000.00 | .00 |
| 101-42200-382 | WATER & SEWER-FIRE DEPT | .00 | 73.36 | 2,000.00 | 1,926.64 | 3.67 |
| 101-42200-383 | NATURAL GAS-FIRE DEPT | .00 | 1,516.48 | 4,000.00 | 2,483.52 | 37.91 |
| 101-42200-384 | REFUSE REMOVAL | .00 | .00 | .00 | .00 | .00 |
| 101-42200-401 | MAINT & REPAIR (BLDG) | 2,204.10 | 2,204.10 | 10,000.00 | 7,795.90 | 22.04 |
| 101-42200-404 | MAINT & REPAIR (EQUIP) | 40.00 | 1,270.00 | 1,000.00 | (270.00) | 127.00 |
| 101-42200-405 | MAINT. CONTRACT (SOFTWARE) | 254.80 | 509.60 | 1,000.00 | 490.40 | 50.96 |
| 101-42200-406 | MAINT CONTRACT(AIR COMPRESS) | .00 | .00 | .00 | .00 | .00 |
| 101-42200-407 | MAINT. CONTRACT-COPIER | .00 | .00 | 100.00 | 100.00 | .00 |
| 101-42200-408 | MAINT & REPAIR (VEHICLE) | 1,174.71 | 10,285.11 | 20,000.00 | 9,714.89 | 51.43 |
| 101-42200-413 | POSTAGE METER RENT | .00 | .00 | .00 | .00 | .00 |
| 101-42200-418 | RUG RENTAL | .00 | .00 | .00 | .00 | .00 |
| 101-42200-433 | DUES & SUBSCRIPTIONS | .00 | 360.00 | 1,000.00 | 640.00 | 36.00 |
| 101-42200-435 | BOOKS & PAMPHLETS | .00 | .00 | .00 | .00 | .00 |
| 101-42200-437 | MISCELLANEOUS | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-42200-438 | CALANDER (DONATION) EXP | .00 | .00 | .00 | .00 | .00 |
| 101-42200-439 | SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 101-42200-520 | CAPITAL OUTLAY (BLDG) | .00 | .00 | .00 | .00 | .00 |
| 101-42200-550 | CAPITAL OUTLAY (VEHICLE) | .00 | .00 | .00 | .00 | .00 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FIRE DEPARTMENT

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|---|--------------------|---------------------|---------------------|-------------------|-----------------|
| 101-42200-555 CAPITAL OUTLAY-FD TRUCK LEASE | .00 | .00 | .00 | .00 | .00 |
| 101-42200-560 CAPITAL OUTLAY (FURNITURE) | .00 | .00 | .00 | .00 | .00 |
| 101-42200-580 CAPITAL OUTLAY (OTHER EPMT) | .00 | .00 | .00 | .00 | .00 |
| 101-42201-103 SALARIES (P/T) - FIRE DEPT | .00 | .00 | 49,200.00 | 49,200.00 | .00 |
| 101-42201-122 FICA - FIRE DEPT | .00 | .00 | 2,542.00 | 2,542.00 | .00 |
| 101-42201-125 MEDICARE - FIRE DEPT | .00 | .00 | 582.20 | 582.20 | .00 |
| 101-42203-101 WAGES (F/T) - PW CREW TIME | 473.70 | 955.18 | 6,149.10 | 5,193.92 | 15.53 |
| 101-42203-102 WAGES (O/T) - PW CREW TIME | 32.38 | 94.70 | 299.37 | 204.67 | 31.63 |
| 101-42203-105 ON CALL-PUBLIC WORKS | 5.40 | 11.25 | 62.40 | 51.15 | 18.03 |
| 101-42203-121 PERA - PUBLIC WORKS | 38.37 | 79.60 | 488.32 | 408.72 | 16.30 |
| 101-42203-122 FICA - PUBLIC WORKS | 30.50 | 63.32 | 403.67 | 340.35 | 15.69 |
| 101-42203-125 MEDICARE - PUBLIC WORKS | 7.13 | 14.79 | 92.45 | 77.66 | 16.00 |
| 101-42203-130 INSURANCE BENEFITS - PUBLIC W | 56.26 | 112.80 | 784.56 | 671.76 | 14.38 |
| 101-42205-103 WAGES (P/T) - CLEANING | .00 | .00 | .00 | .00 | .00 |
| 101-42205-122 FICA - CLEANING | .00 | .00 | .00 | .00 | .00 |
| 101-42205-125 MEDICARE - CLEANING | .00 | .00 | .00 | .00 | .00 |
| TOTAL EXPENDITURES | 8,909.47 | 23,681.30 | 247,114.07 | 223,432.77 | 9.58 |
| NET REVENUES OVER EXPENDITURES | (6,305.57) | (21,077.40) | (30,114.07) | 9,036.67 | (69.99) |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

BUILDING INSPECTOR

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|--------------------|--------------------|---------------------|------------------|-----------------|
| <u>REVENUES</u> | | | | | |
| 101-32210-424 BUILDING PERMIT FEES | 3,087.68 | 4,874.93 | 50,000.00 | 45,125.07 | 9.75 |
| 101-32260-424 STATE SURCHARGE FEES | 206.00 | 270.00 | 2,000.00 | 1,730.00 | 13.50 |
| 101-36000-424 REVENUES - BUILDING INSPECTION | .00 | .00 | .00 | .00 | .00 |
| 101-36201-424 MISC REVENUES-BLDG INSPECTION | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | 3,293.68 | 5,144.93 | 52,000.00 | 46,855.07 | 9.89 |
| <u>EXPENDITURES</u> | | | | | |
| 101-42400-103 SALARIES (P/T) | .00 | .00 | .00 | .00 | .00 |
| 101-42400-150 WORKER'S COMPENSATION | .00 | .00 | .00 | .00 | .00 |
| 101-42400-301 AUDIT FEES | .00 | .00 | 442.50 | 442.50 | .00 |
| 101-42400-310 INSPECTOR'S FEES | 2,404.50 | 4,175.43 | 25,000.00 | 20,824.57 | 16.70 |
| 101-42400-311 PAYROLL EXPENSE | .00 | .00 | 150.00 | 150.00 | .00 |
| 101-42400-322 POSTAGE | .00 | .00 | .00 | .00 | .00 |
| 101-42400-331 TRAVEL EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 101-42400-350 PRINTING & PUBLISHING | .00 | .00 | .00 | .00 | .00 |
| 101-42400-360 INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 101-42400-433 DUES & SUBSCRIPTIONS | .00 | .00 | .00 | .00 | .00 |
| 101-42400-438 STATE SURCHARGE TAX | .00 | .00 | 2,000.00 | 2,000.00 | .00 |
| 101-42400-440 REFUNDS | .00 | .00 | .00 | .00 | .00 |
| 101-42406-101 SALARY (F/T) - PW/ADMIN | 2,676.03 | 5,261.42 | 35,280.75 | 30,019.33 | 14.91 |
| 101-42406-102 OVERTIME (F/T) - PW/ADMIN | .00 | .00 | 200.00 | 200.00 | .00 |
| 101-42406-103 SALARIES (P/T) LEGISLATIVE | .00 | .00 | .00 | .00 | .00 |
| 101-42406-121 PERA | 200.70 | 394.61 | 2,661.06 | 2,266.45 | 14.83 |
| 101-42406-122 FICA | 162.91 | 320.27 | 2,199.81 | 1,879.54 | 14.56 |
| 101-42406-125 MEDICARE | 38.11 | 74.92 | 503.83 | 428.91 | 14.87 |
| 101-42406-130 INSURANCE BENEFITS | 191.02 | 369.12 | 2,484.15 | 2,115.03 | 14.86 |
| 101-42406-310 OTHER CONSULTANTS | .00 | .00 | .00 | .00 | .00 |
| TOTAL EXPENDITURES | 5,673.27 | 10,595.77 | 70,922.10 | 60,326.33 | 14.94 |
| NET REVENUES OVER EXPENDITURES | (2,379.59) | (5,450.84) | (18,922.10) | 13,471.26 | (28.81) |

CITY OF ANNANDALE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

PUBLIC WORKS

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|------------------|-----------------|------------------|------------------|----------------|
| <u>REVENUES</u> | | | | | |
| 101-34951-000 WW COMM REIMB-LABOR EXP | .00 | .00 | 70,000.00 | 70,000.00 | .00 |
| 101-34951-430 WW COMM REIMB-MILEAGE EXP | .00 | .00 | 7,650.00 | 7,650.00 | .00 |
| 101-36000-430 REVENUES-PUBLIC WORKS | .00 | .00 | .00 | .00 | .00 |
| 101-36201-430 MISC REVENUES-PUBLIC WORKS | 3,350.00 | 3,350.00 | .00 | (3,350.00) | .00 |
| TOTAL FUND REVENUE | 3,350.00 | 3,350.00 | 77,650.00 | 74,300.00 | 4.31 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

PUBLIC WORKS

| | | PERIOD | | BUDGET | | % OF |
|---------------------|-------------------------------|----------|------------|-----------|-------------|--------|
| | | ACTUAL | YTD ACTUAL | AMOUNT | | BUDGET |
| <u>EXPENDITURES</u> | | | | | | |
| 101-43000-101 | SALARIES (F/T) | 6,858.06 | 13,737.62 | 88,283.52 | 74,545.90 | 15.56 |
| 101-43000-102 | OVERTIME (F/T) | 669.73 | 1,826.75 | 8,223.30 | 6,396.55 | 22.21 |
| 101-43000-103 | SALARIES (P/T) | 45.00 | 236.25 | .00 | (236.25) | .00 |
| 101-43000-105 | ON CALL-PUBLIC WORKS | 169.50 | 319.50 | 2,106.00 | 1,786.50 | 15.17 |
| 101-43000-121 | PERA - PUBLIC WORKS | 577.33 | 1,191.30 | 7,395.96 | 6,204.66 | 16.11 |
| 101-43000-122 | FICA - PUBLIC WORKS | 442.77 | 923.30 | 6,113.99 | 5,190.69 | 15.10 |
| 101-43000-125 | MEDICARE - PUBLIC WORKS | 103.54 | 215.92 | 1,400.30 | 1,184.38 | 15.42 |
| 101-43000-130 | INSURANCE BENEFITS - PUBLIC W | 1,901.47 | 3,815.41 | 23,934.37 | 20,118.96 | 15.94 |
| 101-43000-150 | WORKER'S COMPENSATION | .00 | .00 | 1,300.00 | 1,300.00 | .00 |
| 101-43000-200 | OFFICE SUPPLIES | .00 | 80.62 | 500.00 | 419.38 | 16.12 |
| 101-43000-210 | OPERATING SUPPLIES | 605.82 | 1,673.47 | 9,000.00 | 7,326.53 | 18.59 |
| 101-43000-212 | MOTOR FUELS-PUBLIC WORKS | 1,378.23 | 3,396.44 | 18,000.00 | 14,603.56 | 18.87 |
| 101-43000-217 | CLOTHING | 60.07 | 60.07 | 800.00 | 739.93 | 7.51 |
| 101-43000-220 | MAINT & REPAIR SUPPLIES | .00 | .00 | 3,000.00 | 3,000.00 | .00 |
| 101-43000-240 | TOOLS & SMALL EQUIPMENT | 449.67 | 449.67 | 2,000.00 | 1,550.33 | 22.48 |
| 101-43000-301 | AUDIT FEES | .00 | .00 | 1,327.50 | 1,327.50 | .00 |
| 101-43000-303 | ENGINEERING FEES | 8,570.00 | 8,570.00 | .00 | (8,570.00) | .00 |
| 101-43000-306 | PERSONNEL TESTING & RECRUIT. | .00 | .00 | .00 | .00 | .00 |
| 101-43000-307 | US FILTER CONTRACT | .00 | .00 | .00 | .00 | .00 |
| 101-43000-310 | OTHER CONSULTANTS | .00 | .00 | .00 | .00 | .00 |
| 101-43000-311 | PAYROLL EXPENSE | .00 | .00 | 440.00 | 440.00 | .00 |
| 101-43000-317 | COMPOST SITE EXPENSE | .00 | .00 | 9,000.00 | 9,000.00 | .00 |
| 101-43000-321 | TELEPHONE | 296.05 | 591.41 | 2,250.00 | 1,658.59 | 26.28 |
| 101-43000-322 | POSTAGE | 20.00 | 20.00 | 115.00 | 95.00 | 17.39 |
| 101-43000-323 | RADIO UNITS/CELL PHONES | 88.61 | 88.61 | 2,500.00 | 2,411.39 | 3.54 |
| 101-43000-324 | GOPHER STATE ONE CALLS | .00 | .00 | .00 | .00 | .00 |
| 101-43000-331 | TRAVEL/TRAINING | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 101-43000-335 | VEHICLE LICENSES | .00 | 55.00 | 250.00 | 195.00 | 22.00 |
| 101-43000-350 | PRINTING & PUBLISHING | .00 | .00 | 300.00 | 300.00 | .00 |
| 101-43000-360 | COMP INSURANCE | .00 | .00 | 3,900.00 | 3,900.00 | .00 |
| 101-43000-361 | VEHICLE INSURANCE | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 101-43000-365 | INSURANCE CLAIMS | .00 | .00 | 250.00 | 250.00 | .00 |
| 101-43000-381 | ELECTRICITY-PUBLIC WORKS | .00 | .00 | .00 | .00 | .00 |
| 101-43000-382 | WATER & SEWER-PUBLIC WORKS | .00 | 38.13 | 2,300.00 | 2,261.87 | 1.66 |
| 101-43000-383 | NATURAL GAS-PUBLIC WORKS | .00 | 156.96 | 800.00 | 643.04 | 19.62 |
| 101-43000-384 | REFUSE DISPOSAL | .00 | .00 | .00 | .00 | .00 |
| 101-43000-401 | MAINT & REPAIR (BLDG) | 193.95 | 293.95 | 3,000.00 | 2,706.05 | 9.80 |
| 101-43000-402 | SECURITY | .00 | .00 | .00 | .00 | .00 |
| 101-43000-404 | MAINT & REPAIR (EQUIP) | 265.48 | 320.67 | 4,000.00 | 3,679.33 | 8.02 |
| 101-43000-405 | MAINT CONTRACT (FAX) | .00 | .00 | .00 | .00 | .00 |
| 101-43000-406 | MAINT CONTRACT COPIER | 20.00 | 42.61 | 360.00 | 317.39 | 11.84 |
| 101-43000-407 | MAINT & REPAIR (TECHNOLOGY) | 127.40 | 254.80 | 1,600.00 | 1,345.20 | 15.93 |
| 101-43000-408 | MAINT & REPAIR (VEHICLE) | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 101-43000-413 | POSTAGE METER RENT | .00 | .00 | .00 | .00 | .00 |
| 101-43000-417 | UNIFORM RENTAL-PUBLIC WORKS | .00 | .00 | 1,400.00 | 1,400.00 | .00 |
| 101-43000-419 | LINEN RENTAL | .00 | .00 | .00 | .00 | .00 |
| 101-43000-433 | DUES & SUBSCRIPTIONS | .00 | .00 | .00 | .00 | .00 |
| 101-43000-437 | MISCELLANEOUS | .00 | .00 | 100.00 | 100.00 | .00 |
| 101-43000-439 | SALES TAX | .00 | .00 | .00 | .00 | .00 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

PUBLIC WORKS

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|--|---------------------|---------------------|----------------------|-------------------|-----------------|
| 101-43000-520 CAPITAL OUTLAY (BLDGS) | .00 | .00 | .00 | .00 | .00 |
| 101-43000-535 CAPITAL OUTLAY (SITE IMPRV) | .00 | .00 | .00 | .00 | .00 |
| 101-43000-540 CAPITAL OUTLAY (HEAVY EQUIP) | .00 | .00 | .00 | .00 | .00 |
| 101-43000-550 CAPITAL OUTLAY (VEHICLE) | .00 | .00 | .00 | .00 | .00 |
| 101-43000-580 CAPITAL OUTLAY (OTHER EPMT) | .00 | 6,220.00 | .00 | (6,220.00) | .00 |
| 101-43007-102 OVERTIME (P/T) SEASONAL | .00 | .00 | .00 | .00 | .00 |
| 101-43007-103 SALARIES (P/T) SEASONAL | .00 | .00 | 4,031.04 | 4,031.04 | .00 |
| 101-43007-122 FICA - SEASONAL | .00 | .00 | 249.92 | 249.92 | .00 |
| 101-43007-125 MEDICARE - SEASONAL | .00 | .00 | 57.24 | 57.24 | .00 |
| TOTAL EXPENDITURES | 22,842.68 | 44,578.46 | 213,288.14 | 168,709.68 | 20.90 |
| NET REVENUES OVER EXPENDITURES | (19,492.68) | (41,228.46) | (135,638.14) | 94,409.68 | (30.40) |

CITY OF ANNANDALE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

STREETS

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|------------------|------------|------------------|-----------------|----------------|
| <u>REVENUES</u> | | | | | |
| 101-33609-431 SNOW REMOVAL REIMB. | .00 | .00 | 3,000.00 | 3,000.00 | .00 |
| 101-33610-431 COUNTY AID FOR HWYS | .00 | .00 | .00 | .00 | .00 |
| 101-34300-431 SWEEPING/SANDING | .00 | .00 | .00 | .00 | .00 |
| 101-34301-431 WW COMM SNOW REMOVAL REIMB | .00 | .00 | 6,885.00 | 6,885.00 | .00 |
| 101-36000-431 REVENUES - STREETS | .00 | .00 | .00 | .00 | .00 |
| 101-36201-431 MISC REVENUES-STREETS | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | .00 | .00 | 9,885.00 | 9,885.00 | .00 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

STREETS

| | | PERIOD | | BUDGET | | % OF |
|---------------------------------------|------------------------------|---------------------|---------------------|----------------------|-------------------|-----------------|
| | | ACTUAL | YTD ACTUAL | AMOUNT | | BUDGET |
| <u>EXPENDITURES</u> | | | | | | |
| 101-43100-000 | SALARIES F/T | .00 | .00 | .00 | .00 | .00 |
| 101-43100-101 | SALARY (F/T) | 6,721.44 | 13,486.30 | 89,266.11 | 75,779.81 | 15.11 |
| 101-43100-102 | OVERTIME (F/T) | 781.20 | 2,148.86 | 8,774.70 | 6,625.84 | 24.49 |
| 101-43100-103 | SALARIES (P/T) | .00 | .00 | .00 | .00 | .00 |
| 101-43100-105 | ON CALL-PUBLIC WORKS | 166.80 | 317.70 | 2,043.60 | 1,725.90 | 15.55 |
| 101-43100-121 | PERA | 575.23 | 1,196.49 | 7,506.33 | 6,309.84 | 15.94 |
| 101-43100-122 | FICA | 438.99 | 914.59 | 6,205.23 | 5,290.64 | 14.74 |
| 101-43100-125 | MEDICARE | 102.68 | 213.92 | 1,421.20 | 1,207.28 | 15.05 |
| 101-43100-130 | INSURANCE BENEFITS | 1,801.01 | 3,613.52 | 23,186.98 | 19,573.46 | 15.58 |
| 101-43100-150 | WORKER'S COMPENSATION | .00 | .00 | 1,300.00 | 1,300.00 | .00 |
| 101-43100-210 | OTHER SUPPLIES | .00 | .00 | 200.00 | 200.00 | .00 |
| 101-43100-212 | MOTOR FUELS-STREETS | 755.48 | 2,195.49 | 6,250.00 | 4,054.51 | 35.13 |
| 101-43100-224 | STREET MAINT. MATERIALS | 10,624.85 | 13,285.84 | 22,000.00 | 8,714.16 | 60.39 |
| 101-43100-226 | SIGNAGE MATERIALS | .00 | .00 | 4,000.00 | 4,000.00 | .00 |
| 101-43100-240 | SMALL TOOLS | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-43100-301 | AUDIT FEES | .00 | .00 | 1,327.50 | 1,327.50 | .00 |
| 101-43100-303 | ENGINEERING FEES | .00 | .00 | 5,000.00 | 5,000.00 | .00 |
| 101-43100-307 | US FILTER CONTRACT | .00 | .00 | .00 | .00 | .00 |
| 101-43100-310 | SNOW REMOVAL CONTRACTOR | .00 | 4,950.00 | 1,500.00 | (3,450.00) | 330.00 |
| 101-43100-311 | PAYROLL EXPENSE | .00 | .00 | 440.00 | 440.00 | .00 |
| 101-43100-335 | VEHICLE LICENSE | .00 | .00 | .00 | .00 | .00 |
| 101-43100-350 | PRINTING & PUBLISHING | .00 | .00 | .00 | .00 | .00 |
| 101-43100-360 | COMP INSURANCE | .00 | .00 | 5,100.00 | 5,100.00 | .00 |
| 101-43100-361 | VEHICLE INSURANCE | .00 | .00 | 1,600.00 | 1,600.00 | .00 |
| 101-43100-381 | ELECTRICITY (STREET LIGHTS) | 162.52 | 325.71 | 58,300.00 | 57,974.29 | .56 |
| 101-43100-403 | MAINT & REPAIR (STREETS) | .00 | 88.34 | 6,500.00 | 6,411.66 | 1.36 |
| 101-43100-404 | MAINT & REPAIR (EQUIP) | 1,590.19 | 8,333.46 | 12,000.00 | 3,666.54 | 69.45 |
| 101-43100-405 | MAINT & REPAIR (DITCHES) | .00 | .00 | 6,000.00 | 6,000.00 | .00 |
| 101-43100-406 | MAINT & REPAIR (STR. LIGHTS) | .00 | 171.00 | 2,500.00 | 2,329.00 | 6.84 |
| 101-43100-409 | MAINT & REPAIR (OTHER) | .00 | .00 | .00 | .00 | .00 |
| 101-43100-417 | UNIFORM RENTAL-STREETS | .00 | .00 | .00 | .00 | .00 |
| 101-43100-436 | RR CROSSING | .00 | .00 | .00 | .00 | .00 |
| 101-43100-437 | MISCELLANEOUS | .00 | .00 | .00 | .00 | .00 |
| 101-43100-439 | SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 101-43100-530 | CAPITAL OUTLAY (STREETS) | .00 | .00 | .00 | .00 | .00 |
| 101-43100-580 | CAPITAL OUTLAY (OTHER EPMT) | .00 | .00 | .00 | .00 | .00 |
| TOTAL EXPENDITURES | | 23,720.39 | 51,241.22 | 272,921.65 | 221,680.43 | 18.78 |
| NET REVENUES OVER EXPENDITURES | | (23,720.39) | (51,241.22) | (263,036.65) | 211,795.43 | (19.48) |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

PARKS COMMISSION

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|------------------|------------|------------------|----------|----------------|
| <u>REVENUES</u> | | | | | |
| 101-33620-451 LIVE WRIGHT GRANT | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | .00 | .00 | .00 | .00 | .00 |
| <u>EXPENDITURES</u> | | | | | |
| 101-45100-103 SALARIES (P/T) - PARKS COMM | 160.00 | 355.00 | 1,320.00 | 965.00 | 26.89 |
| 101-45100-122 FICA - PARK COMMISSION | 9.92 | 22.01 | 81.84 | 59.83 | 26.89 |
| 101-45100-125 MEDICARE - PARK COMMISSION | 2.33 | 5.17 | 19.14 | 13.97 | 27.01 |
| 101-45100-150 WORKER'S COMPENSATION | .00 | .00 | 1,350.00 | 1,350.00 | .00 |
| 101-45100-301 AUDIT FEES | .00 | .00 | 221.25 | 221.25 | .00 |
| 101-45100-303 ENGINEERING FEES | .00 | .00 | 100.00 | 100.00 | .00 |
| 101-45100-304 LEGAL FEES | 45.00 | 45.00 | 100.00 | 55.00 | 45.00 |
| 101-45100-310 OTHER CONSULTANT | .00 | .00 | .00 | .00 | .00 |
| 101-45100-312 RECORDING FEES VARIANCE & SUPS | .00 | .00 | .00 | .00 | .00 |
| 101-45100-322 POSTAGE | 30.00 | 30.00 | 170.00 | 140.00 | 17.65 |
| 101-45100-331 TRAVEL/TRAINING | .00 | .00 | .00 | .00 | .00 |
| 101-45100-350 PRINTING & PUBLISHING | .00 | .00 | .00 | .00 | .00 |
| 101-45100-360 COMP INSURANCE-OML | .00 | .00 | .00 | .00 | .00 |
| 101-45100-405 MAINT. CONTRACT-COPIER | .00 | .00 | .00 | .00 | .00 |
| 101-45100-413 POSTAGE METER RENT | .00 | .00 | .00 | .00 | .00 |
| 101-45100-437 MISCELLANEOUS | .00 | .00 | 150.00 | 150.00 | .00 |
| TOTAL EXPENDITURES | 247.25 | 457.18 | 3,512.23 | 3,055.05 | 13.02 |
| NET REVENUES OVER EXPENDITURES | (247.25) | (457.18) | (3,512.23) | 3,055.05 | (13.02) |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

PARKS

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|---------------------------------------|------------------|-----------------|------------------|------------------|----------------|
| <u>REVENUES</u> | | | | | |
| 101-34101-452 NUISANCES & LAWN MOWING | .00 | .00 | .00 | .00 | .00 |
| 101-36000-452 REVENUES-PARKS | .00 | .00 | .00 | .00 | .00 |
| 101-36201-452 MISC REVENUES-PARKS | 900.00 | 900.00 | .00 | (900.00) | .00 |
| 101-36220-452 PAVILION RENTAL | 450.00 | 1,650.00 | 13,000.00 | 11,350.00 | 12.69 |
| TOTAL FUND REVENUE | 1,350.00 | 2,550.00 | 13,000.00 | 10,450.00 | 19.62 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

PARKS

| | | PERIOD | BUDGET | | % OF |
|---------------------|--------------------------------|-----------|------------|-----------|-----------------|
| | | ACTUAL | YTD ACTUAL | AMOUNT | BUDGET |
| <u>EXPENDITURES</u> | | | | | |
| 101-45200-101 | SALARY (F/T) | 2,025.67 | 4,069.86 | 26,168.48 | 22,098.62 15.55 |
| 101-45200-102 | WAGES (O/T) - PW CREW TIME | 189.92 | 557.69 | 2,265.00 | 1,707.31 24.62 |
| 101-45200-103 | SALARIES (P/T) | 90.00 | 472.50 | .00 | (472.50) .00 |
| 101-45200-105 | ON CALL-PUBLIC WORKS | 43.50 | 88.50 | 546.00 | 457.50 16.21 |
| 101-45200-121 | PERA - PUBLIC WORKS | 169.42 | 353.68 | 2,173.46 | 1,819.78 16.27 |
| 101-45200-122 | FICA - PUBLIC WORKS | 136.73 | 301.54 | 1,796.73 | 1,495.19 16.78 |
| 101-45200-125 | MEDICARE - PUBLIC WORKS | 31.71 | 70.45 | 411.51 | 341.06 17.12 |
| 101-45200-130 | INSURANCE BENEFITS - PUBLIC W | 492.12 | 986.75 | 6,259.51 | 5,272.76 15.76 |
| 101-45200-150 | WORKER'S COMPENSATION | .00 | .00 | 1,950.00 | 1,950.00 .00 |
| 101-45200-210 | OPERATING SUPPLIES | 13.73 | 22.88 | 5,000.00 | 4,977.12 .46 |
| 101-45200-212 | MOTOR FUELS-PARKS | 447.68 | 1,149.69 | 6,250.00 | 5,100.31 18.40 |
| 101-45200-217 | CLOTHING | .00 | .00 | .00 | .00 .00 |
| 101-45200-220 | MAINT & REPAIR SUPPLIES | .00 | .00 | 1,500.00 | 1,500.00 .00 |
| 101-45200-221 | PORTABLE STAGE MAINT. & REPAIR | .00 | .00 | 500.00 | 500.00 .00 |
| 101-45200-225 | GARDEN SUPPLIES | .00 | .00 | .00 | .00 .00 |
| 101-45200-240 | TOOLS & SMALL EQUIPMENT | .00 | .00 | .00 | .00 .00 |
| 101-45200-301 | AUDIT FEES | .00 | .00 | 663.75 | 663.75 .00 |
| 101-45200-307 | US FILTER CONTRACT | .00 | .00 | .00 | .00 .00 |
| 101-45200-308 | CONTRACTED CLEANING SERVICE | .00 | .00 | 5,500.00 | 5,500.00 .00 |
| 101-45200-310 | OTHER CONSULTANTS | .00 | .00 | .00 | .00 .00 |
| 101-45200-311 | PAYROLL EXPENSE | .00 | .00 | 160.00 | 160.00 .00 |
| 101-45200-314 | TREE REMOVAL | .00 | .00 | .00 | .00 .00 |
| 101-45200-321 | TELEPHONE | .00 | .00 | .00 | .00 .00 |
| 101-45200-331 | TRAVEL EXPENSE | .00 | .00 | .00 | .00 .00 |
| 101-45200-335 | VEHICLE LICENSE | .00 | .00 | .00 | .00 .00 |
| 101-45200-350 | PRINTING & PUBLISHING | .00 | .00 | .00 | .00 .00 |
| 101-45200-360 | COMP INSURANCE | .00 | .00 | 13,500.00 | 13,500.00 .00 |
| 101-45200-381 | ELECTRICITY-PARKS | .00 | .00 | 9,900.00 | 9,900.00 .00 |
| 101-45200-382 | WATER & SEWER-PARKS | .00 | 103.41 | 6,500.00 | 6,396.59 1.59 |
| 101-45200-383 | NATURAL GAS-PARKS | .00 | 345.81 | 1,500.00 | 1,154.19 23.05 |
| 101-45200-384 | REFUSE REMOVAL | .00 | .00 | .00 | .00 .00 |
| 101-45200-401 | MAINT & REPAIR (BLDGS) | .00 | .00 | 4,500.00 | 4,500.00 .00 |
| 101-45200-403 | LAKE & BEACH MAINTENANCE | .00 | .00 | 1,200.00 | 1,200.00 .00 |
| 101-45200-404 | MAINT & REPAIR (EQUIP) | .00 | 130.59 | 2,000.00 | 1,869.41 6.53 |
| 101-45200-405 | MAINT & REPAIR (LANDSCAPING) | .00 | .00 | 8,000.00 | 8,000.00 .00 |
| 101-45200-407 | PORTABLE TOILETS (4TH OF JULY) | .00 | .00 | 6,000.00 | 6,000.00 .00 |
| 101-45200-417 | UNIFORM RENTAL-PARKS | .00 | .00 | .00 | .00 .00 |
| 101-45200-436 | REC PARK OPERATING EXP | .00 | .00 | .00 | .00 .00 |
| 101-45200-437 | MISCELLANEOUS | 10,056.00 | 10,056.00 | 18,000.00 | 7,944.00 55.87 |
| 101-45200-439 | SALES TAX | .00 | .00 | .00 | .00 .00 |
| 101-45200-520 | CAPITAL OUTLAY (BLDGS) | .00 | .00 | .00 | .00 .00 |
| 101-45200-530 | CAPITAL OUTLAY (IMPROVEMENTS) | .00 | .00 | .00 | .00 .00 |
| 101-45200-580 | CAPITAL OUTLAY (OTHER EQUIP) | .00 | .00 | .00 | .00 .00 |
| 101-45205-103 | WAGES P/T - CLEANING | .00 | .00 | .00 | .00 .00 |
| 101-45205-121 | PERA - CLEANING | .00 | .00 | .00 | .00 .00 |
| 101-45205-122 | FICA - CLEANING | .00 | .00 | .00 | .00 .00 |
| 101-45205-125 | MEDICARE - CLEANING | .00 | .00 | .00 | .00 .00 |
| 101-45207-102 | OVERTIME (P/T) - SEASONAL | .00 | .00 | .00 | .00 .00 |
| 101-45207-103 | SALARIES (P/T) | .00 | .00 | 8,062.08 | 8,062.08 .00 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

PARKS

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|---------------------------------------|---------------------|---------------------|----------------------|-------------------|-----------------|
| 101-45207-122 FICA - SEASONAL | .00 | .00 | 499.85 | 499.85 | .00 |
| 101-45207-125 MEDICARE - SEASONAL | .00 | .00 | 114.48 | 114.48 | .00 |
| TOTAL EXPENDITURES | 13,695.48 | 18,709.35 | 140,920.85 | 122,211.50 | 13.28 |
| NET REVENUES OVER EXPENDITURES | (12,345.48) | (16,159.35) | (127,920.85) | 111,761.50 | (12.63) |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

LIBRARY

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--------------------------------|--------------------------------|------------------|--------------------|---------------------|--------------------------|
| <u>REVENUES</u> | | | | | |
| 101-36000-455 | REVENUES - LIBRARY | .00 | .00 | .00 | .00 |
| 101-36201-455 | MISC REVENUES - LIBRARY | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | | <u>.00</u> | <u>.00</u> | <u>.00</u> | <u>.00</u> |
| <u>EXPENDITURES</u> | | | | | |
| 101-45500-210 | OPERATING SUPPLIES | .00 | .00 | .00 | .00 |
| 101-45500-220 | MAINT. & REPAIR SUPPLIES | .00 | .00 | .00 | .00 |
| 101-45500-301 | AUDIT FEES | .00 | .00 | .00 | .00 |
| 101-45500-307 | US FILTER CONTRACT | .00 | .00 | .00 | .00 |
| 101-45500-308 | CONTRACTED CLEANING SERVICE | .00 | 404.25 | 4,440.00 | 4,035.75 |
| 101-45500-311 | PAYROLL EXPENSE | .00 | .00 | .00 | .00 |
| 101-45500-360 | COMP INSURANCE | .00 | .00 | 1,850.00 | 1,850.00 |
| 101-45500-381 | ELECTRICITY-LIBRARY | .00 | .00 | 2,200.00 | 2,200.00 |
| 101-45500-382 | WATER & SEWER-LIBRARY | .00 | .00 | 325.00 | 325.00 |
| 101-45500-383 | NATURAL GAS-LIBRARY | .00 | .00 | 1,500.00 | 1,500.00 |
| 101-45500-401 | MAINT. & REPAIR (BLDG) | .00 | .00 | 1,000.00 | 1,000.00 |
| 101-45500-404 | MAINT & REPAIR | .00 | .00 | .00 | .00 |
| 101-45500-437 | MISCELLANEOUS | .00 | .00 | .00 | .00 |
| 101-45500-439 | SALES TAX | .00 | .00 | .00 | .00 |
| 101-45500-520 | CAPITAL OUTLAY (BLDG) | .00 | .00 | .00 | .00 |
| 101-45500-560 | CAPITAL OUTLAY (FURN. & FIXTUR | .00 | .00 | .00 | .00 |
| 101-45503-101 | WAGES (F/T) PW CREW TIME | 353.94 | 710.73 | 4,561.02 | 3,850.29 |
| 101-45503-102 | WAGES (O/T) - PW CREW TIME | 37.98 | 111.53 | 453.00 | 341.47 |
| 101-45503-105 | ON CALL-PUBLIC WORKS | 8.70 | 17.70 | 109.20 | 91.50 |
| 101-45503-121 | PERA - PUBLIC WORKS | 30.03 | 62.94 | 384.24 | 321.30 |
| 101-45503-122 | FICA - PUBLIC WORKS | 22.86 | 48.05 | 317.64 | 269.59 |
| 101-45503-125 | MEDICARE - PUBLIC WORKS | 5.35 | 11.23 | 72.75 | 61.52 |
| 101-45503-130 | INSURANCE BENEFITS - PUBLIC W | 98.35 | 197.25 | 1,235.72 | 1,038.47 |
| 101-45505-103 | SALARIES (P/T) - CLEANING | .00 | .00 | .00 | .00 |
| 101-45505-121 | PERA - CLEANING | .00 | .00 | .00 | .00 |
| 101-45505-122 | FICA - CLEANING | .00 | .00 | .00 | .00 |
| 101-45505-125 | MEDICARE - CLEANING | .00 | .00 | .00 | .00 |
| TOTAL EXPENDITURES | | <u>557.21</u> | <u>1,563.68</u> | <u>18,448.57</u> | <u>16,884.89</u> |
| NET REVENUES OVER EXPENDITURES | | <u>(557.21)</u> | <u>(1,563.68)</u> | <u>(18,448.57)</u> | <u>16,884.89 (8.48)</u> |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|------------------|------------------|---------------------|------------------------|----------------|
| <u>TAXES</u> | | | | | |
| 101-31010-000 AD VALOREM TAXES | .00 | 11,697.40 | 1,460,715.00 | (1,449,017.60) | .80 |
| 101-31011-000 AD VALOREM TAXES-SPECIAL LEVY | .00 | .00 | .00 | .00 | .00 |
| 101-31012-000 EXCESS TIF TAX | .00 | .00 | .00 | .00 | .00 |
| 101-31020-000 DELINQUENT AD VALOREM TAXES | .00 | 281.10 | .00 | 281.10 | .00 |
| 101-31030-000 MOBILE HOME TAXES | .00 | 25,688.99 | 16,500.00 | 9,188.99 | 155.69 |
| 101-31031-000 MOBILE HOME TAXES-DEBT SERVICE | .00 | 2,221.82 | 7,100.00 | (4,878.18) | 31.29 |
| 101-31033-000 MOBILE HOME TAXES-DELINQUENT | .00 | 2,096.99 | 4,000.00 | (1,903.01) | 52.42 |
| 101-31810-000 FRANCHISE TAXES | 1,253.97 | 2,541.25 | 17,000.00 | (14,458.75) | 14.95 |
| 101-31900-000 PENALTIES - DELIN. TAXES | .00 | .00 | .00 | .00 | .00 |
| 101-31910-000 AD VALOREM TAX INTEREST | .00 | 279.62 | .00 | 279.62 | .00 |
| TOTAL TAXES | 1,253.97 | 44,807.17 | 1,505,315.00 | (1,460,507.83) | 2.98 |
| <u>LICENSES & PERMITS</u> | | | | | |
| 101-32110-414 LIQUOR LICENSES-ADMIN | .00 | .00 | 22,000.00 | (22,000.00) | .00 |
| 101-32180-414 MISC PERMITS/LICENSE-ADMIN | .00 | .00 | 2,500.00 | (2,500.00) | .00 |
| 101-32185-414 TOBACCO LICENSES-ADMIN | .00 | .00 | 150.00 | (150.00) | .00 |
| 101-32210-424 BUILDING PERMIT FEES | 3,087.68 | 4,874.93 | 50,000.00 | (45,125.07) | 9.75 |
| 101-32240-427 ANIMAL LICENSES | 50.00 | 100.00 | 700.00 | (600.00) | 14.29 |
| 101-32260-424 STATE SURCHARGE FEES | 206.00 | 270.00 | 2,000.00 | (1,730.00) | 13.50 |
| 101-32270-421 GOLF CART PERMITS | .00 | .00 | 500.00 | (500.00) | .00 |
| TOTAL LICENSES & PERMITS | 3,343.68 | 5,244.93 | 77,850.00 | (72,605.07) | 6.74 |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|---|--------------------------------|-----------------|------------------|---------------------|--------------------|
| <u>INTERGOVERNMENTAL REVENUES</u> | | | | | |
| 101-33160-421 | COPS FAST GRANT | .00 | .00 | .00 | .00 |
| 101-33161-411 | GRANTS- LEGISLATIVE | .00 | .00 | .00 | .00 |
| 101-33161-421 | PD GRANTS | .00 | .00 | .00 | .00 |
| 101-33165-000 | SNOW EMERGENCY AID - FEMA | .00 | .00 | .00 | .00 |
| 101-33401-000 | LGA | .00 | .00 | 559,503.00 (| 559,503.00) |
| 101-33402-000 | HOMESTEAD & AGRI. CREDIT AID | .00 | .00 | .00 | .00 |
| 101-33403-000 | MOBILE HOME HACA | .00 | .00 | .00 | .00 |
| 101-33404-000 | LOW INCOME HOUSING AID | .00 | .00 | .00 | .00 |
| 101-33405-000 | LOCAL PERFORMANCE AID | .00 | .00 | .00 | .00 |
| 101-33406-000 | PERA RATE INCREASE AID | .00 | .00 | .00 | .00 |
| 101-33416-421 | STATE PD TRAINING REIMB | .00 | .00 | 6,500.00 (| 6,500.00) |
| 101-33416-422 | STATE FD TRAINING REIMB | 1,950.00 | 1,950.00 | 5,000.00 (| 3,050.00) |
| 101-33417-421 | NITECAP REVENUE | .00 | .00 | .00 | .00 |
| 101-33420-422 | STATE FIRE AID | .00 | .00 | 45,000.00 (| 45,000.00) |
| 101-33421-421 | POLICE STATE AID | .00 | .00 | 40,000.00 (| 40,000.00) |
| 101-33422-000 | OTHER STATE AIDS | .00 | .00 | .00 | .00 |
| 101-33422-414 | MEADA (METH) DONATIONS | .00 | .00 | .00 | .00 |
| 101-33423-000 | CORONAVIRUS RELIEF AID | .00 | .00 | .00 | .00 |
| 101-33423-421 | POLICE DWI SEIZURE | .00 | .00 | .00 | .00 |
| 101-33424-000 | MN SHORELAND GRANT - DNR/WATER | .00 | .00 | .00 | .00 |
| 101-33424-421 | POLICE OTHER SEIZURE | .00 | .00 | .00 | .00 |
| 101-33425-000 | STATE AID - MV CREDIT | .00 | .00 | .00 | .00 |
| 101-33425-421 | POLICE DRUG SEIZURE | .00 | .00 | .00 | .00 |
| 101-33426-421 | PD-DARE REVENUE | .00 | .00 | .00 | .00 |
| 101-33609-431 | SNOW REMOVAL REIMB. | .00 | .00 | 3,000.00 (| 3,000.00) |
| 101-33610-431 | COUNTY AID FOR HWYS | .00 | .00 | .00 | .00 |
| 101-33620-451 | LIVE WRIGHT GRANT | .00 | .00 | .00 | .00 |
| TOTAL INTERGOVERNMENTAL REVENUES | | 1,950.00 | 1,950.00 | 659,003.00 (| 657,053.00) |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|-----------------------------------|---|---------------|------------------|---------------------------------|----------------|
| <u>PUBLIC CHARGES FOR SERVICE</u> | | | | | |
| 101-34101-414 | CITY HALL RENT | .00 | .00 | 800.00 (800.00) | .00 |
| 101-34101-452 | NUISANCES & LAWN MOWING | .00 | .00 | .00 | .00 |
| 101-34102-414 | CD BURNING | .00 | .00 | .00 | .00 |
| 101-34103-412 | SITE FEES | .00 | .00 | .00 | .00 |
| 101-34103-413 | ZONING&SUBDIVISION FEES | .00 | .00 | 2,000.00 (2,000.00) | .00 |
| 101-34104-417 | SALES OF MANUALS-DMV | .00 | .00 | .00 | .00 |
| 101-34105-417 | SALES OF MAPS&PUBLICATIONS-DMV | .00 | .00 | .00 | .00 |
| 101-34106-417 | COMMISSIONS | .00 | .00 | .00 | .00 |
| 101-34107-415 | ASSESSMENT SEARCHES | 100.00 | 140.00 | 600.00 (460.00) | 23.33 |
| 101-34109-414 | NSF CHECK RECOVERY | .00 | .00 | .00 | .00 |
| 101-34110-000 | CRWD UTILITY BILLING | .00 | .00 | .00 | .00 |
| 101-34111-414 | COPIER RECEIPTS - ADMIN | .00 | .00 | 55.00 (55.00) | .00 |
| 101-34112-000 | PHONE REIMBURSEMENT | 13.00 | 13.00 | 200.00 (187.00) | 6.50 |
| 101-34113-414 | ASSESS REV - RESD PROP MAINT | .00 | .00 | .00 | .00 |
| 101-34201-421 | POLICE SPECIAL SERVICES | .00 | .00 | 1,000.00 (1,000.00) | .00 |
| 101-34201-422 | POOL FILLING | .00 | .00 | .00 | .00 |
| 101-34202-421 | SCHOOL RESOURCE OFFICER | .00 | .00 | 19,000.00 (19,000.00) | .00 |
| 101-34202-422 | RURAL FIRE SERVICE | 653.90 | 653.90 | 167,000.00 (166,346.10) | .39 |
| 101-34203-421 | POLICE REPORTS | .00 | .00 | 100.00 (100.00) | .00 |
| 101-34204-421 | FINGERPRINTS | 30.00 | 60.00 | 175.00 (115.00) | 34.29 |
| 101-34206-000 | PD-RANGE TRAINING | .00 | .00 | .00 | .00 |
| 101-34206-421 | POLICE BACKGROUND CHECKS | .00 | .00 | 100.00 (100.00) | .00 |
| 101-34207-421 | PAPER SERVICE CHARGES | .00 | .00 | .00 | .00 |
| 101-34300-431 | SWEEPING/SANDING | .00 | .00 | .00 | .00 |
| 101-34301-431 | WW COMM SNOW REMOVAL REIMB | .00 | .00 | 6,885.00 (6,885.00) | .00 |
| 101-34951-000 | WW COMM REIMB-LABOR EXP | .00 | .00 | 70,000.00 (70,000.00) | .00 |
| 101-34951-430 | WW COMM REIMB-MILEAGE EXP | .00 | .00 | 7,650.00 (7,650.00) | .00 |
| | TOTAL PUBLIC CHARGES FOR SERVICE | 796.90 | 866.90 | 275,565.00 (274,698.10) | .31 |
| <u>FINES & FORFEITURES</u> | | | | | |
| 101-35101-421 | COURT FINES | 309.96 | 716.57 | 8,000.00 (7,283.43) | 8.96 |
| 101-35102-421 | ADMINISTRATIVE FINES | 25.00 | 135.00 | 3,000.00 (2,865.00) | 4.50 |
| 101-35103-421 | ADMINISTRATIVE FINES-TRAFFIC | .00 | .00 | 500.00 (500.00) | .00 |
| 101-35104-427 | ANIMAL FINES | .00 | .00 | 500.00 (500.00) | .00 |
| 101-35105-414 | OTHER FINES - ADMIN-(NSF FEE) | .00 | .00 | 200.00 (200.00) | .00 |
| 101-35201-000 | DWI SEIZURES | .00 | .00 | .00 | .00 |
| 101-35202-000 | POLICE OTHER SEIZURES | .00 | .00 | .00 | .00 |
| | TOTAL FINES & FORFEITURES | 334.96 | 851.57 | 12,200.00 (11,348.43) | 6.98 |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|------------------------------|--------------------------------|------------|------------------|-------------|----------------|
| <u>MISCELLANEOUS REVENUE</u> | | | | | |
| 101-36000-411 | REVENUES - LEGISLATIVE | .00 | .00 | .00 | .00 |
| 101-36000-412 | REVENUES - ELECTIONS | .00 | .00 | .00 | .00 |
| 101-36000-413 | REVENUES - PLAN/ZONE | .00 | .00 | .00 | .00 |
| 101-36000-414 | REVENUES-ADMIN | .00 | .00 | .00 | .00 |
| 101-36000-415 | REVENUES-ASSESSOR | .00 | .00 | .00 | .00 |
| 101-36000-417 | REVENUES-DMV | .00 | .00 | .00 | .00 |
| 101-36000-419 | REVENUES-MUNIC BUILDING | .00 | 22.40 | .00 | 22.40 |
| 101-36000-421 | REVENUES-POLICE DEPT | .00 | .00 | .00 | .00 |
| 101-36000-422 | REVENUES- FIRE | .00 | .00 | .00 | .00 |
| 101-36000-423 | FD CALANDER DONATIONS | .00 | .00 | .00 | .00 |
| 101-36000-424 | REVENUES - BUILDING INSPECTION | .00 | .00 | .00 | .00 |
| 101-36000-425 | REVENUES - CIVIL DEFENSE | .00 | .00 | .00 | .00 |
| 101-36000-427 | REVENUES-ANIMAL CONTROL | .00 | .00 | .00 | .00 |
| 101-36000-430 | REVENUES-PUBLIC WORKS | .00 | .00 | .00 | .00 |
| 101-36000-431 | REVENUES - STREETS | .00 | .00 | .00 | .00 |
| 101-36000-452 | REVENUES-PARKS | .00 | .00 | .00 | .00 |
| 101-36000-455 | REVENUES - LIBRARY | .00 | .00 | .00 | .00 |
| 101-36000-465 | REVENUES-TIF & CAPITAL PROJECT | .00 | .00 | .00 | .00 |
| 101-36000-493 | REVENUES-TRANSFER OUT FUND | .00 | .00 | .00 | .00 |
| 101-36100-000 | SPECIAL ASSESSMENTS | .00 | .00 | .00 | .00 |
| 101-36100-001 | SPECIAL ASSESSMENTS-2004 STRTS | .00 | .00 | .00 | .00 |
| 101-36100-002 | SPECIAL ASSESSMENTS-2005 STRTS | .00 | .00 | .00 | .00 |
| 101-36105-000 | HWY 24 SPECIALS/LOAN REPAY | .00 | .00 | .00 | .00 |
| 101-36201-411 | MISC REVENUES - LEGISLATIVE | .00 | .00 | .00 | .00 |
| 101-36201-412 | MISC REVENUES-ELECTIONS | .00 | .00 | .00 | .00 |
| 101-36201-413 | MISC REVENUES-P&Z | .00 | .00 | .00 | .00 |
| 101-36201-414 | MISC REVENUES-ADMIN | 1.00 | 1.00 | .00 | 1.00 |
| 101-36201-415 | MISC REVENUES-ASSESSOR | .00 | .00 | .00 | .00 |
| 101-36201-417 | MISC REVENUES-DMV | .00 | .00 | .00 | .00 |
| 101-36201-419 | MISC REVENUES-MUNIC BLDG | .00 | .00 | .00 | .00 |
| 101-36201-421 | MISC REVENUES-POLICE | .00 | .00 | .00 | .00 |
| 101-36201-422 | MISC REVENUES-FIRE | .00 | .00 | .00 | .00 |
| 101-36201-424 | MISC REVENUES-BLDG INSPECTION | .00 | .00 | .00 | .00 |
| 101-36201-425 | MISC REVENUES-CIVIL DEFENSE | .00 | .00 | .00 | .00 |
| 101-36201-427 | MISC REVENUES-ANIMAL CONTROL | .00 | .00 | .00 | .00 |
| 101-36201-430 | MISC REVENUES-PUBLIC WORKS | 3,350.00 | 3,350.00 | .00 | 3,350.00 |
| 101-36201-431 | MISC REVENUES-STREETS | .00 | .00 | .00 | .00 |
| 101-36201-452 | MISC REVENUES-PARKS | 900.00 | 900.00 | .00 | 900.00 |
| 101-36201-455 | MISC REVENUES - LIBRARY | .00 | .00 | .00 | .00 |
| 101-36201-465 | MISC REVENUES-TIF&CAP PROJECTS | .00 | .00 | .00 | .00 |
| 101-36201-493 | MISC REVENUES-TRANSFER FUND | .00 | .00 | .00 | .00 |
| 101-36210-000 | INTEREST EARNINGS | 716.52 | 5,821.00 | 10,000.00 (| 4,179.00) |
| 101-36211-000 | FAIR MARKET VALUE ADJUSTMENT | .00 | .00 | .00 | .00 |
| 101-36215-000 | INTEREST FROM INTERFUND LOANS | .00 | .00 | .00 | .00 |
| 101-36220-422 | EMS REIMBURSEMENT | .00 | .00 | .00 | .00 |
| 101-36220-452 | PAVILION RENTAL | 450.00 | 1,650.00 | 13,000.00 (| 11,350.00) |
| 101-36220-453 | PORTABLE STAGE RENT | .00 | .00 | .00 | .00 |
| 101-36223-000 | TOWER LAND RENT | .00 | .00 | .00 | .00 |
| 101-36225-000 | OLD PW BLDG RENT | .00 | .00 | .00 | .00 |
| 101-36225-422 | FIRE HALL RENT | .00 | .00 | .00 | .00 |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|---|------------------|------------------|---------------------|------------------------|----------------|
| 101-36230-101 MEADA DONATIONS | .00 | .00 | .00 | .00 | .00 |
| 101-36230-102 PD DONATIONS | .00 | .00 | .00 | .00 | .00 |
| 101-36230-103 FD DONATIONS | .00 | .00 | .00 | .00 | .00 |
| 101-36230-421 COMMUNITY POLICING EVENTS | .00 | .00 | .00 | .00 | .00 |
| 101-36230-422 FIRE DONATIONS | .00 | .00 | .00 | .00 | .00 |
| 101-36231-000 CONTRIB FROM CHARITABLE ORGNZN | .00 | .00 | .00 | .00 | .00 |
| 101-36232-000 DARE REVENUE | .00 | .00 | .00 | .00 | .00 |
| 101-36232-421 DONATIONS TO POLICE DEPARTMENT | .00 | .00 | .00 | .00 | .00 |
| 101-36233-422 DONATIONS TO FIRE DEPARTMENT | .00 | .00 | .00 | .00 | .00 |
| 101-36240-000 1991 N H REFUNDING BOND LOAN | .00 | .00 | .00 | .00 | .00 |
| 101-36250-000 PROPERTY & CASUALTY INS REFUND | .00 | .00 | .00 | .00 | .00 |
| 101-36260-000 WORKER'S COMP. INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 101-36270-000 REFUNDS (DIVIDENS) | .00 | .00 | 20,000.00 | (20,000.00) | .00 |
| 101-36280-414 COVID WAGE/TAX CREDITS - ADMIN | .00 | .00 | .00 | .00 | .00 |
| 101-36280-417 COVID WAGE/TAX CREDITS - DMV | .00 | .00 | .00 | .00 | .00 |
| 101-36280-421 COVID WAGE/TAX CREDITS - PD | .00 | .00 | .00 | .00 | .00 |
| 101-36280-422 COVID WAGE/TAX CREDITS - FD | .00 | .00 | .00 | .00 | .00 |
| 101-36280-430 COVID WAGE/TAX CREDITS - PW | .00 | .00 | .00 | .00 | .00 |
| TOTAL MISCELLANEOUS REVENUE | 5,417.52 | 11,744.40 | 43,000.00 | (31,255.60) | 27.31 |
| OTHER FINANCING SOURCES | | | | | |
| 101-39101-000 SALE OF FIXED ASSETS | .00 | .00 | .00 | .00 | .00 |
| 101-39200-000 TRANSFER IN | .00 | .00 | .00 | .00 | .00 |
| 101-39201-000 TRANSFER FROM EQPT FUND | .00 | .00 | .00 | .00 | .00 |
| 101-39202-000 TRANSFER IN-MV | .00 | .00 | 30,000.00 | (30,000.00) | .00 |
| 101-39203-000 TRANSFER FROM EDA | .00 | .00 | .00 | .00 | .00 |
| 101-39204-000 TRANSFER FROM MORRISSETTE TRUST | .00 | .00 | .00 | .00 | .00 |
| 101-39205-000 TRAIN CENTER LOAN REPAY | .00 | .00 | .00 | .00 | .00 |
| 101-39206-000 LOAN REPAY FROM TIFS FOR ADMIN | .00 | .00 | .00 | .00 | .00 |
| 101-39207-000 TRANSFER IN FUND 444 | .00 | .00 | .00 | .00 | .00 |
| 101-39208-000 TRANSFERS IN FUND 407 | .00 | .00 | .00 | .00 | .00 |
| 101-39999-000 PRIOR PERIOD ADJUSTMENT | .00 | .00 | .00 | .00 | .00 |
| TOTAL OTHER FINANCING SOURCES | .00 | .00 | 30,000.00 | (30,000.00) | .00 |
| TOTAL FUND REVENUE | 13,097.03 | 65,464.97 | 2,602,933.00 | (2,537,468.03) | 2.52 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | | PERIOD | | BUDGET | | % OF |
|--------------------|-------------------------------|----------|------------|-----------|-----------|--------|
| | | ACTUAL | YTD ACTUAL | AMOUNT | | BUDGET |
| <u>LEGISLATIVE</u> | | | | | | |
| 101-41110-200 | OFFICE SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 101-41110-301 | AUDIT FEES | .00 | .00 | 221.25 | 221.25 | .00 |
| 101-41110-310 | OTHER CONSULTANT | .00 | .00 | .00 | .00 | .00 |
| 101-41110-321 | TELEPHONE (FAX) | .00 | .00 | .00 | .00 | .00 |
| 101-41110-331 | TRAVEL/TRAINING | 1,050.00 | 1,050.00 | 400.00 | (650.00) | 262.50 |
| 101-41110-350 | PRINTING & PUBLISHING | 544.50 | 544.50 | 3,500.00 | 2,955.50 | 15.56 |
| 101-41110-360 | COMP INSURANCE-OML | .00 | .00 | .00 | .00 | .00 |
| 101-41110-405 | MAINT CONTRACT (FAX) | .00 | .00 | .00 | .00 | .00 |
| 101-41110-433 | DUES AND SUBSCRIPTIONS | .00 | 1,774.00 | 7,485.00 | 5,711.00 | 23.70 |
| 101-41110-435 | BOOKS & PAMPHLETS | .00 | .00 | .00 | .00 | .00 |
| 101-41110-437 | MISCELLANEOUS | .00 | .00 | .00 | .00 | .00 |
| 101-41110-439 | SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 101-41110-489 | EMPLOYEE APPREC/RETENTION | 125.00 | 125.00 | 800.00 | 675.00 | 15.63 |
| 101-41110-490 | CONTRIB TO COMMUNITY SERVICE | .00 | .00 | 9,000.00 | 9,000.00 | .00 |
| 101-41110-560 | CAPITAL OUTLAY (FURNITURE) | .00 | .00 | .00 | .00 | .00 |
| 101-41110-570 | CAPITAL OUTLAY (OFFICE EQUIP) | .00 | .00 | .00 | .00 | .00 |
| 101-41110-720 | TRANS OUT TO 407 (BEATIFICAT) | .00 | .00 | 1,100.00 | 1,100.00 | .00 |
| 101-41110-721 | TRANS OUT 407 (FOOD SHEL | .00 | .00 | 1,800.00 | 1,800.00 | .00 |
| 101-41110-725 | TRANS OUT 493 (STREET MAINT) | .00 | .00 | .00 | .00 | .00 |
| 101-41118-103 | SALARIES (P/T) LEGISLATIVE | 1,325.00 | 2,530.00 | 16,424.00 | 13,894.00 | 15.40 |
| 101-41118-122 | FICA - LEGISLATIVE | 82.17 | 156.80 | 607.00 | 450.10 | 25.85 |
| 101-41118-125 | MEDICARE - LEGISLATIVE | 19.21 | 36.70 | 142.00 | 105.30 | 25.85 |
| 101-41118-150 | WORKER'S COMPENSATION | .00 | .00 | 1,350.00 | 1,350.00 | .00 |
| TOTAL LEGISLATIVE | | 3,145.88 | 6,217.10 | 42,829.25 | 36,612.15 | 14.52 |
| <u>ELECTIONS</u> | | | | | | |
| 101-41200-104 | WAGES (TEMPORARY) | .00 | .00 | .00 | .00 | .00 |
| 101-41200-122 | FICA | .00 | .00 | .00 | .00 | .00 |
| 101-41200-210 | OTHER SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 101-41200-301 | AUDIT FEES | .00 | .00 | .00 | .00 | .00 |
| 101-41200-311 | PAYROLL EXPENSE-ELECT JUDGE | .00 | .00 | .00 | .00 | .00 |
| 101-41200-331 | TRAVEL/TRAINING | .00 | .00 | .00 | .00 | .00 |
| 101-41200-350 | PRINTING & PUBLISHING | .00 | .00 | 125.00 | 125.00 | .00 |
| 101-41200-405 | MAINT CONTRACT (VOTING MACH) | 400.00 | 400.00 | 400.00 | .00 | 100.00 |
| 101-41200-439 | SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 101-41200-580 | CAPITAL OUTLAY (OTHER EQUIP.) | .00 | .00 | .00 | .00 | .00 |
| TOTAL ELECTIONS | | 400.00 | 400.00 | 525.00 | 125.00 | 76.19 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|--|------------------|-----------------|------------------|-----------------|----------------|
| <u>PLANNING AND ZONING</u> | | | | | |
| 101-41300-101 SALARY (F/T) | .00 | .00 | .00 | .00 | .00 |
| 101-41300-121 PERA | .00 | .00 | .00 | .00 | .00 |
| 101-41300-122 FICA | .00 | .00 | .00 | .00 | .00 |
| 101-41300-126 ICMA/USCM | .00 | .00 | .00 | .00 | .00 |
| 101-41300-130 INSURANCE BENEFITS | .00 | .00 | .00 | .00 | .00 |
| 101-41300-150 WORKER'S COMPENSATION | .00 | .00 | .00 | .00 | .00 |
| 101-41300-200 OFFICE SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 101-41300-322 POSTAGE | .00 | .00 | .00 | .00 | .00 |
| 101-41300-331 TRAVEL EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 101-41300-360 INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 101-41300-433 DUES AND SUBSCRIPTIONS | .00 | .00 | .00 | .00 | .00 |
| 101-41300-437 MISCELLANEOUS | .00 | .00 | .00 | .00 | .00 |
| 101-41330-301 AUDIT FEES | .00 | .00 | 221.25 | 221.25 | .00 |
| 101-41330-303 ENGINEERING FEES | .00 | .00 | 250.00 | 250.00 | .00 |
| 101-41330-304 LEGAL FEES | 112.50 | 112.50 | 780.00 | 667.50 | 14.42 |
| 101-41330-310 OTHER CONSULTANT | 554.70 | 554.70 | 1,500.00 | 945.30 | 36.98 |
| 101-41330-312 RECORDING FEES VARIANCE & SUPS | .00 | .00 | 200.00 | 200.00 | .00 |
| 101-41330-322 POSTAGE | 30.00 | 30.00 | 180.00 | 150.00 | 16.67 |
| 101-41330-331 TRAVEL/TRAINING | .00 | .00 | 250.00 | 250.00 | .00 |
| 101-41330-350 PRINTING & PUBLISHING | .00 | .00 | 200.00 | 200.00 | .00 |
| 101-41330-360 INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 101-41330-405 MAINT. CONTRACT-COPIER | .00 | .00 | .00 | .00 | .00 |
| 101-41330-413 POSTAGE METER RENT | .00 | .00 | .00 | .00 | .00 |
| 101-41330-433 DUES & SUBSCRIPTIONS | .00 | .00 | .00 | .00 | .00 |
| 101-41330-435 BOOKS & PAMPHLETS | .00 | .00 | .00 | .00 | .00 |
| 101-41330-437 MISCELLANEOUS | .00 | .00 | 50.00 | 50.00 | .00 |
| 101-41339-103 SALARIES (P/T) - P & Z | 195.00 | 355.00 | 1,320.00 | 965.00 | 26.89 |
| 101-41339-122 FICA - P & Z | 12.09 | 22.01 | 82.00 | 59.99 | 26.84 |
| 101-41339-125 MEDICARE - P & Z | 2.84 | 5.17 | 19.00 | 13.83 | 27.21 |
| 101-41339-150 WORKER'S COMPENSATION | .00 | .00 | 1,350.00 | 1,350.00 | .00 |
| 101-41339-360 COMP INSURANCE-OML | .00 | .00 | .00 | .00 | .00 |
| TOTAL PLANNING AND ZONING | 907.13 | 1,079.38 | 6,402.25 | 5,322.87 | 16.86 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET | |
|-----------------------------|--------------------------------|------------------|------------------|-------------------|-------------------|--------------|
| <u>ADMINISTRATION</u> | | | | | | |
| 101-41400-101 | WAGES (F/T) | 14,804.59 | 28,710.79 | 195,429.52 | 166,718.73 | 14.69 |
| 101-41400-102 | OVERTIME (F/T) | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-41400-103 | SALARIES (P/T) | .00 | .00 | .00 | .00 | .00 |
| 101-41400-121 | PERA | 1,110.36 | 2,153.34 | 14,694.71 | 12,541.37 | 14.65 |
| 101-41400-122 | FICA | 904.52 | 1,754.08 | 12,147.63 | 10,393.55 | 14.44 |
| 101-41400-125 | MEDICARE | 211.54 | 410.22 | 2,782.20 | 2,371.98 | 14.74 |
| 101-41400-126 | USCM | .00 | .00 | .00 | .00 | .00 |
| 101-41400-130 | INSURANCE BENEFITS | 1,736.29 | 3,525.82 | 20,815.43 | 17,289.61 | 16.94 |
| 101-41400-150 | WORKER'S COMPENSATION | .00 | .00 | 2,400.00 | 2,400.00 | .00 |
| 101-41400-200 | OFFICE SUPPLIES | 277.80 | 277.80 | 3,500.00 | 3,222.20 | 7.94 |
| 101-41400-210 | OTHER SUPPLIES | 126.77 | 201.71 | 700.00 | 498.29 | 28.82 |
| 101-41400-240 | TOOLS & SMALL EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 101-41400-301 | AUDIT FEES | .00 | .00 | 1,327.50 | 1,327.50 | .00 |
| 101-41400-303 | ENGINEERING FEES | .00 | .00 | 4,000.00 | 4,000.00 | .00 |
| 101-41400-304 | LEGAL EXPENSES | 472.50 | 472.50 | 7,000.00 | 6,527.50 | 6.75 |
| 101-41400-309 | TRAINING/UPGRADE FEES (COMPTR) | .00 | .00 | .00 | .00 | .00 |
| 101-41400-310 | OTHER CONSULTANT | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 101-41400-311 | PAYROLL EXPENSE | .00 | .00 | 660.00 | 660.00 | .00 |
| 101-41400-321 | TELEPHONE/INTERNET | 353.02 | 659.89 | 5,200.00 | 4,540.11 | 12.69 |
| 101-41400-322 | POSTAGE | 547.90 | 547.90 | 3,200.00 | 2,652.10 | 17.12 |
| 101-41400-331 | TRAVEL/TRAINING | 124.25 | 194.25 | 5,000.00 | 4,805.75 | 3.89 |
| 101-41400-350 | PRINTING AND PUBLISHING | 45.00 | 45.00 | 1,500.00 | 1,455.00 | 3.00 |
| 101-41400-351 | MEADA (METH) EXPENSES | .00 | .00 | .00 | .00 | .00 |
| 101-41400-360 | COMP INSURANCE | .00 | .00 | 1,541.00 | 1,541.00 | .00 |
| 101-41400-381 | ELECTRICITY | 6,941.26 | 6,941.26 | .00 | (6,941.26) | .00 |
| 101-41400-400 | RESD. PROP MAINT-CERT TO TAXES | .00 | .00 | .00 | .00 | .00 |
| 101-41400-404 | MAINT. & REPAIR (EQUIPMENT) | .00 | .00 | .00 | .00 | .00 |
| 101-41400-405 | MAINT. CONTRACT-COPIER | .00 | 226.64 | 3,200.00 | 2,973.36 | 7.08 |
| 101-41400-406 | MAINT CONTRACT-SOFTWARE | 66.54 | 2,803.04 | 3,600.00 | 796.96 | 77.86 |
| 101-41400-407 | MAINTENANCE - TECHNOLOGY | 203.10 | 681.20 | 4,000.00 | 3,318.80 | 17.03 |
| 101-41400-413 | POSTAGE METER RENT | .00 | 162.89 | 450.00 | 287.11 | 36.20 |
| 101-41400-431 | CASH SHORT | .00 | .00 | .00 | .00 | .00 |
| 101-41400-433 | DUES AND SUBSCRIPTIONS | .00 | .00 | 800.00 | 800.00 | .00 |
| 101-41400-436 | NSF CHECK WRITE OFF EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 101-41400-437 | MISCELLANEOUS | 23,500.00 | 23,500.00 | 500.00 | (23,000.00) | 4,700.00 |
| 101-41400-438 | CREDIT CARD FEES | 118.63 | 238.00 | 700.00 | 462.00 | 34.00 |
| 101-41400-439 | SALES TAX | 87.50 | 87.50 | .00 | (87.50) | .00 |
| 101-41400-570 | CAPITAL OUTLAY (OFFICE EQUIP) | 199.10 | 199.10 | 1,100.00 | 900.90 | 18.10 |
| 101-41400-575 | CAPITAL OUTLAY (SOFTWARE) | .00 | .00 | .00 | .00 | .00 |
| 101-41439-439 | SALES TAX | .00 | .00 | .00 | .00 | .00 |
| TOTAL ADMINISTRATION | | 51,830.67 | 73,792.93 | 297,747.99 | 223,955.06 | 24.78 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | BUDGET | % OF BUDGET |
|-------------------------------------|------------------|------------|------------------|-----------|----------------|
| <u>ASSESSOR</u> | | | | | |
| 101-41550-103 SALARY (P/T) | .00 | .00 | .00 | .00 | .00 |
| 101-41550-122 FICA | .00 | .00 | .00 | .00 | .00 |
| 101-41550-301 AUDIT FEES | .00 | .00 | .00 | .00 | .00 |
| 101-41550-302 ASSESSORS' FEES | .00 | .00 | 24,250.00 | 24,250.00 | .00 |
| 101-41550-350 PRINTING & PUBLISHING | .00 | .00 | .00 | .00 | .00 |
| 101-41550-360 INSURANCE | .00 | .00 | .00 | .00 | .00 |
| TOTAL ASSESSOR | .00 | .00 | 24,250.00 | 24,250.00 | .00 |
| <u>DEPARTMENT 416</u> | | | | | |
| 101-41600-304 LEGAL SERVICES | .00 | .00 | .00 | .00 | .00 |
| 101-41600-433 DUES & SUBSCRIPTIONS | .00 | .00 | .00 | .00 | .00 |
| TOTAL DEPARTMENT 416 | .00 | .00 | .00 | .00 | .00 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | % | OF BUDGET |
|---|------------------|------------|------------------|------------|--------------|
| <u>DEPUTY REGISTRAR</u> | | | | | |
| 101-41700-101 SALARY (F/T) | .00 | .00 | .00 | .00 | .00 |
| 101-41700-102 OVERTIME (F/T) | .00 | .00 | .00 | .00 | .00 |
| 101-41700-103 SALARIES (P/T) | .00 | .00 | .00 | .00 | .00 |
| 101-41700-121 PERA | .00 | .00 | .00 | .00 | .00 |
| 101-41700-122 FICA | .00 | .00 | .00 | .00 | .00 |
| 101-41700-125 MEDICARE | .00 | .00 | .00 | .00 | .00 |
| 101-41700-130 INSURANCE BENEFITS | .00 | .00 | .00 | .00 | .00 |
| 101-41700-150 WORKER'S COMPENSATION | .00 | .00 | .00 | .00 | .00 |
| 101-41700-200 OFFICE SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 101-41700-258 MAPS | .00 | .00 | .00 | .00 | .00 |
| 101-41700-259 DMV MANUALS | .00 | .00 | .00 | .00 | .00 |
| 101-41700-301 AUDIT FEES | .00 | .00 | .00 | .00 | .00 |
| 101-41700-311 PAYROLL EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 101-41700-321 TELEPHONE (FAX) | .00 | .00 | .00 | .00 | .00 |
| 101-41700-322 POSTAGE | .00 | .00 | .00 | .00 | .00 |
| 101-41700-331 TRAVEL/TRAINING | .00 | .00 | .00 | .00 | .00 |
| 101-41700-350 PRINTING & PUBLISHING | .00 | .00 | .00 | .00 | .00 |
| 101-41700-360 COMP INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 101-41700-404 MAINT. & REPAIR (EQUIPMENT) | .00 | .00 | .00 | .00 | .00 |
| 101-41700-405 MAINT CONTRACT (SOFTWARE) | .00 | .00 | .00 | .00 | .00 |
| 101-41700-406 MAINT. CONTRACT-COPIER | .00 | .00 | .00 | .00 | .00 |
| 101-41700-407 MAINTENANCE - TECHNOLOGY | .00 | .00 | .00 | .00 | .00 |
| 101-41700-413 POSTAGE METER RENT | .00 | .00 | .00 | .00 | .00 |
| 101-41700-431 CASH SHORT | .00 | .00 | .00 | .00 | .00 |
| 101-41700-433 DUES AND SUBSCRIPTIONS | .00 | .00 | .00 | .00 | .00 |
| 101-41700-437 MISCELLANEOUS | .00 | .00 | .00 | .00 | .00 |
| 101-41700-439 SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 101-41700-570 CAPITAL OUTLAY (OFFICE EQUIP) | .00 | .00 | .00 | .00 | .00 |
| TOTAL DEPUTY REGISTRAR | .00 | .00 | .00 | .00 | .00 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|------------------------|-------------------------------|-----------------|------------------|------------------|------------------|
| <u>CITY HALL</u> | | | | | |
| 101-41920-203 | PAPER SUPPLIES | .00 | .00 | .00 | .00 |
| 101-41920-210 | OPERATING SUPPLIES | .00 | .00 | .00 | .00 |
| 101-41920-309 | TRAINING & UPGRADE FEES | .00 | .00 | .00 | .00 |
| 101-41920-404 | MAINT. & REPAIR (EQUIP) | .00 | .00 | .00 | .00 |
| 101-41920-405 | MAINT. CONTRACT | .00 | .00 | .00 | .00 |
| 101-41920-575 | CAPITAL OUTLAY (SOFTWARE) | .00 | .00 | .00 | .00 |
| 101-41920-580 | CAPITAL OUTLAY (EQUIP.) | .00 | .00 | .00 | .00 |
| 101-41940-103 | SALARIES (P/T) | .00 | .00 | .00 | .00 |
| 101-41940-150 | WORKER'S COMPENSATION | .00 | .00 | 1,400.00 | 1,400.00 |
| 101-41940-210 | OPERATING SUPPLIES | 45.78 | 336.99 | 2,000.00 | 1,663.01 |
| 101-41940-220 | MAINT & REPAIR SUPPLIES | .00 | .00 | 200.00 | 200.00 |
| 101-41940-240 | TOOLS & SMALL EQUIPMENT | .00 | .00 | .00 | .00 |
| 101-41940-307 | US FILTER CONTRACT | .00 | .00 | .00 | .00 |
| 101-41940-308 | CONTRACTED CLEANING SERVICE | .00 | 673.75 | 7,650.00 | 6,976.25 |
| 101-41940-311 | PAYROLL EXPENSE | .00 | .00 | .00 | .00 |
| 101-41940-360 | COMP INSURANCE | .00 | .00 | 8,400.00 | 8,400.00 |
| 101-41940-381 | ELECTRICITY-CITY HALL | .00 | .00 | 13,200.00 | 13,200.00 |
| 101-41940-382 | WATER & SEWER-CITY HALL | .00 | 67.22 | 3,500.00 | 3,432.78 |
| 101-41940-383 | NATURAL GAS-CITY HALL | .00 | 1,403.31 | 4,000.00 | 2,596.69 |
| 101-41940-384 | REFUSE DISPOSAL | .00 | .00 | .00 | .00 |
| 101-41940-385 | BUILDING SECURITY | 20.95 | 41.90 | 350.00 | 308.10 |
| 101-41940-401 | MAINT & REPAIR (BLDG) | 1,869.83 | 2,109.66 | 8,000.00 | 5,890.34 |
| 101-41940-404 | MAINT & REPAIR | .00 | .00 | 100.00 | 100.00 |
| 101-41940-419 | LINEN RENTAL | .00 | .00 | .00 | .00 |
| 101-41940-437 | MISCELLANEOUS | .00 | .00 | 700.00 | 700.00 |
| 101-41940-438 | PLANNING - NEEDS ASSESSMENT | .00 | .00 | .00 | .00 |
| 101-41940-439 | SALES TAX | .00 | .00 | .00 | .00 |
| 101-41940-520 | CAPITAL OUTLAY (BLDG) | .00 | .00 | .00 | .00 |
| 101-41940-530 | CAPITAL OUTLAY (SITE IMPRV) | .00 | .00 | .00 | .00 |
| 101-41940-535 | CAPITAL OUTLAY (SITE IMPVMNT) | .00 | .00 | .00 | .00 |
| 101-41940-560 | CAPITAL OUTLAY (FURNITURE) | .00 | .00 | .00 | .00 |
| 101-41940-580 | CAPITAL OUTLAY (EQUIP) | .00 | .00 | .00 | .00 |
| 101-41943-101 | WAGES (P/T) - PW CREW TIME | 353.94 | 710.73 | 4,561.02 | 3,850.29 |
| 101-41943-102 | WAGES (O/T) - PW CREW TIME | 37.98 | 111.53 | 453.00 | 341.47 |
| 101-41943-105 | ON CALL-PUBLIC WORKS | 8.70 | 17.70 | 109.20 | 91.50 |
| 101-41943-121 | PERA - PUBLIC WORKS | 30.03 | 62.94 | 372.83 | 309.89 |
| 101-41943-122 | FICA - PUBLIC WORKS | 22.86 | 48.05 | 308.21 | 260.16 |
| 101-41943-125 | MEDICARE - PUBLIC WORKS | 5.35 | 11.23 | 70.59 | 59.36 |
| 101-41943-130 | INSURANCE BENEFITS - PW CREW | 98.35 | 197.25 | 1,235.72 | 1,038.47 |
| 101-41945-103 | SALARIES (P/T) - CLEANING | .00 | .00 | .00 | .00 |
| 101-41945-121 | PERA | .00 | .00 | .00 | .00 |
| 101-41945-122 | FICA - CLEANING | .00 | .00 | .00 | .00 |
| 101-41945-125 | MEDICARE - CLEANING | .00 | .00 | .00 | .00 |
| TOTAL CITY HALL | | 2,493.77 | 5,792.26 | 56,610.57 | 50,818.31 |
| | | | | | 10.23 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | % | OF BUDGET |
|-----------------------|----------------|------------------|------------|------------------|-----|--------------|
| <u>DEPARTMENT 420</u> | | | | | | |
| 101-42000-103 | SALARIES (P/T) | .00 | .00 | .00 | .00 | .00 |
| TOTAL DEPARTMENT 420 | | .00 | .00 | .00 | .00 | .00 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET | |
|---------------|------------------------------|------------|------------------|------------|----------------|--------|
| <u>POLICE</u> | | | | | | |
| 101-42100-101 | WAGES (F/T) | 32,137.54 | 62,400.82 | 413,539.36 | 351,138.54 | 15.09 |
| 101-42100-102 | OVERTIME (F/T) | 455.35 | 2,242.18 | 18,000.00 | 15,757.82 | 12.46 |
| 101-42100-103 | SALARIES (P/T) | 2,392.15 | 4,680.02 | 25,000.00 | 20,319.98 | 18.72 |
| 101-42100-104 | SALARIES (P/T) - SECRETARY | 2,874.80 | 5,539.90 | 48,555.52 | 43,015.62 | 11.41 |
| 101-42100-121 | PERA | 5,892.51 | 11,585.81 | 80,807.47 | 69,221.66 | 14.34 |
| 101-42100-122 | FICA | 237.61 | 465.85 | 3,010.44 | 2,544.59 | 15.47 |
| 101-42100-125 | MEDICARE | 516.20 | 1,023.60 | 7,172.35 | 6,148.75 | 14.27 |
| 101-42100-130 | INSURANCE BENEFITS | 7,014.02 | 14,028.04 | 85,074.24 | 71,046.20 | 16.49 |
| 101-42100-150 | WORKER'S COMPENSATION | .00 | .00 | 30,000.00 | 30,000.00 | .00 |
| 101-42100-200 | OFFICE SUPPLIES | 11.53 | 391.85 | 2,500.00 | 2,108.15 | 15.67 |
| 101-42100-205 | CANINE SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 101-42100-210 | OPERATING SUPPLIES | 20.95 | 30.94 | 1,300.00 | 1,269.06 | 2.38 |
| 101-42100-211 | RANGE TRAINING SUPPLIES | 178.52 | 178.52 | 2,500.00 | 2,321.48 | 7.14 |
| 101-42100-212 | MOTOR FUELS-POLICE DEPT | 1,083.84 | 2,146.11 | 16,500.00 | 14,353.89 | 13.01 |
| 101-42100-217 | CLOTHING/UNIFORMS | 515.25 | 553.23 | 5,000.00 | 4,446.77 | 11.06 |
| 101-42100-240 | VEHICLE EQUIPMENT | .00 | .00 | 2,000.00 | 2,000.00 | .00 |
| 101-42100-241 | POLICE EQUIPMENT | 257.67 | 257.67 | 3,000.00 | 2,742.33 | 8.59 |
| 101-42100-301 | AUDIT FEES | .00 | .00 | 3,761.25 | 3,761.25 | .00 |
| 101-42100-304 | LEGAL FEES (PROSECUTIONS) | 1,983.10 | 2,016.35 | 23,500.00 | 21,483.65 | 8.58 |
| 101-42100-305 | MEDICAL FEES | .00 | .00 | .00 | .00 | .00 |
| 101-42100-306 | PERSONNEL TESTING & RECRUIT. | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 101-42100-307 | STATE FEE-TRAFFIC CITATIONS | .00 | 80.00 | 800.00 | 720.00 | 10.00 |
| 101-42100-308 | CONTRACTED CLEANING SERVICE | .00 | 147.00 | 1,620.00 | 1,473.00 | 9.07 |
| 101-42100-310 | OTHER CONSULTANT | .00 | .00 | .00 | .00 | .00 |
| 101-42100-311 | PAYROLL EXPENSE | .00 | .00 | 2,060.00 | 2,060.00 | .00 |
| 101-42100-313 | TRANSCRIPTIONS | .00 | .00 | .00 | .00 | .00 |
| 101-42100-314 | SPECIAL INVESTIGATIONS | 29.95 | 29.95 | 1,500.00 | 1,470.05 | 2.00 |
| 101-42100-315 | VETERINARY SERVICES | .00 | .00 | .00 | .00 | .00 |
| 101-42100-316 | NARCOTICS ENFORCEMENT | .00 | .00 | 600.00 | 600.00 | .00 |
| 101-42100-320 | COMPUTER DATA ACCESS LINE | .00 | .00 | 250.00 | 250.00 | .00 |
| 101-42100-321 | TELEPHONE/INTERNET | 689.41 | 891.27 | 7,200.00 | 6,308.73 | 12.38 |
| 101-42100-322 | POSTAGE | 70.00 | 70.00 | 400.00 | 330.00 | 17.50 |
| 101-42100-323 | RADIO UNITS | .00 | .00 | 1,020.00 | 1,020.00 | .00 |
| 101-42100-324 | STATE CHARGES-BCA | .00 | .00 | 1,080.00 | 1,080.00 | .00 |
| 101-42100-331 | TRAVEL/TRAINING | .00 | .00 | 3,000.00 | 3,000.00 | .00 |
| 101-42100-335 | VEHICLE LICENSE | .00 | .00 | 600.00 | 600.00 | .00 |
| 101-42100-350 | PRINTING & PUBLISHING | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-42100-351 | MEADA (METH) EXPENSES | .00 | .00 | .00 | .00 | .00 |
| 101-42100-352 | PD - DARE EXPENSES | .00 | .00 | .00 | .00 | .00 |
| 101-42100-360 | COMP INSURANCE | .00 | .00 | 4,300.00 | 4,300.00 | .00 |
| 101-42100-361 | VEHICLE INSURANCE | .00 | .00 | 5,000.00 | 5,000.00 | .00 |
| 101-42100-404 | MAINT & REPAIR (EQUIP) | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-42100-405 | MAINT. CONTRACT SOFTWARE | .00 | .00 | 5,000.00 | 5,000.00 | .00 |
| 101-42100-406 | MAINT CONTRACT-COPIER | 34.08 | 34.08 | 250.00 | 215.92 | 13.63 |
| 101-42100-407 | MAINT & REPAIR (TECHNOLOGY) | 509.55 | 1,019.10 | 7,000.00 | 5,980.90 | 14.56 |
| 101-42100-408 | MAINT & REPAIR (VEHICLE) | 23.28 | 23.28 | 7,400.00 | 7,376.72 | .31 |
| 101-42100-413 | POSTAGE METER RENT | .00 | .00 | .00 | .00 | .00 |
| 101-42100-414 | IMPOUND FEE | .00 | .00 | .00 | .00 | .00 |
| 101-42100-421 | DARE REVENUE | .00 | .00 | .00 | .00 | .00 |
| 101-42100-433 | DUES & SUBSCRIPTIONS | 65.00 | 1,517.00 | 1,000.00 | (517.00) | 151.70 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|---|------------------|-------------------|-------------------|-------------------|----------------|
| 101-42100-436 TOWING CHARGES | .00 | (100.00) | 200.00 | 300.00 | (50.00) |
| 101-42100-437 MISCELLANEOUS | .00 | .00 | 400.00 | 400.00 | .00 |
| 101-42100-438 COMMUNITY POLICING EVENTS | .00 | .00 | 200.00 | 200.00 | .00 |
| 101-42100-439 SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 101-42100-550 CAPITAL OUTLAY (VEHICLE) | .00 | .00 | .00 | .00 | .00 |
| 101-42100-560 CAPITAL OUTLAY (FURNITURE) | .00 | .00 | .00 | .00 | .00 |
| 101-42100-575 CAPITAL OUTLAY (SOFTWARE) | .00 | .00 | .00 | .00 | .00 |
| 101-42100-580 CAPITAL OUTLAY (OTHER EQPT) | .00 | .00 | 1,500.00 | 1,500.00 | .00 |
| TOTAL POLICE | 56,992.31 | 111,252.57 | 825,600.63 | 714,348.06 | 13.48 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|--|------------------|------------|------------------|-----------|----------------|
| FIRE | | | | | |
| 101-42200-103 SALARIES (P/T) | .00 | .00 | .00 | .00 | .00 |
| 101-42200-124 FIRE RELIEF ASSOCIATION | .00 | .00 | 45,000.00 | 45,000.00 | .00 |
| 101-42200-126 FIRE RELIEF ASSOC (MUNI CONTR) | .00 | .00 | 3,000.00 | 3,000.00 | .00 |
| 101-42200-150 WORKER'S COMPENSATION | .00 | .00 | 13,500.00 | 13,500.00 | .00 |
| 101-42200-200 OFFICE SUPPLIES | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 101-42200-207 TRAINING SUPPLIES | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-42200-210 OTHER SUPPLIES | .00 | .00 | 2,500.00 | 2,500.00 | .00 |
| 101-42200-212 MOTOR FUELS-FIRE DEPT | 573.01 | 790.51 | 3,000.00 | 2,209.49 | 26.35 |
| 101-42200-217 CLOTHING | .00 | .00 | 20,000.00 | 20,000.00 | .00 |
| 101-42200-220 MAINT & REPAIR SUPPLIES | .00 | .00 | 750.00 | 750.00 | .00 |
| 101-42200-221 EQUIPMENT/PARTS | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-42200-240 TOOLS & SMALL EQUIPMENT | .00 | 912.68 | 1,500.00 | 587.32 | 60.85 |
| 101-42200-301 AUDIT FEES | .00 | .00 | 1,200.00 | 1,200.00 | .00 |
| 101-42200-304 LEGAL FEES | .00 | .00 | 100.00 | 100.00 | .00 |
| 101-42200-305 MEDICAL FEES | 2,656.72 | 2,656.72 | 7,500.00 | 4,843.28 | 35.42 |
| 101-42200-306 PERSONNEL TESTING & RECRUIT. | .00 | .00 | 1,300.00 | 1,300.00 | .00 |
| 101-42200-307 US FILTER CONTRACT | .00 | .00 | .00 | .00 | .00 |
| 101-42200-308 CONTRACTED CLEANING SERVICE | .00 | 245.00 | 3,000.00 | 2,755.00 | 8.17 |
| 101-42200-310 FIRE CONSULTANT | .00 | .00 | .00 | .00 | .00 |
| 101-42200-311 PAYROLL EXPENSE | .00 | .00 | 160.00 | 160.00 | .00 |
| 101-42200-321 TELEPHONE | 201.75 | 365.46 | 2,600.00 | 2,234.54 | 14.06 |
| 101-42200-322 POSTAGE | 60.00 | 60.00 | 500.00 | 440.00 | 12.00 |
| 101-42200-323 RADIO UNITS | .00 | .00 | 5,000.00 | 5,000.00 | .00 |
| 101-42200-331 TRAVEL/TRAINING | 1,100.64 | 1,100.64 | 12,000.00 | 10,899.36 | 9.17 |
| 101-42200-335 VEHICLE LICENSE | .00 | .00 | 100.00 | 100.00 | .00 |
| 101-42200-350 PRINTING & PUBLISHING | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-42200-351 PRINTING & PUBL FD CALANDER | .00 | .00 | .00 | .00 | .00 |
| 101-42200-360 COMP INSURANCE | .00 | .00 | 8,200.00 | 8,200.00 | .00 |
| 101-42200-361 VEHICLE INSURANCE | .00 | .00 | 5,500.00 | 5,500.00 | .00 |
| 101-42200-365 INSURANCE CLAIMS | .00 | .00 | .00 | .00 | .00 |
| 101-42200-381 ELECTRICITY-FIRE DEPT | .00 | .00 | 8,000.00 | 8,000.00 | .00 |
| 101-42200-382 WATER & SEWER-FIRE DEPT | .00 | 73.36 | 2,000.00 | 1,926.64 | 3.67 |
| 101-42200-383 NATURAL GAS-FIRE DEPT | .00 | 1,516.48 | 4,000.00 | 2,483.52 | 37.91 |
| 101-42200-384 REFUSE REMOVAL | .00 | .00 | .00 | .00 | .00 |
| 101-42200-401 MAINT & REPAIR (BLDG) | 2,204.10 | 2,204.10 | 10,000.00 | 7,795.90 | 22.04 |
| 101-42200-404 MAINT & REPAIR (EQUIP) | 40.00 | 1,270.00 | 1,000.00 | (270.00) | 127.00 |
| 101-42200-405 MAINT. CONTRACT (SOFTWARE) | 254.80 | 509.60 | 1,000.00 | 490.40 | 50.96 |
| 101-42200-406 MAINT CONTRACT(AIR COMPRESS) | .00 | .00 | .00 | .00 | .00 |
| 101-42200-407 MAINT. CONTRACT-COPIER | .00 | .00 | 100.00 | 100.00 | .00 |
| 101-42200-408 MAINT & REPAIR (VEHICLE) | 1,174.71 | 10,285.11 | 20,000.00 | 9,714.89 | 51.43 |
| 101-42200-413 POSTAGE METER RENT | .00 | .00 | .00 | .00 | .00 |
| 101-42200-418 RUG RENTAL | .00 | .00 | .00 | .00 | .00 |
| 101-42200-433 DUES & SUBSCRIPTIONS | .00 | 360.00 | 1,000.00 | 640.00 | 36.00 |
| 101-42200-435 BOOKS & PAMPHLETS | .00 | .00 | .00 | .00 | .00 |
| 101-42200-437 MISCELLANEOUS | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-42200-438 CALANDER (DONATION) EXP | .00 | .00 | .00 | .00 | .00 |
| 101-42200-439 SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 101-42200-520 CAPITAL OUTLAY (BLDG) | .00 | .00 | .00 | .00 | .00 |
| 101-42200-550 CAPITAL OUTLAY (VEHICLE) | .00 | .00 | .00 | .00 | .00 |
| 101-42200-555 CAPITAL OUTLAY-FD TRUCK LEASE | .00 | .00 | .00 | .00 | .00 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD | | BUDGET | | % OF |
|---------------------------------|-------------------------------|-----------------|------------------|-------------------|-------------------|
| | ACTUAL | YTD ACTUAL | AMOUNT | | BUDGET |
| 101-42200-560 | CAPITAL OUTLAY (FURNITURE) | .00 | .00 | .00 | .00 |
| 101-42200-580 | CAPITAL OUTLAY (OTHER EPMT) | .00 | .00 | .00 | .00 |
| 101-42201-103 | SALARIES (P/T) - FIRE DEPT | .00 | .00 | 49,200.00 | 49,200.00 |
| 101-42201-122 | FICA - FIRE DEPT | .00 | .00 | 2,542.00 | 2,542.00 |
| 101-42201-125 | MEDICARE - FIRE DEPT | .00 | .00 | 582.20 | 582.20 |
| 101-42203-101 | WAGES (F/T) - PW CREW TIME | 473.70 | 955.18 | 6,149.10 | 5,193.92 |
| 101-42203-102 | WAGES (O/T) - PW CREW TIME | 32.38 | 94.70 | 299.37 | 204.67 |
| 101-42203-105 | ON CALL-PUBLIC WORKS | 5.40 | 11.25 | 62.40 | 51.15 |
| 101-42203-121 | PERA - PUBLIC WORKS | 38.37 | 79.80 | 488.32 | 408.72 |
| 101-42203-122 | FICA - PUBLIC WORKS | 30.50 | 63.32 | 403.67 | 340.35 |
| 101-42203-125 | MEDICARE - PUBLIC WORKS | 7.13 | 14.79 | 92.45 | 77.66 |
| 101-42203-130 | INSURANCE BENEFITS - PUBLIC W | 56.26 | 112.80 | 784.56 | 671.76 |
| 101-42205-103 | WAGES (P/T) - CLEANING | .00 | .00 | .00 | .00 |
| 101-42205-122 | FICA - CLEANING | .00 | .00 | .00 | .00 |
| 101-42205-125 | MEDICARE - CLEANING | .00 | .00 | .00 | .00 |
| TOTAL FIRE | | 8,909.47 | 23,681.30 | 247,114.07 | 223,432.77 |
| BUILDING INSPECTOR | | | | | |
| 101-42400-103 | SALARIES (P/T) | .00 | .00 | .00 | .00 |
| 101-42400-150 | WORKER'S COMPENSATION | .00 | .00 | .00 | .00 |
| 101-42400-301 | AUDIT FEES | .00 | .00 | 442.50 | 442.50 |
| 101-42400-310 | INSPECTOR'S FEES | 2,404.50 | 4,175.43 | 25,000.00 | 20,824.57 |
| 101-42400-311 | PAYROLL EXPENSE | .00 | .00 | 150.00 | 150.00 |
| 101-42400-322 | POSTAGE | .00 | .00 | .00 | .00 |
| 101-42400-331 | TRAVEL EXPENSE | .00 | .00 | .00 | .00 |
| 101-42400-350 | PRINTING & PUBLISHING | .00 | .00 | .00 | .00 |
| 101-42400-360 | INSURANCE | .00 | .00 | .00 | .00 |
| 101-42400-433 | DUES & SUBSCRIPTIONS | .00 | .00 | .00 | .00 |
| 101-42400-438 | STATE SURCHARGE TAX | .00 | .00 | 2,000.00 | 2,000.00 |
| 101-42400-440 | REFUNDS | .00 | .00 | .00 | .00 |
| 101-42406-101 | SALARY (F/T) - PW/ADMIN | 2,676.03 | 5,261.42 | 35,280.75 | 30,019.33 |
| 101-42406-102 | OVERTIME (F/T) - PW/ADMIN | .00 | .00 | 200.00 | 200.00 |
| 101-42406-103 | SALARIES (P/T) LEGISLATIVE | .00 | .00 | .00 | .00 |
| 101-42406-121 | PERA | 200.70 | 394.61 | 2,661.06 | 2,266.45 |
| 101-42406-122 | FICA | 162.91 | 320.27 | 2,199.81 | 1,879.54 |
| 101-42406-125 | MEDICARE | 38.11 | 74.92 | 503.83 | 428.91 |
| 101-42406-130 | INSURANCE BENEFITS | 191.02 | 369.12 | 2,484.15 | 2,115.03 |
| 101-42406-310 | OTHER CONSULTANTS | .00 | .00 | .00 | .00 |
| TOTAL BUILDING INSPECTOR | | 5,673.27 | 10,595.77 | 70,922.10 | 60,326.33 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|---|------------------|------------|------------------|---------------|----------------|
| <u>CIVIL DEFENSE</u> | | | | | |
| 101-42500-404 MAINT. & REPAIR (EQUIPMENT) | .00 | .00 | 400.00 | 400.00 | .00 |
| 101-42500-580 CAPITAL OUTLAY (EQUIPMENT) | .00 | .00 | .00 | .00 | .00 |
| TOTAL CIVIL DEFENSE | .00 | .00 | 400.00 | 400.00 | .00 |
| <u>ANIMAL CONTROL</u> | | | | | |
| 101-42700-103 SALARIES (P/T) | .00 | .00 | .00 | .00 | .00 |
| 101-42700-122 FICA | .00 | .00 | .00 | .00 | .00 |
| 101-42700-125 MEDICARE | .00 | .00 | .00 | .00 | .00 |
| 101-42700-150 WORKER'S COMPENSATION | .00 | .00 | .00 | .00 | .00 |
| 101-42700-210 OTHER SUPPLIES | .00 | .00 | 150.00 | 150.00 | .00 |
| 101-42700-240 TOOLS & SMALL EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 101-42700-301 AUDIT FEES | .00 | .00 | .00 | .00 | .00 |
| 101-42700-315 VETERINARY SERVICES | .00 | .00 | 400.00 | 400.00 | .00 |
| 101-42700-321 TELEPHONE | .00 | .00 | .00 | .00 | .00 |
| 101-42700-322 POSTAGE | .00 | .00 | .00 | .00 | .00 |
| 101-42700-331 TRAVEL/TRAINING | .00 | .00 | .00 | .00 | .00 |
| 101-42700-350 PRINTING & PUBLISHING | .00 | .00 | .00 | .00 | .00 |
| 101-42700-360 INSURANCE | .00 | .00 | .00 | .00 | .00 |
| 101-42700-405 MISC. CONTRACT | .00 | .00 | .00 | .00 | .00 |
| 101-42700-437 MISCELLANEOUS | .00 | .00 | .00 | .00 | .00 |
| 101-42700-439 SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 101-42701-103 SALARY (P/T) | .00 | .00 | .00 | .00 | .00 |
| TOTAL ANIMAL CONTROL | .00 | .00 | 550.00 | 550.00 | .00 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | | PERIOD | | BUDGET | | % OF |
|---------------------|-------------------------------|----------|------------|-----------|-------------|--------|
| | | ACTUAL | YTD ACTUAL | AMOUNT | | BUDGET |
| <u>PUBLIC WORKS</u> | | | | | | |
| 101-43000-101 | SALARIES (F/T) | 6,858.06 | 13,737.62 | 88,283.52 | 74,545.90 | 15.56 |
| 101-43000-102 | OVERTIME (F/T) | 669.73 | 1,826.75 | 8,223.30 | 6,396.55 | 22.21 |
| 101-43000-103 | SALARIES (P/T) | 45.00 | 236.25 | .00 | (236.25) | .00 |
| 101-43000-105 | ON CALL-PUBLIC WORKS | 169.50 | 319.50 | 2,106.00 | 1,786.50 | 15.17 |
| 101-43000-121 | PERA - PUBLIC WORKS | 577.33 | 1,191.30 | 7,395.96 | 6,204.66 | 16.11 |
| 101-43000-122 | FICA - PUBLIC WORKS | 442.77 | 923.30 | 6,113.99 | 5,190.69 | 15.10 |
| 101-43000-125 | MEDICARE - PUBLIC WORKS | 103.54 | 215.92 | 1,400.30 | 1,184.38 | 15.42 |
| 101-43000-130 | INSURANCE BENEFITS - PUBLIC W | 1,901.47 | 3,815.41 | 23,934.37 | 20,118.96 | 15.94 |
| 101-43000-150 | WORKER'S COMPENSATION | .00 | .00 | 1,300.00 | 1,300.00 | .00 |
| 101-43000-200 | OFFICE SUPPLIES | .00 | 80.62 | 500.00 | 419.38 | 16.12 |
| 101-43000-210 | OPERATING SUPPLIES | 605.82 | 1,673.47 | 9,000.00 | 7,326.53 | 18.59 |
| 101-43000-212 | MOTOR FUELS-PUBLIC WORKS | 1,378.23 | 3,396.44 | 18,000.00 | 14,603.56 | 18.87 |
| 101-43000-217 | CLOTHING | 60.07 | 60.07 | 800.00 | 739.93 | 7.51 |
| 101-43000-220 | MAINT & REPAIR SUPPLIES | .00 | .00 | 3,000.00 | 3,000.00 | .00 |
| 101-43000-240 | TOOLS & SMALL EQUIPMENT | 449.67 | 449.67 | 2,000.00 | 1,550.33 | 22.48 |
| 101-43000-301 | AUDIT FEES | .00 | .00 | 1,327.50 | 1,327.50 | .00 |
| 101-43000-303 | ENGINEERING FEES | 8,570.00 | 8,570.00 | .00 | (8,570.00) | .00 |
| 101-43000-306 | PERSONNEL TESTING & RECRUIT. | .00 | .00 | .00 | .00 | .00 |
| 101-43000-307 | US FILTER CONTRACT | .00 | .00 | .00 | .00 | .00 |
| 101-43000-310 | OTHER CONSULTANTS | .00 | .00 | .00 | .00 | .00 |
| 101-43000-311 | PAYROLL EXPENSE | .00 | .00 | 440.00 | 440.00 | .00 |
| 101-43000-317 | COMPOST SITE EXPENSE | .00 | .00 | 9,000.00 | 9,000.00 | .00 |
| 101-43000-321 | TELEPHONE | 296.05 | 591.41 | 2,250.00 | 1,658.59 | 26.28 |
| 101-43000-322 | POSTAGE | 20.00 | 20.00 | 115.00 | 95.00 | 17.39 |
| 101-43000-323 | RADIO UNITS/CELL PHONES | 88.61 | 88.61 | 2,500.00 | 2,411.39 | 3.54 |
| 101-43000-324 | GOPHER STATE ONE CALLS | .00 | .00 | .00 | .00 | .00 |
| 101-43000-331 | TRAVEL/TRAINING | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 101-43000-335 | VEHICLE LICENSES | .00 | 55.00 | 250.00 | 195.00 | 22.00 |
| 101-43000-350 | PRINTING & PUBLISHING | .00 | .00 | 300.00 | 300.00 | .00 |
| 101-43000-360 | COMP INSURANCE | .00 | .00 | 3,900.00 | 3,900.00 | .00 |
| 101-43000-361 | VEHICLE INSURANCE | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 101-43000-365 | INSURANCE CLAIMS | .00 | .00 | 250.00 | 250.00 | .00 |
| 101-43000-381 | ELECTRICITY-PUBLIC WORKS | .00 | .00 | .00 | .00 | .00 |
| 101-43000-382 | WATER & SEWER-PUBLIC WORKS | .00 | 38.13 | 2,300.00 | 2,261.87 | 1.66 |
| 101-43000-383 | NATURAL GAS-PUBLIC WORKS | .00 | 156.96 | 800.00 | 643.04 | 19.62 |
| 101-43000-384 | REFUSE DISPOSAL | .00 | .00 | .00 | .00 | .00 |
| 101-43000-401 | MAINT & REPAIR (BLDG) | 193.95 | 293.95 | 3,000.00 | 2,706.05 | 9.80 |
| 101-43000-402 | SECURITY | .00 | .00 | .00 | .00 | .00 |
| 101-43000-404 | MAINT & REPAIR (EQUIP) | 265.48 | 320.67 | 4,000.00 | 3,679.33 | 8.02 |
| 101-43000-405 | MAINT CONTRACT (FAX) | .00 | .00 | .00 | .00 | .00 |
| 101-43000-406 | MAINT CONTRACT COPIER | 20.00 | 42.61 | 360.00 | 317.39 | 11.84 |
| 101-43000-407 | MAINT & REPAIR (TECHNOLOGY) | 127.40 | 254.80 | 1,600.00 | 1,345.20 | 15.93 |
| 101-43000-408 | MAINT & REPAIR (VEHICLE) | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 101-43000-413 | POSTAGE METER RENT | .00 | .00 | .00 | .00 | .00 |
| 101-43000-417 | UNIFORM RENTAL-PUBLIC WORKS | .00 | .00 | 1,400.00 | 1,400.00 | .00 |
| 101-43000-419 | LINEN RENTAL | .00 | .00 | .00 | .00 | .00 |
| 101-43000-433 | DUES & SUBSCRIPTIONS | .00 | .00 | .00 | .00 | .00 |
| 101-43000-437 | MISCELLANEOUS | .00 | .00 | 100.00 | 100.00 | .00 |
| 101-43000-439 | SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 101-43000-520 | CAPITAL OUTLAY (BLDGS) | .00 | .00 | .00 | .00 | .00 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|--|------------------|------------------|-------------------|-------------------|----------------|
| 101-43000-535 CAPITAL OUTLAY (SITE IMPRV) | .00 | .00 | .00 | | .00 |
| 101-43000-540 CAPITAL OUTLAY (HEAVY EQUIP) | .00 | .00 | .00 | | .00 |
| 101-43000-550 CAPITAL OUTLAY (VEHICLE) | .00 | .00 | .00 | | .00 |
| 101-43000-580 CAPITAL OUTLAY (OTHER EPMT) | .00 | 6,220.00 | .00 | (6,220.00) | .00 |
| 101-43007-102 OVERTIME (P/T) SEASONAL | .00 | .00 | .00 | | .00 |
| 101-43007-103 SALARIES (P/T) SEASONAL | .00 | .00 | 4,031.04 | 4,031.04 | .00 |
| 101-43007-122 FICA - SEASONAL | .00 | .00 | 249.92 | 249.92 | .00 |
| 101-43007-125 MEDICARE - SEASONAL | .00 | .00 | 57.24 | 57.24 | .00 |
| TOTAL PUBLIC WORKS | 22,842.68 | 44,578.46 | 213,288.14 | 168,709.68 | 20.90 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|--|------------------|------------------|-------------------|-------------------|----------------|
| <u>STREETS</u> | | | | | |
| 101-43100-000 SALARIES F/T | .00 | .00 | .00 | | .00 |
| 101-43100-101 SALARY (F/T) | 6,721.44 | 13,486.30 | 89,266.11 | 75,779.81 | 15.11 |
| 101-43100-102 OVERTIME (F/T) | 781.20 | 2,148.86 | 8,774.70 | 6,625.84 | 24.49 |
| 101-43100-103 SALARIES (P/T) | .00 | .00 | .00 | .00 | .00 |
| 101-43100-105 ON CALL-PUBLIC WORKS | 166.80 | 317.70 | 2,043.60 | 1,725.90 | 15.55 |
| 101-43100-121 PERA | 575.23 | 1,196.49 | 7,506.33 | 6,309.84 | 15.94 |
| 101-43100-122 FICA | 438.99 | 914.59 | 6,205.23 | 5,290.64 | 14.74 |
| 101-43100-125 MEDICARE | 102.68 | 213.92 | 1,421.20 | 1,207.28 | 15.05 |
| 101-43100-130 INSURANCE BENEFITS | 1,801.01 | 3,613.52 | 23,186.98 | 19,573.46 | 15.58 |
| 101-43100-150 WORKER'S COMPENSATION | .00 | .00 | 1,300.00 | 1,300.00 | .00 |
| 101-43100-210 OTHER SUPPLIES | .00 | .00 | 200.00 | 200.00 | .00 |
| 101-43100-212 MOTOR FUELS-STREETS | 755.48 | 2,195.49 | 6,250.00 | 4,054.51 | 35.13 |
| 101-43100-224 STREET MAINT. MATERIALS | 10,624.85 | 13,285.84 | 22,000.00 | 8,714.16 | 60.39 |
| 101-43100-226 SIGNAGE MATERIALS | .00 | .00 | 4,000.00 | 4,000.00 | .00 |
| 101-43100-240 SMALL TOOLS | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-43100-301 AUDIT FEES | .00 | .00 | 1,327.50 | 1,327.50 | .00 |
| 101-43100-303 ENGINEERING FEES | .00 | .00 | 5,000.00 | 5,000.00 | .00 |
| 101-43100-307 US FILTER CONTRACT | .00 | .00 | .00 | .00 | .00 |
| 101-43100-310 SNOW REMOVAL CONTRACTOR | .00 | 4,950.00 | 1,500.00 | (3,450.00) | 330.00 |
| 101-43100-311 PAYROLL EXPENSE | .00 | .00 | 440.00 | 440.00 | .00 |
| 101-43100-335 VEHICLE LICENSE | .00 | .00 | .00 | .00 | .00 |
| 101-43100-350 PRINTING & PUBLISHING | .00 | .00 | .00 | .00 | .00 |
| 101-43100-360 COMP INSURANCE | .00 | .00 | 5,100.00 | 5,100.00 | .00 |
| 101-43100-361 VEHICLE INSURANCE | .00 | .00 | 1,600.00 | 1,600.00 | .00 |
| 101-43100-381 ELECTRICITY (STREET LIGHTS) | 162.52 | 325.71 | 58,300.00 | 57,974.29 | .56 |
| 101-43100-403 MAINT & REPAIR (STREETS) | .00 | 88.34 | 6,500.00 | 6,411.66 | 1.36 |
| 101-43100-404 MAINT & REPAIR (EQUIP) | 1,590.19 | 8,333.46 | 12,000.00 | 3,666.54 | 69.45 |
| 101-43100-405 MAINT & REPAIR (DITCHES) | .00 | .00 | 6,000.00 | 6,000.00 | .00 |
| 101-43100-406 MAINT & REPAIR (STR. LIGHTS) | .00 | 171.00 | 2,500.00 | 2,329.00 | 6.84 |
| 101-43100-409 MAINT & REPAIR (OTHER) | .00 | .00 | .00 | .00 | .00 |
| 101-43100-417 UNIFORM RENTAL-STREETS | .00 | .00 | .00 | .00 | .00 |
| 101-43100-436 RR CROSSING | .00 | .00 | .00 | .00 | .00 |
| 101-43100-437 MISCELLANEOUS | .00 | .00 | .00 | .00 | .00 |
| 101-43100-439 SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 101-43100-530 CAPITAL OUTLAY (STREETS) | .00 | .00 | .00 | .00 | .00 |
| 101-43100-580 CAPITAL OUTLAY (OTHER EPMT) | .00 | .00 | .00 | .00 | .00 |
| TOTAL STREETS | 23,720.39 | 51,241.22 | 272,921.65 | 221,680.43 | 18.78 |
| <u>DEPARTMENT 441</u> | | | | | |
| 101-44100-104 SALARY (TEMP P/T) | .00 | .00 | .00 | .00 | .00 |
| TOTAL DEPARTMENT 441 | .00 | .00 | .00 | .00 | .00 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | BUDGET | % OF BUDGET |
|--|------------------|---------------|------------------|-----------------|----------------|
| <u>PARKS COMMISSION</u> | | | | | |
| 101-45100-103 SALARIES (P/T) - PARKS COMM | 160.00 | 355.00 | 1,320.00 | 965.00 | 26.89 |
| 101-45100-122 FICA - PARK COMMISSION | 9.92 | 22.01 | 81.84 | 59.83 | 26.89 |
| 101-45100-125 MEDICARE - PARK COMMISSION | 2.33 | 5.17 | 19.14 | 13.97 | 27.01 |
| 101-45100-150 WORKER'S COMPENSATION | .00 | .00 | 1,350.00 | 1,350.00 | .00 |
| 101-45100-301 AUDIT FEES | .00 | .00 | 221.25 | 221.25 | .00 |
| 101-45100-303 ENGINEERING FEES | .00 | .00 | 100.00 | 100.00 | .00 |
| 101-45100-304 LEGAL FEES | 45.00 | 45.00 | 100.00 | 55.00 | 45.00 |
| 101-45100-310 OTHER CONSULTANT | .00 | .00 | .00 | .00 | .00 |
| 101-45100-312 RECORDING FEES VARIANCE & SUPS | .00 | .00 | .00 | .00 | .00 |
| 101-45100-322 POSTAGE | 30.00 | 30.00 | 170.00 | 140.00 | 17.65 |
| 101-45100-331 TRAVEL/TRAINING | .00 | .00 | .00 | .00 | .00 |
| 101-45100-350 PRINTING & PUBLISHING | .00 | .00 | .00 | .00 | .00 |
| 101-45100-360 COMP INSURANCE-OML | .00 | .00 | .00 | .00 | .00 |
| 101-45100-405 MAINT. CONTRACT-COPIER | .00 | .00 | .00 | .00 | .00 |
| 101-45100-413 POSTAGE METER RENT | .00 | .00 | .00 | .00 | .00 |
| 101-45100-437 MISCELLANEOUS | .00 | .00 | 150.00 | 150.00 | .00 |
| TOTAL PARKS COMMISSION | 247.25 | 457.18 | 3,512.23 | 3,055.05 | 13.02 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD | | BUDGET | | % OF | |
|---------------|--------------------------------|------------|-----------|-----------|-----------|-------|
| | ACTUAL | YTD ACTUAL | AMOUNT | | BUDGET | |
| PARKS | | | | | | |
| 101-45200-101 | SALARY (F/T) | 2,025.67 | 4,069.86 | 26,168.48 | 22,098.62 | 15.55 |
| 101-45200-102 | WAGES (O/T) - PW CREW TIME | 189.92 | 557.69 | 2,265.00 | 1,707.31 | 24.62 |
| 101-45200-103 | SALARIES (P/T) | 90.00 | 472.50 | .00 | (472.50) | .00 |
| 101-45200-105 | ON CALL-PUBLIC WORKS | 43.50 | 88.50 | 546.00 | 457.50 | 16.21 |
| 101-45200-121 | PERA - PUBLIC WORKS | 189.42 | 353.68 | 2,173.46 | 1,819.78 | 16.27 |
| 101-45200-122 | FICA - PUBLIC WORKS | 135.73 | 301.54 | 1,796.73 | 1,495.19 | 16.78 |
| 101-45200-125 | MEDICARE - PUBLIC WORKS | 31.71 | 70.45 | 411.51 | 341.06 | 17.12 |
| 101-45200-130 | INSURANCE BENEFITS - PUBLIC W | 492.12 | 986.75 | 6,259.51 | 5,272.76 | 15.76 |
| 101-45200-150 | WORKER'S COMPENSATION | .00 | .00 | 1,950.00 | 1,950.00 | .00 |
| 101-45200-210 | OPERATING SUPPLIES | 13.73 | 22.88 | 5,000.00 | 4,977.12 | .46 |
| 101-45200-212 | MOTOR FUELS-PARKS | 447.68 | 1,149.69 | 6,250.00 | 5,100.31 | 18.40 |
| 101-45200-217 | CLOTHING | .00 | .00 | .00 | .00 | .00 |
| 101-45200-220 | MAINT & REPAIR SUPPLIES | .00 | .00 | 1,500.00 | 1,500.00 | .00 |
| 101-45200-221 | PORTABLE STAGE MAINT. & REPAIR | .00 | .00 | 500.00 | 500.00 | .00 |
| 101-45200-225 | GARDEN SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 101-45200-240 | TOOLS & SMALL EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 101-45200-301 | AUDIT FEES | .00 | .00 | 663.75 | 663.75 | .00 |
| 101-45200-307 | US FILTER CONTRACT | .00 | .00 | .00 | .00 | .00 |
| 101-45200-308 | CONTRACTED CLEANING SERVICE | .00 | .00 | 5,500.00 | 5,500.00 | .00 |
| 101-45200-310 | OTHER CONSULTANTS | .00 | .00 | .00 | .00 | .00 |
| 101-45200-311 | PAYROLL EXPENSE | .00 | .00 | 160.00 | 160.00 | .00 |
| 101-45200-314 | TREE REMOVAL | .00 | .00 | .00 | .00 | .00 |
| 101-45200-321 | TELEPHONE | .00 | .00 | .00 | .00 | .00 |
| 101-45200-331 | TRAVEL EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 101-45200-335 | VEHICLE LICENSE | .00 | .00 | .00 | .00 | .00 |
| 101-45200-350 | PRINTING & PUBLISHING | .00 | .00 | .00 | .00 | .00 |
| 101-45200-360 | COMP INSURANCE | .00 | .00 | 13,500.00 | 13,500.00 | .00 |
| 101-45200-381 | ELECTRICITY-PARKS | .00 | .00 | 9,900.00 | 9,900.00 | .00 |
| 101-45200-382 | WATER & SEWER-PARKS | .00 | 103.41 | 6,500.00 | 6,396.59 | 1.59 |
| 101-45200-383 | NATURAL GAS-PARKS | .00 | 345.81 | 1,500.00 | 1,154.19 | 23.05 |
| 101-45200-384 | REFUSE REMOVAL | .00 | .00 | .00 | .00 | .00 |
| 101-45200-401 | MAINT & REPAIR (BLDGS) | .00 | .00 | 4,500.00 | 4,500.00 | .00 |
| 101-45200-403 | LAKE & BEACH MAINTENANCE | .00 | .00 | 1,200.00 | 1,200.00 | .00 |
| 101-45200-404 | MAINT & REPAIR (EQUIP) | .00 | 130.59 | 2,000.00 | 1,869.41 | 6.53 |
| 101-45200-405 | MAINT & REPAIR (LANDSCAPING) | .00 | .00 | 8,000.00 | 8,000.00 | .00 |
| 101-45200-407 | PORTABLE TOILETS (4TH OF JULY) | .00 | .00 | 6,000.00 | 6,000.00 | .00 |
| 101-45200-417 | UNIFORM RENTAL-PARKS | .00 | .00 | .00 | .00 | .00 |
| 101-45200-436 | REC PARK OPERATING EXP | .00 | .00 | .00 | .00 | .00 |
| 101-45200-437 | MISCELLANEOUS | 10,056.00 | 10,056.00 | 18,000.00 | 7,944.00 | 55.87 |
| 101-45200-439 | SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 101-45200-520 | CAPITAL OUTLAY (BLDGS) | .00 | .00 | .00 | .00 | .00 |
| 101-45200-530 | CAPITAL OUTLAY (IMPROVEMENTS) | .00 | .00 | .00 | .00 | .00 |
| 101-45200-580 | CAPITAL OUTLAY (OTHER EQUIP) | .00 | .00 | .00 | .00 | .00 |
| 101-45205-103 | WAGES P/T - CLEANING | .00 | .00 | .00 | .00 | .00 |
| 101-45205-121 | PERA - CLEANING | .00 | .00 | .00 | .00 | .00 |
| 101-45205-122 | FICA - CLEANING | .00 | .00 | .00 | .00 | .00 |
| 101-45205-125 | MEDICARE - CLEANING | .00 | .00 | .00 | .00 | .00 |
| 101-45207-102 | OVERTIME (P/T) - SEASONAL | .00 | .00 | .00 | .00 | .00 |
| 101-45207-103 | SALARIES (P/T) | .00 | .00 | 8,062.08 | 8,062.08 | .00 |
| 101-45207-122 | FICA - SEASONAL | .00 | .00 | 499.85 | 499.85 | .00 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|--|------------------|------------------|-------------------|-------------------|----------------|
| 101-45207-125 MEDICARE - SEASONAL | .00 | .00 | 114.48 | 114.48 | .00 |
| TOTAL PARKS | 13,695.48 | 18,709.35 | 140,920.85 | 122,211.50 | 13.28 |
| LIBRARY | | | | | |
| 101-45500-210 OPERATING SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 101-45500-220 MAINT. & REPAIR SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 101-45500-301 AUDIT FEES | .00 | .00 | .00 | .00 | .00 |
| 101-45500-307 US FILTER CONTRACT | .00 | .00 | .00 | .00 | .00 |
| 101-45500-308 CONTRACTED CLEANING SERVICE | .00 | 404.25 | 4,440.00 | 4,035.75 | 9.10 |
| 101-45500-311 PAYROLL EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 101-45500-360 COMP INSURANCE | .00 | .00 | 1,850.00 | 1,850.00 | .00 |
| 101-45500-381 ELECTRICITY-LIBRARY | .00 | .00 | 2,200.00 | 2,200.00 | .00 |
| 101-45500-382 WATER & SEWER-LIBRARY | .00 | .00 | 325.00 | 325.00 | .00 |
| 101-45500-383 NATURAL GAS-LIBRARY | .00 | .00 | 1,500.00 | 1,500.00 | .00 |
| 101-45500-401 MAINT. & REPAIR (BLDG) | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 101-45500-404 MAINT & REPAIR | .00 | .00 | .00 | .00 | .00 |
| 101-45500-437 MISCELLANEOUS | .00 | .00 | .00 | .00 | .00 |
| 101-45500-439 SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 101-45500-520 CAPITAL OUTLAY (BLDG) | .00 | .00 | .00 | .00 | .00 |
| 101-45500-560 CAPITAL OUTLAY (FURN. & FIXTUR | .00 | .00 | .00 | .00 | .00 |
| 101-45503-101 WAGES (F/T) PW CREW TIME | 353.94 | 710.73 | 4,561.02 | 3,850.29 | 15.58 |
| 101-45503-102 WAGES (O/T) - PW CREW TIME | 37.98 | 111.53 | 453.00 | 341.47 | 24.62 |
| 101-45503-105 ON CALL-PUBLIC WORKS | 8.70 | 17.70 | 109.20 | 91.50 | 16.21 |
| 101-45503-121 PERA - PUBLIC WORKS | 30.03 | 62.94 | 384.24 | 321.30 | 16.38 |
| 101-45503-122 FICA - PUBLIC WORKS | 22.86 | 48.05 | 317.64 | 289.59 | 15.13 |
| 101-45503-125 MEDICARE - PUBLIC WORKS | 5.35 | 11.23 | 72.75 | 61.52 | 15.44 |
| 101-45503-130 INSURANCE BENEFITS - PUBLIC W | 98.35 | 197.25 | 1,235.72 | 1,038.47 | 15.96 |
| 101-45505-103 SALARIES (P/T) - CLEANING | .00 | .00 | .00 | .00 | .00 |
| 101-45505-121 PERA - CLEANING | .00 | .00 | .00 | .00 | .00 |
| 101-45505-122 FICA - CLEANING | .00 | .00 | .00 | .00 | .00 |
| 101-45505-125 MEDICARE - CLEANING | .00 | .00 | .00 | .00 | .00 |
| TOTAL LIBRARY | 557.21 | 1,563.88 | 18,448.57 | 16,884.89 | 8.48 |
| TIF & CAPITAL PROJECT FUNDS | | | | | |
| 101-46500-580 SOUTHBROOK ABATEMENT | .00 | .00 | .00 | .00 | .00 |
| 101-46500-581 HOTEL ABATEMENT | .00 | .00 | .00 | .00 | .00 |
| TOTAL TIF & CAPITAL PROJECT FUNDS | .00 | .00 | .00 | .00 | .00 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|--|------------------|---------------|------------------|---------------|----------------|
| <u>DEPARTMENT 492</u> | | | | | |
| 101-49230-140 UNEMPLOYMENT COMPENSATION | .00 | .00 | .00 | .00 | .00 |
| TOTAL DEPARTMENT 492 | .00 | .00 | .00 | .00 | .00 |
| <u>TRANSFERS OUT</u> | | | | | |
| 101-49300-720 TRANSFER TO BUILDING FUND 498 | .00 | .00 | 218,500.00 | 218,500.00 | .00 |
| 101-49300-721 TRANSFER TO PD EQPT FUND 497 | .00 | .00 | 20,000.00 | 20,000.00 | .00 |
| 101-49300-722 TRANSFER TO FD EQPT FUND 496 | .00 | .00 | 56,590.00 | 56,590.00 | .00 |
| 101-49300-723 TRANSFER TO PW EQPT FUND 495 | .00 | .00 | 60,000.00 | 60,000.00 | .00 |
| 101-49300-724 TRANSFER TO STREET FUND 494 | .00 | .00 | .00 | .00 | .00 |
| 101-49300-725 TRANSFER TO STREET MAINTENANCE | .00 | .00 | .00 | .00 | .00 |
| 101-49300-726 TRANSFER OUT TO TIF #8 | .00 | .00 | .00 | .00 | .00 |
| 101-49300-727 TRANSFERS TO TIF #9 | .00 | .00 | .00 | .00 | .00 |
| 101-49300-728 TRANSFERS OUT TO TIF #10 | .00 | .00 | .00 | .00 | .00 |
| 101-49300-729 LOAN TO TRAINING CENTER | .00 | .00 | .00 | .00 | .00 |
| 101-49300-730 TRANSFER TO TIF 11 - ADMIN LOA | .00 | .00 | .00 | .00 | .00 |
| 101-49300-731 TRANSFER TO TIF 12 - ADMIN LOA | .00 | .00 | .00 | .00 | .00 |
| 101-49300-732 TRANSFER TO TIF 13-ADMIN LOAN | .00 | .00 | .00 | .00 | .00 |
| 101-49300-733 TRANS OUT | .00 | .00 | 35,000.00 | 35,000.00 | .00 |
| 101-49300-734 TRANSFERS OUT-OTHER CAPITAL | .00 | .00 | 3,000.00 | 3,000.00 | .00 |
| TOTAL TRANSFERS OUT | .00 | .00 | 393,090.00 | 393,090.00 | .00 |
| TOTAL FUND EXPENDITURES | 191,415.51 | 349,361.20 | 2,615,133.30 | 2,265,772.10 | 13.36 |
| NET REVENUES OVER EXPENDITURES | (178,318.48) | (283,896.23) | (12,200.30) | (271,695.93) | (2,326.96) |

CITY OF ANNANDALE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 102 - DEPUTY REGISTRAR/MOTOR VEHICLE

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|------------------|------------|------------------|---------------|----------------|
| <u>SOURCE 33</u> | | | | | |
| 102-33423-000 CORONAVIRUS RELIEF AID | .00 | .00 | .00 | .00 | .00 |
| TOTAL SOURCE 33 | .00 | .00 | .00 | .00 | .00 |
| <u>SOURCE 34</u> | | | | | |
| 102-34104-417 SALES OF MANUALS-DMV | .00 | .00 | 300.00 | (300.00) | .00 |
| 102-34105-417 SALES OF MAPS&PUBLICATIONS-DMV | .00 | .00 | 100.00 | (100.00) | .00 |
| 102-34106-417 COMMISSIONS | 12,379.50 | 25,118.50 | 215,000.00 | (189,881.50) | 11.68 |
| 102-34109-414 NSF CHECK RECOVERY | .00 | .00 | .00 | .00 | .00 |
| TOTAL SOURCE 34 | 12,379.50 | 25,118.50 | 215,400.00 | (190,281.50) | 11.66 |
| <u>SOURCE 35</u> | | | | | |
| 102-35105-414 OTHER FINES - ADMIN-(NSF FEE) | .00 | .00 | .00 | .00 | .00 |
| TOTAL SOURCE 35 | .00 | .00 | .00 | .00 | .00 |
| <u>SOURCE 36</u> | | | | | |
| 102-36201-417 MISC REVENUES-DMV | .00 | .00 | .00 | .00 | .00 |
| 102-36210-000 INTEREST EARNINGS | .00 | .00 | .00 | .00 | .00 |
| TOTAL SOURCE 36 | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | 12,379.50 | 25,118.50 | 215,400.00 | (190,281.50) | 11.66 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 102 - DEPUTY REGISTRAR/MOTOR VEHICLE

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|---|--------------------|--------------------|---------------------|-------------------|-----------------|
| <u>DEPARTMENT 417</u> | | | | | |
| 102-41700-101 SALARY (F/T) | 8,196.80 | 16,334.50 | 112,984.80 | 96,630.30 | 14.46 |
| 102-41700-102 OVERTIME (F/T) | .00 | .00 | 500.00 | 500.00 | .00 |
| 102-41700-103 SALARIES (P/T) | 2,940.47 | 5,430.76 | 41,995.20 | 36,564.44 | 12.93 |
| 102-41700-121 PERA | 835.30 | 1,632.39 | 11,659.50 | 10,027.11 | 14.00 |
| 102-41700-122 FICA | 689.49 | 1,347.40 | 9,638.52 | 8,291.12 | 13.98 |
| 102-41700-125 MEDICARE | 161.26 | 315.13 | 2,207.53 | 1,892.40 | 14.28 |
| 102-41700-130 INSURANCE BENEFITS | 647.90 | 1,295.80 | 8,254.96 | 6,959.16 | 15.70 |
| 102-41700-150 WORKER'S COMPENSATION | .00 | .00 | 2,500.00 | 2,500.00 | .00 |
| 102-41700-200 OFFICE SUPPLIES | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 102-41700-258 MAPS | .00 | .00 | 200.00 | 200.00 | .00 |
| 102-41700-259 DMV MANUALS | .00 | .00 | 400.00 | 400.00 | .00 |
| 102-41700-301 AUDIT FEES | .00 | .00 | 885.00 | 885.00 | .00 |
| 102-41700-311 PAYROLL EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 102-41700-321 TELEPHONE (FAX) | 388.07 | 575.58 | 2,895.00 | 2,319.42 | 19.88 |
| 102-41700-322 POSTAGE | 270.00 | 270.00 | 1,550.00 | 1,280.00 | 17.42 |
| 102-41700-331 TRAVEL/TRAINING | .00 | .00 | 100.00 | 100.00 | .00 |
| 102-41700-350 PRINTING & PUBLISHING | 649.00 | 949.00 | 2,000.00 | 1,051.00 | 47.45 |
| 102-41700-360 COMP INSURANCE | .00 | .00 | 1,550.00 | 1,550.00 | .00 |
| 102-41700-404 MAINT. & REPAIR (EQUIPMENT) | .00 | .00 | 100.00 | 100.00 | .00 |
| 102-41700-405 MAINT CONTRACT (SOFTWARE) | .00 | .00 | 200.00 | 200.00 | .00 |
| 102-41700-406 MAINT. CONTRACT-COPIER | .00 | 145.02 | 2,000.00 | 1,854.98 | 7.25 |
| 102-41700-407 MAINTENANCE - TECHNOLOGY | 191.10 | 382.20 | 2,000.00 | 1,617.80 | 19.11 |
| 102-41700-431 CASH SHORT | .00 | .00 | .00 | .00 | .00 |
| 102-41700-433 DUES AND SUBSCRIPTIONS | .00 | .00 | 400.00 | 400.00 | .00 |
| 102-41700-437 MISCELLANEOUS | 378.92 | 378.92 | .00 | (378.92) | .00 |
| 102-41700-439 SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 102-41700-570 CAPITAL OUTLAY (OFFICE EQUIP) | .00 | .00 | 1,500.00 | 1,500.00 | .00 |
| 102-41700-720 TRANSFER OUT | .00 | .00 | 30,000.00 | 30,000.00 | .00 |
| TOTAL DEPARTMENT 417 | 15,348.31 | 29,056.70 | 236,500.51 | 207,443.81 | 12.29 |
| TOTAL FUND EXPENDITURES | 15,348.31 | 29,056.70 | 236,500.51 | 207,443.81 | 12.29 |
| NET REVENUES OVER EXPENDITURES | (2,968.81) | (3,938.20) | (21,100.51) | 17,162.31 | (18.66) |

CITY OF ANNANDALE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 601 - WATER FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|---|------------------|-----------------|------------------|---------------------|----------------|
| <u>TAXES</u> | | | | | |
| 601-31310-000 SALES TAX | 592.73 | 1,134.32 | 5,000.00 | (3,865.68) | 22.69 |
| 601-31401-000 WATER SURCHARGE | .00 | .00 | 11,500.00 | (11,500.00) | .00 |
| TOTAL TAXES | 592.73 | 1,134.32 | 16,500.00 | (15,365.68) | 6.87 |
| <u>GRANT REVENUE</u> | | | | | |
| 601-33164-000 STATE GRANT REVENUE | .00 | .00 | .00 | .00 | .00 |
| 601-33165-000 FEDERAL GRANT REVENUE | .00 | .00 | .00 | .00 | .00 |
| 601-33423-000 CORONAVIRUS RELIEF AID | .00 | .00 | .00 | .00 | .00 |
| TOTAL GRANT REVENUE | .00 | .00 | .00 | .00 | .00 |
| <u>SOURCE 34</u> | | | | | |
| 601-34951-000 WW COMM REIMB-LABOR EXP | .00 | .00 | 23,329.00 | (23,329.00) | .00 |
| 601-34951-430 WW COMM REIMB-MILEAGE EXP | .00 | .00 | 2,550.00 | (2,550.00) | .00 |
| TOTAL SOURCE 34 | .00 | .00 | 25,879.00 | (25,879.00) | .00 |
| <u>MISCELLANEOUS REVENUE</u> | | | | | |
| 601-36100-000 SPECIAL ASSESSMENT | .00 | .00 | 600.00 | (600.00) | .00 |
| 601-36201-000 MISCELLANEOUS REVENUES | .00 | .00 | .00 | .00 | .00 |
| 601-36210-000 INTEREST EARNINGS | .00 | .00 | .00 | .00 | .00 |
| 601-36230-000 CAPITAL CONTRIBUTIONS | .00 | .00 | .00 | .00 | .00 |
| 601-36240-000 INTER FUND LOAN PAYMENT | .00 | .00 | .00 | .00 | .00 |
| TOTAL MISCELLANEOUS REVENUE | .00 | .00 | 600.00 | (600.00) | .00 |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 601 - WATER FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|------------------|------------------|-------------------|----------------------|----------------|
| <u>WATER SALES REVENUE</u> | | | | | |
| 601-37100-000 WATER SALES | 45,527.75 | 89,524.10 | 637,926.18 | (548,402.08) | 14.03 |
| 601-37120-000 WATER FILLS | .00 | 975.00 | .00 | 975.00 | .00 |
| 601-37150-000 RECONNECTION FEES | .00 | .00 | .00 | .00 | .00 |
| 601-37151-000 NEW CONSTR CONNECTION FEE | .00 | .00 | .00 | .00 | .00 |
| 601-37152-000 RECONNECTION FEES - EASTVIEW | .00 | .00 | .00 | .00 | .00 |
| 601-37154-000 RECONNECTION FEES-SNOWBIRD | .00 | .00 | 700.00 | (700.00) | .00 |
| 601-37155-000 INSPECTION FEES | .00 | .00 | .00 | .00 | .00 |
| 601-37160-000 PENALTIES | 560.00 | 1,065.00 | 7,000.00 | (5,935.00) | 15.21 |
| 601-37170-000 ASSESSMENT FOR DELIN. BILLS | .00 | .00 | .00 | .00 | .00 |
| 601-37180-000 WATER METER SALES | 370.00 | 370.00 | 5,000.00 | (4,630.00) | 7.40 |
| 601-37181-000 SALES OF RETRO FITTER | .00 | .00 | .00 | .00 | .00 |
| TOTAL WATER SALES REVENUE | 46,457.75 | 91,934.10 | 650,626.18 | (558,692.08) | 14.13 |
| <u>OTHER FINANCING SOURCES</u> | | | | | |
| 601-39000-000 PFA PROCEEDS | .00 | .00 | .00 | .00 | .00 |
| 601-39000-611 WTP-PFA PROCEEDS | .00 | .00 | .00 | .00 | .00 |
| 601-39102-000 GAIN OR LOSS ON FIXED ASSET | .00 | .00 | .00 | .00 | .00 |
| 601-39202-000 CAPITAL CONTRIBUTIONS | .00 | .00 | .00 | .00 | .00 |
| 601-39203-000 TRANSFER FROM TIF #1 | .00 | .00 | .00 | .00 | .00 |
| 601-39204-000 TRANSFER FROM DEBT SERVICE | .00 | .00 | .00 | .00 | .00 |
| 601-39205-000 TRANSFER IN | .00 | .00 | .00 | .00 | .00 |
| TOTAL OTHER FINANCING SOURCES | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | 47,050.48 | 93,068.42 | 693,605.18 | (600,536.76) | 13.42 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 601 - WATER FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | % OF BUDGET | |
|-----------------------|----------------------------|------------------|------------|------------------|----------------|-----|
| <u>DEPARTMENT 419</u> | | | | | | |
| 601-41940-437 | MISCELLANEOUS | .00 | .00 | .00 | .00 | .00 |
| TOTAL DEPARTMENT 419 | | .00 | .00 | .00 | .00 | .00 |
| <u>DEPARTMENT 470</u> | | | | | | |
| 601-47000-601 | PFA LOAN PRINCIPAL FOR 444 | .00 | .00 | .00 | .00 | .00 |
| 601-47000-611 | PFA LOAN INTEREST FOR 444 | .00 | .00 | .00 | .00 | .00 |
| 601-47000-620 | BOND AGENT FEES | .00 | .00 | .00 | .00 | .00 |
| 601-47001-611 | WTP-CONSTRUCTION REVENUES | .00 | .00 | .00 | .00 | .00 |
| TOTAL DEPARTMENT 470 | | .00 | .00 | .00 | .00 | .00 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 601 - WATER FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET | |
|---------------|-------------------------------|------------|------------------|-----------|----------------|-------|
| <u>WATER</u> | | | | | | |
| 601-49400-101 | SALARY (F/T) - PUBLIC WORKS | 7,460.16 | 15,011.35 | 86,699.60 | 71,688.25 | 17.31 |
| 601-49400-102 | OVERTIME (F/T) - PUBLIC WORKS | 709.66 | 2,428.72 | 8,085.81 | 5,657.09 | 30.04 |
| 601-49400-103 | SALARIES (P/T) | .00 | .00 | .00 | .00 | .00 |
| 601-49400-105 | ON CALL-PUBLIC WORKS | 154.50 | 363.00 | 2,106.00 | 1,743.00 | 17.24 |
| 601-49400-121 | PERA - PUBLIC WORKS | 624.32 | 1,335.24 | 7,266.86 | 5,931.62 | 18.37 |
| 601-49400-122 | FICA - PUBLIC WORKS | 475.72 | 1,022.01 | 6,007.27 | 4,985.26 | 17.01 |
| 601-49400-125 | MEDICARE - PUBLIC WORKS | 111.26 | 239.01 | 1,375.86 | 1,136.85 | 17.37 |
| 601-49400-130 | INSURANCE BENEFITS - PUBLIC W | 2,032.40 | 4,072.30 | 23,877.90 | 19,805.60 | 17.05 |
| 601-49400-150 | WORKER'S COMPENSATION | .00 | .00 | 1,350.00 | 1,350.00 | .00 |
| 601-49400-200 | OFFICE SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 601-49400-210 | OPERATING SUPPLIES | 43.99 | 106.07 | 1,500.00 | 1,393.93 | 7.07 |
| 601-49400-212 | MOTOR FUELS | .00 | .00 | 4,375.00 | 4,375.00 | .00 |
| 601-49400-216 | CHEMICALS | 2,829.10 | 3,321.84 | 25,000.00 | 21,678.16 | 13.29 |
| 601-49400-220 | MAINT & REPAIR SUPPLIES | 145.15 | 145.15 | .00 | (145.15) | .00 |
| 601-49400-240 | TOOLS & SMALL EQUIPMENT | .00 | .00 | 500.00 | 500.00 | .00 |
| 601-49400-260 | WATER METERS | .00 | .00 | 12,000.00 | 12,000.00 | .00 |
| 601-49400-301 | AUDIT FEES | .00 | .00 | 3,761.25 | 3,761.25 | .00 |
| 601-49400-303 | ENGINEERING FEES | 2,592.50 | 2,592.50 | .00 | (2,592.50) | .00 |
| 601-49400-304 | LEGAL FEES | .00 | .00 | .00 | .00 | .00 |
| 601-49400-307 | US FILTER CONTRACT | .00 | .00 | .00 | .00 | .00 |
| 601-49400-310 | ADMINISTRATION | .00 | .00 | .00 | .00 | .00 |
| 601-49400-311 | PAYROLL EXPENSE | .00 | .00 | 570.00 | 570.00 | .00 |
| 601-49400-313 | TESTING | 138.60 | 138.60 | 1,000.00 | 861.40 | 13.86 |
| 601-49400-321 | TELEPHONE | 86.01 | 86.01 | 2,500.00 | 2,413.99 | 3.44 |
| 601-49400-322 | POSTAGE | .00 | .00 | 500.00 | 500.00 | .00 |
| 601-49400-324 | GOPHER STATE ONE CALLS | 28.35 | 78.35 | 900.00 | 821.65 | 8.71 |
| 601-49400-331 | TRAVEL/TRAINING EXPENSE | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 601-49400-350 | PRINTING & PUBLISHING | 257.40 | 257.40 | 4,000.00 | 3,742.60 | 6.44 |
| 601-49400-360 | COMP INSURANCE | .00 | .00 | 17,500.00 | 17,500.00 | .00 |
| 601-49400-361 | VEHICLE INSURANCE | .00 | .00 | 550.00 | 550.00 | .00 |
| 601-49400-365 | INSURANCE CLAIMS | .00 | .00 | .00 | .00 | .00 |
| 601-49400-381 | ELECTRICITY | .00 | .00 | 33,000.00 | 33,000.00 | .00 |
| 601-49400-382 | WATER & SEWER | .00 | 15.13 | .00 | (15.13) | .00 |
| 601-49400-383 | NATURAL GAS | .00 | 1,762.74 | 9,000.00 | 7,237.26 | 19.59 |
| 601-49400-401 | MAINT & REPAIR (BLDG) | .00 | .00 | 2,000.00 | 2,000.00 | .00 |
| 601-49400-403 | MAINT & REPAIR-IMPR NON-BLDG | 377.33 | 1,127.33 | 20,000.00 | 18,872.67 | 5.64 |
| 601-49400-404 | MAINT & REPAIR | .00 | .00 | 500.00 | 500.00 | .00 |
| 601-49400-405 | SOFTWARE MAINT. CONTRACT | 496.61 | 3,443.61 | 4,325.00 | 881.39 | 79.62 |
| 601-49400-408 | MAINT. & REPAIR (VEHICLE) | .00 | .00 | 800.00 | 800.00 | .00 |
| 601-49400-417 | UNIFORM RENTAL | .00 | 171.80 | 2,000.00 | 1,828.20 | 8.59 |
| 601-49400-420 | DEPRECIATION EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 601-49400-422 | WAC SETASIDE FEE | .00 | .00 | .00 | .00 | .00 |
| 601-49400-431 | CASH SHORT | .00 | .00 | .00 | .00 | .00 |
| 601-49400-433 | DUES & SUBSCRIPTIONS | .00 | .00 | 400.00 | 400.00 | .00 |
| 601-49400-436 | CONVENIENCE FEE-CREDIT CARDS | .00 | .00 | .00 | .00 | .00 |
| 601-49400-437 | MISCELLANEOUS | .00 | .00 | .00 | .00 | .00 |
| 601-49400-438 | CREDIT CARD FEES | 474.06 | 966.98 | 4,500.00 | 3,533.02 | 21.49 |
| 601-49400-439 | SALES TAX | 613.50 | 613.50 | .00 | (613.50) | .00 |
| 601-49400-441 | STATE WATER SURCHARGE | 2,714.00 | 2,714.00 | 11,500.00 | 8,786.00 | 23.60 |
| 601-49400-447 | STATE WATER PERMIT FEES | .00 | .00 | .00 | .00 | .00 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 601 - WATER FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|--|------------------|------------------|-------------------|---------------------|----------------|
| 601-49400-510 CAPITAL OUTLAY (LAND) | .00 | .00 | .00 | .00 | .00 |
| 601-49400-520 CAPITAL OUTLAY (BLDG) | .00 | .00 | .00 | .00 | .00 |
| 601-49400-525 CAPITAL OUTLAY (INFRASTRUCT) | .00 | .00 | .00 | .00 | .00 |
| 601-49400-550 CAPITAL OUTLAY (VEHICLE) | .00 | .00 | .00 | .00 | .00 |
| 601-49400-575 CAPITAL OUTLAY (SOFTWARE) | .00 | .00 | .00 | .00 | .00 |
| 601-49400-580 CAPITAL OUTLAY (OTHER EQUIP) | .00 | .00 | .00 | .00 | .00 |
| 601-49400-601 1986 G.O. BOND PRINCIPAL | .00 | .00 | .00 | .00 | .00 |
| 601-49400-611 1986 G.O. BOND INTEREST | .00 | .00 | .00 | .00 | .00 |
| 601-49400-620 1986 G.O. BOND FEES | .00 | .00 | .00 | .00 | .00 |
| 601-49400-720 TRANSFERS OUT TO 330 | .00 | .00 | 172,704.00 | 172,704.00 | .00 |
| 601-49400-721 TRANSFERS OUT TO 331 | .00 | .00 | 18,000.00 | 18,000.00 | .00 |
| 601-49400-722 TRANSFER TO DS 329 | .00 | .00 | .00 | .00 | .00 |
| 601-49400-723 TRANSFER OUT D/S332 | .00 | .00 | 17,000.00 | 17,000.00 | .00 |
| 601-49400-724 TRANSFER OUT | .00 | .00 | 70,000.00 | 70,000.00 | .00 |
| 601-49400-725 CONTINGENCY | .00 | .00 | .00 | .00 | .00 |
| 601-49400-730 TRANSFER TO GENERAL FUND | .00 | .00 | .00 | .00 | .00 |
| 601-49406-101 SALARIES (P/T) - ADMIN | 2,588.02 | 5,103.12 | 22,386.62 | 17,283.50 | 22.80 |
| 601-49406-102 OVERTIME (F/T) - ADMIN | .00 | .00 | .00 | .00 | .00 |
| 601-49406-103 SALARIES (P/T) LEGISLATIVE | .00 | .00 | 11,727.04 | 11,727.04 | .00 |
| 601-49406-121 PERA - ADMIN | 194.12 | 382.76 | 2,558.52 | 2,175.76 | 14.96 |
| 601-49406-122 FICA - ADMIN | 157.03 | 309.59 | 2,115.05 | 1,805.46 | 14.64 |
| 601-49406-125 MEDICARE - ADMIN | 36.72 | 72.39 | 484.41 | 412.02 | 14.94 |
| 601-49406-130 INSURANCE BENEFITS - ADMIN | 155.16 | 300.62 | 2,064.42 | 1,763.80 | 14.56 |
| TOTAL WATER | 25,495.67 | 48,181.12 | 619,490.61 | 571,309.49 | 7.78 |
| TOTAL FUND EXPENDITURES | 25,495.67 | 48,181.12 | 619,490.61 | 571,309.49 | 7.78 |
| NET REVENUES OVER EXPENDITURES | 21,554.81 | 44,887.30 | 74,114.57 | (29,227.27) | 60.56 |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 602 - SEWER FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|---|------------------|-------------------|---------------------|------------------------|----------------|
| <u>TAXES</u> | | | | | |
| 602-31010-000 AD VALOREM TAXES | .00 | .00 | .00 | .00 | .00 |
| 602-31030-000 MOBILE HOME TAXES | .00 | .00 | .00 | .00 | .00 |
| TOTAL TAXES | .00 | .00 | .00 | .00 | .00 |
| <u>SOURCE 33</u> | | | | | |
| 602-33430-000 GRANTS | .00 | .00 | .00 | .00 | .00 |
| TOTAL SOURCE 33 | .00 | .00 | .00 | .00 | .00 |
| <u>PUBLIC CHARGES FOR SERVICE</u> | | | | | |
| 602-34950-000 WW COMM REIMB-LABOR EXP | .00 | .00 | 60,000.00 | (60,000.00) | .00 |
| 602-34951-000 WW COMM REIMB-OPERATING EXP | .00 | .00 | .00 | .00 | .00 |
| 602-34951-430 WW COMM REIMB-MILEAGE EXP | .00 | .00 | 6,000.00 | (6,000.00) | .00 |
| TOTAL PUBLIC CHARGES FOR SERVICE | .00 | .00 | 66,000.00 | (66,000.00) | .00 |
| <u>MISCELLANEOUS REVENUE</u> | | | | | |
| 602-36100-000 SPECIAL ASSESSMENT | .00 | .00 | 600.00 | (600.00) | .00 |
| 602-36201-000 MISCELLANEOUS REVENUES | .00 | .00 | .00 | .00 | .00 |
| 602-36202-000 ANN., ML, HL WWTP | .00 | .00 | 1,113,840.00 | (1,113,840.00) | .00 |
| 602-36205-000 WW COMMISSION-PFA REIMBURS. | .00 | .00 | .00 | .00 | .00 |
| 602-36210-000 INTEREST EARNINGS | .00 | .00 | .00 | .00 | .00 |
| 602-36230-000 CAPITAL CONTRIBUTIONS | .00 | .00 | .00 | .00 | .00 |
| TOTAL MISCELLANEOUS REVENUE | .00 | .00 | 1,114,440.00 | (1,114,440.00) | .00 |
| <u>SEWER SALES REVENUE</u> | | | | | |
| 602-37151-000 NEW CONSTRUCTION CONNECTN FEE | .00 | .00 | .00 | .00 | .00 |
| 602-37200-000 SEWER CHARGES | 48,927.76 | 96,343.37 | 572,601.90 | (476,258.53) | 16.83 |
| 602-37201-000 WWTP SEWER CHARGES | 50,373.44 | 98,726.73 | 585,897.18 | (487,170.45) | 16.85 |
| 602-37250-000 SEPTAGE DUMPING | .00 | .00 | .00 | .00 | .00 |
| 602-37255-000 INSPECTION FEES | .00 | .00 | .00 | .00 | .00 |
| 602-37260-000 PENALTIES | 560.00 | 1,065.00 | 7,900.00 | (6,835.00) | 13.48 |
| 602-37270-000 ASSESSMENT FOR DELIN. BILLS | .00 | .00 | .00 | .00 | .00 |
| TOTAL SEWER SALES REVENUE | 99,861.20 | 196,135.10 | 1,166,399.08 | (970,263.98) | 16.82 |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 602 - SEWER FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|---|------------------|-------------------|---------------------|------------------------|----------------|
| <u>OTHER FINANCING SOURCES</u> | | | | | |
| 602-39000-000 PFA PROCEEDS | .00 | .00 | .00 | .00 | .00 |
| 602-39101-000 CHANGE IN EQUITY INTEREST | .00 | .00 | .00 | .00 | .00 |
| 602-39102-000 GAIN OR LOSS ON FIXED ASSET | .00 | .00 | .00 | .00 | .00 |
| 602-39201-000 TRANSFERS IN | .00 | .00 | 22,500.00 | (22,500.00) | .00 |
| 602-39202-000 CAPITAL CONTRIBUTIONS | .00 | .00 | .00 | .00 | .00 |
| 602-39310-000 BOND PROCEEDS | .00 | .00 | .00 | .00 | .00 |
| TOTAL OTHER FINANCING SOURCES | .00 | .00 | 22,500.00 | (22,500.00) | .00 |
| TOTAL FUND REVENUE | 99,861.20 | 196,135.10 | 2,369,339.08 | (2,173,203.98) | 8.28 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 602 - SEWER FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | BUDGET | % OF BUDGET |
|-----------------------|----------------|------------------|------------|------------------|--------------|----------------|
| <u>DEPARTMENT 470</u> | | | | | | |
| 602-47000-601 | BOND PRINCIPAL | .00 | .00 | 1,113,840.00 | 1,113,840.00 | .00 |
| 602-47000-611 | BOND INTEREST | .00 | 46,842.00 | .00 | (46,842.00) | .00 |
| TOTAL DEPARTMENT 470 | | .00 | 46,842.00 | 1,113,840.00 | 1,066,998.00 | 4.21 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 602 - SEWER FUND

| | | PERIOD | | BUDGET | | % OF |
|---------------|--------------------------------|-----------|------------|------------|------------|--------|
| | | ACTUAL | YTD ACTUAL | AMOUNT | | BUDGET |
| <u>SEWER</u> | | | | | | |
| 602-49450-101 | SALARIES (F/T) - PUBLIC WORKS | 10,783.33 | 21,675.00 | 143,847.60 | 122,172.60 | 15.07 |
| 602-49450-102 | OVERTIME (F/T) - PUBLIC WORKS | 1,235.49 | 3,567.07 | 14,780.19 | 11,213.12 | 24.13 |
| 602-49450-105 | ON CALL-PUBLIC WORKS | 279.00 | 567.00 | 3,354.00 | 2,787.00 | 16.91 |
| 602-49450-121 | PERA - PUBLIC WORKS | 922.35 | 1,935.67 | 12,148.63 | 10,212.96 | 15.93 |
| 602-49450-122 | FICA - PUBLIC WORKS | 700.95 | 1,475.49 | 10,042.87 | 8,567.38 | 14.69 |
| 602-49450-125 | MEDICARE - PUBLIC WORKS | 163.91 | 345.06 | 2,300.14 | 1,955.08 | 15.00 |
| 602-49450-130 | INSURANCE BENEFITS - PUBLIC W | 2,948.86 | 5,910.20 | 37,911.98 | 32,001.78 | 15.59 |
| 602-49450-150 | WORKER'S COMPENSATION | .00 | .00 | 6,100.00 | 6,100.00 | .00 |
| 602-49450-200 | OFFICE SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 602-49450-210 | OPERATING SUPPLIES | .00 | .00 | 1,500.00 | 1,500.00 | .00 |
| 602-49450-212 | MOTOR FUELS | 440.68 | 923.29 | 4,375.00 | 3,451.71 | 21.10 |
| 602-49450-216 | CHEMICALS | .00 | .00 | .00 | .00 | .00 |
| 602-49450-220 | MAINT & REPAIR SUPPLIES | .00 | .00 | 500.00 | 500.00 | .00 |
| 602-49450-240 | TOOLS & SMALL EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 602-49450-260 | WATER METERS | .00 | .00 | .00 | .00 | .00 |
| 602-49450-301 | AUDIT FEES | .00 | .00 | 4,425.00 | 4,425.00 | .00 |
| 602-49450-303 | ENGINEERING FEES | .00 | .00 | .00 | .00 | .00 |
| 602-49450-304 | LEGAL FEES | .00 | .00 | .00 | .00 | .00 |
| 602-49450-307 | US FILTER CONTRACT | .00 | .00 | .00 | .00 | .00 |
| 602-49450-310 | ADMINISTRATION | .00 | .00 | .00 | .00 | .00 |
| 602-49450-311 | PAYROLL EXPENSE | .00 | .00 | 800.00 | 800.00 | .00 |
| 602-49450-313 | TESTING | .00 | .00 | .00 | .00 | .00 |
| 602-49450-321 | TELEPHONE | 385.40 | 684.75 | 5,100.00 | 4,415.25 | 13.43 |
| 602-49450-322 | POSTAGE | .00 | .00 | 2,000.00 | 2,000.00 | .00 |
| 602-49450-331 | TRAVEL/TRAINING EXPENSE | .00 | .00 | 500.00 | 500.00 | .00 |
| 602-49450-335 | VEHICLE LICENSE | .00 | .00 | .00 | .00 | .00 |
| 602-49450-350 | PRINTING & PUBLISHING | 257.40 | 257.40 | 3,500.00 | 3,242.60 | 7.35 |
| 602-49450-360 | COMP INSURANCE | .00 | .00 | 13,500.00 | 13,500.00 | .00 |
| 602-49450-361 | VEHICLE INSURANCE | .00 | .00 | 734.00 | 734.00 | .00 |
| 602-49450-365 | INSURANCE CLAIMS | .00 | .00 | .00 | .00 | .00 |
| 602-49450-381 | ELECTRICITY | 22.34 | 44.32 | 12,500.00 | 12,455.68 | .35 |
| 602-49450-385 | WWTP SEWER | 96,362.00 | 96,362.00 | 700,000.00 | 603,638.00 | 13.77 |
| 602-49450-401 | MAINT & REPAIR (BLDG) | .00 | .00 | .00 | .00 | .00 |
| 602-49450-404 | MAINT & REPAIR | 740.00 | 4,940.00 | 15,000.00 | 10,060.00 | 32.93 |
| 602-49450-405 | SOFTWARE MAINT. CONTRACT | 495.61 | 3,442.61 | 4,325.00 | 882.39 | 79.60 |
| 602-49450-408 | MAINT & REPAIR (VEHICLE) | .00 | .00 | 2,000.00 | 2,000.00 | .00 |
| 602-49450-415 | DECOMMISSIONING | .00 | .00 | .00 | .00 | .00 |
| 602-49450-417 | UNIFORM RENTAL | 173.92 | 223.29 | 1,450.00 | 1,226.71 | 15.40 |
| 602-49450-420 | DEPRECIATION EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 602-49450-422 | SAC FEES TO WASTEWATER COMM | .00 | .00 | .00 | .00 | .00 |
| 602-49450-433 | DUES & SUBSCRIPTIONS | .00 | .00 | .00 | .00 | .00 |
| 602-49450-436 | OPERATING EXP - REIMB | 807.27 | 815.86 | .00 | (815.86) | .00 |
| 602-49450-437 | MISCELLANEOUS | .00 | .00 | .00 | .00 | .00 |
| 602-49450-438 | CREDIT CARD FEES | 474.05 | 966.97 | 4,500.00 | 3,533.03 | 21.49 |
| 602-49450-439 | SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 602-49450-510 | CAPITAL OUTLAY (LAND) | .00 | .00 | .00 | .00 | .00 |
| 602-49450-520 | CAPITAL OUTLAY (BLDG) | .00 | .00 | .00 | .00 | .00 |
| 602-49450-525 | CAPITAL OUTLAY (INFRASTRUCTURE | .00 | .00 | .00 | .00 | .00 |
| 602-49450-540 | CAPITAL OUTLAY (HEAVY EQUIP) | .00 | .00 | .00 | .00 | .00 |
| 602-49450-550 | CAPITAL OUTLAY (VEHICLE) | .00 | .00 | 35,000.00 | 35,000.00 | .00 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 602 - SEWER FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|--|---------------------|--------------------|---------------------|---------------------|-----------------|
| 602-49450-575 CAPITAL OUTLAY (SOFTWARE) | .00 | .00 | .00 | .00 | .00 |
| 602-49450-580 CAPITAL OUTLAY (OTHER EQUIP) | .00 | .00 | .00 | .00 | .00 |
| 602-49450-590 SPECIAL ITEM-WWTP | .00 | .00 | .00 | .00 | .00 |
| 602-49450-620 BOND AGENT FEES | .00 | .00 | .00 | .00 | .00 |
| 602-49450-720 TRANSFERS OUT | .00 | .00 | 75,000.00 | 75,000.00 | .00 |
| 602-49450-721 TRANSFERS OUT 331 | .00 | .00 | 67,000.00 | 67,000.00 | .00 |
| 602-49450-722 TRANSFER OUT 332 | .00 | .00 | 17,000.00 | 17,000.00 | .00 |
| 602-49450-725 CONTINGENCY | .00 | .00 | .00 | .00 | .00 |
| 602-49450-730 TRANSFER TO GENERAL FUND | .00 | .00 | .00 | .00 | .00 |
| 602-49456-101 SALARIES (P/T) - ADMIN | 2,588.02 | 5,758.32 | 22,386.62 | 16,628.30 | 25.72 |
| 602-49456-102 OVERTIME (F/T) - ADMIN | .00 | .00 | .00 | .00 | .00 |
| 602-49456-103 SALARIES (P/T) LEGISLATIVE | .00 | .00 | 11,727.04 | 11,727.04 | .00 |
| 602-49456-121 PERA - ADMIN | 194.08 | 431.83 | 2,558.52 | 2,126.69 | 16.88 |
| 602-49456-122 FICA - ADMIN | 157.03 | 349.27 | 2,115.05 | 1,765.78 | 16.51 |
| 602-49456-125 MEDICARE - ADMIN | 36.70 | 81.86 | 484.41 | 402.75 | 16.86 |
| 602-49456-130 INSURANCE BENEFITS - ADMIN | 155.11 | 412.00 | 2,064.42 | 1,652.42 | 19.96 |
| TOTAL SEWER | 120,323.50 | 151,169.06 | 1,242,530.47 | 1,091,361.41 | 12.17 |
| TOTAL FUND EXPENDITURES | 120,323.50 | 198,011.06 | 2,356,370.47 | 2,158,359.41 | 8.40 |
| NET REVENUES OVER EXPENDITURES | (20,462.30) | (1,875.96) | 12,968.61 | (14,844.57) | (14.47) |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 603 - REFUSE/RECYCLING FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|------------------|------------|------------------|---------------|----------------|
| <u>TAXES</u> | | | | | |
| 603-31310-000 SALES TAX | 1,237.51 | 2,465.80 | 13,000.00 | (10,534.20) | 18.97 |
| 603-31311-000 STATE REFUSE SURCHARGE | .00 | .00 | .00 | .00 | .00 |
| TOTAL TAXES | 1,237.51 | 2,465.80 | 13,000.00 | (10,534.20) | 18.97 |
| <u>INTERGOVERNMENTAL REVENUE</u> | | | | | |
| 603-33633-000 RECYCLING INCENTIVES | .00 | .00 | 5,500.00 | (5,500.00) | .00 |
| TOTAL INTERGOVERNMENTAL REVENUE | .00 | .00 | 5,500.00 | (5,500.00) | .00 |
| <u>MISCELLANEOUS REVENUE</u> | | | | | |
| 603-36100-000 SPECIAL ASSESSMENT | .00 | .00 | .00 | .00 | .00 |
| 603-36210-000 INTEREST EARNINGS | .00 | .00 | .00 | .00 | .00 |
| 603-36270-000 REFUNDS | .00 | .00 | .00 | .00 | .00 |
| TOTAL MISCELLANEOUS REVENUE | .00 | .00 | .00 | .00 | .00 |
| <u>REFUSE/RECYCLING SALES REVENUE</u> | | | | | |
| 603-37300-000 REFUSE FEES | 17,229.94 | 34,206.69 | 201,328.81 | (167,122.12) | 16.99 |
| 603-37320-000 AMNESTY DAY/MIS RECYCLING | .00 | .00 | .00 | .00 | .00 |
| 603-37350-000 REFUSE TAGS | 80.00 | 112.50 | .00 | 112.50 | .00 |
| 603-37360-000 REFUSE/RECYCLING PENALTIES | 475.00 | 945.00 | 7,000.00 | (6,055.00) | 13.50 |
| 603-37370-000 ASSESSMENT FOR DELINQUENT BI | .00 | .00 | .00 | .00 | .00 |
| TOTAL REFUSE/RECYCLING SALES REVEN | 17,784.94 | 35,264.19 | 208,328.81 | (173,064.62) | 16.93 |
| <u>OTHER FINANCING SOURCES</u> | | | | | |
| 603-39102-000 GAIN OR LOSS ON FIXED ASSET | .00 | .00 | .00 | .00 | .00 |
| TOTAL OTHER FINANCING SOURCES | .00 | .00 | .00 | .00 | .00 |
| <u>SOURCE 63</u> | | | | | |
| 603-63210-000 INTEREST EARNINGS | .00 | .00 | .00 | .00 | .00 |
| | .00 | .00 | .00 | .00 | .00 |

CITY OF ANNANDALE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 603 - REFUSE/RECYCLING FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--------------------|------------------|------------|------------------|---------------|----------------|
| TOTAL FUND REVENUE | 19,022.45 | 37,729.99 | 226,828.81 | (189,098.82) | 16.63 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 603 - REFUSE/RECYCLING FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET | |
|-------------------------|-------------------------------|------------------|------------------|-------------------|-------------------|--------------|
| <u>REFUSE/RECYCLING</u> | | | | | | |
| 603-43230-101 | SALARIES (F/T) - PUBLIC WORKS | 544.69 | 1,087.12 | 9,122.05 | 8,034.93 | 11.92 |
| 603-43230-102 | OVERTIME (F/T) - PUBLIC WORKS | 22.41 | 67.33 | 906.00 | 838.67 | 7.43 |
| 603-43230-105 | ON CALL-PUBLIC WORKS | 13.20 | 25.80 | 218.40 | 192.60 | 11.81 |
| 603-43230-121 | PERA - PUBLIC WORKS | 43.53 | 88.53 | 768.48 | 679.95 | 11.52 |
| 603-43230-122 | FICA - PUBLIC WORKS | 32.89 | 66.90 | 635.28 | 568.38 | 10.53 |
| 603-43230-125 | MEDICARE - PUBLIC WORKS | 7.70 | 15.66 | 145.50 | 129.84 | 10.76 |
| 603-43230-130 | INSURANCE BENEFITS - PUBLIC W | 169.25 | 339.43 | 2,874.06 | 2,534.63 | 11.81 |
| 603-43230-150 | WORKER'S COMPENSATION | .00 | .00 | 1,350.00 | 1,350.00 | .00 |
| 603-43230-210 | OPERATING SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 603-43230-301 | AUDIT FEES | .00 | .00 | 1,548.75 | 1,548.75 | .00 |
| 603-43230-304 | LEGAL | .00 | .00 | .00 | .00 | .00 |
| 603-43230-307 | US FILTER CONTRACT | .00 | .00 | .00 | .00 | .00 |
| 603-43230-310 | ADMINISTRATION | .00 | .00 | .00 | .00 | .00 |
| 603-43230-311 | PAYROLL EXPENSE | .00 | .00 | 100.00 | 100.00 | .00 |
| 603-43230-318 | REFUSE HAULING (CONTRACT) | 10,937.32 | 10,937.32 | 122,155.79 | 111,218.47 | 8.95 |
| 603-43230-319 | RECYCLING (CONTRACT) | 4,344.75 | 4,344.75 | 46,649.59 | 42,304.84 | 9.31 |
| 603-43230-320 | RECYCLING (APPLIANCES/TIRES) | .00 | .00 | .00 | .00 | .00 |
| 603-43230-322 | POSTAGE | .00 | .00 | 2,200.00 | 2,200.00 | .00 |
| 603-43230-350 | PRINTING & PUBLISHING | 203.18 | 203.18 | 2,500.00 | 2,296.82 | 8.13 |
| 603-43230-404 | MAINT AND REPAIR | .00 | .00 | .00 | .00 | .00 |
| 603-43230-405 | SOFTWARE MAINT CONTRACT | .00 | 1,894.50 | 2,000.00 | 105.50 | 94.73 |
| 603-43230-420 | DEPRECIATION EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 603-43230-437 | MISCELLANEOUS | .00 | .00 | .00 | .00 | .00 |
| 603-43230-439 | SALES TAX | 1,228.29 | 1,228.29 | 13,405.74 | 12,177.45 | 9.16 |
| 603-43230-445 | RECYCLING (TIRES) | .00 | .00 | 300.00 | 300.00 | .00 |
| 603-43230-446 | RECYCLING (APPLIANCE) | .00 | .00 | .00 | .00 | .00 |
| 603-43230-449 | STATE REFUSE SURCHARGE | .00 | .00 | .00 | .00 | .00 |
| 603-43230-510 | CAPITAL OUTLAY (LAND) | .00 | .00 | .00 | .00 | .00 |
| 603-43230-575 | CAPITAL OUTLAY (SOFTWARE) | .00 | .00 | .00 | .00 | .00 |
| 603-43230-580 | CAPITAL OUTLAY | .00 | .00 | .00 | .00 | .00 |
| 603-43230-730 | PAYROLL REIMBURS TO GEN FUND | .00 | .00 | .00 | .00 | .00 |
| 603-43236-101 | SALARIES (F/T) - ADMIN | 1,145.19 | 2,275.90 | 3,363.36 | 1,087.46 | 67.67 |
| 603-43236-102 | OVERTIME (O/T) - ADMIN | .00 | .00 | .00 | .00 | .00 |
| 603-43236-103 | SALARIES (P/T) ADMIN | .00 | .00 | 11,727.04 | 11,727.04 | .00 |
| 603-43236-121 | PERA - ADMIN | 85.90 | 170.71 | 1,131.78 | 961.07 | 15.08 |
| 603-43236-122 | FICA - ADMIN | 68.31 | 135.79 | 935.60 | 799.81 | 14.51 |
| 603-43236-125 | MEDICARE - ADMIN | 15.99 | 31.79 | 214.28 | 182.49 | 14.84 |
| 603-43236-130 | INSURANCE BENEFITS - ADMIN | 26.92 | 53.84 | 402.61 | 348.77 | 13.37 |
| | TOTAL REFUSE/RECYCLING | 18,889.52 | 22,966.84 | 224,654.31 | 201,687.47 | 10.22 |
| <u>DEPARTMENT 494</u> | | | | | | |
| 603-49450-130 | INSURANCE BENEFITS | .00 | .00 | .00 | .00 | .00 |
| | TOTAL DEPARTMENT 494 | .00 | .00 | .00 | .00 | .00 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 603 - REFUSE/RECYCLING FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | BUDGET | % OF BUDGET |
|--------------------------------|------------------|------------|------------------|------------|----------------|
| TOTAL FUND EXPENDITURES | 18,889.52 | 22,966.84 | 224,654.31 | 201,687.47 | 10.22 |
| NET REVENUES OVER EXPENDITURES | 132.93 | 14,763.15 | 2,174.50 | 12,588.65 | 678.92 |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 604 - TRAINING CENTER OPERATIONS

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|---|------------------|-----------------|------------------|---------------------|----------------|
| <u>PUBLIC CHARGES FOR SERVICE</u> | | | | | |
| 604-34101-000 FACILITY RENTAL | .00 | 552.00 | 6,000.00 | (5,448.00) | 9.20 |
| 604-34102-000 WALL RENTAL ADVERTISING | .00 | .00 | .00 | .00 | .00 |
| 604-34202-000 AMMUNITION REIMBURSEMENT | .00 | .00 | 2,000.00 | (2,000.00) | .00 |
| 604-34203-000 TARGET REIMBURSEMENT | .00 | .00 | 400.00 | (400.00) | .00 |
| 604-34206-000 TRAINING FEES | 2,975.00 | 3,400.00 | 8,500.00 | (5,100.00) | 40.00 |
| 604-34207-000 FLASH BANG REVENUE | .00 | .00 | .00 | .00 | .00 |
| 604-34208-000 BREACHING DOOR | .00 | .00 | .00 | .00 | .00 |
| TOTAL PUBLIC CHARGES FOR SERVICE | 2,975.00 | 3,952.00 | 16,900.00 | (12,948.00) | 23.38 |
| <u>MISCELLANEOUS REVENUE</u> | | | | | |
| 604-36201-000 MISC REVENUE | .00 | .00 | .00 | .00 | .00 |
| 604-36210-000 INTEREST EARNINGS | .00 | .00 | .00 | .00 | .00 |
| 604-36231-000 DONATIONS | .00 | .00 | .00 | .00 | .00 |
| TOTAL MISCELLANEOUS REVENUE | .00 | .00 | .00 | .00 | .00 |
| <u>SOURCE 39</u> | | | | | |
| 604-39203-000 TRANSFER IN | .00 | .00 | 3,000.00 | (3,000.00) | .00 |
| TOTAL SOURCE 39 | .00 | .00 | 3,000.00 | (3,000.00) | .00 |
| TOTAL FUND REVENUE | 2,975.00 | 3,952.00 | 19,900.00 | (15,948.00) | 19.86 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 604 - TRAINING CENTER OPERATIONS

| | | PERIOD | | | BUDGET | | | % OF |
|------------------------|-------------------------------|----------|------------|----------|-------------|--|--|--------|
| | | ACTUAL | YTD ACTUAL | AMOUNT | AMOUNT | | | BUDGET |
| <u>TRAINING CENTER</u> | | | | | | | | |
| 604-42100-101 | SALARY (F/T)-POLICE | .00 | 250.00 | 3,000.00 | 2,750.00 | | | 8.33 |
| 604-42100-102 | OVERTIME (F/T)-PD | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-121 | PERA-POLICE | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-122 | FICA - POLICE | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-125 | MEDICARE - POLICE | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-130 | INSURANCE BENEFITS-POLICE | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-150 | WORKER'S COMPENSATION | .00 | .00 | 1,300.00 | 1,300.00 | | | .00 |
| 604-42100-200 | OFFICE SUPPLIES | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-210 | OTHER SUPPLIES | .00 | 4.78 | 500.00 | 495.22 | | | .96 |
| 604-42100-211 | TRAINING SUPPLIES | .00 | .00 | 500.00 | 500.00 | | | .00 |
| 604-42100-212 | AMMUNITION | 2,248.22 | 2,248.22 | 2,500.00 | 251.78 | | | 89.93 |
| 604-42100-213 | TARGETS | .00 | .00 | 500.00 | 500.00 | | | .00 |
| 604-42100-214 | MEALS | .00 | .00 | 150.00 | 150.00 | | | .00 |
| 604-42100-217 | CLOTHING - TC HATS | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-218 | FLASH BANG | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-301 | AUDIT FEES | .00 | .00 | 221.25 | 221.25 | | | .00 |
| 604-42100-304 | LEGAL FEES | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-307 | US FILTER CONTRACT | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-308 | CONTRACTED CLEANING SERVICE | .00 | 230.00 | 3,000.00 | 2,770.00 | | | 7.67 |
| 604-42100-310 | OTHER CONSULTANT-TRAINERS | 2,040.00 | 2,040.00 | .00 | (2,040.00) | | | .00 |
| 604-42100-311 | PAYROLL EXPENSE | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-320 | COMPUTER DATA | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-321 | TELEPHONE | 38.64 | 76.99 | 500.00 | 423.01 | | | 15.40 |
| 604-42100-322 | POSTAGE | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-342 | MARKETING EXPENSES | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-350 | PRINTING & PUBLISHING | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-360 | COMP INSURANCE | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-381 | ELECTRICITY | 20.95 | 41.90 | 3,850.00 | 3,808.10 | | | 1.09 |
| 604-42100-382 | WATER & SEWER | .00 | 49.52 | 660.00 | 610.48 | | | 7.50 |
| 604-42100-383 | NATURAL GAS | .00 | 208.14 | 1,100.00 | 891.86 | | | 18.92 |
| 604-42100-384 | REFUSE CHARGES | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-385 | HOLDING TANK PUMPING | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-401 | MAINT & REPAIR (BLDG) | .00 | 327.00 | 900.00 | 573.00 | | | 38.33 |
| 604-42100-402 | MAINT & REPAIR (SHOOTHOUSE) | .00 | .00 | 1,000.00 | 1,000.00 | | | .00 |
| 604-42100-403 | MAINT & REPAIR (GROUNDS) | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-404 | SHOOTHOUSE WALL SIGNS | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-405 | SECURITY MONITORING | .00 | .00 | 300.00 | 300.00 | | | .00 |
| 604-42100-420 | DEPRECIATION EXPENSE | .00 | .00 | .00 | .00 | | | .00 |
| 604-42100-439 | SALES TAX | 40.71 | 40.71 | .00 | (40.71) | | | .00 |
| 604-42103-101 | SALARIES (F/T) - PUBLIC WORKS | 217.79 | 438.95 | 2,785.74 | 2,346.79 | | | 15.76 |
| 604-42103-102 | WAGES (O/T) - PUBLIC WORKS | 32.38 | 94.70 | 299.37 | 204.67 | | | 31.63 |
| 604-42103-105 | ON CALL-PUBLIC WORKS | 5.40 | 11.25 | 62.40 | 51.15 | | | 18.03 |
| 604-42103-121 | PERA - PUBLIC WORKS | 19.18 | 40.89 | 236.06 | 195.17 | | | 17.32 |
| 604-42103-122 | FICA- PUBLIC WORKS | 14.63 | 31.31 | 195.15 | 163.84 | | | 16.04 |
| 604-42103-125 | MEDICARE- PUBLIC WORKS | 3.42 | 7.31 | 44.69 | 37.38 | | | 16.36 |
| 604-42103-130 | INSURANCE BENEFITS | 55.98 | 112.24 | 1,170.28 | 1,058.04 | | | 9.59 |
| 604-42105-103 | SALARIES (P/T) - CLEANING | .00 | .00 | .00 | .00 | | | .00 |
| 604-42105-121 | PERA - CLEANING | .00 | .00 | .00 | .00 | | | .00 |
| 604-42105-122 | FICA - CLEANING | .00 | .00 | .00 | .00 | | | .00 |
| 604-42105-125 | MEDICARE - CLEANING | .00 | .00 | .00 | .00 | | | .00 |

CITY OF ANNANDALE
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023
FUND 604 - TRAINING CENTER OPERATIONS

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|---|------------------|-------------|------------------|-----------|----------------|
| TOTAL TRAINING CENTER | 4,737.30 | 6,253.91 | 24,774.94 | 18,521.03 | 25.24 |
| <u>DEPARTMENT 470</u> | | | | | |
| 604-47000-611 INTERFUND LOAN (101) INTEREST | .00 | .00 | .00 | .00 | .00 |
| 604-47000-720 INTERFUND LOAN PRINCIPLE | .00 | .00 | .00 | .00 | .00 |
| | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND EXPENDITURES | 4,737.30 | 6,253.91 | 24,774.94 | 18,521.03 | 25.24 |
| NET REVENUES OVER EXPENDITURES | (1,762.30) | (2,301.91) | (4,874.94) | 2,573.03 | (47.22) |

CITY OF ANNANDALE
DETAIL REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 605 - STORM UTILITY FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|------------------|-----------------|------------------|---------------------|----------------|
| <u>MISCELLANEOUS REVENUE</u> | | | | | |
| 605-36210-000 INTEREST EARNINGS | .00 | .00 | .00 | .00 | .00 |
| 605-36230-000 CAPITAL CONTRIBUTIONS | .00 | .00 | .00 | .00 | .00 |
| 605-36231-000 CRWD DONATIONS | .00 | .00 | .00 | .00 | .00 |
| 605-36320-000 CAPITAL CONTRIBUTIONS | .00 | .00 | .00 | .00 | .00 |
| TOTAL MISCELLANEOUS REVENUE | .00 | .00 | .00 | .00 | .00 |
| <u>CHARGES FOR SERVICES</u> | | | | | |
| 605-37153-000 AREA CHARGES | .00 | .00 | .00 | .00 | .00 |
| 605-37300-000 STORM UTILITY FEES | 3,945.85 | 7,834.56 | 46,500.00 | (38,665.44) | 16.85 |
| 605-37360-000 STORM UTILITY PENALTIES | .00 | .00 | .00 | .00 | .00 |
| 605-37370-000 ASSESSMENT FOR DELINQUENT BI | .00 | .00 | .00 | .00 | .00 |
| TOTAL CHARGES FOR SERVICES | 3,945.85 | 7,834.56 | 46,500.00 | (38,665.44) | 16.85 |
| <u>OTHER FINANCING SOURCES</u> | | | | | |
| 605-39102-000 GAIN OR LOSS ON FIXED ASSET | .00 | .00 | .00 | .00 | .00 |
| 605-39201-000 TRANSFER IN | .00 | .00 | .00 | .00 | .00 |
| TOTAL OTHER FINANCING SOURCES | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | 3,945.85 | 7,834.56 | 46,500.00 | (38,665.44) | 16.85 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 605 - STORM UTILITY FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | BUDGET | % OF BUDGET |
|--------------------------------|------------------|------------|------------------|-------------|----------------|
| <u>STORM UTILITY</u> | | | | | |
| 605-46500-301 | .00 | .00 | 442.50 | 442.50 | .00 |
| 605-46500-303 | .00 | .00 | .00 | .00 | .00 |
| TOTAL STORM UTILITY | .00 | .00 | 442.50 | 442.50 | .00 |
| <u>DEPARTMENT 480</u> | | | | | |
| 605-48000-420 | .00 | .00 | .00 | .00 | .00 |
| TOTAL DEPARTMENT 480 | .00 | .00 | .00 | .00 | .00 |
| <u>DEPARTMENT 494</u> | | | | | |
| 605-49400-401 | .00 | .00 | .00 | .00 | .00 |
| 605-49400-720 | .00 | .00 | 22,000.00 | 22,000.00 | .00 |
| 605-49400-721 | .00 | .00 | .00 | .00 | .00 |
| 605-49400-722 | .00 | .00 | .00 | .00 | .00 |
| 605-49400-723 | .00 | .00 | 10,000.00 | 10,000.00 | .00 |
| TOTAL DEPARTMENT 494 | .00 | .00 | 32,000.00 | 32,000.00 | .00 |
| TOTAL FUND EXPENDITURES | .00 | .00 | 32,442.50 | 32,442.50 | .00 |
| NET REVENUES OVER EXPENDITURES | 3,945.85 | 7,834.56 | 14,057.50 | (6,222.94) | 55.73 |

CITY OF ANNANDALE
 DETAIL REVENUES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 651 - CEMETERY FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | VARIANCE | % OF BUDGET |
|--|------------------|------------|------------------|--------------|----------------|
| <u>PUBLIC CHARGES FOR SERVICE</u> | | | | | |
| 651-34940-000 CEMETERY LOT SALES | 500.00 | 500.00 | 8,000.00 | (7,500.00) | 6.25 |
| 651-34941-000 BURIAL FEES | 100.00 | 100.00 | 2,000.00 | (1,900.00) | 5.00 |
| TOTAL PUBLIC CHARGES FOR SERVICE | 600.00 | 600.00 | 10,000.00 | (9,400.00) | 6.00 |
| <u>MISCELLANEOUS REVENUE</u> | | | | | |
| 651-36201-000 MISC REVENUES | .00 | .00 | .00 | .00 | .00 |
| 651-36210-000 INTEREST EARNINGS | .00 | .00 | .00 | .00 | .00 |
| 651-36220-000 FARM LAND RENT | .00 | .00 | 2,865.00 | (2,865.00) | .00 |
| 651-36232-000 DONATIONS - PRIVATE | .00 | .00 | .00 | .00 | .00 |
| TOTAL MISCELLANEOUS REVENUE | .00 | .00 | 2,865.00 | (2,865.00) | .00 |
| <u>OTHER FINANCING SOURCES</u> | | | | | |
| 651-39201-000 TRANSFERS IN | .00 | .00 | .00 | .00 | .00 |
| 651-39204-000 TRANSFER IN (CEMETERY ASSOCTN) | .00 | .00 | .00 | .00 | .00 |
| TOTAL OTHER FINANCING SOURCES | .00 | .00 | .00 | .00 | .00 |
| TOTAL FUND REVENUE | 600.00 | 600.00 | 12,865.00 | (12,265.00) | 4.66 |

CITY OF ANNANDALE
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 651 - CEMETERY FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET AMOUNT | | % OF BUDGET |
|--|------------------|--------------------|--------------------|------------------|-----------------|
| <u>CEMETERY</u> | | | | | |
| 651-49010-101 SALARIES (F/T) - PUBLIC WORKS | 626.30 | 1,254.28 | 8,111.58 | 6,857.30 | 15.46 |
| 651-49010-102 WAGES (O/T) - PUBLIC WORKS | 49.19 | 145.21 | 760.26 | 615.05 | 19.10 |
| 651-49010-103 WAGES (PT) - PUBLIC WORKS | .00 | .00 | .00 | .00 | .00 |
| 651-49010-105 ON CALL-PUBLIC WORKS | 15.30 | 30.60 | 202.80 | 172.20 | 15.09 |
| 651-49010-121 PERA - PUBLIC WORKS | 51.74 | 107.27 | 680.60 | 573.33 | 15.76 |
| 651-49010-122 FICA - PUBLIC WORKS | 39.30 | 81.50 | 562.63 | 481.13 | 14.49 |
| 651-49010-125 MEDICARE - PUBLIC WORKS | 9.22 | 19.13 | 128.86 | 109.73 | 14.85 |
| 651-49010-130 INSURANCE BENEFITS - PUBLIC W | 183.01 | 366.97 | 2,299.10 | 1,932.13 | 15.96 |
| 651-49010-150 WORKER'S COMPENSATION | .00 | .00 | 1,850.00 | 1,850.00 | .00 |
| 651-49010-177 SEXTON DUTIES | .00 | .00 | 1,200.00 | 1,200.00 | .00 |
| 651-49010-200 OFFICE SUPPLIES | .00 | .00 | .00 | .00 | .00 |
| 651-49010-210 OPERATING SUPPLIES | .00 | .00 | 200.00 | 200.00 | .00 |
| 651-49010-212 MOTOR FUELS (MOWING) | .00 | .00 | .00 | .00 | .00 |
| 651-49010-240 TOOLS & SMALL EQUIPMENT | .00 | .00 | .00 | .00 | .00 |
| 651-49010-301 AUDIT FEES | .00 | .00 | 221.25 | 221.25 | .00 |
| 651-49010-304 LEGAL FEES | .00 | .00 | .00 | .00 | .00 |
| 651-49010-307 US FILTER CONTRACT | .00 | .00 | .00 | .00 | .00 |
| 651-49010-308 BURIAL EXCAVATIONS | .00 | .00 | .00 | .00 | .00 |
| 651-49010-310 OTHER CONSULTANT | .00 | .00 | .00 | .00 | .00 |
| 651-49010-322 POSTAGE | .00 | .00 | .00 | .00 | .00 |
| 651-49010-350 PRINTING & PUBLISHING | .00 | .00 | .00 | .00 | .00 |
| 651-49010-360 COMP INSURANCE | .00 | .00 | 20.00 | 20.00 | .00 |
| 651-49010-381 ELECTRICITY | .00 | .00 | 375.00 | 375.00 | .00 |
| 651-49010-403 MONUMENT REPAIRS | .00 | .00 | .00 | .00 | .00 |
| 651-49010-404 MAINT AND REPAIR | .00 | .00 | .00 | .00 | .00 |
| 651-49010-405 MAINT. & REPAIR (CEM. GROUNDS) | .00 | .00 | 1,000.00 | 1,000.00 | .00 |
| 651-49010-406 CEMETERY MARKER REPAIRS | .00 | .00 | .00 | .00 | .00 |
| 651-49010-420 DEPRECIATION EXPENSE | .00 | .00 | .00 | .00 | .00 |
| 651-49010-437 MISCELLANEOUS | .00 | .00 | 1,300.00 | 1,300.00 | .00 |
| 651-49010-439 SALES TAX | .00 | .00 | .00 | .00 | .00 |
| 651-49010-530 CAP. OUTLAY (SITE IMPR.) | .00 | .00 | .00 | .00 | .00 |
| 651-49010-580 CAP. OUTLAY (EQUIPMENT) | .00 | .00 | .00 | .00 | .00 |
| 651-49010-730 INTERFUND LOAN 407 REPAY | .00 | .00 | .00 | .00 | .00 |
| 651-49017-102 OVERTIME (P/T) - SEASONAL | .00 | .00 | 93.60 | 93.60 | .00 |
| 651-49017-103 SALARIES (P/T) - SEASONAL | 15.00 | 78.75 | 1,343.68 | 1,264.93 | 5.86 |
| 651-49017-122 FICA - SEASONAL | .93 | 4.88 | 89.11 | 84.23 | 5.48 |
| 651-49017-125 MEDICARE - SEASONAL | .22 | 1.15 | 20.41 | 19.26 | 5.63 |
| 651-49017-311 PAYROLL EXPENSE | .00 | .00 | .00 | .00 | .00 |
| TOTAL CEMETERY | 990.21 | 2,089.74 | 20,458.88 | 18,369.14 | 10.21 |
| TOTAL FUND EXPENDITURES | 990.21 | 2,089.74 | 20,458.88 | 18,369.14 | 10.21 |
| NET REVENUES OVER EXPENDITURES | (390.21) | (1,489.74) | (7,593.88) | 6,104.14 | (19.62) |

**CITY OF ANNANDALE
COMBINED CASH INVESTMENT
FEBRUARY 28, 2023**

COMBINED CASH ACCOUNTS

| | | |
|-----------|---------------------------|--------------|
| 001-10101 | CASH | 544,720.74 |
| 001-10103 | NORTHLAND SECURITIES | 113,693.46 |
| 001-10104 | ICD INVESTMENTS | 1,100,639.14 |
| 001-10105 | 4M INVESTMENTS | 40,581.32 |
| 001-10107 | LAKE CENTRAL BANK CD | 252,451.83 |
| 001-10108 | LPL FINANCIAL INVESTMENTS | 1,453,948.29 |
| | | <hr/> |
| | TOTAL COMBINED CASH | 3,506,034.78 |

NON-ALLOCATED CASH

| | | |
|-----------|-------------------------------|-----------------|
| 001-10110 | CASH - UTILITY CLEARING | (1,372.14) |
| | | <hr/> |
| | TOTAL COMBINED CASH | 3,504,662.64 |
| 001-10100 | CASH ALLOCATED TO OTHER FUNDS | (3,504,662.64) |
| | | <hr/> |
| | TOTAL UNALLOCATED CASH | <u>.00</u> |

CASH ALLOCATION RECONCILIATION

| | | |
|-----|--|---------------|
| 101 | ALLOCATION TO GENERAL FUND | 1,714,637.88 |
| 102 | ALLOCATION TO DEPUTY REGISTRAR/MOTOR VEHICLE | 280,706.00 |
| 103 | ALLOCATION TO GENERAL FUND | 29,856.21 |
| 222 | ALLOCATION TO CHARITABLE GAMBLING FUND | 11,920.41 |
| 330 | ALLOCATION TO PFA BONDS-2004-WTP | 14,079.41 |
| 332 | ALLOCATION TO GO IMP BONDS 2008B (MAPLE) | (42,458.13) |
| 333 | ALLOCATION TO GO IMP BONDS 2008A (CITY HALL) | (5,476.98) |
| 334 | ALLOCATION TO PUMPER TRUCK BOND | (17,322.09) |
| 335 | ALLOCATION TO GO IMP BDS 2011A/PFA (2011STR) | (423.58) |
| 336 | ALLOCATION TO GO IMPR BOND 2011B-REFUNDING | 18,091.73 |
| 337 | ALLOCATION TO GO REFUNDING BOND 2012A | (35,455.99) |
| 338 | ALLOCATION TO GO IMP BOND 2015 | 253.95 |
| 339 | ALLOCATION TO TIF #14 - 2019 A SERIES | 17,582.06 |
| 340 | ALLOCATION TO GO REFUNDING BOND 2019B | 110,365.59 |
| 341 | ALLOCATION TO GO TEMPORARY IMP BOND 2020A | (381,694.65) |
| 342 | ALLOCATION TO GO IMPROVEMENT BOND 2020B | 125,383.44 |
| 343 | ALLOCATION TO GO EQUIPMENT BOND 2022A | 593,371.60 |
| 402 | ALLOCATION TO FIREFIGHTER RELIEF DONATIONS | 109,013.25 |
| 407 | ALLOCATION TO ECONOMIC DEVELOPMENT FUND | (279,167.73) |
| 408 | ALLOCATION TO MIF FUND | 21,510.23 |
| 409 | ALLOCATION TO SMALL CITIES DEV PROGRAM | 28,720.19 |
| 411 | ALLOCATION TO TIF #6 - COTTAGES OF ANNANDALE | 13,152.05 |
| 423 | ALLOCATION TO TIF DISTRICT # - DINGMANN | (8,353.33) |
| 425 | ALLOCATION TO RECREATION PARK | 33,234.68 |
| 460 | ALLOCATION TO PARK FUND | 69,957.93 |
| 461 | ALLOCATION TO WATER EXPANSION FUND | 358,386.38 |
| 462 | ALLOCATION TO SEWER EXPANSION FUND | 234,614.59 |
| 463 | ALLOCATION TO STORMWATER FUND | 3,121.19 |
| 464 | ALLOCATION TO LIONS DONATION FUND | 287,553.41 |
| 465 | ALLOCATION TO TIF DISTRICT #14 - PINTAIL APT | 49,094.76 |
| 466 | ALLOCATION TO 2020 IMP PROJECT | 55,281.47 |

CITY OF ANNANDALE
 COMBINED CASH INVESTMENT
 FEBRUARY 28, 2023

| | |
|--|-----------------|
| 468 ALLOCATION TO TIF DISTRICT #15 - CARE CENTER | (205.84) |
| 469 ALLOCATION TO AMERICAN RESCUE PLAN | 386,120.26 |
| 470 ALLOCATION TO FUND 470 | (567,556.29) |
| 471 ALLOCATION TO LAKE JOHN UTILITY EXTENSION | (26,354.96) |
| 472 ALLOCATION TO HWY 55 IMPROVEMENTS | (52,307.07) |
| 493 ALLOCATION TO STREET MAINTENANCE CAPITAL | 143,334.45 |
| 494 ALLOCATION TO STREET CAPITAL OUTLAY FUND | 135,646.59 |
| 495 ALLOCATION TO PUBLIC WORKS/STREET EQUIP FUND | 204,243.54 |
| 496 ALLOCATION TO FIRE EQUIPMENT FUND | (498,119.83) |
| 497 ALLOCATION TO POLICE EQUIPMENT FUND | 486.95 |
| 498 ALLOCATION TO BUILDING CAPITAL OUTLAY FUND | 171,507.70 |
| 601 ALLOCATION TO WATER FUND | 334,575.11 |
| 602 ALLOCATION TO SEWER FUND | 106,190.38 |
| 603 ALLOCATION TO REFUSE/RECYCLING FUND | 29,513.72 |
| 604 ALLOCATION TO TRAINING CENTER OPERATIONS | (239,880.15) |
| 605 ALLOCATION TO STORM UTILITY FUND | 11,558.63 |
| 651 ALLOCATION TO CEMETERY FUND | (29,145.78) |
| 703 ALLOCATION TO WASTE WATER COMMISSION | (6,994.65) |
| | <hr/> |
| TOTAL ALLOCATIONS TO OTHER FUNDS | 3,512,148.69 |
| ALLOCATION FROM COMBINED CASH FUND - 001-10100 | (3,504,662.64) |
| | <hr/> |
| ZERO PROOF IF ALLOCATIONS BALANCE | 7,486.05 |
| | <hr/> <hr/> |

CITY OF ANNANDALE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|--------------------------------------|----------------------|----------------------|---------------------|------------------------|--------------------|
| REVENUE | | | | | |
| TAXES | 1,253.97 | 44,807.17 | 1,505,315.00 | (1,460,507.83) | 2.98 |
| LICENSES & PERMITS | 3,343.68 | 5,244.93 | 77,850.00 | (72,605.07) | 6.74 |
| INTERGOVERNMENTAL REVENUES | 1,950.00 | 1,950.00 | 659,003.00 | (657,053.00) | .30 |
| PUBLIC CHARGES FOR SERVICE | 796.90 | 866.90 | 275,565.00 | (274,698.10) | .31 |
| FINES & FORFEITURES | 334.96 | 851.57 | 12,200.00 | (11,348.43) | 6.98 |
| MISCELLANEOUS REVENUE | 5,417.52 | 11,744.40 | 43,000.00 | (31,255.60) | 27.31 |
| OTHER FINANCING SOURCES | .00 | .00 | 30,000.00 | (30,000.00) | .00 |
| TOTAL FUND REVENUE | 13,097.03 | 65,464.97 | 2,602,933.00 | (2,537,468.03) | 2.52 |
| EXPENDITURES | | | | | |
| LEGISLATIVE | 3,145.88 | 6,217.10 | 42,829.25 | 36,612.15 | 14.52 |
| ELECTIONS | 400.00 | 400.00 | 525.00 | 125.00 | 76.19 |
| PLANNING AND ZONING | 907.13 | 1,079.38 | 6,402.25 | 5,322.87 | 16.86 |
| ADMINISTRATION | 51,830.67 | 73,792.93 | 297,747.99 | 223,955.06 | 24.78 |
| ASSESSOR | .00 | .00 | 24,250.00 | 24,250.00 | .00 |
| DEPARTMENT 416 | .00 | .00 | .00 | .00 | .00 |
| DEPUTY REGISTRAR | .00 | .00 | .00 | .00 | .00 |
| CITY HALL | 2,493.77 | 5,792.26 | 56,610.57 | 50,818.31 | 10.23 |
| DEPARTMENT 420 | .00 | .00 | .00 | .00 | .00 |
| POLICE | 56,992.31 | 111,252.57 | 825,600.63 | 714,348.06 | 13.48 |
| FIRE | 8,909.47 | 23,681.30 | 247,114.07 | 223,432.77 | 9.58 |
| BUILDING INSPECTOR | 5,673.27 | 10,595.77 | 70,922.10 | 60,326.33 | 14.94 |
| CIVIL DEFENSE | .00 | .00 | 400.00 | 400.00 | .00 |
| ANIMAL CONTROL | .00 | .00 | 550.00 | 550.00 | .00 |
| PUBLIC WORKS | 22,842.68 | 44,578.46 | 213,288.14 | 168,709.68 | 20.90 |
| STREETS | 23,720.39 | 51,241.22 | 272,921.65 | 221,680.43 | 18.78 |
| DEPARTMENT 441 | .00 | .00 | .00 | .00 | .00 |
| PARKS COMMISSION | 247.25 | 457.18 | 3,512.23 | 3,055.05 | 13.02 |
| PARKS | 13,695.48 | 18,709.35 | 140,920.85 | 122,211.50 | 13.28 |
| LIBRARY | 557.21 | 1,563.68 | 18,448.57 | 16,884.89 | 8.48 |
| TIF & CAPITAL PROJECT FUNDS | .00 | .00 | .00 | .00 | .00 |
| DEPARTMENT 492 | .00 | .00 | .00 | .00 | .00 |
| TRANSFERS OUT | .00 | .00 | 393,090.00 | 393,090.00 | .00 |
| TOTAL FUND EXPENDITURES | 191,415.51 | 349,361.20 | 2,615,133.30 | 2,265,772.10 | 13.36 |
| NET REVENUE OVER EXPENDITURES | (178,318.48) | (283,896.23) | (12,200.30) | (271,695.93) | (2,326.96) |

Feb-23

| PURCHASE DATE | BROKER | INVESTMENT | CUSIP # | INT RATE | TERM | MATURITY DATE | COST BASIS VALUE | CURRENT PERIOD PAID EARNINGS | CURRENT YEAR PAID EARNINGS | |
|--|-----------------------|---|-------------|-----------------|--------|---------------|-----------------------------------|------------------------------|----------------------------|--------------------|
| MONEY MARKET | | | | | | | | | | |
| | ICD | | | 0.40% | | | \$ 9,742.77 | \$ 84.69 | \$ 3,892.78 | |
| | LAKE CENTRAL CHECKING | | | 0.50% | | | \$ 542,858.77 | \$ 1,861.97 | \$ 2,778.51 | |
| | NORTHLAND SECURITIES | | | VARIES | | | \$ 1,053.45 | \$ 3.01 | \$ 6.14 | |
| | LPL Financial | | | VARIES | | | \$ 2,448.26 | \$ 1.00 | \$ 12.26 | |
| | Lake Central CD | | | 4.00% | | | \$ 2,451.83 | \$ - | \$ 222.51 | |
| | 4M FUND | Dividend Reinvest-average monthly rate 2.29% | | VARIES | LIQUID | N/A | \$ 37,676.74 | \$ 128.40 | \$ 280.92 | |
| | 4M PLUS FUND | Dividend Reinvest -average montly rate 2.248% | | VARIES | LIQUID | N/A | \$ 2,766.61 | \$ 9.57 | \$ - | |
| | | | | (TOTAL 4M PLUS) | | | \$ 40,443.35 | \$ 137.97 | | |
| | | | | | | | Money Market To | \$ 598,998.43 | \$ 2,088.64 | \$ 7,193.12 |
| SHORT,MID & LONG TERM INVESTMENTS | | | | | | | | | | |
| PURCHASE DATE | BROKER | INVESTMENT | CUSIP # | INT RATE | TERM | MATURITY DATE | Cost Basis | | | |
| 10/20/2022 | NORTHLAND SECURITIES | Bank Hapoalium, B M New York | 06251A-4V-9 | 4.75% | 18 mos | 5/6/2024 | \$ 111,000.00 | | | |
| | Lake Central Bank CD | Annandale, MN | | | 12 mos | | \$ 250,000.00 | | | |
| 7/25/2022 | ICD | Ally Bank Midvale, UT | 02007GWW9 | 3.35% | 24 mos | 7/28/2025 | \$ 200,000.00 | | | |
| 10/28/2021 | ICD | Synchrony Bank, Draper, UT | 87164WF29 | 0.50% | 24 mos | 11/6/2023 | \$ 114,000.00 | | | |
| 7/29/2020 | ICD | BMO Harris, Chicago, IL | 05600XAN0 | 0.55% | 4 yrs | 7/29/2024 | \$ 250,000.00 | | | |
| 7/24/2020 | ICD | EnerBank, Salt Lake City | 29278TQK9 | 0.30% | 3 yrs | 7/24/2023 | \$ 155,000.00 | | | |
| 6/24/2021 | ICD | Texas Exchange Bank, Crowley TX | 88241TLK4 | 0.50% | 3 yrs | 7/9/2024 | \$ 101,000.00 | | | |
| 3/24/2021 | ICD | BMW Bank of Amer, Salt Lake City, UT | 05580AZD9 | 0.45% | 3 yrs | 3/26/2024 | \$ 178,000.00 | | | |
| 12/27/2021 | ICD | State Bank of India, New York, NY | 856285B59 | 1.40% | 5 yrs | 12/30/2026 | \$ 101,000.00 | | | |
| 12/22/2022 | LPL Financial | Ally Bank, MidVale, UT | 02007GQA4 | 2.65% | | 4/29/2024 | \$ 245,349.04 | | | |
| 12/22/2022 | LPL Financial | Barclays Bank DE, DE | 06740KRG4 | 4.90% | | 11/18/2024 | \$ 253,871.03 | | | |
| 12/22/2022 | LPL Financial | Beal Bank USA, Las Vegas, NV | 07371DNH6 | 4.45% | | 7/5/2023 | \$ 250,005.00 | | | |
| 12/22/2022 | LPL Financial | Capital One NA, Mclean, VA | 14042RSH5 | 3.30% | | 7/1/2024 | \$ 100,044.44 | | | |
| 12/22/2022 | LPL Financial | Manufacturers & Traders, Buffalo, NY | 564759RK6 | 4.85% | | 6/17/2024 | \$ 251,711.13 | | | |
| 12/22/2022 | LPL Financial | PNC Bank NA, Wilmington, DE | 69355NBZ7 | 4.50% | | 12/28/2023 | \$ 175,005.00 | | | |
| 12/22/2022 | LPL Financial | Wells Fargo Bank NA, Sioux Falls, SD | 9497634U7 | 4.70% | | 12/22/2023 | \$ 175,513.39 | | | |
| | | | | | | | Investments Total | \$ 2,911,499.03 | | |
| | | | | | | | MM & Investments Total | \$ 3,510,497.46 | | |
| | | | | | | | Interest | \$ 2,088.64 | | |
| Total | | | | | | | Total | \$ 3,512,586.10 | | |

| | | |
|----------------------------------|------------------------|-----------------|
| ICD | \$ 1,108,827.46 | |
| LAKE CENTRAL CHECKING | \$ 544,720.74 | |
| NORTHLAND SECURITIES | \$ 112,056.46 | |
| LPL Financial | \$ 1,453,948.29 | \$ 1,451,499.03 |
| Lake Central CD | \$ 252,451.83 | |
| 4M FUND/Plus | \$ 40,581.32 | |
| Totals | \$ 3,512,586.10 | |
| Civic Allocations | \$ 3,506,034.78 | |
| Difference | \$ 6,551.32 | |
| Previous month Difference | \$ 6,551.32 | |

Annandale Fire Department

Incident Type Report (Summary) (Modified)

Alarm Date Between {03/01/2023} And {03/31/2023}

| Incident Type | Count | Percent |
|--|--------------|----------------|
| 1 Fire | | |
| 111 Building fire | 2 | 8.69 % |
| | <hr/> 2 | <hr/> 8.69 % |
| 3 Rescue & Emergency Medical Service Incident | | |
| 311 Medical assist, assist EMS crew | 9 | 39.13 % |
| 324 Motor Vehicle Accident with no injuries | 1 | 4.34 % |
| | <hr/> 10 | <hr/> 43.47 % |
| 4 Hazardous Condition (No Fire) | | |
| 411 Gasoline or other flammable liquid spill | 1 | 4.34 % |
| 412 Gas leak (natural gas or LPG) | 1 | 4.34 % |
| 424 Carbon monoxide incident | 2 | 8.69 % |
| | <hr/> 4 | <hr/> 17.39 % |
| 6 Good Intent Call | | |
| 611 Dispatched & cancelled en route | 5 | 21.73 % |
| | <hr/> 5 | <hr/> 21.73 % |
| 7 False Alarm & False Call | | |
| 733 Smoke detector activation due to malfunction | 1 | 4.34 % |
| 743 Smoke detector activation, no fire - unintentional | 1 | 4.34 % |
| | <hr/> 2 | <hr/> 8.69 % |

Total Incident Count: 23



City Council Agenda

April 10, 2023

Agenda Section: Consent

Agenda No. 6C

Report From: Kelly Hinnenkamp, City Administrator

Agenda Item: Employment Anniversary/Steps

Core Strategy:

- | | |
|--|--|
| <input type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Provide Proactive Leadership |
| <input checked="" type="checkbox"/> Increase Operational Effectiveness | <input type="checkbox"/> Ensure Safe/Well Kept Community |
| <input type="checkbox"/> Enhance Local Business Environment | <input type="checkbox"/> Other: Compliance |
| <input type="checkbox"/> Develop/Manage Strong Parks/Trails | |
-

Background

The following Anniversaries/Step Increases are scheduled for January 2023:

- Joe Haller- 20 years
- Kirby Nicka- 4 years

Recommended Action

Motion to approve as presented

Attachments:

None



City Council Agenda

April 10, 2023

Agenda Section: Consent

Agenda No. 6D

Report From: Kelly Hinnenkamp, Admin

Agenda Item: Amend Development Agreement-
Willows of Annandale

Core Strategy:

- Inspire Community Engagement
 - Increase Operational Effectiveness
 - Enhance Local Business Environment
 - Develop/Manage Strong Parks/Trails
 - Provide Proactive Leadership
 - Ensure Safe/Well Kept Community
 - Other: Legal
-

Background

City Council approve a Development Agreement for the Willows of Annandale project in October of 2022. The Developer has chosen to install the improvements privately. Staff is recommending the attached amended agreement approved that reflect this change.

Recommended Action

Approve the Amended Development Agreement as presented

Attachments:

Amended Agreement

**CITY OF ANNANDALE
DEVELOPER AGREEMENT
(DEVELOPER INSTALLED IMPROVEMENTS)**

THIS AGREEMENT made and entered into this ____ day of October, 2022, by and between The Willows of Annandale, LLC, a Minnesota limited liability company (hereinafter collectively called the "Developer"), and the City of Annandale, a Minnesota municipal corporation, hereinafter called the "City".

RECITALS:

1. Developer is the owner of certain Real Property which is legally described as

See Exhibit A attached hereto

(hereinafter called the "Property"); and

2. The Developer has proposed that the Property be platted as Pintail Ponds Plat 3 (also referred to in this Agreement as the "Plat"). The Plat will be developed as two lots of R-5 high density and one lot of R-4 medium density. Lot 1, Block 1 and Lot 1, Block 3 will be developed in later Phases. Lot 1, Block 2 will be developed as a 90-unit apartment.

3. The Developer has asked the City to grant final approval of the Plat.

4. The City is willing to approve the Plat, subject to the following conditions (1) that the Developer enter into this Agreement, (2) that the Developer provide the necessary security for all public improvements; and (3) pay all fees due hereunder. The Developer shall record the Plat with the County Recorder no later than December 15, 2022.

NOW, THEREFORE, in consideration of the above recitals, and the mutual covenants expressed herein, IT IS HEREBY AGREED AS FOLLOWS:

1. **Development Plans.** The Developer shall develop the Plat in accordance with the following plans. The plans shall not be attached to this Agreement. If the plans vary from the written terms of this Agreement, the written terms shall control. The required plans are:

- Plan A Preliminary Plat 2022.59
- Plan B Grading and Drainage Plan Dated 6-6-22
- Plan C Erosion Control Plan Dated 6-6-22
- Plan D Preliminary Engineering Report Dated 6-6-22
- Plan E Street Plans Dated 8-25-22
- Plan F Utility Plans Dated 6-6-22
- Plan G Site Plan Dated 6-6-22

2. **Use and Density.** The use and density for Lot 1, Block 2 shall be a 90-unit apartment. The use and density in Lot 1, Block 1 and Lot 1, Block 3 shall follow City zoning requirements.

3. **Right to Proceed.** The Developer may not grade or otherwise disturb the earth, remove trees, construct any public or private improvements until this Agreement has been fully executed and filed with the City, the necessary security has been received by the City and the City has issued a letter certifying that all conditions have been satisfied and the Developer may proceed.

4. **Improvements.** The Developer shall be responsible for installing the following: [check all that apply]

- Drainage/Erosion Control
- Street Signs
- Rough Site Grading and Ponding
- Setting of Lot and Block Monuments
- Surveying and Staking
- City Water
- City Sanitary Sewer
- Public Street
- Curb and Gutter
- City Storm Sewer
- Street Lights
- Trail/sidewalk
- Regulatory and Warning Signs
- On-site Wetland Mitigation

The Improvements will be designed and installed in accordance with City standards, ordinances and plans and specifications. The public improvements shall be designed

with sufficient capacity, as determined by the City Engineer, to meet the needs for future development in the adjacent area.

5. **Ownership of Easements and Improvements.** Upon acceptance by the City, the public improvements required to be constructed by this Agreement shall become City property. The Developer shall make available to the City at no cost to the City, all permanent and temporary easements necessary for maintenance of the public improvements.
6. **Proof of Title.** The Developer hereby warrants and represents to the City, as inducement of the City's entering into this Agreement, that Developer's interest in the Development is as fee owner. Prior to approval of the Final Plat, the Developer shall provide the City with a title insurance policy with the Developer as the named insured, stating the condition of title to the property.
7. **Warranty.** The Developer warrants all work required to be performed by it against poor material and faulty workmanship for a period of two (2) years after its completion and acceptance by the City. The Developer shall post maintenance bonds or other security acceptable to the City to secure the warranties.
8. **Erosion Control/Storm Water Measures.** The Developer shall obtain a "General Storm Water Permit for Construction Activity" issued by the Minnesota Pollution Control Agency. The Developer shall comply with the Erosion Control Plan, (Plan C), and with all requirements of the General Storm Water Permit for Construction Activity for the prevention of damage to adjacent property and the control of surface water runoff.
9. **Effect of Plat Approval.** For two years from the date of this Agreement, no amendments to the City's Comprehensive Plan or official controls shall apply to or affect the use, development density, lot size, lot layout or dedications or platting required or permitted by the approved preliminary plat unless required by state or federal law or agreed to in writing by the City and the Developer. Thereafter, notwithstanding anything in this Agreement to the contrary, to the full extent permitted by state law the City may require compliance with any amendments to the City's Comprehensive Plan, official controls, platting or dedication requirements enacted after the date of this Agreement and may require submission of a new plat.
10. **Park Dedication.** The Developer agrees that the construction of a 90-unit multifamily residential dwelling on Lot 1, Block 2 and future development of the remaining Pintail Ponds Plat 3 creates a need for acquiring, developing and improving additional park facilities to serve the development. In lieu of dedicating park within the Development, the Developer elects to pay \$55,000 to the City, which shall be placed in a special fund pursuant to City Code Section 151.09, Subd. 5.D. The Developer agrees that in setting this park dedication fee, the City has made an individualized determination of the nature and extent of the Development's impact on park needs and the City's determination is fair and reasonable. The Developer expressly waives the right to

contest or otherwise challenge the amount and imposition of the park dedication fee required under this agreement.

11. **License.** The Developer hereby grants the City, its agents, employees, and contractors a license to enter the Plat to perform all necessary work and/or inspections deemed appropriate by the City during the installation of public improvements by the City. The license shall expire after the public improvements installed pursuant to the development Agreement have been installed and accepted by the City.
12. **Damage and Clean Up.** The Developer shall promptly cause to be cleared from public streets and property any soil, earth or debris resulting from construction work by the Developer or its agents or assigns. The Developer shall promptly cause to be repaired any damage to existing streets, boulevards or existing utilities caused by construction activities within the development. Should the Developer fail to clean up soil, earth or debris or commence repairs within 24 hours of notice by the City, the City may perform such work itself or through an independent contractor, and bill Developer for such work. The Developer shall reimburse the City within thirty days of receipt of invoice.
13. **Security.** The Developer shall provide a bond, letter of credit or cash escrow upon execution of this Agreement ("Security"). Such Security shall be in the amount of \$_____ to ensure installation of the Developer installed improvements. The amount was calculated as follows:

| | |
|---|----|
| Setting of lot and block monuments | \$ |
| Street signs | \$ |
| Erosion control | \$ |
| Surveying and Staking | \$ |
| Grading, drainage and ponding control | \$ |
| Streets | \$ |
| Curb/Gutter | \$ |
| Sanitary sewer | \$ |
| Water | \$ |
| Storm Sewer | \$ |
| Street Lights | \$ |
| Sidewalk/Trail | \$ |
| Regulatory and Warning Signs | \$ |
| Landscaping Requirements | \$ |
| City Engineer/Inspector | \$ |
| Other | \$ |
| Total Developer installed improvements: | \$ |

The bond or letter of credit shall be subject to the approval of the City Administrator. The Security shall secure compliance with all of the terms of this Agreement and all

financial obligations of the Developer under it. The City may draw down on the Security, without notice, for any violation of the terms of this Agreement or upon pending expiration or cancellation of the Security. In the event of a draw upon the Security, the City may require the Developer to provide additional Security. The Developer shall remain obligated to provide new Security upon any non-renewal until such time as all of the Developer's obligations under this Agreement have been completed and proof of payment of all laborers and materialmen.

14. **Responsibility for Costs.**

- A. Except as otherwise specified herein, the Developer shall pay all costs incurred by it or the City in conjunction with the development of the Plat, including but not limited to a legal, planning, administrative, engineering and inspection expenses incurred in connection with approval and acceptance of the Plat, the preparation of this Agreement, and all costs and expenses incurred by the City in monitoring and inspecting development and the Improvements. Developer shall deposit \$_____ in escrow to secure payment of these fees. The City shall invoice the Developer on a monthly basis for these fees. The City may draw down the escrow in an amount necessary to satisfy any invoices which have not been paid by the Developer within 10 days. Any funds remaining upon completion of the project shall be refunded to the Developer. The City may require an additional deposit from the Developer in the event that the escrowed funds are substantially depleted.
- B. The Developer shall hold the City and its officers and employees harmless from claims made by itself and third parties for damages sustained or costs incurred resulting from a plat approval and development. The Developer shall indemnify the City and its officers and employees for all costs, damages or expenses which the City may pay or incur in consequence of such claims, including attorney's fees.
- C. The Developer shall reimburse the City for costs incurred in the enforcement of this Agreement, including engineering and attorney's fees.
- D. The Developer shall pay, or cause to be paid when due, and in any event before any penalty is attached, all special assessments referred to in this Agreement. This is a personal obligation of the Developer and shall continue in full force and effect even if the Developer sells one or more lots, the entire Plat, or any part of it.
- E. The Developer shall pay in full all bills submitted to it by the City for obligations incurred under this Agreement within thirty (30) days after receipt. If the bills are not paid on time, the City may halt development work and construction within the Plat including but not limited to the issuance of occupancy permits until the bills are paid in full.

- F. The Developer shall pay the following development charges for Lot 1 Block 2 at the time of executing the Development Agreement:
Sanitary Sewer- \$1200/acre= \$7,200
Water Area Charges- \$1000/acre = \$6,000
Storm Sewer Area Charges- \$500/acre = \$3,000

The Developer shall pay additional trunk area charges based on the acreage for of Lot 1, Block 1 and Lot 1, Block 3 when the site plans are approved.

The Developer shall pay the following development charges for Blocks 1, 2 and 3 at the time of executing the Development Agreement:
Park Dedication- \$55,000

15. **Developer's Default.** In the event of default by the Developer as to any of the work to be performed by it hereunder, the City may at its option, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the developer is first given written notice of the work in default, not less than forty-eight (48) hours in advance. This Agreement is a license for the City to act, and it shall not be necessary for the City to seek a court order for permission to enter the land. When the City does any such work, the City may, in addition to its other remedies, assess the cost in whole or in part. The Developer, its successors and assigns, as well as future lot purchasers waive all procedural and substantive objections to the improvements and special assessments exceed the benefit, that the proper notices have not been given, and that the method of spreading the assessment is erroneous, as well as any appeal rights otherwise available pursuant to Minn. Stat. §429.081. In addition, the City may do any, all or any combination of the following: (i) halt all further approvals regarding platting, improvements or issuance of building permits or occupancy permits relating to the Development Property, or to any other property owned or developed by the Developer (ii) seek injunctive relief, (iii) terminate this Agreement and all of the obligations contained herein without terminating Developer's obligation to reimburse the City for costs it has incurred with regard to this Agreement or the Development Property; (iv) draw on or utilize any funds or other security which have been provided to the City pursuant to this Agreement; and/or (v) take any other action at law or in equity which may be available to the City.
16. **Completion Date.** The Developer shall complete the Improvements on or before December 31, 2023.
17. **Miscellaneous.**
- A. This Agreement shall be binding upon the parties, their heirs, successors or assigns, as the case may be.
- B. Third parties shall have no recourse against the City under this Agreement.

- C. Breach of the terms of this Agreement by the Developer shall be grounds for denial of building permits, including all or part of said Plat sold to third parties.
- D. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Agreement.
- E. If occupancy is established prior to the completion and acceptance of improvements, the Developer assumes all liability and costs resulting in delays in completion of improvements and damage to improvements caused by the City, Developer, its contractors, subcontractors, materialmen, employees, agents, or third parties.
- F. No one may occupy a building for which a building permit is issued on either a temporary or permanent basis until sanitary sewer and water lines have been installed, hooked up, tested and approved by the City, and until the streets needed for access have been paved with a bituminous surface.
- G. The action or inaction of the City shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. The City's failure to properly take legal action to enforce this Agreement shall not be a waiver or release.
- H. The Developer represents to the City to the best of its knowledge that the Plat does not require an environmental worksheet and that an environmental impact statement is not required. However, if the City or another governmental entity or agency determines that such a review is needed, the Developer shall reimburse the City for all expenses, including staff time and attorney's fees that the City incurs in assisting in the preparation of the review.
- I. Future residents of the Plat shall not be deemed to be third-party beneficiaries of this Agreement.
- J. Compliance with Laws and Regulations. The Developer represents to the City that the Plat complies with all City, County, State and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the City determines that the Plat does not comply, the City may, at its option, refuse to allow any construction or development work in the Plat until the Developer does comply. Upon the City's demand, the Developer shall cease work until there is compliance.
- K. This Agreement shall run with the land and may be recorded against the title to the property.

- L. The City's rights and remedies in this Agreement are cumulative and in addition to any of the City's other rights and remedies, and the City's exercise of any right or remedy under this Agreement will not be a waiver of any of the City's other rights and remedies. The City may exercise any of its rights and remedies at any time and in any order.
- M. Prior to commencement of the improvements, Developer shall take out and maintain until six (6) months after the City has accepted the public improvements, general liability and property damage insurance covering personal injury, including death, and claims for property damage which may arise out of the Developer's work or the work of its subcontractors or by one directly or indirectly employed by any of them. Limits for bodily injury or death shall not be less than \$500,000 for one person and \$1,000,000 for each occurrence; limits for property damage shall be not less than \$1,000,000 for each occurrence. The City shall be named as an additional named insured on said policy, and the Developer shall file a copy of the insurance coverage with the City prior to the City signing the plat. The Developer shall cause each person with whom the Developer contracts for construction and installation of any improvements to provide evidence of General Liability, Owner/Engineer Protective Liability, Automobile Liability, Contractual Liability and Worker's Compensation coverage. Limits shall be \$1,000,000 per occurrence and \$1,000,000 aggregate with the City and City Engineer named as additional insured.
18. **Notices.** Required notices to the Developer shall be in writing, and shall be either hand delivered to the Developer, its employees and agents, or mailed to the Developer by certified or registered mail at the following address: The Willows of Annandale, LLC, 21425 19th Ave E, Clearwater, MN 55320, Attention: Gary Stang. Notices to the City shall be in writing and shall be either hand delivered to the City Administrator or mailed to the City by certified or registered mail in care of the City Administrator at the following address: 30 Cedar Street East, Annandale MN 55302, Attention: City Administrator.
19. **Representation.** Jovanovich, Dege & Athmann, P.A. represents the City with regard to this Agreement. Developer has been advised to seek independent legal counsel prior to execution of this Agreement.
20. **Integration.** This Agreement contains all of the understandings and agreements between the parties. This Agreement may not be amended, changed, or modified without the express, written consent of the parties hereto.
21. **Governed by Minnesota Law.** This Agreement shall be interpreted under the laws of the State of Minnesota.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

Susan M. Dege - 0290385

Jovanovich, Dege & Athmann, PA.

1010 W. St. Germain, Suite 420

St. Cloud, MN 56301

Telephone: (320) 230-0203

EXHIBIT A

LEGAL DESCRIPTION

The North $\frac{3}{4}$ of the Northwest Quarter of the Northeast Quarter of Section 31, Township 121, Range 27, Wright County, Minnesota, except the following described tract:

Commencing at the north quarter corner of said Section 31; thence South along the quarter line 20.0 feet for a point of beginning of the tract to be described; thence East parallel with the north line of said Section 31, 178.2 feet; thence South parallel with the west line of the Northeast Quarter of said Section 31, 300.0 feet; thence West parallel with the north line of said Section 31, 178.2 feet to the west line of the Northeast Quarter of said Section 31; thence North 300.0 feet to the point of beginning.

To be platted as Lot 1, Block 1, Lot 1, Block 2 and Lot 1, Block 3, Pintail Ponds Plat 3



City Council Agenda

March 13, 2023

Agenda Section: Consent

Agenda No. 6E

Report From: Jacob Thunander, Community Development Director

Agenda Item: Consideration of Purchase Agreement with BJB Holdings, LLC

Core Strategy:

- | | |
|--|--|
| <input type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Provide Proactive Leadership |
| <input type="checkbox"/> Increase Operational Effectiveness | <input type="checkbox"/> Ensure Safe/Well Kept Community |
| <input checked="" type="checkbox"/> Enhance Local Business Environment | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Develop/Manage Strong Parks/Trails | |

Background

Council directed the City Attorney to draft a purchase agreement with BJB Holdings, LLC for the sale of approximately .94 acres of land owned in the business park. The sale price is \$50,000/acre.

The applicant's proposal would construct "for sale" business condos that conform to the allowable uses in the I-1 (Industrial) District. Such uses could include: contractor's shops, roofing, electrical, blacksmith, carpentry, glazing, heating, plumbing, painting, ventilating, welding, upholstering, fencing or business of a similar nature. The proposal also includes outdoor fenced in storage.

The draft purchase agreement has been reviewed and approved by the proposed buyer.

Recommended Action

Approve Purchase Agreement.

Attachments:

- Purchase agreement
- Concept plan

**PURCHASE AGREEMENT
(VACANT LAND- COMMERCIAL)**

THIS AGREEMENT is made as of _____, 2023 between, BJB Holdings, LLC, a Minnesota limited liability company, or its assigns, (“Buyer”), and the City of Annandale, a Minnesota municipal corporation, (“Seller”).

In consideration of this Agreement, Seller and Buyer agree as follows:

1. Sale of Property. Seller agrees to sell to Buyer, and Buyer agrees to buy from Seller, the property consisting of 0.94 acres ± of Wright County PID 102082002010 as depicted in Exhibit A, all of which property Seller has this day agreed to sell to Buyer for the sum of Fifty Thousand and NO/100 (\$50,000.00) Dollars (the “Purchase Price”). Buyer shall be responsible for the cost of the survey and the administrative subdivision of the Property. Buyer shall deposit earnest money in the amount of \$500.00 with Northland Title Company within five (5) business days of executing this Agreement. The earnest money shall be refundable to Buyer in accordance with the terms set forth herein. The remaining Purchase Price shall be paid in cash or wire transfer of immediately available funds at closing.

2. This Purchase Agreement is subject to the following contingencies, each of which shall be satisfied within six months of execution of this Purchase Agreement (the “Contingency Period”). Any extension(s) of the contingency period will be subject to approval of the City Council.

- (A) The Property shall have received such soil tests, inspections, reviews, surveys, examinations and environmental assessments as Buyer deems necessary at Buyer’s sole cost with the results of each being satisfactory to Buyer in its sole discretion.
- (B) Title to the Property being made acceptable to Buyer in accordance with any title objections raised under Section 5.
- (C) Buyer to receive necessary financing.
- (D) Buyer to receive necessary municipal approvals for Buyer’s intended use.
- (E) Buyer to receive necessary easement or other required agreements.

The determination of whether each of the foregoing contingencies has been satisfied will be made by Buyer in its sole discretion. Buyer shall have the right to extend the Contingency Period for an additional sixty (60) days by providing an additional \$500, but all earnest money will become non-refundable at this point. Buyer must provide written notice to the Seller of that all of the contingencies have been satisfied on or before the end of the Contingency Period. Failure of Buyer to provide timely notice shall not be deemed a waiver of the contingencies by Buyer. This Purchase Agreement does not commit the City to grant any zoning approvals that may be required for Buyer’s intended use of the Property.

3. Unless delayed by Title corrections, or as otherwise mutually agreeable to the parties, Closing shall within thirty days following the Contingency Period. Time is of the essence in this Purchase Agreement.

4. The property is exempt from property taxes. Seller shall be responsible for paying all levied and pending special assessments as of the Closing Date, including any installments of special assessments payable in the year of closing. Buyer shall pay all real estate taxes and special assessments levied in the year following closing. Seller makes no representation concerning the amount of future real estate taxes or of future special assessments.

5. Within 15 days after execution of this Purchase Agreement, Seller shall furnish Buyer with title commitment for the property certified to date including proper searches covering bankruptcies and State and Federal judgments, liens, and levied and pending special assessments. Buyer shall have ten (10) business days after receipt of the title commitment to provide Seller with written objections. Buyer shall be deemed to have waived any title objections not made within the applicable ten (10) day period provided for above, except that this shall not operate as a waiver of Seller's covenant to deliver a Warranty Deed.

6. Seller shall have 120 days from receipt of Buyer's written title objections to make title marketable. Upon receipt of Buyer's title objections, Seller shall, within ten (10) business days, notify Buyer of Seller's intention to make title marketable within the 120-day period. Liens or encumbrances for liquidated amounts which can be released by payment or escrow from proceeds of closing shall not delay the closing. Cure of the defects by Seller shall be reasonable, diligent, and prompt.

- (A) If notice is given and Seller makes title marketable, then upon presentation to Buyer and proposed tender of documentation establishing that title has been made marketable, and if not objected to in the same time and manner as the original title objections, the closing shall take place within ten (10) business days or on the scheduled closing date, whichever is later.
- (B) If notice is given and Seller proceeds in good faith to make title marketable but the 120-day period expires without title being made marketable, Buyer may declare this Purchase Agreement null and void by notice to Seller, neither party shall be liable for damages hereunder to the other, and earnest money shall be refunded to Buyer.
- (C) If Seller does not give notice of intention to make title marketable, or if notice is given but the 120-day period expires without title being made marketable due to Seller's failure to proceed in good faith, Buyer may seek rescission of this Purchase Agreement by notice as provided herein, in which case this Purchase Agreement shall be null and void.

- (D) If title is marketable, or is made marketable as provided herein, and Buyer defaults in any of the agreements herein, Seller may elect either to the following options, as permitted by law:
- (1) Cancel this contract as provided by statute and receive all earnest money deposited hereunder as liquidated damages.
 - (2) Seek specific performance within six (6) months after such right of action arises.
- (E) If title is marketable, or is made marketable as provided herein, and Seller defaults in any of the agreements herein, Buyer may, as permitted by law:
- (1) Cancel this contract as provided by statute and receive a refund of all earnest money deposited hereunder.
 - (2) Seek specific performance within six (6) months after such right of action arises.

7. Representations and Warranties of Seller. Seller represents and warrants to Buyer as follows:

- A. Title to Real Property. Seller owns the Real Property, free and clear of all encumbrances, but subject to:
- (a) Building and Zoning laws, ordinances, and state and federal regulations;
 - (b) Restrictions relating to use or improvement of the Property without effective forfeiture provisions;
 - (c) Reservation of any mineral rights by the State of Minnesota or other government entity; and
 - (d) Utility and drainage easements customarily required on all platted lots.
- (the "Permitted Encumbrances").
- B. Rights of Others to Purchase Property. Seller has not entered into any other contracts for the sale of the Property, nor are there any rights of first refusal or options to purchase the Property or any other rights of others that might prevent the consummation of this Agreement.
- C. Wells. The Seller certifies and warrants that it does not know of any Wells on the described Property within the meaning of Minn. Stat. Section 103I.
- D. Condition of Property. Buyer is purchasing the Property based upon its own

environmental investigation and inquiry. Buyer is not relying on any representation of Seller regarding the condition of the Property or its suitability or fitness for a particular use.

E. Authority. Seller has the requisite power and authority to enter into and perform this Agreement and to acquire all of the Property in accordance with this Agreement. The person signing this Agreement on behalf of the Seller is authorized to do so.

F. Liens and Encumbrances. Upon Seller's receipt of the Purchase Price at closing, the Property shall be free and clear of all liens, security interests, encumbrances, easements, leases, mortgages, mechanics' liens or other restrictions, except the Permitted Exceptions.

8. Representations and Warranties of Buyer. Buyer represents and warrants to Seller as follows:

A. Organization and Authority. Buyer is duly organized and validly existing in good standing under the laws of the State of Minnesota. Buyer has the requisite power and authority to enter into and perform this Agreement and to acquire all of the Property in accordance with this Agreement. The person signing this Agreement on behalf of the Buyer is authorized to do so.

9. Broker's Commission and Disclosure. Seller and Buyer represent and warrant to each other that they have dealt with no brokers, finders or the like in connection with this transaction, and agree to indemnify each other and to hold each other harmless against all claims, damages, costs or expenses of or for any other such fees or commissions resulting from their actions or agreements regarding the execution or performance of this Agreement, and will pay all costs of defending any action or lawsuit brought to recover any such fees or commissions incurred by the other party, including reasonable attorneys' fees.

10. Inspection and Environmental Inspection. Seller hereby grants Buyer a license to enter into the Property to conduct inspection of the improvements as well as an environmental inspection of the Property. Buyer shall promptly pay the cost of such inspections and shall protect the Property from any liens for such work.

11. Upon performance by Buyer, Seller shall deliver a recordable Warranty Deed conveying marketable title, subject to the Permitted Encumbrances, a FIRPTA affidavit, Seller's affidavit and such other documents as the Title Company may reasonably require. Buyer shall deliver the balance of the Purchase Price, and such other documents as the Title Company may reasonably require.

12. Seller shall pay all state deed tax regarding the Warranty Deed to be delivered by Seller under this Agreement.

13. Seller will pay the cost of recording all documents necessary to place record title in the condition warranted and requested by Seller in this Agreement. Buyer will pay the cost of recording all other documents.

14. The delivery of all papers and monies shall be made at the offices of the City of Annandale, or at such other place mutually acceptable to the parties.

15. Buyer and Seller shall equally divide the cost of preparing documents and the fee for closing on this transaction. Buyer shall pay the premiums for any title policy obtained by Buyer, the mortgage registry taxes and recording fees for the recording of any mortgage associated with Buyer's financing.

16. This contract when signed by both Buyer and Seller will be the record of the complete agreement between the Buyer and Seller concerning the purchase and sale of the property. No oral agreements or promises will be binding.

17. This Agreement shall be governed by, subject to, and interpreted in accordance with the laws of the State of Minnesota, without giving effect to its laws governing conflicts of law.

Dated this ____ day of _____, 2023.

Seller: City of Annandale

By _____
Shelly Jonas, Mayor

ATTEST:

By _____
Kelly Hinnenkamp, City Administrator

Dated this ____ day of _____, 2023.

Buyer: BJB Holdings, LLC

By _____
_____, Chief Manager



CLIENT:
Brian Bruggeman
 xxxxx
 xxxxxx
 brian.bruggeman@colliers.com
 952 837 3079

INDUSTRIAL SITE IMPROVEMENT PROJECT
 xxxxx Business Boulevard
 Annandale, Minnesota
CONCEPT PLAN A

EXISTING P.I.D.
 102-082-002010
 DEVELOPMENT PARCEL AREA (APPROXIMATE)
 41,025 SF = 0.94 AC

EXISTING ZONING
 I-2 GENERAL INDUSTRIAL DISTRICT

PROPOSED BUILDING
 BUILDING A 6,976 SF

PROPOSED UNITS
 2 UNITS 36.5x64=2,336 SF EACH
 1 UNITS 36.0x64=2,304 SF EACH
 3 UNITS

IMPERVIOUS COVERAGE
 20,001 SF >>> 48.8%

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Date: _____ Reg. No. _____
 PREPARED BY: **CIVIL ENGINEERING SITE DESIGN**
 115 East Broadway St.
 Monticello, Mn 55362
 Phone: 763-314-0929
 www.civileng.com

| REVISIONS | HORIZONTAL SCALE | VERTICAL SCALE |
|-----------|---------------------|---------------------|
| | 1 inch = _____ feet | 1 inch = _____ feet |
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| DATE 02/24/23 | DRAWN BY SD | DESIGNED BY SD | CHECKED BY SD |
|---------------|-------------|----------------|---------------|

FILE NO. 00908

1/1

Concept Plan



City Council Agenda

March 13, 2023

Agenda Section: Consent

Agenda No. 6F

Report From: Administration

Agenda Item: Consideration of Adopting Resolution Accepting Donations

Core Strategy:

- | | |
|--|--|
| <input type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Provide Proactive Leadership |
| <input type="checkbox"/> Increase Operational Effectiveness | <input type="checkbox"/> Ensure Safe/Well Kept Community |
| <input type="checkbox"/> Enhance Local Business Environment | <input type="checkbox"/> Other: |
| <input checked="" type="checkbox"/> Develop/Manage Strong Parks/Trails | |

Background

Minnesota State Statute 465.03-.04 requires gifts/donations to municipalities to be accepted by resolution.

The City Council is asked to accept the following donations for improvements in the city parks:

- Jack Driste: \$840 Recreation Park Tree Donation
- Iona Rozenberg: \$800 Recreation Park Tree/Monument Donation

Recommended Action

Motion to adopt attached Resolution accepting the donations totaling \$840.

Attachments:

Resolution

**CITY OF ANNANDALE
RESOLUTION NO. 22-XX**

RESOLUTION ACCEPTING DONATIONS TO CITY

WHEREAS, the City of Annandale is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 and 465.04 for the benefit of its citizens in accordance with the terms prescribed by the donor. Said gifts may be limited under provisions of MN Statutes Section 471.895.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

| | |
|-----------------------|-----------------------|
| <u>Name of Donor:</u> | Jack Driste |
| <u>Donation Type:</u> | Recreation Park Trees |
| <u>Amount:</u> | \$840 |

| | |
|-----------------------|-----------------------|
| <u>Name of Donor:</u> | Iona Rozenberg |
| <u>Donation Type:</u> | Recreation Park Trees |
| <u>Amount:</u> | \$800 |

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ANNANDALE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of Annandale this 10th day of April, 2023.

Shelly Jonas, Mayor

Attested:

Kelly Hinnenkamp, City Administrator/Clerk



City Council Agenda

April 10, 2023

Agenda Section: Consent
Report From: Administration
Agenda No. 6G

Agenda Item: Consideration of a request for a Variance to the Fence Requirements to construct a 6 foot fence and an 8 foot retaining wall in the R-1 (One Family Residential) District
Applicant: JoDee Hilgert

Core Strategy:

- Inspire Community Engagement
- Increase Operational Effectiveness
- Enhance Local Business Environment
- Develop/Manage Strong Parks/Trails
- Provide Proactive Leadership
- Ensure Safe/Well Kept Community
- Other: Planning and Zoning Item

SITE INFORMATION & BACKGROUND

PID: 102-074-002020
Legal Description: Lot 2, Block 2, Southbrook Golf and Country Club 8th Addition
Zoning District: One Family Residential District (R-1)
Comprehensive Plan: Residential
Surrounding Site Use: North: R-1/Residential
East: R-1/Residential
South: R-1/Residential
West: R-1/Residential

Planning Case Number: 2022-22

Deadline for Decision: May 15, 2023 (60-day deadline)
July 14, 2023 (120-day deadline)

Project Description:

JoDee Hilgert at 831 Morrison Avenue is seeking a variance from the fence/wall requirements to construct an 8 foot retaining wall with a 6 foot privacy fence engineered into the wall. The total height of the structure would be approximately 14 feet. The side yard setback on the south side of the property is proposed at 7 feet 8 inches and to the north side at 7 feet 4 inches. The rear yard setback is proposed at 15 feet. They have proposed landscaping around the structure, which includes mulch and 27 shrub plantings.

The applicant is proposing the structure to have a usable back yard. Currently, the back yard significantly slopes down to the stormwater pond.

The lot is 12,559 square feet. Currently, there is a house with an attached deck on the lot.

Variance Review

Applicants should balance the requirements of the ordinance with their design choices and attempt to minimize variance request to be as reasonable, as possible.

The Zoning Ordinance states that a variance shall only be granted when in conformance with the criteria found in Section 462 of State Statutes. The criteria for evaluation of a variance are, as follows:

1. The proposed variance is consistent with the Comprehensive Plan.
2. The proposed variance is in harmony with the general purpose and intent of this Ordinance.
3. The applicant for the variance established that there are practical difficulties in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means:
 - a. The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
 - b. The plight of the landowner is due to circumstances unique to the property not created by the landowner; and
 - c. The variance, if granted, will not alter the essential character of the locality.
 - d. Economic considerations alone do not constitute practical difficulties.
4. A variance shall not be granted for a use not allowed under the zoning ordinance for property in the zone where the affected person's land is located.
5. The City may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

The City Council will need to make findings that the request is in conformance with the above criteria in order to recommend approval of the request.

ANALYSIS

Fence Requirements

City Code allows residential properties to have a 6 foot fence in the side and rear yards. Fences are allowed to be located 18 inches from the property line or on the property line with written permission from the neighboring property owners. Fences are to be residential in nature, such as chain link, wrought iron, vinyl, split rail, or board and picket.

The fence/wall structure would be viewed as one structural unit that would be required to meet setbacks due to its height and massing. The required structural setbacks are 10 feet from the sides and 20 feet from the rear. The fence/wall structure is proposed at 14 feet in height.

Due to the potentially impactful nature of such a large structure, and the potential for this to be viewed as out of character with the area, it would be recommended that the fence/wall structure meet the required structural setbacks. Also, as a condition that the landscaping be provided and maintained to soften the appearance of a large wall, the type of which is not often found in residential areas of the City.

PLANNING COMMISSION RECOMMENDATION

The Planning Commission reviewed the request and held a public hearing on April 4, 2023. The applicant and property owner were present for the meeting to discuss the request in more detail. No other members of the public were present and no public comments were submitted. The Planning Commission unanimously voted to approve the request with conditions in Exhibit Z.

STAFF RECOMMENDED ACTION

The City Council should consider the variance being requested against the review criteria in State Statutes.

The proposed structural improvement is quite substantial in nature due to its height. Such tall retaining walls are not common in residential areas, especially in subdivisions of a more recent vintage. Therefore, Staff would recommend that the structure should be meeting the required yard setbacks. Staff would also recommend that as a condition of approval, the landscaping plan be fully implemented. Staff would find that these conditions would result in the structure meeting the variance review criteria related to the essential character of the vicinity.

ALTERNATIVE ACTIONS

Variance:

1. Motion to adopt Resolution: Approving Variance with Exhibit Z conditions.
2. Motion to deny variance request including a statement for the reason for the denial.
3. Motion to table action including a statement as to why the action was tabled and with direction to staff and/or the applicant.

Attachments:

- A. Resolution
- B. Aerial Image
- C. Applicant Narrative
- D. Certificate of Survey
- E. Elevations and Landscaping Plan
- F. City Engineer's Letter, Dated March 21, 2023
- Z. Conditions of Approval

EXHIBIT Z

Variance to the Fence Requirements in the One Family Residential District (R-1)

Applicant: JoDee Hilgert

Legal: Lot 2, Block 2, Southbrook Golf and Country Club 8th Addition

PID: 102-074-002020

1. The wall and fence shall meet structural setbacks.
2. A building permit is required prior to construction.
3. The landscaping plan shall be fully implemented and the applicant shall provide securities for a successful and timely installation.
4. Any comments from the Planning Commission, City Council, City Engineer, or City Staff shall be addressed.
5. Variance proceedings are filed at the Wright County Recorder's Office.

**CITY OF ANNANDALE
RESOLUTION 22-XX**

**APPROVING VARIANCE TO THE FENCE REQUIREMENTS IN THE ONE
FAMILY RESIDENTIAL DISTRICT (R-1)
831 MORRISON AVENUE | PID: 102-074-002020**

WHEREAS, the City of Annandale has received a land use application request from JoDee Hilgert (property owner) for property located at 831 Morrison Avenue; and

WHEREAS, the subject property is legally described as Lot 2, Block 2, Southbrook Golf and Country Club 8th Addition; and

WHEREAS, the property owner proposes to construct an 8 foot retaining wall with a 6 foot fence engineered into the wall; and

WHEREAS, the applicant has submitted a site plan illustrating the location of the proposed structure on the property for review; and

WHEREAS, the proposed structure would exceed the 6 foot height of a fence in the side and rear yard of the One Family Residential District (R-1), requiring a variance;

WHEREAS, the Planning Commission held a duly-noticed public hearing on the application on April 4, 2023 and unanimously recommended approval of the variance; and

WHEREAS, the City Council reviewed the request on April 10, 2023; and

WHEREAS, the City Council by this Resolution desires to set forth its Findings and ruling with respect to the application; and

NOW THEREFORE, BE IT RESOLVED by the City of Annandale that it hereby makes the following findings of fact on the requested variance:

1. The variance is consistent with the City's Comprehensive Plan.
2. The variance will be in harmony with the general purposes and intent of the City's Zoning Ordinance.
3. The applicant has demonstrated there are practical difficulties in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; the plight of the landowner is due to circumstances unique to the property not created by the landowner; the variance will not alter the essential character of the locality; and economic considerations alone do not constitute practical difficulties.
4. The applicant proposes to construct a retaining wall and fence on the property, which is consistent with the allowable uses in the One Family Residence District (R-1).

BE IT FURTHER RESOLVED that the City Council approves the request with the following conditions:

1. The wall and fence shall meet structural setbacks.
2. A building permit is required prior to construction.
3. The landscaping plan shall be fully implemented and the applicant shall provide securities for a successful and timely installation.
4. Any comments from the Planning Commission, City Council, City Engineer, or City Staff shall be addressed.
5. Variance proceedings are filed at the Wright County Recorder's Office.

WHEREUPON, said resolution was declared duly passed and adopted this 10th day of April 2023.

Shelly Jonas, Mayor

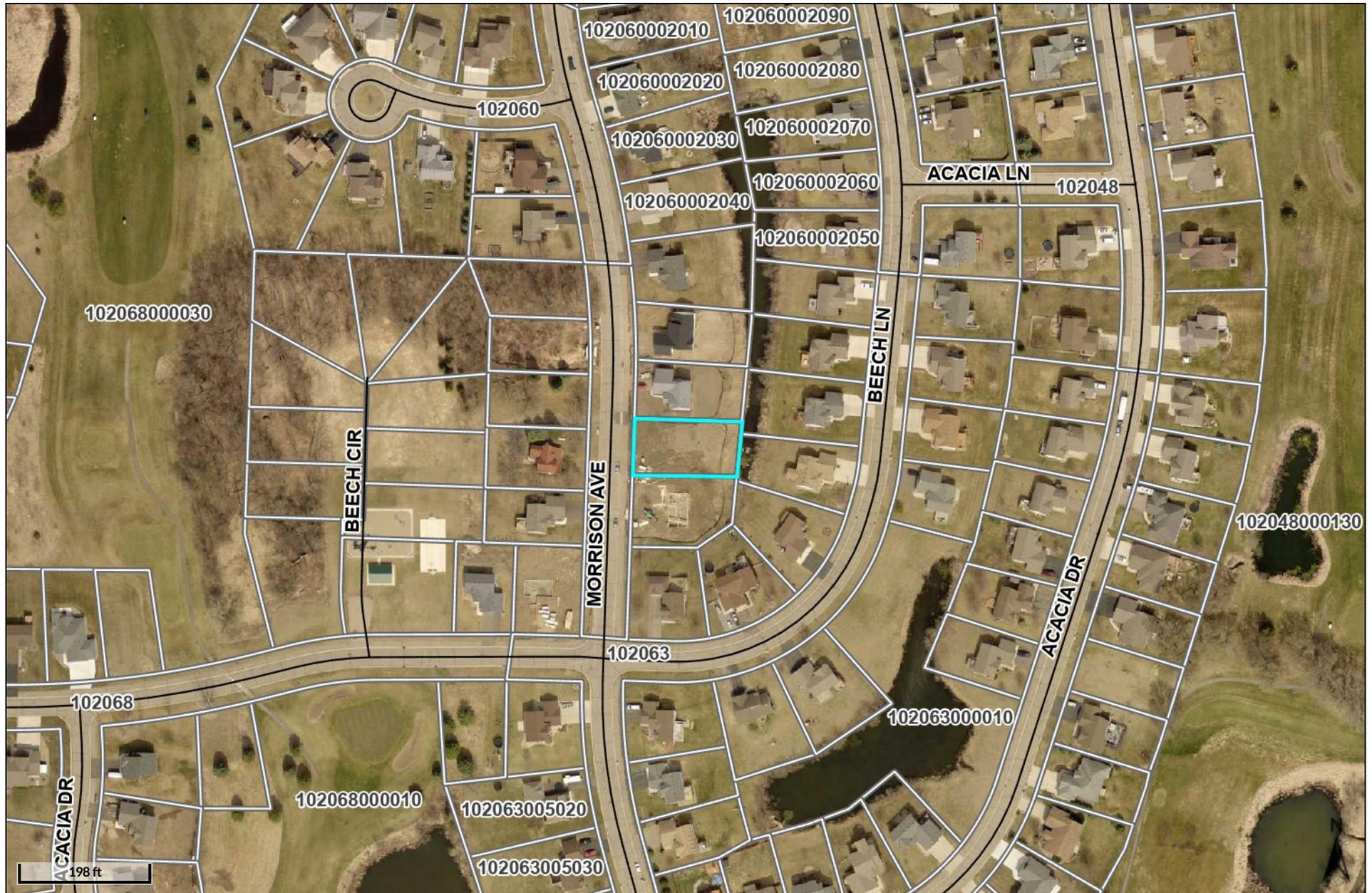
ATTEST:

Kelly Hinnenkamp, City Administrator/Clerk

Applicant: JoDee Hilgert | Request for Variance

Created by: City of Annandale

Legal: Lot 2, Block 2, Southbrook Golf and Country Club Eighth Addition



Description of Request

Would like to build a retaining wall to make the back yard into usable space. Right now the yard slopes off very steep down towards a wet land. We would also like to engineer a 6ft privacy fence to sit atop the wall.

MONIQUIN AVENUE

N01°59'07"E 82.79

PROPOSED WO
GF - 1080.5
TF - 1080.8
BF - 1072.8

LOT 3

12' from property line

LOT BLOCK 2

LOT 1

8' from property line

N05°24'21"E 80.26

N89°13'09"W 151.87

N88°12'15"W 156.63

BIT TRAIL

FND PK NAIL

FND IP 15233 1060.5

FND IP 15233 1079.0

PROPOSED WO
GF - 1078.7
TF - 1079.0
BF - 1071.0

GFE (1080.2)
TFDN (1080.5)

PROPOSED WALKOUT
831 MORRISON AVE
BFE (1072.5)

SURVEY LEGEND

| | | | |
|-------------------|-----------------------------|------------------|-----------------------------|
| STORM DRAIN | .972.5 GROUND ELEVATION | EXISTING TREE | CONCRETE CURB |
| CATCH BASIN | (.972.5) PROPOSED ELEVATION | PROPOSED TREE | SANITARY SEWER |
| GATE VALVE | WETLAND BUFFER POST | PROPOSED TREE | STORM SEWER |
| HYDRANT | HAND HOLE | BITUMINOUS | WATERMAIN |
| IRON PIPE SET | ELECTRIC TRANSFORMER | CONCRETE | PROPOSED SILT FENCE |
| IRON PIPE FOUND | TELEPHONE PEDESTAL | CONTOUR PROPOSED | DRAIN TILE |
| SANITARY MANHOLE | UTILITY PEDESTAL | CONTOUR EXISTING | FENCE |
| DENOTES SUMP PUMP | SEWER SERVICE ELEVATION | DRAINAGE ARROW | B-SBL BUILDING SETBACK LINE |

| | |
|------------------|-----------|
| JOB #: 43688-373 | REVISIONS |
| FIELD CREW: | |
| DRAWN BY: BRV | |
| CHECKED BY: DLS | |
| DATE: 03/25/21 | |

ENGINEERS SURVEYORS
DESIGNERS PLANNERS

SATHRE-BERGQUIST, INC.
150 SOUTH BROADWAY WAYZATA, MN. 55391 (952) 476-6000

Lot Info
Sod Area = 9,613 S.F.
Driveway to Roadway = 940 S.F.

CERTIFICATE OF SURVEY
PREPARED FOR
JP BROOKS

Property Description: Lot 2, Block 2, SOUTHBROOK GOLF AND COUNTRY CLUB EIGHTH ADDITION, according to the recorded plat thereof, Wright County, Minnesota.

- Address: 831 Morrison Avenue, Annandale, Minnesota
- We have shown the location of utilities on the surveyed property by observed evidence only and by available plans. Please note that we have not placed a Gopher State One Call for this survey. There may or may not be underground utilities in the mapped area, therefore extreme caution must be exercised before any excavation takes place on or near this site. Also, please note that seasonal conditions may inhibit our ability to visibly observe all the utilities located on the subject property. Before digging, you are required by law to notify Gopher State One Call at least 48 hours in advance at 651/454-0002. The contractor shall determine the exact location of any and all existing utilities before commencing work and is responsible for any and all damages arising out of his failure to exactly locate and preserve any and all existing utilities.
- Must maintain a minimum 2% slope gradient to accommodate positive drainage.
- All set offset irons are measured to hundredths of a foot and can be used as benchmarks.
- The proposed driveway shown is conceptual only and does not purport to show exactly how the driveway shall be built.
- A title opinion was not furnished to the surveyor as part of this survey. Only easements per the recorded plat are shown unless otherwise denoted hereon.
- Proposed grades shown adjacent to building foundation refers to top of black dirt.
- Verify sanitary service invert prior to any concrete work.

Development Plan Data - WO

| | |
|-----------------------------|----------|
| Garage Floor Elevation | = 1080.5 |
| Top of Foundation Elevation | = 1080.8 |
| Basement Floor Elevation | = 1072.8 |

Proposed Elevations

| | |
|--------------------------------------|----------|
| Proposed Garage Floor Elevation | = 1080.2 |
| Proposed Top of Foundation Elevation | = 1080.5 |
| Proposed Basement Floor Elevation | = 1072.5 |

Setbacks

Min. Street Setback = 30'
Min. Side Setback = 10'
Min. Rear Setback = 20'



DRAINAGE AND UTILITY EASEMENTS ARE SHOWN HEREON FROM RECORDED PLAT AND LABELED AS SHOWN

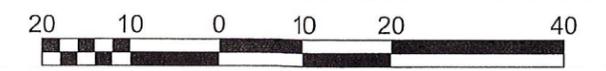
I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 25th day of March, 2021.

Daniel L. Schmidt

Daniel L. Schmidt, PLS Minnesota License No. 26147
schmidt@sathre.com

Section 36 - Township 121 - Range 28



SCALE IN FEET

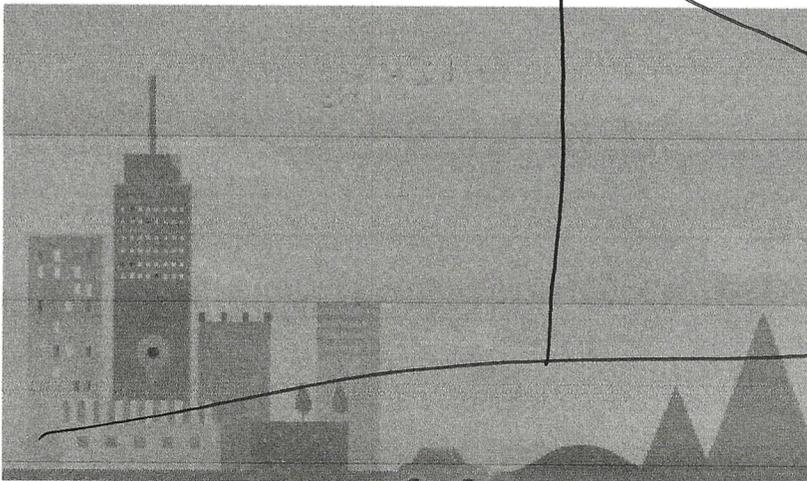
Morrison circle

Google Maps 831 Morrison Ave NW

↑ North



Map data ©2022, Map data ©2022 20 ft



831 Morrison Ave NW

All other drainage detail will be ~~spec'd~~^{spec} by engineer

Beech LN

Wall is proposed aprox. 8' from south property line, 12' from north and greater than 10' from east property line.

We would like to have a 6ft privacy fence engineered into the wall as well for a total height of 14'. ~~at~~ The sides taper back into the hill.

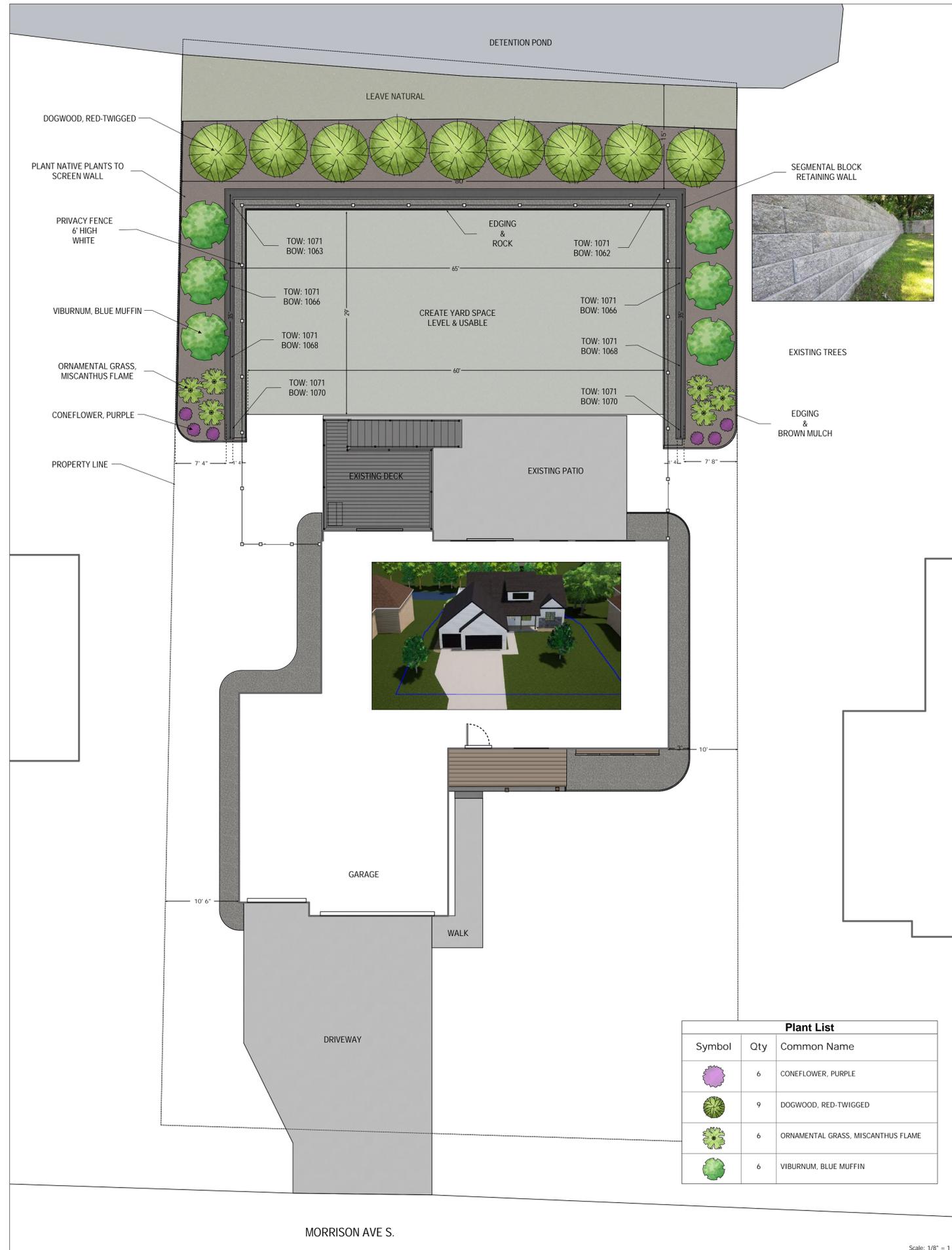




←→ 60ft

8ft

↘ 34ft



| Plant List | | |
|------------|-----|------------------------------------|
| Symbol | Qty | Common Name |
| | 6 | CONEFLOWER, PURPLE |
| | 9 | DOGWOOD, RED-TWIGGED |
| | 6 | ORNAMENTAL GRASS, MISCANTHUS FLAME |
| | 6 | VIBURNUM, BLUE MUFFIN |





**BOLTON
& MENK**

Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

March 21, 2023

Jacob Thunander, Community Development Director
via e-mail: jthunander@annandale.mn.us

RE: 831 Morrison Avenue Retaining Wall
City of Annandale, Minnesota
Project No.: OW1.126383

Dear Jacob,

We have reviewed the information submitted via e-mail on 3/16/2022 for the above referenced project. We have the following comments:

1. Prior to construction, perimeter erosion control shall be installed around the construction area and shall be clearly noted on the plans.
2. The proposed retaining wall shall be contained entirely within the building setback and the base of the wall shall not extend beyond the 1062 contour at the rear of the lot for maintenance access purposes.
3. Construction plans for the proposed retaining wall and fence shall be designed and signed by an engineer registered in the State of Minnesota. A copy of the plans shall be provided to the City of Annandale.

If you have any questions on the above, please call.

Sincerely,

Bolton & Menk, Inc.

Jared Voge, P.E.
Principal Engineer



City Council Agenda

April 10, 2023

Agenda Section: Consent

Agenda No. 6H

Report From: Kelly Hinnenkamp, Admin

Agenda Item: Special Event- GRRL

Core Strategy:

- | | |
|--|---|
| <input type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Provide Proactive Leadership |
| <input type="checkbox"/> Increase Operational Effectiveness | <input checked="" type="checkbox"/> Ensure Safe/Well Kept Community |
| <input type="checkbox"/> Enhance Local Business Environment | <input checked="" type="checkbox"/> Other: Legal |
| <input checked="" type="checkbox"/> Develop/Manage Strong Parks/Trails | |
-

Background

Attached is an application for a special event held by the Great River Regional Library. They are request to hold a petting zoo from 9am to 12pm on Tuesday June 6th in the Library Parking Lot.

Recommended Action

Approve the event as presented.

Attachments:

Event Application



ANNANDALE POLICE DEPARTMENT

Special Event Application

Name: CARLA ASFELD Home Phone: 320.274.8448

Address: 30 CEDAR ST E Fax Number: _____

City, State, Zip: ANNANDALE, MN 55353 Email Address: carlaa@grrl.lib.mn.us

Event Name: Joah's Ark Petting Zoo Event Date: Tuesday, June 6, 2023

Set up time: 8:00 a.m. Event time (start end): 9:00 a.m. to 12:00 p.m. Estimated # of participants: 125

Event Description: To kick off the library summer reading program "Find Your Voice" the Annandale Area Friends of the Library will sponsor a petting zoo in the library parking lot.

Serving alcohol and/or food? Yes Business/liquor License holder: _____

Contact person: Carla Asfeld Phone number: 320.224.9795

Starting location (if applicable): _____

Ending location (if applicable): _____

Area(s) to be closed off during event (you must also supply a map of area/route to be closed off): _____

Annandale Public Library Parking Lot.

Safety Procedures (ie: traffic control, event personnel, other facilities as needed, etc): _____

Traffic cones to block off the library parking lot from 9 am -1 pm. A source of electricity may be necessary. Joah's Ark will supply hand sanitizer and insurance.

The undersigned applicant hereby agrees to the Annandale Police Departments requirements and holds harmless APD for any acts resulting from the negligence of his/her organizers, participants or any spectators.

Signed: _____ Date: _____

OFFICE USE ONLY – ANNANDALE POLICE DEPARTMENT

Number of cars required: 0 Number of officers required: 0 x \$40/hour = \$ _____

APD comments: No concerns noted

APD approval signature: P. Stuedge Date: 4-3-23

City Council approval (if applicable) yes/no _____ Date: _____



City Council Agenda

April 10, 2023

Agenda Section: Consent

Agenda No. 6H

Report From: Police Chief Standafer

Agenda Item: Resignation of Reserve Officer- Naber

Core Strategy:

- Inspire Community Engagement
 - Increase Operational Effectiveness
 - Enhance Local Business Environment
 - Develop/Manage Strong Parks/Trails
 - Provide Proactive Leadership
 - Ensure Safe/Well Kept Community
 - Other: Legal
-

Background

Attached is a letter of resignation from Jes Naber from the Annandale Reserve Officer program.

Recommended Action

Motion to accept the resignation.

Attachments:

Letter of Resignation

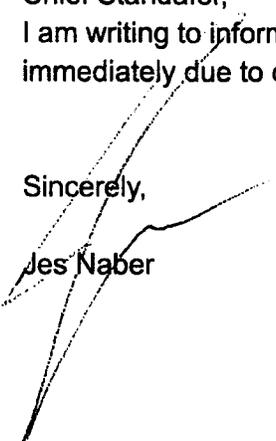
Jes Naber
March 16, 2023

Chief Pete Standafer
Annandale Police Department
Annandale, MN 55302

Chief Standafer,
I am writing to inform you of my resignation from the Annandale Police Reserves effective immediately due to other commitments. Thank you for the opportunity.

Sincerely,

Jes Naber





City Council Agenda

April 10, 2023

Agenda Section: Consent
Report From: Police Chief Standafer

Agenda No. 6J
Agenda Item: Approve Tactical Training Instructor Position

Core Strategy:

- Inspire Community Engagement
- Increase Operational Effectiveness
- Enhance Local Business Environment
- Develop/Manage Strong Parks/Trails
- Provide Proactive Leadership
- Ensure Safe/Well Kept Community
- Other: Click or tap here to enter text.

History of Training Center

Annandale had only a small 20'x20' outdoor shoothouse, built in 1998 for live fire entry training. A new police training center was built in 2000 at a cost of \$279,000. At the time there was only one other training facility in the state, located in Hutchinson. The Annandale training center is a revenue generating facility used by about 45 other departments each year. After a two-day shoothouse instructor class, outside departments can rent the training facility for \$450 a day, plus the cost of ammunition and targets. A side benefit to the community is that the visitors use local hotels and restaurants. A small residential house for training was donated and moved by Jim Schwebel. The Annandale Fire Department also uses the house and training center for training.

Present mode of operation

Currently the Annandale Training Center has a shoothouse instructor class that other agencies can attend that allows them to be shoothouse instructors with the facility. After they are instructors they can rent the facility and bring their own staff out to train them at the facility.

We would continue this as an option for law enforcement agencies.

In addition to functioning as a shoothouse the Annandale Tactical Training Center or ATTTC is the location of many Annandale Police Related equipment and items. The Annandale Police Department does not have indoor vehicle storage or a large area for indoor police equipment storage at our City Police Department. Squads, officer lockers and gear, and other police equipment is instead located at the ATTTC facility. Squad maintenance, cleaning, firearms maintenance and cleaning, and other related police duties are performed exclusively at the Annandale Training Center facility. There are costs associated with day-to-day cleaning equipment, heating costs, lighting costs, and other areas of the Training Center building where the costs to run the building are directly related to our police

functions. Should we have a stand along building or related police only building of this nature it would have costs associated with it as well.

Vision and future proposals

As you all know the facility has an outstanding balance towards creation costs. These costs have existed long before I took over as Chief of Police. However, in an effort to work towards reducing these costs I am looking to propose two alternative funding sources moving forward for the Annandale Tactical Training Center.

They are stated as follows:

General Operating Budget

- That the budget for the police department be amended to account for the usage of the facility in regard to squad car storage, maintenance, cleaning, as well as equipment storage, and also possibly accounting for associated costs for training of the PD while using the facility.

Modified Business Plan

- The business model for training has always been the same. It is my belief that with increasing liability and costs associated with police training that more and more departments are looking for high quality training with the least amount of costs incurred. In the current model of ATTC training other departments looking to rent the facility must have a pre trained instructor through the shoothouse instructor program which has an added cost.
- Also of consideration is the desire for diversity of training pertaining and proper response to high priority calls for service.

As a result, I feel that there would be a direct benefit to proposing an alternative training model utilizing highly training APD staff in an auxiliary role within the training center.

I have discussed this plan with the Annandale City Attorney who indicated that if the training remained specific to best practices, did not feel this would create any additional problems for the city beyond our already established training options of having staff from other departments become shoothouse instructors.

The other benefit of this option is that no additional costs would be incurred through the ATTC facility as the additional training options suggested create a model that incentivizes training staff to create and encourage sound new training that as a byproduct could increase revenue generation.

A modified business plan is one where police department members and other vetted and approved persons be allowed to prepare relevant law enforcement and potentially certain civilian classes at some point that pertain to community safety and officer safety and training, and then host those classes at the Annandale Training Center.

This plan is outlined in more detail as follows:

- That “approved” persons (appointed as tactical trainers) would be responsible for the creation of relevant training content pertaining to the above matters.
- Classes would be created, marketed, and taught by these specific members and all classes would be reviewed and approved by the Chief of Police
- All classes of this nature would be documented and tracked

- Trainings fees would be split between the training center budget and the instructors (in the past we have utilized a 60/40 percent split)
- Payment to the instructors would be contingent upon successful completion of the classes
- No payment would be made to instructors for hours put towards class creation, marketing, and training prior to successful completion of the specific hosted class
- No additional costs would be incurred by the City for this plan as no payment would be collected by instructors prior to completion of trainings
- This would incentivize instructors to generate and host more classes thus generating additional revenue for the training center
- This model has already been used in a limited capacity by my predecessor

The strategic goals of the modified business plan are as follows;

- To as much as possible generate increased training revenue of 2000.00 dollars on average per new training model
- To host approximately 6 of these trainings per year for a total revenue of 12000.00
- See proposed revenue spreadsheet

This proposal if approved would be done so for a period of limited time such as 3 years to be evaluated for its effectiveness. At that time it could be renewed, modified, or cancelled based on performance metrics collected at that time.

In summary we are grateful to have a facility that continues to create solid training, reduce city liability, and enhance the community reputation, but we believe it is time to consider taking the next step with this facility and creating vetted staff whose goal is to continue these ideals and take them even further in expanding our training opportunities which will appeal to other agencies wanting the same thing.

We look forward to the challenge this opportunity would present and are optimistic that we can deliver positive and effective future results.

Recommended Action

The Personnel Committee has reviewed the proposed position and modified Business Plan and is recommending approval to City Council.

Attachments:

Proposed Job Description
 Modified Business Plan Financial Projections

ATTC Shoot house 2023
Proposal to Create Tactical Training Instructor(s)

Proposal:

Create a new position of Tactical Training Instructor(s) to create and host police approved future training.

Position Classification:

- PT City Employee
- Non-benefit earning.
- Under the direction of the Police Chief.

Duties include:

- Creating and hosting police related training at the ATTC
- General shoot house building maintenance.
- Recruitment and marketing of new training classes and students.

Method of compensation(s):

- Position will receive 40% of any revenue generated from hosted classes at the ATTC that were exclusively recruited, created, or hosted by the training instructor.

Projected Revenues/Expenditures for Training Center Modified Business Plan

| | | 12/31/2022 | 12/31/2023 | 12/31/2024 | 12/31/2025 | 12/31/2026 | 12/31/2027 | 12/31/2028 |
|-----------------------------|-------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| 604-34101-000 | FACILITY RENTAL | \$ 4,177.00 | \$ 6,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |
| 604-34202-000 | AMMUNITION REIMBURSEMENT | \$ 967.00 | \$ 2,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 604-34203-000 | TARGET REIMBURSEMENT | \$ 392.00 | \$ 400.00 | \$ 200.00 | \$ 200.00 | \$ 200.00 | \$ 200.00 | \$ 200.00 |
| 604-34206-000 | TRAINING FEES | \$ 6,800.00 | \$ 8,500.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |
| 604-34208-000 | BREACHING DOOR | \$ 120.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 604-36201-000 | MISC REVENUE | \$ - | \$ - | \$ 12,000.00 | \$ 12,000.00 | \$ 16,000.00 | \$ 16,000.00 | \$ 20,000.00 |
| 604-36210-000 | INTEREST EARNINGS | \$ (1,085.81) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 604-39203-000 | TRANSFER IN | \$ 3,000.00 | \$ 3,000.00 | \$ 12,000.00 | \$ 12,000.00 | \$ 12,000.00 | \$ 12,000.00 | \$ 12,000.00 |
| Total Revenues | | \$ 14,370.19 | \$ 19,900.00 | \$ 35,200.00 | \$ 35,200.00 | \$ 39,200.00 | \$ 39,200.00 | \$ 43,200.00 |
| 604-42100-101 | TRAINING CENTER DIRECTOR | \$ 4,360.00 | \$ 3,000.00 | \$ 4,800.00 | \$ 4,800.00 | \$ 6,400.00 | \$ 6,400.00 | \$ 8,000.00 |
| 604-42100-150 | WORKER'S COMPENSATION | \$ 1,531.22 | \$ 1,300.00 | \$ 1,300.00 | \$ 1,300.00 | \$ 1,300.00 | \$ 1,300.00 | \$ 1,300.00 |
| 604-42100-200 | OFFICE SUPPLIES | \$ 33.66 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 604-42100-210 | OTHER SUPPLIES | \$ 446.63 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| 604-42100-211 | TRAINING SUPPLIES | \$ 42.82 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| 604-42100-212 | AMMUNITION | \$ 410.00 | \$ 2,500.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 604-42100-213 | TARGETS | \$ 434.30 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| 604-42100-214 | MEALS | \$ 24.96 | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 | \$ 150.00 |
| 604-42100-301 | AUDIT FEES | \$ 174.50 | \$ 221.25 | \$ 221.25 | \$ 221.25 | \$ 221.25 | \$ 221.25 | \$ 221.25 |
| 604-42100-308 | CONTRACTED CLEANING SERVICE | \$ 2,300.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 2,300.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| 604-42100-321 | TELEPHONE | \$ 458.61 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| 604-42100-342 | MARKETING EXPENSES | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 604-42100-381 | ELECTRICITY | \$ 2,460.73 | \$ 3,850.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 2,500.00 |
| 604-42100-382 | WATER & SEWER | \$ 719.42 | \$ 660.00 | \$ 700.00 | \$ 700.00 | \$ 700.00 | \$ 700.00 | \$ 700.00 |
| 604-42100-383 | NATURAL GAS | \$ 1,045.73 | \$ 1,100.00 | \$ 1,100.00 | \$ 1,100.00 | \$ 1,100.00 | \$ 1,100.00 | \$ 1,100.00 |
| 604-42100-401 | MAINT & REPAIR (BLDG) | \$ 537.98 | \$ 900.00 | \$ 900.00 | \$ 900.00 | \$ 900.00 | \$ 900.00 | \$ 900.00 |
| 604-42100-402 | MAINT & REPAIR (SHOOTHOUSE) | \$ - | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 | \$ 1,000.00 |
| 604-42100-405 | SECURITY MONITORING | \$ 19.95 | \$ 300.00 | \$ 100.00 | \$ 100.00 | \$ 100.00 | \$ 100.00 | \$ 100.00 |
| 604-42100-439 | SALES TAX | \$ 256.78 | \$ - | \$ 250.00 | \$ 250.00 | \$ 250.00 | \$ 250.00 | \$ 250.00 |
| 604-42103-101 | SALARIES (F/T) - PUBLIC WORKS | \$ 2,759.19 | \$ 2,785.74 | \$ 2,785.74 | \$ 2,785.74 | \$ 2,785.74 | \$ 2,785.74 | \$ 2,785.74 |
| 604-42103-102 | WAGES (O/T) - PUBLIC WORKS | \$ 163.67 | \$ 299.37 | \$ 299.37 | \$ 299.37 | \$ 299.37 | \$ 299.37 | \$ 299.37 |
| 604-42103-105 | ON CALL-PUBLIC WORKS | \$ 110.53 | \$ 62.40 | \$ 62.40 | \$ 62.40 | \$ 62.40 | \$ 62.40 | \$ 62.40 |
| 604-42103-121 | PERA - PUBLIC WORKS | \$ 212.30 | \$ 236.06 | \$ 236.06 | \$ 236.06 | \$ 236.06 | \$ 236.06 | \$ 236.06 |
| 604-42103-122 | FICA- PUBLIC WORKS | \$ 160.68 | \$ 195.15 | \$ 195.15 | \$ 195.15 | \$ 195.15 | \$ 195.15 | \$ 195.15 |
| 604-42103-125 | MEDICARE- PUBLIC WORKS | \$ 33.93 | \$ 44.69 | \$ 44.69 | \$ 44.69 | \$ 44.69 | \$ 44.69 | \$ 44.69 |
| 604-42103-130 | INSURANCE BENEFITS | \$ 571.14 | \$ 1,170.28 | \$ 1,170.28 | \$ 1,170.28 | \$ 1,170.28 | \$ 1,170.28 | \$ 1,170.28 |
| Total Expenditures | | \$ 19,268.73 | \$ 24,774.94 | \$ 23,814.94 | \$ 23,114.94 | \$ 25,414.94 | \$ 25,414.94 | \$ 27,014.94 |
| Revenues/Expenditure | | \$ (4,898.54) | \$ (4,874.94) | \$ 11,385.06 | \$ 12,085.06 | \$ 13,785.06 | \$ 13,785.06 | \$ 16,185.06 |
| Fund Balance | | \$ (236,259.60) | \$ (241,134.54) | \$ (229,749.48) | \$ (217,664.42) | \$ (203,879.36) | \$ (190,094.30) | \$ (173,909.24) |



City Council Agenda

April 10, 2023

Agenda Section: Consent

Agenda No. 6K

Report From: Kelly Hinnenkamp, City Administrator

Agenda Item: Approve Year End Transfers

Core Strategy:

- Inspire Community Engagement
- Increase Operational Effectiveness
- Enhance Local Business Environment
- Develop/Manage Strong Parks/Trails
- Provide Proactive Leadership
- Ensure Safe/Well Kept Community
- Other: Compliance

Background

Staff is proposing the following transfers:

Amend prior approved transfer for ARP Funds: This transfer was approved in July 2022, but it was approved from Fund 101 to 407. The ARP funds were coded into Fund 469.

Amended Transfer \$384,345.62 From Fund 469 to Fund 407

Transfer of Admin Expense for TIF 6: The City is closing out TIF 6 (Cottages of Annandale). Staff is proposing to transfer Admin Expenses effective 12/31/2022 as follows:

Transfer \$13,152.05 from Fund 411 to Fund 101

Recommended Action

Approve Year End Transfer.

Attachments:



City Council Agenda

April 10, 2023

Agenda Section: Consent
Report From: Kelly Hinnenkamp, City Administrator

Agenda No. 6L
Agenda Item: Approve Pay Estimates

Core Strategy:

- Inspire Community Engagement
 - Increase Operational Effectiveness
 - Enhance Local Business Environment
 - Develop/Manage Strong Parks/Trails
 - Provide Proactive Leadership
 - Ensure Safe/Well Kept Community
 - Other: Compliance
-

Background

Attached are Pay Estimates 1-4 for the City Hall Improvement Project and Pay Estimate 1 and Change Order 1 for the Lake John Utility Extension.

Recommended Action

Motion to approve Pay Estimates as presented

Attachments:

Pay Estimates and Change Order



**BOLTON
& MENK**

Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

April 4, 2023

Kelly Hinnenkamp
City Administrator
City of Annandale
P.O. Box K
Annandale, MN 55302

RE: Utilities to Lake John
City of Annandale, Minnesota
BMI Project No.: OW1.127863

Dear Kelly:

Please find enclosed Payment Estimate No. 1 and Change Order No. 1 for the above referenced project. The estimate includes all work completed through February 24, 2023. We have reviewed the estimate and change order and recommend approval. If you agree, please sign and date three copies and return one with payment to Rachel Contracting, LLC and one to me for our files.

If you have any questions on the above, please call.

Sincerely,

Bolton & Menk, Inc.

Jared Voge, P.E.
Principal Engineer

Enclosures

Contractor's Application for Payment

| | |
|--|--|
| Owner: <u>City of Annandale</u> | Owner's Project No.: _____ |
| Engineer: <u>Bolton & Menk, Inc.</u> | Engineer's Project No.: <u>OW1.127863</u> |
| Contractor: <u>Rachel Contracting LLC</u> | Agency's Project No.: _____ |
| Project: <u>Trunk Utilities to Lake John</u> | |
| Contract: <u>Trunk Utilities to Lake John</u> | |

Application No.: 1 **Application Date:** 3/2/2023
Application Period: **From** 2/15/2023 **to** 2/24/2023

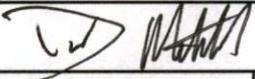
| | |
|--|-----------------|
| 1. Original Contract Price | \$ 2,144,546.00 |
| 2. Net change by Change Orders | \$ 19,250.00 |
| 3. Current Contract Price (Line 1 + Line 2) | \$ 2,163,796.00 |
| 4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total) | \$ 69,430.00 |
| 5. Retainage | |
| a. <u>5%</u> X \$ <u>69,430.00</u> Work Completed | \$ 3,471.50 |
| b. _____ X \$ _____ Stored Materials | \$ - |
| c. Total Retainage (Line 5.a + Line 5.b) | \$ 3,471.50 |
| 6. Amount eligible to date (Line 4 - Line 5.c) | \$ 65,958.50 |
| 7. Less previous payments | |
| 8. Amount due this application | \$ 65,958.50 |
| 9. Balance to finish, including retainage (Line 3 - Line 4) | \$ 2,094,366.00 |

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Rachel Contracting LLC

Signature:  **Date:** 4/3/23

Name: David Mitchell **Title:** PM

| | |
|---|--------------------------|
| Recommended by Engineer | Approved by Owner |
| By: <u></u> | By: _____ |
| Name: <u>Jared Voge, P.E.</u> | Name: _____ |
| Title: <u>City Engineer</u> | Title: _____ |
| Date: <u>4/4/2023</u> | Date: _____ |

Progress Estimate - Unit Price Work

Contractor's Application for Payment

| | | | |
|-------------|------------------------------|-------------------------|------------|
| Owner: | City of Annandale | Owner's Project No.: | |
| Engineer: | Bolton & Menk, Inc. | Engineer's Project No.: | 0W1.127863 |
| Contractor: | Rachel Contracting LLC | Agency's Project No.: | |
| Project: | Trunk Utilities to Lake John | | |
| Contract: | Trunk Utilities to Lake John | | |

Application No.: 1 Application Period: From 02/15/23 to 02/24/23 Application Date: 03/02/23

| A Bid Item No. | B Description | C Item Quantity | D Units | E Unit Price (\$) | F Value of Bid Item (C X E) (\$) | F1 | | F2 | | G | | H Value of Work Completed to Date (E X G) (\$) | I Materials Currently Stored (not in G) (\$) | J Work Completed and Materials Stored to Date (H + I) (\$) | K % of Value of Item (J / F) (%) | L Balance to Finish (F - J) (\$) |
|--------------------------|--|--------------------|------------|----------------------|-------------------------------------|----------------------------|-------------------------|---|--|------|-----------|---|---|---|-------------------------------------|-------------------------------------|
| | | | | | | Quantity Previous Estimate | Value Previous Estimate | Estimated Quantity Incorporated in the Work | Value of Work Completed to Date (E X G) (\$) | | | | | | | |
| Original Contract | | | | | | | | | | | | | | | | |
| 1 | MOBILIZATION | 1.00 | LUMP SUM | 126,500.00 | 126,500.00 | | | | | 0.12 | | 15,180.00 | | 15,180.00 | 12% | 111,320.00 |
| 2 | TRAFFIC CONTROL | 1.00 | LUMP SUM | 15,180.00 | 15,180.00 | | | | | - | | - | | - | | 15,180.00 |
| 3 | REMOVE CONCRETE WALK | 10.00 | SQ YD | 27.90 | 279.00 | | | | | - | | - | | - | | 279.00 |
| 4 | REMOVE BITUMINOUS PAVEMENT | 335.00 | SQ YD | 10.40 | 3,484.00 | | | | | - | | - | | - | | 3,484.00 |
| 5 | REMOVE CULVERT | 180.00 | LIN FT | 22.00 | 3,960.00 | | | | | - | | - | | - | | 3,960.00 |
| 6 | EXCAVATION - COMMON | 280.00 | CU YD | 4.40 | 1,232.00 | | | | | - | | - | | - | | 1,232.00 |
| 7 | COMMON EMBANKMENT | 610.00 | CU YD | 3.05 | 1,860.50 | | | | | - | | - | | - | | 1,860.50 |
| 8 | AGGREGATE SURFACING, CL 5 | 105.00 | TON | 24.80 | 2,604.00 | | | | | - | | - | | - | | 2,604.00 |
| 9 | BITUMINOUS PATCH | 435.00 | SQ YD | 92.26 | 40,133.10 | | | | | - | | - | | - | | 40,133.10 |
| 10 | 6" CONCRETE DRIVEWAY | 110.00 | SQ YD | 127.37 | 14,010.70 | | | | | - | | - | | - | | 14,010.70 |
| 11 | EXPLORATORY EXCAVATION | 10.00 | HOUR | 530.00 | 5,300.00 | | | | | - | | - | | - | | 5,300.00 |
| 12 | DRAIN TILE REPAIR (4"-12") | 100.00 | LIN FT | 15.80 | 1,580.00 | | | | | - | | - | | - | | 1,580.00 |
| 13 | 12" CS CULVERT | 46.00 | LIN FT | 57.70 | 2,654.20 | | | | | - | | - | | - | | 2,654.20 |
| 14 | 15" CS CULVERT | 114.00 | LIN FT | 63.00 | 7,182.00 | | | | | - | | - | | - | | 7,182.00 |
| 15 | 18" CS CULVERT | 60.00 | LIN FT | 70.25 | 4,215.00 | | | | | - | | - | | - | | 4,215.00 |
| 16 | 12" CS SAFETY APRON | 2.00 | EACH | 645.00 | 1,290.00 | | | | | - | | - | | - | | 1,290.00 |
| 17 | 15" CS SAFETY APRON | 6.00 | EACH | 650.00 | 3,900.00 | | | | | - | | - | | - | | 3,900.00 |
| 18 | 18" CS SAFETY APRON | 2.00 | EACH | 910.50 | 1,821.00 | | | | | - | | - | | - | | 1,821.00 |
| 19 | 10" SANITARY SEWER | 36.00 | LIN FT | 68.00 | 2,448.00 | | | | | - | | - | | - | | 2,448.00 |
| 20 | CONNECT TO EXISTING SANITARY SEWER MANHOLE | 1.00 | EACH | 12,050.00 | 12,050.00 | | | | | - | | - | | - | | 12,050.00 |
| 21 | FORCEMAIN FITTINGS | 414.00 | LBS | 22.30 | 9,232.20 | | | | | - | | - | | - | | 9,232.20 |
| 22 | 8" SANITARY FORCEMAIN | 3,054.00 | LIN FT | 46.75 | 142,774.50 | | | | | - | | - | | - | | 142,774.50 |
| 23 | 8" SANITARY FORCEMAIN, TRENCHLESS | 3,313.00 | LIN FT | 46.75 | 154,882.75 | | | | | - | | - | | - | | 154,882.75 |
| 24 | AIR RELEASE MANHOLE & VALVE ASSEMBLY | 3.00 | EACH | 20,000.00 | 60,000.00 | | | | | - | | - | | - | | 60,000.00 |
| 25 | SANITARY LIFT STATION | 1.00 | LUMP SUM | 379,000.00 | 379,000.00 | | | | | - | | - | | - | | 379,000.00 |
| 26 | DEWATERING | 1.00 | LUMP SUM | 127,350.00 | 127,350.00 | | | | | - | | - | | - | | 127,350.00 |
| 27 | 1" CORP STOP & SADDLE | 2.00 | EACH | 1,270.00 | 2,540.00 | | | | | - | | - | | - | | 2,540.00 |
| 28 | 1" CURB STOP & BOX | 2.00 | EACH | 1,130.00 | 2,260.00 | | | | | - | | - | | - | | 2,260.00 |
| 29 | 1" PE WATER SERVICE, TRENCHLESS | 106.00 | LIN FT | 87.70 | 9,296.20 | | | | | - | | - | | - | | 9,296.20 |
| 30 | 6" PVC WATERMAIN | 41.00 | LIN FT | 63.80 | 2,615.80 | | | | | - | | - | | - | | 2,615.80 |
| 31 | 8" PVC WATERMAIN | 48.00 | LIN FT | 66.25 | 3,180.00 | | | | | - | | - | | - | | 3,180.00 |
| 32 | 8" PVC WATERMAIN, IN CASING | 65.00 | LIN FT | 81.80 | 5,317.00 | | | | | - | | - | | - | | 5,317.00 |
| 33 | 12" PVC WATERMAIN | 2,486.00 | LIN FT | 83.60 | 207,829.60 | | | | | - | | - | | - | | 207,829.60 |
| 34 | 12" PVC WATERMAIN, TRENCHLESS | 3,653.00 | LIN FT | 122.30 | 446,761.90 | | | | | - | | - | | - | | 446,761.90 |
| 35 | 20" I.D. CASING, TRENCHLESS | 65.00 | LIN FT | 907.00 | 58,955.00 | | | | | - | | - | | - | | 58,955.00 |
| 36 | 6" GATE VALVE & BOX | 6.00 | EACH | 2,645.00 | 15,870.00 | | | | | - | | - | | - | | 15,870.00 |
| 37 | 8" GATE VALVE & BOX | 2.00 | EACH | 3,500.00 | 7,100.00 | | | | | - | | - | | - | | 7,100.00 |
| 38 | 12" GATE VALVE & BOX | 7.00 | EACH | 6,030.00 | 42,210.00 | | | | | - | | - | | - | | 42,210.00 |
| 39 | CONNECT TO EXISTING WATERMAIN | 3.00 | EACH | 1,925.00 | 5,775.00 | | | | | - | | - | | - | | 5,775.00 |
| 40 | WATERMAIN FITTINGS | 1,951.00 | LBS | 13.95 | 27,216.45 | | | | | - | | - | | - | | 27,216.45 |
| 41 | HYDRANT | 6.00 | EACH | 6,050.00 | 36,300.00 | | | | | - | | - | | - | | 36,300.00 |
| 42 | STORM DRAIN INLET PROTECTION | 14.00 | EACH | 331.00 | 4,634.00 | | | | | - | | - | | - | | 4,634.00 |
| 43 | SEDIMENT CONTROL LOG, TYPE WOOD FIBER | 825.00 | LIN FT | 5.12 | 4,224.00 | | | | | - | | - | | - | | 4,224.00 |
| 44 | RAPID STABILIZATION, METHOD 3 | 6.00 | M GAL | 840.00 | 5,040.00 | | | | | - | | - | | - | | 5,040.00 |
| 45 | SEEDING, TEMPORARY | 3.00 | ACRE | 4,200.00 | 12,600.00 | | | | | - | | - | | - | | 12,600.00 |
| 46 | SEEDING, GENERAL ROADSIDE | 3.00 | ACRE | 4,200.00 | 12,600.00 | | | | | - | | - | | - | | 12,600.00 |
| 47 | ROLLED EROSION PREVENTION CATEGORY 25 | 14,530.00 | SQ YD | 2.12 | 30,803.60 | | | | | - | | - | | - | | 30,803.60 |
| 48 | SILT FENCE, MACHINE SLICED | 3,950.00 | LIN FT | 2.91 | 11,494.50 | | | | | - | | - | | - | | 11,494.50 |
| 49 | ELECTRICAL SERVICE ALLOWANCE | 35,000.00 | UNIT | 1.00 | 35,000.00 | | | | | - | 35,000.00 | 35,000.00 | | 35,000.00 | 100% | - |

Progress Estimate - Unit Price Work

Contractor's Application for Payment

| | | | |
|-------------|------------------------------|-------------------------|------------|
| Owner: | City of Annandale | Owner's Project No.: | |
| Engineer: | Bolton & Menk, Inc. | Engineer's Project No.: | 0W1.127863 |
| Contractor: | Rachel Contracting LLC | Agency's Project No.: | |
| Project: | Trunk Utilities to Lake John | | |
| Contract: | Trunk Utilities to Lake John | | |

| Application No.: | 1 | Application Period: | From | 02/15/23 | to | 02/24/23 | Application Date: | 03/02/23 | | | | | |
|---------------------------------|------------------------|----------------------|-------|-----------------|--------------------------------|----------------------------|-------------------------|---|--|--|--|--------------------------------|--------------------------------|
| A | B | C | D | E | F | F1 | F2 | G | H | I | J | K | L |
| Bid Item No. | Description | Contract Information | | | | Previous Estimate | | Work Completed | | Materials Currently Stored (not in G) (\$) | Work Completed and Materials Stored to Date (H + I) (\$) | % of Value of Item (J / F) (%) | Balance to Finish (F - J) (\$) |
| | | Item Quantity | Units | Unit Price (\$) | Value of Bid Item (C X E) (\$) | Quantity Previous Estimate | Value Previous Estimate | Estimated Quantity Incorporated in the Work | Value of Work Completed to Date (E X G) (\$) | | | | |
| 50 | CONSTRUCTION ALLOWANCE | 30,000.00 | UNIT | 1.00 | 30,000.00 | | - | - | - | - | - | 2% | 30,000.00 |
| Original Contract Totals | | | | | \$ 2,144,546.00 | | \$ - | | \$ 50,180.00 | \$ - | \$ 50,180.00 | 2% | \$ 2,094,366.00 |

CHANGE ORDER NO.: 1

| | | | |
|--------------|------------------------------|---------------------------------|------------|
| Owner: | City of Annandale | Owner's Project No.: | NA |
| Engineer: | Bolton & Menk, Inc. | Engineer's Project No.: | OW1.127863 |
| Contractor: | Rachel Contracting, LLC. | Contractor's Project No.: | |
| Project: | Trunk Utilities to Lake John | | |
| Date Issued: | 3-2-2023 | Effective Date of Change Order: | 3-2-2023 |

The Contract is modified as follows upon execution of this Change Order:

Description: CO 1 Electrical Service Allowance – The lift station electrical services were estimated at \$35,000. Following receipt of bids, Contractor obtained lift station electrical service cost from Xcel Energy in the amount of \$54,250, an increase of \$19,250 above the contract allowance.

Contract times – The contract substantial completion is defined as the date when construction is sufficiently completed so that the owner can occupy or use the improvement for the intended purpose. Due to supply chain and material delivery, the lift station control panel delivery is not expected prior to September 15, 2023. As a result, an additional interim completion date of December 31, 2023 is required to accommodate the control panel schedule. The final contract completion date shall be adjusted to May 1, 2024.

Attachments: Quantity adjustments.

| Change in Contract Price | Change in Contract Times |
|---|---|
| Original Contract Price: \$ <u>2,144,546.00</u> | Original Contract Times: Substantial Completion: <u>September 15, 2023</u> Ready for final payment: <u>November 15, 2023</u> |
| Decrease from previously approved Change Orders Nos. \$ _____ | [Increase] [Decrease] from previously approved Change Orders: Substantial Completion: <u>NA</u> Ready for final payment: <u>NA</u> |
| Contract Price prior to this Change Order: \$ <u>2,144,546.00</u> | Contract Times prior to this Change Order: Substantial Completion: <u>September 15, 2023</u> Ready for final payment: <u>November 15, 2023</u> |
| Increase this Change Order: \$ <u>19,250.00</u> | [Increase] this Change Order: Substantial Completion: <u>NA</u> Interim Completion: <u>December 31, 2023</u> Ready for final payment: <u>May 1, 2024</u> |
| Contract Price incorporating this Change Order: \$ <u>2,163,796.00</u> | Contract Times with all approved Change Orders: Substantial Completion: <u>September 15, 2023</u> Interim Completion: <u>December 31, 2023</u> Ready for final payment: <u>May 1, 2024</u> |

Recommended by Engineer (if required)
 By: _____
 Title: City Engineer
 Date: 4/4/2023
 Authorized by Owner
 By: _____
 Title: _____
 Date: _____

Accepted by Contractor

Matthew Coz
President
 Approved by Funding Agency (if applicable)

TO OWNER/CLIENT:
 CITY OF ANNANDALE
 30 CEDAR STREET E PO BOX K
 ANNANDALE, Minnesota 55302-0136

PROJECT:
 ANNANDALE CITY HALL
 30 CEDAR CT.
 ANNANDALE, Minnesota 55302

APPLICATION NO: 1
INVOICE NO: 22034 APP01
PERIOD: 09/01/22 - 09/30/22
PROJECT NO: 22-034
CONTRACT DATE:

FROM CONTRACTOR:
 Shingobee Builders, Inc.
 669 N Medina St PO Box 8
 Loretto, Minnesota 55357

VIA ARCHITECT/ENGINEER:
 Jim Haugen (Haugen Architecture, Inc.)

CONTRACT FOR: ANNANDALE CITY HALL

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

| | |
|--|-------------|
| 1. Original Contract Sum | \$44,852.00 |
| 2. Net change by change orders | \$0.00 |
| 3. Contract Sum to date (Line 1 + 2) | \$44,852.00 |
| 4. Total completed and stored to date (Column G on detail sheet) | \$880.00 |
| 5. Retainage: | |
| a. 5.00% of completed work | \$44.00 |
| b. 0.00% of stored material | \$0.00 |
| Total retainage (Line 5a + 5b or total in column I of detail sheet) | \$44.00 |
| 6. Total earned less retainage (Line 4 less Line 5 Total) | \$836.00 |
| 7. Less previous certificates for payment (Line 6 from prior certificate) | \$0.00 |
| 8. Current payment due: | \$836.00 |
| 9. Balance to finish, including retainage (Line 3 less Line 6) | \$44,016.00 |

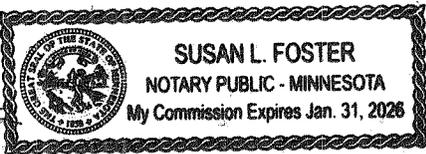
| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|-----------|------------|
| Total changes approved in previous months by Owner/Client: | \$0.00 | \$0.00 |
| Total approved this month: | \$0.00 | \$0.00 |
| Totals: | \$0.00 | \$0.00 |
| Net change by change orders: | \$0.00 | |

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Shingobee Builders, Inc.

By: Helin Samoon Date: 10/12/2022

State of Minnesota
 County of Hennepin
 Subscribed and sworn to before
 me this 12th day of October 2022
 Notary Public: Susan L. Foster
 My commission expires: 1-31-2026



ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$836.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: _____ Date: _____

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 1

APPLICATION DATE: 9/30/2022

PERIOD: 09/01/22 - 09/30/22

Contract Lines

| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | BALANCE TO FINISH (C - G) | RETAINAGE |
|----------------|--|--------------------|-----------------------------------|-----------------|--|--|--------------|---------------------------|----------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| 1 | GENERAL CONDITIONS | \$3,481.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$3,481.00 | \$0.00 |
| 2 | GENERAL CONDITIONS. PROJECT MGR/FIELD SUPERINTENDENT | \$5,500.00 | \$0.00 | \$880.00 | \$0.00 | \$880.00 | 16.00% | \$4,620.00 | \$44.00 |
| 3 | CONTINGENCY.SBI CONTINGENCY | \$2,600.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,600.00 | \$0.00 |
| 4 | INSURANCE (GENERAL) | \$7.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$7.00 | \$0.00 |
| 5 | ARCHITECTURAL WOODWORK.SUBCONTRACT | \$11,516.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$11,516.00 | \$0.00 |
| 6 | GYPSUM WALLBOARD.SUBCONTRACT | \$8,480.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$8,480.00 | \$0.00 |
| 7 | TILE.SUBCONTRACT | \$250.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$250.00 | \$0.00 |
| 8 | PAINTING.SUBCONTRACT | \$980.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$980.00 | \$0.00 |
| 9 | ELECTRICAL.SUBCONTRACT | \$4,799.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$4,799.00 | \$0.00 |
| 10 | METAL DOORS & FRAMES.MATERIAL | \$1,389.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$1,389.00 | \$0.00 |
| 11 | OH/P | \$5,850.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$5,850.00 | \$0.00 |
| TOTALS: | | \$44,852.00 | \$0.00 | \$880.00 | \$0.00 | \$880.00 | 1.96% | \$43,972.00 | \$44.00 |

Grand Totals

| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | BALANCE TO FINISH (C - G) | RETAINAGE |
|----------------------|---------------------|--------------------|-----------------------------------|-----------------|--|--|--------------|---------------------------|----------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| GRAND TOTALS: | | \$44,852.00 | \$0.00 | \$880.00 | \$0.00 | \$880.00 | 1.96% | \$43,972.00 | \$44.00 |

TO OWNER/CLIENT:
 CITY OF ANNANDALE
 30 CEDAR STREET E PO BOX K
 ANNANDALE, Minnesota 55302-0136

PROJECT:
 ANNANDALE CITY HALL
 30 CEDAR CT.
 ANNANDALE, Minnesota 55302

APPLICATION NO: 3
INVOICE NO: 22034 APP03
PERIOD: 11/01/22 - 11/30/22
PROJECT NO: 22-034

FROM CONTRACTOR:
 Shingobee Builders, Inc.
 669 N Medina St PO Box 8
 Loretto, Minnesota 55357

VIA ARCHITECT/ENGINEER:
 Jim Haugen (Haugen Architecture, Inc.)

CONTRACT DATE:

CONTRACT FOR: ANNANDALE CITY HALL

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

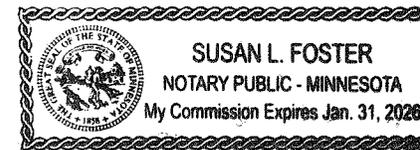
| | |
|--|-------------|
| 1. Original Contract Sum | \$44,852.00 |
| 2. Net change by change orders | \$8,520.12 |
| 3. Contract Sum to date (Line 1 + 2) | \$53,372.12 |
| 4. Total completed and stored to date (Column G on detail sheet) | \$48,437.68 |
| 5. Retainage: | |
| a. 5.00% of completed work | \$2,421.89 |
| b. 0.00% of stored material | \$0.00 |
| Total retainage (Line 5a + 5b or total in column I of detail sheet) | \$2,421.89 |
| 6. Total earned less retainage (Line 4 less Line 5 Total) | \$46,015.79 |
| 7. Less previous certificates for payment (Line 6 from prior certificate) | \$3,128.53 |
| 8. Current payment due: | \$42,887.26 |
| 9. Balance to finish, including retainage (Line 3 less Line 6) | \$7,356.33 |

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Shingobee Builders, Inc. Date: 12/12/2022
Ralph Samson
 0EBC1784049C442...

By: _____ Date: _____

State of: *Minnesota*
 County of: *Hennepin*
 Subscribed and sworn to before
 me this *12th* day of *Dec. 2022*
 Notary Public: *Susan L. Foster*
 My commission expires: *1-31-2026*



ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$42,887.26

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: _____ Date: _____

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|------------|------------|
| Total changes approved in previous months by Owner/Client: | \$0.00 | \$0.00 |
| Total approved this month: | \$8,520.12 | \$0.00 |
| Totals: | \$8,520.12 | \$0.00 |
| Net change by change orders: | \$8,520.12 | |

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 3

APPLICATION DATE: 11/30/2022

PERIOD: 11/01/22 - 11/30/22

Contract Lines

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D + E + F) | | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|----------------|--|----------------------|-----------------------------------|--------------------|---|---|---------------|--------------------------------|-------------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | % (G / C) | | | |
| | | | | | | | | | |
| 1 | GENERAL CONDITIONS | \$3,481.00 | \$1,158.80 | \$1,266.44 | \$0.00 | \$2,425.24 | 69.67% | \$1,055.76 | \$121.26 |
| 2 | GENERAL CONDITIONS. PROJECT MGR/FIELD SUPERINTENDENT | \$5,500.00 | \$1,705.00 | \$3,272.50 | \$0.00 | \$4,977.50 | 90.50% | \$522.50 | \$248.88 |
| 3 | CONTINGENCY.SBI CONTINGENCY | \$2,600.00 | \$0.00 | \$2,600.00 | \$0.00 | \$2,600.00 | 100.00% | \$0.00 | \$130.00 |
| 4 | INSURANCE (GENERAL) | \$7.00 | \$0.00 | \$7.00 | \$0.00 | \$7.00 | 100.00% | \$0.00 | \$0.35 |
| 5 | ARCHITECTURAL WOODWORK.SUBCONTRACT | \$11,516.00 | \$0.00 | \$11,516.00 | \$0.00 | \$11,516.00 | 100.00% | \$0.00 | \$575.80 |
| 6 | GYPSUM WALLBOARD.SUBCONTRACT | \$8,480.00 | \$0.00 | \$8,480.00 | \$0.00 | \$8,480.00 | 100.00% | \$0.00 | \$424.00 |
| 7 | TILE.SUBCONTRACT | \$250.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$250.00 | \$0.00 |
| 8 | PAINTING.SUBCONTRACT | \$980.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$980.00 | \$0.00 |
| 9 | ELECTRICAL.SUBCONTRACT | \$4,799.00 | \$0.00 | \$4,799.00 | \$0.00 | \$4,799.00 | 100.00% | \$0.00 | \$239.95 |
| 10 | METAL DOORS & FRAMES.MATERIAL | \$1,389.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$1,389.00 | \$0.00 |
| 11 | OH/P | \$5,850.00 | \$429.39 | \$4,683.43 | \$0.00 | \$5,112.82 | 87.40% | \$737.18 | \$255.64 |
| TOTALS: | | \$44,852.00 | \$3,293.19 | \$36,624.37 | \$0.00 | \$39,917.56 | 89.00% | \$4,934.44 | \$1,995.88 |

Change Orders

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D + E + F) | | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|----------------|--|----------------------|-----------------------------------|-------------------|---|---|----------------|--------------------------------|-----------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | % (G / C) | | | |
| | | | | | | | | | |
| 12 | PCCO#002 Demo Demising Wall | \$1,077.67 | \$0.00 | \$1,077.67 | \$0.00 | \$1,077.67 | 100.00% | \$0.00 | \$53.88 |
| 13 | PCCO#003 Additional Work in Police Station | \$7,018.19 | \$0.00 | \$7,018.19 | \$0.00 | \$7,018.19 | 100.00% | \$0.00 | \$350.91 |
| 14 | PCCO#004 Baseboard Heater | \$168.84 | \$0.00 | \$168.84 | \$0.00 | \$168.84 | 100.00% | \$0.00 | \$8.44 |
| 15 | PCCO#005 Move Thermostat | \$255.42 | \$0.00 | \$255.42 | \$0.00 | \$255.42 | 100.00% | \$0.00 | \$12.78 |
| TOTALS: | | \$8,520.12 | \$0.00 | \$8,520.12 | \$0.00 | \$8,520.12 | 100.00% | \$0.00 | \$426.01 |

Grand Totals

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G TOTAL COMPLETED AND STORED TO DATE (D + E + F) | | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|----------------------|--------------------------|----------------------|-----------------------------------|--------------------|---|---|---------------|--------------------------------|-------------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | % (G / C) | | | |
| | | | | | | | | | |
| GRAND TOTALS: | | \$53,372.12 | \$3,293.19 | \$45,144.49 | \$0.00 | \$48,437.68 | 90.75% | \$4,934.44 | \$2,421.89 |

TO OWNER/CLIENT:
 CITY OF ANNANDALE
 30 CEDAR STREET E PO BOX K
 ANNANDALE, Minnesota 55302-0136

PROJECT:
 ANNANDALE CITY HALL
 30 CEDAR CT.
 ANNANDALE, Minnesota 55302

APPLICATION NO: 2
INVOICE NO: 22034 APP02
PERIOD: 10/01/22 - 10/31/22
PROJECT NO: 22-034

FROM CONTRACTOR:
 Shingobee Builders, Inc.
 669 N Medina St PO Box 8
 Loretto, Minnesota 55357

VIA ARCHITECT/ENGINEER:
 Jim Haugen (Haugen Architecture, Inc.)

CONTRACT DATE:

CONTRACT FOR: ANNANDALE CITY HALL

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

| | |
|--|-------------|
| 1. Original Contract Sum | \$44,852.00 |
| 2. Net change by change orders | \$0.00 |
| 3. Contract Sum to date (Line 1 ± 2) | \$44,852.00 |
| 4. Total completed and stored to date (Column G on detail sheet) | \$3,293.19 |
| 5. Retainage: | |
| a. 5.00% of completed work | \$164.66 |
| b. 0.00% of stored material | \$0.00 |
| Total retainage (Line 5a + 5b or total in column I of detail sheet) | \$164.66 |
| 6. Total earned less retainage (Line 4 less Line 5 Total) | \$3,128.53 |
| 7. Less previous certificates for payment (Line 6 from prior certificate) | \$836.00 |
| 8. Current payment due: | \$2,292.53 |
| 9. Balance to finish, including retainage (Line 3 less Line 6) | \$41,723.47 |

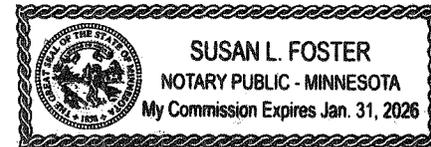
| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|-----------|------------|
| Total changes approved in previous months by Owner/Client: | \$0.00 | \$0.00 |
| Total approved this month: | \$0.00 | \$0.00 |
| Totals: | \$0.00 | \$0.00 |
| Net change by change orders: | \$0.00 | |

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Shingobee Builders, Inc.

By: Kalin Jamson Date: 11/15/22

State of: Minnesota
 County of: Hennepin
 Subscribed and sworn to before
 me this 15th day of Nov. 2022
 Notary Public: Susan L Foster
 My commission expires: 1-31-2026



ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$2,292.53

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: _____ Date: _____

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 2

APPLICATION DATE: 10/31/2022

PERIOD: 10/01/22 - 10/31/22

Contract Lines

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G | | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|----------------|--|----------------------|-----------------------------------|-------------------|---|--|--------------|--------------------------------|-----------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | | |
| | | | | | | | | | |
| 1 | GENERAL CONDITIONS | \$3,481.00 | \$0.00 | \$1,158.80 | \$0.00 | \$1,158.80 | 33.29% | \$2,322.20 | \$57.94 |
| 2 | GENERAL CONDITIONS. PROJECT MGR/FIELD SUPERINTENDENT | \$5,500.00 | \$880.00 | \$825.00 | \$0.00 | \$1,705.00 | 31.00% | \$3,795.00 | \$85.25 |
| 3 | CONTINGENCY.SBI CONTINGENCY | \$2,600.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,600.00 | \$0.00 |
| 4 | INSURANCE (GENERAL) | \$7.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$7.00 | \$0.00 |
| 5 | ARCHITECTURAL WOODWORK.SUBCONTRACT | \$11,516.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$11,516.00 | \$0.00 |
| 6 | GYPSUM WALLBOARD.SUBCONTRACT | \$8,480.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$8,480.00 | \$0.00 |
| 7 | TILE.SUBCONTRACT | \$250.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$250.00 | \$0.00 |
| 8 | PAINTING.SUBCONTRACT | \$980.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$980.00 | \$0.00 |
| 9 | ELECTRICAL.SUBCONTRACT | \$4,799.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$4,799.00 | \$0.00 |
| 10 | METAL DOORS & FRAMES.MATERIAL | \$1,389.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$1,389.00 | \$0.00 |
| 11 | OH/P | \$5,850.00 | \$0.00 | \$429.39 | \$0.00 | \$429.39 | 7.34% | \$5,420.61 | \$21.47 |
| TOTALS: | | \$44,852.00 | \$880.00 | \$2,413.19 | \$0.00 | \$3,293.19 | 7.34% | \$41,558.81 | \$164.66 |

Grand Totals

| A ITEM NO. | B DESCRIPTION OF WORK | C SCHEDULED VALUE | D WORK COMPLETED | | F MATERIALS PRESENTLY STORED (NOT IN D OR E) | G | | H BALANCE TO FINISH (C - G) | I RETAINAGE |
|----------------------|--------------------------|----------------------|-----------------------------------|-------------------|---|--|--------------|--------------------------------|-----------------|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | | |
| | | | | | | | | | |
| GRAND TOTALS: | | \$44,852.00 | \$880.00 | \$2,413.19 | \$0.00 | \$3,293.19 | 7.34% | \$41,558.81 | \$164.66 |

TO OWNER/CLIENT:

CITY OF ANNANDALE
30 CEDAR STREET E PO BOX K
ANNANDALE, Minnesota 55302-0136

PROJECT:

ANNANDALE CITY HALL
30 CEDAR CT.
ANNANDALE, Minnesota 55302

APPLICATION NO: 4

INVOICE NO: 22034 APP04

PERIOD: 01/01/23 - 01/31/23

PROJECT NO: 22-034

FROM CONTRACTOR:

Shingobee Builders, Inc.
669 N Medina St PO Box 8
Loretto, Minnesota 55357

VIA ARCHITECT/ENGINEER:

Jim Haugen (Haugen Architecture, Inc.)

CONTRACT DATE:

CONTRACT FOR: ANNANDALE CITY HALL

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

| | |
|--|-------------|
| 1. Original Contract Sum | \$44,852.00 |
| 2. Net change by change orders | \$8,520.12 |
| 3. Contract Sum to date (Line 1 ± 2) | \$53,372.12 |
| 4. Total completed and stored to date (Column G on detail sheet) | \$53,372.12 |
| 5. Retainage: | |
| a. 5.00% of completed work | \$2,668.62 |
| b. 0.00% of stored material | \$0.00 |
| Total retainage (Line 5a + 5b or total in column I of detail sheet) | \$2,668.62 |
| 6. Total earned less retainage (Line 4 less Line 5 Total) | \$50,703.50 |
| 7. Less previous certificates for payment (Line 6 from prior certificate) | \$46,015.79 |
| 8. Current payment due: | \$4,687.71 |
| 9. Balance to finish, including retainage (Line 3 less Line 6) | \$2,668.62 |

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|------------|------------|
| Total changes approved in previous months by Owner/Client: | \$8,520.12 | \$0.00 |
| Total approved this month: | \$0.00 | \$0.00 |
| Totals: | \$8,520.12 | \$0.00 |
| Net change by change orders: | \$8,520.12 | |

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Shingobee Builders, Inc.

DocuSigned by:
Kalin Samson
By: 0EBC1784049C442...

Date: 2/16/2023

State of: Minnesota
County of: Hennepin
Subscribed and sworn to before
me this Sixteenth day of February 2023
Notary Public: *Rebecca A. Bauer*
My commission expires: 1-31-2025

DS

**ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$4,687.71

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: _____ Date: _____

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER: 4

Contractor's signed Certification is attached.

APPLICATION DATE: 2/16/2023

Use Column I on Contracts where variable retainage for line items apply.

PERIOD: 01/01/23 - 01/31/23

Contract Lines

| A | B | C | D | E | F | G | | H | I |
|----------------|--|--------------------|-----------------------------------|-------------------|--|--|----------------|---------------------------|-------------------|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | BALANCE TO FINISH (C - G) | RETAINAGE |
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| 1 | GENERAL CONDITIONS | \$3,481.00 | \$2,425.24 | \$1,055.76 | \$0.00 | \$3,481.00 | 100.00% | \$0.00 | \$174.05 |
| 2 | GENERAL CONDITIONS. PROJECT MGR/FIELD SUPERINTENDENT | \$5,500.00 | \$4,977.50 | \$522.50 | \$0.00 | \$5,500.00 | 100.00% | \$0.00 | \$275.01 |
| 3 | CONTINGENCY.SBI CONTINGENCY | \$2,600.00 | \$2,600.00 | \$0.00 | \$0.00 | \$2,600.00 | 100.00% | \$0.00 | \$130.00 |
| 4 | INSURANCE (GENERAL) | \$7.00 | \$7.00 | \$0.00 | \$0.00 | \$7.00 | 100.00% | \$0.00 | \$0.35 |
| 5 | ARCHITECTURAL WOODWORK.SUBC... | \$11,516.00 | \$11,516.00 | \$0.00 | \$0.00 | \$11,516.00 | 100.00% | \$0.00 | \$575.80 |
| 6 | GYPSUM WALLBOARD.SUBCONTRACT | \$8,480.00 | \$8,480.00 | \$0.00 | \$0.00 | \$8,480.00 | 100.00% | \$0.00 | \$424.00 |
| 7 | ELECTRICAL.SUBCONTRACT | \$4,799.00 | \$4,799.00 | \$0.00 | \$0.00 | \$4,799.00 | 100.00% | \$0.00 | \$239.95 |
| 8 | OH/P | \$5,850.00 | \$5,112.82 | \$737.18 | \$0.00 | \$5,850.00 | 100.00% | \$0.00 | \$292.50 |
| 9 | TILE.SUBCONTRACT | \$250.00 | \$0.00 | \$250.00 | \$0.00 | \$250.00 | 100.00% | \$0.00 | \$12.50 |
| 10 | PAINTING.SUBCONTRACT | \$980.00 | \$0.00 | \$980.00 | \$0.00 | \$980.00 | 100.00% | \$0.00 | \$49.00 |
| 11 | METAL DOORS & FRAMES.MATERIAL | \$1,389.00 | \$0.00 | \$1,389.00 | \$0.00 | \$1,389.00 | 100.00% | \$0.00 | \$69.45 |
| 12 | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 100.00% | \$0.00 | \$0.00 |
| TOTALS: | | \$44,852.00 | \$39,917.56 | \$4,934.44 | \$0.00 | \$44,852.00 | 100.00% | \$0.00 | \$2,242.61 |

Change Orders

| A | B | C | D | E | F | G | | H | I |
|----------------|--|-------------------|-----------------------------------|---------------|--|--|----------------|---------------------------|-----------------|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | BALANCE TO FINISH (C - G) | RETAINAGE |
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| 13 | PCCO#002 Demo Demising Wall | \$1,077.67 | \$1,077.67 | \$0.00 | \$0.00 | \$1,077.67 | 100.00% | \$0.00 | \$53.88 |
| 14 | PCCO#003 Additional Work in Police Station | \$7,018.19 | \$7,018.19 | \$0.00 | \$0.00 | \$7,018.19 | 100.00% | \$0.00 | \$350.91 |
| 15 | PCCO#004 Baseboard Heater | \$168.84 | \$168.84 | \$0.00 | \$0.00 | \$168.84 | 100.00% | \$0.00 | \$8.44 |
| 16 | PCCO#005 Move Thermostat | \$255.42 | \$255.42 | \$0.00 | \$0.00 | \$255.42 | 100.00% | \$0.00 | \$12.78 |
| TOTALS: | | \$8,520.12 | \$8,520.12 | \$0.00 | \$0.00 | \$8,520.12 | 100.00% | \$0.00 | \$426.01 |

Grand Totals

| A | B | C | D | E | F | G | | H | I |
|----------------------|---------------------|--------------------|-----------------------------------|-------------------|--|--|----------------|---------------------------|-------------------|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | BALANCE TO FINISH (C - G) | RETAINAGE |
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| GRAND TOTALS: | | \$53,372.12 | \$48,437.68 | \$4,934.44 | \$0.00 | \$53,372.12 | 100.00% | \$0.00 | \$2,668.62 |



City Council Agenda

March 13, 2023

Agenda Section: Consent

Agenda No. 9A

Report From: Jacob Thunander, Community Development Director

Agenda Item: Consideration of No Mow May

Core Strategy:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Provide Proactive Leadership |
| <input type="checkbox"/> Increase Operational Effectiveness | <input checked="" type="checkbox"/> Ensure Safe/Well Kept Community |
| <input type="checkbox"/> Enhance Local Business Environment | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Develop/Manage Strong Parks/Trails | |

Background

The Park Commission has recommended the City Council suspend nuisance enforcement of City Code 92.38 from May 1-31, 2023. This action would suspend the inspection, notice of violation, and enforcement of weeds, grasses, and rank vegetation or other uncontrolled plant growth on properties in excess of 10 inches in height.

The action is requested in support of “No Mow May”, which is an initiative to promote healthy habitats for bees, butterflies, birds, and other important pollinators during a critical season. Property owners are encouraged to limit mowing practices during the month of May but are not required to participate.

On average, the City typically receives 10-20 grass length complaints per year.

Recommended Action

Motion to suspend nuisance enforcement per City Code 92.38 from May 1-31, 2023 in recognition of “No Mow May”. If approved, the City will publish information on the City website and bulletin board with more information about the initiative and how residents can participate.

Attachments:

- Resolution
- City Code Excerpt 92.38

**CITY OF ANNANDALE
RESOLUTION 22-XX**

**A RESOLUTION APPROVING A TEMPORARY EXEMPTION TO SECTION
92.38 OF CITY CODE TO SUPPORT THE NO MOW MAY INITIATIVE FOR 2023
AND**

WHEREAS, the City of Annandale recognizes that insects, especially bees and other pollinators, are integral to pollination of plants in order to grow a wide diversity of essential foods; and

WHEREAS, pollinator populations are threatened due to habitat loss, pesticide use, pathogens and parasites; and

WHEREAS, recent research suggests that bee pollinators make use of no mow spaces as key floral resources during early spring in the upper Midwest United States; and

WHEREAS, pollinators and floral resources have a positive relationship, where the increase in pollinators can increase the amount of flora and vice versa; and

WHEREAS, the City would like to encourage interested residents to increase pollinator friendly habitat by encouraging pollinator-friendly lawn-care practices on their own properties for the month of May during this formative period; and

WHEREAS, the City Council finds it is in the public interest and consistent with adopted City policy for the City to demonstrate its commitment to a safe and healthy community environment through the implementation of initiatives that help increase the pollinator population.

NOW THEREFORE, BE IT RESOLVED that the City of Annandale City Council directs staff to not issue violations of Section 92.38 for weeds, grasses, and rank vegetation for the month of May, permitting all residents to voluntarily delay lawn care until June 1, 2023 allowing pollinator species to emerge and early flowering grasses and habitats to establish, which may result in ground-cover exceeding established ordinance height restrictions.

WHEREUPON, said resolution was declared duly passed and adopted this 10th day of April 2023.

Shelly Jonas, Mayor

ATTEST:

Kelly Hinnenkamp, City Administrator/Clerk



City Council Agenda

March 13, 2023

Agenda Section: Regular

Agenda No. 9B

Report From: Jacob Thunander, Community Development Director

Agenda Item: Consideration of Community Garden Program Concept

Core Strategy:

- | | |
|--|--|
| <input type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Provide Proactive Leadership |
| <input type="checkbox"/> Increase Operational Effectiveness | <input type="checkbox"/> Ensure Safe/Well Kept Community |
| <input type="checkbox"/> Enhance Local Business Environment | <input type="checkbox"/> Other: |
| <input checked="" type="checkbox"/> Develop/Manage Strong Parks/Trails | |

Background

The Parks Commission is interested in a community garden project at Crow Woods Park. This park is an ideal project location as it will revitalize an existing and underutilized city park.

Community gardens increase social interaction among community members, support positive mental health, and encourage healthy eating and foods access options. These are great spaces for residents that do not have a yard of their own or for those that do not have ideal property to plant produce or flowers.

Staff recommends a project area of approximately 90 by 115 feet with individual garden plots measuring 10x20 feet. This size garden would allow an estimated 30 garden plots that would be accessible by a mulch walkway. The fenced in project area would include a shed with gardening tools, picnic tables, and other small amenities.

Community gardens are typically open from May through October (weather permitting). There would be an annual fee to support the garden program and plots would be rented out on a first come first serve basis. The City would be responsible for annually tilling the garden plots at the beginning and end of the season, staking out each plot and identifying the plot by number, and making water accessible for gardeners. Gardeners would be responsible for planting, weeding, and watering their plot. The gardens would be organic and not allow renters to use herbicides or pesticides.

The following costs are estimated to start the project:

- Removal of trees (13): \$15,000
- Water service with 2 yard hydrants: \$10,000
- Shed with signage: \$5,000
- Gardening tools: \$500
- Fencing: \$5,000
- Plot Markers: \$100

Total Estimated cost: \$35,600

To date, the City has received a generous \$1,500 donation from Allina Health. The City is also actively working with Wright County Statewide Health Improvement Partnership to assist with the costs of starting the gardens.

Council is asked to provide staff with a recommendation for pursuing the project and funding.

Attachments:

- Concept Drawing of Community Garden at Crow Woods Park



102083001050

102083001060

102083001120

1.473

88.93

10,138 sq ft

88.81

102083001070

115.9

POPLAR AVE N

102500292203

102500301130

102083001020

102500301111

60 ft

N



City Council Agenda

March 13, 2023

Agenda Section: Consent

Agenda No. 9C

Report From: Jacob Thunander, Community Development Director

Agenda Item: Consideration of Sale of Business Park Land: Travis Erickson

Core Strategy:

- Inspire Community Engagement
- Increase Operational Effectiveness
- Enhance Local Business Environment
- Develop/Manage Strong Parks/Trails
- Provide Proactive Leadership
- Ensure Safe/Well Kept Community
- Other:

Background

Staff received a proposal from Travis Erickson, ACE HVACR LLC, to purchase up to 1 acre of property on the north side of Business Boulevard. The property would be used for his heating and cooling business that serves Annandale and the surrounding communities. They work mainly in the residential market servicing new and existing homes HVAC systems. They currently have three employees but are hoping to expand. They are proposing a 50 x 72' post frame construction building and to meet all zoning requirements including performance standards for building facing and parking/drive aisle requirements. The land use is also a permitted use in the I-1 (Industrial) District as a contractor shop.

If Council is willing to sell a portion of the property, there would still be approximately 1.5 acres of developable land.

The Economic Development Committee reviewed the proposal and recommended approval to the Council.



Recommended Action

Direct staff to draft a purchase agreement with Travis Erickson, ACE HVACR LLC for \$50,000/acre.

Attachments:

- Narrative
- Concept plan

Jacob Thunander

From: travis@acehvacr.com
Sent: Monday, April 3, 2023 2:50 PM
To: Jacob Thunander
Cc: Kelly Hinnenkamp
Subject: RE: Business Park Land
Attachments: Ace Shop Blueprint.TIF; Ace Shop Blueprint 2.TIF

Hi Jacob,

I have attached a blueprint for the new shop/office we would like to build.

As per your request of the business narrative -

ACE HVACR LLC is a Heating and Cooling business that I started in 2017, is based out of Annandale and serves the surrounding communities. Our work is mainly in the residential market. We do many new construction homes and service many existing houses HVAC systems. We also do light commercial HVAC and refrigeration work in many of the Annandale businesses. We currently have myself and 2 employees and are looking to add more. The building we are looking to build is a simple post frame (pole shed) building to house our many products - mainly ductwork and small service parts. It will have an office space, 1/2 bathroom, small kitchenette (microwave, fridge, etc.) and a large shop space. Please let me know what the next steps are.

Thank You
Travis Erickson

ACE HVACR LLC
15753 45th ST NW
Annandale, MN 55302
320-493-5527
travis@acehvacr.com
www.acehvacr.com

 [Facebook](#)



----- Original Message -----

Subject: Business Park Land
From: "Jacob Thunander" <jthunander@annandale.mn.us>
Date: 4/25/22 1:05 pm
To: "travis@acehvacr.com" <travis@acehvacr.com>
Cc: "Kelly Hinnenkamp" <khinnenkamp@annandale.mn.us>

Hi Travis,

Thank you for your call and we are excited that you are interested in developing property in Annandale.

We have roughly 3 acres of business land property (subdividable) north of Business Blvd (PID 102082002010) and an additional 2.81 acre lot west of Annandale Blvd (PID 102082001010).

Historically, the Council has been selling the land for \$50,000/acre. If you are interested in purchasing land, please send me a narrative of the proposed use of property and you should explain your business in detail. A simple hand drawn site plan is also requested. Once I receive that, I will present it our Economic Development Committee to consider approving offer and then I will provide you next steps.



Thank you again for your interest and please let me know if you have any questions.

Jacob Thunander | Community Development Director

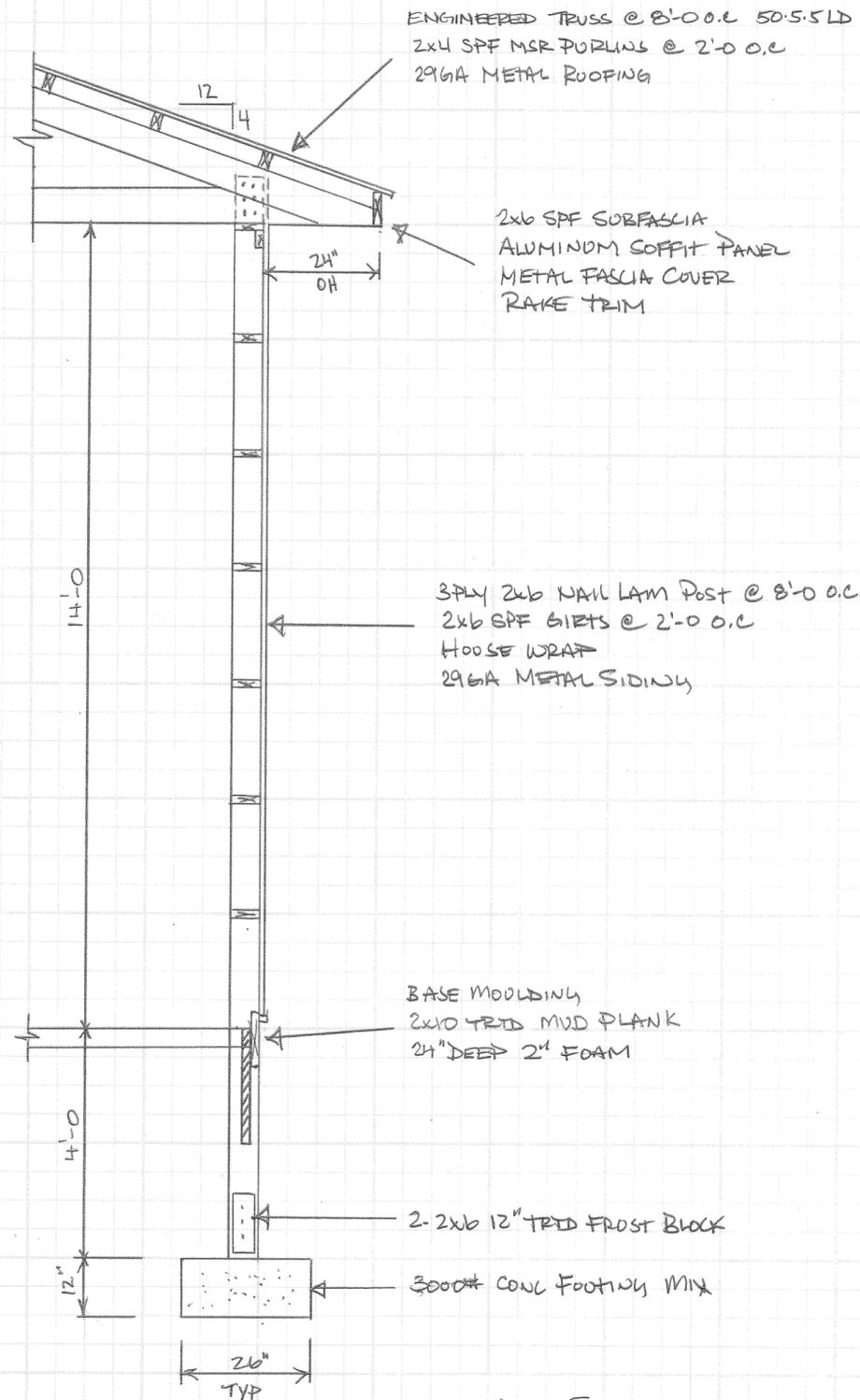
City of Annandale

Phone 320.274.3055 | Fax 320.274.5728

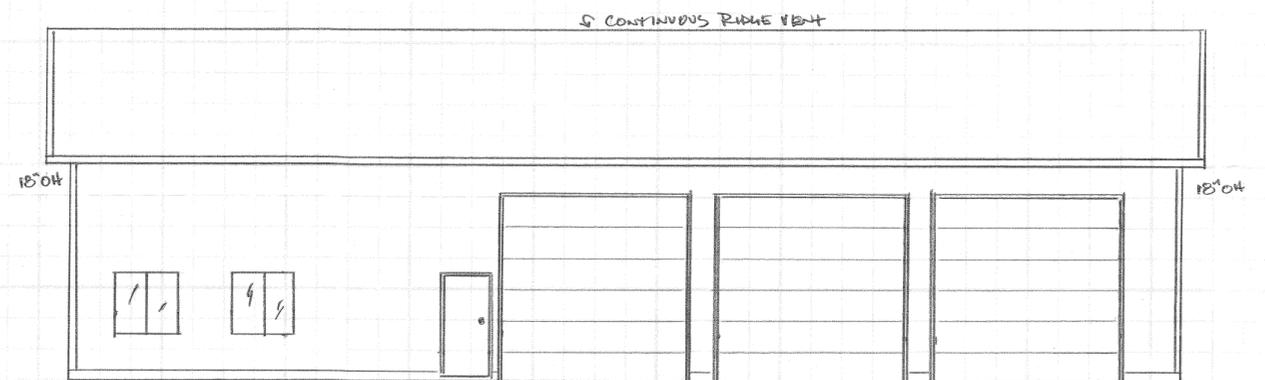
30 Cedar St E | Annandale | MN | 55302

www.annandale.mn.us





WALL SECTION
 1/2" SCALE = 1'-0"



SIDEWALL ELEVATION
 1/8" SCALE = 1'-0"



City Council Agenda

April 10, 2023

Agenda Section: New Business
Report From: Kelly Hinnenkamp, City Administrator

Agenda No. 9D
Agenda Item: Temporary Easement with MnDot

Core Strategy:

- Inspire Community Engagement
- Increase Operational Effectiveness
- Enhance Local Business Environment
- Develop/Manage Strong Parks/Trails
- Provide Proactive Leadership
- Ensure Safe/Well Kept Community
- Other: Click or tap here to enter text.

Background

MnDot has presented two Temporary Easements related to the Trunk Highway 55 Improvements.

Parcel 44 (Parking area located east of the Thayer Restaurant). MnDot is requesting a 3' temporary easement along the Hwy 55 right-of-way. The certified appraised amount offered for the easement is \$600.

Parcel 240D (Memorial Park). MnDot is requesting a 10' temporary easement along the Hwy 55 right-of-way. The certified appraised amount offered for the easement is \$10,100.

Recommended Action

Motion to authorize the Mayor and City Administrator to execute the Temporary easements with MnDot as presented.

Attachments:

Pay Estimates

Date: March 21, 2023

City of Annandale
Annandale City Hall
30 Cedar St. East, P.O. Box K
Annandale, MN 553021113

State Project #: 8606-63RW
Control Section #: 8606 (55=69) 224
Project Job #: TRW229740
County: Wright
Parcel: 44 - CITY OF ANNANDALE
Property Address: ANNANDALE, MN 55302

The State of Minnesota, acting through its Department of Transportation (MnDOT), will be purchasing an interest in your property for improvements to Highway 55. The person delivering this purchase package is a representative of MnDOT and will explain the procedures involved in the acquisition process.

This package includes a copy of an appraisal completed by MnDOT for the property interest being purchased. The certified appraised amount offered to you is \$600.00. This amount is for damages or loss in value to the remainder property.

In accordance with Federal and State laws and regulations, eligible property owners and/or occupants of the property on the date of this purchase offer may be entitled to relocation assistance and benefits.

It is important that you review all of the information provided in this purchase package. It will help explain your rights during the purchasing process and assist you in making your decisions. If at any time you have questions or concerns, please contact your MnDOT representative.

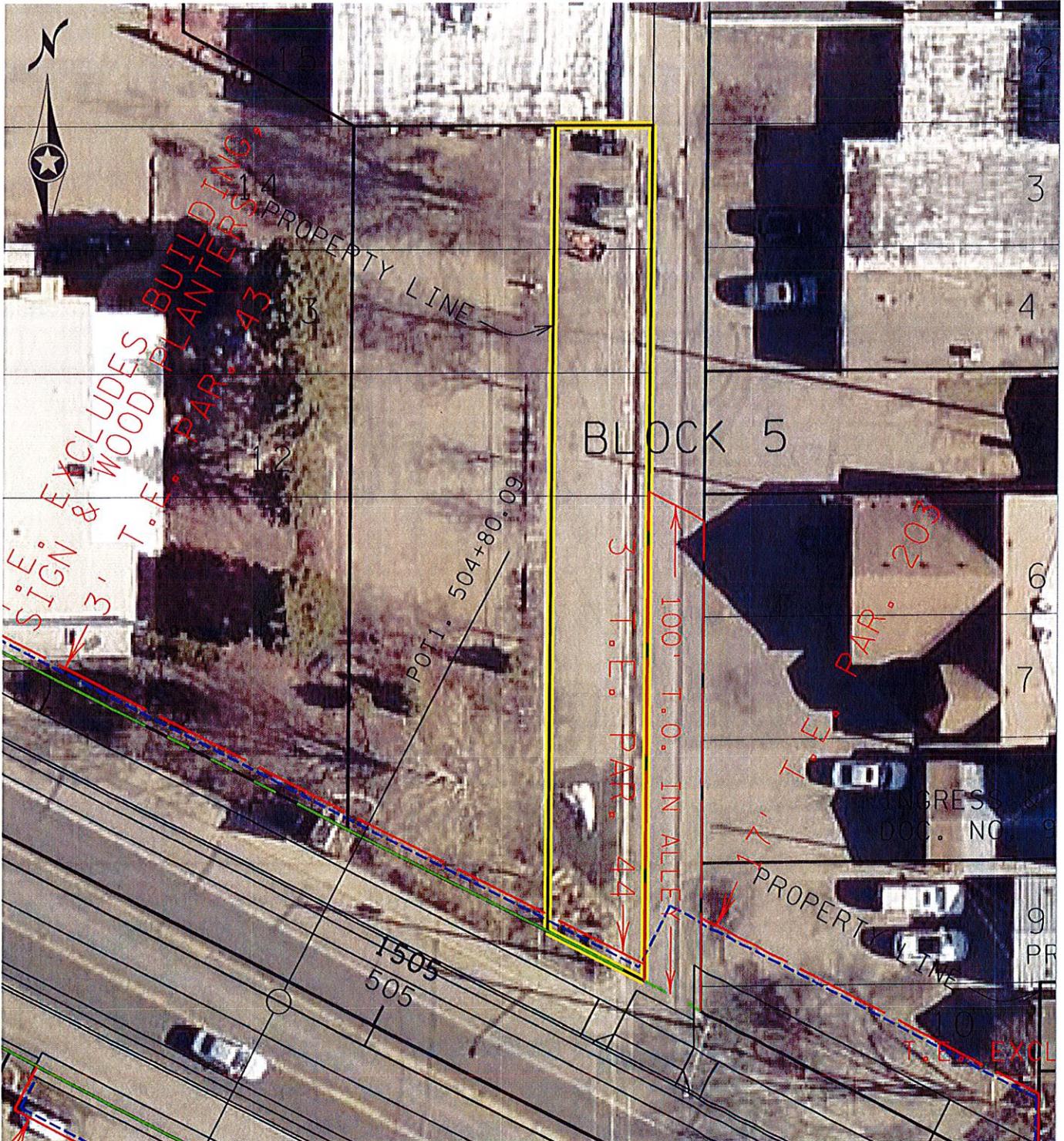
Sincerely,

Joseph D. Pignato, Director
Office of Land Management

Control Section: 8606 (55=69) 224
State Project: 8606-63RW
Owner: CITY OF ANNANDALE

County: Wright

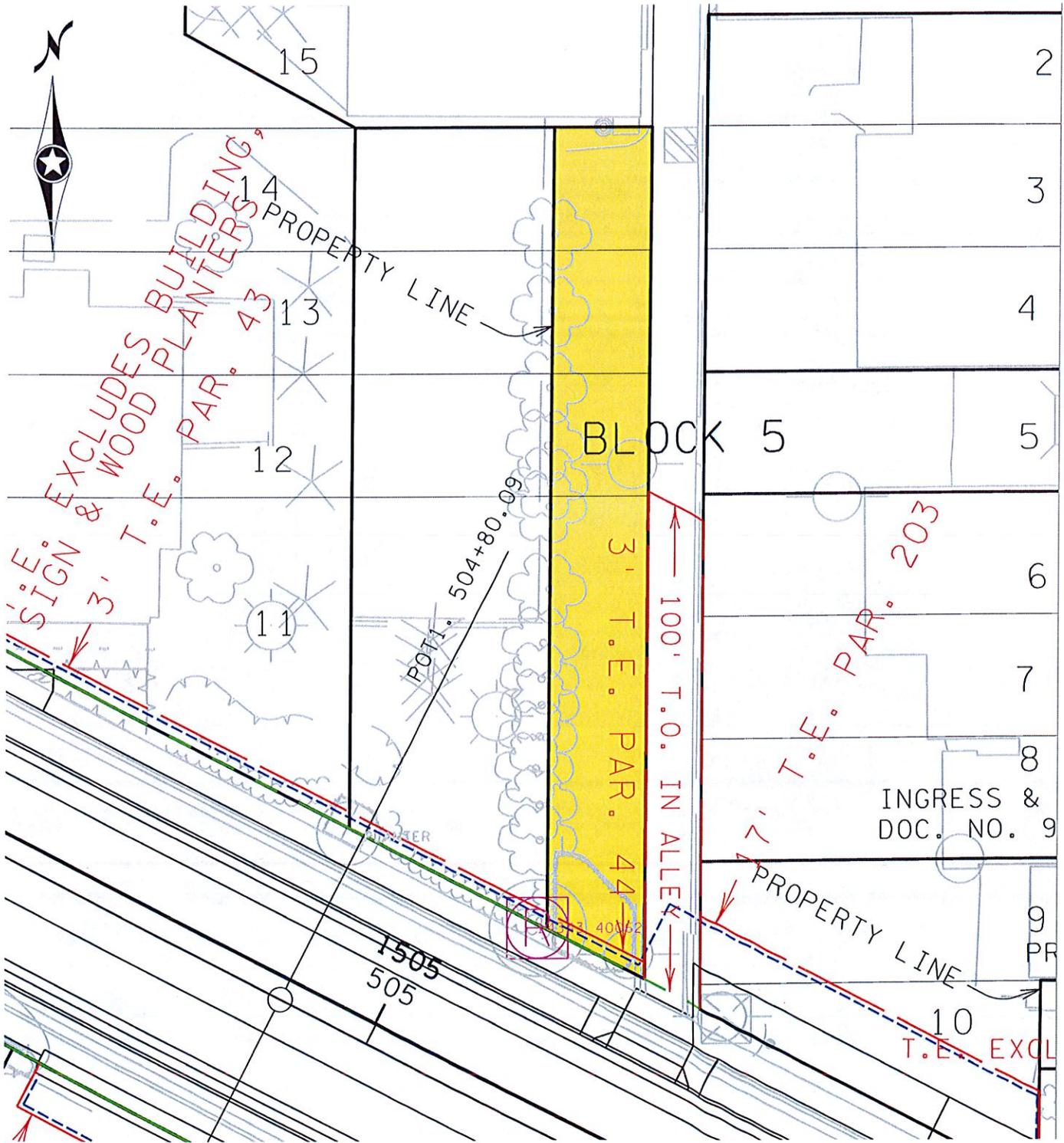
Parcel Number: 44
Sheet 2 of 2
Scale 1 inch = 30 ft.



Control Section: 8606 (55=69) 224
State Project: 8606-63RW
Owner: CITY OF ANNANDALE

County: Wright

Parcel Number: 44
Sheet 1 of 2
Scale 1 inch = 30 ft.



Minimum Damage Acquisition Report

COPY

Summary

| | | | |
|-------------------------------|---|-----------------|-------|
| Date of Report: | 01/31/2023 | | |
| Prepared for: | Lynn Nielsen; Engineering Specialist Senior | | |
| | MnDOT District 3 - Baxter | | |
| Prepared by: | Kevin Cummings; Real Estate Associate | | |
| | MnDOT District 3 - Baxter | | |
| State Project: | SP #: 8606-63RW | MnDOT Parcel # | 44 |
| Control Section: | CS #: 8606 (55=69) 224 | Trunk Highway # | TH 55 |
| Fee Owner: | City of Annandale | | |
| Property Address: | XXX, Annandale, MN | | |
| County: | WRIGHT | | |
| Parcel Identification Number: | 102010005110 | | |
| Current Use/Improvements: | Commercial, Professional Office/Dental, Chiropractic, other | | |
| Allocation of Damages: | Permanent Easement | None | \$0 |
| | Temporary Easement | 67 Sq. Ft. | \$158 |
| | Acquired Improvements | None | \$0 |
| | Severance Damages | None | \$0 |
| | Cost to Cure | <i>Shrubs</i> | \$358 |
| | Access Control | Not acquired | \$0 |
| Estimated Damages (Rounded): | \$600 | | |
| Date of Inspection: | September 14, 2022 | | |

This document is not an appraisal. It is a waiver valuation according to Title 49 of the Code of Federal Regulations 24.102(c)(2). For uncomplicated acquisitions with an expected value less than \$10,000, an acquiring agency may elect to prepare a waiver valuation (known as a "Minimum Damage Acquisition" or MDA report). The preparer must have a sufficient understanding of the local real estate market to be qualified to prepare the waiver valuation. The purpose of the MDA is to establish a basis for an offer of compensation to the affected property owner.

Subject Property Before Acquisition

The subject property is an irregular shaped parcel located along the north Right of Way line of TH 55, containing +/- 3,391 Sq. Ft., in the City of Annandale, Wright County, MN. The subject property is Zoned Commercial (C-1 Central Business District), per the City of Annandale, with a Property Class: 958 - (NON-HSTD) MUNICIPAL PUB-OTHER, according to Beacon/Wright County records for the year 2022. The subject property has a current use as city/public parking, with a bituminous paved surface and concrete curbing and is located on the north Right of Way line of TH 55. The city parking lot has access from TH 55 to the south, and Chestnut St. from the north through an alleyway located along the east side of the subject property. There is an area of landscaping consisting of a +/- 325 sq. ft. area of ornamental rock,

and wood chip mulch used for ground covering, low-lying evergreen and deciduous shrubs, and ornamental grasses surrounded by a concrete curbing located on the south end of the subject property adjacent the TH 55 Right of Way.

There are no other improvements impacted by the acquisition, therefore, only the portion of land affected by the acquisition is being considered in the report.

County Assessor Estimated Market Value

| Assessment Year | 2022 |
|--------------------|-----------------------|
| Land Value | \$500 (\$xxx/Sq. Ft.) |
| Building Value | \$0 |
| Total Market Value | \$500 |

County Assessor Estimated Market Value is not supported by the comparable sales data used for this report. Therefore, for the purposes of the report the comparable sale data will be used for valuation.



Aerial View of Subject

Project Description

Reconstruction, and rehabilitation project of Trunk Highway 55 (TH 55) through the City of Annandale. The project limits extend from Brown Avenue North on the west side of Annadale, to .25 miles east of Annandale Boulevard on the east side of Annandale. The project scope entails the repairing and replacing sidewalks, pedestrian ramps, and the storm sewer system. The repair and replacement of the sidewalks is the responsibility of MnDOT and will require many temporary and permanent right of way easements to be acquired at certain locations within the project area to facilitate the construction of the project.

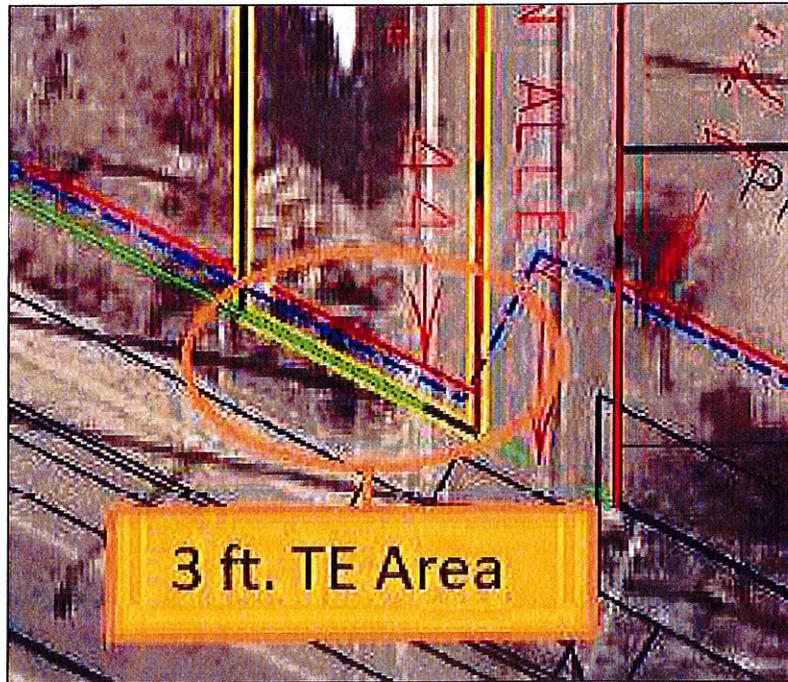
Note: MnDOT is responsible for all costs of the MnDOT portion of the project and will not be assessing costs from landowners; however, municipal requested accommodations may result in assessments.

Acquisition Description

MnDOT proposes to acquire a temporary easement (TE) across a portion of the subject property. The temporary easement is comprised of a 3' wide strip of land located along the south boundary line of the subject property adjacent to the north right of way line of TH 55 and contains an approximate area of +/- 67 Sq. Ft... The TE will expire on December 1, 2028. The TE consisting of an area of +/- 65 SF of landscaping comprised of lava rock, and cedar mulch, used as ground cover, low-lying evergreen and deciduous shrubs, and concrete curbing. There is also a +/- 2 SF area of concrete pavement located in the southeast corner of the TE. The TE is needed for working room for the repair and replacement of the subjects' sidewalks along TH 55.

There are no other known improvements within the acquisition areas.

Detailed View of Acquisition



The following caption block summarizes the acquisition, and a layout map is included in the Attachments to this report.

C.S. 8606(55=69)224 S.P. 8606-63

| RIGHT OF WAY IN ANNANDALE | | | | | | | | | |
|---------------------------|------------|-------------------|------------------------|----------------------------|--------------|----------|--------------------|------------|------------------------|
| PARCEL NUMBER | MNDOT PLAT | OWNER | CONTIGUOUS PROPERTY | ENTIRE TRACT WITHOUT ROADS | NEW T.H. R/W | BALANCE | TEMPORARY EASEMENT | | PERMANENT R/W INTEREST |
| | | | | SO. FEET | SO. FEET | SO. FEET | SO. FEET | EXPIRES | |
| 44 | 86-140 | CITY OF ANNANDALE | PT LOTS 11-14, BLOCK 5 | 3391 | | 3391 | 67 | 12/01/2028 | |

Subject Property After Acquisition

The acquisition is a temporary condition upon specific areas of the subject property. All disturbed surfacing will be replaced with like kind materials, i.e., concrete, bituminous, gravel, grass, etc. The highest and best use after acquisition will remain the same as the before condition. Therefore, the after-construction condition of this property will be unchanged from its current condition.

Property Valuation

An analysis of comparable properties that have sold in competing areas were utilized in determining the unit value of the land for the subject property. Six (6) sales of comparable land have been identified and are briefly summarized below.

| Commercial Land Sale Market Data | | | | | | |
|---|------------------|-----------------------|---------------|------------------|-----------------------|-----------------------|
| Subject Parcel 44: Site Size: 3,391 SF; Zoning: C-1; Central Business Dist.; Traffic: 7,000; Non-Corner | | | | | | |
| Comparable Sale # | #1 | #2 | #3 | #4 | #5 | #6 |
| Address | 500 Custer St. W | XXX State Hwy 55 E | 211 Elm St. E | 99 Cherry Ave. S | 161 Babcock Blvd W | 791 Babcock Blvd E |
| City | South Haven | Buffalo | Annandale | Annandale | Delano | Delano |
| Site Size (SF) | 16,271 | 50,761 | 42,772 | 13,407 | 71,961 | 79,888 |
| Access/Corner Lot (Y/N) | State Hwy/Yes | State Hwy/No | State Hwy/Yes | City Street/Yes | State Hwy/Yes | State Hwy/Yes |
| Improved Sale | Yes | No | Yes | Yes | No | No |
| Sale Price | \$299,000 | \$255,000 | \$900,000 | \$225,000 | \$289,000 | \$500,000 |
| Abstracted Land Value | \$69,800 | \$255,000 | \$181,800 | \$88,600 | \$289,000 | \$500,000 |
| Sale Date | 3/25/2022 | 9/13/2021 | 7/1/2021 | 6/18/2021 | 12/28/2020 | 6/1/2020 |
| Sale Price per SF | \$4.29 | \$5.02 | \$4.25 | \$6.61 | \$4.02 | \$6.26 |

The subject has a +/- 3,391 sq. ft., city commercial setting with highway frontage, good traffic, good access. The comps shared similar locations with the subject based on zoning, traffic, and identity.

For the purposes of this report the comparable sites were weighted as follows, **Comp #2** was given primary consideration. **Comps #1, #3 and #4** were given secondary consideration, and **Comps #5 and #6** were given limited consideration.

Based on the available market data, the estimate of land value for the subject property is reconciled at **\$5.20/Sq. ft.**

Permanent Damages

There are no permanent acquisitions associated with the proposed acquisition of Parcel 44.

Temporary Easement

Compensation for the temporary easement is based on the use of the affected land. The easement will last for a period of 74 months, expiring on December 1, 2028. The temporary easement consists of 67 Sq. ft. of land. The land impacted by the temporary easement has a fee value of \$348.40 (67. ft. x \$ 5.20/SF). The owner could reasonably expect a return to that land in the form of rent at an annual rate

of 8%, which includes compensation for real estate taxes on that land. Rather than actually renting the land and making monthly or annual payments, one payment is made to the property owner.

Compensation is estimated by calculating the present value of those 74 monthly rental payments at a discounted annual rate of 2.75%, similar to a low-risk investment.

Compensation for the temporary easement is calculated as follows:

| Annual Rent | | | | |
|-------------|---|-------------------------|---|-------------|
| TE Area | | Market Rent (\$/Sq.Ft.) | | Annual Rent |
| 67 Sq.Ft. | x | \$5.20/Sq.Ft. @ 8% | = | \$27.87 |
| | | \$0.42 | | |

| Total Rent | | | | |
|--------------|---|-----------|---|-----------|
| Monthly Rent | | TE Term | | Extension |
| \$2.32 | x | 74 Months | = | \$172 |

| Present Value Factor | | | | |
|----------------------|---|---------------|---|-----------|
| Term | | Discount Rate | | Extension |
| 74 Months | @ | 2.75% | = | 68.150 |

| Calculation of Damages | | | | |
|--|---|----------------------|---|-----------|
| Monthly Rent | | Present Value Factor | | Extension |
| \$2.32 | x | 68.150 | = | \$158 |
| Estimate of Damages for Temporary Easement | | | | \$158 |

Acquired Site or Building Improvements

There are no building or site improvements that are to be acquired with Parcel 44.

Items Damaged Within the Acquisition

There is an area of landscaping that may be affected by the project consisting of +/- 65 SF, comprised of lava rock, and cedar mulch used as ground covering, low lying evergreen shrubs, and deciduous shrubs located within the TE. The disturbed landscaping rock is good condition and is to be salvaged and reused to restore the area of landscaping rock back to as close to original condition as possible. The cedar mulch will be salvaged and reused to restore the ground cover to as close to original condition as possible. **Note:** The cedar mulch is in poor condition and has reach it useful life expediency leaving areas of bare soil exposed; therefore, the cedar mulch has no compensatory value. The evergreen shrubs, deciduous shrubs within the TE may need to be replaced with like shrubs and will be considered in the cost to cure method to follow.

Cost to Cure

A +/- 57 sq. ft. area of landscaping is anticipated to be impacted by the acquisition. The impacted area is located along the southern boundary line of the subject property, adjacent to the north ROW line of TH 55. There are (+/-2) low lying evergreen shrubs, (+/- 3) deciduous low growing shrubs, that may be affected by the project. The impacted shrubs are slightly overgrown in some areas but are in good

condition. Therefore, the cost to cure estimate is based on re-planting the affected area with properly spaced shrubs of like, or similar species only.

The cost to cure estimate is based on the total material and labor necessary to replace the impacted landscaping. Local landscaping suppliers were researched for replacement cost estimates. The material costs consider the replacement of the three (2) evergreen shrubs, which have an estimated replacement cost of \$39/each, and three (3) deciduous shrubs, which have an estimated replacement cost of \$35/each, which considers their relative sizes. The total material costs, including local tax is estimated at \$197. For the purposes of this valuation estimates for a total of 3.5-man hours of labor for the project at a rate of \$50/hour to plant new shrubs, which results in a total labor estimate of \$183.

The cost to salvage and move all of the landscaping exceeds the replacement cost. The estimated contributory value of the landscaping meets or exceeds the cost to cure. Therefore, the total compensation for cost to cure is **\$358**.

There is no other cost to cure items associated with the proposed acquisition for Parcel 44

Landscaping



Access Control

There is no access control associated with the proposed acquisition of Parcel 44.

Allocation of Damages

The subject will be impacted by the proposed acquisition. Damages to the subject property resulting from the acquisition of Parcel 44 are allocated as follows:

| Land Acquired | Units | Unit Rate | Value |
|---|---------------------------|------------------|--------------|
| Unencumbered Fee R/W | None | N/A | \$0 |
| Encumbered Fee R/W | None | N/A | \$0 |
| Easements Acquired | Units | Unit Rate | Value |
| Permanent Easement | None | N/A | \$0 |
| Temporary Easement | 67/Sq. Ft | See Calculations | \$158 |
| Improvements Acquired | Description | | Value |
| Building Improvements | None | | \$0 |
| Site Improvements | None | | \$0 |
| Damages to Remainder | Description | | Value |
| Severance Damages | None | | \$0 |
| Cost to Cure | Shrubs & Ornamental Grass | | \$358 |
| Access Control | Not acquired | | \$0 |
| Total Damages | | | \$516 |
| Final Estimate of Compensation (Rounded) | | | \$600 |

Preparer's Certification

That on September 14, 2022, I have personally inspected the property herein and that I have afforded the property owner(s) the opportunity to accompany me at the time of the inspection. Such opportunity was afforded to Kelly Hinnenkemp, City Administrator, on September 12, 2022, and said individual accepted/~~declined~~ the offer to accompany me, due to no response to attempted phone contact, and were not present at the time of inspection.

Prepared by:



Kevin M. Cummings
Real Estate Associate
District 3, MN Dept. of Transportation

Date:

1/31/2023

Certified by:

Lynn Nielsen

Lynn Nielsen
Engineering Specialist Senior
District 3, MN Dept. of Transportation

Digitally signed by Lynn Nielsen
Date: 2023.02.09 13:48:58 -06'00'
Date:

Attachments: Subject Photographs, Parcel Sketches, Acquisition Legal Description

Subject Photographs



Photo 1 - Subject property from the SE corner looking NW along the alleyway.



Photo 2 - Subject property from the NE corner looking south along the alleyway.



Photo 3 - View of the landscape area from the SE corner of the subject property looking NW.



Photo 4 - View of the landscape area from alley looking SW.



Photo 5 - section of concrete pavement outside of the landscape area.



Photo 6 - Curbing within the TE area.
(Curbing is in Poor Condition)

Aerial Parcel Sketch



RIGHT OF WAY PARCEL LAYOUT

Control Section: 8606 (55-69) 224
State Project: 8606-63RW
Owner: CITY OF ANNANDALE

County: Wright

Parcel Number: 44
Sheet 2 of 2
Scale 1 inch = 30 ft.



Layout sketch by Lisa Hoheisel

Created on August 9, 2022

Acquisition Legal Description

October 20, 2022
8606-224-44

Parcel 44 C.S. 8606 (55=69-22-4)

S.P. 8606-63RW

All of the following:

A temporary easement for highway purposes in that part of Lot 11, Block 5, ANNANDALE; shown as Parcel 44 on Minnesota Department of Transportation Right of Way Plat Numbered 86-140 as the same is on file and of record in the office of the County Recorder in and for Wright County, Minnesota, by the temporary easement symbol, said easement shall cease on December 1, 2028, or on such earlier date upon which the Commissioner of Transportation determines by formal order that it is no longer needed for highway purposes.

Date: March 21, 2023

City of Annandale
30 Cedar Street East,
P.O. Box K
Annandale, MN 553021113

State Project #: 8606-63RW
Control Section #: 8606 (55=69) 224
Project Job #: TRW235449
County: Wright
Parcel: 240D - City of Annandale
Property Address: 25 ELM ST E, Annandale, MN 55302

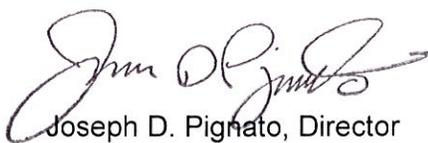
The State of Minnesota, acting through its Department of Transportation (MnDOT), will be purchasing an interest in your property for improvements to Highway 55. The person delivering this purchase package is a representative of MnDOT and will explain the procedures involved in the acquisition process.

This package includes a copy of an appraisal completed by MnDOT for the property interest being purchased. The certified appraised amount offered to you is \$10,100.00. This amount is for damages or loss in value to the remainder property.

In accordance with Federal and State laws and regulations, eligible property owners and/or occupants of the property on the date of this purchase offer may be entitled to relocation assistance and benefits.

It is important that you review all of the information provided in this purchase package. It will help explain your rights during the purchasing process and assist you in making your decisions. If at any time you have questions or concerns, please contact your MnDOT representative.

Sincerely,

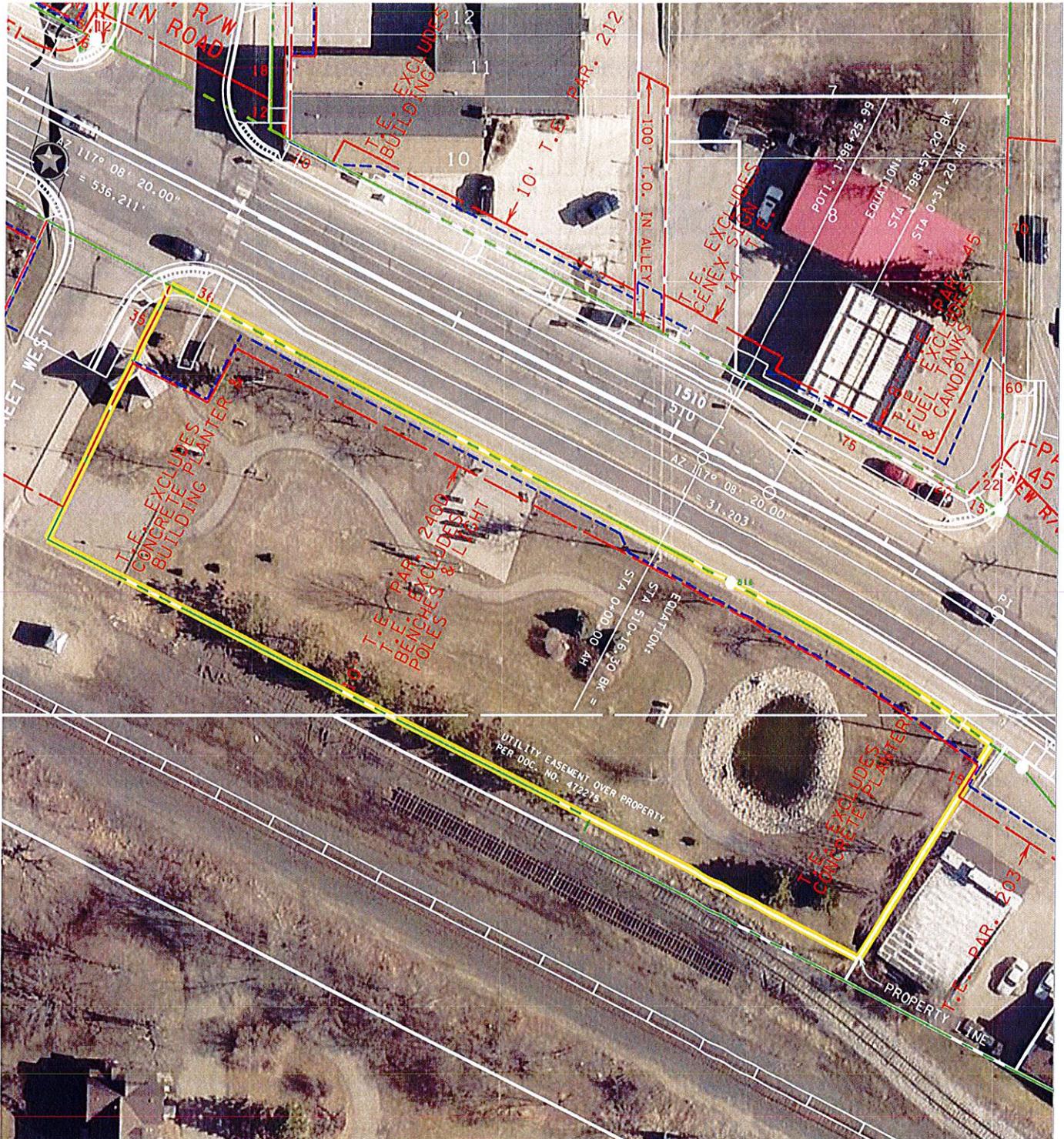


Joseph D. Pignato, Director
Office of Land Management

Control Section: 8606 (55=69) 224
State Project: 8606-63RW
Owner: City of Annandale

County: Wright

Parcel Number: 240D
Sheet 2 of 2
Scale 1 inch = 60 ft.



October 21, 2022
8606-224-240D

SL
AS
BH

Parcel 240D C.S. 8606 (55=69-22-4)

S.P. 8606-63RW

All of the following:

A temporary easement for highway purposes in that part of the Southwest Quarter of the Northeast Quarter of Section 30, Township 121 North, Range 27 West, and Lot B of LOT 1 OF LOT B OF NORTHWEST QUARTER OF THE SOUTHEAST QUARTER SECTION 30, TOWNSHIP 121 NORTH, RANGE 27 WEST, shown as Parcel 240D on Minnesota Department of Transportation Right of Way Plat Numbered 86-140 as the same is on file and of record in the office of the County Recorder in and for Wright County, Minnesota, by the temporary easement symbol, said easement shall cease on December 1, 2028, or on such earlier date upon which the Commissioner of Transportation determines by formal order that it is no longer needed for highway purposes;

excepting therefrom the existing concrete planter, benches, light poles, and building situate thereon.



MINIMUM DAMAGE VALUATION

ACQUISITION OF TEMPORARY EASEMENT

S.P.: 8606-63RW

C.S.: 8606 (55=69) 224

Parcel: 8606-224-240D

Property Owner: City of Annandale

Parcel Address: 25 Elm Street E
Annandale, MN 55302

Appraiser: Eric M. Montague
Certified General Real Property Appraiser
MN License #20513633

Baxter
7694 Industrial Park Road
Baxter, MN 56425
218/828-5700
1-800-657-3971



District 3
Right of Way

St. Cloud
3725 - 12 Street North
St. Cloud, MN 56303
320/223-6500
1-800-657-3961

COPIES

VALUATION SUMMARY

| Project Information | | | |
|--------------------------------|---|-------------------------|------------------------|
| S.P. 8606-63RW | C.S. 8606 (55=69) 224 | Highway: T.H. 55 | Parcel #8606-224-240D |
| Effective Date: | September 13, 2022 | Completion Date: | February 16, 2023 |
| Subject Property Information: | | | |
| Address: | 25 Elm Street E, Annandale, MN 55302 | | |
| County: | Wright | Fee Owner: | City of Annandale |
| Zoning: | C-2; Central Business District-Fringe & P; Park | Current Use: | Public; Municipal Park |
| Land Area | | | |
| Before | 42,914 Sq. Ft. | After | No Changes |
| Highest & Best Use – As Vacant | | | |
| Before | Commercial | After | Commercial |
| ALLOCATION OF DAMAGES | | | |
| LAND ACQUIRED | | | |
| <i>Type</i> | <i>Units</i> | <i>Rate</i> | <i>Value</i> |
| None | N/A | N/A | \$0 |
| EASEMENTS ACQUIRED | | | |
| <i>Type</i> | <i>Units</i> | <i>Rate</i> | <i>Value</i> |
| Temporary Easement | 4,762 Sq. Ft. | (See Valuation Section) | \$10,060 |
| IMPROVEMENTS ACQUIRED | | | |
| <i>Type</i> | <i>Description</i> | | <i>Value</i> |
| Building Improvements | None | | \$0 |
| Site Improvements | None | | \$0 |
| DAMAGES TO REMAINDER | | | |
| <i>Type</i> | <i>Description</i> | | <i>Value</i> |
| Severance Damages | None | | \$0 |
| Cost to Cure | None | | \$0 |
| Access Control | None | | \$0 |
| TOTAL DAMAGES | | | \$10,060 |
| FINAL ESTIMATE OF COMPENSATION | | | |
| <i>Rounded To</i> | | \$10,100 | |

LEGAL DESCRIPTION OF ACQUISITION

October 21, 2022
8606-224-240D

Parcel 240D C.S. 8606 (55=69-22-4)

S.P. 8606-63RW

All of the following:

A temporary easement for highway purposes in that part of the Southwest Quarter of the Northeast Quarter of Section 30, Township 121 North, Range 27 West, and Lot B of LOT 1 OF LOT B OF NORTHWEST QUARTER OF THE SOUTHEAST QUARTER SECTION 30, TOWNSHIP 121 NORTH, RANGE 27 WEST, shown as Parcel 240D on Minnesota Department of Transportation Right of Way Plat Numbered 86-140 as the same is on file and of record in the office of the County Recorder in and for Wright County, Minnesota, by the temporary easement symbol, said easement shall cease on December 1, 2028, or on such earlier date upon which the Commissioner of Transportation determines by formal order that it is no longer needed for highway purposes;

excepting therefrom the existing concrete planter, benches, light poles, and building situate thereon.

Source: MnDOT

SUBJECT PHOTOS (Taken 9/14/2022)

The appraiser has viewed and photographed the subject property on the date of inspection. The Parcel Sketch must be relied upon for identification of the Temporary Easement (TE) area.



Photo 1: View of subject & TE area, looking SE along TH 55 from NW corner of subject at TH 55/Harrison St.



Photo 2: View of subject property & TE area, looking NW along TH 55 from NE corner of subject at TH 55



Photo 3: View of subject property & TE area, looking SW along Harrison St. from NW corner of subject



Photo 4: View of subject property & TE area, looking NE along Harrison St. from SW corner of subject



Photo 5: View of memorial area including landscaping; benches & lights excluded



Photo 6: View of memorial area including landscaping; benches & lights excluded

SUBJECT PHOTOS (Taken 9/14/2022)

The appraiser has viewed and photographed the subject property on the date of inspection. The Parcel Sketch must be relied upon for identification of the Temporary Easement (TE) area.



Photo 7: View of TE area, looking SE along TH 55 from center of property

Photo 8: View of TE area, looking NW along TH 55 from east end of property



Photo 9: View of planter near NE corner of property that is excluded; planter at NW corner also excluded

Photo 10: View of inground sprinkler head (1 of 8) along the south edge of the sidewalk



Photo 11: Deciduous trees within TE area on west end of site that will be avoided (Google Earth image)

Photo 12: Deciduous trees within TE area on east end of site that will be avoided (Google Earth image)

DETAILED VIEWS OF ACQUISITION

Figure 1: Detailed Aerial View: Source: MnDOT Parcel Sketch

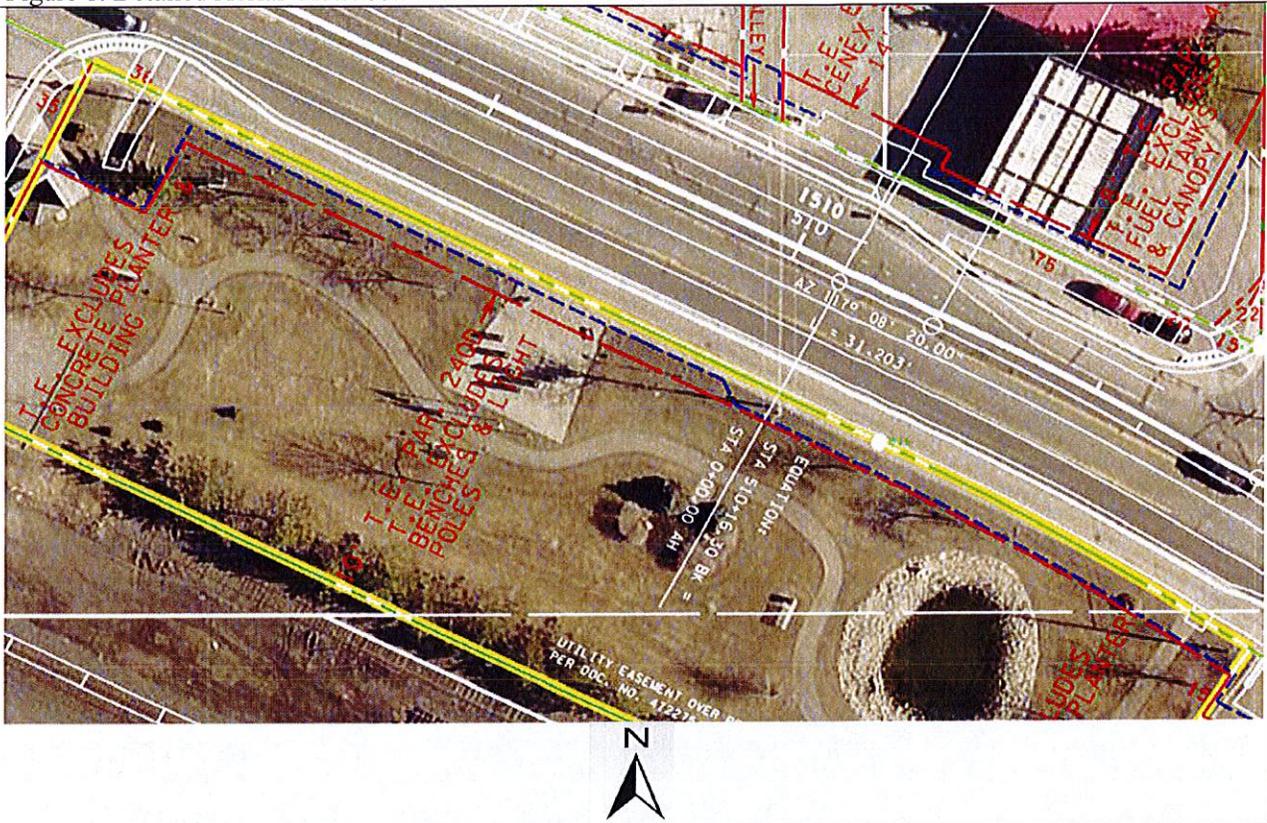
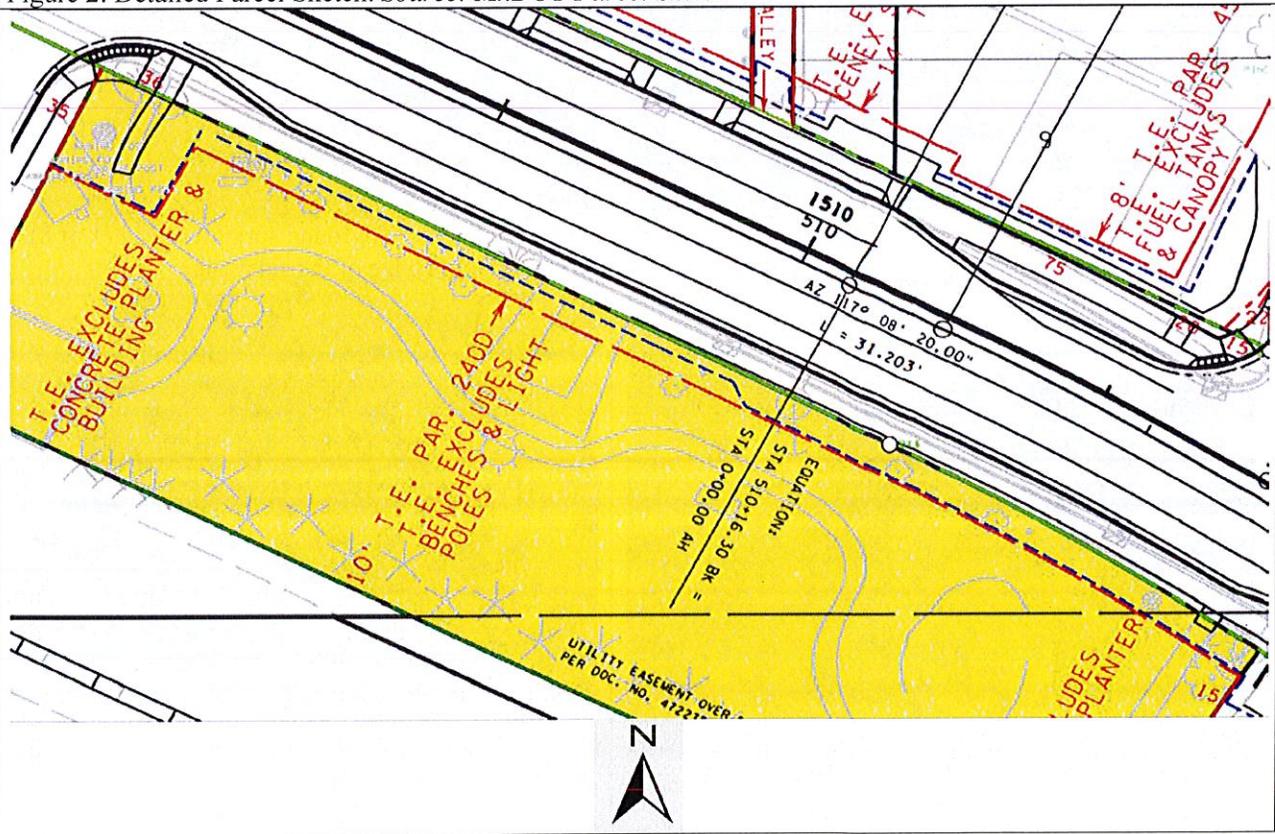


Figure 2: Detailed Parcel Sketch: Source: MnDOT Parcel Sketch



Definitions

Throughout this report, the term “subject property” identifies the entirety of the real property owned by the identified owner at this location that is the subject of this appraisal. The State’s partial acquisition will be identified as the “acquisition”, or by its MnDOT Parcel Number. The term “remainder” shall refer to the property after the acquisition.

Market Value: Market value is the major focus of most real property appraisal assignments. Both economic and legal definitions of market value have been developed and refined. A current economic definition agreed upon by federal financial institutions in the United States of America is:

The most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition are the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. Buyer and seller are typically motivated;
2. Both parties are well informed or well advised, and acting in what they consider their own best interests;
3. A reasonable time is allowed for exposure in the open market;
4. Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and
5. The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.

Source: Office of the Comptroller of the Currency (OCC); 12 CFR part 34, subpart C

Fee Simple Estate: Absolute ownership unencumbered by any other interest or estate, subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power, and escheat.

Easement: An interest in real property that conveys use, but not ownership, of a portion of an owner’s property.

Temporary Easement: An easement conveyed for a defined time period.

Source: The Dictionary of Real Estate, 4th Edition, 2002 Copyright, Appraisal Institute

Minimum Damage Valuation (MDV): an interest in property that a qualified person having an understanding of the local real estate market indicates can be acquired for \$25,000 or less.

Source: Minn. Stat. §117.036 Subd. 2(b)

Note: The scope and level of analysis of an MDV report is reflective of the minimum damage associated with the property rights being acquired. The preparer of this report is knowledgeable of the local real estate market and is qualified to develop an estimate of market value for the acquisition. The MDV report meets the requirements set forth in Minnesota Statute §117.036 Subd. 2(b), the MnDOT Right of Way Manual Sec.200 and Code of Federal Regulations 49 CFR Part 24 Appendix A Subpart B. This valuation report was authored with the goal of compliance to the Uniform Standards of Professional Appraisal Practice (USPAP). The MDV Appraisal method and report format utilized is generally consistent with USPAP Standards Rule 1 and 2 and MN Statute § 82B.

Competency Provision

Mr. Montague holds a Certified General Real Property Appraiser license and is a full-time staff appraiser for MnDOT, working specifically in the realm of right of way appraisal and acquisition. Mr. Montague has extensive experience valuing commercial, industrial, and residential property types among numerous other land uses through work experience prior to MnDOT employment, dating back to March of 2005. A summary of the appraiser’s experience, training, and education attended has been provided to the client. A certified general appraiser may value all types of real property.

DISCUSSION:

| | | | |
|--|---|---|------------|
| Purpose of Appraisal: | To estimate the Market Value of a Temporary Easement (TE) upon a defined portion of the subject property and any severance damages to the remainder property, if any, as of the effective date of this report. | | |
| Format of Report and Procedures: | Restricted Appraisal Report – Minimum Damage Valuation (MDV) Valuation format based on MnDOT Right of Way Manual, Section 200. a) Damages estimated to be less than \$25,000 b) MnDOT is the only intended user c) The Restricted Appraisal Report meets the needs of the intended user and use. d) Acquisition is uncomplicated in nature | | |
| <i>Note:</i> | A Restricted Appraisal Report is intended solely for the use of the client, based on their intended use. The opinions and conclusions set forth in the report may not be understood properly without additional information in the appraiser’s work file. | | |
| Client: | Minnesota Department of Transportation (MnDOT) | | |
| Intended Use: | Determination of just compensation for the client’s right of way acquisition needs | | |
| Intended User(s): | The named client. The subject property owner is not an additional intended user, though by statute MnDOT will provide the property owner with a copy of this report. | | |
| Real Property Interest Appraised: | Fee Simple Interest | | |
| Effective Date: | As of the date of inspection; September 13 th , 2022 | | |
| Legal Description of Acquisition: | Refer to Page 3 of the report. | | |
| Subject Property Data: | Street address: | 25 Elm Street E, Annandale, MN 55302 | |
| Legal Description | Partial legal: Part of the SW ¼ of the NE ¼ & Part of the NW ¼ of the SE ¼; Sec. 30, Twp. 121, Rng. 27 | | |
| History of Ownership | No transfers of ownership within 5 years | | |
| Current Use | Public; Municipal Park | | |
| Zoning | P; Park (PID 102-500-301304 & 102-500-304218 (westerly 1/3)); C-2; Central Business District – Fringe (PID 102-500-301300 & 102-500-304218 (easterly 2/3)) | | |
| Total Land Area | 42,914 Sq. Ft. (0.99 Acres) | Front-footage on Highway | +/- 373’ |
| Assessor’s Data: | County PIN # 102-500-301304, 102-500-301300 & 102-500-304218 | | |
| County EMV Data | 2022 EMV (for taxes payable in 2023) | 2021 EMV (for taxes payable in 2022) | |
| Land | \$225,000 | \$186,800 | |
| Buildings | \$0 | \$0 | |
| Total | \$225,000 | \$186,800 | |
| Real Estate Taxes | \$0 (2022 payable)* | \$0 (2021 payable)* | |
| Special Assessments | \$2.39 (2022 payable) | \$1.99 (2021 payable) | |
| County EMV Land \$/Sq. Ft. | \$5.24/Sq. Ft | \$4.35/Sq. Ft | |
| <i>Note:</i> | No buildings are considered to be affected by the acquisition. *Owner is tax exempt. | | |
| MnDOT Data: | Temporary Easement | | |
| TE Area | 4,762 Sq. Ft. | % of property area: | 11.1% |
| Term | 74 Months (6.17 Years) | Expiration date: | 12/01/2028 |
| Location of acquisition | +/- 10’ x 338’ & 35’ x 35’ rectangular strips of land at the north and west boundaries of the subject (TH 55 & Harrison St. frontage); see Parcel Sketch | | |
| <i>Notes:</i> | All surfacing within the TE area that becomes disturbed or damaged due to construction activities will be repaired or replaced in kind. See additional comments. | | |

SCOPE OF WORK

The scope of work of this appraisal involved the following steps:

| | | |
|---|--|---|
| 1 | Identify the problem: | <i>What is the total just compensation for the acquisition? a) What is the market value of the acquisition as of the effective date? b) Does the acquisition diminish the market value of the remainder? If yes, what is the monetary amount of damages?</i> |
| 2 | Identify the subject and its detailed information: | <i>MnDOT supplied many items to identify the subject, including mapping, certificate of title, a field title report, and legal description of subject. The property was inspected and photographed. Tax and Assessors' records were collected. The appraiser interviewed landowner\rep.</i> |
| 3 | Determine the Highest and Best Use of the subject | <i>A review of the neighborhood and local market was made utilizing multiple sources. All property characteristics and aspects of Highest and Best Use were considered, analyzed, and the final opinion of H&B use reported.</i> |
| 4 | Define the proper appraisal methods to be used | <i>All three Approaches to value (Cost, Income, and Sales Comparison) were considered for use. The Sales Comparison Approach was considered to be the only appropriate approach to properly value the partial acquisition.</i> |
| 5 | Gather the data necessary to solve the problem. | <i>Researched and verified local comparable sales information from trustworthy sources.</i> |
| 6 | Apply the information into the methods and make conclusion | <i>Analyzed the data, summarized, and reconciled</i> |
| 7 | Report the information and the conclusion with clarity | <i>Produced the written Restricted Appraisal Report</i> |

Note; only an exterior inspection of the proposed acquisition area was completed by the appraiser on December 15th, 2021, on June 6th, 2022, and again on September 13th, 2022, from the highway. An additional inspection and photographs were completed by Kevin Cummings, a real estate associate with MnDOT on September 14th, 2022, for which the appraiser was not present. The effective date for this appraisal is September 13th, 2022, the most recent inspection date by the appraiser. An extensive and complete inspection of the subject property was not necessary to provide credible assignment results, given the limited scope of the proposed temporary easement, and the lack of building improvements within the acquisition. Important information was gathered from county records.

Hypothetical Conditions & Extraordinary Assumptions

The appraiser makes an extraordinary assumption that reasonable access to the property will be maintained throughout construction. There are no other hypothetical conditions or extraordinary assumptions associated with the development of this report. Use of the extraordinary assumption might have affected the assignment results.

Highest and Best Use of the Subject:

A logical and thorough analysis of the subject property's highest and best use is vital to the value conclusion. The four aspects of Highest and Best use were considered; Legally Permissible, Physically Possible, Financially Feasible and Maximally Productive. The City of Annandale was interviewed for zoning information and county staff were interviewed and online resources utilized for subject and market information.

Valuation Process:

The three valuation approaches – Cost Approach, Sales Comparison Approach, and Income Approach – were each considered for use. Since the proposed acquisition includes a temporary easement upon a small portion of the land, and no improvements are within or near the acquisition, only the Sales Comparison Approach was used to determine the market value of the land. This is common practice for partial acquisitions of land only. The Income Approach and the Cost Approach were determined to be extraordinary and were not utilized.

Data Research:

Sales data for the Sales Comparison Approach was collected by research of information from the multiple listing service (MLS), information available at the Wright County Assessor's department and the Minnesota Revenue eCRV website. Discussion with the Assessor's personnel corroborated that the information obtained there had been verified, as much as possible. These sources are considered reliable and their data accurate. Comparable sales were viewed by the appraiser. The properties determined to be most comparable to the subject property were selected and utilized in the development of the value.

Estimate of Exposure/Marketing Time:

Exposure time, a retrospective market time estimate, prior to the effective date of the appraisal, is estimated at 3 to 9 months for the subject land based on available market data. Marketing time, a prospective time estimate, subsequent to the effective date of the appraisal, is estimated at 6 to 12 months for the subject land based on available market data.

Description of MnDOT Project

A rehabilitation and reconstruction project for Trunk Highway 55 through the City of Annandale is programmed for construction in 2024. The project limits extend from Brown Avenue North on the west side of Annandale to 0.25 miles east of Annandale Boulevard on the east side of Annandale. The scope of the project also entails repairing and replacing sidewalks, pedestrian ramps, and the storm sewer system. The repair and replacement of the sidewalks is the responsibility of MnDOT and will require many temporary and permanent right of way easements to be acquired at certain locations within the project area to facilitate the construction of the project.

Note: MnDOT is responsible for all costs of the MnDOT portion of the project and will not be assessing costs from landowners; however, municipal requested accommodations may result in assessments.

Description of Subject Property Before Acquisition

The subject property is a rectangular shaped 42,914 square foot (0.99 acre) tract of land located in the City of Annandale, Wright County, MN. The property is comprised of three contiguous tax parcels. Trunk Highway 55, also known as Elm Street E, borders the subject to the north and is a two-lane arterial highway connecting the subject to Kimball to the northwest and Buffalo to the southeast. Harrison Street W, a two-lane paved city street borders the subject to the west. The Canadian Pacific (CP) railway borders the subject to the south with a single set of tracks.

The site is generally level and open with some tree coverage. The site is utilized as a municipal park known as the Annandale Memorial Park. There is one informational building near the NW corner of the property that will not be impacted by the acquisition. Note: per MnDOT title work and mapping, supported by county GIS imagery, a portion of the subject's building and site improvements (westerly +/-15' of the site) appear to be encroaching on the neighboring railroad/city street property to the west. The site has additional site improvements consisting of concrete/bituminous sidewalks, memorial improvements, benches, pond, landscaping, private lighting and an inground sprinkler system. The site has one curb cut entrance from Harrison St. at the SW corner of the site that leads to a small bituminous parking area. The site has no existing curb cuts from TH 55. There is curb and gutter along TH 55 and a portion of Harrison St, with sidewalks along both streets. The property is served by city sewer and water.

The subject property has multiple zoning classifications. The majority of the site (+/- 2/3) is zoned P; Park. This includes all of PID 102-500-301304 and the westerly 1/3 of PID 102-500-304218. The remaining +/- 1/3 of the site is zoned C-2; Central Business District – Fringe, which allows for a wide range of complimentary commercial uses adjacent to the downtown area. This includes all of PID 102-500-301300 and the easterly 2/3 of PID 102-500-304218. The Park zoning classification is in place due to the park uses of the site. Per the ordinance, should the park use be discontinued, the zoning would be changed to the most restrictive zoning adjacent to the park, which in this case would be C-2. The county assessor classifies the subject property as "Municipal-Public Service-Other". The subject's highest and best use, as-if vacant is best suited for commercial retail, office or service-oriented uses consistent with surrounding land uses that take advantage of the highway identity and access. The current park use, though common in many communities, is not typically considered a highest and best use of a property. The current park use is considered an interim use of the property.

Description of Acquisition

The Temporary Easement (TE) acquisition includes the northerly 10' of the easterly +/- 338' of the subject along the south side of TH 55 and the northerly +/- 35' of the westerly +/- 35' of the subject on the south side of TH 55 and east side of Harrison St., with a total TE area of 4,762 square feet, as displayed by the Parcel Sketch. This area is needed for working room to replace the public sidewalks along TH 55 and Harrison St. as well as connecting with the subject's private sidewalks and memorial area. The TE area is comprised primarily of grass surfacing with some asphalt and concrete sidewalk surfaces. There are a number of additional site improvements within the TE area including the information building, flower planters (2), memorial benches (2) and private light poles (6) that will not be impacted and have been excluded. Also within the TE area are some shrubs adjacent to the memorial area and (4) four deciduous trees that were not excluded. Finally, there is an in-ground sprinkler system with approximately (8) sprinkler heads that are located within the TE area. There are no other known improvements within the acquisition area that would be disturbed. The TE is scheduled to expire on 12/01/2028.

Per a signed agreement between MnDOT and the City of Annandale, which is retained in the appraiser's workfile, the land being utilized by MnDOT (TE area) will be fully restored to a condition that is at least as good as the condition that existed prior to the project. This includes turf and pavement reestablishment and any unforeseen damages to other improvements, which would include the previously mentioned site improvements, trees, lights, landscaping, sprinkler systems, etc. Therefore, the appraiser will not value any improvements within this report.

Description of Subject Property After Acquisition

The acquisition includes a temporary easement, which is a temporary condition upon a specific area of the subject property. All disturbed surfacing will be replaced with like kind materials, i.e., concrete, bituminous, gravel, grass, etc. No improvements are anticipated to be impacted within the TE area. Any unforeseen damages to improvements will be repaired or replaced by construction per the agreement between MnDOT and the City of Annandale. Construction related interference specific to the subject property acquisition is not anticipated by the appraiser. The highest and best use after acquisition will remain the same as the before condition. Therefore, the after-construction condition of this property will be unchanged from its current condition.

VALUATION

Land Value

The City of Annandale is located in west central Wright County with a population of 3,763 as of the 2020 census. The city has an area of 3.0 square miles and is centered at the intersection of Trunk Highway 55 and Trunk Highway 24, which are two of the arterial highways serving Wright County. Trunk Highway 24 travels north out of Annandale to the city of Clearwater and I-94. Trunk Highway 55 travels NW to the City of Kimball and to the SE to the City of Buffalo and continues toward the Twin Cities metro area. Average traffic counts on TH 55 range from 6,400 to 9,200 vehicles per day, with counts ranging from 1,800 to 5,900 on TH 24 in the Annandale area. The city has an established downtown sector along TH 24 and a developed commercial sector along TH 55. Residential uses surround the commercial areas with some inter-mixed uses, and industrial uses are primarily located on the east end of the city.

The appraiser has researched recent real property sales and studied market activity in Annandale and surrounding communities within Wright County, primarily utilizing the Multiple Listing Service (MLS), the Minnesota eCRV system and county sale search tools.

The research has shown that commercial property values have been relatively stable to slightly increasing over the last few years, which was supported by county Assessor's data. Commercial land values have been increasing gradually over the past 3 years based on sales and assessor EMV data. Commercial sales activity in the area is stable, with a limited number of sales on an annual basis. The county assessor and eCRV system were utilized to verify this data.

A vacant land sale search was completed within the market area for properties with similar features to the subject and of similar highest and best use. A limited number of vacant land sales were found in the market area to factually estimate a supportable land value for the subject property; therefore, comparable improved land sales were also researched and analyzed through the abstraction/allocation methods to support the available vacant land sales. The detailed sales information has been kept in the appraiser's custody. A table of the comparable sales utilized in the valuation is provided to follow.

The Wright County Estimated Market Values (EMV) were also researched and considered in the development of value.

Comparable Sale Data

Recent comparable vacant land sales from the subject neighborhood and surrounding areas were analyzed and compared against the subject property. Sales were utilized that shared the most similar site features with the subject with regard to location, size, utility, view, access, zoning, and other site features. The most comparable vacant and improved land sales from the subject's Wright County market area were utilized in this analysis. The sales occurred within the past +/- two years of the effective date.

Adjustments to this data were applied as necessary when compared with the subject property that will be discussed to follow.

| Commercial Land Sale Market Data | | | | | | |
|--|------------------|-----------------------|------------------|------------------|-----------------------|-----------------------|
| Subject Parcel 240D: Site Size: 42,914 SF; Zoning: C-2; Central Business Dist.; Traffic: 9,200; Low Traffic Corner | | | | | | |
| Comparable Sale # | #1 | #2 | #3 | #4 | #5 | #6 |
| Address | 500 Custer St. W | XXX State Hwy 55 E | 211 Elm St. W | 99 Cherry Ave. S | 161 Babcock Blvd W | 791 Babcock Blvd E |
| City | South Haven | Buffalo | Annandale | Annandale | Delano | Delano |
| Site Size (SF) | 16,271 | 50,761 | 42,772 | 13,407 | 71,961 | 79,888 |
| Zoning | CBD; Comm Bus. | B3; Hwy. Comm | C2; Central Bus. | C2; Central Bus. | B2; General Bus. | B2; General Bus. |
| Access/Corner Lot (Y/N) | State Hwy/Yes | State Hwy/No | State Hwy/Yes | City Street/Yes | State Hwy/Yes | State Hwy/Yes |
| Traffic Counts | 4,700 | 17,800 | 7,000 | 9,200 (TH 55) | 15,700 | 19,100 |
| Improved Sale | Yes | No | Yes | Yes | No | No |
| Sale Price | \$299,000 | \$255,000 | \$900,000 | \$225,000 | \$289,000 | \$500,000 |
| Abstracted Land Value | \$69,800 | \$255,000 | \$181,800 | \$88,600 | \$289,000 | \$500,000 |
| Sale Date | 3/25/2022 | 9/13/2021 | 7/1/2021 | 6/18/2021 | 12/28/2020 | 6/1/2020 |
| Sale Price per SF | \$4.29 | \$5.02 | \$4.25 | \$6.61 | \$4.02 | \$6.26 |
| Adjusted Sale Price per SF | \$4.14 | \$4.68 | \$4.22 | \$5.80 | \$3.94 | \$5.44 |

The resulting mean of the adjusted sale price data is **\$4.71/Sq. Ft.**, and the median is **\$4.45/Sq. Ft.** The comparable sales information has been kept in the appraiser's custody. A comparable sale location map is provided as an attachment.

Wright County EMV Data

The appraiser researched the history of EMVs for each subject property on this project and researched other county assessor data regarding the trends of values indicated through market analysis. The current trend has been stable to slightly increasing for commercial land values in the immediate area. Since the acquisition affects only land of this property, and no improvements, only the Estimated Market Value – Land is considered in the data analysis. The rates as they apply to the subject are below.

| County EMV Data | 2022 EMV | 2021 EMV |
|------------------------------|----------|----------|
| County EMV Land (\$/Sq. Ft.) | \$5.24 | \$4.35 |

The Wright County 2022 EMV data is within the range of the comparable sale data; however, it is not consistent with some of the other comparable sites in the neighborhood. This is due to the multiple parcels that make up the property, which are being valued individually, rather than as a single property under common ownership. Due to this, the County EMV value is not representative of the market area. The comparable sale data is given the most consideration in the value conclusion.

RECONCILIATION

The comparable vacant and improved land sales utilized in this analysis were considered the most comparable sales of those that have occurred in the subject's Wright County market area within the past two to three years. The sales were verified through eCRV records, assessor records and/or conversations with a party to the transaction. The sales were analyzed on a price per square foot basis.

Adjustments

*Date of Sale – The sales occurred within the past +/- two years. Based on paired sales and county assessor EMV trends, sales occurring prior to January 2022 required a positive 0.25% per month date of sale adjustment. No adjustments were required from January 2022 to present, based on the available data.

*Location – The sales were located in Wright County with various city locations. Adjustments for location considered traffic counts, identity, access, zoning, population, utilities, etc. The primary adjustments were for traffic count and corner location differences. The appraiser primarily relied upon county assessor data for location adjustments and pairing the sales used. Traffic counts were adjusted at 2% per 1,000 AADT difference, with a cap of 25%. Corner locations were adjusted at 6.5% for low traffic corner sites and 13% for high traffic corner sites.

*Size (Economy of Scale) – Pairing the sales used indicated an adjustment of 10% for each 50% difference in site size. Larger sites received a positive adjustment and smaller sites received a negative adjustment based on the principle of economy of scale. The size adjustment is capped at 20% based on the limits of the paired data.

*Other – Additional adjustments for significant differences between the subject and comps were considered as necessary, such as improvements, easements, surplus land, etc.

Comparable Sale Comments

*Comp #1 is an improved sale located west of the subject in South Haven on TH 55 with a smaller size site, low traffic corner location and has lower highway traffic counts. The abstracted site value was within the range of the vacant land sales. Adjustments were required for the smaller size and net inferior location. This was the most recent sale and was near the lower end of the value range and was given secondary consideration.

*Comp #2 is a vacant land sale located southeast of the subject on TH 55 in Buffalo. The site is larger than the subject's with superior traffic counts and has a non-corner location. This sale had a similar but slightly larger site size with net superior location due to higher traffic and was the most recent vacant land sale that was given primary consideration.

*Comp #3 is an improved sale located on TH 55 in Annandale with a high traffic corner location, similar site size, and similar highway traffic counts. The abstracted site value was within the range of the vacant land sales. Adjustments were required for the net superior location only. This was a recent sale in the subject's city and given primary weight.

*Comp #4 is an improved land sale also located on TH 55 in Annandale, on a low traffic corner lot with a smaller site size and similar highway traffic counts. The abstracted land value was near the high end of the range of the vacant land sales. This sale had an equal location and required a negative size adjustment. This sale was given secondary consideration.

*Comp #5 is a vacant land sale on TH 12 in the City of Delano to the southeast. This property has a larger site size with superior traffic counts and similar low traffic corner location. This sale required greater gross adjustments but few net adjustments; however, due to the superior location and older sale date it was given less consideration.

*Comp #6 is a vacant land sale also on TH 12 in the City of Delano to the southeast. This property has a larger site size with superior traffic counts and superior high traffic corner location. This is an older sale that required greater adjustments due to the larger size and superior location and was given less consideration.

The comparable sales were adjusted and weighted in accordance with their comparability to the subject, sale date and other factors. Based on the available market data and county EMV data, the estimate of land value for the subject property is reconciled at **\$4.65/Sq. Ft.** This rate will be utilized in the calculations for the TE value to follow.

EASEMENTS ACQUIRED

Temporary Easement

The value of the Temporary Easement (TE) is calculated using the land rent method. Due to the temporary nature of the easement, a common valuation technique relates the easement term to a rental period. The fee value is related to an appropriate rental rate, typically 6 to 10% of fee value based on available ground lease data. For properties similar to the subject, an 8% rental rate is used. A monthly rental amount is determined based on the TE area and rental rate, which is further extended to a total rental amount for the TE period.

Since payment will be applied as a single upfront payment, as opposed to a series of annual or monthly payments, a present worth factor is considered, which will discount the total rent to a present value of the rent stream. Based on current treasury yield rates for a 5-7 year term, a reasonable discount rate of 2.75% is applied, and assumes no future increase in the land value over the rental period. The expiration date of the temporary easement is 12/01/2028, resulting in a total TE period of approximately 74 months as of the effective date of this valuation. The following table displays the factors and calculation of the TE value.

| Annual Rent | | | | |
|-------------|---|-------------------------|---|-------------|
| TE Area | | Market Rent (\$/Sq.Ft.) | | Annual Rent |
| | | \$4.65/Sq.Ft. @ 8% | | |
| 4762 Sq.Ft. | x | \$0.372 | = | \$1,771.46 |

| Total Rent | | | | |
|--------------|---|-----------|---|-----------|
| Monthly Rent | | TE Term | | Extension |
| \$147.62 | x | 74 Months | = | \$10,924 |

| Present Value Factor | | | | |
|----------------------|---|---------------|---|-----------|
| Term | | Discount Rate | | Extension |
| 74 Months | @ | 2.75% | = | 68.150 |

| Calculation of Damages | | | | |
|---|---|----------------------|---|-----------------|
| Monthly Rent | | Present Value Factor | | Extension |
| \$147.62 | x | 68.150 | = | \$10,060 |
| Estimate of Damages for Temporary Easement | | | | \$10,060 |

Severance Damage to the Remainder

Severance damage (reduction of market value to the remainder) was considered by the appraiser. Considering that the TE is a temporary condition and that none of the highway/sidewalk costs are to be assessed or charged to the property owner, and that the subject property remainder is not expected to experience any permanent detrimental condition, change, or restriction upon its highest and best use or utility, there is no expectation of severance damage per this acquisition. Compensation warranted for severance damage: **\$0**.

Items Acquired

There are no building or site improvements to be acquired for this proposed acquisition.

Cost to Cure

There are no cost to cure items associated with the proposed acquisition.

| ALLOCATION OF DAMAGES | | | |
|---------------------------------------|--------------------|-------------------------|-----------------|
| LAND ACQUIRED | | | |
| <i>Type</i> | <i>Units</i> | <i>Rate</i> | <i>Value</i> |
| None | N/A | N/A | \$0 |
| EASEMENTS ACQUIRED | | | |
| <i>Type</i> | <i>Units</i> | <i>Rate</i> | <i>Value</i> |
| Temporary Easement | 4,762 Sq. Ft. | (See Valuation Section) | \$10,060 |
| IMPROVEMENTS ACQUIRED | | | |
| <i>Type</i> | <i>Description</i> | | <i>Value</i> |
| Building Improvements | None | | \$0 |
| Site Improvements | None | | \$0 |
| DAMAGES TO REMAINDER | | | |
| <i>Type</i> | <i>Description</i> | | <i>Value</i> |
| Severance Damages | None | | \$0 |
| Cost to Cure | None | | \$0 |
| Access Control | None | | \$0 |
| TOTAL DAMAGES | | | \$10,060 |
| FINAL ESTIMATE OF COMPENSATION | | | |
| <i>Rounded To</i> | | \$10,100 | |

ATTACHMENTS

- Certificate of Appraiser
- Assumptions and Limiting Conditions
- Parcel Sketch
- Aerial Parcel Sketch
- Comparable Sale Location Map

CERTIFICATE OF APPRAISER

S.P. 8606-63RW
C.S. 8606 (55=69) 224

Parcel 8606-224-240D

I hereby certify:

That on December 15th, 2021, June 6th, 2022, and September 13th, 2022, I have personally inspected the property herein appraised, and that the property owner/representative has been offered the opportunity to accompany an appraiser during an inspection. Such opportunity was afforded to Ms. Kelly Hinnenkamp of the City of Annandale on February 12th, 2022, and the owner/representative (accepted/**declined**) the invitation to accompany the inspection due to lack of response. The offer to attend the inspection was made by Kevin Cummings, a real estate associate with MnDOT, who also inspected the property on September 14th, 2022. I have also personally made a field inspection of the comparable sales relied upon in making this appraisal and said photos are retained in the appraiser's work file. The subject is represented by the photographs contained herein.

I further certify that to the best of my knowledge and belief:

- The statements of fact contained in the appraisal herein above set forth are true, and the information upon which the opinions expressed therein are based as correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- That I understand that such appraisal is to be used in connection with the acquisition of real property for right of way for a transportation improvement to be constructed by the acquiring agency, and that such appraisal has been made in conformity with the Uniform Standards of Professional Appraisal Practice (USPAP), appropriate State laws, regulations, policies and procedures applicable to appraising of right of way for such purposes, and that to the best of my knowledge no portion of the value assigned to such property consists of items which are non-compensable under the established State law.
- That in making this appraisal, I have disregarded any increase or decrease in the before value caused by the project for which the property is being acquired.
- That neither my employment nor my compensation for making this appraisal and report are in any way contingent upon developing or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- That I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- That I have no direct or indirect present or prospective interest in the property that is the subject of this report or in any benefit from the acquisition of such property appraised, and no personal interest with respect to the parties involved.
- I have performed no services, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
- That no one provided significant real property appraisal assistance to the persons signing this certification; however, Kevin Cummings assisted with inspection photographs.
- That I will not reveal the findings and results of such appraisal to anyone other than the proper officials of the acquiring agency until authorized by agency officials to do so, or until I am required to do so, by due process of law, or until I am released from this obligation by having publicly testified as to such findings.
- That my independent opinion of the fair compensation for said parcel, as of the 13th day of September 2022 is **\$10,100.00** and that the conclusion set forth in this appraisal was reached without collaboration or direction as to value.



Digitally signed by Eric
Montague
Date: 2023.02.16 13:01:49 -06'00'

February 16th, 2023
Signature/Report Date

Eric M. Montague
MN Certified General Real Property Appraiser
License No. 20513633; State of MN through August 31, 2024

Disclaimer Statement

In this appraisal assignment, the existence of potentially hazardous material used in the construction or maintenance of the building, such as the presence of urea-formaldehyde foam insulation, and/or the existence of toxic waste, which may or may not be present on the property, was not observed by this appraiser; nor does this appraiser have any knowledge of the existence of such materials on or in the property. This appraiser, however, is not qualified to detect such substances. The existence of urea-formaldehyde insulation or other potentially hazardous waste material may have an effect on the value of the property. Clients are urged to retain an expert in this field if desired.

Likewise, detection of ground contamination by toxic substances is a specialized field and must be undertaken by a specialist with the qualifications to make such determinations. If any concern exists, clients are urged to retain the services of such a specialist to make a determination of any potential ground contamination or similar conditions.

Statement of Assumptions and Limiting Conditions

The certification of the appraiser appearing in the appraisal report is subject to the following assumptions and limiting conditions and to such other specific and limiting conditions as are set forth by the appraiser which may appear within the body of this report.

1. The value reported herein is an opinion only and not warranted as, or a representation of fact.
2. The appraiser assumes no responsibility for matters of a legal nature affecting the property appraised or the title thereto, nor does the appraiser render any opinion as to the title, which is assumed to be good and marketable. The property is appraised as though under responsible ownership.
3. Any sketch in this report may show approximate dimensions and is included to assist the reader in visualizing the property. The appraiser has made no survey and assumes no responsibility in connection with such matters.
4. The legal description furnished is assumed to be correct.
5. Any distribution of the value within this report applies only under the program of utilization as outlined herein. The separate valuations of sections of the property must not be used in conjunction with any other appraisal and are invalid if so used.
6. It is an express condition of this report that the appraiser is not required to give testimony or appear in court because of having made this appraisal, and in reference to the property in question, unless arrangements have been previously made therefore.
7. All existing liens and encumbrances have been disregarded and the property is appraised as though free and clear under responsible ownership and competent management.
8. This report is for the exclusive use of Mn/DOT. Possession of this report, or a copy thereof, does not carry with it the right of publication, nor may it be used for any purpose by any person(s) but the Mn/DOT without the previous written consent of the appraiser or the Mn/DOT and then only with proper qualifications. Unauthorized transmittal of the report or its conclusion invalidates this report.
9. Neither all, nor any part of the contents of this report shall be conveyed to the public through advertising, public relations, news, sales or other media, particularly as to valuation conclusions, identity of the appraiser or firm with which the appraiser is connected or any references to any professional organization with which the appraiser is connected without written consent and an approval by the appraiser.
10. The appraiser assumes that there are no hidden or unapparent conditions of the property, subsoil, or structures which would render it more or less valuable. The appraiser assumes no responsibility for such conditions or for engineering which might be required to discover such factors.
11. Information, estimates, physical measurements, dimensions area and opinions furnished to the appraiser and contained in the report, were obtained from sources considered reliable and believed to be true and correct. However, no responsibility for accuracy of such items furnished can be assumed by the appraiser.
12. No percolation testing or engineering was conducted. It is assumed the site(s) is buildable.
13. All major improvements considered in this appraisal appear to be structurally sound unless otherwise noted in this report. However, not being a qualified engineer, the appraiser accepts no responsibility for structural or mechanical failures which would not be reasonably obvious in the scope of an appraiser's normal inspection.
14. The client specifically waives any claim arising out of financial loss due to structural defects in the property and admits that the appraiser's opinion is based on reasonably sound structural conditions.
15. The appraiser takes no responsibility for the detection of any violations related to conservation, pollution, environmental protection, zoning, subdivision regulations, building codes, or any other regulatory statutes, ordinances, by-laws, regulations or other legal constraints.

Statement of Assumptions and Limiting Conditions (Cont...)

16. The appraiser accepts no responsibility for the existence or discovery of liens whether presently existing or hereafter arising on account of any indebtedness or liability to the state in which it is located or to the EPA with regard to hazardous waste.
17. In this appraisal assignment, the existence of potentially hazardous material on site used in the construction or maintenance of any building on the property, such as the presence of urea formaldehyde foam insulation, asbestos in any form, and/or the existence of toxic waste, or Radon gas, which may or may not be present on the property, has not been considered. The appraiser is not qualified to detect such substances. The client is urged to retain an expert in this field.
18. In the event this valuation involves new construction, rehabilitation, conversion, or any other manner of change, improvement, or addition, the value if reported on an "as completed" basis, is subject to the total and full completion of the project described, in a first class manner, and in full and substantial compliance with the plans, descriptions, and/or specifications furnished to us. Such completion is assumed to be within a reasonable time from the date of the report, barring the intervention of catastrophe, strikes, government actions, or the effects of any other force majeure, in which event a revision of this report would be required.
19. In the event this report deals with feasibility, competent management of the project is assumed.
20. No representation is made as to compliance with plans or specifications. The appraiser assumes no liability for deviations from construction specifications.
21. The appraiser undertakes this assignment with the specific understanding that there is no third party beneficiary to the contract between the appraiser and client.
22. The appraisers' estimate of "Fair Market Value" is valid only for date specifically set forth in the report, no responsibility can be assumed for social, economic, physical, or governmental actions that may occur after that date which would result in change in market conditions, and therefore affecting appraiser's estimate.
23. The Americans with Disabilities Act (ADA) became effective on January 26, 1992. The appraiser has not made a specific compliance survey and analysis of this property to determine whether or not it is in conformity with the various detailed requirements of the ADA. It is possible that a compliance survey of the property, together with a detailed analysis of the requirements of the ADA, could reveal that the property is not in compliance with one or more of the requirements of the Act. If so, this fact could have a negative effect upon the value of the property. Since this appraiser has no direct evidence relating to this issue, there has been no consideration for the possible non-compliance of ADA requirements in estimating the value of the property, except as supported by the market.

PARCEL SKETCH



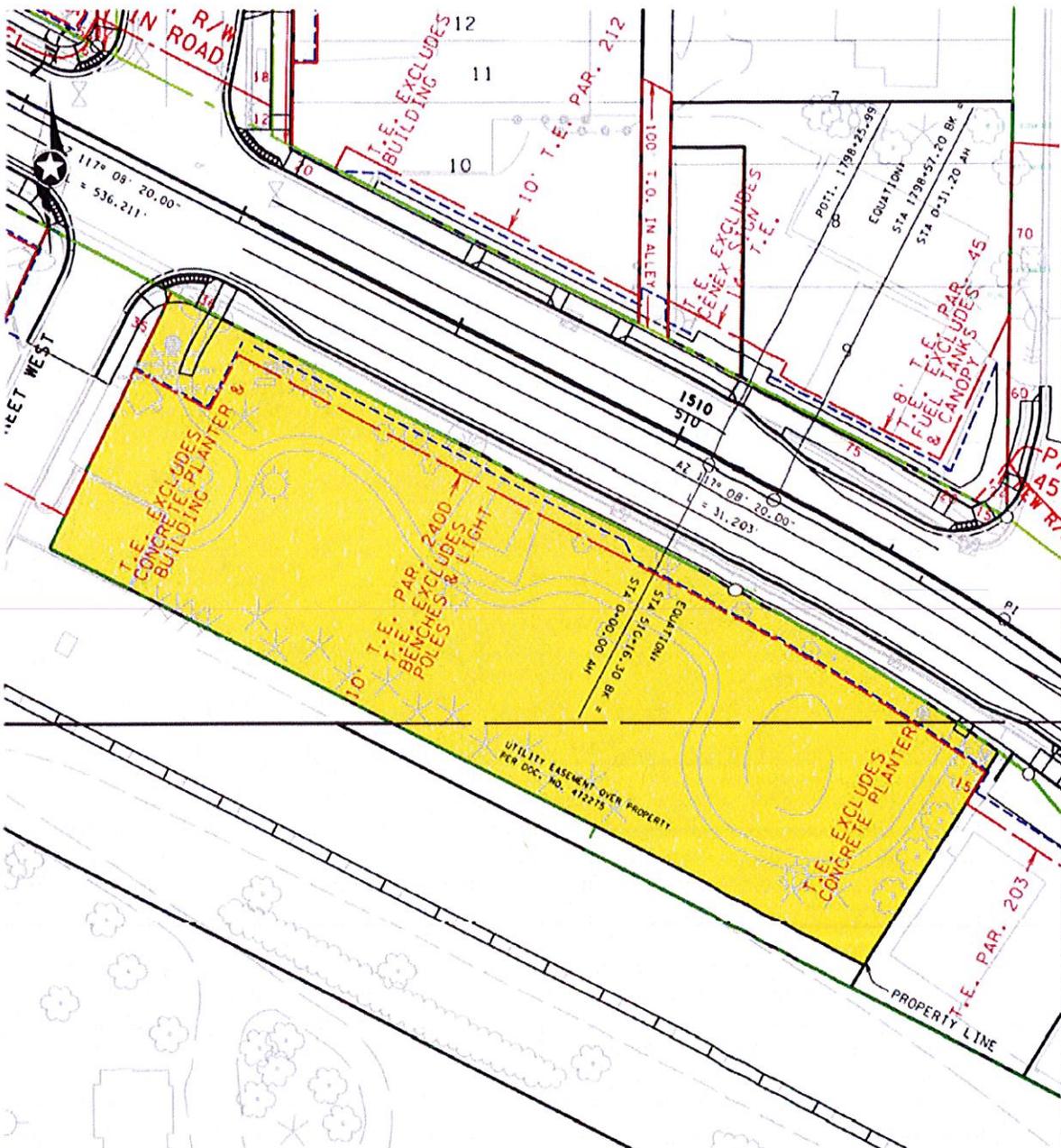
DEPARTMENT OF
TRANSPORTATION

RIGHT OF WAY PARCEL LAYOUT

Control Section: 8606 (55=69) 224
State Project: 8606-63RW
Owner: City of Annandale

County: Wright

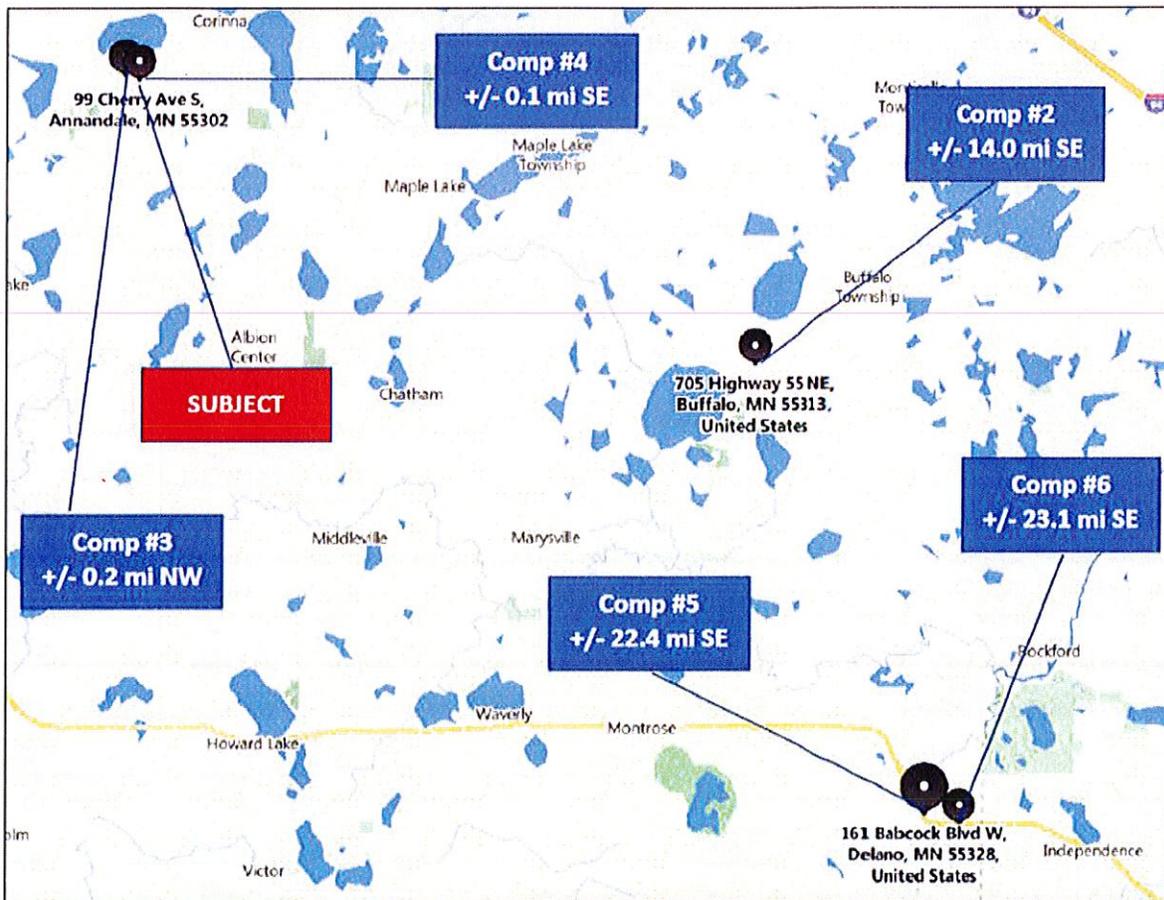
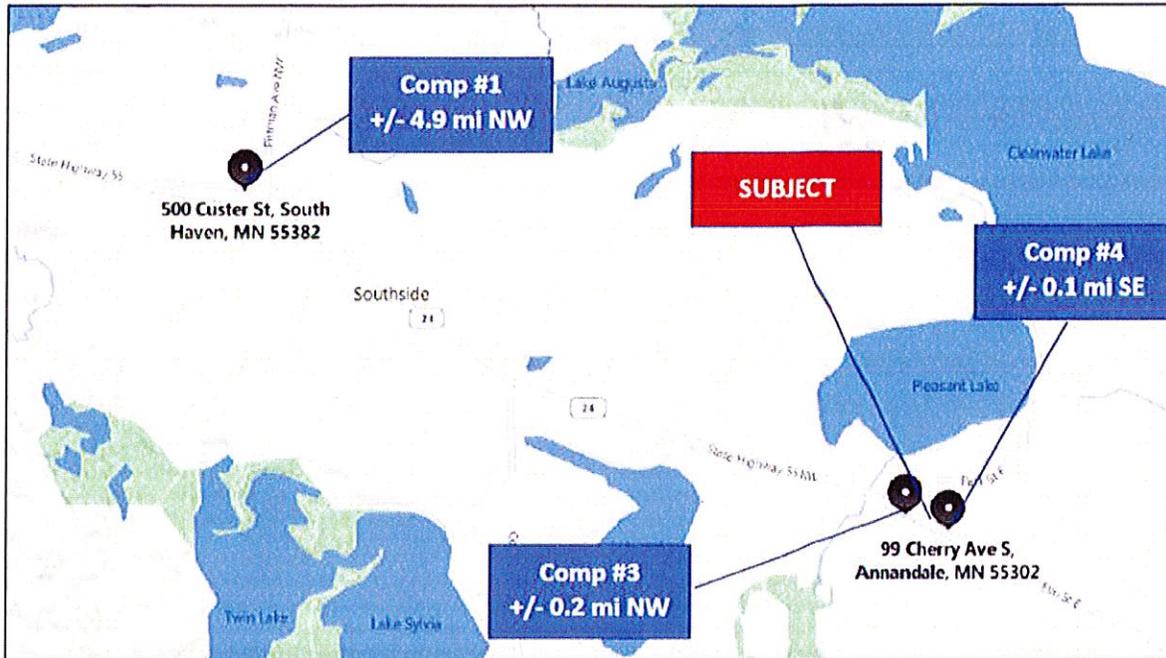
Parcel Number: 240D
Sheet 1 of 2
Scale 1 inch = 60 ft.



Layout sketch by Lisa Hoheisel

Created on August 9, 2002

COMPARABLE SALE LOCATION MAPS



**(Comp Distances measured from TH55 / TH24 intersection in Annandale; addresses are for mapping purposes only)*

Source: Bing Maps