

CITY OF ANNANDALE COUNCIL MEETING AGENDA

Meeting #3
Regular Meeting
City Council Chambers

February 14, 2022
6:30 P.M.

Mayor: Shelly Jonas
Councilmember's: Matthew Wuollet
Corey Czycalla
Tina Honsey
JT Grundy

PLEASE NOTE, due to COVID-19, this meeting will be conducted in person and via Zoom video conferencing as allowed under Minnesota Statutes, Section 13D.021.

For those who would like to view or listen to the public meeting, there are two options:

Online: <https://us02web.zoom.us/j/87602276449?pwd=aNtMUthT2lQNFRzaS9tV0hWeU5CUT09>

Or Telephone: 312-626-6799

Webinar ID: 876 0227 6449

Passcode: 728085

1. **CALL TO ORDER/ROLL CALL/ADOPT AGENDA**
2. [APPROVAL OF MINUTES](#)
3. **VISITOR'S**
4. **PUBLIC HEARING**
 - A. [Request to Vacate Portions of Nevens Avenue](#)
5. **OPEN FORUM**
6. **CONSENT AGENDA**
 - A. [Approve Auditing Claims](#)
 - B. [Approve Departments Reports](#)
 - C. [Accept Donations](#)
 - D. [Approve Amended Date for Haag Resignation](#)
 - E. [Approve Massage Therapy License](#)
 - F. [Approve Easement Agreement with McDonald Building](#)
 - G. [Resolutions Approving Variance, Minor Subdivision and Site Plan- Ahlgren](#)
 - H. [Resolution 22-10 Designating Land as Right-of-way](#)
7. **REMOVED CONSENT ITEMS**

8. UNFINISHED BUSINESS- NONE

9. NEW BUSINESS

- A. [Purchase of Mower](#)
- B. [Purchase of Public Works Truck](#)
- C. [Quote for Chipping Compost Site Brush](#)
- D. [Civic Payroll and Upgrade](#)
- E. [Portable Stage Repairs](#)
- F. [Annual Department Reports](#)

10. MAYOR/COUNCIL REPORTS

11. ADJOURNMENT

MINUTES
ANNANDALE CITY COUNCIL
January 10, 2022

CALL TO ORDER/ROLL CALL: The City Council of Annandale, Minnesota met for a regular meeting on January 10, 2022 at 6:30 p.m. at the City Hall Council Chambers. Mayor Gunnarson called the meeting to order at 6:30 p.m.

City Council Present: Jonas, Honsey, Wuollet, Czycalla, Grundy. City Council members absent: None. Also, present were Administrator Hinnenkamp (via zoom), Chief Standafer, Joe Haller, Jacob Thunander and the Annandale Advocate.

SET AGENDA: Motion was made by Wuollet and seconded by Honsey to adopt the agenda. The motion carried unanimously.

A motions are approved unaimously unless otherwise noted.

MINUTES: A motion was made by Czycalla and seconded by Honsey, to approve the minutes of the December 6, 2021.

VISITORS: NONE

PUBLIC HEARINGS: NONE

OPEN FORUM: NONE

CONSENT AGENDA:

The Council removed items M and N from the consent agenda. Item H was amended to Assign Grundy to the Care Center with Czycalla as the alternate. A motion was made by Grundy and seconded by Czycalla, to approve the Consent Agenda as amended.

- A. Approve Auditing Claims
- B. Approve Departments Reports
- C. Accept Donations
- D. Approve Employment Anniversaries/Step Increases
- E. Approve Catholic Charities Site Agreement
- F. Resolution 22-01 approving Annual Appointments
- G. Resolution 22-02 2022 Fire Appointments
- H. 2022 Committee Appointments- as amended
- I. Resolution 22-03 accepting American Rescue Plan Act ARPA funds
- J. Approve Downtown Beautification Grants
- K. Appointment of Fire Chief
- L. Accept Resignation of Fire Fighter Grindle
- O. Approve Lawful Gambling Application- Conservation Club
- P. Board of Review Date- 4-11-22
- Q. Approve Pay Equity Report

REMOVED CONSENT ITEMS:

- M. Recommended Approval of Ordinance 384, 385 and 386- Zoning Text Amendments- A motion was made by Czycalla and seconded by Honsey to approve the Zoning Text Amendments as presented.
- N. Resolution 22-04 Approving Summary Ordinance 385- A motion was made by Czycalla and seconded by Honsey to approve Resolution 22-04 Approving the Summary Ordinance. Motion was approved unanimously by Roll Call Vote.

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

- A. Resolution 22-05 Authorizing Advertisement of Bids- Hemlock Intersection Improvements- A motion was made by Czycalla and seconded by Honsey to approve Resolution 22-05 Authorizing the Advertisement of Bids. ROLL CALL: Ayes: Honsey, Wuollet, Grundy, Czycalla, Jonas. Nays: None. Absent: None. Abstain: None. Resolution 22-05 adopted on a 5-aye, 0-nay, 0-absent, 0-abstain vote.
- B. Water Tower Reconditioning Proposal- Bolton and Menk- A motion was made by Wuollet and seconded by Grundy to approve the proposal from Bolton and Menk to prepare the plans and specifications for the Water Tower Reconditioning Project.
- C. Consider Adoption of Purchasing Policy- A motion was made by Grundy and seconded by Wuollet to approve the Purchasing Policy as presented.
- D. Consideration for Chicken regulations- Jonas informed the Council that she has received requests from residents to reconsider the Chicken Regulations within City limits. A motion was made by Czycalla and seconded by Wuollet to direct the Planning Commission to consider a zoning text amendment that would allow regulations for the keeping of chickens in City limits.
- E. Addressing Vacancy on Planning Commission- The Council discussed staff's recommendation to appoint a Council member to the Planning Commission. Czycalla offered to attend the February meeting. The Council tabled the discussion.
- F. Resolution 22-06 Authorizing Purchase of Products and Services- A motion was made by Czycalla and seconded by Honsey to approve Resolution 22-06 Authorizing the Purchase of Products and Services from M&M Bus Company. ROLL CALL: Ayes: Honsey, Wuollet, Grundy, Czycalla. Nays: None. Absent: None. Abstain: Jonas. Resolution 22-06 adopted on a 4-aye, 0-nay, 0-absent, 1-abstain vote.

MAYOR/COUNCIL REPORTS:

Haller informed the Council his department has been working with snow removal and maintaining the skating rink. Chief Standafer updated Council on the warming house at the ice rink and informed them they had a good holiday weekends.

ADJOURNMENT:

Moved by Czycalla seconded by Wuollet to adjourn. The meeting was adjourned at 7:27pm.

Shelly Jonas, Mayor

ATTEST:

Kelly Hinnenkamp, City Administrator

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: February 14, 2022	Agenda No. 4A
Agenda Section: Public Hearing	Item: Vacation of a Portion of Nevens Avenue Right-of-Way, Pursuant to M.S. 412.851 and M.S. 462.358 Petitioner: Bob & Carol Ericksen	

SITE INFORMATION & BACKGROUND

PID: 217-000-252300
Zoning District: Agricultural District (AG)
Comprehensive Plan: Residential

Planning Case Number: 2021-07

INTRODUCTION

The City received a petition request from Bob & Carol Ericksen to vacate the right-of-way for a portion of Nevens Avenue NW within a pending, proposed subdivision at 7592 Nevens Avenue. Within the pending, forthcoming subdivision application, the applicant will be relocating the roadway. This would render the existing right-of-way unnecessary. At this point, the City is only holding the hearing associated with the vacation and no action is necessary. The City will take action on the vacation with the final plat application. Prior to the final plat, the City will hold hearings on the preliminary plat, which would consider granting formal development rights for any project on the site.

ANALYSIS

On November 8, 2021, the City Council reviewed a concept plan from Rachel Development for a 21 lot subdivision at 7592 Nevens Avenue, a property that was recently annexed to the City of Annandale. The property is located on the eastern side of Lake John and is about 33 acres in size. At the November meeting, the Council heard comments from the general public on the concept plan and forwarded those comments to the applicant.

The applicant has not submitted the preliminary plat application. The City anticipates the application coming within the near future. The concept plan was predicated on the vacation of the existing Nevens Avenue NW and its subsequent relocation. When a right-of-way is adjacent to a public waters, and the Nevens Avenue NW right-of-way touches the public water within this parcel, the DNR reviews the vacation due to it being considered public access. Much of the right-of-way appears to be separated from the ordinary high water mark by a strip of land.

The applicant has proposed a public trail along Nevens Avenue NW on their concept plan and is intending to dedicate a small amount of land on the lake near where the relocated Nevens Avenue NW would reconnect with the existing on the north end of the property.

This vacation hearing required a 60 day notice to the DNR. The DNR stated, at the time of the concept plan review, that this arrangement is generally acceptable and has provided some advisory comments. Their formal comments related to this proposal included the following comments:

“The Department of Natural Resources has reviewed the proposed action and petition request and found the following during its review:

- The Lake John “Huikko Landing” Public Water Access is located on the south end of Lake John and is the only DNR administered public water access on the lake. Its parking lot provides 20 vehicle/trailer parking spots.
- The current right of way of the subject property is described as 66 feet wide. Based on the appearance and maps of this subject area, it does not currently provide a legal, publicly recognized or maintained access to the lake, although some use appears to occur on an infrequent basis. Since lake levels can fluctuate, there may be times where access would be possible during high water levels. The shoreline and road shoulder between Lake John and the subject property (Nevens Ave. NW) is mostly wooded.
- As a recommendation, if any future outlots or public road ROW is planned for this property between a newly aligned Nevens Ave. NW and Lake John, please consider allowing public access to the lake, whether for pedestrian or motorized use. In addition, if any future walkways or trails are developed along this alignment, please also consider those being available for public benefit.

Based on the information provided, the DNR is not opposed to the said described proposal to vacate a portion of Nevens Avenue NW.”

RECOMMENDED ACTION

At the time the Council is to take final action, the determination of whether the roadway vacation is in the public interest will need to be made. At this point, the City Council is only taking public comment. No formal action is needed.

Attachments:

- A. Draft Resolution
- B. Aerial Image
- C. Sketch and Description
- D. DNR Comment Letter, dated February 4, 2022
- E. Public Comment

**CITY OF ANNANDALE
RESOLUTION NO. 2022-___**

**A RESOLUTION VACATING A PORTION OF NEVENS AVENUE NORTHWEST
UPON PETITION OF A MAJORITY OF ABUTTING LANDOWNERS.**

WHEREAS, a petition signed by the majority of property owners abutting a portion of Nevens Avenue West in the city of Annandale was received by the City Clerk on the 17TH day of November, 2021; and

WHEREAS, the petition requested that the City Council vacate a portion of Nevens Avenue NW beginning at the northern boundary of 7592 Nevens Avenue NW and extending south to the Southern boundary of 7592 Nevens Avenue NW, legally described as:

That part of the right of way of Nevens Avenue NW, described as parcel T-433 (South Part) in Exhibit A to Southside Town Road Map filed January 8, 1985 as Document No. 392516, office of the County Recorder, Wright County, Minnesota, which lies within Government Lot 2, Section 25, Township 121, Range 28, Wright County, Minnesota.

WHEREAS, the City Clerk reviewed and examined the signatures on said petition and determined that such signatures constituted a majority of the landowners abutting upon the (portion of) street to be vacated; and

WHEREAS, a public hearing to consider the vacation of such street was held on the 14th day of February, 2022, before the City Council in the City Hall located at 30 Cedar Street, Annandale, Minnesota at 6:30 p.m. after due published and posted notice had been given, as well as personal mailed notice to all affected property owners by the City Clerk on the 15th day of December, 2021 and all interested and affected persons were given an opportunity to voice their concerns and be heard; and

WHEREAS, any person, corporation or public body owning or controlling easements contained upon the property vacated, reserves the right to continue maintaining the same or to enter upon such way or portion thereof vacated to maintain, repair, replace or otherwise attend thereto; and

WHEREAS, the Council in its discretion has determined that the vacation will benefit the public interest because:

The developer of 7592 Nevens Avenue NW shall be dedicating replacement street for that portion of Nevens Avenue being vacated.

The alignment proposed by the developer shall better serve the abutting properties and at the same time allow for better development of the property.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ANNANDALE, MINNESOTA AS FOLLOWS:

That such petition for vacation is hereby granted and the portion of the street described as follows is hereby vacated:

That part of the right of way of Nevens Avenue NW, described as parcel T-433 (South Part) in Exhibit A to Southside Town Road Map filed January 8, 1985 as Document No. 392516, office of the County Recorder, Wright County, Minnesota, which lies within Government Lot 2, Section 25, Township 121, Range 28, Wright County, Minnesota.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized to sign all documents necessary to effectuate the intent of this resolution and file notice of the vacation as required by law.

Passed by the City Council of Annandale, Minnesota this 14th day of February, 2022.

Mayor Shelly Jonas

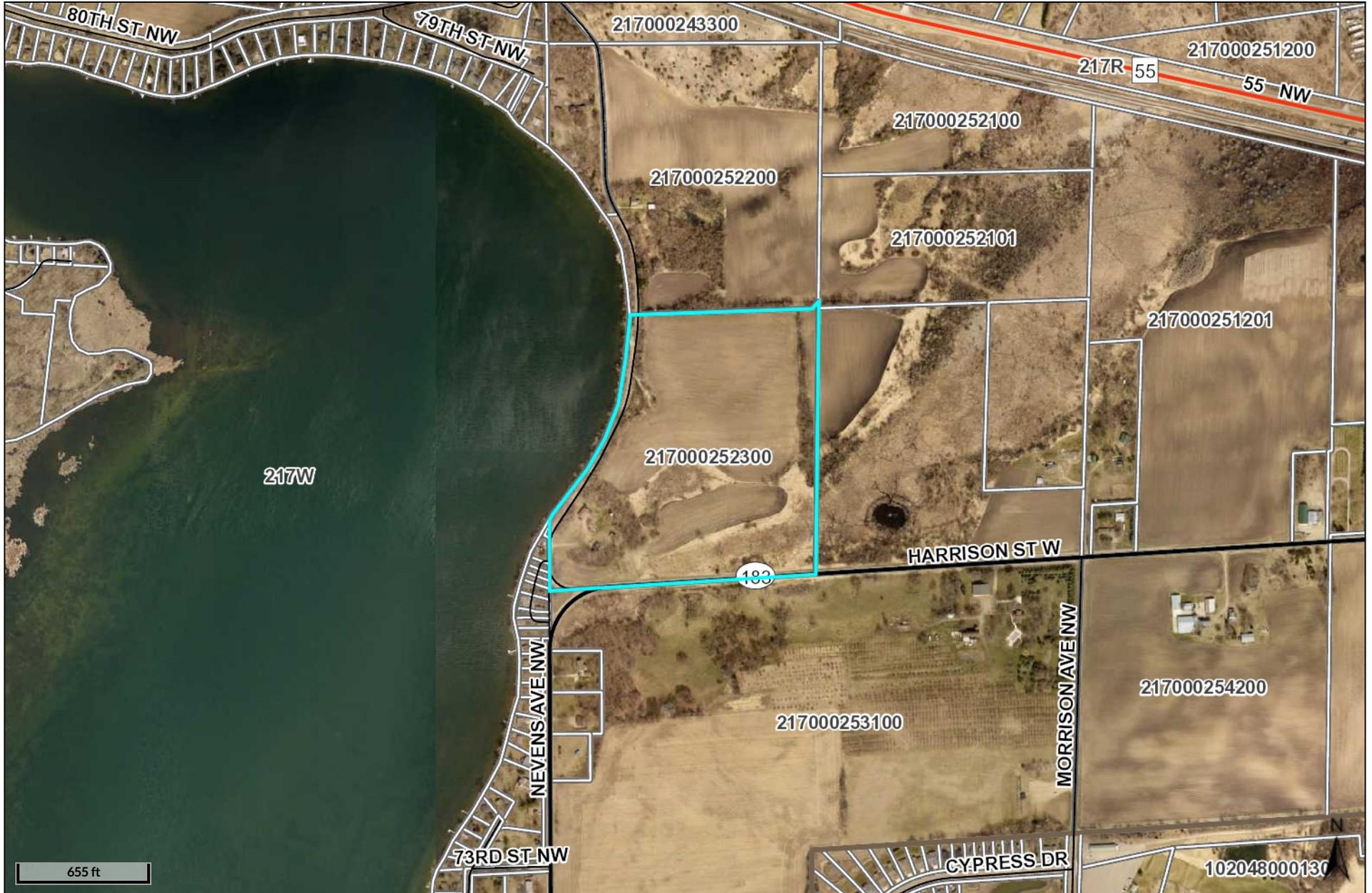
Attested:

City Clerk

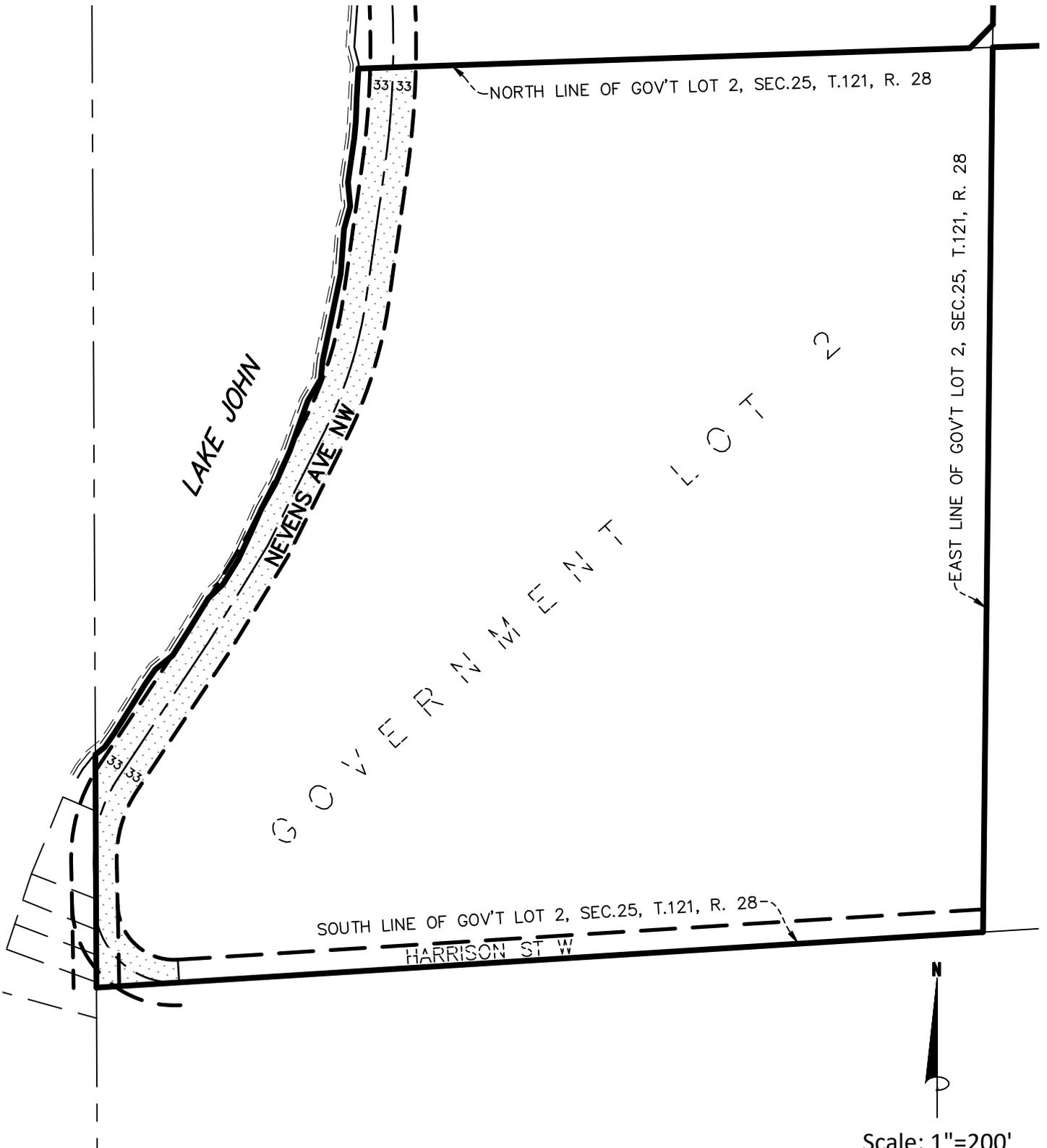
Petition for Vacation of a Portion of Right-of-Way (Nevens Avenue NW)

Created by: City of Annandale

Lengthy Legal - See City Hall | Applicant: Bob Ericksen & Carol Ericksen



SKETCH & DESCRIPTION FOR: RACHEL DEVELOPMENT



Scale: 1"=200'
 [Hatched Box] RIGHT OF WAY VACATION

Office of the Regional Director
DNR Central Region Headquarters
1200 Warner Road
St. Paul, MN 55106

February 4, 2022

City of Annandale
Attn: Jacob Thunander
PO Box K
Annandale, MN 55302

Re: Notice of Petition To Vacate a Portion of Nevens Avenue NW

Dear Mr. Thunander:

Thank you for your letter regarding the scheduled hearing on the petition to vacate a portion of Nevens Avenue Northwest, located in the City of Annandale, MN, Wright County. Your letter was forwarded to me for review and to provide comment, as required by M.S. 412.851.

M.S. 412.851 indicates that *“No vacation shall be made unless it appears in the interest of the public to do so.”* In response *“The commissioner must evaluate:*

- (1) the proposed vacation and the public benefits to do so;*
- (2) the present and potential use of the land for access to public waters; and*
- (3) how the vacation would impact conservation of natural resources.”*

The proposed road vacation and petition was referenced and described in the public notice as that part of the right of way of Nevens Avenue NW beginning at the northern boundary of 7592 Nevens Avenue NW and extending south to the Southern boundary of 7592 Nevens Avenue NW. The described area lies within Government Lot 2, Section 25, Township 121N, Range 28W, Wright County and extends approximately ¼ mile.

Since the portion of road being considered for vacation terminates at, abuts upon, or is adjacent to a public water (Lake John), the Commissioner of the Department of Natural Resources was notified of said proposal and hearing. In general, the DNR has opposed vacations of public streets or corridors that provide or have the potential to provide access to waters. These public corridors often afford recreational opportunities such as shore fishing, canoeing, and observation areas. Nevertheless, each proposed vacation is reviewed on its own merits.

The Department of Natural Resources has reviewed the proposed action and petition request and found the following during its review:

- The Lake John “Huikko Landing” Public Water Access is located on the south end of Lake John and is the only DNR administered public water access on the lake. Its parking lot provides 20 vehicle/trailer parking spots.
- The current right of way of the subject property is described as 66 feet wide. Based on the appearance and maps of this subject area, it does not currently provide a legal, publicly recognized or maintained access to the lake, although some use appears to occur on an infrequent basis. Since lake levels can fluctuate, there may be times where access would be

possible during high water levels. The shoreline and road shoulder between Lake John and the subject property (Nevens Ave. NW) is mostly wooded.

- As a recommendation, if any future outlots or public road ROW is planned for this property between a newly aligned Nevens Ave. NW and Lake John, please consider allowing public access to the lake, whether for pedestrian or motorized use. In addition, if any future walkways or trails are developed along this alignment, please also consider those being available for public benefit.

Based on the information provided, the DNR is not opposed to the said described proposal to vacate a portion of Nevens Avenue NW.

The DNR appreciates the opportunity to comment on the proposed vacation in Wright County. The DNR does not plan on attending the public hearing. We would appreciate if you would send us the results of the hearing.

If you have any questions or concerns, please contact Tim Edgeton, Area Supervisor, Division of Parks and Trails, at tim.edgeton@state.mn.us or by phone at 320-223-7861. Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Grant Wilson".

Grant Wilson, Central Region Director

cc: Nancy Stewart, DNR Program Coordinator
Tim Edgeton, Division of Parks and Trails

Adrienne Owens

7816 Norris Ave NW
Annandale, MN 55302
(651) 398-6562
adrienne24_7@hotmail.com

February 6, 2022

Kelly Hinnenkamp
PO Box K
Annandale, MN 55302

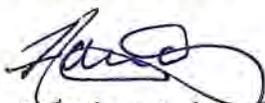
Dear Kelly,

The residents of Lake John have been voicing concern about the development being proposed for Nevens Ave NW. The following are just a handful of the outpouring of opposition I've heard. I won't reiterate every sentiment, but the overwhelming majority is happy Bob Erickson will be able to sell his land and retire. Gaining city utilities is also a positive bonus. We understand that homes will be added to the once empty section of the lake, but most agree that second tier lots are too much for our lake to handle. Among the top reasons to reject this part of the plan are skyrocketing phosphorus levels, unsafe traffic levels, water erosion, sediment resettling in our already shallow lake, wildlife habitat destruction, and aquatic plant disruption. A much larger lake, Sugar, recently had a similar proposal for a development. Wisely, the second tier access was not granted. The homes are still valuable, and the residents are pleased with a reduction in impact. Please consider the thoughts of the, many generational, residents of our much loved lake.

As you are aware, Marion O'Neill, MN State Representative, has also taken interest in these developments. She will be in contact with Jacob Thunander to set up a meeting. Please contact me to discuss additional steps we can take to minimize the discourse from the Lake John community.

Sincerely yours,

Adrienne Owens



President, Lake John Association

To Whom it May Concern,

It would be great if we could limit the number of homes with access to the lake. Please include our support to "oppose" access when the letter is submitted. We really appreciate you doing this for our lake community.

Tonya & Randy Austin
7828 Norris Ave NW
Annandale, MN 55302
484-947-3643

To Whom It May Concern,

Below are our thoughts regarding the Nevens Avenue Development:

Rachel Development has stated that they are purchasing a total of 51 acres. Development will be done in Phases. Phase I: 32 acres with 21 total homes. 10 or 11 homes on lake and balance will be back lots. There will be a "Marina" and the setback homes will each have their own docks. Phase II: 19 acres with what could be 6 more lake lots and 5 to 8 more back lots.

Our understanding is that the DNR would need to complete an Environmental Impact Study of Wildlife and the Health of the lake if they are building 25 or more homes. It appears that the developer is only discussing the 21 lots in phase one and therefore staying under the 25-home requirement to have DNR become more involved.

Regardless of the 21 vs 25 lots, we feel that this many homes on the lake will negatively impact the lake and the residents of this lake. This is a small lake that really feels like it is already at its capacity for boats and other recreational vehicles. The area down the finger is very narrow and boats have difficulties staying the required distance from shore and each other and erosion is a problem for most of us. Often boats must slow or stop to get by each other at Sandy Point because of the volume of boats and how narrow it is.

Back in the late 1970's or early 1980's there was discussion that they wanted to add more houses to the lake. At that time, the DNR advised that this lake was at the maximum number of homes and no further homes would be allowed due to the negative impact on the health of the lake. What's changed?

Our Phosphorus levels are an issue right now, adding more homes / boats will negatively impact this.

They are planning to take away one of our two boat launch areas. One on the south side of the lake is the designated public landing. The one on the east side of the lake is the one they are planning to take away from us and designate for the "HOA" only. This east side landing has been in existence and utilized by residence since the late 1950's when the Becker Family bought on Lake John. The DNR posts signs at this Landing, they even had a box for the tabs when we had to have boats cleaned and inspected. The DNR has acknowledged this as a boat landing for as long as we can remember. Why is this not Grandfathered in then? This landing is utilized by the Northshore residents not only for the locational convenience but also because of the poor condition of the public landing on the south side. The eastside landing is also very important to the companies who service our boats and docks on this lake. If they have to start using the other landing this will cause issues with their equipment (possible damage, not fit for launching) and prices will probably go up for us, further travel distance = more labor, more gas, more equipment use. Ice Fisherman use this east launch for their fish houses. You literally cannot put a fish house in from that public landing on the south side. The landing on the southside is too small and unkept, anyone tried to use it lately? It's not in good shape at all, ask anyone whose gotten stuck or damaged their equipment there.

We propose that Rachel Development leave the east side landing for the entire lake to use.

Considering the recent UMN Boat-Generated Wake study results state non-wake surf boats should maintain an operational distance of 200 feet and similar wake surf boats should maintain a distance of greater than 425 feet. Typically, each home has at least two boats/pwc's. How do we keep safe distance from each

other and preserve our shores? Homes on this lake are already spending way too much to keep our shorelines protected.

The Developer mentioned adding a trail on the lake, where will this be? Does Developer of City have any plans to take this further than this developed area around the lake?

Because this property was annexed to the city, building rules are different than what the rest of the lake has to follow through Southside Township and Wright County. Lot sizes, setbacks are not as strict for the city as the county. This does not sound like it will be beneficial to our lake.

The new homes will be required to pay LID through property taxes which is good. However, since they will have to pay HOA dues, they will probably not join the Lake John Association, which is what keeps us all connected and makes sure we take care of the health of our lake and all residents.

In closing, we are not opposed to additional homes on the lake if said homes do not negatively impact the health of the lake, the wildlife, and the current residents. We want to make sure that all are safe when out on the lake and continue to be able to enjoy a healthy lake system. We do believe that even the Phase I number of 21 homes is too many for this small lake and do not believe set back homes should have their own docks / marina. We'd like to reiterate that we want the east side boat launch to remain in its basic current location.

Sincerely,
Rick and Dawn Becker
13271 - 80th ST NW
Annandale, MN

To Whom it May Concern,

Please let us introduce ourselves. My name is Angie Bernardy and my husband is John. We have lived on Lake John since August 2009. At that time a majority of lake shore property owners were predominantly retirement age and as time has gone on there has been a turn over to a younger generation of lake property owners. With that comes many different increased activities especially the motorized activity on the lake as younger families infiltrate the lake lifestyle.

We have many concerns regarding the upcoming new development on or near Lake John however we will be focusing on our two biggest concerns. Both concerns are about health and safety for the people and our lake itself due to the size of lake in proportion to the activity level. I am not totally opposed to a new development on the lake but I feel it should not be as large to ensure safety of our residents and the environmental quality of the lake. The new homes directly on the lake should be the only residents that have direct access by their own land.... no extra slips as we feel that this will be detrimental to the health and safety again due to being too over populated for the size of this lake.

First concern: I have been a Physical Therapist for 38 years and have unfortunately had to see way to many lake accidents. This may range from minor injuries to worse case scenario death and of course many life changing cases that have altered the life of loved ones that did survive. Usually this correlates during higher populated times such as the holidays. We feel this lake is already over populated every day in the summer not only on holidays again due the size of the lake.

Just prior to John and moving here there was a death of young girl jet skiing on Lake John. Unfortunately this sad tragedy is still etched in the minds and hearts of neighbors and loved ones as they looked out to this beautiful lake.

We hope greed of the new development does not trump safety. Every day most of us leave our homes following rules all day long such as enforcing safety during driving, OSHA implements rules during work for safety and so forth. I feel this should be a top priority in our own back yards.

Second concern: We are also concerned for the safety and health of Lake John. It is not only the number of watercraft on Lake John, but the size, speed, capacity and power of watercraft creating a negative impact affecting the ecological systems and damages to shore line associated with prop wash and boat wakes. We feel our lakes are like children and need to advocate for them. Maybe because I am in the medical field it is easier for me to use analogies pertaining to health. As we know there is no cure for many cancers however we do know there are ways to possibly prevent cancer by implementing healthier habits. We feel at times Lake John already is and looks more unhealthy than when we initially moved here. After busier weekends it almost impossible to navigate through the water for activities such as swimming, canoeing, paddle boarding etc. due disruption of the vegetation. Also with more tiers for homes comes more unwanted chemical in our lake which in turn is too much for this small lake to fight and stay healthy. To help with this we also feel the shore line should not be touched leaving the trees and vegetation along the shoreline be left as is to help prevent run off into Lake John.

Please consider the challenges that may occur. At the very least may we slowly see how the initial homes on the lake affect the safety of our lives and health of the lake. It is important and impressive for those advocating for the development to consider the instant gratification verses slowly allowing time to reevaluate options instead of over populating. We need to ensure safety for families that already live here. Once this passes and decisions are made there is no going back and we not only have now jeopardized health and safety of the lake but have robbed it from the folks that already are living on the Lake John. We request we hold back until we see how this lake functions safely and not over populate it so it becomes a "free for all" and dangerous as well as a sick sad unhealthy lake.

We thank you in advance for focusing on legislature that will implement health and safety to our lake and property owners as noted above.

Respectfully submitted,

Angie and John Bernardy
13045 79th St NW
Annandale, MN 55302

To Whom it May Concern,

My understanding is that it is being planned that an area will be built to allow second tier residents to have an area to dock boats. If this is true, I am concerned that this will set a precedent that in the future would allow other developers to buy a lake shore lot or two and develop docking areas for second tier lots in other areas around the lake. When this has been done once it would be hard to stop other similar developments.

My other concern is that there have been years that ice has damaged the DNR boat landing and they were slow to repair it. People that wanted to put boats in before it was repaired used the private landing, I realize it would be hard to stop the development of the private landing but can we get a commitment from the DNR to repair the landing sooner because that would be the only access for lake property owners.

Donald Bixby
10305 Blaisdell Circle
Bloomington MN. 55420

Lake Address
13331 80th St. N.W.
Annandale MN. 55303

February 6, 2022

Re: Lake John Proposed Development

Dear members of the Annandale City Council, and the Annandale Planning and Zoning Committee,

We purchased a cabin on Lake John 7 years ago. When I was a kid, my parents had a boat docked on Lake Minnetonka. I have great memories from the lake, and also some scary near misses in heavy water traffic. My husband and I wanted a different experience for our family and we were lucky enough to find Lake John. The lake was small, yet vibrant, the town charming and wonderful people live on the lake. (We've even had 2 friends purchase cabins on the same lake!)

I've been following the recent purchase and proposed development of the plot of land on Lake John. I'm actually excited to see the homes the developer proposes. I'm also deeply concerned about the impact of some parts of the proposal.

1. **Mooring Docks** –MN lakes are public and available for all to enjoy with boat access at boat landings. Allowing a subset of residents not on the lake easy access through mooring docks with all of the benefits of quick access and none of the costs of shoreline maintenance is called a marina. How can a marina be allowed on a lake with 5 miles of shoreline?
2. **Mooring Dock DNR rules** – The rules for mooring docks were written in the 60s and do not take lake size into consideration. This is an issue as lakes vary significantly in size! Lake John is currently in the smallest DNR size categorization.
 - a. Clearwater Lake is 34.8 miles of shoreline. Lake John is 5.1 miles of shoreline.
 - b. Lake size does matter. Lake John is one of the smallest lakes in size in Annandale. Adding marina style mooring docks to a lake of this size will have significant ecological impacts.
3. **Lot Size** – Wright county has a standard of 150 ft wide lakeshore lots for a recreational lake. They have this standard to protect the lakes. By allowing lots half that size with this development at 75ft wide, the additional population to Lake John is double what the county has deemed acceptable. (And, it doubles times 6 the allowed mooring docks.)
4. **Lake Setbacks from water** – The Rachel proposal has the property setback at 30feet. Wright county has recreational lakes with a minimum setback of 100ft. In the 7 years we've been on the lake, I've seen water levels ebb and flow significantly. I've also reviewed lake water levels going back 20 years with many lake highs and lows in that data.
5. **High water issues** – For several summers, Lake John has had very high water. Our lake level has been as high as 16" over the Ordinary High Water Level and most years runs about 10" over. The high water levels have negatively impacted property with water damage. This is due to a combination of property being closer to the lake than the current rules and for low lying areas. The proposal area is a low lying area, being that close to the lake is asking for significant property issues and has the potential for added lake pollution with high water.
6. **City Water & Sewer** – I welcome the addition of city water and sewer, especially given the age of many of the homes and septic tanks around the lake. Will this option be available to other residents on the lake or only the new development

Our ask of the City Planning commission is:

1. **Mooring Docks** – Eliminate mooring docks as an option for a lake the size of Lake John. The State law needs to be updated to include a minimum lake size requirement as developers are exploiting the broad language in the current law. Until the law is updated, Annandale and Wright County have the opportunity to be a leader in the state and protect our natural resources.
2. **County Lot Guidance** – Consider following the lake lot guidance established by Wright County for the proposed lots, lot size and distance from the lake. This ensures a consistent standard for all property owners on all sides of the lake.
3. **City Water & Sewer** – Offer an extension of city and water to other homes on the lake.

Respectfully,

Julie & Mark Fournier
13223 80th Street
Annandale, MN 55302
612-414-7548
Julie@fournier.org

February 7, 2022

To whom it may concern:

I have been a homeowner on Lake John for about 22 years now. This letter is regarding the potential housing development of the East side of Lake John.

I have attended many of the different meetings associated with this development on Lake John.

I have heard that the new development is offering many home sites with lakeshore access and without lakeshore access that will be for sale by the developer.

I have also heard that the DNA has approved and informed the City of Annandale that they will allow a pier for boat slips that can be used by the non-lakeshore access owners.

Is this the same DNR that conducted boat density calculation for area lakes in Minnesota? They have written reports for the Brainerd Area Lakes as well as Lake Minnetonka. In the reports there are discussions on water clarity, shoreline preservation, types of watercrafts, many other topics. But most important topic is the number of boats per square mile of the lake or boat density.

It is kind a strange that the same DNA will submit a report for the approval of the pier for non-lake access homeowners. But in the past, they wrote about the overpopulation from boat density of the lakes. Lake John is only 412 square miles and it already crowded.

I understand progress is inevitable. But that should not mean that the government and the elected officials cannot be compassionate and listen to the needs of the current homeowners. With any problem there are always solutions!

So, I would like to express my opinion and my right as a homeowner on Lake John. I believe that the folks that purchase the lakeshore property should have a lift and dock system for their home - like everyone else on the lake. But the non-lakeshore homeowners should not have access to the lake using a common pier or other similar option to gain access to the lake - except the public boat launch.

So, I will state that the non-lakeshore homeowners should not have direct access to the lake using a pier owned and operated by a homeowner's association.

Sincerely,

Robert & Loralee Hackl

13465 80th Street NW

Annandale, MN 55302



Feb. 7, 2022

Regarding: Property development, east side of Lake John, Wright County, MN

To: Jacob Thunander, Annadale's Community Development Director, Wright County
Department of Transportation, Wright County Planning and Zoning

There is a large development being planned for the east side of Lake John, a lake on which I have a home. Prior to annexation of this property into the city of Annandale, a development on this property would have required lot sizes to be at least 150 feet of lake front and second tier building would not have been allowed. Allowing small lot sizes and second tier building is egregious enough but allowing second tier homeowners to have direct access to the lake with a shared beachfront area is an extreme overreach in this development. At less than 400 acres, Lake John cannot support this kind of overuse of the lake, and this precedent. What happens when the north side of Lake John gets annexed into the city, an area I live? Is the city going to have to allow second tier access here? It will certainly make our back lot properties more valuable but, though I would benefit financially from this type of precedent, I do not want to see Lake John overrun in this way.

I believe the City of Annandale should deny second tier access to Lake John, in this and any other future development. I know this has been done on other lakes, typically much larger lakes, but this is creating a situation on Lake John that could be very detrimental to the lake and all the homeowners on it.

Sincerely,



Steve Jameson

13405 80th St. NW

Annandale, MN 55302

(320) 492-9264

cc. Marion Oneil, MN House of Representatives

To Whom It May Concern:

Regarding the development east of Lake John. Michael and I are against any boat slips for lots that are not directly on the lake. We strongly believe that Lake John is not large enough to handle the extra traffic. It would be hazardous to the residence.

Sincerely,
Michael and Linda Jaskowiak

To whom it may concern,

We would like to express our thoughts with regard to the proposed development on Lake Johns' northeast shore. Over the past forty plus years we have seen changes on the lake that have developed slowly over the years. Things such as more activity on the water as younger families join the lake community, old cabins being renovated or replaced and more year around residents.

This new development proposes to add a significant number of new homes on the water with a marina for the out lots. Positive environmental concerns will come with this development as the road being moved further from the shore line is likely to improve the run off situation. Annexation will bring water and sewer to these homes and others along the east shore thus eliminating septic systems that potentially can become problematic. The L.I.D. fund will benefit from additional monies collected.

However none of these pluses out weigh our concerns over the increased activity and safety issues that will arise with the addition of a 17% increase of lake residents. Lake John is already a busy lake on weekends particularly. The addition of twenty one more boats and water toys will very likely be a major traffic concern. The proposed marina is very much the biggest concern and we would like to see the marina eliminated from the development proposal.

Thank you for the opportunity to express our concerns.

Marv and Deb Johnson

13347 80th St. NW

Annandale, MN 55302

Hello, Adrienne,

Thanks for coordinating input from Lake John with respect to the proposed development impacting the east shore of the lake.

It's good to know that Ms. O'Neil will be encouraging Annandale's Community Development folks, along with Wright County and the MN DNR to take a serious look at this project; working from the premise that for all of the positive economic benefits that it brings to the area it still comes with a very strong potential for long term damage to the quality of Lake John. Degradation to the quality of the lake also compromises the long term benefits of the development to the greater Annandale Community.

Nothing in our above comments is "new news". We just wanted to add our voice to what has already been documented at many other public forums. From everything that we've observed, most folks aren't against development and progress, but most share a grave concern that a relatively small and shallow lake will be subject to even more recreational pressure, pushing it closer to that proverbial tipping point where all of the effort over many years to improve the water quality will be lost.

It is potentially harmful enough that an undeveloped shoreline that is now balancing out a heavily built up east shore will potentially have eleven, or so, additional docks and fertilized lawns, without also having the possibility of a dense second tier development with its own dedicated marina mooring upwards of another 10-15+ boats.

Wake damage is already adding to the shoreline and water quality issues facing Lake John. The lake isn't large enough to even allow recommended distances from shore to be maintained for the existing number of boats typically using the lake, let alone adding another twenty+ "regulars" to the mix.

If the development does proceed we would greatly like to see the dedicated lake access for the "second-tier housing" be eliminated from

the proposal and that any approved lake shore lots meet, or exceed, all current Wright County/DNR development set-backs and minimum square footage requirements for new lakeshore buildings, whether they have city utilities, or not.

Thanks for all of your help and for encouraging Lake Association input.

Sincerely,

Don and Sue Kunelius

7796 Norris Ave NW

February 7, 2022

Adrienne Owens,

I've lived by Lake John since 1992. Each year more and more people use this lake. It is nice to see people use this lake. It is now so very over used by jet-ski's etc. Our Loons really don't like it and are sometimes misused by some. There are way too many people using this lake.

Respectively,

William R. Lester

13367 80th Street N.W.

Annandale, MN 55302

302-274-5463

Hello,

My wife and I have lived on Lake John since November 2018. We love it, it's got a great balance of people, culture and Minnesota environment.

Lake John can certainly benefit from advancements, like the Nevens Ave development Starting with economic value.

But there is a critical need to be careful to not overwhelm and overload the lake area. It's a balance.

For the economic advancement we suggest only 6-7 spacial lake access lots. That should be the limit of additional lake access. No common area slips to limit the lake traffic.

Lake John will benefit from the lesser traffic, and the economic advancements.

That's a good balance!

Sincerely,
Patrick and Leanne Liebsch
13488 77th Street NW
Annandale MN 55302

Re: Nevens Development on Lake John

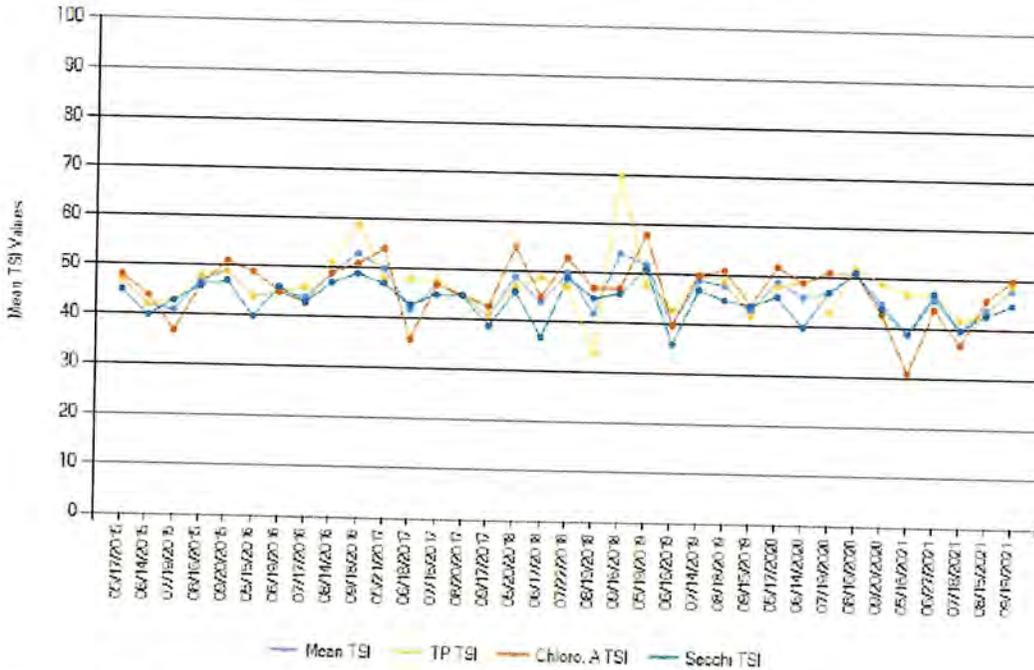
To Whom it may Concern,

I am Kirk Linderholm, a property owner and water quality monitor for Lake John.

I have been on the lake since 2002 and have been monitoring the water quality for approximately 11 years. The water quality has remained relatively stable for phosphorus and chlorophyll, the clarity does show some peaks and valleys due to traffic, precipitation, time of year, etc. The below charts show the past 5 years. It is desirable to have TSI values below 50. Above 50 lake is considered "threatened" according to the DNR guidance. Lake John is currently borderline and sometimes is above 50. Total phosphorus has exceeded 50 on many occasions. Additional boat traffic will not help this situation.

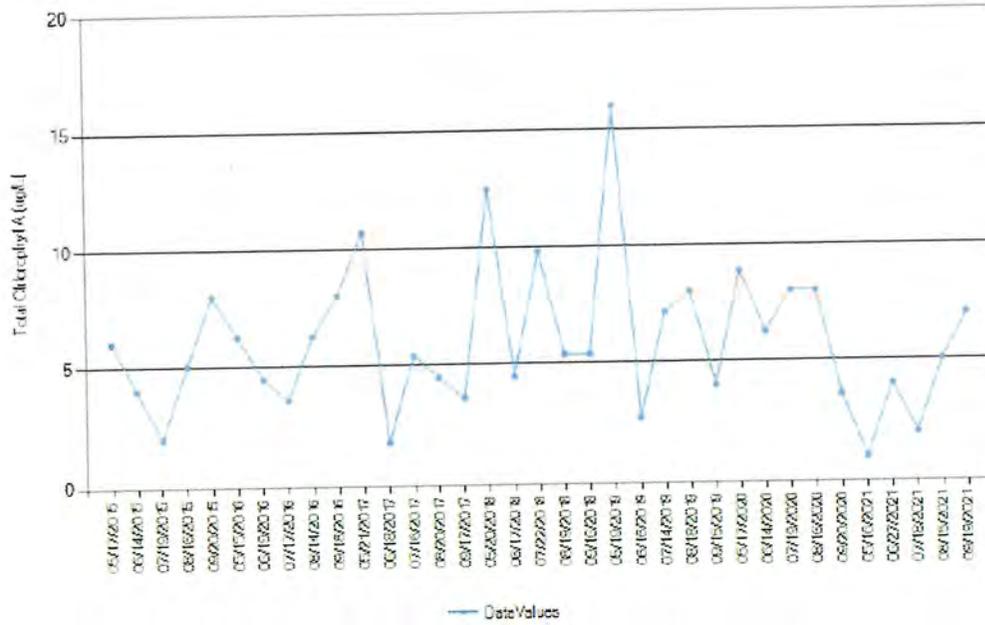
Mean TSI Seasonal Trends

County	MN ID#	Lake	Site	Data Evaluated	Date Range	Data Source
Wright	86-0285-00	John	201	totalp_vo	6/17/2016 - 8/18/2021	RMB



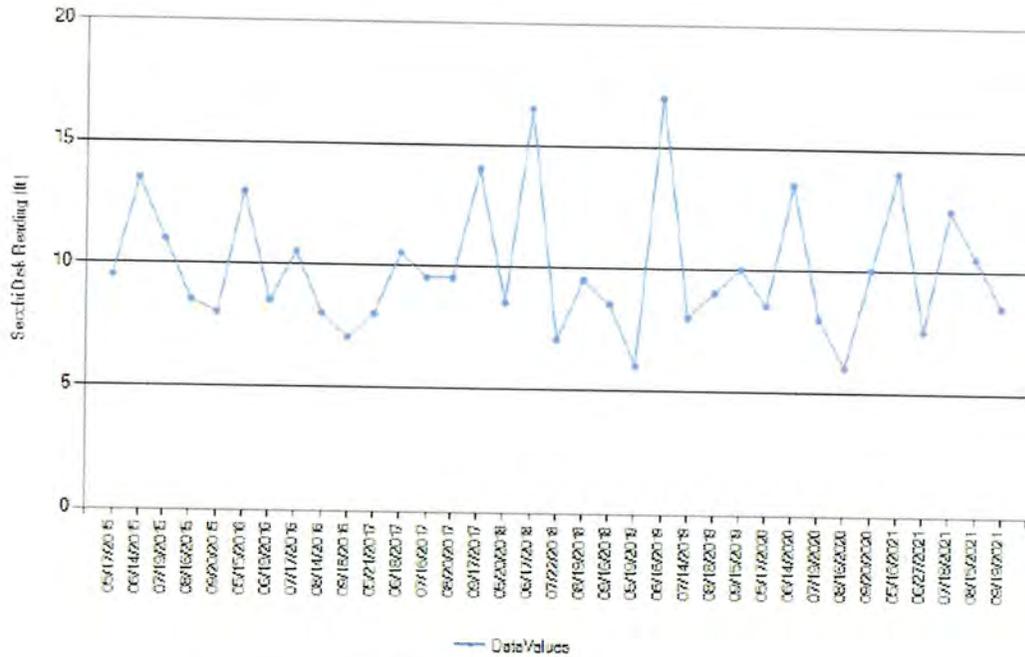
Seasonal Trends

County	MN ID#	Lake	Site	Data Evaluated	Date Range	Data Source
Wright	88-2283-00	John	201	ohlaug_vo	6/17/2016 - 9/19/2021	RMB



Seasonal Trends

County	MN ID#	Lake	Site	Data Evaluated	Date Range	Data Source
Wright	86-0285-00	John	201	cecohnl_vo	6/17/2016 - 8/19/2021	RMB



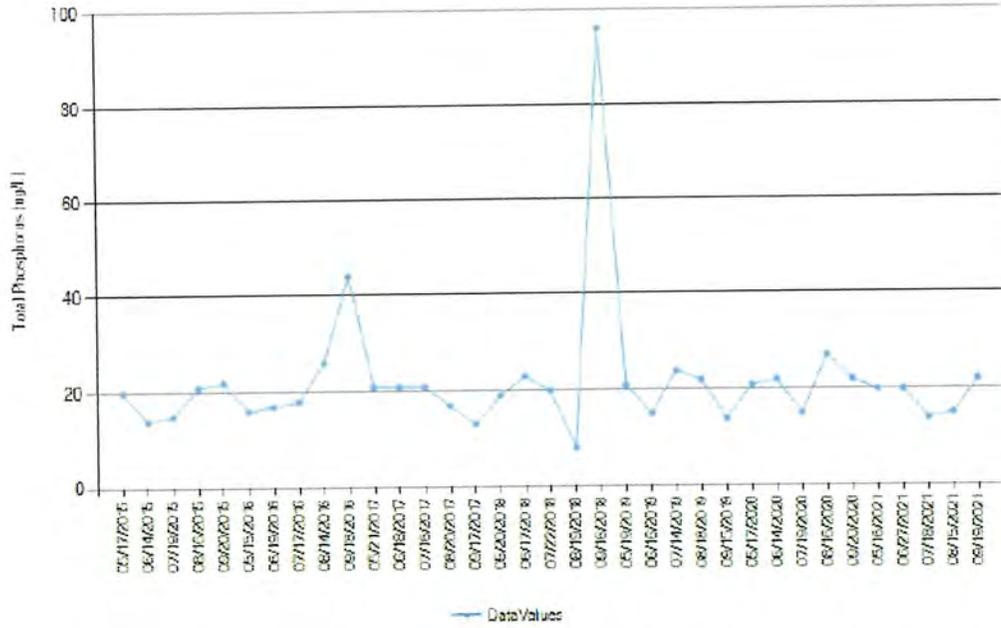
RMB Environmental Laboratories, Inc. • 218-548-1485 • lakes@rmbel.info • www.rmbel.info

We have been experiencing a large increase in vegetation and erosion the last few years. Last year was the worst. I moved approximately 20 wheelbarrows from my shoreline alone. Neighbors had the same experience.



Seasonal Trends

County	MN ID#	Lake	Site	Data Evaluated	Date Range	Data Source
Wright	88-2288-00	John	201	tpugl_vo	6/17/2016 - 8/18/2021	RMB



The low water levels would be a contributor, but we have had low water levels before and never experienced anything like this on my part of the lake. There has been increased traffic and I believe 3 wake board boats operating on the lake.

I know the DNR is studying the effects of these type of boats on shallow bodies of water such as John.

Allowing up to 10 or so more watercraft on the lake would allow the possibility of the traffic level going up significantly and would potentially exacerbate the current situation. This would be particularly true if large watercraft or wake board boat traffic increases. The effect on the water quality would be unknown at this point in time, as the only way to determine is to study the data going forward.

I do have a concern with potentially doubling the boat traffic on the lake as it is a relatively small, shallow body of water. Water quality will continue to be monitored and the DNR will be brought in as necessary.

Regards,

Kirk Linderholm

7133 Newcomb Ave NW

Annandale, MN 55302

January 31, 2022

Marion Oneil
MN House of Representatives

Dear Marion

Thank you for your willingness to advocate for our lake, Lake John, as we are very interested/concerned in the upcoming proposed development on the East side.

As we understand the land owners have the right to sell the land to developers and developers have the right to propose what they would like done with the land. This proposed layout affects all property owners on Lake John. At this point in the process it doesn't seem that it will be, or can be, stopped. But we would hope our concerns would be heard as well as taken into consideration.

We are hoping that the new home owners on the lake, will be good care takers of their properties and the lake, and it should be a positive to have a new road there, and more taxes into the community and money for our lake association.

But, Lake John is a small lake. The amount of lake shore lots that will be sold for homes, along with the lake access docks that will be allowed for homes off the lake is a huge worry for us. The lake is too small to accommodate that many boats and it will not only affect our way of life, but will also affect the lake itself. Also, the larger homes that will be built there, I would assume, will have runoff into the lake with fertilizer, dirt, etc.

I understand any home owner on the lake has the ability to have docks/boats, etc, but we are NOT in favor of any lake access for people not on the lake. It will cause way too much lake traffic, which is dangerous for all of us out on the lake, and they won't have the vested interest in the safety of the lake, as lakeshore property owners do. I don't know of any other lakes in the area that have that type of set up for people off the lake. If that new neighborhood is built, they can drive to the landing to put their boats in – but they do NOT need Lake Access.

Thank you again for your consideration and for reading this. It is a big change for us and we definitely hope the Lake Access proposal can be reconsidered, or shut down if at all possible.

Sincerely,

Rachel and David Lowe
612.280.0666

Regarding Lake John development

Lake John has a more tranquil feeling than other area lakes with natural shorelines to the west, undeveloped areas, and several small cabins which add charm to the lake. Although development is inevitable, protecting the lake, and the owners already invested in it, should take priority over short-term gains of the developer or the city.

The narrow finger and south side are shallow where weeds grow nearly to the surface in the summer reducing navigable boating area. Minimizing the number of lots in the development will help to prevent even more lake traffic, noise, shoreline erosion, spread of invasive species, threats to eagles, fish, loons, and other lake wildlife, and water pollution from boat motors and lawn fertilizers.

Adding a large dock complex for the ten lots not on the lake will forever change the beauty we have come to enjoy. Offering dock slips to non-lakeshore homeowners guarantees higher profits for the developer and increases the city tax base. This seems to be at the long-term expense to the lake inhabitants and current lakeshore owners. If the developer was an existing lakeshore resident I doubt this proposal would be offered.

Current lakeshore residents pay taxes to the township who annexed the development land to the city of Annandale. The approval of this development proposal rests with the city and may not have the interests of the township residents, and may be influenced by the developer.

We understand changes will continue to occur on the lake and want to minimize the effects of these changes to the aesthetics of the lake, its inhabitants, people surrounding the lake and visitors.

Mark and Susan Miller

7461 Nevens Avenue NW

Annandale, MN 55302

February 6, 2022

To Whom it May Concern:

Thank you for listening to our concerns regarding the proposed development on Lake John in Southside Township. As you may be aware, there is a great deal of concern on the part of residents of the lake regarding a development as currently proposed on the lake's Northeast shore, where a plot of land was recently annexed by the city of Annandale. We are concerned that the proposed development, and particularly the additional second-tier lots that would be allowed permanent access as part of a larger community, poses an intolerable risk (Sec. 116B.01 MN Statutes) to the lake and to the ability for both current and future residents to enjoy the lake in safety.

First, it is helpful to understand the magnitude of the proposed development in comparison to the size of the body of water. Lake John is a fairly small body of water, with an area of 397 acres, 5.1 miles of shore length, a mean depth of 12.9 feet and maximum depth of 28 feet. The newly-annexed land comprises only 1033 feet of lakeshore, but the developer intends to place 10 new homes on the lake, and to allow second-tier access to residences not on the lake (11 additional lots) for a total of 21 new properties with direct access to the lake. To put this in perspective, the annexed land comprises less than 4% of Lake John's shoreline, but this development would increase the number of homes with access to the lake by over 14%. While we understand and support the land owner's right to develop their land, we believe that a line needs to be drawn at the allowance of second-tier properties with slips on the lake. This lake is too small and too shallow to sustain the significant increase in usage that would result.

As mentioned earlier, Lake John is relatively shallow, and thus its natural environment is more susceptible to overuse by boat traffic. Furthermore, because of the shallow nature of the lake, only a relatively small amount of it is suitable for motorized watersports. An additional 21 boats on the lake, counting the additional 11 for second tier development, would render the lake unenjoyable for the current and future residents, and pose a risk to the natural habitat for fish and wildlife that the lake currently provides.

Secondly, the increased boat traffic in combination with the small size of the lake, poses a safety concern for those currently using the lake. It is already crowded due to its small and shallow footprint. There is significant concern among the residents for the safety of those using the lake for recreation and enjoyment if the 21 new residences are allowed permanent access.

Thirdly, there is concern about what this development represents for the future of not only Lake John but also for other area lakes. If a relative sliver of a lake is annexed and second-tier development allowed by the city, what recourse do the current residents of the lake have to safeguard the appropriate use of the lake or to prevent its overuse?

In our estimation, the development of existing currently undeveloped shoreline is regrettable, but understandable. However, the development of second-tier lots with access to such a small body of water to us represents an abuse of the natural resource of the lake and will subject it to overuse and deplete its natural environment well into the future. We ask that you consider our concerns,

and please join us in seeking a reasonable solution to this matter that will preserve the health of the lake and the safety of its inhabitants for generations to come.

Sincerely,

Paul and Amy Chouinard
13455 80th Street NW
Annandale MN 55302

2-7-22

RE: LAKE JOHN NEVENS AVE. DEVELOPMENT

To whom it may concern:

My name is Brian Crane. I own seasonal property on Lake John located at 13279 80th St. NW. I would like to relay my concerns regarding the proposed plan by Rachel Development.

The subject property has been listed for sale for several years as 51 acres. I had no real concerns about previous attempts to develop the property since they were more limited in scope. An additional 10 lake lots seemed reasonable to me, but these attempts failed for various reasons.

The Rachel Development plan is listed as 32 acres; consisting of 10 lake lots, but also an additional 11 back lots. The back lots would have access to the lake through a marina style setup on an outlot. So, actually 21 lots would have access to the lake. This could potentially add an additional 40 plus watercraft on the lake.

As a former Real Estate Title Examiner, I have to ask about the additional 19 acres. Is the current plan just a Phase 1? Are additional lake lots and back lots going to be developed in the future as a Phase 2? This could potentially be another 6 lake lots and 8 back lots – all with access to the lake! There could be over 30 lots with lake access!

The environmental impact could be enormous! Lake John is only around 400 acres. It's a small lake that has experienced severe challenges from a variety of invasive species. Also, property owners are already dealing with erosion from waves produced by boat traffic. I myself have already spent almost \$6,000 adding additional rip rap rock to my shoreline. And yet I have lost over a foot of shoreline! A potential 60 plus extra watercraft on the lake could have a serious, negative impact.

I also must point out the current plan removes the existing non-DNR lake access. This access has existed for close to 100 years! It greatly benefits the lake property owners, local Marine businesses, and the general public. This is a legal, perpetual easement. Are there plans to provide an alternative? All I've heard is the possibility that the development association would charge people for the use of their access. We already have free, legal access! Why should we pay now for access?

I'm not against development, but these current plans could have a severe, negative impact on Lake John and its current property owners. It needs to be scaled back.

Sincerely,

Brian Crane - 18991 Gladstone Blvd. N., Maple Grove, MN 55311

Lake John - Annandale, MN

The mission of the Minnesota Department of Natural Resources (DNR) is **to work with Minnesotans to conserve and manage the state's natural resources**, to provide outdoor recreation opportunities, and to provide for commercial uses of natural resources in a way that creates a sustainable quality of life.

The DNR states:

All surface waters in Minnesota, including lakes, rivers, streams, and wetlands, are protected for aquatic life and recreation where these uses are attainable.

Protection of *aquatic life* means

- maintenance of healthy, diverse, and successfully reproducing populations of aquatic organisms,
- protection of the aquatic community from the direct harmful effects of toxic substances,
- protection of human and wildlife consumers of fish or other aquatic organisms.

Protection of *aquatic recreation* means

- maintenance of conditions suitable for swimming and other forms of recreation.

I am writing due to my concern of the development on Lake John. Specifically, water quality. Converting forest and farms to houses can greatly increase the volume of stormwater runoff as well as the quantity of pollutants entrained in runoff. Most of the impact comes from sealing the earth with impervious surfaces: asphalt, concrete, rooftops, etc. But initial damages occur during the construction phase due to direct physical impacts such as bulldozing stream channels or filling wetlands. During the construction phase soil erosion and mud pollution can increase by ten- to a hundred-fold. Post-construction impacts include: accelerated channel erosion, loss of groundwater recharge, stormwater wash off of pollutants from lawns and impervious surfaces, discharge of heated runoff from streets and ponds, and flood damage to downstream structures. While this will all impact the water quality in a negative way, I realize that we cannot stop progress, but I feel that we have to take the surrounding natural resources into consideration.

The lake lots proposed in the development may not be able to be stopped, but I recommend the city consider a reduced number of them so the impact isn't at such a high percentage on such a small lake. Larger lots would allow for progress but not an extensive amount of additional structures close to the shoreline.

As far as the mooring docks for the non-lakeshore lots, this needs to be investigated about its impact on Lake John. In a lake that already has invasive species (eurasion watermilfoil and zebra mussels) there is even a greater chance of invasive species transmission and shore erosion. Also, because the lake is smaller, there are already dangerous traffic levels.

- Also, the question needs to be asked, if the developer is approved for non-lakeshore lots to have private access, when does it stop? 30 homes? 40 homes?
- Will any new development that is connected to this property have access to private docks?
- We do know that the developer did purchase land that is connected to this initial development that he is not developing right away. Will that property have access when he does start developing it? Where does it end???
- Another question that arises from this is, if each non-lake lot resident has private access with a dock, does the boat stay on the docks or do they have to be removed at night?
- Is there a limit to how many boats they can have in the dock area?
- Can they have a boat and two PWCs? That would exponentially change the number of watercraft on the lake!!

When you talk about water quality - there are many concerns, for example, pollution from pesticides and fertilizers, shore erosion, aquatic life, water run off, invasive species transmission. I am also concerned about the protection of aquatic recreation because of the number of boats, PWC's, and other motorized equipment. Lake John is a small lake so it is wonderful for paddle boards, kayaks, and swimming, but by adding 40-50 more watercraft, will change this immensely.

In conclusion, I understand that we might not be able to stop progress but we can control the impact it will have on our natural resources, in this case Lake John. Back in 1931 the MN DNR was founded to protect the state's resources. The DNR's mission statement is to conserve the state's natural resources and I feel what is proposed for Lake John is in direct violation of this mission statement. Please limit the number of lake lots and cease the developer from providing mooring docks to non-lake shore lots in order to uphold the mission statement of the DNR.

Thank you for your support.

Darren Droegemueller 763-232-6959

Kim Droegemueller 763-232-6969

13179 80th Street NW
Annandale. MN 55302

February 7th, 2022

To whom it may concern,

My family has owned a property on Lake John in Annandale for over 65 years. We love the lake because it isn't too big and doesn't have a lot of boat traffic like some of the lakes in Wright County. Lake Sylvia and Clearwater being a couple of them. The fishing is still good, you can paddleboard around the lake without being knocked off by boat waves same with kayaking, the swimming is good you don't have to worry about being hit by a boat. It is just the right size lake for what we want for our family and cabin life. Some good friends just purchased a cabin between mine and my sisters and they bought it because of the size and not so busy lake. When we heard about the new development going up we weren't surprised since that property has been for sale for a long time. We assumed a few cabins would be built there, but because of the size of the lake we never imagined to hear about the second tier of properties that the developer is trying to get passed into the city to have deeded access. Also to close the road going north. We knew there would be some kind of development BUT NOTHING like this, modifying the wetlands should be taken into serious consideration just to add Lake front properties.....

Lake John is a small lake of a little less than 400 acres with a 5.1 miles of shoreline per MN DNR website and an average depth of 12.9' and with 28' at the deepest point. Right now there is 127 lake properties with docks and adding another 21+ new boats with the odds of most properties of having more than one would be a BIG INCREASE and would have a negative impact to our small lake and the wildlife it hosts like loons, eagles, ducks, geese, fish of many species. We are already concerned because of the high nutrients being stirred up on this shallow lake by existing boat traffic. We are very much against the second-tier development being allowed deeded access with permanent docking slips as if they want to utilize the lake. They can just access it just like anyone else that doesn't own lakeshore front property by using the public landing and parking facility created by the MN DNR. This can also set a precedence for other property owners that own lake front property with property behind roads to try and split up their properties and also include a deeded access. I think this would be very detrimental to Lake John due to it's size and adding additional constant traffic to the lake by adding the second tier, not to mention safety concerns with the added traffic that would be on the lake. All of the cabin owners on the lake take the health of the lake very seriously and a high percent of the owners belong to the Lake Association and donate money and time to help keep the lake in good health..

I strongly believe the front lots being developed should not be able to modify the wetlands. Our neighbors wanted to add dirt to their property because it had sunk in over the years and have had a cabin on the property for over 60 years and they had to fight with the county and DNR to prove it wasn't a wetland as they were told modifying an area considered a wetland would put the lake at risk of harm.

We were surprised to hear that they are considering moving Nevens Ave also due to the wetlands. Many other lakes in the county have wetlands and/or a road that border it like Pleasant Lake, Clearwater Lake, Buffalo Lake and Maple Lake.

We wanted to ensure we had a chance to voice our major concerns and ask for serious consideration that City, County, DNR or whomever to NOT allow a second tier of development that do not have lakeshore property to be allowed deeded access and only allow the properties that have lake front in the development. Our lake is just too small for all this extra traffic on the lake.

Thank you!

Concerned Lake property owner on Lake John

Kris Dunham

7425 Nevens Ave NW

Annandale, MN 55302

612-201-4302

To whom it may concern:

I am writing regarding the proposed Nevens Ave NW development along the east shore of Lake John. My understanding is that as currently proposed, the development would move Nevens Ave NW away from Lake John and add 10 lakeshore residences and 10 backlot residences; the backlot residents would be provided lake access via an additional eleventh lakeshore lot with a yet-undefined dock setup. My understanding is that additional adjacent land has also been purchased but is not included in this current development plan.

My wife and I are long-time property owners and seasonal residents on the east shore of Lake John (7253 Newcomb Ave NW, Annandale MN 55302), and we are very concerned about what this development might mean for our community. I am a retired Wildlife Biologist with a PhD in wildlife ecology and 40 years of field research experience in avian and wetland ecology. I am especially concerned about significantly increased noise and disturbance to wildlife and lake residents that will likely result from all the additional recreational watercraft, especially if back-lot residents of this development are provided with direct lake access and boat docking as is currently proposed. My concerns of increased noise, disturbance to loons and other birds, and wave-induced loon nest flooding and shoreline erosion are especially heightened given the recent increased prevalence of large Wake Boats and Jet Skis.

Nevens Ave NW currently is a great resource to the community, providing opportunity for the entire community, not just lake property owners, to enjoy the lake views as they walk or travel on the road as well as providing a convenient travel route. Rerouting of Nevens Ave NW away from the lake removes these benefits and would represent a loss to the community. Instead of rerouting Nevens Ave NW and transferring much of its current value to a single development, traffic calming measures could be added to the existing stretch of road that would promote safe travel while still retaining and enhancing the benefits to the entire community.

My wife and I purchased our small seasonal cabin on Lake John because we were attracted to Lake John's quiet rural setting, undeveloped shorelines, good fishing, great water quality, and serene sunsets. We especially enjoy seeing the families of loons, eagles and other wildlife that inhabit Lake John, and that are often lacking or very uncommon on busier, more developed lakes. I have observed well over 100 species of migratory and resident birds utilizing the cottonwoods, willows, other trees and variety of understory plants in the stretch of Nevens Ave NW

lakeshore habitat that is proposed for development. This area is one of the few remaining stretches of undeveloped shoreline on Lake John and its loss would represent a large loss of important forage and nesting habitat for numerous species of migratory and resident birds and other wildlife.

Lake John is currently a healthy small lake that supports a good variety of fish and wildlife while providing a moderately robust level of recreation to our community. Based on my training and experience in wildlife and wetland ecology, I'm very concerned that the development of the size proposed will tip the scale out of balance and greatly degrade the Lake John environment not only for fish and wildlife but also for our community.

I ask for your help in maintaining the value of Lake John to our entire community.

Thank you for your consideration.

Sincerely,
Joseph Fleskes
7253 Newcomb Ave NW
Annandale, MN 55302

To Keith Ellison, Senator Bruce Anderson, Rep. Joe McDonald:

January 28, 2022

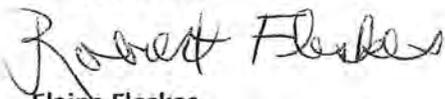
I am opposed to the City of Annandale taking over Nevens Avenue, the road adjacent along the North East side of Lake John and possibly moving it for these reasons:

1. That road acts as a main thoroughfare for traffic from Highway 55 to County Rd. 183 going north and south. People use it in connection to the Southbrook golf course and also farther South to French Lake. Over 1000 automobiles, trucks and various implements use it on a daily basis. The township did a road count in an off peak late fall month which showed 1044 vehicles per day, for 27 days. When asked by the City Administrator if the City had any high traffic roads, she stated that the engineer estimated a few roads that would see over 1000 cars in one day would be Morrison Avenue going into Southbrook and also Poplar Avenue. However, **the difference** is the golf course road splits off onto several streets so the traffic quickly disburses in that development division plus those people aren't travelling fast on a major route passing through. There is not a through road in the golf course housing development of almost 2000 people. Lake John is very concerned about pollution, water quality and watercraft overcrowding. **We are almost an impaired lake already due to high phosphorous.**
2. The present Nevens Avenue route was established as a most direct, safe way to and fro since it first was a cartway. It avoids most natural wetlands and is pretty much a straight shot. No accidents have been reported on the stretch the City wants to annex.
3. This present road does not cause any pollution issues for Lake John since most run off flows to the east side into ground soil and slews away from the lake. (See MN Statute 116.01 attached).
4. The proposed change of moving that busy thoroughfare farther East, zig-zagging around and through wetlands & housing development lots would cause a severe safety hazard for the traveler as well as future developed property owner!! Plus, would require filling in or hindering the present use of most of the existing wetlands and slews that now provide a pollution filter as well as lake wildlife and forage pond or additional deep holding ponds.
5. Many more people will be using Nevens in the future because Southbrook is expanding greatly. It's like a City in itself.
6. If Nevens is moved east, it will no longer be a fairly straight road from Hwy. 55 to CR 183 and who wants over 1044 per day going through their neighborhood!!!!!!
7. More pollution potential will be created by moving the road and providing a lake side open lot for the proposed second tier housing development. A multi boat dock system should not be allowed on this 353 littoral acre lake, with a mean depth of 12.9 ft and 28' at the deepest point and 5.1 miles of shoreline per MN DNR website. We are at a tipping point now because of the high nutrients that are being stirred up on this shallow lake by high-speed boats, wake boats and jet skis. Right now, we have 127 lake properties with docks and **27 new boats would be a 21.3% increase in boat traffic.** This lake is classified as a Recreational Development lake, with all the loons, eagles, ducks and fish variety, plus the multiple variety of rare forage fish. (Again, look at MN Statute 116B.01). With all of the natural native vegetation, cattails and most of the wild west shore, it should have a stricter classification.
8. The road should stay where its at for least environment impact. There are many more examples in this County where a road borders a lakeshore with no problem...Buffalo Lake in Buffalo, Hwy 55 by Maple Lake, Pleasant lake, Hwy 5 and Hwy 24, Clearwater lake, Hwy 24. These are just a few not even counting other neighboring counties.

9. Do not move Nevens Ave. along the east shore. There is no benefit to Lake John, only heartache because of more pollution and road accidents. The only reason for moving the road is to increase the "proposed" front 11 lots property value. The proposed front 11 lots can still be developed without moving Nevens Avenue just as the lots of Pleasant Lake and Hwy. 24, or Pleasant & Hwy. 5, or Buffalo Lake or Maple Lake and Hwy 55.....as many Minnesota lakes around the state have done in the past. **And....second tier development should not be allowed to have permanent docking slips on the lake. They can easily access the lake like everyone else that does not own lakeshore by using the public landing and parking facility created for them by the State DNR.**
10. Moving this road only opens the door to all lakes being over-developed on land that was never meant to be developed without the use of radical alterations of its natural environment and a major destruction or harm to its surrounding environment.
11. The developer, Rachel Development, eventually wants to annex 51 acres and 32 acres presently being the portion to be developed. Besides adding 12 second tier housing, having lake access, their intentions are to add **MORE** to that by badgering the owner adjacent north to that, to sell. They don't care about what happens to Lake John. Money and taxes for Annandale and the developer are the only issues they have in getting this passed. They want as many houses having lake access as possible, even if it's a staggered stage development.
12. **Developer is planning to add another 6 dwellings instead of the 32.6 acres and have it 50 acres to avoid an environmental impact statement by the DNR because one doesn't have to be done if it's under 25 proposed lots. That's why they are presently proposing 21 lots on the first 32 acres. How's that for getting around the impact statement normally required by the County & State??????**

What happened through the years? Why did the City of Annandale turn away from the area residents that support the City and its retail establishments to the benefit of outside realtor investors?

Robert Fleskes



Elaine Fleskes



7295 Newcomb Avenue NW
Annandale, MN. 55302

6B.01 PURPOSE.

The legislature finds and declares that each person is entitled by right to the protection, preservation, and enhancement of air, water, land, and other natural resources located within the state and that each person has the responsibility to contribute to the protection, preservation, and enhancement thereof. The legislature further declares its policy to create and maintain within the state conditions under which human beings and nature can exist in productive harmony in order that present and future generations may enjoy clean air and water, productive land, and other natural resources with which this state has been endowed. Accordingly, it is in the public interest to provide an adequate civil remedy to protect air, water, land and other natural resources located within the state from pollution, impairment, or destruction.

History: 1971 c 952 s 1; 1986 c 444

To Whom it May Concern,

February 8, 2022

I am writing this letter in response to the recent development proposal for the east shoreline of Lake John in Wright County.

Annandale has done an incredible job promoting itself as the "Heart of the Lakes" over the years. With many nearby towns struggling to keep the local economies afloat, Annandale continues to have a solid listing of small businesses while attracting new businesses to the community. This is no easy feat and this is the direct result of many people committed to the town. As a kid in the 70s, I recall the July 4th parade as a highlights of the year and although Petty Brothers has a new location, every time I walk into the shop, the smell of hickory takes me back 50 years. Much of Annandale remains the same, 50 years later and Annandale's vibrant community is one of the reasons that after being away from Annandale since leaving for college in 1988, I chose to purchase a cabin on Lake John in 2013. Annandale feels like home.

Annandale has changed over the years but with the guidance of the elected local officials, the "small town charm" has remained while it has grown. New developments within City limits have been part of this growth and the City has done a great job of supporting and selecting great developments. One area the City has wisely avoided is development on Lake Pleasant. This 571 acre lake, which borders the town, has had no new large scale developments. The City has chosen to preserve the lake, its shoreline and natural beauty and attraction to all visitors.

This makes me question why the City is now getting in the business of lakeshore development on Lake John. A development plan from Rachel Development dated 10-10-2021, shows 18 properties, 10 with direct lake access, another 8 with HOAs that allow for lake access. All lakeshore lots on the plan are significantly smaller than the Wright County Shoreline Regulations

(<https://www.co.wright.mn.us/DocumentCenter/View/223/Shoreland-Standards--Summary-PDF>). How has this plan gotten this far as written when it doesn't even come close to the County's regulations? Why is the City now dabbling in lakeshore development when the lake doesn't even lie within proper City limits?

Lake John is nearly $\frac{1}{3}$ smaller than Pleasant Lake. How would the residents of Annandale feel if this plan was for Pleasant Lake? Would the residents of Annandale think that allowing for a development to occupy the southeast corner of Pleasant Lake, that goes against the County and State recommendations, be a good idea? Would the

residents of Annandale think that giving people private lake access to Lake Pleasant because they "pay for access" by means of an HOA be good for all of Annandale? What are the benefits of a development like this to the current residents of Annandale? A bigger tax base? If this is the motivation, that can be done by developing anywhere in the township, it doesn't have to be on Lake Pleasant or on Lake John.

Annandale needs to support its growth with affordable housing options for new residents. They need to draw in people that are going to make Annandale their home for years to come. Annandale needs developments like Southbrooke, that have many housing options for first time buyers and the middle class. The development proposed by Rachel Development has no place in Annandale or Lake Pleasant and has no place on Lake John.

Annandale promotes itself as the "Heart of the Lakes" and the historical precedent is to promote the lakes, promote recreation on the lakes and bring people to Annandale to experience the awesome community. The City needs to rethink how this development fits into that tagline. The development sets a very scary precedent for all the surrounding lakes, Pleasant Lake included. I encourage the City to stay out of lakeshore development and the "pay for access" approach a development like this brings. This is not what the community of Annandale needs or wants.

Thank you for your time and consideration,

Dana & Rob O'Connor
7856 Norris Ave NW
Annandale, MN 55302

January 30, 2022

To Whom it May Concern,

This letter is in regards to the development on Nevens Avenue on Lake John.

The land has been up for sale for many years, so I knew, at some point, the land would be divided up and built on. I am disappointed the land will not be divided by the DNR regulations of 150 ft of shoreline, but at 75ft or larger per the City of Annandale. I understand that the lots will have sewer and water so the lots can be smaller for the fact they will not have drain fields. Less lots with failing sewer systems. It is also good for the neighbors to the South of this development, as they would love to have city sewer and water. This will decrease the chances of more failing sewer systems. This will improve the health of Lake John.

Now for the part I feel is a detriment to Lake John, the second tier development access to the lake. The second tier will be allowed to have a mooring dock for 11 boats. More boating activity. The DNR has a rating criteria for lakes and Lake John is rated at Small. Lake John has a length of 5.1 miles of shoreline, 397.49 acres, 353 acres are less than 15ft deep, mean depth of 12.9ft and the maximum depth is 28ft. Lake Pulaski in Buffalo has 5.9 miles, mean depth of 37.5ft and maximum depth of 87ft. Last summer my husband and I kayaked Lake Pulaski and the whole time we were on the lake it was constant waves from all the boats. The shoreline was a constant barrage of waves crashing against the rip rap. There was no silence.

Lake John has been a quiet lake until the past few years. We have more people working from their cabins, so more activity. We have more vegetation that is being up rooted and sediment being moved closer to shore from boating activity. Many fish "nest" in shallow waters and the sediment can destroy the eggs. Sediment can also make it difficult for fish to take in oxygen from the water. Several owners have had to replace their rip rap because of the erosion from the waves. Our lake is becoming less healthy.

I have read that the DNR can approve the removal of cattails for developments on lakes. Cattails help filter the lake water. Lake John has undeveloped land on the west side. If a developer obtains that land in the future, will they be able to do second tier moorings? How many more boats will that bring to the lake? And how unhealthy will the lake be with less filtering and more boats.

I am extremely concerned for the health of Lake John. The lake is very busy all week long. I feel if we allow for second tier moorings the lake will be overcrowded and the sustainability of a healthy lake is not possible. This is the time to stop the acceptance of second tier moorings and any future second tier moorings from happening on Lake John.

Thank you for your time.

Sincerely,

Jean Sutherland
7177 Newcomb Ave NW
Annandale, MN 55302

To whom it may concern, my family has owned a property on Lake John in Annandale for 53 years. My sister and her husband's family have also owned their property for that long. The main thing we love about our lake is it is small/quaint with not a lot of boat traffic like some of the bigger lakes like Sylvia and Clearwater so that everyone can do what they enjoy whether it is fishing, kayaking, paddle boarding, swimming, tubing, skiing, jet skiing or tooling around on your pontoon etc. Our good friends just recently purchased a cabin on Lake John based on it being a smaller less traffic lake. When we heard about the development it didn't surprise us that there would be a few cabins but assumed they would only be a few based on lake front property available that meet the requirements for the county etc. We were all surprised to hear about the second tier of properties that the developer is trying to get passed into the city to have deeded access. Again development of some kind was expected BUT modifying the wetlands should be taken into serious consideration just to add Lake front properties.

Lake John is a small lake of around 353 acres with 5.1 miles of shoreline per MN DNR website and an average depth of 12.9' and with 28' at the deepest point. Right now, we have 127 lake properties with docks and adding 21+ new boats (odds are most properties having more than 1) would be a BIG increase and would have a negative impact to this small lake and the wildlife it hosts (loons, eagles, ducks and fish variety). We are already concerned because of the high nutrients being stirred up on this shallow lake by the existing boat traffic. We are against the second-tier development being allowed deeded access with permanent docking slips as if they want to utilize the lake, they can access it just like anyone else in the area that does not own lakeshore front property by using the public landing and parking facility created by the state DNR. This could also set a precedence for other property owners that own lake front property with property behind roads to try and split up their properties and also include deeded access. I think this would only be the start of a potential direction that could be detrimental to Lake John due to its size due by adding additional constant traffic if the second tier was allowed deeded access. Not to mention added safety concerns for the added traffic and possibly limiting the people that currently have had lake front property for years in enjoying the lake. All of the owners take Lake health very seriously and a high percentage of owners belong to the Lake association donate money and time to help keep the Lake in good health.

Furthermore, I strongly believe the front lots being developed should not be able to modify the wetlands. Our neighbors wanted to add dirt to their property where it had sunk a bit over the years, and they have had a cabin on the property for at least 60 years and they had to fight with the county and DNR to prove it wasn't a wetland as they were told modifying an area considered wetland would put the lake at risk of harm. These properties do have wetland and would be in the same situation that the DNR was trying to avoid. We were surprised to hear that they are considering moving Nevens Ave also due to the wetlands. Many other lakes in the county have wetlands and/or a road that border it like Pleasant Lake, Clearwater Lake, Buffalo Lake and Maple Lake.

We wanted to ensure we had a chance to voice our major concerns and ask for serious consideration that the City, County, DNR or whomever to NOT allow a second tier of development that do not have lakeshore property to be allowed deeded access and only allow the properties that have Lake front in the development. This would include to not allow turning one of the landings into a marina like area with multi boat dock system to avoid the added constant traffic. This is a concern especially with the poor condition of the existing landing. Also to prevent modifying any wetland for the new properties to help ensure the Lake health and safety of the owners.

Thank you!

Concerned Lake property owners on Lake John

Michelle Sutton & Steve Sutton

Kim Goede & Troy Goede

Ruth Schmidt & Wayne Schmidt

7449 Nevens Ave NW
Annandale, MN 55302
612-250-3890

02/07/21

City of Annandale City Council Members

RE: Vacation of Right-of-Way Nevens Ave NW, Annandale MN with respect to the Lake John Development Project

The City of Annandale boasts on their website to be:

“Located in the “heart of the Lakes”, the City of Annandale is known for its abundance of lakes, great shopping and dining opportunities, top rated schools, viable business environment and a strong sense of community amongst area residents.”

We ask you to protect the “heart of the lakes” and walk your talk by protecting Lake John!!

We understand this Public Hearing is related to the vacation of Nevens Ave but it is only a small piece of the puzzle to the Lake John Development project that is being proposed.

How is it possible or even reasonable to vacate a public street BEFORE the bigger issue is discussed, a Public Hearing is done and a decision is made on the Lake John Development? As far as we are aware, there has only been a concept drawing discussed. Isn't this a little cart before the horse? What if the development falls through as introduced? Are you still going to vacate Nevens Ave NW? Shouldn't the development proposal be discussed, public hearings held and decisions made BEFORE you vacate a public street?

Now let's get to the real issue which is protecting Lake John!

By vacating Nevens Ave NW and allowing additional lake lots AND off-shore lots with private lake access, is the City of Annandale truly protecting one of the “heart of the lakes”, Lake John? Lake John is a small, 397 acre lake (littoral area of only 353 acres) with a shore length of only 56.1 miles including a long, skinny bay area, mean depth of 12.9 feet and a maximum depth of 28 feet. We are NOT Pleasant Lake which has 597 acres or Lake Sylvia which has 1,573 acres or Clearwater Lake that has 3,158 acres and so on. Please see the MN DNR details of Lake John attached.

We own a cabin at 7515 Nevens Ave NW. It is part of the Lake John Condo Association and is located adjacent to the proposed Lake John Development. We have owned and used this property for over 30 years and have been a proponent of lake quality and have contributed money to our **Lake John Association that has spent more than \$50,000+ in the last four years fighting invasive species.** Like everyone on the lake we have a vested interest in keeping the lake healthy for us and future generations. We also have concerns on the affect the proposed vacation of Nevens Ave will have on our current use/parking and access to our cabin. Although we do not begrudge anyone the ability to develop their property on the lake, the concern heightens drastically when it appears the design of the development becomes more than a 397-acre lake can support. It is our opinion that this proposed development is at that point. In our Condominium's case, we are affected by both lake quality, along with entrance and exit issues to our property and parking concerns.

PARKING ISSUES FOR PROPERTIES THAT MAKE UP THE LAKE JOHN CONDO ASSOCIATION

The vacation of Neven's Ave NW will change access to our cabins and year-round homes that make up the Lake John Condo Association and it eliminates our overflow parking area on what we call the grassy knoll that we have used for decades. We are concerned that we will be left with minimal parking as we already have very little parking. Our Condo Association property is really the only property that will have a major change due to the road changes. Please do not make this an after-thought!! We hope that this will be addressed now so that it can be designed right from the beginning.

LAKE QUALITY CONCERNS OF PRIVATE ACCESS BY OFF-SHORE LOTS

Directly from the MN DNR website and guidance to local governments:

Resource Concerns with Mooring Facilities & Too Many Moorings Spaces

Intensive shoreland development negatively affects lake and river ecosystems. Large docks and platforms with many mooring spaces shade out aquatic plants and eliminate habitat critical for fish spawning, feeding, and refuge from predators. Propellers in shallow areas also disturb sediment, increase turbidity, release phosphorous, and destroy critical fish habitat. Additionally, large docks and platforms privatize public space. The surfaces of Minnesota's waters are available to any member of the public with legal access to the water body.



Large docks, platforms and mooring facilities can have significant negative impacts on fish habitat.

Even though the proposed 10 new lake lots will present some lake capacity concerns, the real problem is the current 11 off-lake properties getting PRIVATE access with a marina-type dock slip system and future development with off-lake private access. This adds another 11 boats to the lake for an additional total of 21 which is a 15%-20% increase on this small 397-acre lake. **To accommodate 11 boats, the slip will be of considerable size, having a detrimental effect on the lake quality, (more boats stirring up water on this small shallow lake) and on the fishing habitat as they will be close to crappie beds in the area.** We have attached some pictures of the type of slips that are used in these situations. Typically, you will see these on large lakes like Mille Lacs (132,516 acres), Minnetonka (14,000 acres) and Clearwater (3,158 acres). Remember Lake John is 397 acres!! We have not seen ANY drawings of what the developer intends to use for the off-lake private access by the 11 lots which is a VERY important aspect of this proposed development.

Futuristically, there are other areas off the lake and on the west side on the lake that may be developed and that will certainly put this lake in a crisis state, destroying fish habitat and making it impossible for recreational use.

REMOVAL OF LANDING ON NEVENS AVE NW

The removal of the “non-public” landing (even though it has been used as a public landing for the 30+ years we have been on the lake and many more years before that) is a big concern. It is used in the summer, and especially by ice-fishing people as it is the fish house access to the fishing beds on the north side of the lake. Often, in the summer when we drive by, there are locals fishing and relaxing on that access. We strongly encourage the City of Annandale to have a permanent replacement for that landing on the north side that serves the public now including local businesses like A-1 Marine and others.



Ice Houses on Lake John two weekends ago that bring off-season business to the City of Annandale! If the “non-public” landing is vacated with Nevens Ave NW and not replaced on the same end of Lake John, this public recreation will go away and so will the business it brings in. The current public landing DOES NOT work for larger ice-houses and those fishing the OPPOSITE end of the lake on the north end.

POTENTIAL CITY WATER AND SEWER

We understand there is a benefit for us in the potential ability to connect to city water and sewer which would be a big benefit depending upon the cost. We are awaiting the feasibility study to understand if it works for us.

Respectfully,

Mark and Joleen Sytsma

Will the outlet access mooring/marina dock slips look something like these? How far will it stick out into Lake John, a small 397-acre lake? Will it cause a boating hazard/danger because it sticks out so far into Lake John? We have not seen ANY drawings of this which is SO IMPORTANT in giving private access to Lake John for the off-shore lots.



John (86028800)

ID: 86028800

County: [Wright](#)

Near: Annandale

Border Water: No

[Sentinel Lake](#): No

Size and Depth

Area: 397.49 acres

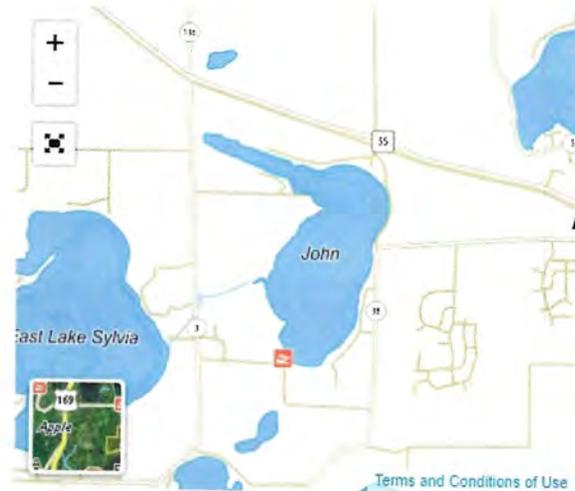
[Littoral Area](#): 353 acres

Shore Length: 5.1 miles

Mean Depth: 12.9 feet

Maximum Depth: 28 feet

Fish Species: black bullhead, black crappie, bluegill, brown bullhead, green sunfish, hybrid sunfish, largemouth bass, northern pike, pumpkinseed, walleye, yellow bullhead, yellow perch, bowfin (dogfish), common carp, white sucker, banded killifish, blackchin shiner, blacknose shiner, bluntnose minnow, brook silverside, brook stickleback, central mudminnow, golden shiner, Iowa darter, Johnny darter, spottail shiner, tadpole madtom



02.7.2022

RE: Lake John Planned Unit Development

Dear City Council,

I just recently purchased a cabin at 7275 Newcomb Ave on Lake John near Annandale, MN a few months ago. Just a few cabins down from mine is my parent's cabin. It is cabin I have been going to every summer for the past 30 years. When the rare opportunity arose to purchase a cabin on this lake, we were excited because I have always known Lake John as a nice, small, and quiet lake. My wife and 4 young boys have grown to know Lake John as the same thing over the past 10 years.

It now appears, what I have grown to love about this lake may cease to exist due to a new development planned to add 21 properties, 10 on the lake and 11 off the lake with lake access. I think we all understand the lots on the lake and the development of those. It is the 11 "Off lake" lots that will have access via a boat slip on a lake only 397 acres, in addition, they will be removing a regularly used boat landing. Currently, there are 127 properties on Lake John. The addition of 21 properties will increase the properties by 16.5%. The off lake lots alone will increase boat traffic by 8.6%.

They also plan to remove 1 of 2 boat landings. The term "private" is used as the reason they can get rid of it. However, this access has been there for as long as anyone can remember, it has DNR signs just like any other boat landing so the DNR is aware of it as well. Local businesses use it for dock and lift installations. It is also the primary entrance for ice houses in the winter as the public landing is too steep to use.

Finally, I have concerns about the impact on the water quality and the determinant to fish habitat. The developer plans on requiring these lots to be "High End" homes, which can only mean, large "High end" boats. The boat slip planned is near crappie bed and locals fish from the boat landing. Lake John has average depth of 12.9 feet and I am afraid the addition of 21 boats in this part of the lake could cause some problems.

Below is a picture of just this past weekend. The main road is plowed from this landing and throughout the lake.



Please consider what this may do to our small lake.

Kyle Sytsma, PE.

Sytsmakyle@gmail.com

7275 Newcomb Ave, Annandale, MN 55320

February 7, 2022

To Whom It May Concern,

We are writing to express strong opposition to the proposed development of the property at 7592 Nevens Ave NW. The initial concept plan includes 10 lake lots and 11 off-lake lots. As part of the development the Nevens Avenue Road will be moved in addition to the intersection of Nevens and CR 183. This modification will divide the 10 lake lots from the 11 off-lake lots. One of the lake lots, known as Out lot A, is a planned marina for the off-lake lots to dock watercraft. Our opposition is with the proposed marina. Lake John is a 506-acre lake with approximately 155 lake lots. With the addition of 21 lots, the 17% increase will result in a significant increase in lake activity. Our strong lake association coupled with membership in a Wright County Lake Improvement District (LID) shows our sincere best interest for the lake "health". This is a combination of lake water quality, invasive species infestation control and wildlife preservation to name a few.

We ask that you please reconsider the marina for the off-lake lots and ask that those, who wish to launch, use the public launch already established on the lake.

We appreciate the opportunity to voice our opinion and consideration given to the current residents on Lake John.

Sincerely,

Jack Techel

Nancy Techel

13519 80th Street NW
Annandale, MN 55302

February 8, 2022

To Whom it May Concern,

I would like to express my thoughts on the Development being proposed on Lake John. I am a property owner on the East side of the lake adjacent to the proposed development. I am also the President of the Lake John Condo Association which represents the group of 8 properties just South of the proposed development.

I have an interest in seeing this development proceed as it will ultimately allow me to obtain city services like water and sewer. This would definitely be a benefit to me and my family. However, I also have a serious concern over the potential damage to the lake quality. I am not an expert on the limits of people, houses, boats, etc that would protect the lake quality but I would like to know that someone is looking at this and have applied knowledge and good sense to the decisions. If this determination has been done, I would appreciate seeing the report and data.

Regards

Paul Tsuchiya

7521 Nevens Ave NW

Dear members of the Annandale City Council, and the Annandale Planning and Zoning Committee,

We're writing in regard to the proposed residential development on Nevens Avenue on Lake John. We're in favor of the annexation to Annandale and the resultant opportunities for residents to have city water and sewer, and we support the rerouting of the roadway to provide some of the new homeowners with lakeshore lots- even though we feel that 75 feet per lot is narrower than we would like to have seen proposed.

We strongly object, however, to the proposed granting of dock access to the non-lakeshore properties. It is our understanding that there will be eleven moorings made available to these properties via a large pier-like dock structure. Lake John is not a big lake; in fact at 411 total acres it is rated by the DNR as "small". The planned second tier development access to the lake will create significant new boat traffic and additional strain on the health of the lake, which already has a significant share of invasive species and wave action erosion. It is our understanding that one watercraft per mooring will be allowed. How will that rule be enforced?

Please reconsider allowing the second tier development access for the project. We want to be able to preserve the health of Lake John for future generations.

Doug and Molly Van Metre
7804 Norris Avenue NW

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: February 14, 2022	Agenda No. 6A
Agenda Section: Consent	Item: Auditing Claims	
<p>BACKGROUND: Attached is a copy of the Auditing Claims presented for approval for all claims paid or to be paid since the prior Council meeting.</p>		

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL Account = "001"- "699"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ALL ELEMENTS INC								
5267	ALL ELEMENTS INC	11022	DRAW #- MCDONALD BLDG	01/10/2022	9,888.50	9,888.50	01/28/2022	
Total ALL ELEMENTS INC:					9,888.50	9,888.50		
ALLINA HEALTH SYSTEM								
100	ALLINA HEALTH SYSTEM	CI00014896	AED HEARTSAFE PACKAGE	12/30/2021	84.00	84.00	01/28/2022	
Total ALLINA HEALTH SYSTEM:					84.00	84.00		
ALYSSA RADISEWITZ DOMAGALA								
5298	ALYSSA RADISEWITZ DOMAGA	2021 DT GRAN	2021 GRANT	02/04/2022	5,000.00	5,000.00	02/04/2022	
Total ALYSSA RADISEWITZ DOMAGALA:					5,000.00	5,000.00		
ANCHOR DOCK & LIFT								
156	ANCHOR DOCK & LIFT	1008471	DOCK EDGING	01/31/2022	78.00	78.00	02/10/2022	
Total ANCHOR DOCK & LIFT:					78.00	78.00		
ANNANDALE ADVOCATE								
180	ANNANDALE ADVOCATE	P323346	RECYLCING AD	12/31/2021	149.00	149.00	01/25/2022	
180	ANNANDALE ADVOCATE	P323346	MINUTES	12/31/2021	383.50	383.50	01/25/2022	
180	ANNANDALE ADVOCATE	P323346	PUBLIC NOTICES	12/31/2021	278.20	278.20	01/25/2022	
180	ANNANDALE ADVOCATE	P323346	PUBLIC NOTICES PZ	12/31/2021	58.50	58.50	01/25/2022	
Total ANNANDALE ADVOCATE:					869.20	869.20		
ANNANDALE COMMUNITY FOOD SHELF								
199	ANNANDALE COMMUNITY FOO	2022	RENT CONTRIBUTION	02/01/2022	1,800.00	1,800.00	02/04/2022	
Total ANNANDALE COMMUNITY FOOD SHELF:					1,800.00	1,800.00		
ANNANDALE PARTS SUPPLY								
192	ANNANDALE PARTS SUPPLY	127274918	PARTS	01/04/2022	70.32	70.32	02/10/2022	
192	ANNANDALE PARTS SUPPLY	127274929	PARTS	01/04/2022	10.09	10.09	02/10/2022	
192	ANNANDALE PARTS SUPPLY	127275205	PD SQUAD PARTS	01/07/2022	9.79	9.79	02/01/2022	
192	ANNANDALE PARTS SUPPLY	127275219	FIRE VEHICLE PARTS	01/07/2022	178.80	.00		
192	ANNANDALE PARTS SUPPLY	127275283	SUPPLIES	01/10/2022	36.20	36.20	02/10/2022	
192	ANNANDALE PARTS SUPPLY	127275388	SUPPLIES	01/11/2022	17.90	17.90	02/10/2022	
192	ANNANDALE PARTS SUPPLY	127275437	PARTS	01/11/2022	12.68	12.68	01/28/2022	
192	ANNANDALE PARTS SUPPLY	127275492	PARTS	01/12/2022	3.19	3.19	02/10/2022	
192	ANNANDALE PARTS SUPPLY	127275522	PARTS	01/12/2022	2.59	2.59	02/10/2022	
192	ANNANDALE PARTS SUPPLY	127275524	FILTER	01/12/2022	22.99	22.99	02/10/2022	
192	ANNANDALE PARTS SUPPLY	127275621	SUPPLIES	01/14/2022	24.57	24.57	02/10/2022	
192	ANNANDALE PARTS SUPPLY	127275663	TOOL	01/14/2022	48.88	48.88	02/10/2022	
192	ANNANDALE PARTS SUPPLY	127275670	PD SQUAD PARTS	01/14/2022	26.98	26.98	02/01/2022	
192	ANNANDALE PARTS SUPPLY	127275709	CAR WASH	01/15/2022	130.79	130.79	02/10/2022	
192	ANNANDALE PARTS SUPPLY	127275826	SUPPLIES	01/18/2022	38.18	38.18	02/10/2022	
192	ANNANDALE PARTS SUPPLY	FIRE	LATE FEE	01/07/2022	41.37	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total ANNANDALE PARTS SUPPLY:					675.32	455.15		
ANNANDALE-MAPLE LAKE								
230	ANNANDALE-MAPLE LAKE	DEC21 WWTP	DEC FLOW	01/13/2022	47,572.00	47,572.00	01/25/2022	
Total ANNANDALE-MAPLE LAKE:					47,572.00	47,572.00		
ARAMARK UNIFORM SERVICES								
286	ARAMARK UNIFORM SERVICES	253000079901	PW UNIFORMS	12/09/2021	47.53	47.53	01/11/2022	
286	ARAMARK UNIFORM SERVICES	253000090609	PW UNIFORMS	01/06/2022	46.64	46.64	01/11/2022	
286	ARAMARK UNIFORM SERVICES	253000092870	PW UNIFORMS	01/13/2022	46.64	46.64	01/28/2022	
286	ARAMARK UNIFORM SERVICES	253000095541	SEWER UNIFORMS	01/20/2022	112.17	112.17	02/10/2022	
286	ARAMARK UNIFORM SERVICES	253000098225	SEWER UNIFORMS	01/27/2022	54.57	54.57	02/10/2022	
286	ARAMARK UNIFORM SERVICES	253000101079	PW UNIFORMS	02/03/2022	45.75	45.75	02/10/2022	
Total ARAMARK UNIFORM SERVICES:					353.30	353.30		
AUGUST GARAGE DOOR								
5302	AUGUST GARAGE DOOR	12122	GARAGE DOOR SERVICE	01/21/2022	458.25	458.25	02/10/2022	
Total AUGUST GARAGE DOOR:					458.25	458.25		
BADGER METER, INC.								
380	BADGER METER, INC.	80089882	BEACON HOSTING SERVICE- S	01/31/2022	45.09	.00		
380	BADGER METER, INC.	80089882	BEACON HOSTING SERVICE- W	01/31/2022	45.09	.00		
380	BADGER METER, INC.	80089882	WATER METER PARTS	01/31/2022	900.00	.00		
Total BADGER METER, INC.:					990.18	.00		
BERGLUND, BAUMGARTNER, KIMBALL & GLASER								
5194	BERGLUND, BAUMGARTNER, K	11222	CITY PROSECUTOR VEHICLE B	01/12/2022	688.91	688.91	02/01/2022	
Total BERGLUND, BAUMGARTNER, KIMBALL & GLASER:					688.91	688.91		
Blue Earth Labs, LLC								
5173	Blue Earth Labs, LLC	22-3555	CHEMICALS	01/12/2022	2,563.13	.00		
Total Blue Earth Labs, LLC:					2,563.13	.00		
BOLTON & MENK, INC								
463	BOLTON & MENK, INC	283016	GENERAL	01/20/2022	1,000.00	.00		
463	BOLTON & MENK, INC	283017	GENERAL	01/20/2022	185.00	.00		
463	BOLTON & MENK, INC	283018	LAKE JOHN CONCEPT	01/20/2022	1,831.00	.00		
463	BOLTON & MENK, INC	283019	LAKE JOHN FEASIBILITY	01/20/2022	10,452.50	.00		
463	BOLTON & MENK, INC	283020	REC PARK PARK PLAYGROUND	01/20/2022	1,725.00	.00		
463	BOLTON & MENK, INC	283021	HWY 55	01/20/2022	555.00	.00		
463	BOLTON & MENK, INC	283022	WELL HEAD PROTECTION PLA	01/20/2022	1,315.00	.00		
463	BOLTON & MENK, INC	283023	WOODLAWN CEMETERY PLAT	01/20/2022	2,087.50	.00		
Total BOLTON & MENK, INC:					19,151.00	.00		
BUREAU OF CRIMINAL APPREHENSION								
5002	BUREAU OF CRIMINAL APPREH	685202	BCA CJDN ACCESS	12/31/2021	270.00	270.00	01/28/2022	
Total BUREAU OF CRIMINAL APPREHENSION:					270.00	270.00		

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CARDMEMBER SERVICE								
4743	CARDMEMBER SERVICE	JAN2022	AMZN MKTP US AMZN.COM/B	01/19/2022	122.86-	122.86-	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	AMZN MKTP US AMZN.COM/B	01/19/2022	86.97-	86.97-	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	USPS PO 2603000302 ANNAND	01/19/2022	4.33	4.33	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	MICROSOFT 425-68168	01/19/2022	7.50	7.50	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	USPS PO 2603000302 ANNAND	01/19/2022	8.66	8.66	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	MICROSOFT 425-68168	01/19/2022	10.73	10.73	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	USPS PO 2603000302 ANNAND	01/19/2022	13.79	13.79	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	ZOOM.US 888-799-9666 WWW.Z	01/19/2022	16.09	16.09	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	VCN**MNSTATEPATROL 866-25	01/19/2022	24.50	24.50	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	SPYTEC GPS INC. 877-212-7	01/19/2022	24.95	24.95	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	AMZN MKTP US*581LO34X3 AM	01/19/2022	32.32	32.32	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	ZOOM.US 888-799-9666 WWW.Z	01/19/2022	59.04	59.04	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	PAYPAL *IAPE 402-935-7	01/19/2022	65.00	65.00	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	HOLIDAY STATIONS 3810 CLEA	01/19/2022	65.42	65.42	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	AMAZON.COM*RE3DH7J43 AMZ	01/19/2022	79.95	79.95	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	MINNESOTA CHIEFS OF PO 651	01/19/2022	228.00	228.00	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	PAYPAL *POLICE RECO 402-935	01/19/2022	250.00	250.00	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	AMZN MKTP US*W35H20ZD3 A	01/19/2022	252.00	252.00	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	BLAUER MANUFACTURING 800	01/19/2022	289.96	289.96	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	ACTIVE911 INC CORVALLIS	01/19/2022	312.00	312.00	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	AMZN MKTP US*C17C903O3 AM	01/19/2022	378.00	378.00	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	GENERAL SERVICE ADMINI 404	01/19/2022	500.00	500.00	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	RADWELL INTERNATIONAL 800-	01/19/2022	762.44	762.44	02/04/2022	
4743	CARDMEMBER SERVICE	JAN2022	QUALITY BUS AND TRUCK BIG	01/19/2022	1,624.50	1,624.50	02/04/2022	
Total CARDMEMBER SERVICE:					4,799.35	4,799.35		
CASEY'S BUSINESS MASTERCARD								
5147	CASEY'S BUSINESS MASTERC	DEC2021- BX3	PD FUEL	12/25/2021	332.09	332.09	01/14/2022	
Total CASEY'S BUSINESS MASTERCARD:					332.09	332.09		
CENTER POINT ENERGY								
2511	CENTER POINT ENERGY	FEB22-26WILL	WARMING HOUSE	01/14/2022	16.80	16.80	02/04/2022	
2511	CENTER POINT ENERGY	FEB22-26WILL	CITY HALL	01/14/2022	1,169.00	1,169.00	02/04/2022	
2511	CENTER POINT ENERGY	JAN2022-240	HOCKEY RINK	01/13/2022	176.91	176.91	01/25/2022	
2511	CENTER POINT ENERGY	JAN2022-330	PAVILION	01/13/2022	137.93	137.93	01/25/2022	
2511	CENTER POINT ENERGY	JAN2022-340	FD	01/13/2022	1,284.78	1,284.78	01/25/2022	
2511	CENTER POINT ENERGY	JAN2022-350	OLD PW SHOP	01/13/2022	162.94	162.94	01/25/2022	
2511	CENTER POINT ENERGY	JAN2022-541	WTP	01/13/2022	1,598.62	1,598.62	01/25/2022	
2511	CENTER POINT ENERGY	JAN2022-551	TC	01/13/2022	188.61	188.61	01/25/2022	
Total CENTER POINT ENERGY:					4,735.59	4,735.59		
CENTRA SOTA LAKE REGION LLC								
646	CENTRA SOTA LAKE REGION L	6308634	FUEL	01/06/2022	1,322.47	1,322.47	01/14/2022	
646	CENTRA SOTA LAKE REGION L	6308635	FUEL	01/06/2022	424.57	424.57	01/14/2022	
Total CENTRA SOTA LAKE REGION LLC:					1,747.04	1,747.04		
CITY OF BUFFALO								
710	CITY OF BUFFALO	12/31/2021 BIL	MONTHLY NET MOTION	12/31/2021	20.00	20.00	02/10/2022	
Total CITY OF BUFFALO:					20.00	20.00		

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CIVIC SYSTEMS, LLC								
718	CIVIC SYSTEMS, LLC	CVC21709	MIEXCEL LICENSE FEE	01/20/2022	338.00	338.00	02/01/2022	
718	CIVIC SYSTEMS, LLC	CVC21709	MIEXCEL LICENSE FEE	01/20/2022	364.00	364.00	02/01/2022	
718	CIVIC SYSTEMS, LLC	CVC21709	MIEXCEL LICENSE FEE	01/20/2022	364.00	364.00	02/01/2022	
718	CIVIC SYSTEMS, LLC	CVC21709	MIEXCEL LICENSE FEE	01/20/2022	234.00	234.00	02/01/2022	
Total CIVIC SYSTEMS, LLC:					1,300.00	1,300.00		
COLONIAL LIFE & ACCIDENT								
810	COLONIAL LIFE & ACCIDENT	749242401018	INSURANCE	01/01/2022	387.72	387.72	02/04/2022	
810	COLONIAL LIFE & ACCIDENT	749242402015	INSURANCE	02/01/2022	387.72	387.72	02/04/2022	
Total COLONIAL LIFE & ACCIDENT:					775.44	775.44		
COMM OF MMB, TREAS DIV								
4681	COMM OF MMB, TREAS DIV	JAN2022	ADMIN - T FINES	01/14/2022	20.00	20.00	01/25/2022	
Total COMM OF MMB, TREAS DIV:					20.00	20.00		
COUNTRY CHEVROLET INC								
900	COUNTRY CHEVROLET INC	CVCS154832	MAINTENANCE - SQUAD 52	01/20/2022	29.95	29.95	02/10/2022	
Total COUNTRY CHEVROLET INC:					29.95	29.95		
DAIRYLAND POWER COOPERATIVE								
5244	DAIRYLAND POWER COOPERA	IB00022622	MONTHLY BILLS- REFUSE 20%	12/09/2021	130.75	.00		
5244	DAIRYLAND POWER COOPERA	IB00022622	MONTHLY BILLS- SEWER 40%	12/09/2021	261.48	.00		
5244	DAIRYLAND POWER COOPERA	IB00022622	MONTHLY BILLS- WATER 40%	12/09/2021	261.48	.00		
5244	DAIRYLAND POWER COOPERA	IB00022711	MONTHLY BILLS- REFUSE 20%	01/05/2022	152.28	152.28	01/14/2022	
5244	DAIRYLAND POWER COOPERA	IB00022711	MONTHLY BILLS- SEWER 40%	01/05/2022	304.60	304.60	01/14/2022	
5244	DAIRYLAND POWER COOPERA	IB00022711	MONTHLY BILLS- WATER 40%	01/05/2022	304.60	304.60	01/14/2022	
Total DAIRYLAND POWER COOPERATIVE:					1,415.19	761.48		
DELTA DENTAL								
4793	DELTA DENTAL	RIS000394204	INSURANCE	02/01/2022	1,640.14	1,640.14	01/25/2022	
Total DELTA DENTAL:					1,640.14	1,640.14		
DEPUTY REGISTRAR #142								
1010	DEPUTY REGISTRAR #142	11122	2017 GMC Sierra - Seizure	01/11/2022	35.00	35.00	01/11/2022	
1010	DEPUTY REGISTRAR #142	1822	VEHICLE LICENSE TABS	01/08/2022	250.25	250.25	01/25/2022	
1010	DEPUTY REGISTRAR #142	1822	VEHICLE LICENSE TABS	01/08/2022	38.50	38.50	01/25/2022	
1010	DEPUTY REGISTRAR #142	1822	VEHICLE LICENSE TABS	01/08/2022	38.50	38.50	01/25/2022	
1010	DEPUTY REGISTRAR #142	1822	VEHICLE LICENSE TABS	01/08/2022	19.25	19.25	01/25/2022	
Total DEPUTY REGISTRAR #142:					381.50	381.50		
DEVELOPMENT SERVICES, INC.								
1025	DEVELOPMENT SERVICES, INC	13514	SMALL CITIES GRANT ADMIN	01/10/2022	3,000.00	3,000.00	01/28/2022	
Total DEVELOPMENT SERVICES, INC.:					3,000.00	3,000.00		
EMERGENCY APPARATUS MAINT INC								
1275	EMERGENCY APPARATUS MAI	120943	R11 REPAIR	01/06/2022	1,459.15	1,459.15	01/25/2022	
1275	EMERGENCY APPARATUS MAI	121430	E12 REPAIR	01/06/2022	801.97	801.97	01/25/2022	
1275	EMERGENCY APPARATUS MAI	121431	R11 REPAIR	01/06/2022	333.18	333.18	01/25/2022	

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1275	EMERGENCY APPARATUS MAI	121432	T11 REPAIR	01/06/2022	310.19	310.19	01/25/2022	
1275	EMERGENCY APPARATUS MAI	121433	T12 REPAIR	01/06/2022	550.68	550.68	01/25/2022	
1275	EMERGENCY APPARATUS MAI	121434	G11 REPAIR	01/06/2022	292.76	292.76	01/25/2022	
1275	EMERGENCY APPARATUS MAI	121526	T11 REPAIR	01/06/2022	660.57	660.57	01/25/2022	
1275	EMERGENCY APPARATUS MAI	121532	E12 REPAIR	01/13/2022	7,864.93	.00		
1275	EMERGENCY APPARATUS MAI	121572	E11 MAINTENANCE	01/18/2022	265.00	.00		
1275	EMERGENCY APPARATUS MAI	121573	E11 ANNUAL MAINTENANCE	01/13/2022	1,748.77	.00		
1275	EMERGENCY APPARATUS MAI	121575	E12 ANNUAL MAINTENANCE	01/18/2022	265.00	.00		
1275	EMERGENCY APPARATUS MAI	121576	E12 ANNUAL MAINTENANCE	01/18/2022	1,724.78	.00		
1275	EMERGENCY APPARATUS MAI	121577	G11 ANNUAL MAINTENANCE	01/13/2022	710.23	710.23	01/25/2022	
1275	EMERGENCY APPARATUS MAI	121578	R11 ANNUAL MAINTENANCE	01/18/2022	1,114.03	.00		
1275	EMERGENCY APPARATUS MAI	121579	T11 ANNUAL MAINTENANCE	01/18/2022	693.55	.00		
1275	EMERGENCY APPARATUS MAI	121580	T12 ANNUAL MAINTENANCE	01/18/2022	265.00	.00		
1275	EMERGENCY APPARATUS MAI	121581	T12 ANNUAL MAINTENANCE	01/18/2022	1,263.65	.00		
1275	EMERGENCY APPARATUS MAI	121582	R11 REPAIR	01/04/2022	945.31	945.31	01/25/2022	
Total EMERGENCY APPARATUS MAINT INC:					21,268.75	6,064.04		
FARMERS ELEVATOR OF KENSINGTON								
4750	FARMERS ELEVATOR OF KENSI	73895-1	TRUCKING FOR GENERATOR	01/18/2022	1,000.00	1,000.00	02/10/2022	
Total FARMERS ELEVATOR OF KENSINGTON:					1,000.00	1,000.00		
FASTENAL COMPANY								
1338	FASTENAL COMPANY	MNMON13687	SUPPLIES	01/14/2022	179.36	179.36	02/10/2022	
1338	FASTENAL COMPANY	MNMON13692	SHOVELS	01/18/2022	72.14	72.14	02/10/2022	
1338	FASTENAL COMPANY	MNMON13715	SUPPLIES	02/01/2022	97.09	97.09	02/10/2022	
1338	FASTENAL COMPANY	MNMON13719	SUPPLIES	02/03/2022	132.47	132.47	02/10/2022	
Total FASTENAL COMPANY:					481.06	481.06		
FIRE EQUIPMENT SPECIALTIES INC								
1398	FIRE EQUIPMENT SPECIALTIES	10923	NEW BUNKER GEAR	01/07/2022	6,367.95	6,367.95	01/25/2022	
1398	FIRE EQUIPMENT SPECIALTIES	10944	CLOTHING	02/08/2022	69.75	.00		
Total FIRE EQUIPMENT SPECIALTIES INC:					6,437.70	6,367.95		
GLUNZ, DAVID								
5027	GLUNZ, DAVID	JAN2022	SAFETY SHOES	01/14/2022	169.99	169.99	01/19/2022	
Total GLUNZ, DAVID:					169.99	169.99		
GLUNZ, DAVID D								
5103	GLUNZ, DAVID D	JAN2022	2021 SEXTON FEES	01/14/2022	1,200.00	1,200.00	01/04/2022	
Total GLUNZ, DAVID D:					1,200.00	1,200.00		
GOPHER STATE ONE-CALL INC								
1630	GOPHER STATE ONE-CALL INC	2000179	LOCATES	01/31/2022	50.00	50.00	01/14/2022	
Total GOPHER STATE ONE-CALL INC:					50.00	50.00		
GRANITE CITY PROPERTY MANAGEMENT								
5025	GRANITE CITY PROPERTY MAN	2021-2	2nd Half TIF - 2021	01/13/2022	11,446.95	11,446.95	01/13/2022	
Total GRANITE CITY PROPERTY MANAGEMENT:					11,446.95	11,446.95		

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HACH COMPANY								
1690	HACH COMPANY	12834044	CHEMICALS	01/14/2022	229.28	229.28	02/10/2022	
1690	HACH COMPANY	12839532	CHEMICALS	01/17/2022	34.55	34.55	02/10/2022	
1690	HACH COMPANY	12842779	CHEMICALS	01/19/2022	34.37	34.37	02/10/2022	
1690	HACH COMPANY	12847904	CHEMICALS	01/21/2022	102.34	102.34	02/10/2022	
Total HACH COMPANY:					400.54	400.54		
HALLER, JOE								
1695	HALLER, JOE	11822	SUPPLIES REIMB	01/18/2022	116.19	.00		
1695	HALLER, JOE	11922	SUPPLIES REIMB	01/19/2022	77.90	.00		
1695	HALLER, JOE	1422	SOUTH HAVEN SPORTS REIMB	01/04/2022	75.24	75.24	01/25/2022	
Total HALLER, JOE:					269.33	75.24		
HAWKINS, INC.								
1710	HAWKINS, INC.	6102561	CHEMICALS WTP	01/11/2022	1,707.02	.00		
1710	HAWKINS, INC.	6117327	PARTS	02/03/2022	199.21	199.21	02/10/2022	
Total HAWKINS, INC.:					1,906.23	199.21		
HINNENKAMP, KELLY								
4728	HINNENKAMP, KELLY	1-22 MILEAGE	MILEAGE	02/01/2022	38.61	38.61	02/01/2022	
Total HINNENKAMP, KELLY:					38.61	38.61		
INNOVATIVE OFFICE SOLUTIONS LLC								
5296	INNOVATIVE OFFICE SOLUTION	IN3614986	ADMIN OFFICE SUPPLIES	01/07/2022	12.79	12.79	01/14/2022	
5296	INNOVATIVE OFFICE SOLUTION	IN3616392	PD SUPPLIES	01/07/2022	118.59	118.59	01/14/2022	
5296	INNOVATIVE OFFICE SOLUTION	IN3641927	ADMIN PAPER	01/26/2022	399.90	.00		
5296	INNOVATIVE OFFICE SOLUTION	IN3641927	ADMIN OFFICE SUPPLIES	01/26/2022	2.11	.00		
5296	INNOVATIVE OFFICE SOLUTION	IN3658060	ADMIN OFFICE SUPPLIES	02/02/2022	97.40	.00		
5296	INNOVATIVE OFFICE SOLUTION	IN3658060	LINERS	02/02/2022	41.21	.00		
5296	INNOVATIVE OFFICE SOLUTION	IN3658060	CLEANER	02/02/2022	34.93	.00		
5296	INNOVATIVE OFFICE SOLUTION	IN3658060	TISSUE	02/02/2022	95.94	.00		
5296	INNOVATIVE OFFICE SOLUTION	IN3658060	C-FOLD TOWELS	02/02/2022	52.12	.00		
5296	INNOVATIVE OFFICE SOLUTION	IN3658382	ADMIN OFFICE SUPPLIES	02/02/2022	54.48	.00		
5296	INNOVATIVE OFFICE SOLUTION	IN3658400	ADMIN OFFICE SUPPLIES	02/02/2022	13.15	.00		
Total INNOVATIVE OFFICE SOLUTIONS LLC:					922.62	131.38		
INTERSTATE ALL BATTERY CENTERS								
4817	INTERSTATE ALL BATTERY CEN	23959	PD BATTERIES	01/05/2022	61.28	61.28	02/10/2022	
4817	INTERSTATE ALL BATTERY CEN	23960	PD BATTERIES	01/05/2022	52.84	52.84	02/10/2022	
Total INTERSTATE ALL BATTERY CENTERS:					114.12	114.12		
Int'l Union of Operating Eng, Local 49								
5274	Int'l Union of Operating Eng, Local	JAN2022 DUE	UNION DUES	02/01/2022	306.00	306.00	02/10/2022	
Total Int'l Union of Operating Eng, Local 49:					306.00	306.00		
JAMES F SPLINTER								
5301	JAMES F SPLINTER	2021 DT GRAN	2021 GRANT	02/04/2022	5,000.00	5,000.00	02/04/2022	
Total JAMES F SPLINTER:					5,000.00	5,000.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
JOHNSON, MARK & JOAN								
5278	JOHNSON, MARK & JOAN	DT GRANT- PA	DT GRANT- JOHNSON	01/28/2022	220.25	220.25	01/28/2022	
Total JOHNSON, MARK & JOAN:					220.25	220.25		
JOVANOVICH, DEGE & ATHMANN PA								
4716	JOVANOVICH, DEGE & ATHMAN	22570	LK JOHN DEVELOPMENT	12/31/2022	247.00	247.00	01/14/2022	
4716	JOVANOVICH, DEGE & ATHMAN	22570	GENERAL- CZYCALLA DEEDS	12/31/2022	152.00	152.00	01/14/2022	
4716	JOVANOVICH, DEGE & ATHMAN	22570	GENERAL	12/31/2022	225.00	225.00	01/14/2022	
4716	JOVANOVICH, DEGE & ATHMAN	22570	DT LOAN PROGRAM	12/31/2022	361.00	361.00	01/14/2022	
4716	JOVANOVICH, DEGE & ATHMAN	22570	PURCH POLICY	12/31/2022	401.00	401.00	01/14/2022	
Total JOVANOVICH, DEGE & ATHMANN PA:					1,386.00	1,386.00		
JP COOKE COMPANY								
1970	JP COOKE COMPANY	713621	DOG LICENSE	02/08/2021	61.15	.00		
Total JP COOKE COMPANY:					61.15	.00		
KAZ HARDWARE & RENTAL								
1990	KAZ HARDWARE & RENTAL	JAN2022	PUBLIC WORKS	01/01/2022	773.77	773.77	01/14/2022	
1990	KAZ HARDWARE & RENTAL	JAN2022	ADMIN SUPPLIES- CITY HALL	01/01/2022	21.98	21.98	01/14/2022	
1990	KAZ HARDWARE & RENTAL	JAN2022	PW EQUIPMENT RENTAL	01/01/2022	120.00	120.00	01/14/2022	
1990	KAZ HARDWARE & RENTAL	NOV 2021 CH	ADMIN SUPPLIES- CITY HALL	12/01/2021	8.98	8.98	01/25/2022	
1990	KAZ HARDWARE & RENTAL	NOV 2021 CH	PUBLIC WORKS	12/01/2021	67.44	67.44	01/25/2022	
1990	KAZ HARDWARE & RENTAL	NOV 2021 CH	FIRE	12/01/2021	42.99	42.99	01/25/2022	
1990	KAZ HARDWARE & RENTAL	NOV 2021 CH	PUBLIC WORKS	12/01/2021	111.38	111.38	01/25/2022	
1990	KAZ HARDWARE & RENTAL	NOV 2021 CH	STREETS	12/01/2021	17.77	17.77	01/25/2022	
1990	KAZ HARDWARE & RENTAL	NOV 2021 CH	STREET	12/01/2021	337.54	337.54	01/25/2022	
1990	KAZ HARDWARE & RENTAL	NOV 2021 CH	PARKS	12/01/2021	14.95	14.95	01/25/2022	
1990	KAZ HARDWARE & RENTAL	NOV 2021 CH	FIRE RELIEF	12/01/2021	447.97	447.97	01/25/2022	
1990	KAZ HARDWARE & RENTAL	NOV 2021 CH	WATER	12/01/2021	26.59	26.59	01/25/2022	
1990	KAZ HARDWARE & RENTAL	NOV 2021 CH	SEWER	12/01/2021	43.14	43.14	01/25/2022	
1990	KAZ HARDWARE & RENTAL	NOV 2021 CH	TC	12/01/2021	71.96	71.96	01/25/2022	
Total KAZ HARDWARE & RENTAL:					2,106.46	2,106.46		
LAKE REGION CO-OP OIL ASSN								
2050	LAKE REGION CO-OP OIL ASSN	DEC31-FIRE-0	FUEL	12/31/2021	36.92	36.92	01/25/2022	
Total LAKE REGION CO-OP OIL ASSN:					36.92	36.92		
LEAGUE OF MINNESOTA CITIES								
2100	LEAGUE OF MINNESOTA CITIE	355919	PATROL SUBSCRIPTIONS	01/01/2022	630.00	630.00	01/19/2022	
2100	LEAGUE OF MINNESOTA CITIE	359014	REGIONAL SAFETY GROUP	01/25/2022	600.00	.00		
Total LEAGUE OF MINNESOTA CITIES:					1,230.00	630.00		
LU'S CAFE & CATERING								
5300	LU'S CAFE & CATERING	2021 DT GRAN	2021 DT GRANT	02/04/2022	5,000.00	5,000.00	02/04/2022	
Total LU'S CAFE & CATERING:					5,000.00	5,000.00		
M & M EXPRESS SALES & SERVICE								
2211	M & M EXPRESS SALES & SER	356245	CHAINSAW	12/21/2021	319.99	319.99	01/25/2022	
2211	M & M EXPRESS SALES & SER	359113	SUPPLIES	01/13/2022	68.85	68.85	02/10/2022	
2211	M & M EXPRESS SALES & SER	359503	PARTS	01/18/2022	69.79	69.79	02/10/2022	

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Total M & M EXPRESS SALES & SERVICE:					458.63	458.63		
MAPLE LAKE LUMBER COMPANY								
2260	MAPLE LAKE LUMBER COMPAN	213733	CONCESSIONS BUILDING	12/15/2021	352.46	352.46	01/14/2022	
2260	MAPLE LAKE LUMBER COMPAN	214588	MATERIALS	01/18/2022	19.08	.00		
Total MAPLE LAKE LUMBER COMPANY:					371.54	352.46		
MARES EXCAVATING								
2272	MARES EXCAVATING	11221	DITCHING LAKE SHORE CIRCL	11/02/2021	175.00	175.00	02/10/2022	
2272	MARES EXCAVATING	11221b	GRADING SOUTH BROOK PARK	11/02/2021	2,400.00	.00		
Total MARES EXCAVATING:					2,575.00	175.00		
MARKET PLACE II								
2273	MARKET PLACE II	2/1/2022 STMT	WATER	02/01/2022	21.05	.00		
2273	MARKET PLACE II	2/1/2022 STMT	PUBLIC WORKS SUPPLIES	02/01/2022	10.89	.00		
2273	MARKET PLACE II	2/1/2022 STMT	POLICE SUPPLIES	02/01/2022	43.63	.00		
2273	MARKET PLACE II	2/1/2022 STMT	PUBLIC WORKS SUPPLIES	02/01/2022	16.11	.00		
2273	MARKET PLACE II	2/1/2022 STMT	WATER	02/01/2022	38.94	.00		
2273	MARKET PLACE II	2/1/2022 STMT	RECOGNITION	02/01/2022	88.05	.00		
Total MARKET PLACE II:					218.67	.00		
METRO WEST INSPECTION SERVICES								
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-26- 86 OAK AVE	01/05/2022	89.10	89.10	01/14/2022	
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-27- 864 BEECH	01/05/2022	1,287.88	1,287.88	01/14/2022	
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-30- 86 OAK AVE	01/05/2022	207.90	207.90	01/14/2022	
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-53 211 ELM ST W	01/05/2022	816.34	816.34	01/14/2022	
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-58 912 PALM CIR	01/05/2022	1,055.54	1,055.54	01/14/2022	
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-63 211 ELM ST W	01/05/2022	73.13	73.13	01/14/2022	
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-77 245 DOUGLAS D	01/05/2022	25.00	25.00	01/14/2022	
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-82 321 HARRISON	01/05/2022	25.00	25.00	01/14/2022	
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-92 20 EXCELSIOR A	01/05/2022	45.43	45.43	01/14/2022	
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-94 110 CEDAR ST	01/05/2022	139.25	139.25	01/14/2022	
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-97 600 ELM ST	01/05/2022	234.70	234.70	01/14/2022	
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-104 700 PARK ST	01/05/2022	96.53	96.53	01/14/2022	
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-107 210 FLORENCE	01/05/2022	25.00	25.00	01/14/2022	
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-100 211 ELM ST	01/05/2022	51.98	51.98	01/14/2022	
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-93 212 ELM ST	01/05/2022	207.90	207.90	01/14/2022	
2375	METRO WEST INSPECTION SE	3116	PERMIT 21-88 211 ELM ST	01/05/2022	44.55	44.55	01/14/2022	
2375	METRO WEST INSPECTION SE	3151	PERMIT 20-09- 1210 CYPRESS	01/26/2022	25.00	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 20-16- 130 ELM STE	01/26/2022	25.00	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 20-19- 231 HIGHLAND S	01/26/2022	25.00	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 20-21- 140 MAPLE AVE	01/26/2022	25.00	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 20-24- 200 E LAKE DR	01/26/2022	25.00	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 20-51- 242 TRILLIUM LN	01/26/2022	25.00	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 20-52- 76 HONEYSUCK	01/26/2022	25.00	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 20-57- 145 PLEASANT A	01/26/2022	25.00	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 20- 59- 980 ACACIA DR	01/26/2022	1,180.09	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 20-73- 855 HEMLOCK S	01/26/2022	313.33	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 20-78- 105 POPLAR AV	01/26/2022	25.00	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 20-83- 145 MAPLE AVE	01/26/2022	25.00	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 20-85- 255 MAPLE AVE	01/26/2022	81.68	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 20-95- 253 MYRTLE DR	01/26/2022	25.00	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 20-101- 3G5 CHERRY A	01/26/2022	25.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2375	METRO WEST INSPECTION SE	3151	PERMIT 20-106- 700 PARK STE	01/26/2022	1,653.72	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 21-10- 700 PARK STE	01/26/2022	261.53	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 21-15- 700 PARK STE	01/26/2022	853.88	.00		
2375	METRO WEST INSPECTION SE	3151	PERMIT 21-70- 700 PARK STE	01/26/2022	59.40	.00		
Total METRO WEST INSPECTION SERVICES:					9,128.86	4,425.23		
MIDCONTINENT COMMUNICATIONS								
5006	MIDCONTINENT COMMUNICATI	157013401124	FEB 2022 PHONE	01/27/2022	161.61	161.61	02/04/2022	
5006	MIDCONTINENT COMMUNICATI	157013401124	FEB 2022 PHONE	01/27/2022	148.04	148.04	02/04/2022	
5006	MIDCONTINENT COMMUNICATI	157013401124	FEB 2022 PHONE	01/27/2022	148.04	148.04	02/04/2022	
5006	MIDCONTINENT COMMUNICATI	157013401124	FEB 2022 PHONE	01/27/2022	148.04	148.04	02/04/2022	
5006	MIDCONTINENT COMMUNICATI	157013401124	FEB 2022 PHONE	01/27/2022	291.73	291.73	02/04/2022	
5006	MIDCONTINENT COMMUNICATI	157013401124	FEB 2022 PHONE	01/27/2022	37.55	37.55	02/04/2022	
Total MIDCONTINENT COMMUNICATIONS:					935.01	935.01		
MIDWAY IRON & METAL INC.								
2425	MIDWAY IRON & METAL INC.	513117	CUTTING EDGE	01/17/2022	210.25	210.25	02/10/2022	
2425	MIDWAY IRON & METAL INC.	513607	STEEL	01/24/2022	8.89	8.89	02/10/2022	
Total MIDWAY IRON & METAL INC.:					219.14	219.14		
MINNESOTA COMPUTER SYSTEMS INC								
2525	MINNESOTA COMPUTER SYST	333058	MONTHLY PAYMENT - PD PRIN	01/05/2022	24.13	24.13	01/14/2022	
2525	MINNESOTA COMPUTER SYST	333974	PW COPIER	01/10/2022	25.48	25.48	01/14/2022	
2525	MINNESOTA COMPUTER SYST	334157	ADMIN COPIER	01/12/2022	30.00	30.00	01/14/2022	
2525	MINNESOTA COMPUTER SYST	334157	DMV COPIER	01/12/2022	40.00	40.00	01/14/2022	
2525	MINNESOTA COMPUTER SYST	334157	ADMIN COPIER OVERAGE	01/12/2022	19.98	19.98	01/14/2022	
2525	MINNESOTA COMPUTER SYST	334157	DMV COPIER OVERAGE	01/12/2022	179.30	179.30	01/14/2022	
2525	MINNESOTA COMPUTER SYST	334157	ADMIN COPIER	01/12/2022	182.26	182.26	01/14/2022	
2525	MINNESOTA COMPUTER SYST	335664	FOLDING MACHINE REPAIR	01/21/2022	120.00	.00		
Total MINNESOTA COMPUTER SYSTEMS INC:					621.15	501.15		
MN DEED - BCD								
2572	MN DEED - BCD	FEB2022	LOAN REPAYMENT - EA SWEEN	02/15/2022	1,607.15	1,607.15	02/04/2022	
Total MN DEED - BCD:					1,607.15	1,607.15		
MN DEPT. OF REVENUE								
2599	MN DEPT. OF REVENUE	DEC2021	Sales - WATER	01/14/2021	588.00	588.00	01/14/2022	
2599	MN DEPT. OF REVENUE	DEC2021	Sales - REFUSE/RECYCLING	01/14/2021	1,166.00	1,166.00	01/14/2022	
Total MN DEPT. OF REVENUE:					1,754.00	1,754.00		
MN DNR Ecological & Water Resources								
5234	MN DNR Ecological & Water Res	1312022	DNR PERMIT	01/31/2022	1,290.41	1,290.41	02/04/2022	
Total MN DNR Ecological & Water Resources:					1,290.41	1,290.41		
MN PEIP								
5068	MN PEIP	1158314	INSURANCE	01/10/2022	17,039.04	17,039.04	01/14/2022	
Total MN PEIP:					17,039.04	17,039.04		

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MN PUBLIC FACILITIES AUTHORITY								
2644	MN PUBLIC FACILITIES AUTHO	FEB 2022 PAY	WTP - INTEREST	01/11/2022	5,849.43	5,849.43	01/14/2022	
2644	MN PUBLIC FACILITIES AUTHO	FEB 2022 PAY	2011 STREETS - INTEREST	01/11/2022	6,552.86	6,552.86	01/14/2022	
2644	MN PUBLIC FACILITIES AUTHO	FEB 2022 PAY	SEWER - 2015 STREETS - INTE	01/11/2022	460.00	460.00	01/14/2022	
2644	MN PUBLIC FACILITIES AUTHO	FEB 2022 PAY	WATER - 2015 STREETS - INTE	01/11/2022	3,500.25	3,500.25	01/14/2022	
2644	MN PUBLIC FACILITIES AUTHO	FEB 2022 PAY	WWTP - INTEREST	01/11/2022	57,919.80	57,919.80	01/14/2022	
Total MN PUBLIC FACILITIES AUTHORITY:					74,282.34	74,282.34		
MNIAAI								
5305	MNIAAI	176	ANNUAL DUES	12/21/2021	25.00	.00		
Total MNIAAI:					25.00	.00		
NCPERS GROUP LIFE INS								
4752	NCPERS GROUP LIFE INS	994901022022	INSURANCE	01/10/2022	16.00	16.00	02/01/2022	
Total NCPERS GROUP LIFE INS:					16.00	16.00		
NEW LANE FINANCE								
5185	NEW LANE FINANCE	71385-08/02/2	CITY HALL	02/10/2022	81.67	.00		
5185	NEW LANE FINANCE	71385-08/02/2	PD PHONE	02/10/2022	81.66	.00		
5185	NEW LANE FINANCE	71385-08/02/2	DMV PHONE	02/10/2022	81.67	.00		
5185	NEW LANE FINANCE	71385-11/01/20	CITY HALL	01/13/2022	81.67	81.67	02/04/2022	
5185	NEW LANE FINANCE	71385-11/01/20	PD PHONE	01/13/2022	81.66	81.66	02/04/2022	
5185	NEW LANE FINANCE	71385-11/01/20	DMV PHONE	01/13/2022	81.67	81.67	02/04/2022	
Total NEW LANE FINANCE:					490.00	245.00		
NORTH CENTRAL INTERNATIONAL, LLC								
5198	NORTH CENTRAL INTERNATIO	R220002549:0	TRUCK REPAIR	01/25/2022	458.93	458.93	02/10/2022	
5198	NORTH CENTRAL INTERNATIO	X220027447:0	PARTS	01/10/2022	30.48	30.48	02/10/2022	
Total NORTH CENTRAL INTERNATIONAL, LLC:					489.41	489.41		
NORTHWEST ASSOC CONSULTANT INC								
2832	NORTHWEST ASSOC CONSULT	25641	SHORELAND REVIEW	01/14/2022	990.00	.00		
2832	NORTHWEST ASSOC CONSULT	25641	GENERAL	01/14/2022	325.50	.00		
2832	NORTHWEST ASSOC CONSULT	25641	AHLGREN	01/14/2022	59.40	.00		
Total NORTHWEST ASSOC CONSULTANT INC:					1,374.90	.00		
NOW IT CONNECTS INC								
5286	NOW IT CONNECTS INC	25806	ADMIN SERVICE CALL	12/10/2021	440.00	.00		
5286	NOW IT CONNECTS INC	25807	ADMIN SERVICE CALL	12/10/2021	388.00	.00		
5286	NOW IT CONNECTS INC	26144	DMV COMPUTERS	01/12/2022	2,070.00	2,070.00	01/14/2022	
5286	NOW IT CONNECTS INC	26254	DMV COMPUTERS	01/27/2022	1,016.00	.00		
5286	NOW IT CONNECTS INC	26254	ADMIN SERVICE CALL	01/27/2022	27.50	.00		
5286	NOW IT CONNECTS INC	26383	ADMIN- MONTHLY CONTRACT-	02/01/2022	140.35	.00		
5286	NOW IT CONNECTS INC	26383	DMV MONTHLY CONTRACT- 15	02/01/2022	140.35	.00		
5286	NOW IT CONNECTS INC	26383	PW MONTHLY CONTRACT- 10%	02/01/2022	93.60	.00		
5286	NOW IT CONNECTS INC	26383	FD MONTHLY CONTRACT- 20%	02/01/2022	187.30	.00		
5286	NOW IT CONNECTS INC	26383	PD MONTHLY CONTRACT- 40%	02/01/2022	374.36	.00		
Total NOW IT CONNECTS INC:					4,877.46	2,070.00		

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PAW PROPERTIES, LLC - ED PAWLENTY								
5299	PAW PROPERTIES, LLC - ED PA	2021 DT GRAN	2021 GRANT	02/04/2022	2,820.00	2,820.00	02/04/2022	
Total PAW PROPERTIES, LLC - ED PAWLENTY:					2,820.00	2,820.00		
Potentia MN Solar Fund 1, LLC								
5074	Potentia MN Solar Fund 1, LLC	DEC21 BILL P	STREET LIGHTS	01/17/2022	11.01	.00		
5074	Potentia MN Solar Fund 1, LLC	DEC21 BILL P	FIRE HALL	01/17/2022	178.66	.00		
5074	Potentia MN Solar Fund 1, LLC	DEC21 BILL P	PARK ELECTRIC	01/17/2022	66.01	.00		
5074	Potentia MN Solar Fund 1, LLC	DEC21 BILL P	WTP	01/17/2022	1,202.28	.00		
5074	Potentia MN Solar Fund 1, LLC	DEC21 BILL P	SEWER L/S	01/17/2022	378.45	.00		
5074	Potentia MN Solar Fund 1, LLC	DEC21 BILL P	CEMETERY ELECTRIC	01/17/2022	7.33	.00		
5074	Potentia MN Solar Fund 1, LLC	DEC21 BILL P	CITY HALL	01/17/2022	366.75	.00		
Total Potentia MN Solar Fund 1, LLC:					2,210.49	.00		
QUADIENT, INC								
5182	QUADIENT, INC	59026748	POSTAGE METER	01/24/2022	145.31	.00		
Total QUADIENT, INC:					145.31	.00		
RENDEZVOUS BAR & GRILL								
5291	RENDEZVOUS BAR & GRILL	2021 DT GRAN	2021 GRANT	02/04/2022	4,773.69	4,773.69	02/04/2022	
Total RENDEZVOUS BAR & GRILL:					4,773.69	4,773.69		
SCARCELY LTD PROPERTY SERVICES								
5238	SCARCELY LTD PROPERTY SE	11022	LEAD ASSESSMENT- 86 OAK AV	01/10/2022	250.00	250.00	01/28/2022	
Total SCARCELY LTD PROPERTY SERVICES:					250.00	250.00		
SECURE NET PROS LLC								
5297	SECURE NET PROS LLC	1182	IT	02/01/2022	12.00	.00		
Total SECURE NET PROS LLC:					12.00	.00		
SOK'S RAPID CAR WASH								
4021	SOK'S RAPID CAR WASH	249-1384	PD SQUAD WASHES	01/03/2022	9.36	9.36	01/28/2022	
Total SOK'S RAPID CAR WASH:					9.36	9.36		
STREICHERS								
4148	STREICHERS	11543744	TRAINING AMMUNITION	01/03/2022	410.00	410.00	01/19/2022	
Total STREICHERS:					410.00	410.00		
SUBURBAN TIRE WHOLESAL INC								
4152	SUBURBAN TIRE WHOLESAL I	10183967	TIRES FOR SQUAD #51	12/14/2021	490.88	490.88	01/25/2022	
Total SUBURBAN TIRE WHOLESAL INC:					490.88	490.88		
TELECOM BROADBAND SOLUTIONS LLC (TBSOA)								
5186	TELECOM BROADBAND SOLUT	2655	CITY PHONES	12/01/2021	99.55	99.55	01/14/2022	
5186	TELECOM BROADBAND SOLUT	2655	DMV PHONES	12/01/2021	99.55	99.55	01/14/2022	
5186	TELECOM BROADBAND SOLUT	2655	PD PHONES	12/01/2021	99.55	99.55	01/14/2022	
5186	TELECOM BROADBAND SOLUT	2728	CITY PHONES	01/01/2022	99.55	99.55	01/14/2022	
5186	TELECOM BROADBAND SOLUT	2728	DMV PHONES	01/01/2022	99.55	99.55	01/14/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5186	TELECOM BROADBAND SOLUT	2728	PD PHONES	01/01/2022	99.55	99.55	01/14/2022	
Total TELECOM BROADBAND SOLUTIONS LLC (TBSOA):					597.30	597.30		
TRICK MY TRUCK/SNOWPLOWS PLUS								
5304	TRICK MY TRUCK/SNOWPLOW	30183	PLOW PARTS	01/25/2022	512.16	512.16	02/10/2022	
Total TRICK MY TRUCK/SNOWPLOWS PLUS:					512.16	512.16		
UTILITY CONSULTANTS INC								
4365	UTILITY CONSULTANTS INC	111429	COLIFORM- TESTING	01/26/2022	126.00	126.00	02/10/2022	
Total UTILITY CONSULTANTS INC:					126.00	126.00		
UTILITY REFUNDS								
4871	UTILITY REFUNDS	UTILREF-BULL	OVERPAY REFUND- 1212 CYPR	01/31/2022	9.72	.00		
4871	UTILITY REFUNDS	UTILREF-DANI	OVERPAY REFUND- 135 POPLA	01/31/2022	30.25	.00		
4871	UTILITY REFUNDS	UTILREF-DRIS	OVERPAY REFUND- 1120 MORR	01/31/2022	50.00	.00		
4871	UTILITY REFUNDS	UTILREF-EAS	OVERPAY REFUND- 311 BIG W	01/31/2022	40.48	.00		
4871	UTILITY REFUNDS	UTILREF-MAC	OVERPAY REFUND- 501 HICKO	01/31/2022	454.08	.00		
4871	UTILITY REFUNDS	UTILREF-P.JO	OVERPAY REFUND- 475 PINTAI	01/31/2022	108.24	.00		
4871	UTILITY REFUNDS	UTILREF-RUM	OVERPAY REFUND- 1233 CYPR	01/31/2022	61.40	.00		
4871	UTILITY REFUNDS	UTILREF-T.OL	OVERPAY REFUND- 821 BEECH	01/31/2022	319.85	.00		
Total UTILITY REFUNDS:					1,074.02	.00		
VERIZON WIRELESS								
4377	VERIZON WIRELESS	9897053421	PW IPAD	01/10/2022	35.01	35.01	01/25/2022	
4377	VERIZON WIRELESS	9897053421	FD IPAD	01/10/2022	35.01	35.01	01/25/2022	
4377	VERIZON WIRELESS	9897053421	CITY CELL PHONE	01/10/2022	31.22	31.22	01/25/2022	
4377	VERIZON WIRELESS	9897053421	PW CELL PHONE	01/10/2022	206.10	206.10	01/25/2022	
4377	VERIZON WIRELESS	9897053421	PD CELL PHONE	01/10/2022	87.44	87.44	01/25/2022	
4377	VERIZON WIRELESS	9897053421	AIR CARDS	01/10/2022	120.13	120.13	01/25/2022	
Total VERIZON WIRELESS:					514.91	514.91		
WEST CENTRAL SANITATION INC								
4481	WEST CENTRAL SANITATION IN	12347310	RECYCLING	12/31/2021	3,753.64	3,753.64	01/14/2022	
4481	WEST CENTRAL SANITATION IN	12347310	REFUSE	12/31/2021	10,579.34	10,579.34	01/14/2022	
4481	WEST CENTRAL SANITATION IN	12371323	RECYCLING	01/31/2022	3,816.50	.00		
4481	WEST CENTRAL SANITATION IN	12371323	REFUSE	01/31/2022	10,766.44	.00		
Total WEST CENTRAL SANITATION INC:					28,915.92	14,332.98		
WEX BANK								
5273	WEX BANK	77522541	PD FUEL	01/07/2021	815.79	815.79	01/14/2022	
5273	WEX BANK	77522607	MOTOR FUELS	01/07/2022	190.04	190.04	01/14/2022	
Total WEX BANK:					1,005.83	1,005.83		
WINDSTREAM								
4495	WINDSTREAM	JAN22-LIFT	L/S PHONE	01/05/2022	250.82	250.82	01/25/2022	
4495	WINDSTREAM	JAN22-WATER	320-274-2793	01/05/2022	40.10	40.10	01/25/2022	
Total WINDSTREAM:					290.92	290.92		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WRIGHT COUNTY HIGHWAY DEPT								
4520	WRIGHT COUNTY HIGHWAY DE	2045 - STMT	DEICER	01/12/2022	537.24	537.24	02/10/2022	
Total WRIGHT COUNTY HIGHWAY DEPT:					537.24	537.24		
WRIGHT COUNTY RECORDER								
4535	WRIGHT COUNTY RECORDER	11022	DEED RECORDING FEES	01/10/2022	92.00	92.00	01/28/2022	
4535	WRIGHT COUNTY RECORDER	202100000085	RECORDING FEES	12/31/2021	874.00	874.00	01/14/2022	
4535	WRIGHT COUNTY RECORDER	ISD DEED	NORWAY DR DEED	02/01/2022	46.00	46.00	02/01/2022	
Total WRIGHT COUNTY RECORDER:					1,012.00	1,012.00		
WRIGHT COUNTY TREASURER								
4545	WRIGHT COUNTY TREASURER	ISD DEED	NORWAY DR DEED- AG FEE	02/01/2022	6.65	6.65	02/01/2022	
Total WRIGHT COUNTY TREASURER:					6.65	6.65		
WRIGHT-HENNEPIN COOPERATIVE								
4548	WRIGHT-HENNEPIN COOPERA	35029352848	L/S 1255 BUSINESS BLVD	01/10/2022	21.63	21.63	01/25/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029352848	TC SECURITY	01/10/2022	22.95	22.95	01/25/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029352848	CITY HALL SECURITY	01/10/2022	22.95	22.95	01/25/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029352848	STREET LIGHTS	01/10/2022	18.89	18.89	01/25/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029352848	STREET LIGHTS	01/10/2022	23.67	23.67	01/25/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029352848	STREET LIGHTS	01/10/2022	12.29	12.29	01/25/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029352848	STREET LIGHTS	01/10/2022	23.67	23.67	01/25/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029352848	STREET LIGHTS	01/10/2022	25.64	25.64	01/25/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029352848	STREET LIGHTS	01/10/2022	25.64	25.64	01/25/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029352848	STREET LIGHTS	01/10/2022	25.64	25.64	01/25/2022	
Total WRIGHT-HENNEPIN COOPERATIVE:					222.97	222.97		
XCEL ENERGY								
4559	XCEL ENERGY	761873147	51-6464610-6	12/30/2021	36.88	36.88	01/14/2022	
4559	XCEL ENERGY	762005557	ACCT 51-6076585-1	01/03/2022	179.01	179.01	01/25/2022	
4559	XCEL ENERGY	762094905	51-6024519-2	01/03/2022	3,691.60	3,691.60	02/04/2022	
4559	XCEL ENERGY	762175490	ACCOUNT 51-6024518-1	01/04/2022	2,477.84	2,477.84	01/25/2022	
4559	XCEL ENERGY	764690870	ACCOUNT- 51-4636619-8	01/21/2022	74.98	.00		
4559	XCEL ENERGY	764868015	51-4192659-4	01/24/2022	351.22	.00		
Total XCEL ENERGY:					6,811.53	6,385.33		
Grand Totals:					342,213.65	269,642.80		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Dated: _____

Mayor: _____
Shelly Jonas

City Council: _____
Tina Honsey

JT Grundy

Corey Czycalla

Matthew Wuollet

Report Criteria:

- Detail report.
 - Invoices with totals above \$0 included.
 - Paid and unpaid invoices included.
 - Invoice Detail.GL Account = "001"."699"
-

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: February 14, 2022	Agenda No. 6B
Agenda Section: Consent	Item: Department Reports	
<p>BACKGROUND: The following Department Reports are presented for approval:</p> <ul style="list-style-type: none">• Police Department Report for December 2021• Financial Report for December 2021• Fire Report for December 2021• DMV Report for December		



ANNANDALE POLICE DEPARTMENT MONTHLY REPORT Dec-21

TOTAL ACTIVITY	December 2021 Total	December 2020 Total	Current YTD Total	2020 YTD Total	Percentage Change
CRIMINAL ACTIVITY	11	8	103	88	17%
CITATIONS	46	56	789	531	49%
NON-CRIMINAL	186	180	2414	1891	28%
GRAND TOTAL	243	244	3306	2510	

CRIMINAL ACTIVITY	December 2021 Total	December 2020 Total	Current YTD Total	2020 YTD Total	Percentage Change
Homicide	0	0	0	0	N/A
Forcible Rape	0	0	0	0	N/A
Robbery	0	0	0	0	N/A
Assault	1	0	6	5	20%
Domestic Assault	1	1	6	12	-50%
Criminal Sex Conduct	1	0	4	1	300%
Burglary	0	0	1	1	0%
Theft	3	3	22	23	-4%
Motor Vehicle Theft	0	0	3	2	50%
Arson	0	0	0	0	N/A
Crime Against Admin	0	1	3	3	0%
Forgery/Counterfeit	0	0	3	2	50%
Fraud	0	0	4	1	300%
Embezzlement	0	0	0	0	NA
Terroristic Threats	0	0	1	1	0%
Property Damage	3	0	12	1	1100%
Weapons	0	0	0	0	NA
Drug Offenses	1	2	12	8	50%
Juvenile Offenses	0	0	0	1	-100%
DUI/DWI	0	1	7	11	-36%
Liquor Laws	0	0	4	0	NA
Disturbing Peace	0	0	12	14	-14%
All Others	1	0	3	2	50%
Total Criminal Activity	11	8	103	88	

Note: The statistics from Criminal Activity above are cases that were processed as a criminal offense

NON-CRIMINAL ACTIVITY	December 2021 Total	December 2020 Total	Current YTD Total	2020 YTD Total	Percentage Change
Alarms	15	8	122	102	20%
Animal Bites	0	0	3	5	-40%
Animal Complaints	2	6	79	50	58%
Area Checks	2	2	13	15	-13%
Assist Other Agencies	32	23	285	239	19%
ATV/Snowmobile Complaints	2	0	5	2	150%
Background Checks	6	3	60	58	3%
CDP	0	1	27	16	69%
Check Welfare	5	11	84	74	14%
Citizen Aid	9	2	106	83	28%
Civil Disputes	7	7	106	100	6%
Confidential Narcotics	0	2	10	16	-38%
Death, Non-Criminal	1	0	6	5	20%
Disorderly	1	0	21	9	133%
Domestics	2	2	35	39	-10%
Driving/Traffic Complaints	8	9	92	58	59%
Dumping/Littering	0	0	5	5	0%
Escorts - Funeral	2	3	19	14	36%
Fight	0	0	3	1	200%
Fire Calls	0	1	25	18	39%
Firearm Discharge	0	0	1	0	NA
Fireworks	0	1	6	8	-25%
Harassment Complaint	1	2	33	18	83%
Juvenile/Mischief	1	3	58	33	76%
Lockouts - Vehicle	2	7	82	88	-7%
Lost/Found Property	3	4	66	44	50%
Medical	34	19	299	217	38%
Mental Health	2	2	49	24	104%
Missing Person	0	0	6	6	0%
MV Accidents	8	4	48	45	7%
Noise Complaints	0	2	36	22	64%
Parking Complaints	8	2	30	27	11%
Search Warrants	0	0	3	2	50%
School Related -SRO	5	3	33	22	50%
Suicidal person	0	0	0	0	NA
Suicide attempted	0	0	3	0	NA
Suspicious Complaints	8	8	149	139	7%
Theft	0	1	18	31	-42%
Threats	2	3	11	13	-15%
Warrants-Attempt/Arrest	1	4	21	25	-16%
WCHS/MAARC Reports	3	6	67	40	68%
All Others	14	29	289	178	62%
Total Non-Criminal	186	180	2414	1891	
CITATIONS &	December	December	Current	2020	Percentage

WARNINGS	2021 Total	2020 Total	YTD Total	YTD Total	Change
Admin Citations	13	1	30	13	131%
State Citations	8	11	190	101	88%
Warning Citations	25	44	569	417	36%
TOTAL	46	56	789	531	

Citations consist of the following offenses:

Careless Driving	No Insurance	Seatbelt
DAR/DAC/DAS	Traffic	Equipment
Equipment Violation	Parking	Winter Parking
SBSA Violation	Expired DL	Stop Sign
No Proof of Insurance	Obstructed View	No MN DL
Expired Registration	Semaphore	Speed
Exhibition Driving		

**CITY OF ANNANDALE
COMBINED CASH INVESTMENT
DECEMBER 31, 2021**

COMBINED CASH ACCOUNTS

001-10101	CASH	2,201,328.92
001-10103	NORTHLAND SECURITIES	109,530.21
001-10104	ICD INVESTMENTS	1,099,298.97
001-10105	4M INVESTMENTS	39,716.70
001-10107	LAKE CENTRAL BANK CD	251,001.49
001-10108	LPL FINANCIAL INVESTMENTS	513,018.71
		<hr/>
	TOTAL COMBINED CASH	4,213,895.00

NON-ALLOCATED CASH

001-10110	CASH - UTILITY CLEARING	168.72
001-20211	ACCOUNTS PAYABLE ALLOCATION	(257.24)
		<hr/>
	TOTAL COMBINED CASH	4,213,806.48
001-10100	CASH ALLOCATED TO OTHER FUNDS	(4,213,806.48)
		<hr/>
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

101	ALLOCATION TO GENERAL FUND	1,786,682.08
102	ALLOCATION TO DEPUTY REGISTRAR/MOTOR VEHICLE	234,866.42
222	ALLOCATION TO CHARITABLE GAMBLING FUND	11,865.62
330	ALLOCATION TO PFA BONDS-2004-WTP	16,964.63
332	ALLOCATION TO GO IMP BONDS 2008B (MAPLE)	83,751.67
333	ALLOCATION TO GO IMP BONDS 2008A (CITY HALL)	37,098.19
334	ALLOCATION TO PUMPER TRUCK BOND	(17,841.48)
335	ALLOCATION TO GO IMP BDS 2011A/PFA (2011STR)	(421.63)
336	ALLOCATION TO GO IMPR BOND 2011B-REFUNDING	18,008.58
337	ALLOCATION TO GO REFUNDING BOND 2012A	208,978.06
338	ALLOCATION TO GO IMP BOND 2015	12,079.90
339	ALLOCATION TO TIF #14 - 2019 A SERIES	61,454.91
340	ALLOCATION TO GO REFUNDING BOND 2019B	188,662.20
341	ALLOCATION TO GO TEMPORARY IMP BOND 2020A	155,723.70
342	ALLOCATION TO FUND 342	116,372.29
402	ALLOCATION TO FIREFIGHTER RELIEF DONATIONS	125,605.41
407	ALLOCATION TO ECONOMIC DEVELOPMENT FUND	(128,775.39)
408	ALLOCATION TO FUND 408	4,821.43
409	ALLOCATION TO 1990B TIF TAXABLE FUNDS	1,622.08
411	ALLOCATION TO TIF #6 - COTTAGES OF ANNANDALE	24,131.37
423	ALLOCATION TO TIF DISTRICT # - DINGMANN	(10,746.12)
425	ALLOCATION TO RECREATION PARK	33,844.21
460	ALLOCATION TO PARK FUND	94,399.05
461	ALLOCATION TO WATER EXPANSION FUND	205,340.51
462	ALLOCATION TO SEWER EXPANSION FUND	197,372.29
463	ALLOCATION TO STORMWATER FUND	3,281.84
464	ALLOCATION TO LIONS DONATION FUND	94,231.79
465	ALLOCATION TO TIF DISTRICT #14 - PINTAIL APT	27,781.07
466	ALLOCATION TO 2020 IMP PROJECT	163,892.58
468	ALLOCATION TO TIF DISTRICT #15 - CARE CENTER	(1,992.05)

CITY OF ANNANDALE
 COMBINED CASH INVESTMENT
 DECEMBER 31, 2021

469 ALLOCATION TO PINTAIL DRIVE EXTENSION	192,172.81
470 ALLOCATION TO FUND 470	(499,163.03)
493 ALLOCATION TO STREET MAINTENANCE CAPITAL	144,903.17
494 ALLOCATION TO STREET CAPITAL OUTLAY FUND	135,023.15
495 ALLOCATION TO PUBLIC WORKS/STREET EQUIP FUND	221,049.14
496 ALLOCATION TO FIRE EQUIPMENT FUND	25,225.38
497 ALLOCATION TO POLICE EQUIPMENT FUND	19,959.84
498 ALLOCATION TO BUILDING CAPITAL OUTLAY FUND	82,575.24
601 ALLOCATION TO WATER FUND	411,800.50
602 ALLOCATION TO SEWER FUND	(86,743.92)
603 ALLOCATION TO REFUSE/RECYCLING FUND	61,949.27
604 ALLOCATION TO TRAINING CENTER OPERATIONS	(222,714.52)
605 ALLOCATION TO STORM UTILITY FUND	(17,680.77)
651 ALLOCATION TO CEMETERY FUND	2,311.59
703 ALLOCATION TO WASTE WATER COMMISSION	(5,973.70)
	<hr/>
TOTAL ALLOCATIONS TO OTHER FUNDS	4,213,749.36
ALLOCATION FROM COMBINED CASH FUND - 001-10100	(4,213,806.48)
	<hr/>
ZERO PROOF IF ALLOCATIONS BALANCE	(57.12)
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CITY OF ANNANDALE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

FUND 101 - GENERAL FUND

<u>REVENUE</u>	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
TAXES	479,457.85	1,121,265.25	1,126,942.00	(5,676.75)	99.50
LICENSES & PERMITS	3,773.65	86,015.84	75,800.00	10,215.84	113.48
INTERGOVERNMENTAL REVENUES	265,500.82	632,277.72	621,253.00	11,024.72	101.77
PUBLIC CHARGES FOR SERVICE	7,859.00	252,419.20	252,936.00	(516.80)	99.80
FINES & FORFEITURES	896.91	15,750.72	10,700.00	5,050.72	147.20
MISCELLANEOUS REVENUE	24,605.64	150,247.47	37,000.00	113,247.47	406.07
OTHER FINANCING SOURCES	.00	30,000.00	30,000.00	.00	100.00
TOTAL FUND REVENUE	782,093.87	2,287,976.20	2,154,631.00	133,345.20	106.19
<u>EXPENDITURES</u>					
LEGISLATIVE	1,556.14	34,752.78	38,228.00	3,475.22	90.91
ELECTIONS	.00	377.50	400.00	22.50	94.38
PLANNING AND ZONING	18,102.89	53,335.99	7,234.40	(46,101.59)	737.26
ADMINISTRATION	38,319.09	339,654.92	261,321.94	(78,332.98)	129.98
ASSESSOR	.00	21,900.00	22,750.00	850.00	96.26
DEPARTMENT 416	.00	.00	.00	.00	.00
DEPUTY REGISTRAR	.00	.00	.00	.00	.00
CITY HALL	7,986.79	60,588.22	46,243.00	(14,345.22)	131.02
DEPARTMENT 420	.00	.00	.00	.00	.00
POLICE	59,647.30	736,270.73	691,650.12	(44,620.61)	106.45
FIRE	78,570.28	231,958.59	221,111.00	(10,847.59)	104.91
BUILDING INSPECTOR	2,722.12	59,595.87	62,302.89	2,707.02	95.66
CIVIL DEFENSE	.00	.00	400.00	400.00	.00
ANIMAL CONTROL	84.70	153.55	550.00	396.45	27.92
PUBLIC WORKS	65,090.49	345,603.25	192,066.37	(153,536.88)	179.94
STREETS	4,147.67	166,894.11	247,988.21	81,094.10	67.30
DEPARTMENT 441	.00	.00	.00	.00	.00
PARKS COMMISSION	126.89	3,238.75	4,344.38	1,105.63	74.55
PARKS	1,758.29	104,535.87	116,849.47	12,313.60	89.46
LIBRARY	9.42	8,542.07	16,343.00	7,800.93	52.27
TIF & CAPITAL PROJECT FUNDS	.00	.00	.00	.00	.00
DEPARTMENT 492	.00	.00	.00	.00	.00
TRANSFERS OUT	.00	221,000.00	263,000.00	42,000.00	84.03
TOTAL FUND EXPENDITURES	278,122.07	2,388,402.20	2,192,782.78	(195,619.42)	108.92
NET REVENUE OVER EXPENDITURES	503,971.80	(100,426.00)	(38,151.78)	(62,274.22)	(263.23)

Dec-22

PURCHASE DATE		BROKER	INVESTMENT	CUSIP #	INT RATE	TERM	MATURITY DATE	COST BASIS VALUE	CURRENT PERIOD PAID EARNINGS	CURRENT YEAR PAID EARNINGS
MONEY MARKET										
		ICD			0.40%			\$ 298.97	\$ 219.87	\$ 8,576.36
		CETERA			VARIES			\$ -	\$ -	\$ 4.23
		LAKE CENTRAL CHECKING			1.50%			\$ 2,226,772.73	\$ 360.98	\$ 3,849.60
		NORTHLAND SECURITIES			VARIES			\$ 9,530.21	\$ 0.01	\$ 2,357.01
		LPL Financial			VARIES			\$ 513,018.71	\$ 4.34	\$ 178.03
		Lake Central CD			4.00%			\$ 1,001.49	\$ -	\$ 1,001.49
		4M FUND			VARIES	LIQUID	N/A	\$ 37,000.05	\$ 0.30	\$ 4.49
		4M PLUS FUND			VARIES	LIQUID	N/A	\$ 2,716.65	\$ -	\$ -
								\$ 39,716.70	\$ 0.30	\$ 4.49
								\$ 2,830,055.51	\$ 585.80	\$ 15,975.70
SHORT TERM INVESTMENTS										
9/18/2019	LPL Financial	Cathay Bk, Los Angeles, CA	149159NS0	1.70%	18 mos	3/18/2021	Called	\$ -	\$ -	\$ 843.01
12/19/2019	ICD	Customers Bank, Phoenixville, PA	23204HHT8	1.65%	18 mos	6/28/2021	Matured	\$ -	\$ -	\$ 827.26
12/19/2019	ICD	Preferred Bank, Los Angeles, CA	740367JW8	1.65%	12 mos	12/31/2021	Matured	\$ -	\$ 140.14	\$ 1,234.14
7/25/2020	ICD	Texas Capital Bank, Dallas, TX	88224PLX5	0.25%	24 mos	7/25/2022	\$ 200,000.00	\$ -	\$ -	\$ 252.05
	CETERA	Bank of China, NY	06428FSE8	0.15%	6 mos	1/25/2021	Matured	\$ -	\$ -	\$ 118.60
	CETERA	Beal Bank, Las Vegas	07371CCB3	0.15%	6 mos	1/27/2021	Matured	\$ -	\$ -	\$ 112.19
10/28/2021	ICD	Synchrony Bank, Draper, UT	87164WF29	0.50%	24 mos	11/3/2023	\$ 114,000.00	\$ -	\$ -	\$ -
		Lake Central Bank			12 mos		\$ 250,000.00	\$ -	\$ -	\$ -
								\$ 564,000.00	\$ 140.14	\$ 3,387.25
MID TERM INVESTMENTS										
8/15/2017	ICD	American Express, Salt Lake City, UT	02587DW20	2.10%	4 yrs	8/16/2021	Matured	\$ -	\$ -	\$ 2,316.33
7/29/2020	ICD	BMO Harris, Chicago, IL	05600XAN0	0.56%	4 yrs	7/29/2024	\$ 250,000.00	\$ -	\$ -	\$ 1,032.20
7/24/2020	ICD	EnerBank, Salt Lake City	29278TK9	0.30%	3 yrs	7/24/2023	\$ 155,000.00	\$ 38.22	\$ -	\$ 349.05
6/24/2021	ICD	Texas Exchange Bank, Crowley TX	88241TLK4	0.50%	3 yrs	7/9/2024	\$ 101,000.00	\$ 41.51	\$ -	\$ 211.69
3/24/2021	ICD	BMW Bank of Amer, Salt Lake City, UT	05580AZD9	0.45%	3 yrs	3/26/2024	\$ 178,000.00	\$ -	\$ -	\$ 403.79
								\$ 684,000.00	\$ 79.73	\$ 4,313.06
LONG TERM INVESTMENTS										
12/27/2021	ICD	State Bank of India, New York, NY	856285B59	1.40%	5 yrs	12/30/2026	\$ 101,000.00	\$ -	\$ -	\$ -
10/20/2017	NORTHLAND SECURI	Synchrony Bank Retail	87164-W-TC-2	2.35%	5 yrs	10/20/2022	\$ 100,000.00	\$ -	\$ -	\$ 2,357.00
								\$ 100,000.00	\$ -	\$ 2,357.00

	ICD	CETERA	LCC	NS	4M	LC CD	LPL
Jan	1605.52	0.98	403.64		0	0.62	0
Feb	1330.56	3.25	257.47		0	0.56	0.68
March	175.81	0	280.7		0	0.56	3.85
April	514.15	0	255.24	1178.78		0.3	4.2
May	178.36	0	266.76		0	0.31	139.34
June	1002.37	0	296.39		0	0.3	4.2
July	769.12	0	396.21		0	0.31	1001.49
Aug	1374.36	0	381.4		0	0.31	4.34
Sept	621.79	0	366.84			0.3	4.2
Oct	219.87	0	320.35	1178.22		0.31	4.34
Nov	564.58	0	263.62		0	0.3	4.2
Dec	219.87	0	360.98	0.01		0.31	4.34
Total	8576.36	4.23	3849.6	2357.01		4.49	1001.49

CURRENT ACCOUNT TOTALS

ACCOUNT	TOTAL
ICD	\$ 1,099,298.97
CETERA	\$ -
NORTHLAND	\$ 109,530.21
LAKE CENTRAL	\$ 2,226,772.73
Lake Central CD	\$ 251,001.49
LPL Financial	\$ 513,018.71
4M	\$ 39,716.70
Investments Total	\$ 4,239,338.81
Civic Cash Allocation	\$ 4,213,895.00
Difference	\$ 25,443.81

ANTICIPATED MATURITIES

ANTICIPATED AS OF	MATURITY AMOUNT
Jan-22	\$ -
Feb-22	\$ -
Mar-22	\$ -
Apr-22	\$ -
May-22	\$ -
Jun-22	\$ -
Jul-22	\$ -
Aug-22	\$ 200,000.00
Sep-22	\$ -
Oct-22	\$ 100,000.00
Nov-22	\$ -
Dec-22	\$ -

LIQUID CASH AT END OF MONTH

Column1	Column2	Column3	Column4
Liquid Cash At Month End:			
	Lake Central Cash	\$	2,226,772.73
	MM Cash	\$	1,897,475.50
	TOTAL LIQUID CASH	\$	4,124,248.23
As of Stmt Month End:			
	Liquid at Month End	\$	4,124,248.23
	Locked at Month End	\$	115,090.58
	TOTAL	\$	4,239,338.81

Report Criteria:

Total By Reference Number and Date
 Journal Code: Journal code = "CDP", "CDPT"

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
12/10/2021	50	Direct Deposit	101-21600	ACCRUED WAGES PAYABLE	32,077.81	
12/23/2021	51	Direct Deposit	101-21600	ACCRUED WAGES PAYABLE	32,519.55	
12/10/2021	4755	JOSEPH D HALLER	101-21600	ACCRUED WAGES PAYABLE	2,604.95	
12/10/2021	4756	MITCHELL E FLEMMING	101-21600	ACCRUED WAGES PAYABLE	307.83	
12/10/2021	4757	NANCY E ENGFER	101-21600	ACCRUED WAGES PAYABLE	2,877.16	
12/23/2021	4758	Aaron J. Tavares	101-21600	ACCRUED WAGES PAYABLE	239.21	
12/23/2021	4759	ADAM HARVEY	101-21600	ACCRUED WAGES PAYABLE	482.07	
12/23/2021	4760	BRIAN HAAG	101-21600	ACCRUED WAGES PAYABLE	1,890.02	
12/23/2021	4761	Christopher J. Strand	101-21600	ACCRUED WAGES PAYABLE	18.47	
12/23/2021	4762	CLIFFORD FRANZEN	101-21600	ACCRUED WAGES PAYABLE	18.47	
12/23/2021	4763	Cody S. Brockoff	101-21600	ACCRUED WAGES PAYABLE	129.29	
12/23/2021	4764	COREY CZYCALLA	101-21600	ACCRUED WAGES PAYABLE	156.99	
12/23/2021	4765	DALE R. MACHOVSKY	101-21600	ACCRUED WAGES PAYABLE	250.19	
12/23/2021	4766	DONALD E. RAMSTAD	101-21600	ACCRUED WAGES PAYABLE	457.13	
12/23/2021	4767	Emily D. Combs	101-21600	ACCRUED WAGES PAYABLE	18.47	
12/23/2021	4768	GARY L. GRINDLE	101-21600	ACCRUED WAGES PAYABLE	581.80	
12/23/2021	4769	GREGORY W. ROTH	101-21600	ACCRUED WAGES PAYABLE	18.47	
12/23/2021	4770	HORACIO JR TORRES	101-21600	ACCRUED WAGES PAYABLE	336.72	
12/23/2021	4771	Jeffrey Hardin	101-21600	ACCRUED WAGES PAYABLE	202.87	
12/23/2021	4772	JEFFREY A. ROEPKE	101-21600	ACCRUED WAGES PAYABLE	276.94	
12/23/2021	4773	JOHN DRISTE	101-21600	ACCRUED WAGES PAYABLE	18.47	
12/23/2021	4774	JOHN A. DAGNER	101-21600	ACCRUED WAGES PAYABLE	421.12	
12/23/2021	4775	JOHN D. BROWN	101-21600	ACCRUED WAGES PAYABLE	416.50	
12/23/2021	4776	JOHN E. KOLB	101-21600	ACCRUED WAGES PAYABLE	350.93	
12/23/2021	4777	JOSEPH D. HALLER	101-21600	ACCRUED WAGES PAYABLE	2,336.46	
12/23/2021	4778	KRISTOPHER C. TOWNSEND	101-21600	ACCRUED WAGES PAYABLE	759.67	
12/23/2021	4779	LEE W. PETERSON	101-21600	ACCRUED WAGES PAYABLE	18.47	
12/23/2021	4780	LONNIE L. BAACK	101-21600	ACCRUED WAGES PAYABLE	27.70	
12/23/2021	4781	MARCUS D. FAHEY	101-21600	ACCRUED WAGES PAYABLE	253.96	
12/23/2021	4782	MATTHEW L. WUOLLET	101-21600	ACCRUED WAGES PAYABLE	440.06	
12/23/2021	4783	MATTHEW S. BARRON	101-21600	ACCRUED WAGES PAYABLE	18.47	
12/23/2021	4784	MITCHELL E. FLEMMING	101-21600	ACCRUED WAGES PAYABLE	307.83	
12/23/2021	4785	NANCY E. ENGFER	101-21600	ACCRUED WAGES PAYABLE	2,086.20	
12/23/2021	4786	Nicholas Mares	101-21600	ACCRUED WAGES PAYABLE	86.58	
12/23/2021	4787	RICHARD WAGNER	101-21600	ACCRUED WAGES PAYABLE	27.70	
12/23/2021	4788	RYAN A. WANG	101-21600	ACCRUED WAGES PAYABLE	524.13	
12/23/2021	4789	SHELLY JONAS	101-21600	ACCRUED WAGES PAYABLE	189.32	
12/10/2021	92097	Total Net Checks	001-10101	CASH		5,789.94-
12/10/2021	92098	Total Direct Deposits	001-10101	CASH		32,077.81-
12/23/2021	92099	Total Net Checks	001-10101	CASH		13,360.68-
12/23/2021	92100	Total Direct Deposits	001-10101	CASH		32,519.55-

Documents: 41 Transactions: 41

Total CDP:

83,747.98 83,747.98-

CASH DISBURSEMENT - PAYROLL TRANSMITTAL (CDPT)

Jan 28, 2022 03:26PM

Period: 12/31/2021 (12/21)

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
12/10/2021	1281	125 HSA Family	101-21711	HSA EMPLOYEE CONTRIBUTION	1,621.33	
12/10/2021	1281	125 HSA Individual	101-21711	HSA EMPLOYEE CONTRIBUTION	291.00	
12/10/2021	1281	125 HSA Family	101-21711	HSA EMPLOYEE CONTRIBUTION	500.00	
12/10/2021	1281	125 HSA Individual	101-21711	HSA EMPLOYEE CONTRIBUTION	300.00	
12/10/2021	1282	457(b)	101-21705	DEFERRED COMPENSATION	1,025.14	
12/10/2021	1283	457(b)	101-21705	DEFERRED COMPENSATION	700.00	
12/10/2021	1284	FSA Dependant Care	101-21709	FLEX PLAN	500.00	
12/10/2021	1285	ER PERA Coordinated	101-21704	PERA PAYABLE	2,821.25	
12/10/2021	1285	ER PERA Police	101-21704	PERA PAYABLE	3,211.87	
12/10/2021	1285	PERA Police	101-21704	PERA PAYABLE	2,141.23	
12/10/2021	1285	PERA Coordinated	101-21704	PERA PAYABLE	2,445.06	
12/10/2021	1286	Child Support	101-21707	CHILD SUPPORT	64.14	
12/10/2021	1287	Federal Income Tax	101-21703	FICA PAYABLE	3,793.52	
12/10/2021	1287	OASDI	101-21703	FICA PAYABLE	2,210.19	
12/10/2021	1287	ER OASDI	101-21703	FICA PAYABLE	2,210.19	
12/10/2021	1287	Minnesota	101-21702	STATE W/H PAYABLE	1,941.00	
12/10/2021	1287	ER Medicare	101-21703	FICA PAYABLE	772.10	
12/10/2021	1287	Medicare	101-21703	FICA PAYABLE	772.10	
12/23/2021	1288	125 HSA Family	101-21711	HSA EMPLOYEE CONTRIBUTION	1,621.33	
12/23/2021	1288	125 HSA Individual	101-21711	HSA EMPLOYEE CONTRIBUTION	228.00	
12/23/2021	1289	457(b)	101-21705	DEFERRED COMPENSATION	921.86	
12/23/2021	1290	457(b)	101-21705	DEFERRED COMPENSATION	700.00	
12/23/2021	1291	FSA Dependant Care	101-21709	FLEX PLAN	500.00	
12/23/2021	1292	ER PERA Coordinated	101-21704	PERA PAYABLE	2,850.65	
12/23/2021	1292	ER PERA Police	101-21704	PERA PAYABLE	2,573.06	
12/23/2021	1292	PERA Police	101-21704	PERA PAYABLE	1,715.37	
12/23/2021	1292	PERA Coordinated	101-21704	PERA PAYABLE	2,470.55	
12/23/2021	1293	Child Support	101-21707	CHILD SUPPORT	64.14	
12/23/2021	1294	Federal Income Tax	101-21703	FICA PAYABLE	4,049.11	
12/23/2021	1294	OASDI	101-21703	FICA PAYABLE	2,977.29	
12/23/2021	1294	ER OASDI	101-21703	FICA PAYABLE	2,977.29	
12/23/2021	1294	Minnesota	101-21702	STATE W/H PAYABLE	2,044.00	
12/23/2021	1294	ER Medicare	101-21703	FICA PAYABLE	899.17	
12/23/2021	1294	Medicare	101-21703	FICA PAYABLE	899.17	
12/10/2021	96281	FURTHER	001-10101	CASH		2,712.33-
12/10/2021	96282	APSIRE	001-10101	CASH		1,025.14-
12/10/2021	96283	Nationwide	001-10101	CASH		700.00-
12/10/2021	96284	FLEX	001-10101	CASH		500.00-
12/10/2021	96285	PERA	001-10101	CASH		10,619.41-
12/10/2021	96286	MN Child Support Payment	001-10101	CASH		64.14-
12/10/2021	96287	Federal Income Tax	001-10101	CASH		11,699.10-
12/23/2021	96288	FURTHER	001-10101	CASH		1,849.33-
12/23/2021	96289	APSIRE	001-10101	CASH		921.86-
12/23/2021	96290	Nationwide	001-10101	CASH		700.00-
12/23/2021	96291	FLEX	001-10101	CASH		500.00-
12/23/2021	96292	PERA	001-10101	CASH		9,609.63-
12/23/2021	96293	MN Child Support Payment	001-10101	CASH		64.14-
12/23/2021	96294	Federal Income Tax	001-10101	CASH		13,846.03-
Documents: 48 Transactions: 48						
Total CDPT:					54,811.11	54,811.11-
Total 1221:					138,559.09	138,559.09-

Date	Reference Number	Payee or Description	Account Number	Account Title	Debit Amount	Credit Amount
Grand Totals:					<u>138,559.09</u>	<u>138,559.09-</u>

Report Criteria:

Total By Reference Number and Date
Journal Code.Journal code = "CDP","CDPT"

Payroll Recap & Funding

Payroll Overview

Payroll	City of Annandale12/10/2021Bi-Weekly	
	City of Annandale12/23/2021Bi-Weekly	
Pay Date(s)	12/10/2021-12/23/2021	
# Employees		86
# Paid Employees		86
# Regular	86	
# Pay Periods		2

Employee Payments

	#	EE's	\$ Amount	
Checks	35	32	19,150.62	
Direct Deposits Debited	67	31	64,597.36 ^D	
Total				83,747.98
			(D) BerganKDV, LTD. Debit	-64,597.36
			Your Remaining Bank Account Liability	19,150.62
Vouchers Printed	35			
Vouchers Suppressed	0			

Taxes

	EIN	EE's	\$ Amount	
FIT/EE	41-6004935	28	7,842.63 ^D	
FICA/ER	41-6004935	54	5,187.48 ^D	
FICA/EE	41-6004935	54	5,187.48 ^D	
MEDI/ER	41-6004935	63	1,671.27 ^D	
MEDI/EE	41-6004935	63	1,671.27 ^D	
SIT:MN/EE	8020205	32	3,985.00 ^D	
Total				25,545.13
			(D) BerganKDV, LTD. Debit	-25,545.13
			Your Remaining Tax Liability	0.00

Amount does not include credits/deferrals listed in Families First Coronavirus Response Act/CARES Act section.

Vendor Liabilities

	EE's	\$ Amount		
Client Pays	6	3,139.96		
MN Child Support	1	128.28 ^D		
Retirement-Client Pays	23	23,576.04		
Total			26,844.28	
			(D) BerganKDV, LTD. Debit	-128.28
			Your Remaining Vendor Liability	26,716.00

Billing

Invoice Total	552.78
BerganKDV, LTD. Debit	-552.78
Amount Due	0.00

Total

Total	136,690.17
BerganKDV, LTD. Debit	-90,823.55
Total of Your Responsibility	45,866.62

Recap

BerganKDV, LTD. Deb	Bank Account #	\$ Amount
Billing	xxx0159	552.78
Dir. Dep.	xxx0159	64,597.36
Vendor Payment	xxx0159	128.28
Total Debits		65,278.42

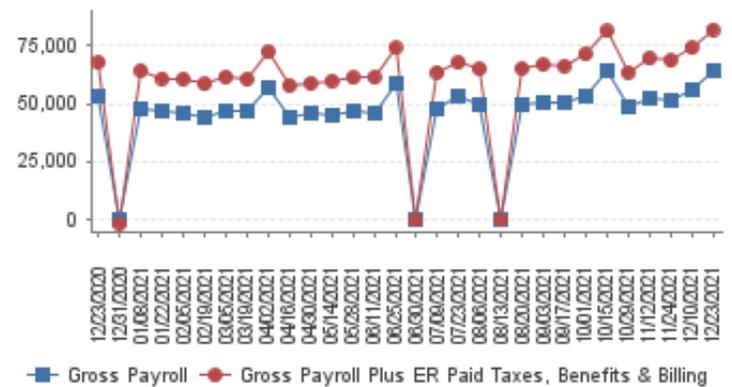
Cash Requirements: xxx0159

	\$ Amount
Billing	552.78
Dir. Dep.	64,597.36
Vendor Payment	128.28
Empl. Checks	19,150.62
Total	84,429.04

General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	120,623.83	
ER Deduction	27,776.47	
ER Tax (Offset)	6,858.75	
ER Tax		6,858.75
Deduction		18,189.47
Tax		18,686.38
Check		19,150.62
ER Deduction (Offset)		27,776.47
Direct Deposit		64,597.36
	155,259.05	155,259.05

Rolling 12 Month Payroll View



2021 MOTOR VEHICLE COMMISSIONS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
1		\$ 1,004	\$ 1,105	\$ 777		\$ 767	\$ 928		\$ 486	\$ 753	\$ 909	\$ 1,104
2		\$ 1,392	\$ 1,290	\$ 1,061		\$ 738	\$ 854	\$ 567	\$ 650		\$ 573	\$ 1,026
3		\$ 1,657	\$ 967		\$ 1,192	\$ 1,144		\$ 562	\$ 580		\$ 846	\$ 862
4	\$ 415	\$ 1,643	\$ 993		\$ 888	\$ 941		\$ 557		\$ 696	\$ 286	
5	\$ 765	\$ 874	\$ 881	\$ 1,153	\$ 657			\$ 677		\$ 715	\$ 564	
6	\$ 544			\$ 1,038	\$ 839		\$ 872	\$ 645		\$ 532		\$ 795
7	\$ 338			\$ 918	\$ 1,136	\$ 815	\$ 645		\$ 697	\$ 522		\$ 560
8	\$ 445	\$ 520	\$ 488	\$ 767		\$ 592	\$ 1,214		\$ 694	\$ 635	\$ 394	\$ 602
9		\$ 796	\$ 1,073	\$ 1,027		\$ 677	\$ 898	\$ 627	\$ 642		\$ 482	\$ 823
10		\$ 1,156	\$ 932		\$ 874	\$ 592		\$ 854	\$ 847		\$ 466	\$ 494
11	\$ 593	\$ 1,210	\$ 329		\$ 816	\$ 500		\$ 836		\$ 443		
12	\$ 558	\$ 1,551	\$ 1,077	\$ 1,046	\$ 732		\$ 644	\$ 579		\$ 442	\$ 779	
13	\$ 1,203			\$ 954	\$ 799		\$ 641	\$ 665	\$ 492	\$ 713		\$ 463
14	\$ 606			\$ 903	\$ 974	\$ 702	\$ 608		\$ 420	\$ 348		\$ 730
15	\$ 895		\$ 738	\$ 1,019		\$ 545	\$ 693		\$ 401	\$ 442	\$ 423	\$ 768
16		\$ 1,267	\$ 1,230	\$ 751		\$ 602	\$ 666	\$ 363	\$ 690		\$ 446	\$ 398
17		\$ 846	\$ 562		\$ 888	\$ 771		\$ 554	\$ 702		\$ 655	\$ 558
18		\$ 1,281	\$ 972		\$ 513	\$ 557		\$ 340		\$ 442	\$ 293	
19	\$ 953	\$ 1,334	\$ 740	\$ 1,440	\$ 616		\$ 442	\$ 545		\$ 240	\$ 502	
20	\$ 779			\$ 975	\$ 1,053		\$ 650	\$ 586	\$ 500	\$ 383		\$ 481
21	\$ 1,174			\$ 732	\$ 773	\$ 646	\$ 530		\$ 520	\$ 574		\$ 935
22	\$ 828	\$ 730	\$ 1,124	\$ 1,064		\$ 570	\$ 869		\$ 765	\$ 898	\$ 1,336	\$ 823
23		\$ 938	\$ 1,051	\$ 921		\$ 551	\$ 950	\$ 557	\$ 395		\$ 763	\$ 306
24		\$ 1,634	\$ 628		\$ 912	\$ 732		\$ 698	\$ 663		\$ 1,158	
25	\$ 1,149	\$ 1,276	\$ 1,341		\$ 729	\$ 672		\$ 434		\$ 755		
26	\$ 1,779	\$ 1,024	\$ 1,051	\$ 866	\$ 710		\$ 816	\$ 817		\$ 867		
27	\$ 1,853			\$ 932	\$ 1,037		\$ 517	\$ 892	\$ 1,032	\$ 738		\$ 642
28	\$ 1,141			\$ 751	\$ 1,061	\$ 1,080	\$ 681		\$ 964	\$ 770		\$ 678
29	\$ 1,246		\$ 1,232	\$ 936		\$ 788	\$ 492		\$ 740	\$ 798	\$ 962	\$ 620
30			\$ 911	\$ 1,090		\$ 1,096	\$ 812	\$ 698	\$ 562		\$ 918	\$ 752
31			\$ 741					\$ 756				
	\$ 17,265	\$ 22,133	\$ 21,456	\$ 21,120	\$ 17,199	\$ 15,978	\$ 15,422	\$ 13,809	\$ 13,443	\$ 12,706	\$ 12,755	\$ 14,420
MV YTD COMMISSIONS			\$197,705.93									

2021 DNR COMMISSIONS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
1	\$ 508	\$ 408	\$ 271	\$ 574	\$ 507	\$ 624	\$ 696	\$ 286	\$ 200	\$ 160	\$ 148	\$ 157
2	\$ 749	\$ 307	\$ 311	\$ 522	\$ 732	\$ 432	\$ 288	\$ 293	\$ 247	\$ 90	\$ 134	\$ 295
3	\$ 597	\$ 216	\$ 342	\$ 453	\$ 748	\$ 341	\$ 269	\$ 200	\$ 192	\$ 123	\$ 157	\$ 343
4	\$ 461	\$ 294	\$ 450	\$ 620	\$ 761	\$ 431	\$ 426	\$ 82	\$ 137	\$ 215	\$ 118	\$ 257
5				\$ 692			\$ 213		\$ 226			\$ 458
	\$ 2,314	\$ 1,225	\$ 1,373	\$ 2,860	\$ 2,747	\$ 1,827	\$ 1,891	\$ 860	\$ 1,001	\$ 587	\$ 557	\$ 1,510
DNR YTD COMMISSIONS			18,748.50									

2021 DRIVER LICENSE COMMISSIONS

1												
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	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DL YTD COMMISSIONS			\$0.00									
\$ 19,578.92	\$ 23,357.32	\$ 22,828.83	\$ 23,979.06	\$ 19,946.30	\$ 17,804.50	\$ 17,313.00	\$ 14,668.50	\$ 14,443.50	\$ 13,293.00	\$ 13,312.00	\$ 15,929.50	\$ 19,929.50
	42,936.24	65,765.07	89,744.13	109,690.43	127,494.93	144,807.93	159,476.43	173,919.93	187,212.93	200,524.93	216,454.43	

As of Fall

Annandale Fire Department

Incident Type Report (Summary) (Modified)

Alarm Date Between {01/01/2021} And {12/31/2021}

Incident Type	Count	Percent
1 Fire		
111 Building fire	3	0.92 %
131 Passenger vehicle fire	3	0.92 %
138 Off-road vehicle or heavy equipment fire	2	0.61 %
142 Brush or brush-and-grass mixture fire	1	0.30 %
143 Grass fire	4	1.23 %
	13	4.00 %
3 Rescue & Emergency Medical Service Incident		
311 Medical assist, assist EMS crew	186	57.23 %
321 EMS call, excluding vehicle accident with injury	5	1.53 %
322 Motor vehicle accident with injuries	9	2.76 %
324 Motor Vehicle Accident with no injuries	4	1.23 %
341 Search for person on land	3	0.92 %
350 Extrication, rescue, Other	1	0.30 %
352 Extrication of victim(s) from vehicle	2	0.61 %
353 Removal of victim(s) from stalled elevator	2	0.61 %
360 Water & ice-related rescue, other	1	0.30 %
361 Swimming/recreational water areas rescue	1	0.30 %
365 Watercraft rescue	1	0.30 %
	215	66.15 %
4 Hazardous Condition (No Fire)		
412 Gas leak (natural gas or LPG)	3	0.92 %
424 Carbon monoxide incident	3	0.92 %
441 Heat from short circuit (wiring), defective/worn	1	0.30 %
442 Overheated motor	1	0.30 %
444 Power line down	2	0.61 %
445 Arcing, shorted electrical equipment	1	0.30 %
	11	3.38 %
5 Service Call		
522 Water or steam leak	1	0.30 %
551 Assist police or other governmental agency	6	1.84 %
553 Public service	1	0.30 %
561 Unauthorized burning	2	0.61 %
	10	3.07 %
6 Good Intent Call		

Annandale Fire Department

Incident Type Report (Summary) (Modified)

Alarm Date Between {12/01/2021} And {12/31/2021}

Incident Type	Count	Percent
3 Rescue & Emergency Medical Service Incident		
311 Medical assist, assist EMS crew	20	68.96 %
322 Motor vehicle accident with injuries	1	3.44 %
324 Motor Vehicle Accident with no injuries	1	3.44 %
	<u>22</u>	<u>75.86 %</u>
4 Hazardous Condition (No Fire)		
424 Carbon monoxide incident	1	3.44 %
	<u>1</u>	<u>3.44 %</u>
5 Service Call		
551 Assist police or other governmental agency	1	3.44 %
	<u>1</u>	<u>3.44 %</u>
6 Good Intent Call		
611 Dispatched & cancelled en route	4	13.79 %
	<u>4</u>	<u>13.79 %</u>
7 False Alarm & False Call		
745 Alarm system activation, no fire - unintentional	1	3.44 %
	<u>1</u>	<u>3.44 %</u>
Total Incident Count:	29	

Annandale Fire Department

Incident Type Report (Summary) (Modified)

Alarm Date Between {01/01/2021} And {12/31/2021}

Incident Type	Count	Percent
6 Good Intent Call		
600 Good intent call, Other	2	0.61 %
611 Dispatched & cancelled en route	46	14.15 %
622 No Incident found on arrival at dispatch address	4	1.23 %
631 Authorized controlled burning	1	0.30 %
632 Prescribed fire	1	0.30 %
	<u>54</u>	<u>16.61 %</u>
7 False Alarm & False Call		
731 Sprinkler activation due to malfunction	2	0.61 %
733 Smoke detector activation due to malfunction	4	1.23 %
735 Alarm system sounded due to malfunction	3	0.92 %
743 Smoke detector activation, no fire - unintentional	10	3.07 %
744 Detector activation, no fire - unintentional	1	0.30 %
745 Alarm system activation, no fire - unintentional	1	0.30 %
	<u>21</u>	<u>6.46 %</u>
8 Severe Weather & Natural Disaster		
815 Severe weather or natural disaster standby	1	0.30 %
	<u>1</u>	<u>0.30 %</u>

Total Incident Count: 325

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: February 14, 2022	Agenda No. 6B
Agenda Section: Consent	Item: Donations	
<p>BACKGROUND: The following donations were received:</p> <ul style="list-style-type: none">• Annandale Fire Relief Association: \$65,000 for Charitable Gambling Fund• Annandale Lion's: \$192,000 for future park projects		

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: February 14, 2022	Agenda No. 6D
Agenda Section: Consent	Item: Approve Amended Date for Haag Resignation	
<p>BACKGROUND:</p> <p>Mayor and Council, I would request an amendment of my April 1, 2022 retirement to June 3, 2022.</p> <p>My rationale for the April 1 date was anticipating the completion of the build process for our new Rescue vehicle. I have immersed myself in the concept, design and build process of this unique and specialized vehicle for the last 2 1/2 years. Due to unforeseen delays related to the pandemic the truck will not be completed at the plant until mid April with a delivery date to Annandale in May. I would like the opportunity to finish this process before retiring. I have discussed my decision with Kris Townsend and he is supportive of me continuing until truck completion. Thank you for your consideration.</p> <p>RECOMMENDED ACTION: Approval will extend Haag's resignation date to June 3, 2022.</p>		

CITY OF ANNANDALE

REQUEST FOR COMMISSION ACTION

Originating Department: Administration	Meeting Date: February 14, 2022	Agenda No. 6E
Agenda Section: Consent Agenda	Item: Consideration of Approving 2022 Massage Therapy Licenses	
<p>BACKGROUND</p> <p>City Code Chapter 120 and the Fee Schedule requires massage therapists to be licensed annually with the City. Staff received five applications from the following professionals: Erin Alama (990 Elm Street East), Kara Albrecht (300 Park Street East), Melissa Hasek (250 Lundeen Drive), Kelly Simonette (250 Lundeen Drive), and Bryce Zabinski (101 Myrtle Avenue South).</p> <p>Per the requirements of the ordinance, background investigations were completed by Annandale Police Department and all applicants were cleared.</p> <p>RECOMMENDATION</p> <p>Staff recommends approving 2022 Massage Therapy Licenses for the following: Erin Alama, Kara Albrecht, Melissa Hasek, Kelly Simonette, and Bryce Zabinski.</p> <p>If approved, license certificates will be mailed to each applicant to display at their business location.</p> <p>Attachments:</p> <p>Chapter 120: Massage Services 2022 Applications</p> <ul style="list-style-type: none">• Erin Alama• Kara Albrecht• Melissa Hasek• Kelly Simonette• Bryce Zabinski		

CHAPTER 120: MASSAGE SERVICES

Section

- 120.01 Purpose and Intent
- 120.02 Definitions
- 120.03 Exceptions
- 120.04 Massage Therapist License Required

- 120.99 Penalty

SECTION 120.01 PURPOSE AND INTENT.

The City Council deems it necessary to provide for the licensing and regulation of massage service enterprises in order to protect the public health, safety and welfare.

SECTION 120.02 DEFINITIONS.

Massage means any process or procedure consisting of rubbing, stroking, kneading or tapping by any means upon the external body of a patron.

Massage Establishment means a place where massage is practiced.

Patron means any person who receives a massage under such circumstances that is reasonably expected that he or she shall pay money or give any consideration therefor.

Recognized School means any school or institution of learning which has for its purpose the teaching of the theory, method, profession or work of massage therapists, which school requires a resident course of study of not less than seventy (70) hours before the student shall be furnished a diploma or certificate of graduation from such school following successful completion of such course of study or learning. Such school must show current membership in good standing in the American Massage and Therapy Association or other recognized professional massage organization. Schools offering a correspondence course not requiring actual attendance of class shall not be deemed a recognized school.

SECTION 120.03 EXCEPTIONS.

This article shall not apply to the following classes of individuals while engaged in the duties of their professions:

(A) Health Professionals. Physicians, surgeons, chiropractors, osteopaths or physical therapists licensed to practice their respective profession under the laws of the State of Minnesota, or nurses registered under the laws of the State of Minnesota when performed under the direction of a licensed physician, surgeon, chiropractor or osteopath.

(B) Barbers and Beauticians. Barbers and beauticians licensed under the laws of the State of Minnesota; provided that such massage is limited to the head and scalp.

(C) Coaches and Trainers. Coaches and trainers of educational institutions acting within the scope of their employment.

SECTION 120.04 MASSAGE THERAPIST LICENSE REQUIRED.

Massage therapists shall be licensed as provided in this Section.

(A) Application. Applications for License required by this section shall be in writing in the form required by the City Clerk.

(B) Form of Application. At a minimum, the application form for a license under this section shall require the following:

1. The application's full name, address, social security number, written proof that the age of the applicant is at least eighteen (18) years, and two (2) recent photographs not more than six (6) months old and at least two (2) inches by two (2) inches in size.

2. The applicant's two (2) previous addresses and dates of residences.

3. Occupation for three (3) years preceding date of application.

4. Diploma or certificate of graduation from a recognized school.

5. A statement that the applicant has not been convicted of any crime concerning dishonesty, fraud, deceit or immorality.

6. A verified statement signed by the applicant that all information contained in the statement is true and correct.

(C) Application Fee. Each application for a license under this division shall be accompanied by a fee to defray the cost of investigation and administration. The fee shall be established by the City Council.

(D) Investigation and Issuance of Application. After investigation by the police department, the City Council may issue to the applicant a massage therapist license; provided that a license may be denied to any applicant who has within the previous two (2) years been convicted of an action for which a license could be revoked or suspended as set forth in this Ordinance.

(E) Revocation or Suspension of License. The City Council may revoke or suspend a license issued under this division for any one of the following:

1. Violation of any provision of this article.

2. If the City Council has reasonable ground to believe that any licensee is infected with a contagious or communicable disease.

(F) Specific Regulations.

1. The therapist shall prominently and publicly display his/her license at all times during massages.

2. Massages shall not be given unless patrons are wearing clothing fully covering their genitals.

3. Massages shall not be given to patrons who have open sores or other visible signs of communicable diseases.

4. The therapist shall report any change of facts regarding any information which was required in his or her license application to the City Clerk, within ten (10) days after such change.

5. It shall be unlawful for a massage therapist to touch or massage with his or her hands or body a sexual or genital part of a patron or to allow to touch or massage with his or her hands or body a sexual or genital part of the therapist.

6. It shall be unlawful for a massage therapist or patron to expose his or her genital parts to any other person.

Penalty, see Section 10.99



Administration Department
 PO Box K Phone: 320.274.3055
 30 Cedar Street E Fax: 320.274.5728
 Annandale, MN 55302 city@annandale.mn.us

Massage Therapist License Application

Date: 01-07-22

Application is hereby submitted for a Massage Therapist License within the City of Annandale, in accordance with City Ordinance. License application are due January 1st each year.

Enclose with the application:

- The background check fee for \$35.
- Diploma or certificate of graduation from a recognized school.
- Written proof of age – must be 18 years or older
- Two (2) recent photographs not taken more than six (6) months old (examples: identification card, passport, employee badge, etc.)

1. Full Legal Name: Alama Erin Michelle
 Last First Middle

2. Have you ever used or been known by any name other than your full legal name?

- No
 Yes, list each name along with dates and places where used:

3. Social Security Number: [redacted] Date of Birth: [redacted]

4. Daytime Phone Number: [redacted] Email Address: [redacted]

5. Home Address: [redacted]

6. Two (2) previous addresses and dates of residences:

1. _____
2. _____

7. Name of business and address where practicing: 990 Elm St. E (Suite 500)
Tangles Salon and spa, Annandale, MN

8. Occupation for three (3) years preceding date of application:
Started in 2012 - Still present

9. Name and address of training institution(s) attended. Must attach diploma or certificate of graduation.:
Minnesota School of Business St. Cloud, MN
almost went for 2 years was going for an Associates
degree but last quarter changed back to diploma.

I'm an MT (message therapist) (My school is also accredited) and did more hrs then needed
I went to school and Graduated an almost 2 year program and paid \$38,000 I would think I could perform message with my diploma.
10. Other communities you are licensed in or have been licensed in to perform massage services and status of that license. - State of MN does not need liscence

In my program for Massage it was up to us if we wanted to get liscenced but in Annandale or place we practiced in you didn't need a liscence
11. Have you ever been denied a license to perform massage services, or have you had a license revoked or suspended, and if so, state the circumstances of such denial, revocation or suspension. at the time.

- If I need to get ~~another~~ one I'd be more than happy to do a test (if needed) and be liscenced.

12. Description of any crime or other offense convicted of concerning dishonesty, fraud, deceit or immorality.

No crimes of any sort.

DATA PRACTICES ADVISORY: The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record.

I hereby certify that the foregoing statements are true and correct to the best of my knowledge and that the giving of false information or the failure to give pertinent information constitutes cause for revocation of this permit. Further, I agree to comply with all the provisions of the ordinance under which this license is granted.

Applicant's Signature: Er Alama Date: 01-07-22

OFFICE USE ONLY

Approved by _____

Date _____

Findings of Background check:

If any of the above information changes following the approval of a license, the applicant is required to report such changes to the City of Annandale, within ten (10) days after such change.



Administration Department
 PO Box K Phone: 320.274.3055
 30 Cedar Street E Fax: 320.274.5728
 Annandale, MN 55302 city@annandale.mn.us

Massage Therapist License Application

Date: 1/6/22

Application is hereby submitted for a Massage Therapist License within the City of Annandale, in accordance with City Ordinance. License application are due January 1st each year.

Enclose with the application:

- The background check fee for \$35.
- Diploma or certificate of graduation from a recognized school.
- Written proof of age – must be 18 years or older
- Two (2) recent photographs not taken more than six (6) months old (examples: identification card, passport, employee badge, etc.)

1. Full Legal Name: Albrecht Kara Lee
Last First Middle

2. Have you ever used or been known by any name other than your full legal name?

No

Yes, list each name along with dates and places where used:

N/A

3. Social Security Number: [Redacted] Date of Birth: [Redacted]
 4. Daytime Phone Number: [Redacted] Email Address: [Redacted]
 5. Home Address: [Redacted]
 6. Two (2) previous addresses and dates of residences: [Redacted]

7. Name of business and address where practicing: Kara Albrecht, MT
Unwind With Massage (DBA) 300 Park St E

8. Occupation for three (3) years preceding date of application: Annandale MN 55302
Massage Therapist

9. Name and address of training institution(s) attended. Must attach diploma or certificate of graduation.: (Permanently Closed)
Center Point Massage & Shiatsu Therapy
School - Last address 2501 W 84th St
Bloomington MN
55431

(Northwestern Chiropractic College has the records)

10. Other communities you are licensed in or have been licensed in to perform massage services and status of that license.

Rogers Minnesota - Lapsed as of December or November 2021 (no longer was working in Rogers)

11. Have you ever been denied a license to perform massage services, or have you had a license revoked or suspended, and if so, state the circumstances of such denial, revocation or suspension.

No

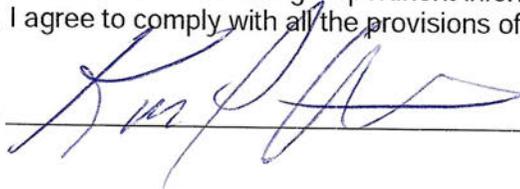
12. Description of any crime or other offense convicted of concerning dishonesty, fraud, deceit or immorality.

N/A

DATA PRACTICES ADVISORY: The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record.

I hereby certify that the foregoing statements are true and correct to the best of my knowledge and that the giving of false information or the failure to give pertinent information constitutes cause for revocation of this permit. Further, I agree to comply with all the provisions of the ordinance under which this license is granted.

Applicant's Signature:



Date:

1/6/22

OFFICE USE ONLY

Approved by

Date

Findings of Background check:

If any of the above information changes following the approval of a license, the applicant is required to report such changes to the City of Annandale, within ten (10) days after such change.



Administration Department
 PO Box K Phone: 320.274.3055
 30 Cedar Street E Fax: 320.274.5728
 Annandale, MN 55302 city@annandale.mn.us

Massage Therapist License Application

Date: 12-22-2021

Application is hereby submitted for a Massage Therapist License within the City of Annandale, in accordance with City Ordinance. License application are due January 1st each year.

Enclose with the application:

- The background check fee for \$35.
- Diploma or certificate of graduation from a recognized school.
- Written proof of age – must be 18 years or older
- Two (2) recent photographs not taken more than six (6) months old (examples: identification card, passport, employee badge, etc.)

1. Full Legal Name: Hasek Melissa Jean
 Last First Middle

2. Have you ever used or been known by any name other than your full legal name?

No

Yes, list each name along with dates and places where used:

[Redacted]

3. Social Security Number: [Redacted] Date of Birth: [Redacted]

4. Daytime Phone Number: [Redacted] Email Address: [Redacted]

5. Home Address: [Redacted]

6. Two (2) previous addresses and dates of residences:
 1. [Redacted]
 2. [Redacted]

7. Name of business and address where practicing:
Shear Style 250 Lundeen Dr Annandale MN

8. Occupation for three (3) years preceding date of application:
Shear Style MT

9. Name and address of training institution(s) attended. Must attach diploma or certificate of graduation:
Minnesota School of Business/Globe University
8089 Globe Dr Woodbury MN 55125

10. Other communities you are licensed in or have been licensed in to perform massage services and status of that license.

None

11. Have you ever been denied a license to perform massage services, or have you had a license revoked or suspended, and if so, state the circumstances of such denial, revocation or suspension.

No

12. Description of any crime or other offense convicted of concerning dishonesty, fraud, deceit or immorality.

None

DATA PRACTICES ADVISORY: The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record.

I hereby certify that the foregoing statements are true and correct to the best of my knowledge and that the giving of false information or the failure to give pertinent information constitutes cause for revocation of this permit. Further, I agree to comply with all the provisions of the ordinance under which this license is granted.

Applicant's Signature: Melissa Jase Date: 12-22-2021

OFFICE USE ONLY

pd w/ CC 12/22/21

Approved by _____

Date _____

Findings of Background check:

If any of the above information changes following the approval of a license, the applicant is required to report such changes to the City of Annandale, within ten (10) days after such change.



Administration Department
 PO Box K Phone: 320.274.3055
 30 Cedar Street E Fax: 320.274.5728
 Annandale, MN 55302 city@annandale.mn.us

Massage Therapist License Application

Date: 2/4/22

Application is hereby submitted for a Massage Therapist License within the City of Annandale, in accordance with City Ordinance. License application are due January 1st each year.

Enclose with the application:

- The background check fee for \$35.
- Diploma or certificate of graduation from a recognized school.
- Written proof of age – must be 18 years or older
- Two (2) recent photographs not taken more than six (6) months old (examples: identification card, passport, employee badge, etc.)

1. Full Legal Name: Simonette Kelly Marie
 Last First Middle

2. Have you ever used or been known by any name other than your full legal name?

No

Yes, list each name along with dates and places where used:

3. Social Security Number: [REDACTED]

Date of Birth: [REDACTED]

4. Daytime Phone Number: [REDACTED]

Email Address: [REDACTED]

5. Home Address: [REDACTED]

6. Two (2) previous addresses and dates of residences:

1. _____
2. _____

7. Name of business and address where practicing:

Shen Style Salon & Spa

8. Occupation for three (3) years preceding date of application:

massage therapist

9. Name and address of training institution(s) attended. Must attach diploma or certificate of graduation.:

500 Hour Lomi Lomi HTB Massage Course
Waconia, MN

10. Other communities you are licensed in or have been licensed in to perform massage services and status of that license.

NA

11. Have you ever been denied a license to perform massage services, or have you had a license revoked or suspended, and if so, state the circumstances of such denial, revocation or suspension.

no

12. Description of any crime or other offense convicted of concerning dishonesty, fraud, deceit or immorality.

n/a

DATA PRACTICES ADVISORY: The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record.

I hereby certify that the foregoing statements are true and correct to the best of my knowledge and that the giving of false information or the failure to give pertinent information constitutes cause for revocation of this permit. Further, I agree to comply with all the provisions of the ordinance under which this license is granted.

Applicant's Signature: [Signature]

Date: 2/8/22

OFFICE USE ONLY

Approved by _____

Date _____

Findings of Background check:

If any of the above information changes following the approval of a license, the applicant is required to report such changes to the City of Annandale, within ten (10) days after such change.



Administration Department
 PO Box K Phone: 320.274.3055
 30 Cedar Street E Fax: 320.274.5728
 Annandale, MN 55302 city@annandale.mn.us

Massage Therapist License Application

Date: 1/20/22

Application is hereby submitted for a Massage Therapist License within the City of Annandale, in accordance with City Ordinance. License applications are due annually by January 1st.

Enclose with the application:

- Completed Background Investigation Consent Release Form with fee of \$35.
- *• Diploma or certificate of graduation from a recognized school.
- *• Written proof of age – must be 18 years or older
- *• Two (2) recent photographs not taken more than six (6) months old (examples: identification card, passport, employee badge, etc.)

1. Full Legal Name: ZABINSKI BRUCE VANESSA BAKER
Last First Middle

2. Have you ever used or been known by any name other than your full legal name?

No

Yes, list each name along with dates and places where used:

[Redacted]

3. Social Security Number: [Redacted]

Date of Birth: [Redacted]

4. Daytime Phone Number: [Redacted]

Email Address: [Redacted]

5. Home Address: [Redacted]

6. Two (2) previous addresses and dates of residences:

1. [Redacted]
2. [Redacted]

7. Name of business and address where practicing:

Her Healing Touch, LLC
101 Myrtle Ave S, Annandale MN 55302

8. Occupation for three (3) years preceding date of application:

SAME

9. Name and address of training institution(s) attended. Must attach diploma or certificate of graduation.:

The Arcada Institute Mpls, MN

* Requested documents will be sent via email to jthnancere@annandale.mn.us.

10. Other communities you are licensed in or have been licensed in to perform massage services and status of that license.

N/A

11. Have you ever been denied a license to perform massage services, or have you had a license revoked or suspended, and if so, state the circumstances of such denial, revocation or suspension.

N/A

12. Description of any crime or other offense convicted of concerning dishonesty, fraud, deceit or immorality.

N/A

DATA PRACTICES ADVISORY: The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record.

I hereby certify that the foregoing statements are true and correct to the best of my knowledge and that the giving of false information or the failure to give pertinent information constitutes cause for revocation of this permit. Further, I agree to comply with all the provisions of the ordinance under which this license is granted.

Applicant's Signature: Bryce Zakurwski Date: 1/21/22

OFFICE USE ONLY

Approved by _____

Date _____

Findings of Background check:

If any of the above information changes following the approval of a license, the applicant is required to report such changes to the City of Annandale, within ten (10) days after such change.

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: February 14, 2022	Agenda No. 6F
Agenda Section: Consent	Item: Authorize Execution with Temporary Easement	

Background:

The city has previously received a temporary easement from the owners of the MacDonald Building to maintain public access from Oak Ave to the City parking lot east of DT. This public access provides a critical access point for pedestrians who utilize the city parking lot to access Main Street buildings. Attached is the current easement that expired in 2021. The temporary easement runs along the north side of the property highlighted below.



The owners are willing to continue to provide the easement under the same terms as the most recent easement.

Council Action Requested: Approval authorizes the City Administrator to execute a new easement under the same terms and conditions as the prior easement.

nk

Doc. No. A1232436

OFFICE OF THE COUNTY RECORDER
WRIGHT COUNTY, MINNESOTA

Certified Filed and/or Recorded on
3/28/2013 at 12:58 PM

Check #: Fee: \$46.00
Payment Code 04
Add. Fee

Barb Gabrelcik, County Recorder

RETURN TO:
CITY OF ANNANDALE
30 CEDAR ST E
PO BOX K
ANNANDALE MN 55302

TEMPORARY EASEMENT

FOR VALUABLE CONSIDERATION, McDonald Building, a Minnesota partnership, Grantor, hereby grants and conveys to the City of Annandale, a Minnesota political subdivision, the public and its assigns, Grantee, an easement over, under and across the following described tract of land lying in Wright County, Minnesota, subject to the terms and conditions expressed herein:

The Northerly 8 feet of the Southerly 15 feet of Lot 17, Block 6, in the Village of Annandale, plat of record, Wright County, Minnesota.

USE: To provide for public ingress and egress and drainage, including installation of improvements as agreed to by the Grantor, which improvements are to be maintained by the Grantee for the duration of this easement (snow and ice removal, sweeping and general cleaning), after which time they shall become the property of the Grantor.

DURATION: This easement shall be in effect from the date of execution to June 1, 2021.

BENEFITTED PROPERTY: For the benefit of the City of Annandale, the public and its assigns. This grant shall run with the land and shall inure to the benefit of the successors in title to the benefited party for the duration of this Easement.

DATED: 2/20, 2013

McDonald Building
By *Shirley R. Perry*
Its *Pastor*

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: February 14, 2022	Agenda No. 6G
Agenda Section: Regular Agenda	Item: Request for Variance to the Rear Yard Setback, Minor Subdivision and Site Plan Review in the Industrial District (I-1) Applicant: Ben Ahlgren	
<p>SITE INFORMATION & BACKGROUND</p> <p>PID: 102-082-002010 Zoning District: Industrial District (I-1) Comprehensive Plan: Industrial Surrounding Site Use: North: R-1/Vacant East: I-1/Storage/Warehousing South: I-1/Mini-Storage/Boat Storage West: I-1/Vacant</p> <p>Planning Case Number: 2022-01</p> <p>Deadline for Decision: March 5, 2022 (60-day deadline) May 4, 2022 (120-day deadline)</p> <p>Project Description: Ben Ahlgren has submitted an application for minor subdivision to divide 1.5 acres from a 4.8 acres parcel (currently owned by the City) in the Annandale Business Park 4th Addition. The applicant proposes to have an office and warehouse for his non-destructive testing business, Integrity Specialists. The building is proposed to have three bays with overhead doors. The applicant has indicated that their intent is to lease two of the three bays to small industrial users.</p> <p>ANALYSIS</p> <p><u>Minor Subdivision</u> The applicant is seeking a “minor subdivision” to divide Lot 1, Block 2 of the Annandale Business Park 4th Addition into two separate lots.</p> <p>The parcel to be developed would be 1.5 acres in size and the remainder would be about 3.3 acres. The 3.3 acres would remain under City ownership.</p> <p>Section 151.10 Subd. 3B states that properties may be divided into two lots, as long as both lots meet all zoning requirements, without platting. This is referred to as a minor subdivision and is a permitted metes and bounds division.</p> <p>The Zoning Ordinance requires that all Industrial zoned lots are a minimum of 10,000 square feet in size with 100 feet in frontage. The proposed lots both meet these minimum requirements, as the smaller lot is proposed at 265 feet in width and about 65,000 square feet in area.</p>		

The applicant is required to dedicate perimeter drainage and utility easements, which are depicted on the survey.

The Planning Commission must make a recommendation based on the following findings for the minor subdivision:

1. The proposed subdivision is generally consistent with the Zoning Ordinance.
2. There is adequate storm water management to support the proposed division and use.
3. There are adequate roads to serve the site.
4. There is adequate sewer and water service for the proposed division and use.
5. The proposed division and use are consistent with the Comprehensive Plan.

Site Plan/Variance Review

Prior to the issuance of a building permit for the new construction or expansion of any principal or accessory structure, a site plan must be submitted for review. Site plans for industrial principal structures, are required to be reviewed by the Planning Commission and City Council. The Planning Commission must review and comment on the site plan with recommendations to be forwarded to the City Council.

The applicant proposes to develop the site with a 60' x 148' (8,880 square foot) building and an associated driveway and parking lot. The proposed use of the building is for office space and interior storage related to a light industrial testing use.

Setbacks & Performance Standards –

For industrial uses, the code allows for one principal building to be located on a lot. The proposal is for a single structure. No plans for additional structures have been provided.

The lot area occupied by structures may not exceed 50% of the total lot area. The proposed structure is about 14% of the lot area.

Buildings are permitted to be 40 feet in height. The proposed structure is between 20 and 25 feet in height.

In the Industrial District, the required setbacks from property lines are 30 feet to the front, 50 feet to the rear (due to residentially zoned property to the north), and 15 to the sides. The proposed structure is 64.5 feet to the front, 34.3 feet to the rear, 22.4 feet to the side (west), and 179.6 feet to the side (east). The applicant is requesting a variance from the rear yard setback requirement.

1. The proposed variance is consistent with the Comprehensive Plan.
2. The proposed variance is in harmony with the general purpose and intent of this Ordinance.
3. The applicant for the variance established that there are practical difficulties in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means:
 - a. The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;

- b. The plight of the landowner is due to circumstances unique to the property not created by the landowner; and
 - c. The variance, if granted, will not alter the essential character of the locality.
 - d. Economic considerations alone do not constitute practical difficulties.
4. A variance shall not be granted for a use not allowed under the zoning ordinance for property in the zone where the affected person's land is located.
 5. The City may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

The variance could be considered acceptable due to the property to the north being owned by an institutional use rather than housing. However, this is a new lot with significant open space that could accommodate a conforming structure.

Building Elevations –

Section 150.49 of the Zoning Ordinance requires that “all buildings shall maintain a high standard of architectural and aesthetic compatibility with surrounding properties to ensure that they will not adversely impact the property values of the abutting properties or adversely impact the public health, safety, and general welfare.” The ordinance requires that exterior building finishes shall consist of materials comparable in grade and quality to brick; natural stone; decorative concrete block; cast in place concrete or precast concrete panels; wood, provided the surfaces are finished for exterior use and wood of proven exterior durability is used, such as cedar, redwood, cypress; (or metal or vinyl siding manufactured to resemble wood siding); curtain wall panels of steel, fiberglass and aluminum (nonstructural, nonload bearing), provided such panels are factory fabricated and finished with a durable nonfade surface and their fasteners are of a corrosion resistant design; glass curtain wall panels; or stucco. It also states that in industrial districts, “architectural metal panel systems” may also be used as an exterior building finish.

The ordinance states that all buildings constructed with finishes of architectural metal panels or curtain wall panels of finished steel, aluminum or fiberglass shall be required to have at least 75% of the front of the principal building and at least 30% of each visible side of the principal building faced with brick, wood, stone, glass, architectural concrete cast in place or pre-cast concrete panels. The City has historically considered the “visible side” to be primarily fronts of buildings that face streets. However, one could state that a building side that is visible from the street should be considered “visible.”

The applicant is proposing a metal building with a street facing façade that has a lower level that immediately faces the street. The visible siding type of the front facing lower level side is about 42.8% horizontal steel siding, 35.7% steel shakes, and 21.4% stone veneer. These materials mimic the appearance of wood and brick but are not meeting the technical requirements. The City has accepted the shakes and, in a few cases, veneer in the past as acceptable materials. It would be more consistent with the ordinance and past practice to require actual masonry. If the Planning Commission found that the shakes and veneer were acceptable, the steel siding would still need to be reduced to 25% of the front. This would require that 150 square feet of the siding be reduced. This would be about 2.5 feet on the side of additional shakes or veneer.

It could also be argued that the higher portion of the building, which is clad in metal, would be a

visible front, as well, which would further reduce the percentages of acceptable materials. As it stands, however, the Commission could find that the proposed materials generally meet the ordinance requirements if the shakes and veneer were increased to meet the 75% requirement.

The remainder of the building is proposed to be a two-tone metal building. The roof is proposed to be metal, as well. Concealed/hidden fasteners must be used for roofing.

Lighting -

Section 150.49 states that any artificial lighting used to illuminate an off-street parking area, sign, or other structure, shall be arranged so as to deflect light away from any adjoining property or from public streets. The source of lights shall be hooded or controlled in some manner so as not to light adjacent property. Bare incandescent light bulbs shall not be permitted in view of adjacent property or public right of way. Any light or combination of lights which cast light on a public street shall not exceed 1 foot candle (meter reading) as measured from the centerline of said street. Any light or combination of lights which cast light on adjoining property shall not exceed 0.4 candles (meter reading) as measured from said property.

The applicant proposes to place lights in the east side of the building that are generally pointed downwards. No photometric plan was provided where City Staff could confirm code compliance. A diagram depicting the light readings would be code compliant at about 30-50 feet from the light source was provided. Scaling this to the site plan, without clear depictions on where the lights would be located, seems to suggest that the light readings would be compliant at the property line.

Signage –

No signage is proposed for the site. An address sign is required.

Currently, the City's current sign code allows for the following signage for Commercial and Industrial Districts:

Freestanding Signs:

- 1) Free standing monument signs may be permitted up to 120 square feet of sign area and 8 feet in height.
- 2) Free standing signs not exceeding 12 feet in height may be permitted up to 100 square feet in sign area.
- 3) Free standing signs in excess of 12 feet in height may be permitted up to 80 square feet in sign area. No free standing sign may exceed 25 feet in the Industrial District. Signs greater than 15 feet in height are required to have decorative bases / support structures made from brick, stone, masonry, or similar materials for a minimum of the bottom 1/3rd of the height of the sign.

Wall Signs:

Wall signs up to 15% of the front façade are also permitted.

Access and Parking –

Section 150.50 of the Zoning Ordinance states the City's parking requirements. Off-street parking areas and driveways must provide for proper drainage of surface water and shall be improved to

provide a durable and dust-free hard surface. Required off-street parking is not permitted to be utilized for open storage of goods or for the storage of vehicles which are inoperable or for sale or rent. Also, parking shall not be allowed in areas that are not designated for off-street parking, including open space.

Parking areas shall be designed to as to provide adequate means of access to a public alley or street. Such driveway access shall not exceed 30 feet in width and shall be so located as to cause the least interference with traffic movement. The proposed driveway to the site is 30 feet in width.

All off-street parking areas of more than 6 spaces shall have permanent curbing not less than 5 feet from the property line and grass or plantings shall occupy the space between the property line and curb. The proposed parking area is about 10 feet from the property line. Landscaping is proposed between the right-of-way and parking area.

Parking stalls are provided for at 9' x 20' which meets code requirements. There is also one required handicapped stall provided. Proper signage will be required.

Parking for this use is required at 1 stall per 1,000 square feet of building. The applicant is proposing 9 stalls, which is adequate for the current proposed usage. The applicant has indicated that he may seek to rent out portions of the building. With a tenant that requires a higher rate of parking, the parking will need to be provided by the applicant prior to occupancy.

Access and Circulation –

As identified above, the driveway access entering the site is 30 feet wide. The drive aisle to the parking areas in front of the building is 24 feet in width, which is appropriate for two-way traffic.

There is also an 80 foot wide drive to the loading berths on the east side of the building, which provides for adequate turning motions into the building.

Landscaping –

For this site, the lot area remaining after providing for off-street parking, sidewalks, driveways, building sites is required to be planted and maintained in grass, sodding, shrubs or other acceptable vegetation generally used in landscaping within one year of completion of construction of the principal structure. At least 25% of industrially zoned lots must be landscaped open space. This project proposes a greater percent of green space than the minimum requirement.

Industrial sites must contain at a minimum 1 tree per 1,000 square feet of gross building floor area (9 trees). The ordinance requires that this include at least 25% deciduous trees (that are a minimum of 2 inches in diameter as measured six inches above the ground) and at least 25% coniferous trees that are 6 feet in height. The applicant is proposing 6 maple and 3 spruce trees of an unspecified size. Details on the planting size are required to verify compliance with City Code.

Exterior Storage / Screening / Accessory Buildings –

No exterior storage is allowed other than as shown on a site plan approved by the City. The applicant is proposing no exterior storage. It is noted that the City's code only allows accessory buildings in the rear yard. If the applicant proposed additional buildings on the lot, further land

use approvals would likely be required.

The ordinance requires that all refuse/recycling containers must be located in the rear yard and screened. Screening of the trash enclosure may consist of a fence, trees, shrubs and berms, but shall not extend within 15 feet of any street for driveway. This feature is required to be added to the site plan.

Land Use –

As mentioned, the property is zoned Industrial District (I-1) which permits certain industrial uses. No use may be introduced to the site which does not conform to these requirements.

Grading, Drainage, and Utilities –

The City Engineer has provided comments on the site plan in regards to grading, drainage, and utilities. Some modifications are required to the plan to meet these requirements.

PLANNING COMMISSION REVIEW AND RECOMMENDATION

Planning Commission reviewed the request for Minor Subdivision, Variance, and Site Plan Review and held a Public Hearing on the request on February 11, 2022.

Due to the timing of the Planning Commission meeting and the City Council report, staff will provide a verbal update of the Planning Commission’s recommendation and any public comment received.

ALTERNATIVE ACTIONS

Minor Subdivision:

1. Motion to adopt Resolution 22-07, approving a minor subdivision with conditions as identified in Exhibit Z.
2. Motion to deny minor subdivision based on findings to be made by City Council.
3. Motion to table action.

Variance:

1. Motion to adopt Resolution 22-08, approving variance with conditions as identified in Exhibit Z.
2. Motion to deny variance based on findings to be made by the City Council.
3. Motion to table action.

Site and Building Plan Review

1. Motion to adopt Resolution 22-09, approving site and building plan with conditions as identified in Exhibit Z.
2. Motion to deny site and building plan based on comments made by the City Council.
3. Motion to table action.

Attachments:

- A. Resolution 22-07 Minor Subdivision
- B. Resolution 22-08 Variance
- C. Resolution 22-09 Site and Building Plan Review

- D. Aerial Image
- E. Applicant Narrative
- F. Certificate of Survey
- G. Civil Site Plans, Dated: January 27, 2022
 - 1) Project Location Plan
 - 2) Site Plan
 - 3) Grading and Drainage Plan
 - 4) Utility Plan
 - 5) Erosion Control Plan
 - 6) Existing Conditions and Removal Plan
 - 7) Details
- H. Building Elevations and Floor Plans
- I. Landscape Plan
- J. Lighting Specifications
- K. City Engineer's Letter, Dated January 17, 2022
- Z. Conditions of Approval

EXHIBIT Z
Minor Subdivision, Variance, and Site Plan Review
Applicant: Ben Ahlgren
Legal: Part of Lot 1, Block 2, Annandale Business Park 4th Addition
PID: Part of 102-082-002010

Minor Subdivision: As proposed, the division of the property appears to generally meet code requirements and Staff would recommend approval with the following conditions.

1. Perimeter easements are granted on all sides of the lot.
2. All comments from the City Engineer are met.
3. Any comments from the City Attorney regarding the recording of the division and terms to effectuate this approval are met.

Variance: Staff would recommend approval of the variance request with a finding that it is consistent with the statutory review criteria and that the practical difficulty is related to the property to the north being an institutional use rather than a residential use and with the following condition:

1. Any other construction within the setbacks will require additional consideration.

Site & Building Plan Review: Staff would also recommend approval of the site and building plan provided the following conditions are applied to any recommendation of approval:

1. Exterior elevations shall be adjusted to meet the percentage requirements. The shakes and stone shall be used to meet the 75% of the front elevation. The building materials shall be adjusted to have 25% or less steel siding on the front elevation.
2. Parking on non-designated areas is prohibited.
3. The landscaping plan shall be adjusted to state the size of the trees being planted. Sizes are required to comply with the Zoning Ordinance minimum sizes.
4. Exterior lighting shall not exceed 0.4 foot candles at any property line.

5. A trash enclosure with screening must be designated on the site plan.
6. Outdoor storage is prohibited.
7. Building permits are required for construction. In addition, any future accessory structure and building/monument signage is required to meet zoning requirements and apply for the appropriate permitting.
8. The applicant has indicated leasing two of the three bays. The use must be allowed in the Industrial District and is required to meet all applicable City Code, including parking.
9. Securities and/or performance agreements shall be required to ensure compliance with the terms of this approval.
10. All comments from the City Engineer, Fire Chief, Building Official, City Attorney, and other City Staff shall be addressed.

**CITY OF ANNANDALE
RESOLUTION 17-07**

**RESOLUTION APPROVING MINOR SUBDIVISION
PART OF LOT 1, BLOCK 2, ANNANDALE BUSINESS PARK 4TH ADDITION
PID: PART OF 102-082-002010**

WHEREAS, the City of Annandale has received a land use application request from Ben Ahlgren for a minor subdivision in the Industrial District (I-1); and

WHEREAS, the Planning Commission held a duly-noticed public hearing on the application on February 11, 2022; and

WHEREAS, the City Council reviewed the request on February 14, 2022; and

WHEREAS, the City Council by this Resolution desires to set forth its findings and ruling with respect to the application; and

NOW THEREFORE, BE IT RESOLVED by the City of Annandale that it hereby makes the following findings of fact on the requested variance:

1. The proposed subdivision is generally consistent with the Zoning Ordinance.
2. There are adequate roads to serve the site.
3. There is adequate sewer and water service for the proposed division and use.
4. The proposed division and use are consistent with the Comprehensive Plan.

BE IT FURTHER RESOLVED that the City Council approves the request with the following conditions:

1. Perimeter easements are granted on all sides of the lot.
2. All comments from the City Engineer are met.
3. Any comments from the City Attorney regarding the recording of the division and terms to effectuate this approval are met.

WHEREUPON, said resolution was declared duly passed and adopted this 14th day of February 2022.

City Clerk

**CITY OF ANNANDALE
RESOLUTION 21-12**

**RESOLUTION APPROVING VARIANCE TO THE REAR YARD SETBACK IN
THE INDUSTRIAL DISTRICT (I-1)
PART OF LOT 1, BLOCK 2, ANNANDALE BUSINESS PARK 4TH ADDITION
PID: PART OF 102-082-002010**

WHEREAS, the City of Annandale has received a land use application request from Ben Ahlgren to construct an office and warehouse building; and

WHEREAS, the proposed building would encroach approximately 15.7 feet into the 50 foot rear yard setback in the Industrial District (I-1), requiring a variance;

WHEREAS, the Planning Commission held a duly-noticed public hearing on the application on February 11, 2022; and

WHEREAS, the City Council reviewed the request on February 14, 2022; and

WHEREAS, the City Council by this Resolution desires to set forth its Findings and ruling with respect to the application; and

NOW THEREFORE, BE IT RESOLVED by the City of Annandale that it hereby makes the following findings of fact on the requested variance:

1. The variance is consistent with the City's Comprehensive Plan.
2. The variance will be in harmony with the general purposes and intent of the City's Zoning Ordinance.
3. The applicant has demonstrated there are practical difficulties in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; the plight of the landowner is due to circumstances unique to the property not created by the landowner; the variance will not alter the essential character of the locality; and economic considerations alone do not constitute practical difficulties.
4. The applicant proposes an office and warehouse use of the property, which is consistent with the allowable uses in the Industrial District (I-1).

BE IT FURTHER RESOLVED that the City Council approves the request with the following conditions:

1. Any other construction within the setbacks will require additional consideration.

WHEREUPON, said resolution was declared duly passed and adopted this 14th day of February 2022.

City Clerk

**CITY OF ANNANDALE
RESOLUTION 18-43**

**RESOLUTION APPROVING SITE AND BUILDING PLAN REVIEW IN THE
INDUSTRIAL DISTRICT (I-1)
PART OF LOT 1, BLOCK 2, ANNANDALE BUSINESS PARK 4TH ADDITION
PID: PART OF 102-082-002010**

WHEREAS, the City of Annandale has received a land use application request for Site and Building Plan Review from Ben Ahlgren to construct an office and warehouse building in the Industrial District (I-1); and

WHEREAS, the Planning Commission reviewed the application on February 11, 2022; and

WHEREAS, the City Council reviewed the application on February 14, 2022; and

WHEREAS, the City Council by this Resolution desires to set forth its ruling with respect to the application; and

NOW THEREFORE, BE IT RESOLVED that the City Council approves the site and building plan review with the following conditions:

1. The shakes and stone shall be used to meet the 75% of the front elevation. The building materials shall be adjusted to have 25% or less steel siding on the front elevation.
2. Parking on non-designated areas is prohibited.
3. The landscaping plan shall be adjusted to state the size of the trees being planted. Sizes are required to comply with the Zoning Ordinance minimum sizes.
4. Exterior lighting shall not exceed 0.4 foot candles at any property line.
5. A trash enclosure with screening must be designated on the site plan.
6. Outdoor storage is prohibited.
7. Building permits are required for construction. In addition, any future accessory structure and building/monument signage is required to meet zoning requirements and apply for the appropriate permitting.
8. The applicant has indicated leasing two of the three bays. The use must be allowed in the Industrial District and is required to meet all applicable City Code, including parking.
9. Securities and/or performance agreements shall be required to ensure compliance with the terms of this approval.
10. All comments from the City Engineer, Fire Chief, Building Official, City Attorney, and other City Staff shall be addressed.

WHEREUPON, said resolution was declared duly passed and adopted this 14th day of February 2022.

City Clerk

Applicant: Ben Ahlgren | Request for Variance

Created by: City of Annandale

Legal: Lot 1, Block 2 Annandale Business Park 4th Addition | PID: 102-082-002010



Description of Request

I (Ben Ahlgren), am submitting a site plan design for a corporate office and shop space on behalf of Integrity Specialists.

The office area and connected shop will be used by Integrity to continue our business goals in the NDT testing area.

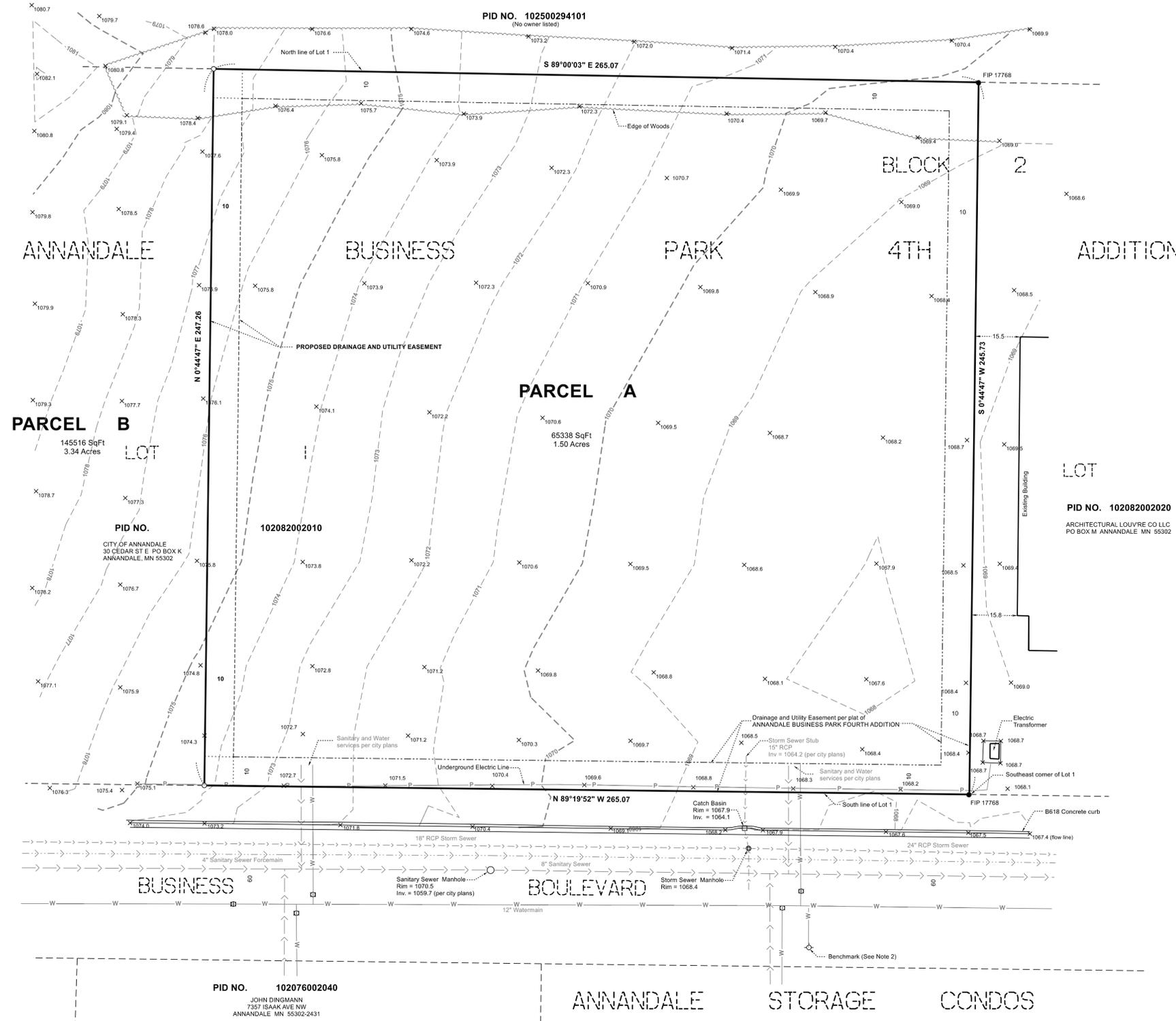
Our intent is to lease out 2 additional (40x60) shop bays to local small business's that are in need of more space in an industrial setting.

Some examples would be, auto detailing shop, wood working shop, welding shop, eCommerce business, contractor, mechanic garage, electrician, plumber, paint shop, retail space, wholesale, restoration business, commercial space, RV storage, auction provider, auto customizing, flooring contractor, manufacturing, cross fit gym, or any workshop.

For this project, I am not proposing any parking lot lighting, building or monument signage.

I am also requesting a variance for the building to be located closer to the North property line as shown on the site plan design.

CERTIFICATE OF SURVEY



- NOTES:**
- 1) The legal description as shown hereon was obtained from title commitment 21-11032 issued by Old Republic National Insurance Company dated November 5, 2021.
 - 2) Benchmark:
Top nut of hydrant south side of Business Blvd at 1200 Business Blvd as shown hereon.
Elevation= 1071.07 feet (NAVD 1988 datum)
 - 3) Area: 65338 SqFt 1.5 Acres
 - 4) Location of utilities existing on or serving the surveyed property as determined by observed evidence together with evidence from plans obtained from utility companies or provided by the client, and markings by utility companies and other appropriate sources (are shown hereon), subject to the following restrictions:
 - A. Utility operations do not consistently respond to locate requests through the Gopher State One Call service for boundary purposes such as this.
 - B. Those utility operators that do respond, often will not locate services from their main line to the customer's structure or facility - they consider those segments private installations that are outside their jurisdiction. If a private service to an adjoining's side crosses this site or a service to this site crosses an adjoining, it may not be located since most operators will not mark such "private" services.
 - C. Snow and ice conditions during winter months may obscure otherwise visible evidence of a buried structure or utility.
 - D. Maps provided by operators, either along with a field location or in lieu of such a location, are very often inaccurate or inconclusive.
 - E. EXTREME CAUTION MUST BE EXERCISED BEFORE AN EXCAVATION TAKES PLACE ON OR NEAR THIS SITE. BEFORE DIGGING, YOU ARE REQUIRED BY LAW TO NOTIFY GOPHER STATE ONE CALL AT LEAST 48 HOURS IN ADVANCE AT 651/454-0002.
 - F. Lacking excavation, the exact location of underground features cannot be accurately, completely and reliably depicted. Where additional or more detailed information is required, the client is advised that excavation may be necessary.
 - G. Per Gopher State One-Call Ticket No. 213271398, the following utilities and municipalities were notified:
ANN-MAPLE-HOWARD WASTEWATER (320)274-3055
CITY OF ANNANDALE (320)274-3055
MIDCONTINENT COMMUNICATIONS (800)888-1300
CENTER POINT ENERGY (612)321-4421
WINDSTREAM COMMUNICATIONS (800)289-1901
WRIGHT HENNEPIN COOP (763)477-3000
 - 5) The parcel numbers and owners were obtained from the Wright County Online Tax Statements

PROPOSED LEGAL DESCRIPTION FOR PARCEL A
(as shown on Title Commitment - See Note 1):
That part of Lot 1, Block 2, ANNANDALE BUSINESS PARK FOURTH ADDITION, according to the recorded plat thereof, Wright County, Minnesota, lying easterly of the following described line:

Commencing at the southeast corner of said Lot 1; thence on an assumed bearing of North 89 degrees 19 minutes 52 seconds West along the south line of said Lot 1, a distance of 265.07 feet to the beginning of the line to be described; thence North 00 degrees 44 minutes 47 seconds East, a distance of 247.26 feet to the north line of said Lot 1 and said line there terminating.

PROPOSED LEGAL DESCRIPTION FOR PARCEL B (residual parcel):
That part of Lot 1, Block 2, ANNANDALE BUSINESS PARK FOURTH ADDITION, according to the recorded plat thereof, Wright County, Minnesota, lying westerly of the following described line:

Commencing at the southeast corner of said Lot 1; thence on an assumed bearing of North 89 degrees 19 minutes 52 seconds West along the south line of said Lot 1, a distance of 265.07 feet to the beginning of the line to be described; thence North 00 degrees 44 minutes 47 seconds East, a distance of 247.26 feet to the north line of said Lot 1 and said line there terminating.

PROPOSED LEGAL DESCRIPTION FOR DRAINAGE AND UTILITY EASEMENT:
An easement for drainage and utility purposes over, under and across that part of Lot 1, Block 2, ANNANDALE BUSINESS PARK FOURTH ADDITION, according to the recorded plat thereof, Wright County, Minnesota, described as being a 10.00 foot wide strip of land, the west line of which is described as follows:

Commencing at the southeast corner of said Lot 1; thence westerly, on an assumed bearing of North 89 degrees 19 minutes 52 seconds West, along the south line of said Lot 1, a distance of 265.07 feet to the point of beginning of the west line to be described; thence North 00 degrees 44 minutes 47 seconds East, a distance of 247.26 feet to the north line of said Lot 1 and said west line there terminating.

The east line of said 10.00 foot wide strip of land is to be prolonged or shortened, so as to begin on the south line of said Lot 1 and to terminate on the north line of said Lot 1.

LEGEND

- ⊠ Water Gate Valve
- ⊙ Storm Manhole
- ◇ Hydrant
- Catch Basin
- Sanitary Manhole
- × Spot Elevation
- Found Iron Monument
- Set Iron Monument #41226



375 SPRUCE AVENUE NORTH
P.O. BOX 323
MAPLE LAKE, MN 55358
320-401-1118

CLIENT: Integrity Specialists, LLC
c/o Ben Ahlgren
P.O. Box 357
Bondurant, WY 82922-0357

PROJECT LOCATION: Part of PID No. 102082002010
Annandale, Minnesota
Wright County

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.
Charles E. Webb, Jr. Date: 12/03/21
License No. 41226

Drawn by: CEW Jr. REVISIONS Checked by: CEW Jr.

NO.	DATE	BY	DESCRIPTION

PROJECT NUMBER: 21131
SHEET: 1 OF 1

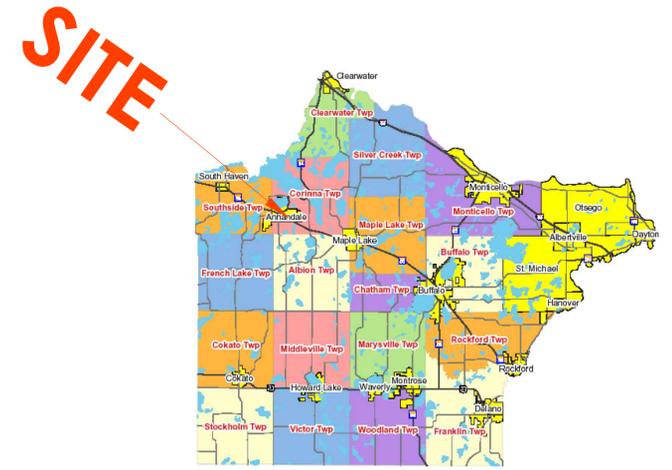
INTEGRITY SPECIALISTS

SITE IMPROVEMENT PROJECT

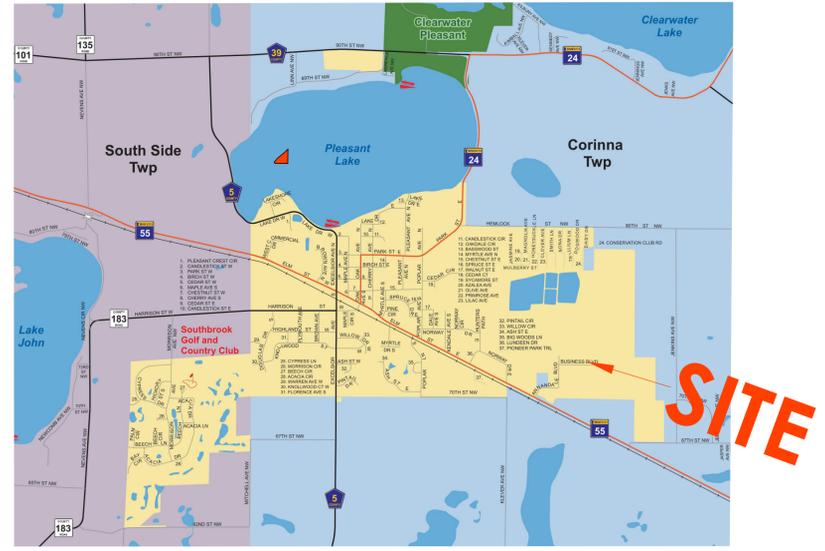
OWNER:
INTEGRITY SPECIALISTS
Ben Ahlgren
218-639-5362
ben@integrityspecialists.com



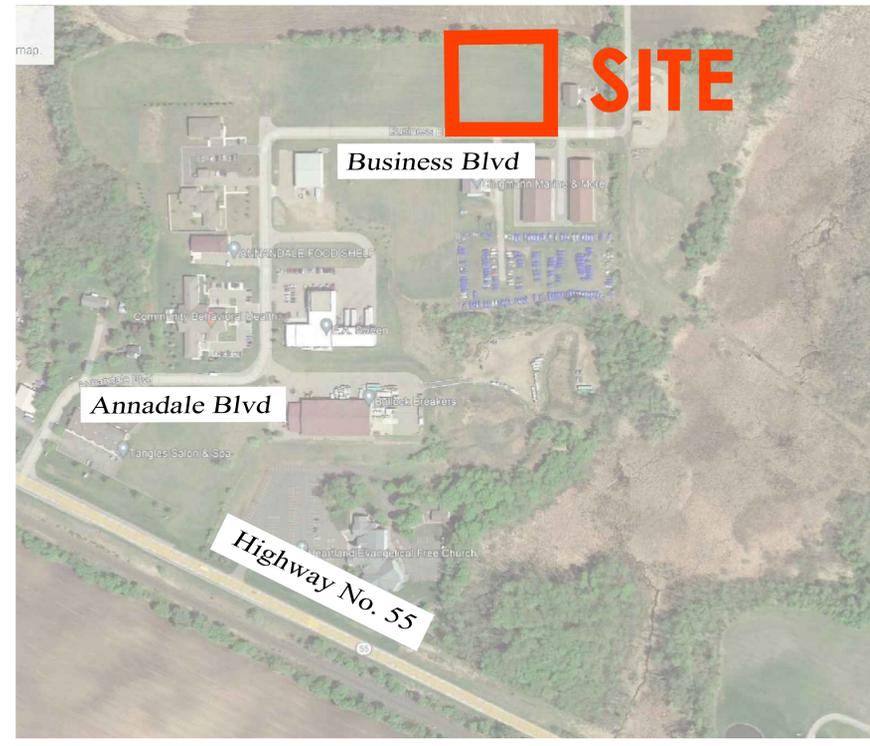
MINNESOTA



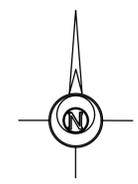
WRIGHT COUNTY



CITY OF ANNADALE, MN



PROJECT LOCATION



INTEGRITY SPECIALISTS
SITE IMPROVEMENT PROJECT
xxxx Business Boulevard
Annadale, MN
PROJECT LOCATION PLAN

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
Sara D. Walker
Date: 01/27/22 Reg. No. 24348
PREPARED BY: **CIVIL ENGINEERING**
SITE DESIGN
1118 East Broadway St.
Monticello, Mn 55362
Phone: 763-314-0929
www.civileng.com

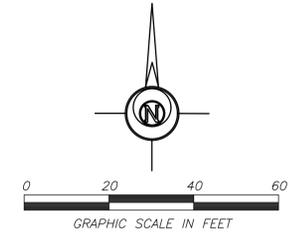
REVISIONS	DATE	DRAWN BY	DESIGNED BY	CHECKED BY	CITY COMMENTS	HORIZONTAL SCALE	VERTICAL SCALE
	12/27/21	SD	SD	SD		1" = 100'	1" = 10'

FILE NO. 00844

INDEX OF CIVIL SITE DRAWINGS:

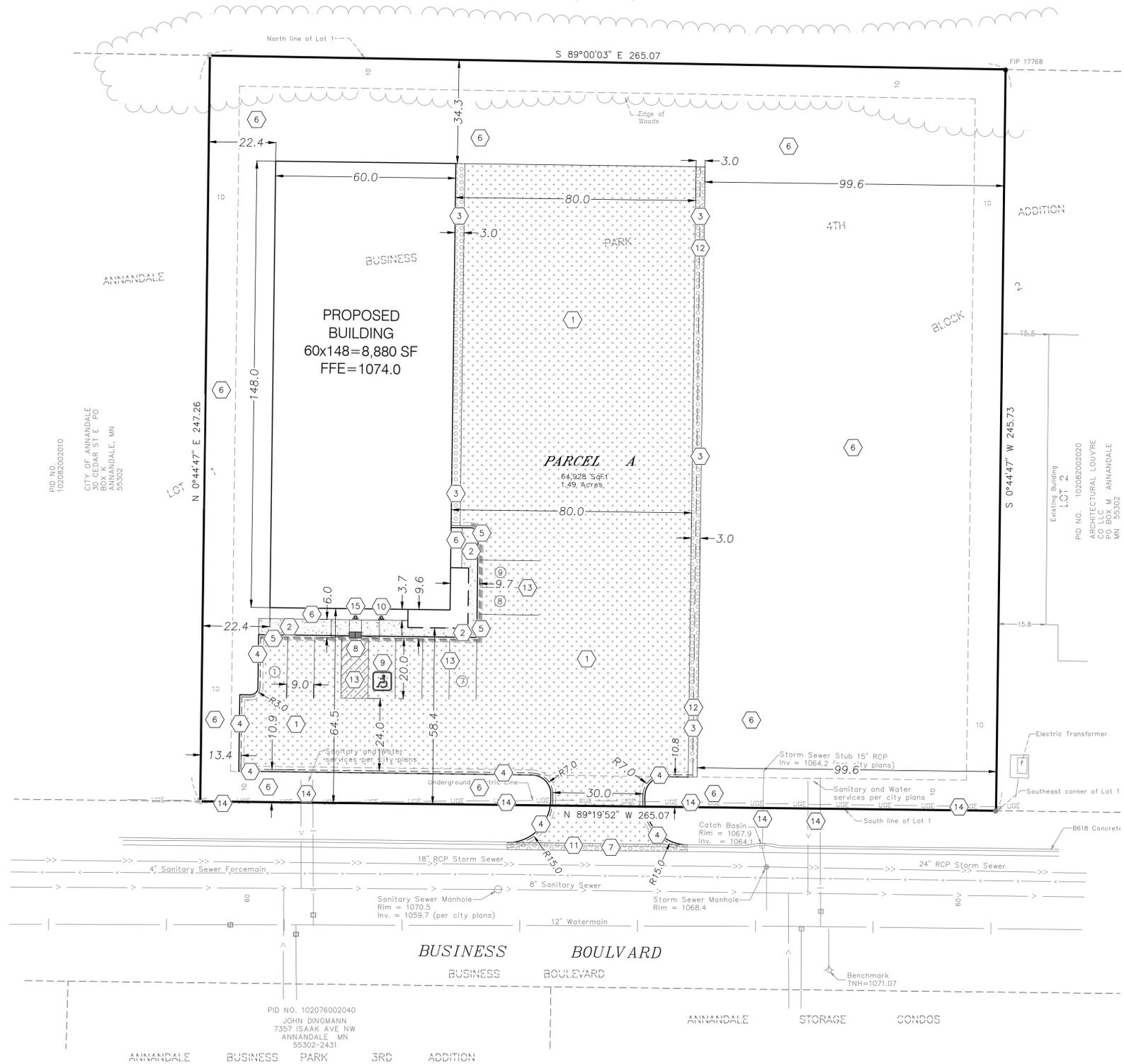
C0	PROJECT LOCATION PLAN
C1	SITE PLAN
C2	GRADING AND DRAINAGE PLAN
C3	UTILITY PLAN
C4	EROSION CONTROL PLAN
C5	EXISTING CONDITIONS & REMOVAL PLAN
C6	DETAILS

CO
Project Location plan



OWNER:
INTEGRITY SPECIALISTS
Ben Ahlgren
218-639-5362
ben@integrityspecialists.com

PID NO. 102500294101
(No owner listed)



KEY NOTES:

- ① BITUMINOUS PAVEMENT; SEE SECTION ON DETAIL SHEET
- ② 4" CONCRETE PAVEMENT LIGHT DUTY; 4,500 PSI MIX; SEE SECTION ON DETAIL SHEET
- ③ CONCRETE PAVEMENT HEAVY DUTY; 4,500 PSI MIX; SEE SECTION ON DETAIL SHEET
- ④ B612 (6") CONCRETE CURB & CUTTER MIX 3F32 FOR MACHINE PLACEMENT (MnDOT 2461) MIX 3F52 FOR MANUAL PLACEMENT (MnDOT 2461)
- ⑤ B612 CONCRETE CURB WITH TIP-OUT CUTTER MIX 3F32 FOR MACHINE PLACEMENT (MnDOT 2461) MIX 3F52 FOR MANUAL PLACEMENT (MnDOT 2461)
- ⑥ PERVIOUS AREA
- ⑦ SAWCUT AND REMOVE EXISTING BITUMINOUS FOR CLEAN EDGE. PROVIDE MIN. 2.0' WIDTH FROM CURB LIP EDGE AT CONCRETE CURB LOCATIONS OR CONCRETE DRIVEWAY APRON. PATCH WITH BITUMINOUS PAVEMENT PER CITY REQUIRED SECTION. MATCH EXISTING PAVEMENT ELEVATIONS AND CROSS SLOPE.
- ⑧ PED RAMP TO COMPLY WITH AMERICANS WITH DISABILITIES ACT & MnDOT STANDARD PLAN 5-297.250 INCLUDING CONTRASTING DETECTABLE WARNING DEVICES. DEPRESS BACK OF CURB AT RAMP.
- ⑨ PAINT INTERNATIONAL SYMBOL OF ACCESSIBILITY-WHITE LATEX PAINT.
- ⑩ ACCESSIBLE PARKING SIGN (MNDOT #S R7-8A AND R7-8B). CENTER SIGN ON PARKING STALL. LOCATION PER GENERAL CONTRACTOR. MOUNT ON 6" CONCRETE BOLLARD. SEE DETAIL SHEET.
- ⑪ 24" WIDE CONCRETE VALLEY GUTTER. USE HEAVY DUTY CONCRETE.
- ⑫ 36" WIDE CONCRETE VALLEY GUTTER (SEE DETAIL)
- ⑬ PAINT 4" WIDE SOLID STRIPE - WHITE.
- ⑭ EXISTING UTILITIES TO REMAIN IN PLACE. CONTRACTOR TO PROTECT.
- ⑮ NO PARKING SIGN (MNDOT # R8-3). CENTER SIGN ON ADA ACCESS AISLE. LOCATION PER GENERAL CONTRACTOR. MOUNT ON STEEL CHANNEL POST. SIGN HEIGHT PER MN ADA REQUIREMENTS.

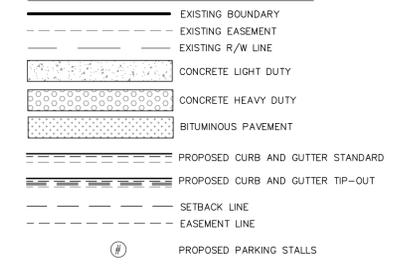
SITE PLAN NOTES

1. ALL DIMENSIONS SHOWN ARE TO FACE OF CURB OR EDGE OF PAVEMENT UNLESS OTHERWISE NOTED.
2. MATCH EXISTING GRADES AT EXISTING PAVEMENT TO REMAIN.
3. EXISTING PAVEMENT TO REMAIN SHALL BE SAW CUT FOR CLEAN EDGE. TACK SHALL BE USED ON ALL VERTICAL EDGES PRIOR TO PATCHING.
4. CONTRACTOR SHALL VERIFY AND COORDINATE CONDUIT REQUIREMENTS FOR UNDERGROUND UTILITIES IF ANY WITHIN THE WORK ZONE WITH THE OWNER PRIOR TO PAVING.
5. CONTRACTOR IS RESPONSIBLE FOR COORDINATING WITH FIRE MARSHAL FOR POSTING OF FIRE LANES, CURB MARKING AND SIGNAGE AS REQUIRED.
6. CONTRACTOR IS RESPONSIBLE FOR DEMOLITION AND REMOVAL OF ALL EXISTING SITE FEATURES THAT INTERFERE WITH NEW WORK AS SHOWN.

GENERAL NOTES

1. PRIOR TO STARTING CONSTRUCTION, THE CONTRACTOR SHALL VERIFY THAT ALL REQUIRED PERMITS AND APPROVALS HAVE BEEN OBTAINED. NO CONSTRUCTION OR FABRICATION SHALL BEGIN UNTIL THE CONTRACTOR HAS THOROUGHLY REVIEWED ALL PLANS AND OTHER DOCUMENTS APPROVED BY THE PERMITTING AUTHORITIES.
2. WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS AND THE REQUIREMENTS AND STANDARDS OF THE LOCAL GOVERNING AUTHORITY. THE SOILS REPORT AND RECOMMENDATION SET FORTH THEREIN ARE A PART OF THE REQUIRED CONSTRUCTION DOCUMENTS AND IN CASE OF CONFLICT SHALL TAKE PRECEDENCE UNLESS SPECIFICALLY NOTED OTHERWISE ON THE PLANS. THE CONTRACTOR SHALL NOTIFY THE OWNER OF ANY DISCREPANCY BETWEEN SOILS REPORT AND PLANS.
3. SITE CLEARING SHALL INCLUDE THE LOCATION AND REMOVAL OF ALL UNDERGROUND PIPING, VALVING, ETC.
4. SITE GRADING SHALL BE PERFORMED IN ACCORDANCE WITH THESE PLANS AND SPECIFICATIONS AND THE RECOMMENDATIONS SET FORTH IN THE SOILS REPORT IF OWNER HAS PROVIDED SUCH REPORT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REMOVING AND REPLACING ALL SOFT, YIELDING OR UNSUITABLE MATERIALS AND REPLACING WITH SUITABLE MATERIALS AS SPECIFIED. IF REQUESTED BY THE OWNER, CONTRACTOR SHALL SUBMIT A COMPACTION REPORT PREPARED BY A QUALIFIED SOILS ENGINEER, LICENSED WITHIN THE STATE WHERE THE WORK IS PERFORMED, VERIFYING THAT ALL FILLED AREAS AND SUBGRADE AREAS WITHIN THE BUILDING PAD AND PAVEMENT AREAS HAVE BEEN COMPACTED IN ACCORDANCE WITH THE SPECIFICATIONS AND RECOMMENDATIONS SET FORTH IN THE SOILS REPORT.
5. THE LOCATIONS OF THE UNDERGROUND FACILITIES SHOWN ON THIS PLAN ARE BASED ON AVAILABLE SURVEY RECORDS. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO CONTACT THE VARIOUS UTILITY COMPANIES TO LOCATE THEIR FACILITIES PRIOR TO STARTING CONSTRUCTION. NO ADDITIONAL COMPENSATION SHALL BE PAID TO THE CONTRACTOR FOR DAMAGE AND REPAIR TO THESE FACILITIES CAUSED BY HIS WORK FORCE.
6. ALL EXISTING DIMENSIONS AND GRADES SHOWN ON THE PLANS SHALL BE FIELD VERIFIED BY THE CONTRACTOR PRIOR TO CONSTRUCTION. CONTRACTOR SHALL NOTIFY OWNER IF ANY DISCREPANCIES EXIST PRIOR TO PROCEEDING WITH CONSTRUCTION FOR NECESSARY PLAN OR GRADE CHANGES. NO EXTRA COMPENSATION SHALL BE PAID TO THE CONTRACTOR FOR WORK HAVING TO BE REDONE DUE TO DIMENSIONS OR GRADES SHOWN INCORRECTLY ON THESE PLANS IF SUCH NOTIFICATION HAS NOT BEEN GIVEN.
7. ALL EXISTING CONCRETE CURBING AND PAVEMENT TO REMAIN SHALL BE PROTECTED FROM DAMAGE. CONTRACTOR TO REPAIR ANY DAMAGED EXISTING CURB AND PAVEMENT AT CONTRACTORS EXPENSE.

LEGEND:



SURVEY DATA

SURVEY INFORMATION PROVIDED BY:
WEBB SURVEYING LLC
375 SPRUCE AVENUE NORTH
MAPLE LAKE, MN 55358
DATED: DECEMBER 03, 2021
BENCHMARK: TOP NUT OF HYDRANT SOUTH SIDE OF BUSINESS BLVD AT 1200 BUSINESS BLVD. ELEVATION = 1071.07 FEET (NAVD 1988 DATUM)

PROJECT LOCATION

SE 1/4 OF THE SE 1/4, SECTION 29, TOWNSHIP 121, RANGE 27, WRIGHT COUNTY, MINNESOTA.

PROPOSED PROPERTY DESCRIPTION

PARCEL A (SEE SURVEY); PART OF LOT 1, BLOCK 2, ANNANDALE BUSINESS PARK FOURTH ADDITION, WRIGHT COUNTY, MINNESOTA.

SITE DATA:

EXISTING ZONING:	I-1 INDUSTRIAL DISTRICT
LOT AREA:	65,338 SF = 1.50/ ACRES
OFFICE AREA:	1,680 SF
WAREHOUSE AREA:	7,200 SF
WAREHOUSE AREA:	7,200 SF
EXISTING IMPERVIOUS AREA:	0.00 SF
NEW IMPERVIOUS AREA:	29,387 SF
(proposed pavement & building areas)	
TOTAL IMPERVIOUS AREA:	29,387 SF
TOTAL PERCENT IMPERVIOUS AREA:	45.0%
(% of lot area; 29,387/65,338)	
TOTAL PERVIOUS AREA:	35,951 SF
(landscape, turf areas)	
PERCENT PERVIOUS AREA:	55.0%
(% of lot area; 35,951/65,338)	
DISTURBANCE AREA:	42,575 SF

PARKING

REQUIRED PARKING:
WHSE 1/1000 x 8,800 = 9
PROPOSED PARKING:
9x20 SPACES (INCL ADA) = 9

SETBACKS:

BUILDING:
FRONT YARD: 50'
REAR YARD: 20'; 50' from any residentially zoned property.
SIDE YARD: Interior lot: 15'; 50' from any residentially zoned property. Side, corner lot: 25'; 50' any residentially zoned property.

MINIMUM LOT REQUIREMENTS

I-1 LOT MINIMUMS:
LOT AREA 10,000 SF.
LOT WIDTH 100 FT
MAXIMUM LOT COVERAGE 50%

INDEX OF CIVIL SITE DRAWINGS:

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C6	DETAILS

INTEGRITY SPECIALISTS
SITE IMPROVEMENT PROJECT
xxxx Business Boulevard
Annandale, MN
SITE PLAN

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
Scott D. Walker
Date: 01/27/22 Reg. No. 24348
PREPARED BY: CIVIL ENGINEERING SITE DESIGN
118 East Broadway St.
Monticello, MN 55362
Phone: 763-314-0929
www.civilsd.com

REVISIONS	DATE	DESCRIPTION
	01/27/22	CITY COMMENTS

VERTICAL SCALE
1" = 10' feet

HORIZONTAL SCALE
1" = 60' feet
(FULL SIZE SHEET 24" x 36")

DATE	12/27/21	DRAWN BY	SD	DESIGNED BY	SD	CHECKED BY	SD
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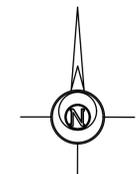
FILE NO. 00844

C1
Site Plan

PID NO. 102076002040
JOHN DINGMANN
7357 ISAAC AVE NW
ANNANDALE, MN
55302-2431

PID NO. 102062002010
CITY OF ANNANDALE
300 PARK ST E, PO
ANNANDALE, MN
55302

Existing Building
LOT 2
ARCHITECTURAL LOUVRE
CO LLC
M. ANNANDALE
MN 55302



LEGEND:

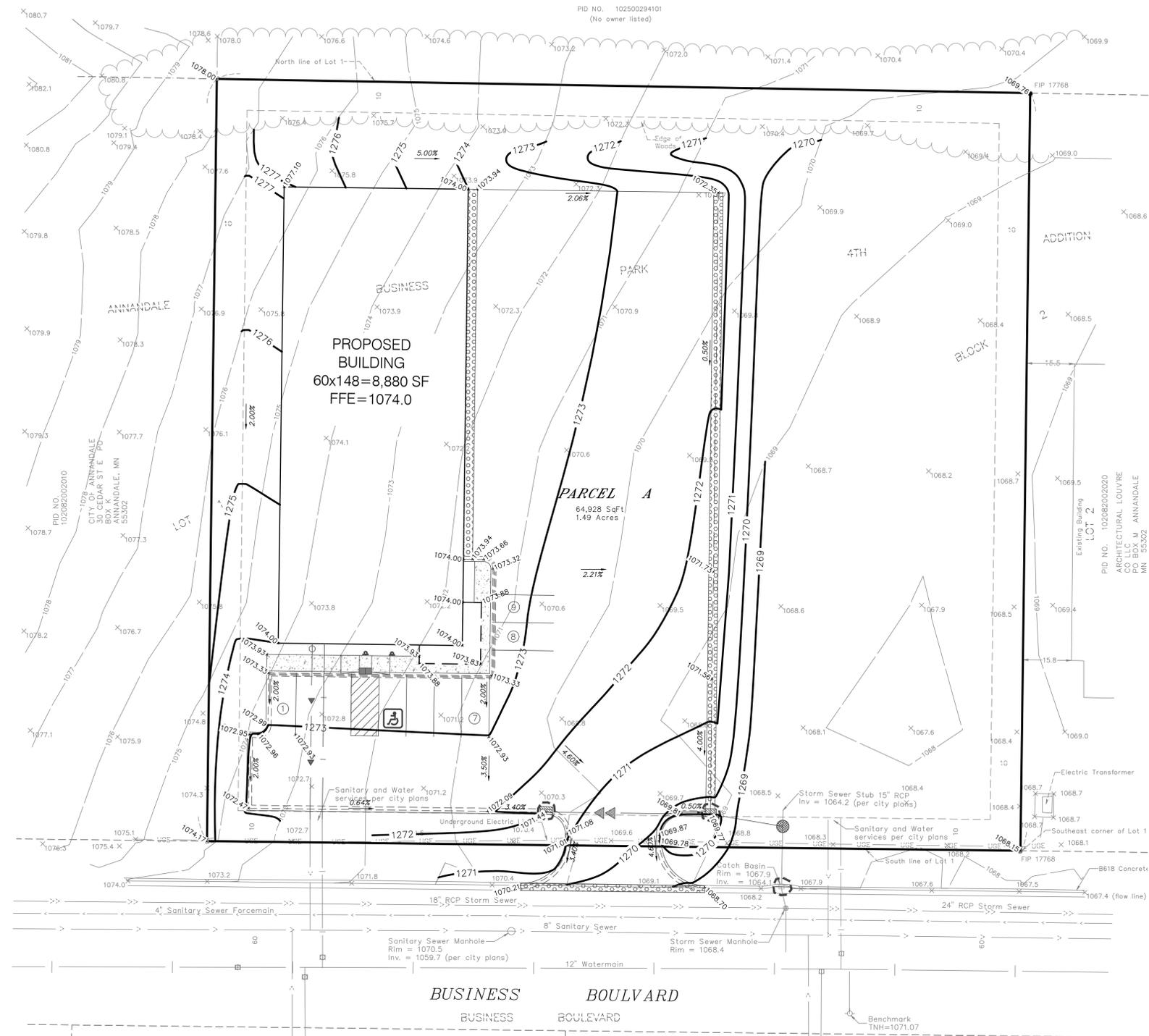
- 908 — Existing Contours
- >> — Existing Storm Sewer
- x 908.0 Existing Spot Elevation
- 908 — Proposed Contours
- >> — Proposed Storm Sewer
- x 943.50 Proposed Spot Elevation
- 2.40% Flow Direction
- ⇒ Overflow Route

SURVEY DATA

SURVEY INFORMATION PROVIDED BY:
 WEBB SURVEYING LLC
 375 SPRUCE AVENUE NORTH
 MAPLE LAKE, MN 55358
 DATED: DECEMBER 03, 2021
 BENCHMARK: TOP NUT OF HYDRANT SOUTH SIDE
 OF BUSINESS BLVD AT 1200 BUSINESS BLVD.
 ELEVATION = 1071.07 FEET (NAVD 1988 DATUM)

GENERAL GRADING NOTES:

1. Specifications applicable for this project: Current standard specifications for City of Annandale, MN, and the latest Minnesota Department of Transportation Specifications for Highway Construction and all NPDES requirements except where modified by these contract documents.
2. OSHA requirements shall be followed for all work on this project.
3. The Contractor shall notify "Gopher State One Call" 48 hours prior to any excavation (1-800-252-1166).
4. The Grading Contractor shall verify all locations and elevations of underground utilities with utility companies prior to any construction, and immediately notify the Engineer of any conflicts.
5. Erosion Control shall be constructed, as applicable, as sequenced below:
 - A. Silt Fence.
 - B. Rock Construction Entrance.
 - C. Demolition
 - D. Common excavation (grading).
 - E. Seed and mulch or sod (See notes on Landscape plan).
6. Final Plat shall govern for easements and lot dimensions.
7. Any erosion control items necessary to protect adjacent properties shall be constructed by the Grading Contractor.
8. Erosion control maintenance shall be performed by the Grading Contractor, and removed as per the Contract Documents or as directed by the Engineer, followed by all necessary restoration of disturbed area. This work shall be incidental to the grading contract.
9. The Grading Contractor shall schedule the soils engineer to facilitate certification of all controlled fills in a timely fashion. Density tests shall meet the following:
 - A. Within the upper 3' of streets, the Grading Contractor shall utilize approved soils that are within 1% of the optimum moisture content as defined by the Standard Proctor Test—ASTM: D-698 with compaction meeting 100% Standard Proctor Density and not exceeding this compaction by more than 1%. Below the upper 3', compaction shall meet 95% Standard Proctor Density, and be within 3% of the optimum moisture content. Grading tolerances shall be 0.1'.
 - B. Grading tolerances for the remainder of the site shall be 0.25'.
10. All areas of unsuitable soils found in the pad described above that cannot be corrected shall be located in the field by the Grading Contractor. The Grading Contractor shall immediately notify the Engineer of these areas and provide information as to their size and location.
11. The Grading contractor shall provide positive drainage on the site at all times.
12. The Grading Contractor shall keep public streets and travel ways clear of soil and debris. Daily cleaning at the construction entrance shall be performed, especially at the end of each day's work.
13. All silt fence shall be removed at project completion.
14. All proposed elevations are at curb flow line or finished bituminous surface unless otherwise noted.
15. All erosion control best management practices shall be per City standards.



OWNER:
INTEGRITY SPECIALISTS
 Ben Ahlgren
 218-639-5362
 ben@integrityspecialists.com

INTEGRITY SPECIALISTS
 SITE IMPROVEMENT PROJECT
 xxxx Business Boulevard
 Annandale, MN
GRADING & DRAINAGE PLAN

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Date: 01/27/22 Reg. No. 24348
 PREPARED BY: CIVIL ENGINEERING SITE DESIGN
 1118 East Broadway St.
 Monticello, Mn 55362
 Phone: 763-314-0929
 www.civiland.com

REVISIONS	CITY COMMENTS	DATE	DRAWN BY	DESIGNED BY	CHECKED BY

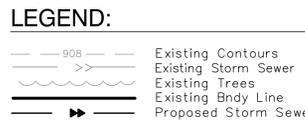
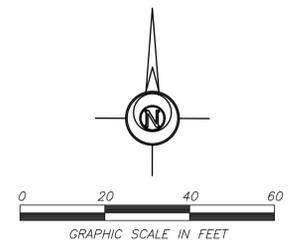
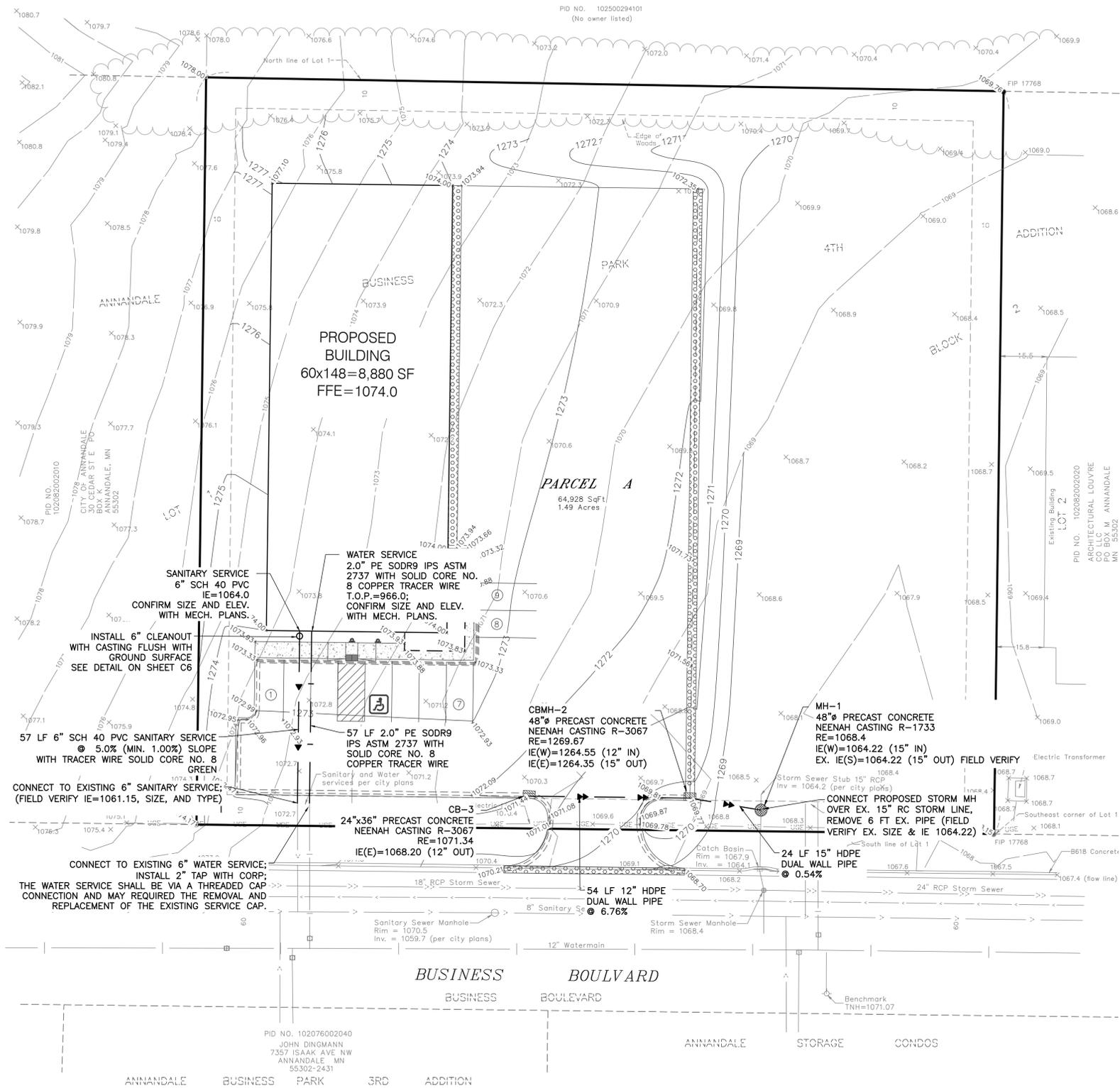
DATE: 12/27/21
 DRAWN BY: SD
 DESIGNED BY: SD
 CHECKED BY: SD

FILE NO. 00844

INDEX OF CIVIL SITE DRAWINGS:

- C0 PROJECT LOCATION PLAN
- C1 SITE PLAN
- C2 GRADING AND DRAINAGE PLAN
- C3 UTILITY PLAN
- C4 EROSION CONTROL PLAN
- C5 EXISTING CONDITIONS & REMOVAL PLAN
- C6 DETAILS

C2
 Grading & Drainage Plan



SURVEY INFORMATION PROVIDED BY:
WEBB SURVEYING LLC
375 SPRUCE AVENUE NORTH
MAPLE LAKE, MN 55358

DATED: DECEMBER 03, 2021

BENCHMARK: TOP NUT OF HYDRANT SOUTH SIDE OF BUSINESS BLVD AT 1200 BUSINESS BLVD.
ELEVATION = 1071.07 FEET (NAVD 1988 DATUM)

GENERAL UTILITY NOTES

- Specifications applicable for this project: Current standard specifications for the City of Annandale, MN and all Minnesota Department of Health and MPCA requirements except where modified by these contract documents.
- OSHA requirements shall be followed for all work on this project.
- The Contractor shall notify "Gopher State One Call" prior to any excavation (651-454-0002 or 1-800-252-1166 out state.)
- The Contractor shall verify all locations and elevations of underground utilities with utility companies prior to any construction (storm sewer, sanitary sewer, water, natural gas, telephone, electric, etc.), and immediately notify the Engineer of any conflicts.
- The Contractor shall protect all existing utilities and facilities to allow proper functioning during and after construction. Any required supporting structures shall be supplied by the Contractor as work incidental to the contract.
- The contractor shall immediately notify the Engineer of any conflicts between existing utilities, and the proposed construction. The Engineer will coordinate with the Utility Company in question to determine the need for relocation of the existing utility.
- Existing conditions such as sand in manholes or valve boxes shall be identified by the Contractor and these shall be reported to the Engineer prior to excavation by the Contractor. Once construction has begun, all damage to underground utilities will be assumed to have been caused by the Contractor, any repairs necessary shall be performed by the Contractor at the Contractor's expense.
- Final Plot shall govern for easements.
- The Contractor shall coordinate with the local jurisdiction to obtain permits and meter for water source. All associated costs shall be incidental to the Contract, including disposal of test water into sanitary sewer system. The Contractor shall not operate gate valves or hydrants on the water supply system.
- The Contractor shall notify the City Engineer, staff, and the Project Engineer 48 hours prior to starting work or as required by the local jurisdiction or be subject to being shut down.
- The Contractor shall keep access roads clear of soil or other debris, and perform daily street cleaning as required by the NPDES permit. Positive drainage, controlled with erosion control and erosion prevention measures as required by the NPDES permit shall be performed. Inlet protection shall be installed within 48 hours after inlet construction. Unless specified on the plans or as a bid item on the Bid Form, any temporary culverts, ditches, filter fabric, etc. necessary to accomplish this shall be performed as incidental to the Contract.
- The Contractor shall preserve and protect the markers and monuments set for the subdivision of the land.
- The Contractor shall schedule the soils engineer to facilitate certification of all controlled fills in a timely fashion. Density tests shall meet the following:
 - A. Density tests shall be taken on all trenches at locations as determined by the Engineer or his representative.
 - B. Within the upper 3' of streets, private drives and parking lots, Contractor shall utilize approved soils that are within 1% optimum moisture content as defined by the Standard Proctor Test-ASTM: D-698 with 100% Standard Proctor Density and not exceeding compaction by more than 1%. Below the upper 3', compaction shall meet 95%. Grading tolerances shall be 0.1'.
- The Owner shall pay for all testing of soils compaction. Any areas which fail to meet the above standards shall be corrected and re-tested by the Owner's testing agent at the Contractor's expense.
- Contractor shall provide temporary traffic control in compliance with MN/DOT "Temporary Traffic Control Zone Layouts Field Manual" most recent version for construction adjacent to travel ways.
- Contractor shall be responsible for verification of the depth of existing stubs listed on this plan prior to the ordering of any fittings, structures, castings, etc. Engineer, Owner or City shall not be responsible for any discrepancies found as depths are estimated.
- All manhole castings in pavement shall be sumped 0.05'. All catch basin castings in curb shall be sumped 0.10'. Rim elevations on plan reflect sumped elevations.
- Castings shall be Neenah or equivalent.
- The contractor shall be responsible for coordinating with utility companies for power pole and/or line relocation required.
- The contractor shall provide all necessary traffic control.
- The contractor shall be responsible for all grading and restoration required to restore surfaces to like kind existing condition.
- Existing curb and pavement damaged or impacted on adjacent property shall be restored with in-kind materials and section. All match lines are to be sawcut.
- Pipe lengths shown are measured center of structure to center of structure or to end of apron.
- The contractor shall obtain a Utility Excavation Permit from the Public Works Department prior to commencement of utility connections.
- PVC pipe crossing over watermain pipe shall be ASTM D 1785, ASTM D 2241, or AWWA C900
- Contractor or owner to provide an as-built utility plan once construction is complete.
- The City of Annandale shall be notified a minimum of 48 hours prior to utility work at the site.
- All construction shall be in accordance with the City of Annandale Standards.

OWNER:

INTEGRITY SPECIALISTS

Ben Ahlgren
218-639-5362
ben@integrityspecialists.com

INTEGRITY SPECIALISTS
SITE IMPROVEMENT PROJECT

xxxx Business Boulevard
Annandale, MN

UTILITY PLAN

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Scott Dahlke

Date: 01/27/22 Reg. No. 24348

PREPARED BY: CIVIL ENGINEERING SITE DESIGN

1118 East Broadway St.
Monticello, Mn 55362
Phone: 763-314-0929
www.civiland.com

REVISIONS

DATE	DESCRIPTION
01/27/22	CITY COMMENTS

HORIZONTAL SCALE: 1" = 40' (FULL SIZE SHEET 24" x 36")

VERTICAL SCALE: 1" = 1' (FULL SIZE SHEET 24" x 36")

DATE	12/27/21
DRAWN BY	SD
DESIGNED BY	SD
CHECKED BY	SD

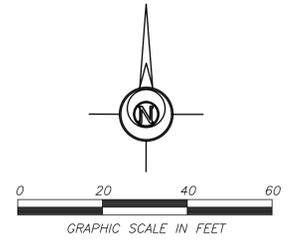
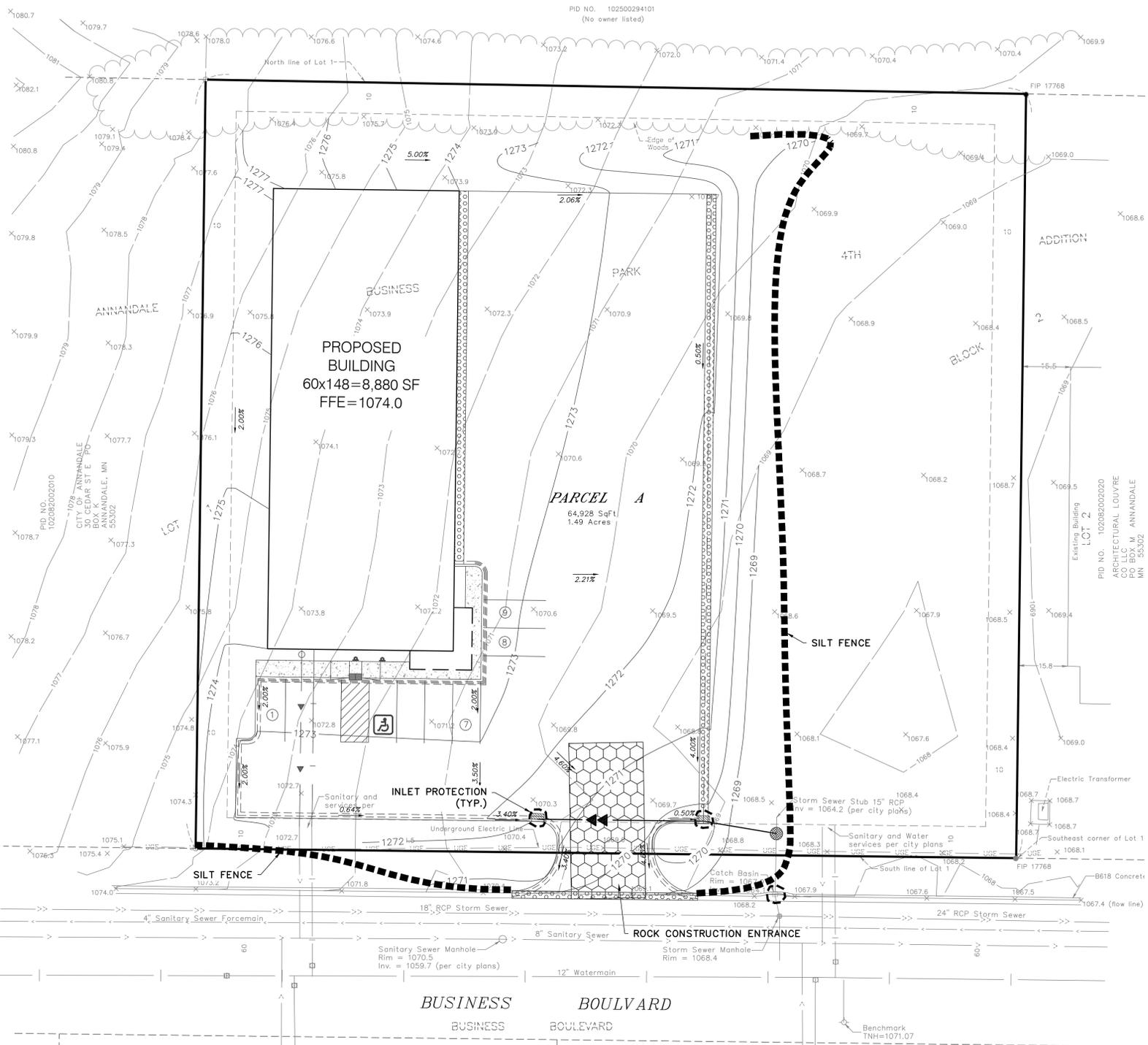
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C3

Utility Plan



OWNER:
INTEGRITY SPECIALISTS
Ben Ahlgren
218-639-5362
ben@integrityspecialists.com

POLLUTION PREVENTION NOTES
Solid waste: collected sediment, asphalt and concrete millings, floating debris, paper, plastic, fabric, construction debris and other wastes must be disposed of properly off-site and must comply with MPCA requirements.
Hazardous materials: oils, gasoline, paint, and any hazardous substance must be properly stored, including secondary containment, to prevent spills, leaks or other discharge. Restricted access to storage areas must be provided to prevent vandalism. Storage and disposal must be in compliance with MPCA regulations.
External washing of trucks or other construction vehicles is not allowed on site. No engine degreasing is allowed on site. No concrete washouts are allowed on site.
Concrete truck washout is not to be allowed on site unless washout waste is contained with no discharge to ground surface or site drainage facilities. Containment systems are to be located a minimum 50 feet away from drainage facilities and watercourses. Containment systems shall have an impermeable liner. Containment system shall be clearly marked with signage.
All sanitary waste must be collected from portable toilet units on site by a licensed waste management contractor. The units must be secured and shall be maintained on a regular basis as needed to prevent overflowing.

EROSION CONTROL MAINTENANCE SCHEDULE
1. Erosion control measures shall be inspected by the contractor's representative and maintained by the contractor every Friday and within 24 hours after any rainfall event larger than 1/2" until the project is completed. Maintenance requirements are as follows:
silt fence - 1/3 height of fence or damaged, remove sediment and/or repair fence within 24 hours; rock entrance - refresh as necessary to conform to detail; inlet protection inserts - remove sediment after each rain event, clean or replace filter when clogged; surface water - drain and stabilize, within 14 days of discovery; and street sweeping - remove all sediment tracked onto paved surfaces within 24 hours or as directed by City Engineer.
2. Replacement - Fabric shall be replaced promptly when it decomposes or becomes ineffective before the barrier is no longer necessary.
3. Any sediment remaining in place after silt fence is no longer required shall be dressed to conform with the existing grade, prepared, and seeded with appropriate seed mix, as directed by the engineer.
4. Removal of the silt fence - Silt fences shall be removed when they have served their useful purpose, but not before the upward sloping area has been permanently stabilized.

VEGETATION GROUND COVER SCHEDULE
1. Stabilization of all exposed soil areas must be initiated immediately but in no case completed later than fourteen (14) days after the construction activity in that portion of the site has temporarily or permanently ceased. Seeding and mulching shall conform to the latest NPDES requirements for installation schedule with regards to grading.
2. Permanent turf ground cover shall include all disturbed areas be covered with a minimum 6" topsoil and sodded or seeded as allowed by Township, or as proposed on Township approved landscape plan for the project. If not otherwise specified, turf seed to be MnDOT mix 25-141 applied at 59 lbs/ac and stormwater filtration basin seed to be 33-261 applied at 35 lb/ac in bottom of filtration basin and up 3 feet from bottom and stormwater pond seed to be 33-261 applied at 35 lb/ac to be planted for 10 feet outside of the normal water level. Transition zone seed to be MnDOT mix 35-241 applied at 36.5 lb/ac to be planted to the top of the embankments. MnDOT Type 3 mulch shall be applied at 2 tons/ac and disc anchored in areas not covered by sod or erosion blanket. Seeding and mulching shall conform to the latest NPDES requirements for installation schedule with regards to grading.
3. Temporary ground cover to be MnDOT seed mix 22-111 shall be applied at 31 lbs/ac, or equivalent as approved by Township. MnDOT Type 1 mulch shall be applied at 2 tons/ac and disc anchored in areas not covered by sod or erosion blanket.
4. Fertilizer for turf shall be MnDOT Type 3 22-5-10 and applied at 350 lb/ac. Disc fertilizer into top 3" of soil. Fertilizer for stormwater basin seed shall be Type 4, 18-1-8 at 120 lb/ac. Specification reference is MnDOT 2574.
5. Dormant seed mix shall be used after November 1 or when temperatures do not exceed 40° F, using some rates specified above. No seed shall be placed on snow or ice greater than 2" in depth.
6. Any seeded areas that do not become established with vegetation shall be re-seeded at Contractor's expense.
7. Erosion blanket shall be installed in seed areas with ground surface slopes of 3H:1V or steeper.

EROSION CONTROL NOTES
1. All devices necessary to control erosion and sediment (i.e. perimeter silt fence, rock construction entrances, swales, ponds, berms, etc.) shall be installed prior to any other construction operations.
2. After completion of final grading, exposed soils must be permanently stabilized within 14 days. Stabilization shall consist of disc-anchored seed & mulch, HECp with fiber reinforced matrix, erosion blanket with seed, or sod.
3. The site must be kept in a well drained condition at all times. The contractor shall be responsible for temporary ditches, or other means necessary to ensure proper drainage. The building pool must be provided with a positive outflow. This work shall be incidental to the grading contract.
4. Entering/exiting the site shall occur only at rock construction entrance to reduce tracking of dirt onto paved streets. Sediment tracked onto streets during working hours must be reclaimed via street scraping and sweeping at the end of each working day.
5. Stormwater discharge pipe outlet energy dissipation shall be provided by rip-rap with size, quantity, and placement in accordance with City standards. Rip-rap installation shall be within 24 hours of pipe installation.
6. Install silt fence around all temporary inactive stockpiles which are not place within existing silt fence area or other perimeter erosion controls.
7. Stabilization of temporary or permanent drainage ditches that drain water from the construction site must be initiated within 24 hours of connecting the drainage ditch to any storm water conveyance system and must be completed using erosion blanket.
8. Sufficient personnel, equipment, and materials shall be mobilized within 24 hours of written order (i.e. email) by the owner or owners representative to conduct corrective work and install temporary erosion control work in the case of an emergency.

EROSION CONTROL INSTALLATION SCHEDULE
1. Silt fence shall be installed or restored prior to any construction. Silt fence shall be located as shown to intercept runoff. The area located beyond the perimeter silt fence shall not be disturbed during construction.
2. Rock Construction Entrance shall be installed prior to grading operations.
3. All storm sewer inlets shall have inlet protection inserts installed. Inserts shall be "Road rain-Top Slab" or "Road Drain-Curb & Gutter" inlet protection devices as manufactured by WIMCO (or approved equal) and installed per manufacturer's recommendations.
4. All erosion control installations shall remain in place and be maintained in good condition by the contractor until the site has been re-vegetated, at which time it shall be removed by the contractor. For proposed paved surface areas, the contractor may remove necessary silt fencing to construct roadway, while maintaining adequate erosion control in adjacent areas.
5. Sufficient topsoil shall be stockpiled to allow for the replacement of 6" topsoil for disturbed areas to be re-vegetated.
6. The contractor shall schedule site grading, utility installation and roadway construction so that the general site can be mulched and re-seeded soon after disturbance. Areas that will not be subject to construction traffic for 14 days shall be seeded and mulched or sodded within 14 days of final grading.

LEGEND:

— 908 —	Existing Contours
>>>	Existing Storm Sewer
— 908 —	Proposed Contours
— 0 —	Proposed Storm Sewer
— 0 —	Proposed Silt Fence
— 0 —	Proposed Fiber Logs
— 0 —	Proposed Storm Sewer Inlet Protection
→	Flow Direction
▨	Proposed Erosion Blanket

SURVEY DATA
SURVEY INFORMATION PROVIDED BY:
WEBB SURVEYING LLC
375 SPRUCE AVENUE NORTH
MAPLE LAKE, MN 55358
DATED: DECEMBER 03, 2021
BENCHMARK: TOP NUT OF HYDRANT SOUTH SIDE OF BUSINESS BLVD AT 1200 BUSINESS BLVD.
ELEVATION = 1071.07 FEET (NAVD 1988 DATUM)

PROJECT LOCATION
SE 1/4 OF THE SE 1/4,
SECTION 29, TOWNSHIP 121, RANGE 27,
WRIGHT COUNTY, MINNESOTA.

PROPOSED PROPERTY DESCRIPTION
PARCEL A (SEE SURVEY);
PART OF LOT 1, BLOCK 2, ANNANDALE BUSINESS PARK FOURTH
ADDITION, WRIGHT COUNTY, MINNESOTA.

TOTAL SITE DATA:

TOTAL AREA OF PARCEL:	65,338 SF
EXISTING IMPERVIOUS AREA:	0.00 SF
PROPOSED IMPERVIOUS AREA:	29,387 SF
TOTAL PERCENT IMPERVIOUS AREA: (% of total area: 28,784/64,928)	45.0%
PROPOSED DISTURBED AREA:	42,573 SF = 0.98 AC

EROSION CONTROL QUANTITIES:

ITEM:	QUANTITY	UNIT
ROCK ENTRANCE	1	EA
SILT FENCE	399	LF
WOOD FIBER LOG	0	LF
MULCH TYPE 3 & DISC ANCHORING	0.32	AC
EROSION BLANKET CAT. 3	0	SY
INLET PROTECTION	3	EA

**INTEGRITY SPECIALISTS
SITE IMPROVEMENT PROJECT**
xxxx Business Boulevard
Annandale, MN
EROSION CONTROL PLAN

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
Date: 01/27/22 Reg. No. 24348
PREPARED BY: CIVIL ENGINEERING SITE DESIGN
1118 East Broadway St.
Monticello, Mn 55362
Phone: 763-314-0929
www.civildesign.com

REVISIONS
01/27/22 CITY COMMENTS

DATE	BY	DESCRIPTION
12/27/21	SD	
	SD	
	SD	

VERTICAL SCALE
1" = 10' feet

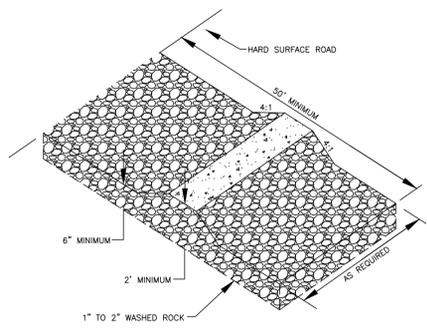
HORIZONTAL SCALE
1" = 60' feet (FULL SIZE SHEET 24" x 36")

FILE NO. 00844

INDEX OF CIVIL SITE DRAWINGS:

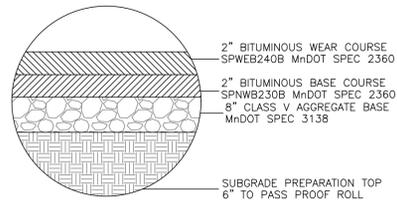
C0	PROJECT LOCATION PLAN
C1	SITE PLAN
C2	GRADING AND DRAINAGE PLAN
C3	UTILITY PLAN
C4	EROSION CONTROL PLAN
C5	EXISTING CONDITIONS & REMOVAL PLAN
C6	DETAILS

C4
Erosion Control Plan



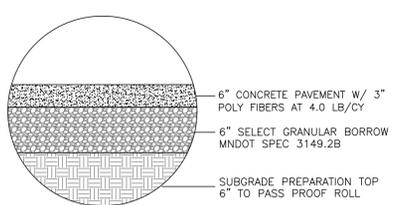
NOTES:
 ROCK SIZE SHOULD BE 1" TO 2" IN SIZE SUCH AS MNDOT CA-1 OR CA-2 COURSE AGGREGATE. (WASHED)
 A GEOTEXTILE FABRIC MAY BE USED UNDER THE ROCK TO PREVENT MIGRATION OF THE UNDERLYING SOIL INTO THE STONE.

ROCK CONSTRUCTION ENTRANCE DETAIL



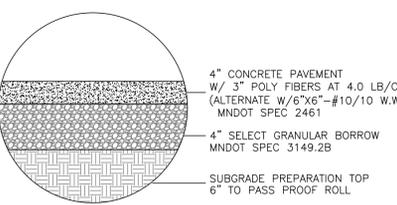
NOTES:
 1) SOILS SPECIFICATIONS SUPERSEDE ABOVE LISTED SPECIFICATIONS
 2) TACK IS INCIDENTAL TO WEAR COURSE PAVEMENT

BITUMINOUS PAVEMENT



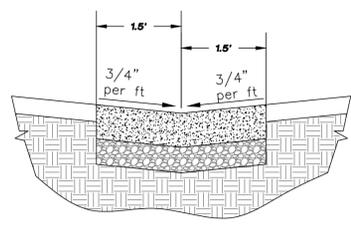
NOTES:
 1. CONCRETE MIX SHALL CONFORM TO MNDOT SPEC. 2461 MIX No. 3F32 FOR SLIPFORM PLACEMENT MIX No. 3F52 FOR MANUAL PLACEMENT
 2. CONCRETE PLACEMENT SHALL CONFORM TO MNDOT SPEC. 2301
 3. CONTRACTOR SHALL SPACE THE CONTRACTION JOINTS AT 12'-0" O.C.
 4. SOILS SPECIFICATIONS SUPERSEDE ABOVE LISTED SPECIFICATIONS

CONCRETE PAVEMENT - HEAVY DUTY

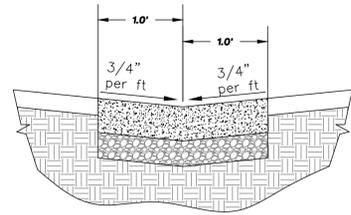


NOTES:
 1. CONCRETE MIX SHALL CONFORM TO MNDOT SPEC. 2461 MIX No. 3F32 FOR SLIPFORM PLACEMENT (4,500 PSI) MIX No. 3F52 FOR MANUAL PLACEMENT (4,500 PSI)
 2. CONCRETE PLACEMENT SHALL CONFORM TO MNDOT SPEC. 2301
 3. CONTRACTOR SHALL SPACE THE CONTRACTION JOINTS AT 6'-0" O.C.
 4. SOILS SPECIFICATIONS SUPERSEDE ABOVE LISTED SPECIFICATIONS

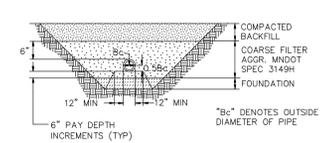
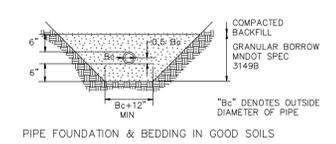
CONCRETE PAVEMENT - LIGHT DUTY



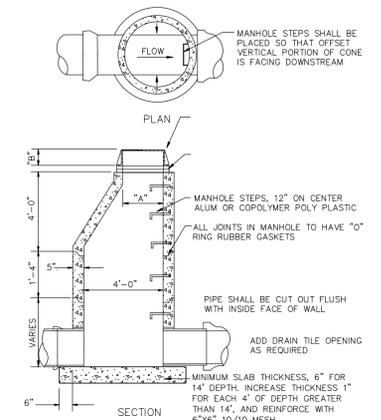
3 FT CONCRETE VALLEY GUTTER WITH HEAVY DUTY CONCRETE PAVEMENT SECTION



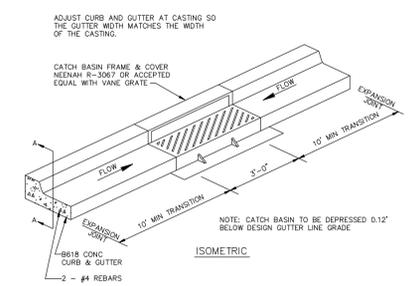
2 FT CONCRETE VALLEY GUTTER WITH HEAVY DUTY CONCRETE PAVEMENT SECTION



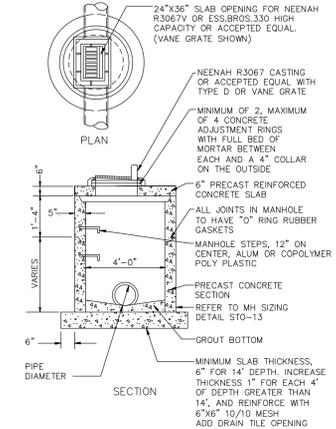
BEDDING METHODS FOR PVC



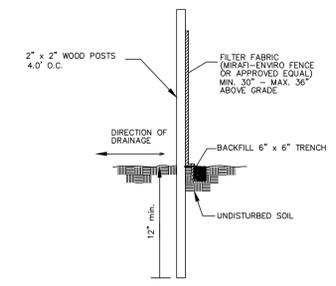
STORM SEWER MANHOLE



CURB AND GUTTER CONSTRUCTION AT CATCH BASIN

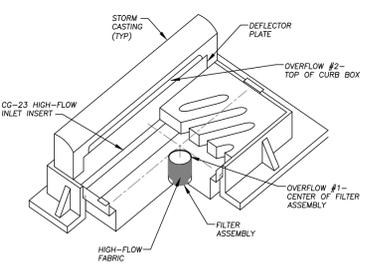


CATCH BASIN MANHOLE



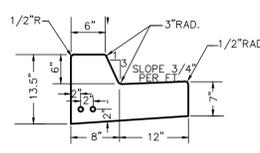
SILT FENCE NOTES:
 1. SILT FENCE SHALL BE BLACK IN COLOR.
 2. DIG A 6"x6" TRENCH ALONG THE INTENDED FENCE LINE, OR MACHINE SLICE TO 6" DEPTH.
 3. DRIVE ALL POSTS INTO THE GROUND AT THE DOWNHILL SIDE OF THE TRENCH.
 4. LAY OUT SILT FENCE ON THE UPHILL SIDE ALONG THE FENCE LINE, AND BACK FILL.
 5. WOOD POSTS MAY BE SPACED UP TO 4 FEET APART TO SUPPORT THE FABRIC.
 6. REMOVE SILT FENCE AFTER TURF IS ESTABLISHED.
 7. HEAVY DUTY SILT FENCE TO HAVE STEEL T-POSTS AND WIRE MESH BACKING.

SILT FENCE DETAIL

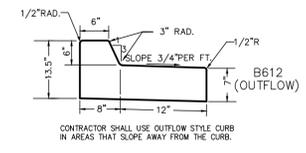


NOTES:
 1) CONTRACTOR OPTION TO USE WMCO INLET PROTECTION INSERT OR EQUAL.

INLET PROTECTION DETAIL

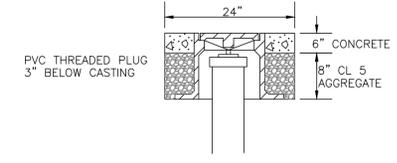


B612 CURB & GUTTER STANDARD



B612 OUTFLOW CURB & GUTTER (TIP-OUT FLOWLINE)

NOTES:
 1. CASTING SHALL BE MINNEAPOLIS STANDARD, NEENAH R-1973 SERIES, OR ACCEPTED EQUAL.
 2. SET CASTING ASSEMBLY IN 4" THICK CONCRETE COLLAR.



CLEANOUT CASTING

OWNER:
INTEGRITY SPECIALISTS
 Ben Ahlgren
 218-639-5362
 ben@integrityspecialists.com

INTEGRITY SPECIALISTS
 SITE IMPROVEMENT PROJECT
 xxxx Business Boulevard
 Annandale, MN
DETAILS

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Date: 01/27/22 Reg. No. 24348
 PREPARED BY: CIVIL ENGINEERING SITE DESIGN
 Scott D. Walker
 118 East Broadway St.
 Monticello, Mn 55362
 Phone: 763-314-0929
 www.civiland.com

REVISIONS	CITY COMMENTS	DATE	DRAWN BY	DESIGNED BY	CHECKED BY

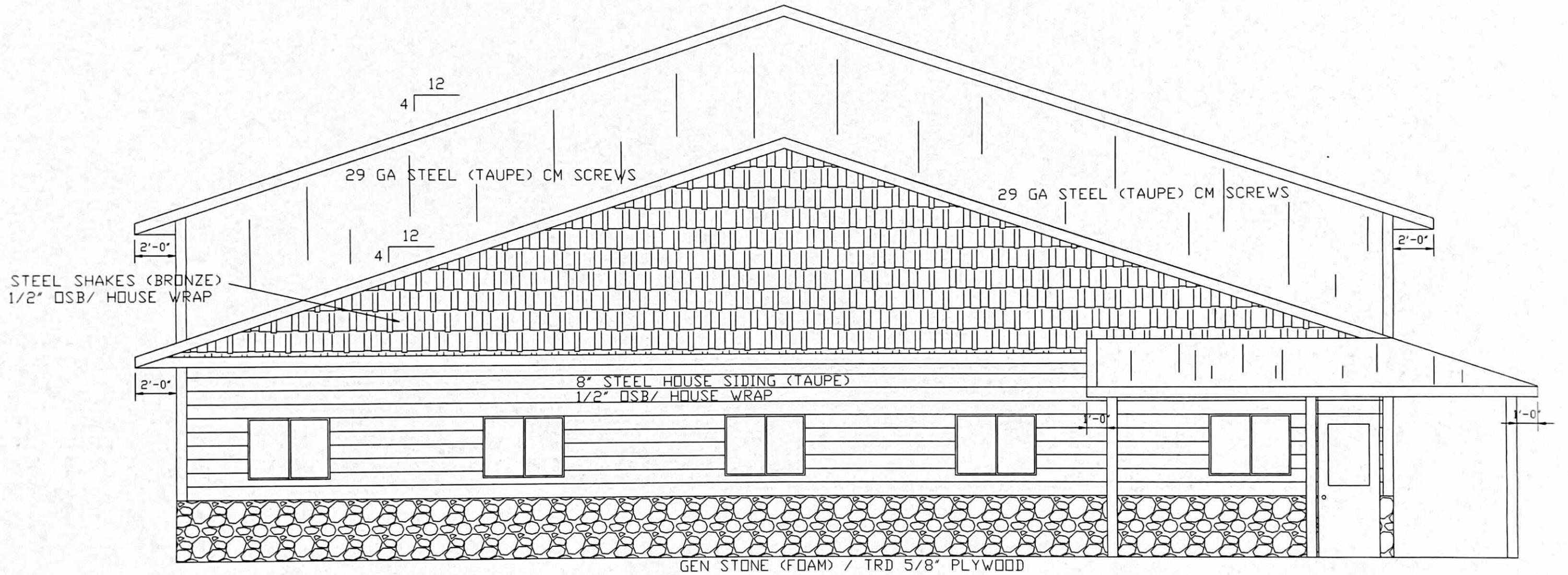
DATE: 12/27/21
 DRAWN BY: SD
 DESIGNED BY: SD
 CHECKED BY: SD

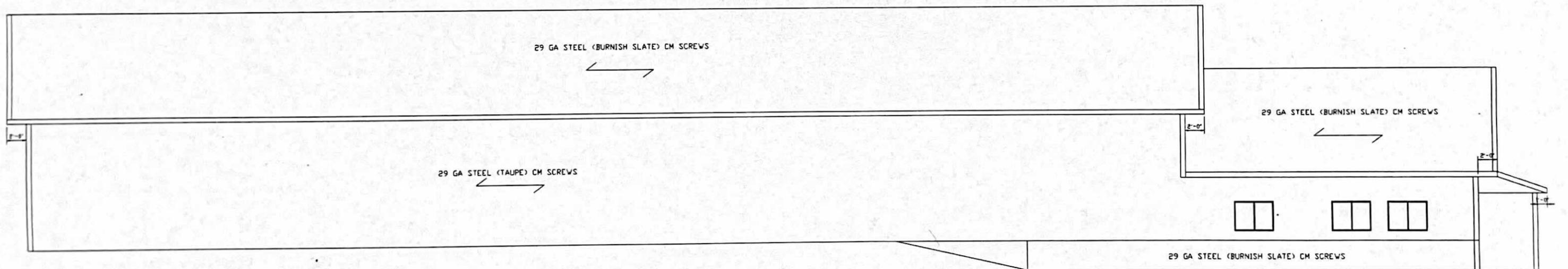
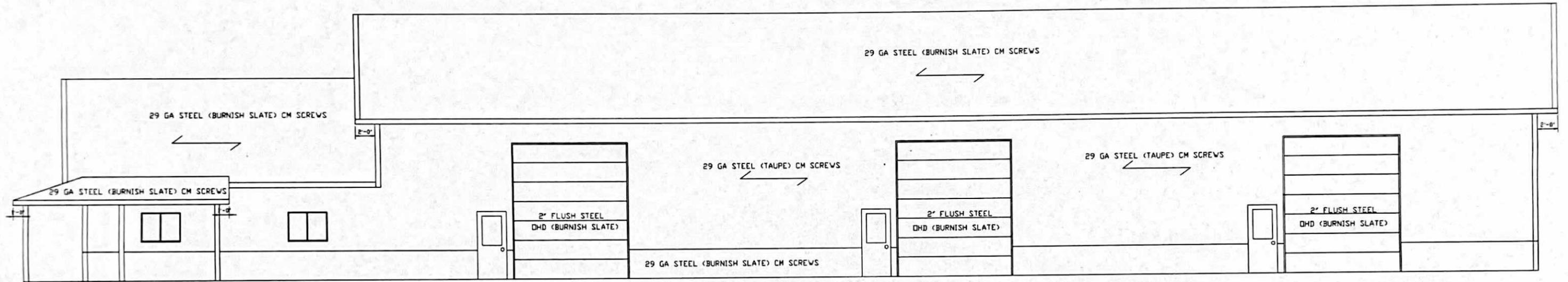
FILE NO. 00844

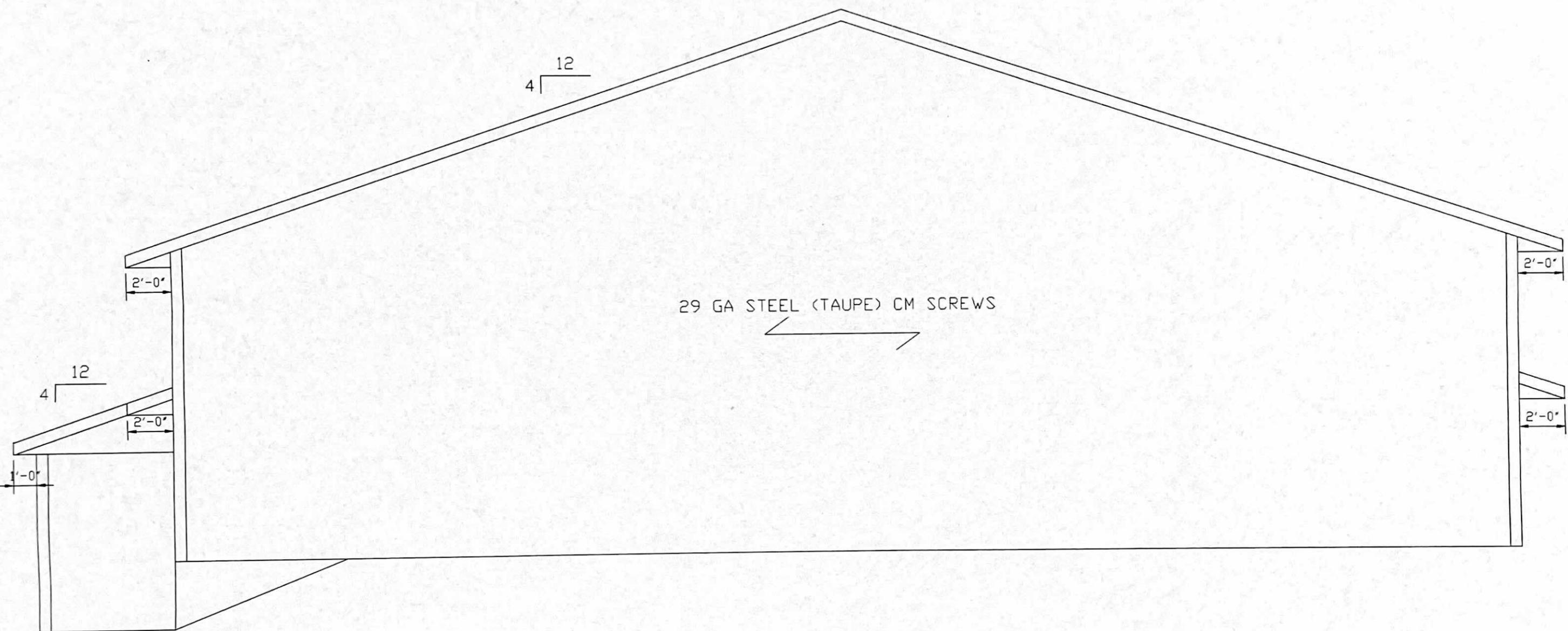
INDEX OF CIVIL SITE DRAWINGS:

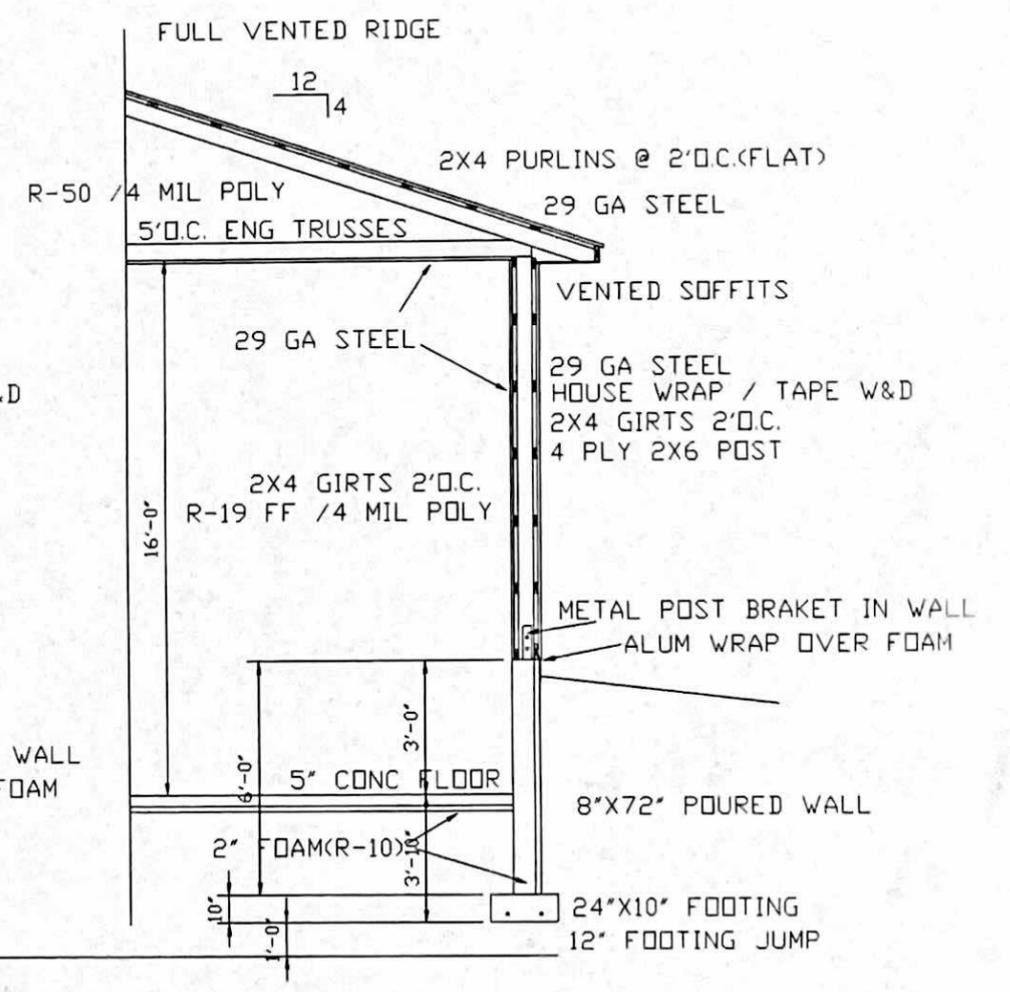
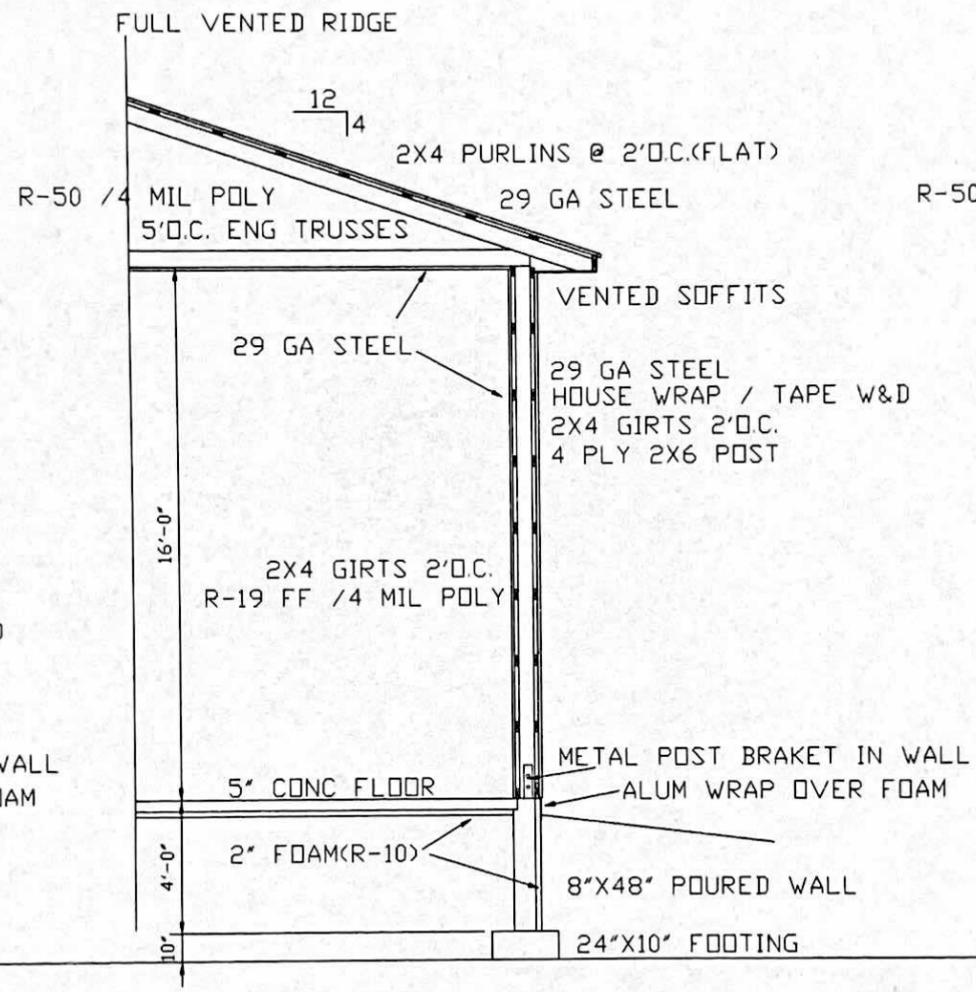
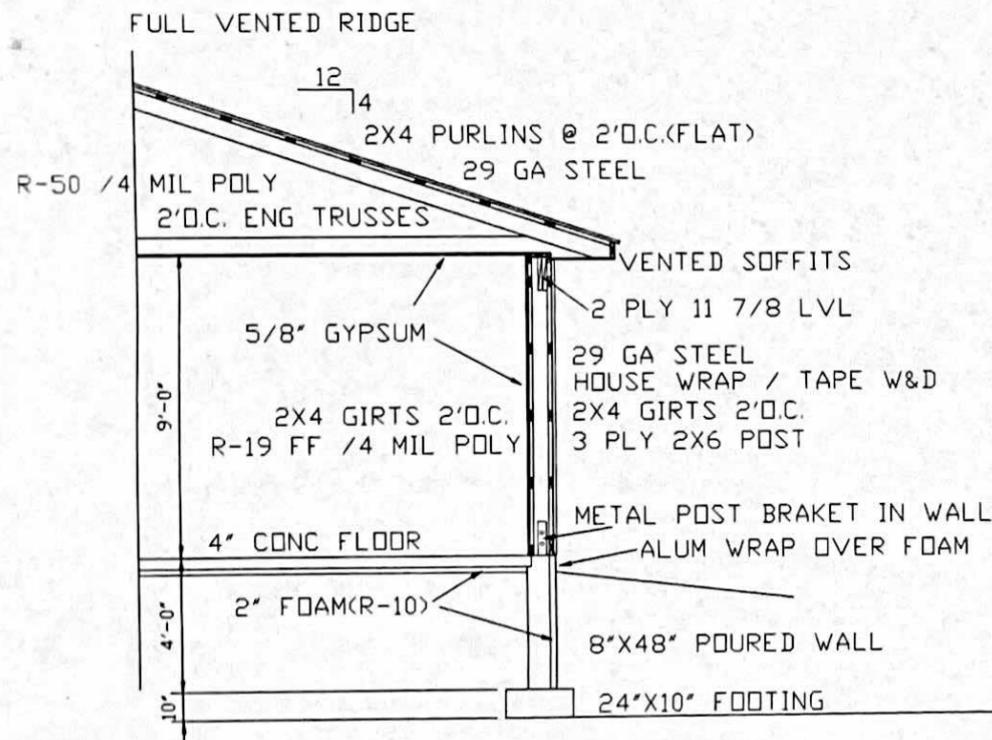
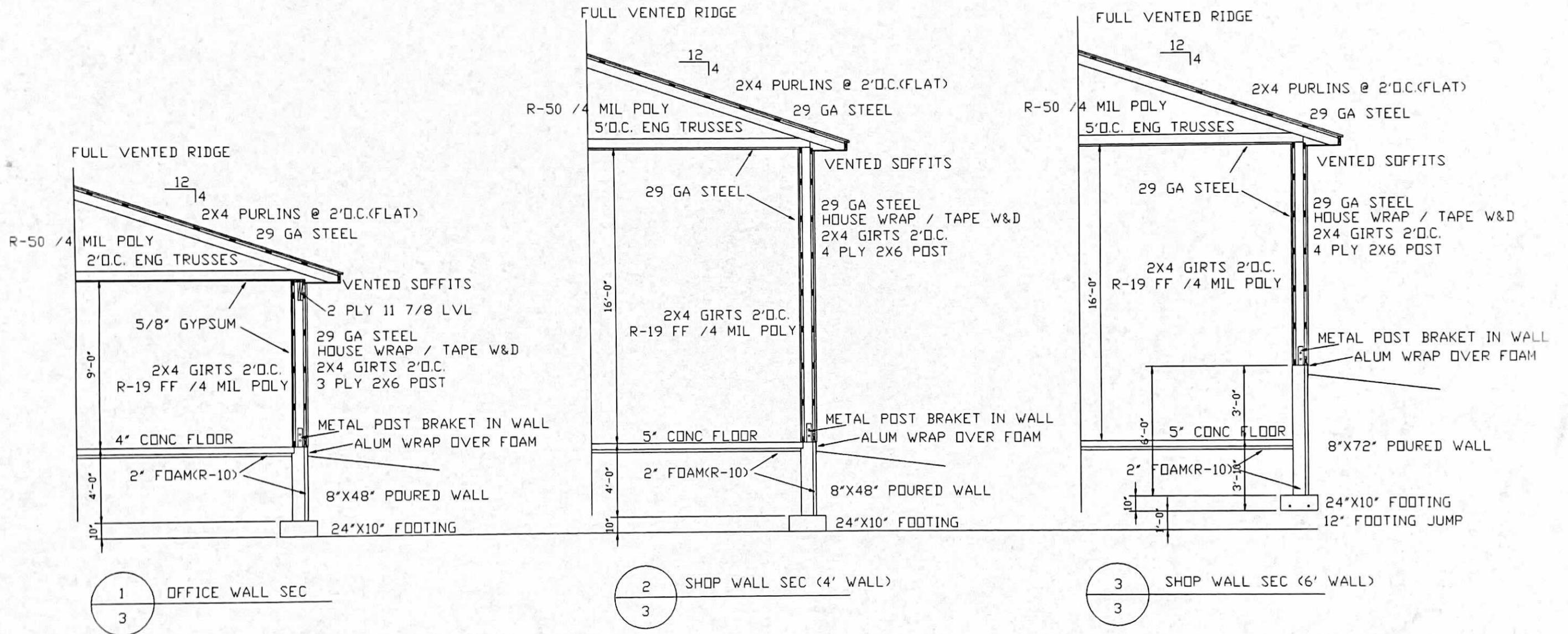
C0	PROJECT LOCATION PLAN
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C4	EROSION CONTROL PLAN
C5	EXISTING CONDITIONS & REMOVAL PLAN
C6	DETAILS

C6
 Details









Color Visualizer

Roof

Burnished Slate



Siding

Taupe



Trim

Burnished Slate



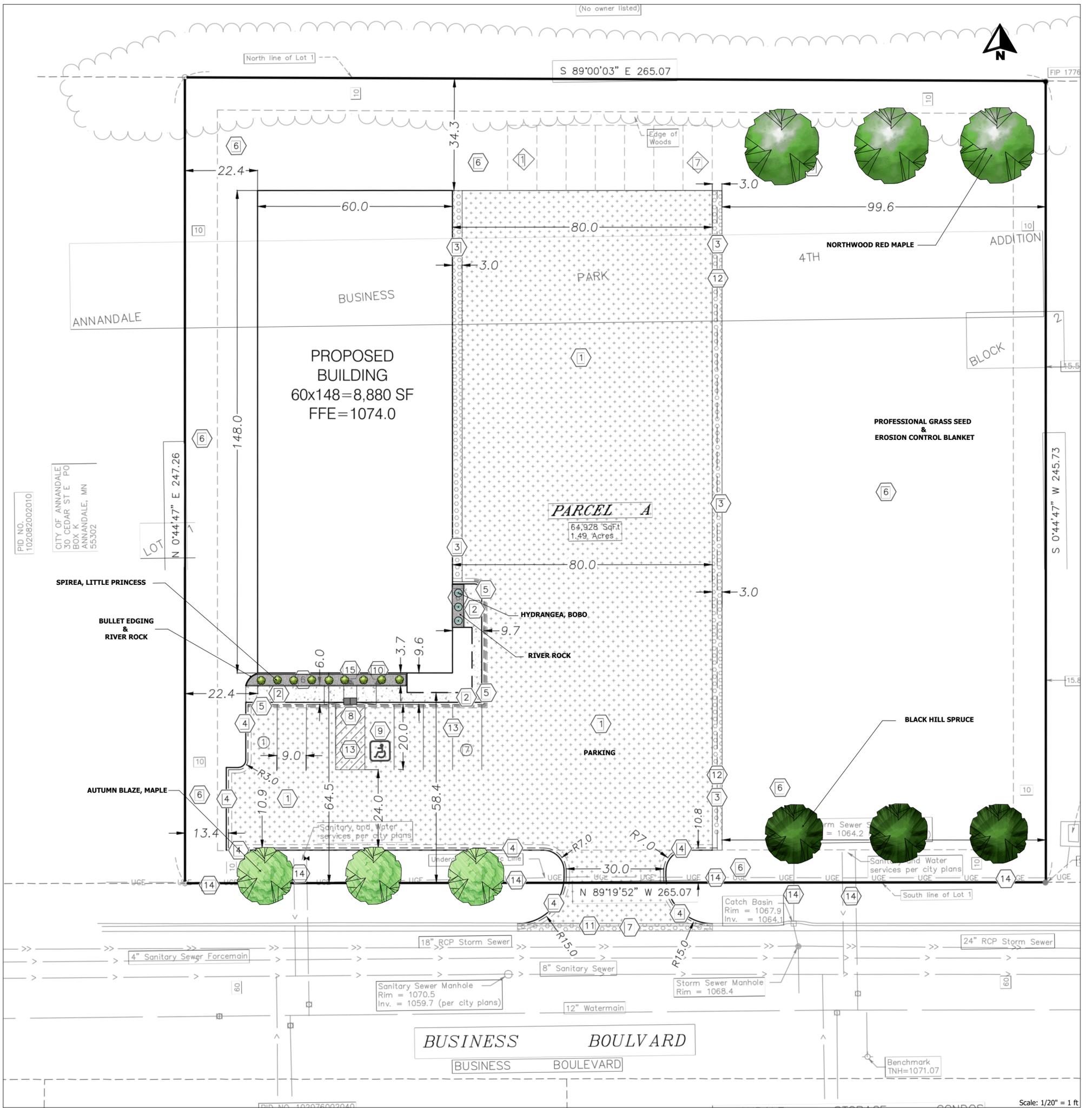
Wainscot

Burnished Slate



The colors displayed in the color visualizer are simulated and for reference only, and may be different from what is displayed on your monitor or mobile device. Contact Midwest Metal & Supply to see physical samples and make the right color choices for you, as our metal building materials, trim and accessories come in many colors.

Textures in the Crinkle Coat options are not displayed in the color visualizer.



Plant Legend		
Symbol	Qty	Common Name
Shrubs\Deciduous		
	9	SPIREA, LITTLE PRINCESS
	3	HYDRANGEA, BOBO
Trees\Deciduous		
	3	AUTUMN BLAZE, MAPLE
	3	NORTHWOOD RED MAPLE
Trees\Evergreen		
	3	BLACK HILL SPRUCE

Date : 12/9/2021
 Revisions : 1
 Scale : 1:20
 Notes:

Landscape Plan :
 INTEGRITY SPECIALISTS
 LOT 1 BLOCK 1
 BUSINESS BLVD
 ANNANDALE, MN 55302

Prepared By :
 Specialized Outdoor Services
 PO Box 114
 Cokato, MN 55321
 Blaine@specializedmn.com



Scale: 1/20" = 1 ft

C-WP-A-FCA Series

Cutoff LED Wall Pack
Replaces up to 400W MH



REDUCED GLARE, REDUCED COST

Our cULus Listed C-Lite Cutoff LED Wall Pack delivers up to 14,500 lumens and is available in 4000K and 5000K. It's estimated to last over 100,000 hours of maintenance-free operation, and it features a proprietary optical control to help reduce glare, plus 4 x 1/2 inch knockouts located on any side of the back box, making for an easy installation.



PRODUCT SPECIFICATIONS

OVERVIEW

- Initial Delivered Lumens: 3400 - 14,500 Lumens
- CRI: ≥ 70
- CCT: 4000K, 5000K
- Mounting height: 12-20 feet (C-WP-A-FCA-03, 05)
12-25 feet (C-WP-A-FCA-09, 14)
- Input Power: 22W, 41W, 62W and 104W
- Dimmable: Yes, 0-10V dimming capable.
- Operating Temperature Range: -40°F to 104°F (-40°C to 40°C)
- Estimated L70 Lifetime @ 25°C: > 100,000 hours
- Power Factor: > 0.9
- Total Harmonic Distortion: < 20%
- Limited Warranty: 5 Years*
- Replaces up to 400MH

FEATURES	RECOMMENDED USE	INPUT VOLTAGE
<ul style="list-style-type: none"> • Replaces 400-watt Pulse Start Metal Halide (PSMH) • Cutoff LED Wall Pack designed with proprietary optical control to help reduce glare • Extremely energy efficient 	<ul style="list-style-type: none"> • Security • Perimeter • Commercial 	<ul style="list-style-type: none"> • Universal (120V through 277V Operation)

ORDERING INFORMATION

Example: C-WP-A-FCA-03-40K-DB

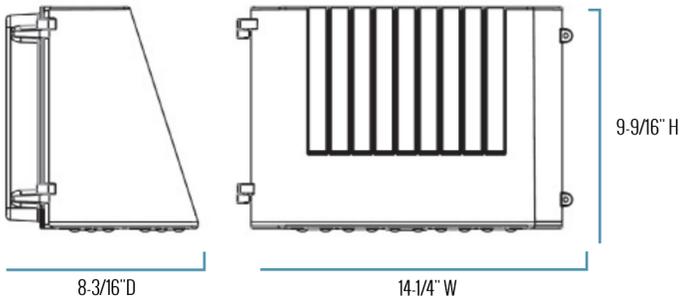
C-WP					
PRODUCT	SERIES	TYPE	LUMEN PACKAGE	CCT	HOUSING COLOR
C-WP	A	FCA Cutoff LED Wall Pack	03 3400L 22W 05 5700L 41W 09 9000L 62W 14 14,100-14,500L 104W	40K Neutral White (4000K) 50K Cool White (5000K)	DB Dark Bronze

CERTIFICATIONS

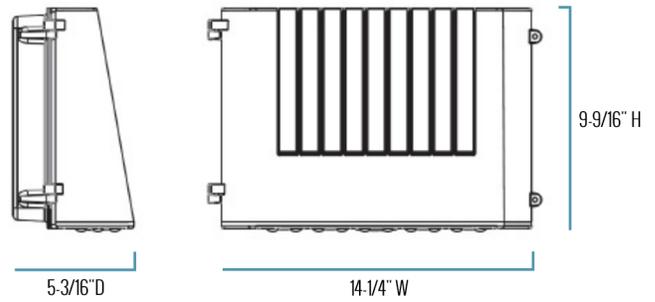


C-WP-A-FCA Series

C-WP-A-FCA-14



C-WP-A-FCA-03,05,09



SERIES OVERVIEW

DIMENSIONS	PRODUCT WEIGHT	MOUNTING HEIGHT	SPACING
(C-WP-A-FCA-14) 14-1/4" W x 8-3/16" D x 9-9/16" H	9.25 lbs.	12-25 feet	3x mounting height
(C-WP-A-FCA-03,05,09) 14-1/4" W x 5-3/16" D x 9-9/16" H	6.5 - 7 lbs.	12-20 feet	

FIXTURE SPECIFICATIONS

HOUSING	Die-cast aluminum housing with dark bronze finish
LENS ASSEMBLY	UV stabilized polycarbonate lens
MOUNTING	Designed to be surface mounted to a wall. Can be installed over an existing j-box or fixture can be powered by running surface conduit into one of the 4 x 1/20-inch knockouts located on any side of the back box.

ELECTRICAL PERFORMANCE

OPERATING TEMPERATURE RANGE	ESTIMATED L70 LIFETIME @ 25°C (77°F)	POWER FACTOR	TOTAL HARMONIC DISTORTION
-40°F to 104°F (-40°C to 40°C)	>100,000 Hours	>0.9	<20%

SYSTEM WATTS (120-277V)	CURRENT DRAW (AMPS)			
	120V	208V	240V	277V
22W	0.18	0.10	0.09	0.08
41W	0.34	0.20	0.17	0.15
62W	0.51	0.30	0.26	0.22
104W	0.86	0.50	0.43	0.37

C-WP-A-FCA Series

WARRANTY AND CERTIFICATIONS

WARRANTY	cULus LISTED	DLC	DIMMABLE
5 Year Limited*	Wet Locations	Premium	Yes, 0-10V

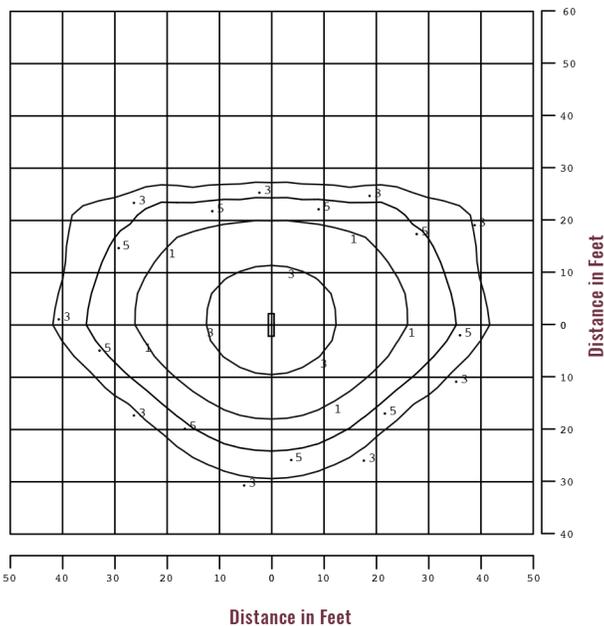
ACCESSORIES

UNIVERSAL BUTTON PHOTOCELL (120V-277V)	
	<p>SKU: JL-423CZ</p> <p>USE: Photocell is field installed and drilling of the back box is required.</p>

ISO PLOT CHART

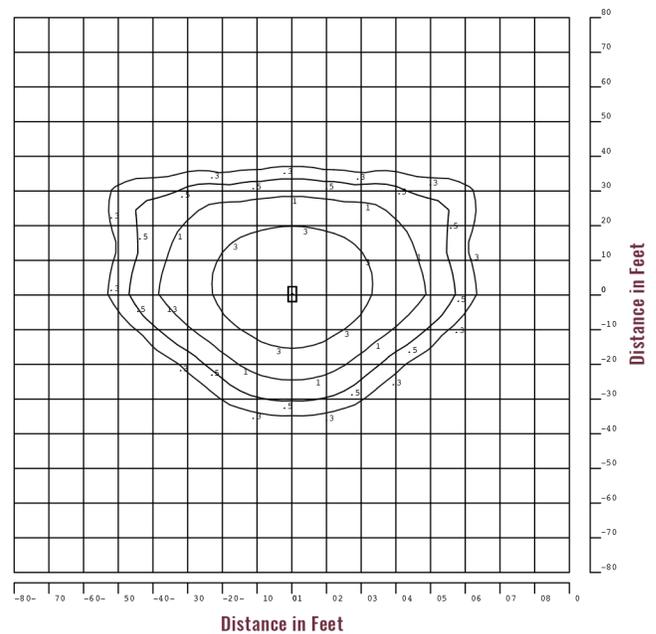
C-WP-A-FCA-05-50K-DB

Mounting height: 15'
IES Classification: Type III
Longitudinal Classification Medium



C-WP-A-FCA-14-50K-DB

Mounting height: 20'
IES Classification: Type III
Longitudinal Classification Medium



Note: All published photometric testing performed to IES LM-79-08 standards. Fixture photometry was completed on a single representative fixture. Foot candle levels are noted inside graph. [Visit e-conolight.com](http://www.e-conolight.com) for the latest EPA data.

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US- creelighting.com, e-conolight.com

Distribution/Sales- 855-617-2733 Customer Service- 888-243-9445

Rev. Date: 03/24/2021

For informational purposes only. Content is subject to change. *See lighting.cree.com/warranty for details

C-LITE
LED LIGHTING

CRT Series

CR6T LED Downlight - 6" (152mm)

Product Description

The new CR6T LED downlight delivers up to 1,600 lumens while achieving over 75 lumens per watt. This breakthrough performance is achieved by combining the high efficacy and high-quality 90 CRI light. The CR6T is available in warm and cool color temperatures, and easily installs into most standard five-inch or six-inch recessed IC or non-IC housings.

Applications: New construction or upgrade for residential and commercial lighting

Performance Summary

Initial Delivered Lumens: 825 Lumens, 1,100 Lumens, 1,600 Lumens
Input Power: 11 watts, 14.5 watts, 21 watts
CRI: 90+
CCT: 2700K, 3000K, 3500K, 4000K
Limited Warranty*: 5 years
Lifetime: Designed to last 50,000 hours
Dimming: Dimmable to 5%
Rated for Dry, Damp, and Wet Locations

*See <http://lighting.cree.com/warranty> for warranty terms

Accessories

Field-Installed	
Trims	8" Adapter Ring
CR6T-TRMBRAN-1 - 6" (152mm) Plastic Reflector Trim - Bronze	GR8 - Optional goof ring accommodates existing housings with apertures from 6.25" (159mm) to 8.5" (216mm) in diameter
CR6T-TRMBKAN-1 - 6" (152mm) Plastic Reflector Trim - Black	
CR6T-TRMSTAN-1 - 6" (152mm) Plastic Reflector Trim - Satin Nickel	
CR6T-TRMBKBB-1 - 6" (152mm) Plastic Reflector Trim w/Extended Flange - Black	

Housings

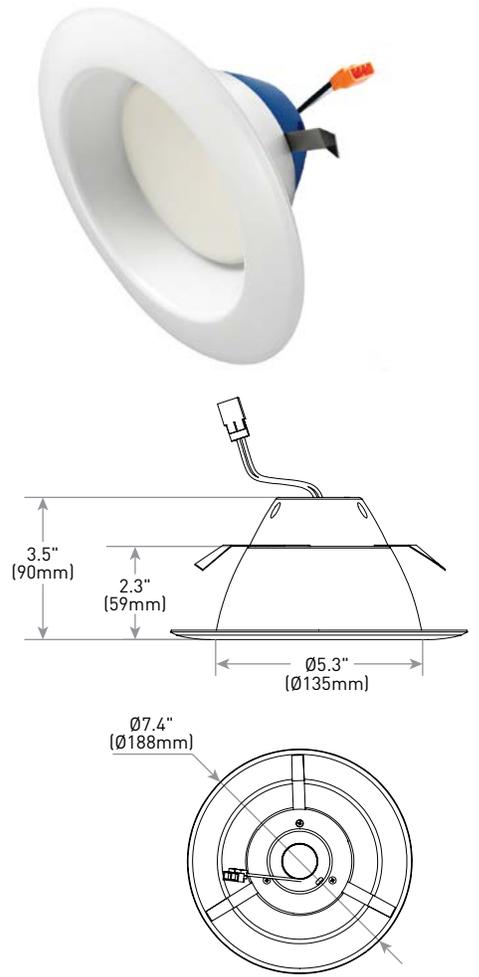
Refer to page three for details.

Ordering Information

Example: CR6T-825L-27K-12-E26GU24

CR6T			12	E26GU24
Series	Initial Delivered Lumens	CCT	Voltage	Base Type
CR6T 6" (152mm)	825L 11W, 825 Lumens - 75 LPW 1100L 14.5W, 1100 Lumens - 76 LPW 1600L 21W, 1600 Lumens - 76 LPW	27K 2700K 30K 3000K	35K 3500K 40K 4000K	E26GU24 Includes E26 (Title 20 Compliant) and GU24 Base Pigtail (Title 24 Compliant)

Ordering Number	Single-Carton UPC	Single Cartons Per Master Carton	Master Carton ITF-14	Watts	CCT	Lumens	Rated Life (Hrs)
CR6T-825L-27K-12-E26GU24	849665023487	12	10849665023484	11	2700K	825	50,000
CR6T-825L-30K-12-E26GU24	849665023494	12	10849665023491	11	3000K	825	50,000
CR6T-825L-35K-12-E26GU24	849665023500	12	10849665023507	11	3500K	825	50,000
CR6T-825L-40K-12-E26GU24	849665023517	12	10849665023514	11	4000K	825	50,000
CR6T-1100L-27K-12-E26GU24	849665023425	12	10849665023422	14.5	2700K	1,100	50,000
CR6T-1100L-30K-12-E26GU24	849665023432	12	10849665023439	14.5	3000K	1,100	50,000
CR6T-1100L-35K-12-E26GU24	849665025412	12	10849665025419	14.5	3500K	1,100	50,000
CR6T-1100L-40K-12-E26GU24	849665023449	12	10849665023446	14.5	4000K	1,100	50,000
CR6T-1600L-27K-12-E26GU24	849665023456	12	10849665023453	21	2700K	1,600	50,000
CR6T-1600L-30K-12-E26GU24	849665023463	12	10849665023460	21	3000K	1,600	50,000
CR6T-1600L-35K-12-E26GU24	849665025429	12	10849665025426	21	3500K	1,600	50,000
CR6T-1600L-40K-12-E26GU24	849665023470	12	10849665023477	21	4000K	1,600	50,000



Rev. Date: V3 04/02/2019



US: lighting.cree.com

T (800) 236-6800 F (262) 504-5415

Canada: www.cree.com/canada

T (800) 473-1234 F (800) 890-7507

CR6T LED Downlight - 6" (152mm)

Product Specifications

CONSTRUCTION & MATERIALS

- Durable upper housing protects LEDs, driver and power supply. Adjustable flip clips resist heat while providing retention for flush ceiling fit
- Thermal management system uses both upper housing and lower reflector to conduct heat away from LEDs and transfer it to the plenum space for optimal performance. LED junction temperatures stay below specified maximum even when installed in insulated ceilings
- Suitable for insulated and non-insulated ceilings
- One-piece aluminum lower reflector redirects light while also conducting heat away from LEDs. It creates a comfortable visual transition from the lens to the ceiling plane and easily accommodates CRT6 snap-in trims

OPTICAL SYSTEM

- Unique combination of reflective and refractive optical components achieves a uniform, comfortable appearance while eliminating pixelation and color fringing. This ensures smooth light patterns are projected with no hot spots and minimal striations
- Components work together to optimize distribution, balancing the delivery of high illuminance levels on horizontal surfaces with an ideal amount of light on walls and vertical surfaces. This increases the perception of spaciousness
- Diffusing polycarbonate lens shields direct view of LEDs while lower reflector balances brightness of lens with the ceiling to create a low-glare high angle appearance

ELECTRICAL SYSTEM

- Integral, high-efficiency power supply
- **Power Factor:** > 0.9
- **Total Harmonic Distortion:** < 20%
- **Input Voltage:** 120V, 50/60Hz
- **Dimming:** Dimmable to 5% with select incandescent dimmers. Forward phase (triac) and reverse phase dimming only.
- Reference <http://lighting.cree.com/products/indoor/retrofit-downlights/crt-series> for recommended dimmers
- Use only lighting controls with neutral connection or controls intended for use with LED fixtures
- **Operating Temperature Range:** -25°C to +35°C (-13°F - +95°F)

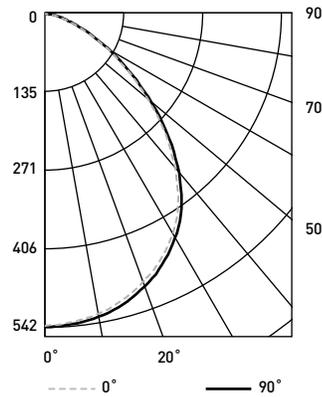
REGULATORY & VOLUNTARY QUALIFICATIONS

- cULus Classified
- Suitable for wet locations for covered ceilings only
- Meets FCC Part 15, Subpart B, Class B standards for conducted and radiated emissions
- ENERGY STAR® certified. Please refer to <https://www.energystar.gov/productfinder/product/certified-light-fixtures/results> for most current information
- Meets California Title 20/Title 24 high efficiency luminaire requirements
- RoHS Compliant. Consult factory for additional details
- **CA RESIDENTS WARNING:** Cancer and Reproductive Harm – www.p65warnings.ca.gov

Photometry

CR6T-1100L-27K BASED ON CESTL REPORT TEST #: PL13053-001A

Luminaire photometry has been conducted in accordance with IESNA LM-79-08. IESNA LM-79-08 specifies the entire luminaire as the source resulting in a luminaire efficiency of 100%.



Average Luminance Table (cd/m²)

Vertical Angle	Horizontal Angle		
	0°	45°	90°
45°	26,004	26,188	26,575
55°	19,609	19,685	19,880
65°	13,263	13,248	13,366
75°	8,283	8,211	8,235
85°	7,130	6,773	6,702

Coefficients Of Utilization – Zonal Cavity Method				
RC %:	80			
RW %:	70	50	30	10
RCR: 0	119	119	119	119
1	110	106	103	99
2	102	95	89	84
3	94	84	77	71
4	87	76	68	62
5	80	68	60	54
6	74	62	54	48
7	69	57	48	43
8	65	52	44	38
9	60	48	40	35
10	57	44	37	32

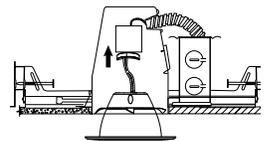
Effective Floor Cavity Reflectance: 20%

Zonal Lumen Summary			
Zone	Lumens	% Lamp	Luminaire
0-30	418	N/A	34.6%
0-40	673	N/A	55.7%
0-60	1069	N/A	88.5%
0-90	1209	N/A	100.0%
0-180	1209	N/A	100.0%

Reference <https://lighting.cree.com/products/indoor/retrofit-downlights/crt-series> for detailed photometric data

Installation

- Designed easily to install in standard 5-6" (127mm - 152mm) downlight housings with minimum housing height of 5.5" (140mm) and diameter 5.5" to 6.5" (140mm - 165mm)
- Quick install system utilizes a unique retention feature. Simply attach socket to CR6T. Move light to ready position and slide into housing



NOTE: Reference <https://lighting.cree.com/products/indoor/retrofit-downlights/crt-series> for detailed installation instructions

CR6T LED Downlight - 6" (152mm)

Application Reference

Open Space					
Spacing	Lumens	Wattage	LPW	w/ft ²	Average FC
4 x 4	825	11	75	0.66	48
6 x 6				0.30	22
8 x 8				0.16	12
10 x 10				0.11	8
4 x 4	1,100	14.5	76	0.87	64
6 x 6				0.40	30
8 x 8				0.21	16
10 x 10				0.14	10
4 x 4	1,600	21	76	1.26	94
6 x 6				0.58	44
8 x 8				0.31	23
10 x 10				0.21	15

10' Ceiling, 80/50/20 Reflectances, 2.5 workplane. LLF: 1.0 Initial. Open Space: 50' x 40' x 10'

Corridor					
Spacing	Lumens	Wattage	LPW	w/ft ²	Average FC
4' on Center	825	11	75	0.45	16
6' on Center				0.31	11
8' on Center				0.22	8
10' on Center				0.18	6
4' on Center	1,100	14.5	76	0.60	22
6' on Center				0.41	15
8' on Center				0.29	10
10' on Center				0.24	9
4' on Center	1,600	21	76	0.87	32
6' on Center				0.60	22
8' on Center				0.42	15
10' on Center				0.35	13

10' Ceiling, 80/50/20 Reflectances, Light levels on the ground. LLF: 1.0 Initial. Corridor: 6' Wide x 100' Long

Housings - Reference Housing spec sheets for additional details	
<p>Edison (E26) Base Housings</p> <p>Recessed Housings, 120V RC6 - New construction RR6 - Retrofit</p> <p>Recessed "Pan" Conversion Kit, 120V C6</p> <p>Surface Mount Housings, 120V SC6 - Textured white finish SC6-BL - Textured black finish</p> <p>Cord Mount Housings, 120V SC6-CM - Textured white finish - Includes 5" (127mm) canopy and 7' (2.1m) white cord SC6-CM-BL - Textured black finish - Includes 5" (127mm) canopy and 7' (2.1m) black cord</p>	<p>GU24 Base Housings</p> <p>Recessed Housings, 120V H6-GU24 - Architectural new construction RC6-GU24 - New construction RR6-GU24 - Retrofit</p> <p>Recessed "Pan" Conversion Kit, 120V C6-GU24 C6-120V-LSA - Less socket adapter</p> <p>Surface Mount Housings, 120V SC6-GU24 - Textured white finish SC6-BL-GU24 - Textured black finish</p> <p>Cord Mount Housings, 120V SC6-CM-GU24 - Textured white finish - Includes 5" (127mm) canopy and 7' (2.1m) white cord SC6-CM-BL-GU24 - Textured black finish - Includes 5" (127mm) canopy and 7' (2.1m) black cord</p> <p>Wall Mount Housings, 120V SC6-WM-GU24 - Textured white finish SC6-WM-BL-GU24 - Textured black finish</p>



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Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

January 17, 2022

Jacob Thunander, Community Development Director
via e-mail: jthunander@annandale.mn.us

RE: Integrity Specialists
City of Annandale, Minnesota
Project No.: 0W1.126383

Dear Jacob,

We have reviewed the Certificate of Survey and Civil Site Drawings submitted via e-mail and dated 12/03/2021 and 12/27/2021 respectively for the above referenced project and have the following comments:

1. The Site Plan indicates the potential for 7 additional parking spaces along the north side of the property. The Grading Plan identifies a swale along the north side of the property. Additional information illustrating the future drainage configuration for the proof of parking area shall be submitted for review.
2. The Grading Plan indicates that the building finished floor elevation will be 0 to 3 feet below ground along the north side of the building. The building elevations submitted do not reflect the grading along the north side of the proposed building and should be updated.
3. The proposed sanitary sewer cleanout shall be relocated to between the proposed building and sidewalk.
4. Tracer wire, coated green, shall be installed along the proposed sanitary sewer service.
5. A sanitary sewer clean-out casting detail shall be included in the construction plans.
6. The water service connection to the existing 6-inch water service shall be completed via a threaded cap connection and may require the removal and replacement of the existing service cap.
7. The curb stop with riser identified on sheet C3 shall be deleted.
8. The proposed water service shall be IPS rather than CTS as currently noted on sheet C3.
9. Sheet C4, Erosion Control Note number 5 shall be revised to reflect city standards.
10. The City of Annandale shall be notified a minimum of 48 hours prior to and utility work at the site.
11. All construction shall be in accordance with the City of Annandale Standards.

We recommend the above requested information be submitted with a preliminary plat application for the review and approval of the City of Annandale.

If you have any questions on the above, please call.

Sincerely,

Bolton & Menk, Inc.

Jared Voge, P.E.
Principal Engineer

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: February 14, 2022	Agenda No. 6H
Agenda Section: Consent	Item: Resolution Designating Land as Right-of-way	

BACKGROUND:

The City Council authorized the Administrator and Mayor to execute a deed with the school district to correct a title issue with Norway Drive. The deed was executed and recorded at the County on February 2nd. For this parcel to be considered right-of-way, the Council now needs to take action to include the portion of this land south of the north line of Norway Drive as public right-of-way- see attached resolution. This final action will provide legal access to the adjacent property owners to Norway Drive.



RECOMMENDED ACTION: Approval of the Resolution Designating Land as Right-of-way.

**CITY OF ANNANDALE
RESOLUTION NO. 2022-_____**

A RESOLUTION DECLARING RIGHT OF WAY

WHEREAS, the City of Annandale has obtained fee title to property located in Annandale, Minnesota and legally described as follows:

The West 1 rod of the Southwest ¼ of the Southeast ¼ of Section 29, Township 121, Range 27, Wright County, Minnesota, lying North of the Right of Way of Highway 55.

(the “Property”.)

WHEREAS, the purpose and intent for acquiring the Property is for right of way use along the existing portion of Norway Drive;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ANNANDALE, MINNESOTA AS FOLLOWS:

That the Property is hereby declared to be right of way and open for travel by the public.

Passed by the City Council of Annandale, Minnesota this 14th day of February, 2022.

Shelly Jonas, Mayor

Attest:

Kelly Hinnenkamp, City Administrator

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: February 14, 2022	Agenda No. 9A
Agenda Section: New Business	Item: Purchase of Mower	

BACKGROUND:

Attached is a proposal from M&M Express Sales & Service for a 72" Toro mower. This mower will replace a similar Toro mower purchased in 2013. The total price of the new mower at the state contract price is \$14,297.78. M&M is offering to accept the 2013 Toro mower as a trade-in for the price of \$2,750. The City has \$13,000 budgeted (after trade) in the Capital Plan for replacement of the 2013 mower in 2022.



RECOMMENDED ACTION: Motion to approve the purchase of mower from M&M Express Sales and Service as presented.

Q U O T A T I O N



530 Division St W
Maple Lake, MN 55358
Phone #: (320)963-8000

PHONE #: (320)274-8520	DATE: 1/26/2022
CELL #: (763)238-6463	ORDER #: 177981
ALT. #:	CUSTOMER #: 100050
P.O.#:	CP: Kurt J
TERMS: Net 30	LOCATION: 1
SALES TYPE: Quote	STATUS: Active

BILL TO 100050

City Of Annandale
Joe Holler
30 Cedar St E
Annandale, MN 55302

SHIP TO

30 CEDAR ST. E.
JOE HOLLER
ANNANDALE, MN 55302

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
TOR	72968	6000 SERIES 31 HP KAWASAKI 72" MYRIDE (27% off \$19,586)	1	\$17,099.00	\$14,297.78	\$14,297.78
****	TRADE-IN	TRADE-IN ALLOWANCE Toro 74274 Diesel mower w/2200 hours	1	-\$2,750.00	-\$2,750.00	(\$2,750.00)

Prices reflected on this quote are valid for 30 days and while current supplies last. However, prices are subject to change if the program or promotion the prices were quoted under is no longer in effect.

SUBTOTAL:	\$11,547.78
TAX:	\$0.00
ORDER TOTAL:	<u>\$11,547.78</u>

Authorized By: _____

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: February 14, 2022	Agenda No. 9B									
Agenda Section: New Business	Item: Purchase of Truck										
<p>BACKGROUND: Attached are two quotes listed below for the purchase of a pickup truck that is used by our wastewater staff. This truck is scheduled for replacement in 2022 and will replace the 2000 Chevy Pickup.</p>											
<table border="1"><thead><tr><th>Dealer</th><th>Type</th><th>Amount</th></tr></thead><tbody><tr><td>Country Chevrolet</td><td>2022 2500HD Silverado</td><td>\$35,104</td></tr><tr><td>Lundeen Ford</td><td>2022 F250</td><td>\$33,626.20</td></tr></tbody></table>			Dealer	Type	Amount	Country Chevrolet	2022 2500HD Silverado	\$35,104	Lundeen Ford	2022 F250	\$33,626.20
Dealer	Type	Amount									
Country Chevrolet	2022 2500HD Silverado	\$35,104									
Lundeen Ford	2022 F250	\$33,626.20									
<p>Estimated Tax and License is \$2700. The City budgeted \$35,000 for the replacement of the vehicle and is anticipating the value of the 2000 truck to be \$1500.</p> <p>Additional information regarding the complexity of availability will be discussed at the meeting.</p>											
<p>RECOMMENDED ACTION: Will be discussed at Council</p>											

Model Information

Model Year: 2022

Division: CHEVROLET TRUCK

Allocation Group: HDSILV

Model: CK20903 - 2500HD Silverado: LWB, 4WD, Order Type: TRE-Retail Stock
Reg Cab Pickup

DAN: UPDATE Priority: 99 Charge-to: 111515 BFC: 1
Stock No: UPDATE Quantity: 1 Ship-to: 111515 BFC: 1

MSRP W/DFC: \$43,785.00

*Sale Price 35104
Plus tax + license*

Preferred Equipment Group †

PEG: 1WT

Color

Primary Color: GAZ - Summit White

Trim

H1T: Jet Black, Cloth seat trim

Options

- | | | | |
|----------------------------------------------------------------|----------|--------------------------------------------------------|------------|
| 9L7: Upfitter switch kit, (5) | \$150.00 | KW5: Alternator, 220 amps | |
| AE7: Seats, front 40/20/40 split-bench | | L8T: Engine, 6.6L V8 | |
| AKO: Glass, deep-tinted | | MYD: Transmission, 6-speed automatic, heavy-duty | |
| AQQ: Remote Keyless Entry | | NQF: Transfer case, two-speed | |
| AU3: Door locks, power | | NZZ: Skid Plates | |
| BG9: Floor covering, rubberized-vinyl | | PCV: WT Convenience Package | \$1,825.00 |
| C49: Defogger, rear-window electric | | PYN: Wheels, 17" (43.2 cm) painted steel, Silver | |
| DBG: Mirrors, outside power-adjustable vertical
trailerling | | QHQ: Tires, LT245/75R17E all-season, blackwall | |
| E63: Durabed, pickup bed | | QK1: Tailgate, standard | |
| FE9: Emissions, Federal requirements | | QT5: Tailgate, gate function manual with EZ Lift | |
| G80: Auto-locking rear differential | | SAF: Tire carrier lock | |
| GT4: Rear axle, 3.73 ratio | | UVC: Rear Vision Camera | |
| IOR: Audio system, Chevrolet Infotainment 3
system | | V76: Recovery hooks, front, frame-mounted, Black | |
| JGB: GVWR, 10,250 lbs. (4649 kg) | | VK3: License plate kit, front | |
| JL1: Trailer brake controller, integrated | \$275.00 | VQO: LPO, Black work step | \$440.00 |
| K34: Cruise control, electronic | | VYU: Snow Plow Prep/Camper Package | \$300.00 |
| K47: Air filter, heavy-duty | | YM8: LPO Processing Option | |
| KC4: Cooling, external engine oil cooler | | Z82: Trailerling Package | |
| KNP: Cooling, auxiliary external transmission oil
cooler | | ZHQ: Tire, spare LT245/75R17E all-season,
blackwall | |



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Lundeen Ford

Preview Order J131 - F2B 4x4 Reg Cab SRW: Order Summary Time of Preview: 01/31/2022 15:07:54

Dealership Name: Lundeen Brothers, Inc.

Sales Code : F58629

Dealer Rep.	Marc Keith	Type	Fleet	Vehicle Line	Superduty	Order Code	J131
Customer Name	city of annan	Priority Code	E4	Model Year	2022	Price Level	245

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F250 4X4 STYLESIDE PICKUP/142	\$39285	50 STATE EMISSIONS	\$0
142 INCH WHEELBASE	\$0	110V/400W OUTLET	\$0
TOTAL BASE VEHICLE	\$39285	SNOW PLOW PREP PACKAGE	\$250
OXFORD WHITE	\$0	SPARE TIRE AND WHEEL	\$0
CLOTH 40/20/40 SEAT	\$100	TRAILER BRAKE CONTROLLER	\$270
MEDIUM EARTH GRAY	\$0	TELESCPNG TT MIRR-POWR/HTD SIG	\$0
PREFERRED EQUIPMENT PKG.600A	\$0	ROOF CLEARANCE LIGHTS	\$95
.XL TRIM	\$0	JACK	\$0
.AIR CONDITIONING -- CFC FREE	\$0	UPFITTER SWITCHES	\$165
.AM/FM STEREO MP3/CLK	\$0	240 AMP ALTERNATOR	\$85
.6.2L EFI V-8 ENGINE	\$0	SYNC 3	\$450
6-SPEED AUTOMATIC TRANS G	\$0	XL VALUE PACKAGE	\$395
LT245/75R17E BSW ALL-TERRAIN	\$165	.CRUISE CONTROL	\$0
3.73 ELECTRONIC-LOCKING AXLE	\$390	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
POWER EQUIPMENT GROUP	\$915	SPECIAL FLEET ACCOUNT CREDIT	\$0
JOB #1 ORDER	\$0	FUEL CHARGE	\$0
TRAILER TOWING PACKAGE	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	PRICED DORA	\$0
XL DECOR PACKAGE	\$0	ADVERTISING ASSESSMENT	\$0
PLATFORM RUNNING BOARDS	\$320	DESTINATION & DELIVERY	\$1695
10000# GVWR PACKAGE	\$0		

TOTAL BASE AND OPTIONS
 DISCOUNTS
 TOTAL

Sell
 Fleet Discount

39,626.20
 (6,300)

Tax -
 Title/Lic/Fees

33,326.20
 2,166.20
 578.25
 36,070.65

MSRP
 \$44580
 NA
 \$44580

ORDERING FIN: QH015 END USER FIN: QH015

Customer Name:
 Customer Address:

Customer Email:
 Customer Phone:

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: February 14, 2022	Agenda No. 9C						
Agenda Section: New Business	Item: Compost Site Brush							
<p>BACKGROUND: Attached are two quotes for the chipping of the brush pile at the City's compost site.</p> <table border="1"><thead><tr><th>Dealer</th><th>Chipping</th></tr></thead><tbody><tr><td>Ceres</td><td>\$9,000</td></tr><tr><td>Precision Tree</td><td>\$9,800</td></tr></tbody></table> <p>The City currently budgets \$8000 for annual maintenance of the compost site. This amount will need to be revisited for the 2023 budget year.</p> <p>RECOMMENDED ACTION: Motion to approve the quote from Ceres to only chip the brush pile at the City's Compost Site.</p>			Dealer	Chipping	Ceres	\$9,000	Precision Tree	\$9,800
Dealer	Chipping							
Ceres	\$9,000							
Precision Tree	\$9,800							



February 3rd, 2022

Joe Haller, Public Works
City of Annadale, MN
P.O Box K
Annandale, MN 55302

Mr. Haller,
Ceres Environmental Services, Inc. is happy to provide you with a quote to grind your wood waste piles and dispose of the grindings properly. Ceres estimates the existing pile will cost **\$9,000.00** to grind. It will then cost **\$6,560.00** to remove and dispose of the mulch produced by grinding. Upon approval, Ceres will mobilize (type) _____
Vermeer 6800 _____ grinder and support equipment to 30 Cedar St. East P.O. Box K Annandale, MN 55302 (address/location) _____. Then Ceres will bring in haul trucks to dispose of the mulch at (disposal location) _____ N/A _____.

If this quote seems reasonable, Ceres will immediately execute a contract with the City of Annandale and lay out a timeline for the work to be completed.

If you have any questions, please do not hesitate to contact me at 763-442-8998.

Respectfully,

Brian Ritter
Ceres Environmental Services, Inc.
Director of MN Operations
763-442-8998
Brian.ritter@ceresenv.com

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: February 14, 2022	Agenda No. 9D
Agenda Section: New Business	Item: Civic Payroll Modules	

BACKGROUND:

In 2019 the City was looking into upgrading the timekeeping system for payroll. At that time, our software company (Civic) did not have online timekeeping, but many payroll services offered this. The City received two proposals for outsourcing and compared the pros and cons with staying under Civic and determined there were benefits with outsourcing to improve our time-keeping system. We have now been with KDV for two years here is what we have learned:

Timekeeping System: There are great benefits for the employer and employee to have an online time keeping system. From the City's standpoint, there is accountability to the time staff is working and our department heads have more tools to track and manage timesheets. For the staff, they have access to all their payroll information online. This access allows them to access what they need when they need it and limits the number of requests for information at City Hall.

Integration of Payroll Information to Financial Statements: Going into outsourcing we knew this was potentially our biggest hurdle. Given the complexity of the City's fund accounting system, we have struggled to integrate our payroll information from the external payroll system into our financial statements. This is a critical component with managing of our financial statements and something the City needs to address.

Since 2019, the City's fund accounting software company, Civic, has developed an online timekeeping module. This module operates very similar to the program offered through KDV and because it is part of our fund accounting program, the module integrates directly into the City's financial statements.

After receiving a demo from Civic, the City received the attached quote to add miPay to our system. There would be an upfront initial cost of \$5500 to purchase the license, a conversion fee up to \$4800 and a training fee of \$1200. The ongoing expense of \$3700 would then be billed annually for support. Under this option, the City would be responsible for all payroll processing similar to how the City did payroll prior to 2020.

The following is a breakdown of the annual cost over the next three years for both KDV and Civic:

Option	Year 1	Year 2	Year 3	Total 3-year Expense
KDV	\$ 8,000	\$ 8,000	\$ 8,000	\$ 24,000
Civic- miPay upgrade and Payroll Module	\$ 15,200	\$ 3,700	\$ 3,700	\$ 22,600

Staff anticipates the initial investment for converting back to Civic to be paid back after year three.

In addition to the cost of upgrading to miPay, the City would be required to upgrade our entire fund accounting program to Connect to utilize online time keeping functionality. Civic has discounted this cost to \$9,550 if we purchase the miPay modules.

This upgrade will provide a more user-friendly program for all functions within the program- AP, Cash Receipting, General Ledger, Utility Billing, Budgeting, Asset Management and Payroll. The list of upgrades is long, but overall staff will see more efficiencies in how we enter and access information in the program. It will also provide the City an additional license (valued at \$2,000) so the four office staff would no longer need to share three licenses. At some point, the City will be notified that our version will no longer be supported and we will be forced to upgrade. Upgrading now with or without the payroll upgrade, is beneficial.

The City has funds to cover the expense of the upgrade and conversion back to Civic with Payroll in Capital Funds. If the City agrees to upgrade and convert our payroll back to Civic, they are willing to allow the City to pay over two fiscal years.

RECOMMENDED ACTION: The Personnel Committee met and reviewed the proposals. Based on the ability to integrate directly into our financial statements, the recommendation is to approve converting back to Civic to process our payroll.

**Computer Software and
Conversion Services Proposal**
City of Annandale
Prepared by Civic Systems, LLC



civicsystems

strong software, strong community

A SUBSIDIARY OF BAKER TILLY US, LLP

Civic Systems, LLC
4807 Innovate Ln
P.O. Box 7398
Madison, WI 53707-7398
Phone: 888.241.1517
Fax: 608.249.1050
mlaesch@civicsystems.com
www.civicsystems.com

January 7, 2022

Software Purchase Agreement

Civic Systems, LLC
4807 Innovate Ln
P.O. Box 7398
Madison, WI 53707-7398

City of Annandale
30 Cedar Street East
Annandale, MN 55302

You agree to purchase the software and services detailed below and Civic Systems, LLC agrees to provide them. **Payment is due upon execution of the contract unless other payment terms are negotiated.** The information provided in this proposal is valid for 90 days.

INVESTMENT SUMMARY

Connect License Fees (3 Concurrent Users)	\$ 38,200
<i>Less Connect Upgrade Discount</i>	<i>(28,650)</i>
Conversion/Setup	0
Training	0
New Module License Fees	5,500
Setup	4,800
Training	1,200
	<hr/>

TOTAL INVESTMENT \$ 21,050

ANNUAL SUPPORT INCREASE (New Modules) \$ 3,700

SOFTWARE FOR LIFE: Software for Life provides the assurance that the City will never have to purchase another upgrade at any point in the future. As a result, the City will always be on the latest version of the software. To attain the Software for Life Premium, annual support will increase \$750 each of the next two (2) years.

*Travel costs are not included.

SIGNATURE AGREEMENT

The signatures below indicate each party's acceptance and understanding of the Computer Software and Services Contract, Attachment A – Caselle Software Distribution Agreement, and Attachment B – Civic Support Agreement.

CITY OF ANNANDALE, MN

Signature: _____

Title: _____

Date: _____

CIVIC SYSTEMS, LLC

Signature: _____

Title: _____

Date: _____



strong software, strong community

A SUBSIDIARY OF BAKER TILLY US, LLP

Selected Modules Detailed Costs

LICENSE FEES (3 CONCURRENT USERS)

Connect Upgrade Modules	License Fee	Conversion	Training Cost	Total Investment
Based on 3 Concurrent User Licenses	\$ 0	\$ 0	\$ NA	\$ 0
Accounts Payable	5,500	Included	NA	5,500
miExcel GL	FREE	Included	NA	FREE
Asset Management	3,300	Included	NA	3,300
Cash Receipting	4,500	Included	NA	4,500
General Ledger	5,500	Included	NA	5,500
Activity Reporting	Included	Included	NA	Included
Bank Rec	Included	Included	NA	Included
Budgeting	Included	Included	NA	Included
miExcel GL	FREE	Included	NA	FREE
miViewPoint	FREE	Included	NA	FREE
miAP Workflow	FREE	Included	NA	FREE
Payroll	8,200	Included	NA	8,200
Direct Deposit	Included	Included	NA	Included
Utility Billing	11,200	Included	NA	11,200
Electronic Read Interface	Included	Included	NA	Included
Service Orders	Included	Included	NA	Included
Tax Certification	Included	Included	NA	Included
Less: Connect Upgrade Discount	(28,650)	--	--	(28,650)
TOTALS COSTS	<u>9,550</u>	<u>==</u>	<u>==</u>	<u>9,550</u>

NEW MODULES

Connect Upgrade Modules	License Fee	Conversion/ Setup	Training Cost	Total Investment	Annual Support Increase
Payroll with Direct Deposit	\$ 0	\$ --	\$ --	\$ 0	\$ 2,514
Electronic Submittals	--	--	--	--	--
miPay	1,000	--	--	1,000	900
miTime	4,500	1,200	1,200	6,900	1,125
Conversion from 3rd party PR Estimate	--	3,600	--	3,600	--
Less: Discount	--	--	--	--	(839)
TOTALS COSTS	<u>5,500</u>	<u>4,800</u>	<u>1,200</u>	<u>11,500</u>	<u>3,700</u>



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Optional Module Detailed Costs

OPTIONAL MODULES

Selected Product Descriptions	License Fee 6 Concurrent	One-Time conversion/setup	Training and Onsite Assistance Cost/Days	Year one Total w/o Support	Annual Fees*
Concurrent Users Above 4 (each)	\$ 2,000	\$ 0	\$ 0	\$ 2,000	\$ 500
Accounts Payable Add Ons					
miExcel AP	1,000	--	--	1,000	250
General Ledger Ad Ons					
miExcel GL	2,000	--	300	2,300	500
Payroll Ad Ons					
miExcel Payroll Import	2,000	1,000	--	3,000	500
miTime (Electronic Timesheets and Approvals)	4,500	1,200	600	6,300	1,125
miViewPoint Add Ons					
miAP Workflow	4,500	1,200	600	6,300	1,125
miBudget	3,000	300	300	3,600	750
Utility Billing Add Ons					
Online Bill Pay and Bill Presentment (Interface)	2,700	--	--	2,700	540
Mobile SO	2,500	300	300	3,100	625

*Above amounts do not include travel expenses

**If Online Bill Presentment is chosen additional setup and training payments along with all transaction and hosting payments are paid to the online billing provider. These prices can be provided by our Preferred Vendor.



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HARDWARE REQUIREMENTS

Network System Requirements – Caselle® Connect – Network

Important! Using servers or workstations that do NOT meet the specified network system requirements may result in unsatisfactory performance and response times. This document lists the minimum hardware and software requirements for installing Connect.

Network Server Operating System	Microsoft® Windows 2012, 2012 R2, 2016 Server (64-bit) or 2019 (64-bit)
Network Server Equipment	Intel® Xeon® Quad-Core Processor 3.0 Ghz or higher Minimum 16 GB of available RAM 30 GB available disk space for Caselle Connect applications (180 MB) and data Separate physical hard drive for SQL log file 8-15 K SAS HDD preferred Color SVGA .28 Monitor 1 GB Ethernet Network Card 1 GB Ethernet Switch DVDRW Drive All hardware must be Microsoft® certified (request printed certification documents). Intel® Core™ i3, Intel® Celeron®, and AMD Sempron™, and Intel® Pentium processors are NOT recommended.
Database Server Equipment and Operating System	<ul style="list-style-type: none"> • Use the Recommended Network Server. For better performance, increase memory on network server or, use a separate Database Server (same specifications as the Network Server). • Networks with more than ten workstations may require faster processors and/or more memory than the recommended.
Database Software	Microsoft® SQL Server 2012 (64-bit), 2014 (64-bit) or 2016 (64-bit), or 2019 (64-bit)
Network Server and Database Server Power Protection	True On-Line UPS, 600 Voltamps minimum with UPS Monitoring card, cable, and software.
Workstation Computer	Intel Core 2 Duo, i5, or i7 (3 GHz or higher) 8 GB of available RAM 30 GB available disk space for Caselle Connect applications (180 MB) and data LCD Monitor All hardware must be Microsoft® certified (request printed certification documents). Intel® Core™ i3, Intel® Celeron®, and AMD Sempron™, and Intel® Pentium processors are NOT recommended.
Workstation Operating System	Windows 10™ Professional (32-bit or 64-bit).
Workstation Power Protection	UPS/Battery backup unit
Backup System	Network quality system to back up fileserver hard drive on one tape and provide tape read after write verification. Make sure the backup system supports backing up MSSQL Databases. Example: Backup Exec with SQL Agent.
Data File Transfer	DVDRW Drive
Printer	HP Laser Printer or Canon Copiers with PCL or Postscript Drivers
Receipt Printer	Ithaca 9000 and 1500 Series Printers Star TSP100 Epson TM – U325, TM-U675, and Epson TM – H6000IV
Internet Access	DSL, ISDN, or T1 Explanation: Caselle® Applications require Internet access to download program updates. Using an Internet connection that is slower than 256 Kbps will take significantly longer to download data.
Email	Email that is compatible with Microsoft® Windows.
Network Installer	Microsoft® Certified
Web Services	IIS 7 (Windows Server 2008, 2012)
miViewPoint Only needed if miViewPoint is being installed.	IIS 7 or later 30 GB of available disk space for miViewPoint on the IIS and SQL Servers Modern Web Browser on any PC using miViewPoint (IE11 or greater, up to date Chrome, or up to date Firefox) If miViewPoint is made internet available a modern mobile browser is required.

Attachment A – Caselle Software License Agreement

Caselle
1656 S East Bay Blvd, Ste 100
Provo, UT 84606
CASELLE, INC.
SOFTWARE LICENSE AGREEMENT

Caselle Agrees to provide the software to you, subject to the following terms and conditions.

1. GRANT OF LICENSE

Caselle, Inc. and its Licensors agrees to grant, and You agree to accept a limited, non-transferable, non-exclusive license ("License") to use the computer programs, with the accompanying manuals, literature and other materials ("Software") as detailed under Items, subject to the terms and conditions of this Software License Agreement and subject to termination as provided herein. The term Software shall also include all revisions, updates, enhancements and new modules or add-ons to the existing Software as detailed under Items.

2. TITLE AND CONFIDENTIALITY

Title and full ownership rights to the Software licensed under this agreement, including, without limitation, all intellectual property rights therein and thereto, and any copies You make, remain with Caselle. It is agreed the Software is the proprietary, confidential, trade secret property of Caselle, whether or not any portions thereof are or may be copyrighted and You shall take all reasonable steps necessary to protect the confidential nature of the Software as You would take to protect Your own confidential and trade secret information. You further agree that You shall not make any disclosure of any or all such Software (including methods or concepts utilized therein) to anyone, except to employees, agents, or contractors working for You to whom such disclosure is necessary to the use for which rights are granted hereunder. You shall appropriately notify all employees, agents, and contractors to whom any such disclosure is made that such disclosure is made in confidence and shall be kept in confidence by them. Upon Caselle's request, such employees, agents, and contractors shall enter into an appropriate confidentiality agreement for secrecy and nonuse of such information which by its terms shall be enforceable by injunctive relief at the request of Caselle. If Caselle makes such a request, it shall provide You with the appropriate confidentiality agreements. The obligations imposed by this section upon You, Your employees, agents, and contractors, shall survive and continue after any termination of rights under this Agreement. It shall not be a breach of this agreement if you are required to disclose or make the Software available to a third party or to a court if the Software is required to be disclosed pursuant to a state's "open records" law, or is subpoenaed or otherwise ordered by an administrative agency or court of competent jurisdiction to be produced.

3. LICENSE

You may:

- A. Use the Software on a single CPU or network ("System") for the appropriate number of users. The Software may be moved to and used on another System, but shall under no circumstances be used on more than one System at a time.
- B. Make System readable copies of the software media provided with the Software as required for backup protection. Such copies may only be used in support of Your use of the Software on the System and may not be used for any other purpose. Each of these copies must have a label placed on the media indicating the Software is a proprietary product of Caselle.

You may not:

- A. Rent, lease, sublicense, assign, sell, loan or otherwise transfer this Software, in whole or in part, except as expressly permitted by this Agreement.
- B. Inspect, disassemble, decompile, reverse engineer or in any way attempt to determine the internal methods of the Software.
- C. Modify the Software or merge it into any other product without the express written consent of Caselle.
- D. Reproduce, prepare derivative works based upon, transmit or distribute the Software, or any part of it, in any form or by any means except as expressly permitted in this Agreement.
- E. Permanently transfer or assign the Software and the rights under this License to another party without the express written consent of Caselle.
- F. Use the Software to provide accounting services to multiple government agencies other than Your own.

Any attempt to do any of the above (A to F) shall void and terminate this Agreement.

4. TERM

This Software License Agreement is and shall be effective from the date of full execution and shall remain in force until terminated. You may terminate this Agreement at any time by notifying Caselle in writing and returning all copies and modifications of the Software within 30 days of such notification. Your License terminates automatically if you materially fail to comply with any terms or conditions of this Agreement and You must return all copies and modifications of the Software to Caselle or its agent within 30 days of receipt of written notification of such termination. For each day You retain the Software without a valid License You agree to pay Caselle \$100.

Attachment A – Caselle Software License Agreement

5. WARRANTY

Caselle warrants that it has sufficient right and title to the Software to grant You this License. For one (1) year from the date of receipt of the Software ("Warranty Period"), Caselle also warrants the Software media to be free from defects in materials and workmanship under normal use, and Software operation will substantially conform to the specification published by Caselle. If an error or a defect in the Software or its media becomes apparent within the Warranty Period, You must promptly notify Caselle, in writing, describing the defect. Upon confirming the error or defect Caselle will, at its exclusive option, repair or replace the item or refund the price paid for the defective item. Caselle does not warrant that the functions contained in the Software will meet Your requirements or that the operation of the Software will be uninterrupted or error free. The entire risk as to the results and performance of the Software is assumed by You. The warranty does not cover Software modified by anyone other than Caselle and problems with, or caused by, computer hardware or non-Caselle software.

6. DISCLAIMERS AND LIMITATIONS OF REMEDIES

Except as specifically stated in this Agreement, the Software is Licensed "as is" without warranty of any kind, either express or implied, including, but not limited to implied warranties of merchantability and fitness for a particular purpose. In no event shall Caselle be liable for any indirect, special or consequential damages, including, but not limited to, loss of anticipated profits, revenue or savings, business interruption or loss of business information arising from the use of or inability to use the Software or breach of any expressed or implied warranty, even if Caselle or its agent has been advised of the possibility of such damages. These limitations shall apply notwithstanding the failure of an essential purpose of any limited remedy. Caselle's aggregate liability under this agreement for damage will not, in any event, whether based upon contract, negligence, strict liability in tort, warranty or any other basis, exceed the License fees paid by You for the Software.

7. ADDITIONAL SERVICES

Support, Training and Data Conversion for the Software will be provided directly by Caselle, or its authorized agent, and are subject to separate agreements.

8. GENERAL

- A. The Warranty and Limitation of Remedies gives You specific legal rights. You may also have other rights, which vary from state to state, in which case the greater right will apply.
- B. This Agreement shall be governed and construed in accordance with the laws of the State of Minnesota and You hereby consent to the jurisdiction of State and Federal courts in Minnesota. If any part of this Agreement violates applicable law, that part shall be deemed to be amended to the extent necessary to comply with the law.
- C. This Agreement constitutes the entire Agreement between Caselle and You and supersedes any prior Agreement or understanding, written or oral. Except as provided herein, this Agreement may not be amended or supplemented except in writing and properly executed by both parties.
- D. If any provision of this Agreement shall be adjudged by a court to be void or unenforceable, the same shall in no way affect any other provision of this Agreement or the validity or the enforceability of this Agreement.
- E. All rights and remedies provided herein are cumulative and are in addition to all other rights and remedies available at law or equity.
- F. In the event that either party successfully takes legal action to enforce any provision of this Agreement the unsuccessful party shall pay full costs and expenses of such action, including reasonable attorney's fees.
- G. Any notice required by this Agreement shall be deemed to have been properly given if sent by registered or certified mail.
- H. The waiver of any breach or default of this Agreement shall constitute a waiver only as to such particular breach or default and shall not constitute a waiver of any other breach or default. Failure to act by either party in exercising any right, power, or remedy under this Agreement, except as specifically provided herein, shall not operate as a waiver of any such right, power or remedy, and will not affect the validity of the whole or any part of this Agreement, or prejudice such party's right to take subsequent action.
- I. Neither party shall be held liable for delays in any of its performance resulting from acts of God, war, civil disturbance, court order, labor dispute or any other cause beyond its control.
- J. The relationship of the Parties shall be solely that of independent contractors. No partnership, joint venture, employment, agency or other relationship is formed, intended or to be inferred under this Agreement. Neither party to this Agreement shall attempt to bind the other, incur liabilities on behalf of the other, act as agent of the other, or authorize any representation contrary to the foregoing.
- K. This Agreement is binding upon and shall inure to the benefit of the parties, their successors and assigns. However, this Agreement is not assignable by you. This Agreement is personal to you and neither the Agreement, nor the rights or duties hereunder, may be voluntarily or involuntarily, directly or indirectly, assigned or otherwise transferred without the prior written consent of Caselle. Any unauthorized assignment or transfer shall constitute a breach hereof and shall be voidable by Caselle.

Attachment B – Support Agreement

CIVIC SUPPORT AGREEMENT

This Support Agreement is made by and between the CITY OF ANNANDALE (client), 30 Cedar Street East, Annandale, MN 55302, and CIVIC SYSTEMS, LLC (Civic), 4807 Innovate Ln, Madison, Wisconsin 53707-7398.

TERMS AND CONDITIONS

1. DEFINITIONS

For purposes of this Civic Support Agreement, the subsequent capitalized terms will have the following meanings:

- A. "Client" – Will denote the CITY OF ANNANDALE, MN.
- B. "Civic" – Will denote Civic Systems, LLC.
- C. "Services" – Will denote services related to software training, onsite implementation assistance, and conversion services, as more specifically set forth in the "Conversion Services" attached hereto as Attachment "B".
- D. "Software" – Will denote end user computer programs and modules purchased by the Client from Civic, as more specifically set forth in the "Cost Detail" attached hereto as Attachment "A".
- E. "Product" – Will denote any goods or services produced by a third-party entity other than Civic.

2. TERM

The initial term of this Support Agreement is for a period of 1 year(s) from the effective date. The effective date is defined as the date the first module is implemented and considered "live". Upon expiration of the initial term of the Support Agreement, it shall be deemed renewed with the same terms and conditions for further successive periods of one (1) year(s) unless either party has given the other party written notice not less than thirty (30) days prior to the expiration of the initial term or subsequent renewal term(s).

3. CHARGES

Civic will invoice client on the effective date and semi-annually thereafter. Invoices are sent in December for Support services rendered in the subsequent six (6) months for January through June. Invoices are sent in June for Support services rendered in the subsequent six (6) months for July through December. All invoices are due within 30 days of the invoice date. Invoices not paid within 30 days are subject to 1.5% interest per month or an annual interest rate of 18% per year. Civic will cease any and all Support services for any invoice not paid within 90 days until payment is made in full. Civic has the right to increase support charges at each anniversary or the effective date. Written notice of such increases shall be given to client not less than thirty (30) days before the anniversary of the effective date.

4. SERVICE HOURS

Civic will provide telephone and web support service five business days a week, from 8 AM to 5 PM Central Standard Time, excluding nationally recognized holidays. Annual support charges do not cover on-site support.

5. SERVICE NOTIFICATION

Client shall notify Civic of support tickets, by contacting Civic support and identifying the issue and symptoms. Notification may be made to Civic via telephone, web, e-mail or fax, as outlined below and in any of the methods outlined in the **SOFTWARE SUPPORT** section below.

Telephone: 608 240 2600
Toll-Free: 800 241 1517
Fax: 608 249 1050
E-mail: support@civicsystems.com
Website: <http://www.civicsystems.com>

Attachment B – Support Agreement

6. TERMINATION OF AGREEMENT

This Support Agreement may be terminated as outlined under the **TERM** section above. In addition, Civic or client shall terminate this agreement immediately upon written notice thereof to the other party, in the event the other party shall have breached a material provision of this Support Agreement, which breach shall not have been cured within a thirty (30) day period. If breach is not capable of being cured within such thirty (30) day period, this Support Agreement shall not be terminable so long as the party committing such breach shall have established to the reasonable satisfaction of the other party that it is using all diligent efforts to effect such cure.

This Support Agreement may be terminated by either party effective immediately and without notice, upon: (i) the dissolution, termination of existence, liquidation or insolvency of the other party, (ii) the appointment of a custodian or receiver for the other party, (iii) the institution by or against the other party of any proceeding under the United States Bankruptcy Code or any other foreign, federal or state bankruptcy, receivership, insolvency or other similar law affecting the rights of creditors generally, or (iv) the making by the other party of any assignment for the benefit of creditors.

7. ASSIGNMENTS

Civic shall not assign, transfer or pledge this Support Agreement and/or the services to be performed, whether in whole or in part, nor assign any monies due or to become due to it without the prior written consent of client. A consent to assign shall be subject to such conditions and provisions as client may deem necessary, accomplished by execution of a form signed by client, Civic, and the assignee.

8. PLACE OF USE

The Customer shall provide a suitable, clean location for the installation and operation of the Product, including adequate surge protection on the electrical supply source.

9. RISK OF LOSS

This Support Agreement does not cover service, maintenance or repair necessitated by loss or damage resulting from any cause beyond the control of Civic, including, but not limited to loss or damage due to fire, water, lightning, earthquake, riot, unauthorized service or modifications, theft, or any other cause originating outside the Product.

10. PERFORMANCE

Civic shall exercise its best efforts in performing services covered under this Support Agreement, but shall not be liable for damages, direct or otherwise, for failure to perform services at a location deemed hazardous to health or safety or arising out of delays or failure in furnishing parts or services caused by Acts of God, Acts of Government, labor disputes or difficulties, failure of transportation or other causes beyond its control, or for any consequential damage whatsoever.

11. LIABILITY

Civic is only obligated to provide software support services for the most currently released version of the Software, and the immediately preceding version. Civic shall not be responsible, nor incur liability of any kind, nature or description to client, its agents or employees or any other firm or corporation, whether direct or consequential, in event of failure or fault in condition or operation of the Product or for errors of omission in the transmission or display of information arising from the actual or alleged use of operation of the Product.

Attachment B – Support Agreement

11. Warranty

- A. Each party represents and warrants to the other that it has full power and authority to enter into and perform this Agreement and the person signing this Agreement on behalf of each party hereto has been properly authorized and empowered to enter into this Agreement.
- B. Client warrants that it has the legal right and authority, and will continue to have the legal right and authority during the term of this Agreement, to operate, configure, provide, place, install, upgrade, add, maintain and repair (and authorize Civic to do any of the foregoing to the extent the same are included in the Services) the hardware, software and data that comprises any of client's information technology system upon which or related to which Civic provides Services under this Agreement.
- C. Civic represents and warrants that materials produced or used under this contract, including but not limited to software hardware, documentation, and/or any other item, do not and will not infringe upon any intellectual property rights of another, including without limitation patents, copyrights, trade secrets, trade names, and service marks and names.
- D. If a third party claim that the Software infringes upon any intellectual property rights of another which causes client's reasonable use of the software or other material supplied under this contract to be seriously endangered or disrupted, Civic shall promptly, without additional charge to client either procure for client the right to continue using the software or other material, or replace or modify that software or material so that it becomes non-infringing, provided that such replacement or modified software or material has the same functional characteristics as the infringing software or material. If none of the foregoing alternatives are possible even after Civic's best efforts, client shall have the right at its election, to terminate the license to the infringing software and Civic shall promptly refund to client all fees, costs, and charges paid by client to Civic for that software or material and any other software or material reasonably rendered ineffective as the result of said infringement.
- E. Civic warrants that any Services that it provides to client under this Agreement will be performed in accordance with generally accepted industry standards of care and competence. Client's sole and exclusive remedy for a breach of Civic's warranty will be for Civic, in its sole discretion, to either: (i) use its reasonable commercial efforts to re-perform or correct the Services, or (ii) refund the fee client paid for the Services that are in breach of Civic's warranty. Client must make a claim for breach of warranty in writing within thirty (30) days of the date that the Services that do not comply with Civic's warranty are performed. This warranty is voided in the event that client makes alterations to the Services provided by Civic or to the environment in which Services are used (including the physical, network and systems environments). If client does not notify Civic of a breach of Civic's warranty during that 30-day period, client will be deemed to have irrevocably accepted the Services.
- F. Civic does not warrant any third-party product (each, a "Product"). All Products are provided to client by Civic "AS IS." Civic will, to the extent it is allowed to by its vendors, pass through any warranties and indemnifications provided by the manufacturer of the Product. Client acknowledges that no employee of Civic or any other party is authorized to make any representation or warranty on behalf of Civic that is not in this Agreement.

Attachment B – Support Agreement

12. LIMITATION ON LIABILITY

In no event will Civic's liability exceed the license fees, services, and support fees paid to date by the Customer to Civic. This limitation of liability is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including the negligence of either party. In no event shall either party be liable for ANY lost profits, LOST Business opportunity, lost data, consequential, special, incidental, exemplary or punitive damages arising out of or related to this Agreement.

Customer will indemnify Civic, its parent company (Baker Tilly US, LLP) and their present or former partners, principals, employees, officers and agents against all costs, fees, expenses, damages and liabilities (including attorney's fees and all defense costs) associated with any third-party claim, relating to or arising as a result of the Services of this Agreement.

In the event Civic is requested by the Customer; or required by government regulation, subpoena, or other legal process to produce its engagement working papers or its personnel as witnesses with respect to its Services rendered for the Customer, so long as Civic is not a party to the proceeding in which the information is sought, Customer will reimburse Civic for its professional time and expenses, as well as the fees and legal expenses, incurred in responding to such a request.

Civic will indemnify Customer against any damage or expense relating to bodily injury or death of any person or tangible damage to real and/or personal property incurred while Civic is performing the Services to the extent such damage is caused solely by the negligent acts or willful misconduct of Civic's personnel or agents in performing the Services.

Customer accepts and acknowledges that any legal proceedings arising from or in connection with the services provided under this Agreement must be commenced within twelve (12) months after the performance of the Services for which the action is brought, without consideration as to the time of discovery of any claim.

13. DEFAULT

In the event of payment default by client, Civic shall be entitled to collect interest and collection costs, including court costs and reasonable attorney fees. In the event of default by the Customer in any term or condition herein, Civic may, at its option, refuse service or terminate its obligations under this Agreement.

14. FORCE MAJEURE

In the event that either party is prevented from performing, or is unable to perform, any of its obligations under this Agreement due to any act of God, fire, casualty, flood, war, strike, lock out, failure of public utilities, injunction or any act, exercise, assertion or requirement of any governmental authority, epidemic, destruction of production facilities, insurrection, inability to obtain labor, materials, equipment, transportation or energy sufficient to meet needs, or any other cause beyond the reasonable control of the party invoking this provision ("Force Majeure Event"), and if such party shall have used reasonable efforts to avoid such occurrence and minimize its duration and has given prompt written notice to the other party, then the affected party's failure to perform shall be excused and the period of performance shall be deemed extended to reflect such delay as agreed upon by the parties.

Attachment B – Support Agreement

15. NOTIFICATION

All notices or communications required or permitted as a part of the Agreement shall be in writing (unless another verifiable medium is expressly authorized) and shall be deemed delivered when:

- A. Actually received, or
- B. Upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the party, or
- C. If not actually received, ten (10) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the respective other party at the address set forth below or
- D. Upon delivery by client of the notice to an authorized Civic representative while at client site.

The addresses of the parties to this Agreement are as follows:

Civic Systems, LLC
4807 Innovate Ln
P.O. Box 7398
Madison, WI 53707-7398

City of Annandale
30 Cedar Street East
Annandale, MN 55302

16. WAIVER

This instrument contains the entire Agreement for support of the parties. It cannot be changed, altered or modified orally. All changes or modifications must be in writing by the parties hereto.

17. SOFTWARE SUPPORT

The customer will supply the conditions and data which caused the malfunction and help reproduce the failure. The following services are part of the Support Agreement:

- A. Telephone and Internet Support – Unlimited and reasonable telephone technical support is provided during the hours specified in the **Service Hours** section above. In addition, client has the ability to log support issues and search a knowledge base utilizing Civic’s customer support portal over the internet twenty-four (24) hours a day, seven (7) days a week. Technical support history, including issue and resolution, shall be available to client via the customer support portal over the internet for a period of three (3) years. Civic shall, on occasion, employ software tools that utilize the internet to troubleshoot technical support issues.
- B. Bug fixes and Updates – Civic shall provide client with all bug fixes and updates within twenty (20) days of receiving bug fixes and updates upon satisfactory software testing by Civic. Documentation communicating bug fixes, updates, and changes to the database schema shall be sent to client.
- C. Software Upgrades – Civic shall provide client with upgrades to the current platform when available. Civic shall provide client with all upgrades within thirty (30) days of satisfactory software testing by Civic. All relevant documentation communicating enhancements, changes to user manuals, changes to the database schema, etc. shall be sent to client.
- D. Trained Employees – Support will be provided to any employee that has completed formal training with Civic. Client shall notify Civic of any new employees requiring software support. New employees must schedule formal training with Civic at the current daily rate before support services are provided under the Support Agreement. If software support is required before training takes place, Civic will provide support as long as training has been scheduled with Civic

18. MISCELLANEOUS

This Support Agreement covers those services rendered for pre and post “go-live”.

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: February 14, 2022	Agenda No. 9E										
Agenda Section: New Business	Item: Portable Stage Repairs											
<p>BACKGROUND:</p> <p>The stage was recently damaged by wind, which is covered under the City's insurance, but also is in need of repairs to keep it functional and safe for travel. The following work needs to be completed:</p> <table><tr><td>Repair of Roof, due to Damage:</td><td>\$ 9,689.00</td></tr><tr><td>Repair of Trailer:</td><td>\$ 14,370.10</td></tr><tr><td>Repair of Side Panels</td><td>\$ 17,639.88</td></tr></table> <p>I met with the ACT Board regarding the future of the stage. The Board would like the City to consider making the repairs necessary to keep the stage functional for the Annandale Community, at a minimum. There was discussion regarding looking at a permanent amphitheater, and the Board felt the portability of the stage was an asset to the Community.</p> <p>The following funds are available for the repairs:</p> <table><tr><td>LMC Insurance Claim:</td><td>\$ 7,189</td></tr><tr><td>General Fund Reserves (from rentals):</td><td>\$ 18,045</td></tr></table> <p>Staff is currently not booking the stage for rentals this summer until a decision is made on repairs. Under its current condition, it cannot be transported or used. If the City elects to make the repairs, staff will be providing a recommendation on updating rental rates for both public and private use.</p> <p>RECOMMENDED ACTION: Will be discussed at the meeting</p>			Repair of Roof, due to Damage:	\$ 9,689.00	Repair of Trailer:	\$ 14,370.10	Repair of Side Panels	\$ 17,639.88	LMC Insurance Claim:	\$ 7,189	General Fund Reserves (from rentals):	\$ 18,045
Repair of Roof, due to Damage:	\$ 9,689.00											
Repair of Trailer:	\$ 14,370.10											
Repair of Side Panels	\$ 17,639.88											
LMC Insurance Claim:	\$ 7,189											
General Fund Reserves (from rentals):	\$ 18,045											

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: February 14, 2022	Agenda No. 9F
Agenda Section: New Business	Item: Annual Department Reports	
<p>BACKGROUND: Attached are the annual department reports.</p> <p>RECOMMENDED ACTION: Will be presented at the meeting.</p>		

Administration

2021 Annual Report

ABOUT THE DEPARTMENT

The Annandale Administration Department includes Administrative Services, Human Resources, Finance, Planning and Zoning, Building Permits and Economic Development services for the City.

The Department consists of the following staff:

- Kelly Hinnenkamp- City Administrator
- Jacob Thunander- Community Development Director
- Misty Ferrell- Accountant
- Jen Holm- Finance Officer

YEAR IN REVIEW

ACCOMPLISHMENTS

In 2021 the department was able to accomplish the following tasks:

- Expanded staff at City Hall by creating the Community Development Director position.
- Hired Jacob Thunander in July of 2021.
- Updated the format of the City's utility bill and started outsourcing the mailing of the bills early 2021.
- Facilitated the DT Grant program to assist DT businesses with façade improvements. As of 12/31/2021, the City approved 21 grants totaling \$78,000 that matched over \$350,000 of private investment in Downtown Buildings.
- Closed the MIF Loan with EA Sween in May of 2021. The MIF program is a loan/grant program through MN DEED. For this project, they provided an award of \$375,000 to EA Sween to assist with their 2019 expansion in Annandale. Of this amount, \$75,000 will be repaid back to the City's Revolving Loan Fund.
- Continued improving online services including permits, payment of fees and applying for licenses and updating the City's website.
- Facilitated the Triplett Farms Development approval for Preliminary and Final Plat. This project created 40 additional single-family lots that will be available in 2022 and an additional 42 lots for future years.
- Updated the Peddler's ordinance to add specific regulations for Mobile Food Trucks.
- Negotiated a new Union Contract for the Public Works Department. The financial impact of the contract equated to an increase of 1.1% of the total payroll for the department staff included in the Union contract.
- Worked with Café Jules and In Hot Water on the lease for 20 Cedar Street.
- Negotiated an Orderly Annexation Agreement with Southside Township for the Annexation of the Erickson property that is planned for development.
- Worked with Rachel Development on the Lake John Development Concept.

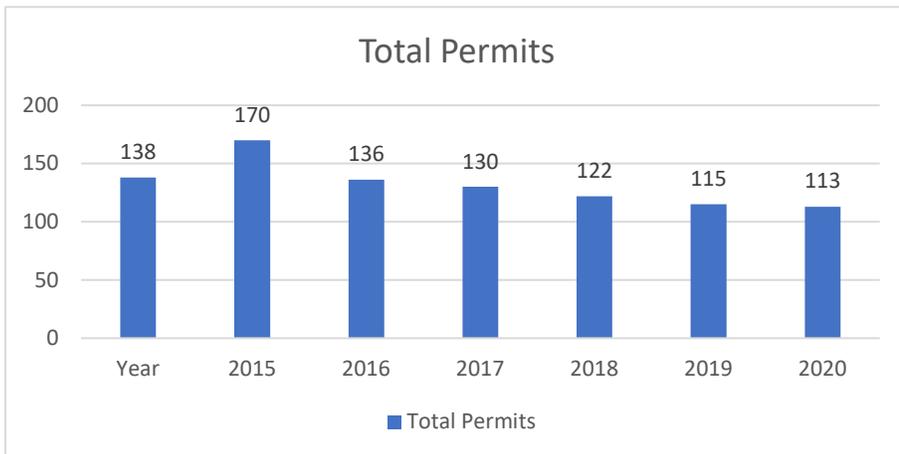
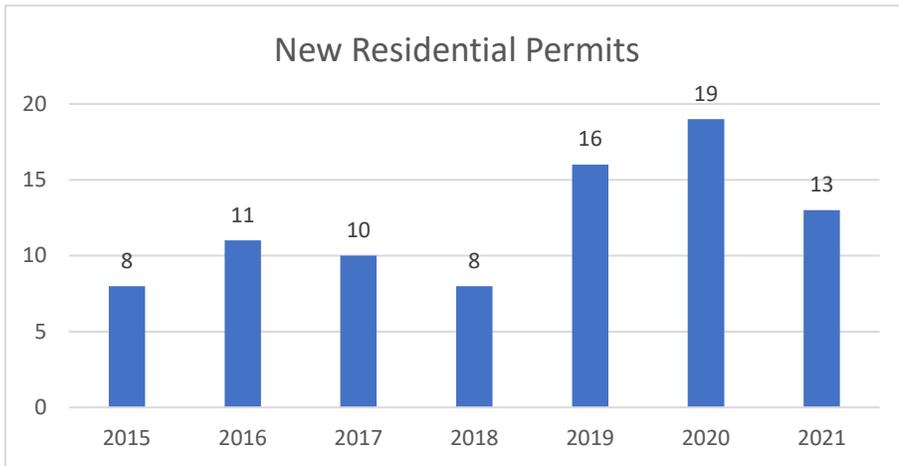
- Assisted DSI with the implementation of the SCDP program for DT Building Owners.
- Sold two lots in the Business Park- both projects are planned for 2022.
- In conjunction with the Public Works Department, developed the Big Woods Park Playground Plan.

PLANNING AND ZONING/BUILDING PERMITS

The City process 7 applications for Planning and Zoning consideration.

- Anchor Dock and Lift- Amended CUP to allow construction of a new storage facility
- Rendezvous Bar and Gril- CUP to allow expansion of Off-Sale Liquor
- Kuusi- Variance to allow the construction of a garage
- Triplett Farms- Amended PUD and Preliminary Plat to allow for the future subdivision of 82 lots
- Triplett Farms- Final Plat to allow the subdivision of 40 single family lots
- Thayer- Site Plan Review to allow expansion of outdoor dining
- Brit Haskins Conditional Use Permit to allow for a new Wine Bar at Classic Hall Event Center
- Rachel Development- Concept Plan for consideration of a 21-lot subdivision

The City had a total of 113 Building Permits in 2021. Of this amount 13 were new construction residential. The following charts represent how 2021 compared to the prior 6 years.



LOOKING FORWARD

- Assist with the completion of the Big Woods Park Playground.
- Complete Landscape Plan for Rec Park .
- Create a donation program for members of the community that want to donate towards City parks or Downtown.
- Work with Bolton and Menk on the development of a Playground and Splash Pad Concept at the Rec Park.
- Continue working with DT business on façade improvements.
- Create a DT Redevelopment Plan for vacant/underutilized DT spaces.
- Develop a plan for the Business Park Expansion on the southside of Highway 55.
- Continue to encourage new development within the City to provide for additional lot inventory, increased tax base and jobs within the community.
- Review current Zoning and Subdivision Standards to ensure the City's goals are being met.
- Improve efficiencies within daily operations at City Hall through updated practices and technology improvements.
- Continue to move towards electronic records management.
- Develop a communications plan to improve citizen engagement.
- Consider the development of a community events calendar.

Annandale DMV 2021 Annual Report

ABOUT THE DEPARTMENT

The Annandale Department of Motor Vehicle process motor vehicle and DNR Transactions. The City elects to operate the DMV to provide this service locally for Annandale area residents and to utilize commissions paid to the City from these transactions to offset the Levy.

The Department consists of the following staff:

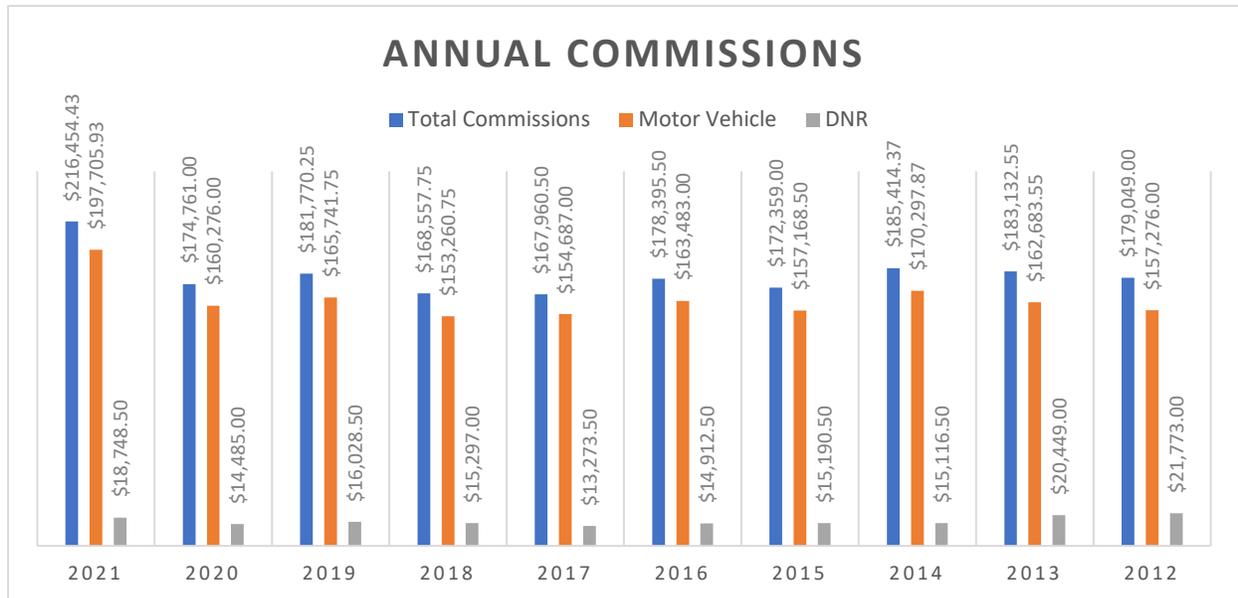
- Vicki Jarmon- Deputy Registrar
- Stephanie Stamey- FT DMV Clerk
- Karie Giebenhain- PT DMV Clerk
- Lara Kjaer- PT DMV Clerk

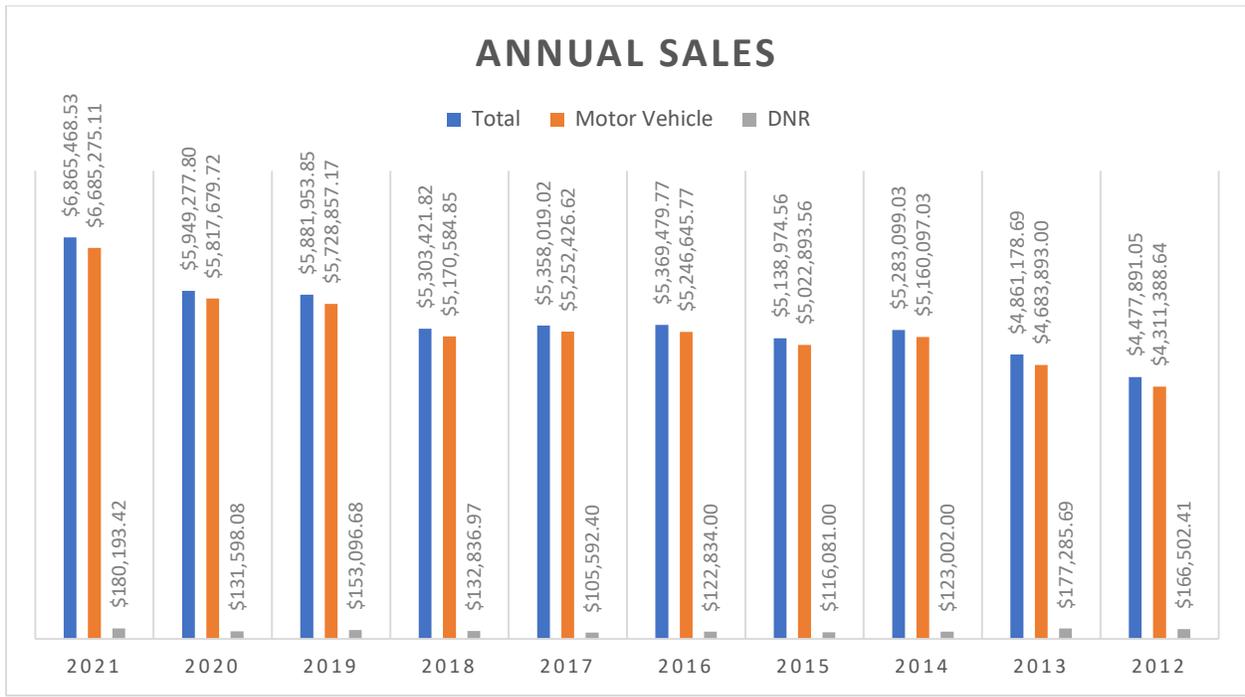
YEAR IN REVIEW

TRANSACTIONS/COMMISSION TRENDS

Total Commissions in 2021 were \$216,454.43. Total value of the transaction in 2021 was \$6,865,468. Both amounts were an increase from 2020 and the highest amounts recorded for the DMV.

The following show the previous 10 years of data for Commission and Sales:





ACCOMPLISHMENTS

In 2021 the department was able to accomplish the following:

- Continued the transition to MnDrive which entails ongoing training and monthly webinars.
- Hired new staff, Lara Kjaer in summer of 2021.
- Ended the Year with record high sales and commissions despite seeing a slow down in the market.

LOOKING FORWARD

The following items are planned for the department in 2022:

- Continue training in MnDrive and participating in monthly webinar trainings for all staff.
- Improve counter service with the installation of workstations at the counter while serving walk-in customers.

Annandale Fire Department 2021 Annual Report

ABOUT THE DEPARTMENT

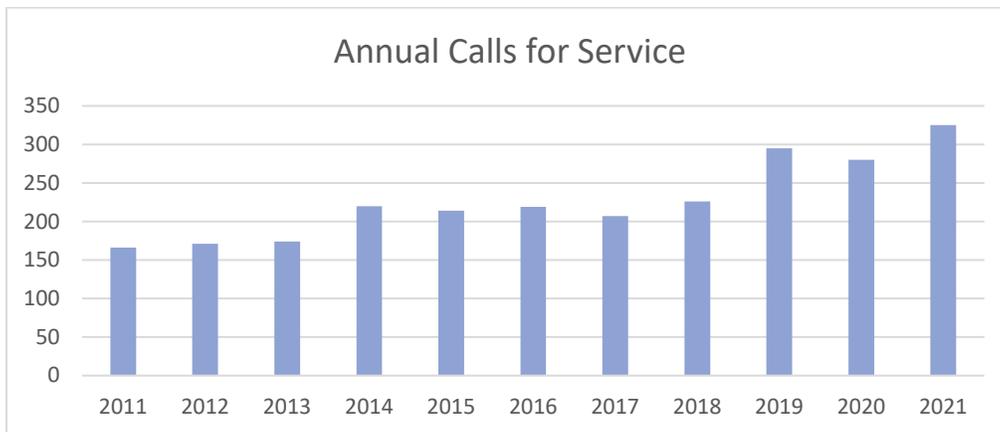
The Annandale Fire Department provides service to the City of Annandale and to contracted township areas of Corinna, Southside, Lynden, French Lake and Albion.

Department Staff – As of December 21, 2021 - The department currently employees 24 paid on call firefighters all of which are trained to the level of Firefighter II.

YEAR IN REVIEW

CALLS FOR SERVICE

In 2021 the Annandale Fire Department responded to 325 calls for service. This is the first year since the ambulance was sold that we have eclipsed the 300 number. Calls have steadily increased and the demands on fire fighters continues to increase. Below is a 10-year totals for service report:



Of those calls in 2021 182 occurred within the City of Annandale.

COMMUNITY OUTREACH

In 2021 we responded to 20 public education related events.

ACCOMPLISHMENTS

In 2021 the department was able to accomplish the following tasks:

- Purchase of new Rescue vehicle (Delivery of March 2022)
- Updated the training room tables and chairs
- Installed a new Audio/Visual System with COVID Relief funds
- Updated our extrication equipment
- Updated our Self-Contained Breathing Apparatus (SCBA)

Annandale Public Department 2021 Annual Report

ABOUT THE DEPARTMENT

The Annandale Police Department mission is to provide quality police service to our community. We commit to the values of integrity, impartiality, and professionalism in the performance of our duties. The department also includes the Annandale Tactical Training Center which is used for the professional training of law enforcement and other safety personnel.

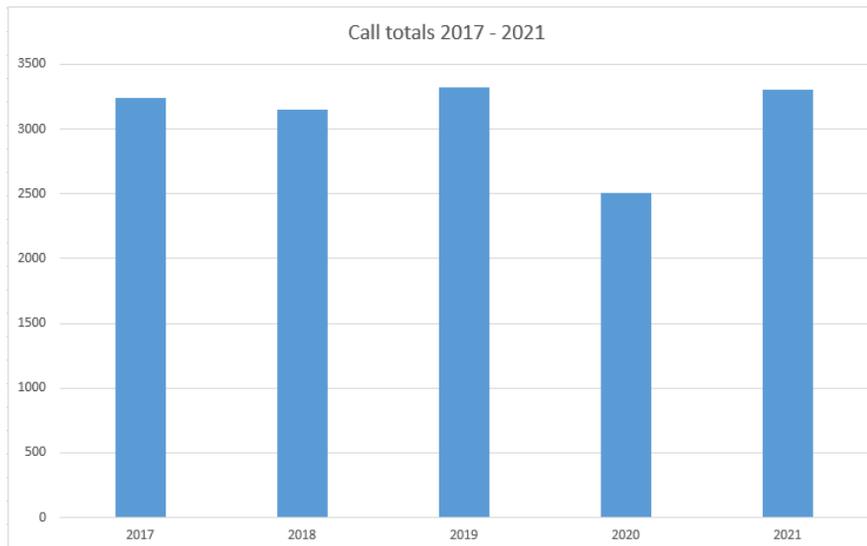
The Police Department consists of the following staff:

- Pete Standafer, Chief of Police
- Nancy Engfer, Investigator and Patrol Officer
- Mitch Faust, Patrol Officer
- Justin Goff, Patrol Officer
- Suzie DiMaggio-Boom, School Resource Officer
- Tara Smith, Administrative Assistant
- Jeff Herr, ATTC Director
- Mike VandeVord – Community Service Officer
- 8 Part time officers
- 3 Reserve officers

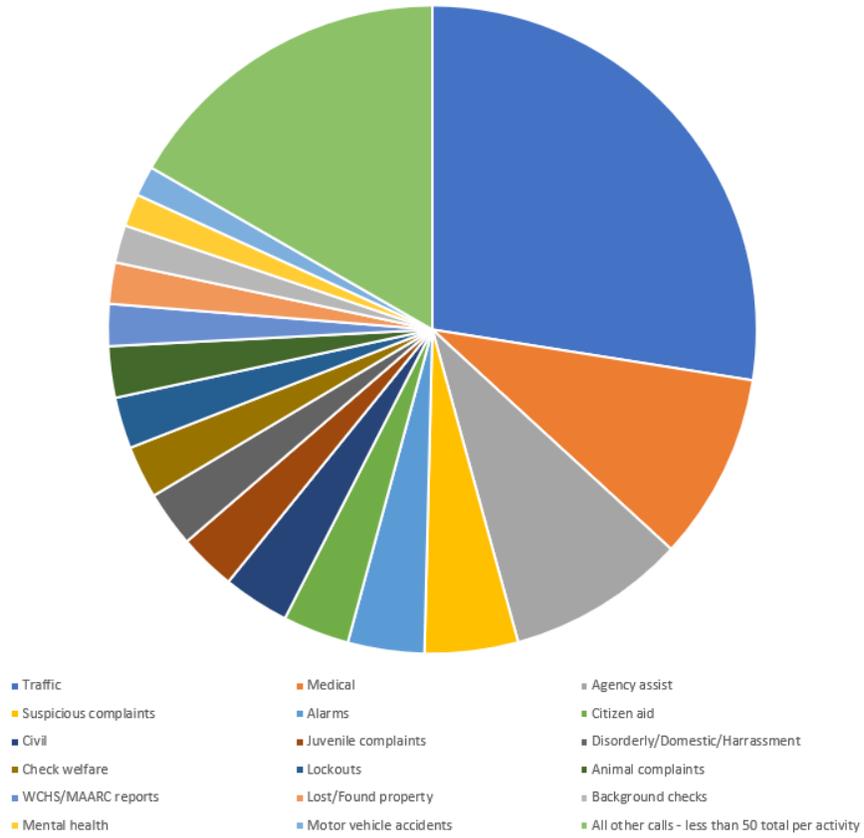
YEAR IN REVIEW

Call For Service (CFS) AND RELEVANT DATA

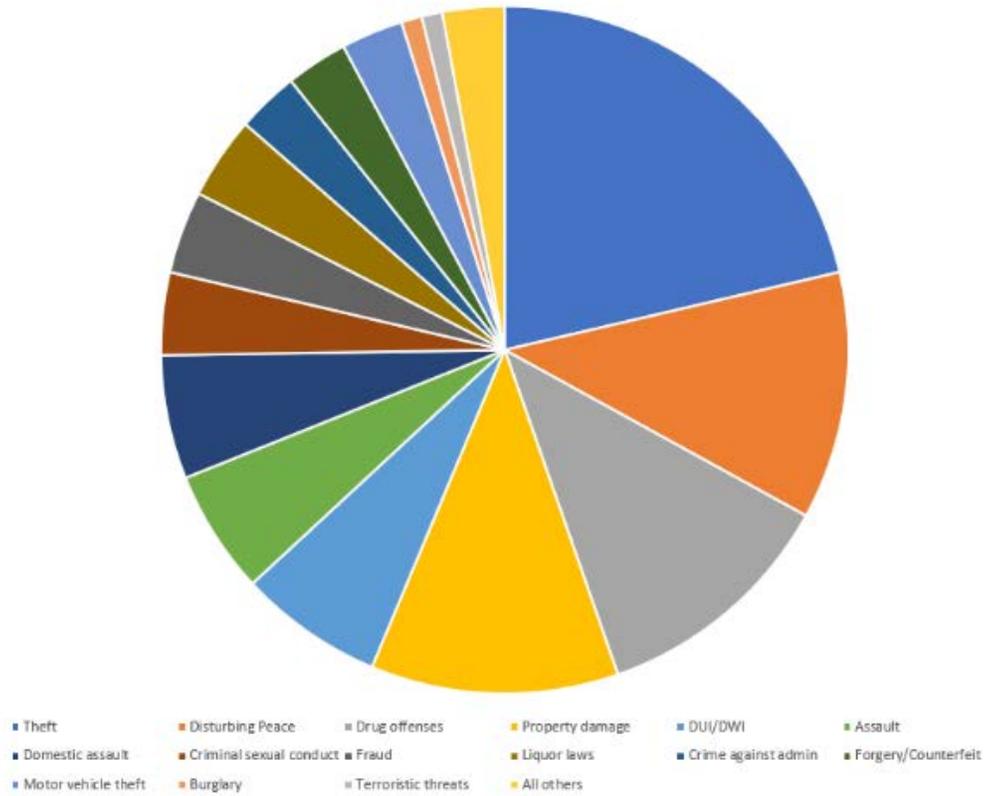
In 2021 we took 3306 total calls for service. This is not factoring non tracked items such as citizen conversation(s), golf cart permits, phone assistance, or casual interaction(s).



2021 Non-criminal calls



2021 Criminal calls



COMMUNITY ENGAGEMENT

- Bike safety event
- National night out
- 4th of July
- Heart of the Lakes Triathlon
- Boy scouts / girl scout programs
- School related trainings and collaborations with the District

ACCOMPLISHMENTS

In 2021 the department was able to accomplish the following tasks:

- Provided our essential services and calls for service despite COVID and increased scrutiny towards law enforcement
- Utilized online training to maintain our training requirements while operating within COVID protocols
- Rebranded our squad design
- Successfully navigated COVID related responses within the community and schools
- Conducted the bike rodeo and other related events despite COVID related restrictions
- Reserve Officer's served school lunches
- Continued to utilize the ATTC center for our own trainings as well as other agency trainings for staff development

LOOKING FORWARD

The Police Department will continue to promote meaningful police/citizen interaction and community partnerships, with emphasis on public education, problem solving, law enforcement and investigations, and actively responding to community concerns.

In addition to the everyday tasks of the department, the following projects are planned for 2022:

- Proposed employee health and wellness programs for officer well being
- Evaluate staffing needs moving forward to accommodate for city population growth and to address existing and future staffing needs
- Explore increased community engagement programs and outreach opportunities
- Streamline and increase blight and nuisance related enforcement issues
- Continued and increased officer training(s) to minimize use of force related allegations
- Strategic planning for vehicle rotations, upgrades, and replacement needs
- Recruitment efforts for additional reserve officers

Annandale Public Works

2021 Annual Report

ABOUT THE DEPARTMENT

The Annandale Public Works consists of the following Departments: Parks, Streets, Water, Storm Water and Wastewater. The Primary functions of the Public Works Department is to oversee the operations of the water and sewer utilities, to maintain the streets and city owned properties. The Department is also responsible for managing the operations of the Joint Wastewater Treatment Facility.

The Department consists of the following staff:

- Joe Haller, Public Works Director
- Dave Glunz- Water Plant Operator
- Chris Ulrick- Wastewater Plant Operator
- Caleb Crow- Wastewater Plant Operator
- Mitch Wicker- Maintenance Worker
- Peter Stenger- Maintenance Worker
- Kirby Nicka- Maintenance Worker

YEAR IN REVIEW

ACCOMPLISHMENTS

In 2021 the department was able to accomplish the following tasks:

- Assisted MnDot with the final completion of the Highway 24 project
- Took over ice making for the hockey rink.
- Acquired a John Deere Gator and built a Zamboni for ice making.
- Acquired a broom for our John Deere tractor to use for the Hockey Rink.
- Rebuilt the Municipal Park Sign.
- Put in walls, shelving, and workstations in the upper level of the Rec. Park Concession Stand.
- Expanded the South Brook Park with a Volleyball court and regraded and seeded areas of the park to provide additional open space.
- Acquired a 2008 model generator from Surplus Services and sold a 1992 similar model.
- Started an intern program with St. Cloud Tech. School for a Wastewater Operator and Hired Caleb Crow full time.
- Replaced 109 water meter radios under warranty
- Oversaw the Lower Level Cabinet and Countertop Improvements done by the Lion's.
- Exercised all City water valves
- Started the outsourcing of cleaning at Pavilion.



Public Works Staff working to replace leaking valves installed in 1922.



Public Works Staff working on the installation of the volleyball court at Southbrook Park.

LOOKING FORWARD

The Public Works Department strives to continue operating essential services and maintaining city streets and properties at a level that exceeds resident expectations. In addition to the everyday tasks of the department, the following projects are planned for 2022:

- Add concrete ribbons to Pleasant View Cemetery
- Work in partnership with the Lion's to construct a new playground in the Big Woods Park
- Develop a plan to GIS the city's infrastructure
- Construct a roundabout on HWY # 24 and repave Hemlock St out to County Rd. # 6
- Assist with the installation of utilities for the Lake John Project
- Assist with the demolition of the future business park site
- Oversee City Hall Counter Project