

**CITY OF ANNANDALE
COUNCIL MEETING AGENDA**

**Meeting #19
Regular Meeting
City Council Chambers**

**November 14, 2022
6:30 P.M.**

**Mayor: Shelly Jonas
Councilmember's: Matthew Wuollet
Corey Czycalla
Tina Honsey
JT Grundy**

For those who would like to view or listen to the public meeting, there are two options:

Online: <https://us02web.zoom.us/j/85151784738?pwd=UDMwQzRFZ2tVYmpPRzJFdEZ0ZCtLdz09>

Or Telephone: 312-626-6799

Meeting ID: 851 5178 4738

Passcode: 823553

- 1. CALL TO ORDER/ROLL CALL/ADOPT AGENDA**
- 2. APPROVAL OF [MINUTES](#)**
- 3. VISITOR'S**
 - A. Christine Husom- Wright County Commissioner
 - B. Tim Skaja- Annandale Resident
- 4. PUBLIC HEARING**
- 5. OPEN FORUM**
- 6. CONSENT AGENDA**
 - A. [Approve Auditing Claims](#)
 - B. [Approve Departments Reports](#)
 - C. [Approve Employment Anniversaries](#)
 - D. [Approve Donations](#)
 - E. [Approve Special Events](#)
 - F. [Approve Resignation of Maintenance Worker](#)
 - G. [Approve Resolution Appointing Maintenance Worker](#)
 - H. [Call Hearing for Proposed Fee Amendments](#)
 - I. [Approve Purchase of Fire Equipment](#)
 - J. [Approve Replacement of Furnace at Public Works Building](#)
 - K. [Resignation of Officers- Etshokin, Sullivan](#)
 - L. [Appointment of Fire Fighter- Dvorak](#)
- 7. REMOVED CONSENT ITEMS**

(See Reverse Side for Additional Agenda Items)

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- A. [Resolution Awarding Contract- Lake John Utilities](#)
- B. [Grading Permit- Willows of Annandale](#)
- C. [Canvass Votes for 2022 General Election](#)
- D. [Update on 74 Oak Avenue North](#)
- E. [2024-2025 Assessment Contract](#)
- F. [Deferred Assessments](#)
- G. [Splash Pad at Municipal Park](#)

10. MAYOR/COUNCIL REPORTS

11. ADJOURNMENT

MINUTES
ANNANDALE CITY COUNCIL
August 25, 2022

CALL TO ORDER/ROLL CALL: The City Council of Annandale, Minnesota met for a special meeting on August 25, 2022 at 6:30 pm at the Annandale Council Chambers. Mayor Jonas called the meeting to order at 6:30 pm.

City Council Present: Jonas, Wuollet, Grundy, Czycalla, Honsey. City Council members absent: none. Also, present were Administrator Hinnenkamp, Community Development Director Jacob Thunander, Police Chief Standafer, Consulting Planner Nate Sparks, members of the public and the Annandale Advocate.

SET AGENDA: Motion was made by Czycalla and seconded by Honsey to adopt the agenda as presented. The motion carried unanimously.

All motions are approved unanimously by roll call unless otherwise noted.

NEW BUSINESS

Resolutions 22-47 and 22-48 Approving Minor Subdivision and Site Plan with Variance for Little Jim's at 920 Elm Street East. A motion was made by Czycalla and seconded by Wuollet to approve the resolutions as presented with the recommendation of Planning Commission. ROLL CALL: Ayes: Honsey, Wuollet, Grundy, Czycalla, Jonas. Nays: None. Absent: None. Abstain: None. Resolution 22-47 and 48 adopted on a 5-aye, 0-nay, 0-absent, 0-abstain vote.

Resolution 22-49 Approving Site Plan for Hillhiker at 820 Norway Drive East- A motion was made by Grundy and seconded by Wuollet to approve Resolution 22-49 as presented with the recommendation of Planning Commission. ROLL CALL: Ayes: Honsey, Wuollet, Grundy, Czycalla, Jonas. Nays: None. Absent: None. Abstain: None. Resolution 22-49 adopted on a 5-aye, 0-nay, 0-absent, 0-abstain vote.

City Hall Improvement Project- Hinnenkamp presented the proposals from Ayers and Ayers and Shingobee Builders. The low bid was from Shingobee at \$44,852. A motion was made by Czycalla and seconded by Honsey to approve the bid from Shingobee and to direct staff to obtain quotes for carpet and workstations.

Update on Short Term Rentals- Council discussed action taken at the August 8, 2022 Council Meeting regarding Short Term Rentals. Czycalla commented that he felt we should have a full council at the meeting to discuss the topic of permitting Short Term Rentals and Honsey was absent at that meeting. Council discussed concerns and options with how to manage short term rentals. Hinnenkamp stated staff can move forward as approved at the August 8th meeting or staff could do just preliminary research and council could have more discussion on how these rentals should be managed. A motion was made by Czycalla and seconded by Wuollet to rescind the motion made at the August 8, 2022 Council meeting that directed staff to work with the Planning Commission to consider a Short-Term Rental Ordinance. Motion was approved on a 4-1 vote with Grundy voting against.

Ordinance 397 Emergency Ordinance Prohibit Sale of THC products and Resolution 21-50 Approving Summary Ordinance. A motion was made by Czycalla and seconded by Wuollet to approve Ordinance 397 and Resolution 21-50 as presented. ROLL CALL: Ayes: Honsey, Wuollet, Grundy, Czycalla, Jonas. Nays: None. Absent: None. Abstain: None. Resolution 22-50 adopted on a 5-aye, 0-nay, 0-absent, 0-abstain vote.

ADJOURNMENT:

Motion was made by Wuollet and seconded by Czycalla to adjourn the meeting. The meeting was adjourned at 7:50 pm.

Shelly Jonas, Mayor

ATTEST:

Kelly Hinnenkamp, City Administrator

MINUTES
ANNANDALE CITY COUNCIL
October 10, 2022

CALL TO ORDER/ROLL CALL: The City Council of Annandale, Minnesota met for a regular meeting on October 10, 2022 at 6:30 p.m. at the City Hall Council Chambers. Mayor Jonas called the meeting to order at 6:30 p.m.

City Council Present: Jonas, Wuollet, Czycalla, Honsey. City Council members absent: Grundy. Also, present were Administrator Hinnenkamp, Public Works Director Haller, Police Chief Standafer, Community Development Director Thunander, developer Gary Stang, members of the public and the Annandale Advocate.

SET AGENDA: The following items were added to the agenda: Item 9D- Purchase of Squad Vehicle. A motion as made by Honsey and seconded by Czycalla to approve the agenda as amended. The motion carried unanimously.

All motions are approved unanimously unless otherwise noted.

MINUTES: NONE

VISITORS: NONE

PUBLIC HEARINGS:

Resolution 22-57 Assessing Delinquent Accounts- Mayor Jonas opened the public hearing. After hearing no input from the public, the public hearing was closed. A motion was made by Wuollet and seconded by Honsey to approve Resolution 22-57 Assessing Delinquent Accounts. **ROLL CALL:** Ayes: Honsey, Czycalla, Jonas, Wuollet. Nays: None. Absent: Grundy. Abstain: None. Resolution 22-57 adopted on a 4-aye, 0-nay, 1-absent, 0-abstain vote.

Resolution 22-58 Assessing 2022 Alley Improvements- Mayor Jonas opened the public hearing. After hearing no input from the public, the public hearing was closed. A motion was made by Czycalla and seconded by Honsey to approve Resolution 22-58 Assessing 2022 Alley Improvements. **ROLL CALL:** Ayes: Honsey, Czycalla, Jonas, Wuollet. Nays: None. Absent: Grundy. Abstain: None. Resolution 22-58 adopted on a 4-aye, 0-nay, 1-absent, 0-abstain vote.

OPEN FORUM: NONE

CONSENT AGENDA:

A motion was made by Wuollet and seconded by Honsey, to approve the Consent Agenda as presented.

- A. Approve Auditing Claims
- B. Approve Departments Reports
- C. Approve Donations
- D. Approve Special Event- Spilled Grain Fun Run
- E. Approve Resignation of PT officers
- F. Approve Resignation of Fire Fighter

- G. Approve Resignation of Planning Commissioner
- H. Approve Resolution 22-59 Appointing Judges for the General Election
- I. Approve Memorandum of Understanding for Little Jim's
- J. Approve CGMC Dues for 2023 and Resolution 22-60
- K. Approve Resolution 22-61 Approving Variance- Hillhiker
- L. Approve Resolution 22-62 and Ordinance 398 Approving Willows of Annandale
- M. Approve Proclamation for Fire Week

REMOVED CONSENT ITEMS: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

Resolution 22-63 Approving Plans and Specs and Advertising for Bids- Lake John Utilities-

A motion was made by Wuollet and seconded by Honsey to approve Resolution 22-63 Approving Plans and Specs and Advertising for Bids for the Lake John Utilities project. ROLL CALL: Ayes: Honsey, Czycalla, Jonas, Wuollet. Nays: None. Absent: Grundy. Abstain: None. Resolution 22-58 adopted on a 4-aye, 0-nay, 1-absent, 0-abstain vote.

Consider Snow Removal for Trail at Ash Street to Pintail Drive- A motion was made by Czycalla and seconded by Wuollet to maintain the trail adjacent to County Road 5 at Ash Street to Pintail Drive.

Tree Grinding Quotes- A motion was made by Czycalla and seconded by Honsey to approve the quote with Sylvester Custom Grinding as presented.

Purchase of Squad Car- Standafer updated Council on the current status of the squad replacement. Ford cancelled the City's prior order for an explorer, but the City is able to purchase a new Durango that is in stock with Guardian Fleet out of Clear Lake in the amount of \$47,675. The equipment already approved will work with this vehicle. A motion was made by Wuollet and seconded by Czycalla to approve the purchase of the Durango from Guardian Fleet out of Clear Lake.

MAYOR/COUNCIL REPORTS:

Haller informed the Council his department is dealing with similar issues with vehicles. The order the City made for a new pickup has not come through. He plans to look at getting included in the state bid for October 17th.

Standafer informed Council they are seeing more mental health calls.

ADJOURNMENT:

Moved by Czycalla seconded by Wuollet to adjourn. The meeting was adjourned at 7:30 pm.

Shelly Jonas, Mayor

ATTEST:

Kelly Hinnenkamp, City Administrator

MINUTES
ANNANDALE CITY COUNCIL
October 17, 2022

CALL TO ORDER/ROLL CALL: The City Council of Annandale, Minnesota met for a special meeting on October 17, 2022 at 7:00 pm at the Annandale Council Chambers. Mayor Jonas called the meeting to order at 7:00 pm.

City Council Present: Jonas, Grundy, Czycalla, Honsey. City Council members absent: Wuollet. Also, present were Administrator Hinnenkamp, Financial Advisor Shannon Sweeney, resident Rick Schultz, Developer Gary Stang and the Annandale Advocate.

SET AGENDA: Motion was made by Czycalla and seconded by Honsey to adopt the agenda as presented. The motion carried unanimously.

All motions are approved unanimously by roll call unless otherwise noted.

PUBLIC HEARING

Resolution 22-64 Approving TIF- 16- Willow of Annandale TIF District- Mayor Jonas opened the public hearing at 7:05pm. After hearing no input from the public, the public hearing was closed. A motion was made by Czycalla and seconded by Honsey to approve Resolution 22-64 Establishing the TIF District as presented. ROLL CALL: Ayes: Honsey, Grundy, Czycalla, Jonas. Nays: None. Absent: Wuollet. Abstain: None. Resolution 22-64 adopted on a 4-aye, 0-nay, 1-absent, 0-abstain vote.

NEW BUSINESS

Resolution 22-65 of Final Plat- Willows of Annandale- Hinnenkamp presented the report and informed Council the plat is consistent with the Preliminary Plat approved at the October 10, 2022 meeting. Resident Rick Schultz asked question about the project related to parking during construction and street lighting. A motion was made by Czycalla and seconded by Grundy to approve Resolution 22-65 Approving Final Plat for Willows of Annandale. ROLL CALL: Ayes: Honsey, Grundy, Czycalla, Jonas. Nays: None. Absent: Wuollet. Abstain: None. Resolution 22-64 adopted on a 4-aye, 0-nay, 1-absent, 0-abstain vote.

Ordinance Amending Council/Commission Pay- A motion was made by Czycalla and seconded by Honsey to approve Ordinance 399 and Ordinance 400 Amending Council Compensation.

Use of City Logo- A motion was made by Jonas and seconded by Honsey to allow Vintage Patina to use the City logo for the creation of City postcards to be sold at their shop.

Quotes for City Hall Improvements- A motion was made by Honsey and seconded by Czycalla to authorize the committee to approve final quotes for the Carpet replacement and workstations at City Hall.

Approve Renewal for Health Insurance- A motion was made by Grundy and seconded by Czycalla to approve the health insurance renewal as presented.

ADJOURNMENT:

Motion was made by Grundy and seconded by Honsey to adjourn the meeting. The meeting was adjourned at 8:10 pm.

Shelly Jonas, Mayor

ATTEST:

Kelly Hinnenkamp, City Administrator

MINUTES
ANNANDALE CITY COUNCIL
October 28, 2022

CALL TO ORDER/ROLL CALL: The City Council of Annandale, Minnesota met for a special meeting on October 28, 2022 at 7:00 pm at the Annandale Council Chambers. Mayor Jonas called the meeting to order at 12:00 pm.

City Council Present: Jonas, Grundy, Czycalla via zoom, Honsey. City Council members absent: Wuollet. Also, present were Administrator Hinnenkamp, Police Chief Standafer and the Annandale Advocate.

SET AGENDA: Motion was made by Honsey and seconded by Grundy to adopt the agenda as presented. The motion carried unanimously.

All motions are approved unanimously by roll call unless otherwise noted.

PUBLIC HEARING

Resolution 22-66 Revoking Liquor License- Hinnenkamp informed Council of the order from the MN Department of Revenue directing the City to revoke the Liquor License for Pour L'Amour Inc. A motion was made by Grundy and seconded by Honsey to approve Resolution 22-66 Revoking the Liquor License for Pour L'Amour Inc as directed by the State. ROLL CALL: Ayes: Honsey, Grundy, Czycalla, Jonas. Nays: None. Absent: Wuollet. Abstain: None. Resolution 22-66 adopted on a 4-aye, 0-nay, 1-absent, 0-abstain vote.

ADJOURNMENT:

Motion was made by Grundy and seconded by Honsey to adjourn the meeting. The meeting was adjourned at 12:07 pm.

Shelly Jonas, Mayor

ATTEST:

Kelly Hinnenkamp, City Administrator

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 6A
Agenda Section: Consent	Item: Auditing Claims	
<p>BACKGROUND: Attached is a copy of the Auditing Claims presented for approval for all claims paid or to be paid since the prior Council meeting.</p>		

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.GL Account = "001"-"699"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
A R ENGH								
4648	A R ENGH	220500	SPRING MAINT-TRAINING CENT	06/09/2022	275.00	275.00	10/14/2022	
Total A R ENGH:					275.00	275.00		
ADVOCATES FOR HEALTH								
5333	ADVOCATES FOR HEALTH	1146	AED	09/07/2022	7,195.00	.00		
Total ADVOCATES FOR HEALTH:					7,195.00	.00		
ANNANDALE AUTO CARE, LLC								
188	ANNANDALE AUTO CARE, LLC	117742	COMMAND 11 REPAIR	09/23/2022	706.85	706.85	10/20/2022	
188	ANNANDALE AUTO CARE, LLC	118123	COMMAND 11 REPAIR	10/18/2022	364.57	364.57	10/28/2022	
Total ANNANDALE AUTO CARE, LLC:					1,071.42	1,071.42		
ANNANDALE KIWANIS CLUB								
5001	ANNANDALE KIWANIS CLUB	92322	2023 DUES	09/23/2022	230.00	230.00	10/20/2022	
Total ANNANDALE KIWANIS CLUB:					230.00	230.00		
ANNANDALE-MAPLE LAKE								
230	ANNANDALE-MAPLE LAKE	AUG22WWTP	AUGUST FLOW	09/15/2022	48,972.00	48,972.00	10/20/2022	
230	ANNANDALE-MAPLE LAKE	SEP22WWTP	SEPTEMBER FLOW	10/15/2022	48,202.00	48,202.00	10/20/2022	
Total ANNANDALE-MAPLE LAKE:					97,174.00	97,174.00		
ARAMARK UNIFORM SERVICES								
286	ARAMARK UNIFORM SERVICES	2530059908	WATER UNIFORMS	10/06/2022	56.78	56.78	10/20/2022	
286	ARAMARK UNIFORM SERVICES	2530063118	PW UNIFORMS	10/13/2022	48.48	48.48	10/28/2022	
Total ARAMARK UNIFORM SERVICES:					105.26	105.26		
ASPEN MILLS								
5072	ASPEN MILLS	301471	UNIFORM ALLOWANCE - FAUST	10/04/2022	129.88	129.88	10/20/2022	
Total ASPEN MILLS:					129.88	129.88		
BERGLUND, BAUMGARTNER, KIMBALL & GLASER								
5194	BERGLUND, BAUMGARTNER, K	SEP22 SRVCS	BBKG PROSECUTION SERVICE	10/05/2022	1,883.10	1,883.10	10/20/2022	
Total BERGLUND, BAUMGARTNER, KIMBALL & GLASER:					1,883.10	1,883.10		
BLUE CROSS BLUE SHIELD OF MN								
5318	BLUE CROSS BLUE SHIELD OF	220930407503	INSURANCE	09/30/2022	80.55	80.55	10/14/2022	
Total BLUE CROSS BLUE SHIELD OF MN:					80.55	80.55		
BRYAN ROCK PRODUCTS INC								
540	BRYAN ROCK PRODUCTS INC	55999	RED BALL DIAMOND AGG	09/30/2022	286.03	286.03	10/20/2022	
540	BRYAN ROCK PRODUCTS INC	56326	#20751 - RED BALL DIAMOND	10/15/2022	1,113.45	1,113.45	10/28/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total BRYAN ROCK PRODUCTS INC:					1,399.48	1,399.48		
CARDMEMBER SERVICE								
4743	CARDMEMBER SERVICE	October 2022	CENEX LAKES AR07064827 AK	10/19/2022	89.37	.00		
4743	CARDMEMBER SERVICE	October 2022	DODDS LUMBER CO BAUDETT	10/19/2022	60.00	.00		
4743	CARDMEMBER SERVICE	October 2022	SHELL OIL10083973015 AKELEY	10/19/2022	52.26	.00		
4743	CARDMEMBER SERVICE	October 2022	ELECTRIC MOTOR SERVICE 32	10/19/2022	250.00	.00		
4743	CARDMEMBER SERVICE	October 2022	POLLARDWATER.COM #3326 84	10/19/2022	175.53	.00		
4743	CARDMEMBER SERVICE	October 2022	NOR*NORTHERN TOOL 800-222	10/19/2022	244.64	.00		
4743	CARDMEMBER SERVICE	October 2022	HOLIDAY STATIONS 0234 ANNA	10/19/2022	55.81	.00		
4743	CARDMEMBER SERVICE	October 2022	ZOOM.US 888-799-9666 WWW.Z	10/19/2022	59.04	.00		
4743	CARDMEMBER SERVICE	October 2022	MICROSOFT*MICROSOFT 36 M	10/19/2022	7.50	.00		
4743	CARDMEMBER SERVICE	October 2022	SAMS CLUB #8183 ST. CLOUD	10/19/2022	316.12	.00		
4743	CARDMEMBER SERVICE	October 2022	CGMC EVENT WWW.GREATE	10/19/2022	170.00	.00		
4743	CARDMEMBER SERVICE	October 2022	DOMINOS 7344 320-270-6	10/19/2022	200.38	.00		
4743	CARDMEMBER SERVICE	October 2022	FEDEX 550991261 800-46333	10/19/2022	58.62	.00		
4743	CARDMEMBER SERVICE	October 2022	MN DVS ANNANDALE 14247 KN	10/19/2022	11.26	.00		
4743	CARDMEMBER SERVICE	October 2022	MN DVS ANNANDALE 142 4 AN	10/19/2022	452.25	.00		
4743	CARDMEMBER SERVICE	October 2022	AMZN Mktp US*1K06E5V80 Amz	10/19/2022	36.14	.00		
4743	CARDMEMBER SERVICE	October 2022	AMZN Mktp US*1K7CX6XN2 Am	10/19/2022	7.98	.00		
4743	CARDMEMBER SERVICE	October 2022	AMZN Mktp US*1K2AT3UG1 Amz	10/19/2022	16.98	.00		
4743	CARDMEMBER SERVICE	October 2022	AMZN Mktp US*1K36R58F2 Amz	10/19/2022	61.34	.00		
4743	CARDMEMBER SERVICE	October 2022	AMZN Mktp US*HT6T78LU1 Amz	10/19/2022	13.35	.00		
4743	CARDMEMBER SERVICE	October 2022	SIRCHIE FINGER PRINT L 919-5	10/19/2022	20.94	.00		
4743	CARDMEMBER SERVICE	October 2022	RECONYX 866-493-6	10/19/2022	10.00	.00		
4743	CARDMEMBER SERVICE	October 2022	SPYTEC GPS INC. 877-212-7	10/19/2022	24.95	.00		
4743	CARDMEMBER SERVICE	October 2022	NFPA NATL FIRE PROTECT 800-	10/19/2022	175.00	.00		
4743	CARDMEMBER SERVICE	October 2022	AMZN Mktp US*1K9E94790 Amz	10/19/2022	203.82	.00		
4743	CARDMEMBER SERVICE	October 2022	PARTS WAREH 402-935-7	10/19/2022	102.16	.00		
4743	CARDMEMBER SERVICE	September 202	THE HOME DEPOT #2844 MAPL	09/19/2022	28.56	28.56	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	AMZN MKTP US*1F23M3T42 AM	09/19/2022	64.95	64.95	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	AMZN MKTP US*1F3YK14D0 AM	09/19/2022	79.77	79.77	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	AMZN MKTP US*1V5QR98W0 A	09/19/2022	24.98	24.98	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	USPS PO 2603000302 ANNAND	09/19/2022	25.63	25.63	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	AMZN MKTP US*9W1QG6323 A	09/19/2022	23.49	23.49	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	RECONYX 866-493-6	09/19/2022	5.00	5.00	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	RANGE OFTEN WWW.RANGE0	09/19/2022	74.97	74.97	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	RECONYX INC 608-781-6	09/19/2022	676.17	676.17	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	AMZN MKTP US*1M9270EX0 AM	09/19/2022	62.18	62.18	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	AMAZON.COM*1M7EV5OL2 A A	09/19/2022	45.57	45.57	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	AMZN MKTP US*1M1G88HH0 A	09/19/2022	7.97	7.97	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	AMZN MKTP US*1M3D00AC2 A	09/19/2022	9.99	9.99	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	AMZN MKTP US*1F3480D62 AM	09/19/2022	63.00	63.00	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	AMZN MKTP US*1F8TU3W11 AM	09/19/2022	16.80	16.80	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	USPS PO 2603000302 ANNAND	09/19/2022	2.10	2.10	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	AMZN MKTP US*1V0G32VL2 AM	09/19/2022	189.00	189.00	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	CIVIC SYSTEMS PAYMENT HTT	09/19/2022	120.00	120.00	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	CIVIC SYSTEMS PAYMENT HTT	09/19/2022	75.00	75.00	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	AMZN MKTP US*AD7O71S23 A	09/19/2022	7.95	7.95	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	USPS PO 2603000302 ANNAND	09/19/2022	7.85	7.85	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	MICROSOFT*MICROSOFT 36 42	09/19/2022	7.50	7.50	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	ZOOM.US 888-799-9666 WWW.Z	09/19/2022	59.04	59.04	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	MICROSOFT*MICROSOFT 36 42	09/19/2022	107.36	107.36	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	CIVIC SYSTEMS PAYMENT HTT	09/19/2022	110.00	110.00	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	ANNANDALE EMBROIDERY & A	09/19/2022	475.10	475.10	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	TELEDYNE INSTRUMENTS I 40	09/19/2022	205.09	205.09	10/12/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4743	CARDMEMBER SERVICE	September 202	MENARDS BUFFALO MN BUFFA	09/19/2022	255.55	255.55	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	THE HOME DEPOT #2840 MONT	09/19/2022	71.42	71.42	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	USPS PO 2603000302 ANNAND	09/19/2022	16.84	16.84	10/12/2022	
4743	CARDMEMBER SERVICE	September 202	SPYTEC GPS INC. 877-212-7	09/19/2022	24.95	24.95	10/12/2022	
Total CARDMEMBER SERVICE:					5,819.22	2,943.78		
CENTER POINT ENERGY								
2511	CENTER POINT ENERGY	OCT22-240 PL	HOCKEY RINK	10/14/2022	27.41	27.41	10/24/2022	
2511	CENTER POINT ENERGY	OCT22-30CED	CITY HALL	10/14/2022	149.87	149.87	10/24/2022	
2511	CENTER POINT ENERGY	OCT22-330 OA	PAVILION	10/14/2022	29.43	29.43	10/24/2022	
2511	CENTER POINT ENERGY	OCT22-340 PO	FD	10/14/2022	94.70	94.70	10/24/2022	
2511	CENTER POINT ENERGY	OCT22-350 PO	OLD PW SHOP	10/14/2022	43.31	43.31	10/24/2022	
2511	CENTER POINT ENERGY	OCT22-541 AS	WTP	10/14/2022	493.02	493.02	10/24/2022	
2511	CENTER POINT ENERGY	OCT22-551 PO	TC	10/21/2022	30.06	30.06	10/24/2022	
2511	CENTER POINT ENERGY	OCT22-74 OA	74 OAK A3	10/12/2022	11.46	11.46	10/20/2022	
2511	CENTER POINT ENERGY	OCT22-74 OA	74 OAK A3	10/14/2022	22.55	22.55	10/24/2022	
2511	CENTER POINT ENERGY	OCT22-74 OA	74 OAK HSE	10/14/2022	43.83	43.83	10/24/2022	
Total CENTER POINT ENERGY:					945.64	945.64		
CENTRA SOTA COOPERATIVE								
646	CENTRA SOTA COOPERATIVE	6310554	FUEL - PW	10/06/2022	652.84	652.84	10/20/2022	
646	CENTRA SOTA COOPERATIVE	6310554	FUEL - STREETS	10/06/2022	227.07	227.07	10/20/2022	
646	CENTRA SOTA COOPERATIVE	6310554	FUEL - PARKS	10/06/2022	227.07	227.07	10/20/2022	
646	CENTRA SOTA COOPERATIVE	6310554	FUEL - WATER	10/06/2022	156.11	156.11	10/20/2022	
646	CENTRA SOTA COOPERATIVE	6310554	FUEL - SEWER	10/06/2022	156.12	156.12	10/20/2022	
646	CENTRA SOTA COOPERATIVE	6310555	FUEL - PW	10/06/2022	568.81	568.81	10/20/2022	
646	CENTRA SOTA COOPERATIVE	6310555	FUEL - STREETS	10/06/2022	197.85	197.85	10/20/2022	
646	CENTRA SOTA COOPERATIVE	6310555	FUEL - PARKS	10/06/2022	197.85	197.85	10/20/2022	
646	CENTRA SOTA COOPERATIVE	6310555	FUEL - WATER	10/06/2022	136.02	136.02	10/20/2022	
646	CENTRA SOTA COOPERATIVE	6310555	FUEL - SEWER	10/06/2022	136.01	136.01	10/20/2022	
Total CENTRA SOTA COOPERATIVE:					2,655.75	2,655.75		
CLASSIC CLEANING COMPANY								
4889	CLASSIC CLEANING COMPANY	33097	TC	10/20/2022	230.00	230.00	10/25/2022	
4889	CLASSIC CLEANING COMPANY	33098	CITY HALL-	10/20/2022	673.75	673.75	10/25/2022	
4889	CLASSIC CLEANING COMPANY	33098	PD-	10/20/2022	147.00	147.00	10/25/2022	
4889	CLASSIC CLEANING COMPANY	33098	LIBRARY-	10/20/2022	404.25	404.25	10/25/2022	
4889	CLASSIC CLEANING COMPANY	33099	FD	10/20/2022	245.00	245.00	10/25/2022	
Total CLASSIC CLEANING COMPANY:					1,700.00	1,700.00		
COLONIAL LIFE & ACCIDENT								
810	COLONIAL LIFE & ACCIDENT	749242411015	INSURANCE	10/17/2022	387.72	387.72	10/20/2022	
Total COLONIAL LIFE & ACCIDENT:					387.72	387.72		
CORE & MAIN LP								
2635	CORE & MAIN LP	R749096	HYDRANT PARTS	10/12/2022	117.84	117.84	10/28/2022	
Total CORE & MAIN LP:					117.84	117.84		
CORINNA TOWNSHIP								
887	CORINNA TOWNSHIP	OAA- 2022	OAA	10/27/2022	14,119.20	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total CORINNA TOWNSHIP:					14,119.20	.00		
DAIRYLAND POWER COOPERATIVE								
5244	DAIRYLAND POWER COOPERA	506	MONTHLY BILLS- REFUSE 20%	10/13/2022	135.37	135.37	10/24/2022	
5244	DAIRYLAND POWER COOPERA	506	MONTHLY BILLS- SEWER 40%	10/13/2022	270.75	270.75	10/24/2022	
5244	DAIRYLAND POWER COOPERA	506	MONTHLY BILLS- WATER 40%	10/13/2022	270.75	270.75	10/24/2022	
Total DAIRYLAND POWER COOPERATIVE:					676.87	676.87		
DAN & JERRY'S GREENHOUSE								
4902	DAN & JERRY'S GREENHOUSE	102522	WINTER GREENS	10/25/2022	1,912.60	1,912.60	10/25/2022	
Total DAN & JERRY'S GREENHOUSE:					1,912.60	1,912.60		
DELTA DENTAL								
4793	DELTA DENTAL	RIS000449361	INSURANCE	11/01/2022	1,493.72	1,493.72	10/20/2022	
Total DELTA DENTAL:					1,493.72	1,493.72		
EMERGENCY APPARATUS MAINT INC								
1275	EMERGENCY APPARATUS MAI	125276	E12 REPAIR	09/27/2022	2,444.43	2,444.43	10/25/2022	
Total EMERGENCY APPARATUS MAINT INC:					2,444.43	2,444.43		
FIRE RELIEF ASSOCIATION								
1420	FIRE RELIEF ASSOCIATION	OCT2022	2022 STATE AID FIRE	10/24/2022	60,175.12	60,175.12	10/25/2022	
Total FIRE RELIEF ASSOCIATION:					60,175.12	60,175.12		
GOPHER STATE ONE-CALL INC								
1630	GOPHER STATE ONE-CALL INC	2080183	LOCATES/FAX TICKETS	08/31/2022	173.25	173.25	10/14/2022	
1630	GOPHER STATE ONE-CALL INC	2090183	LOCATES/FAX TICKETS	09/30/2022	145.05	145.05	10/20/2022	
Total GOPHER STATE ONE-CALL INC:					318.30	318.30		
GRAINGER INC, W W								
1660	GRAINGER INC, W W	9464542175	SUPPLIES	10/03/2022	303.79	303.79	10/20/2022	
1660	GRAINGER INC, W W	9470925737	CHAIR CARTS	10/07/2022	926.70	926.70	10/20/2022	
1660	GRAINGER INC, W W	9474394682	LIGHT BULBS	10/11/2022	262.00	262.00	10/20/2022	
Total GRAINGER INC, W W:					1,492.49	1,492.49		
HACH COMPANY								
1690	HACH COMPANY	13290038	CHEMICALS	10/17/2022	117.27	117.27	10/28/2022	
Total HACH COMPANY:					117.27	117.27		
HAWKINS, INC.								
1710	HAWKINS, INC.	6305566	CHEMICALS WTP	10/05/2022	3,507.05	3,507.05	10/20/2022	
1710	HAWKINS, INC.	6313273	CHEMICALS WTP	10/15/2022	10.00	10.00	10/28/2022	
Total HAWKINS, INC.:					3,517.05	3,517.05		
HINNENKAMP, KELLY								
4728	HINNENKAMP, KELLY	10-24-22	MILEAGE REIMB	10/12/2022	70.00	70.00	10/25/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total HINNENKAMP, KELLY:					70.00	70.00		
INNOVATIVE OFFICE SOLUTIONS LLC								
5296	INNOVATIVE OFFICE SOLUTION	IN3969076	TRAINING CENTER OFFICE SU	10/13/2022	38.54	38.54	10/20/2022	
Total INNOVATIVE OFFICE SOLUTIONS LLC:					38.54	38.54		
Int'l Union of Operating Eng, Local 49								
5274	Int'l Union of Operating Eng, Local	Sept22 dues	UNION DUES	10/01/2022	310.80	310.80	10/14/2022	
Total Int'l Union of Operating Eng, Local 49:					310.80	310.80		
ITL PATCH COMPANY, INC.								
5047	ITL PATCH COMPANY, INC.	828C32D1-000	PATCHES, FLAGS FOR UNIFOR	05/26/2022	381.00	381.00	10/28/2022	
Total ITL PATCH COMPANY, INC.:					381.00	381.00		
JOVANOVIH, DEGE & ATHMANN PA								
4716	JOVANOVIH, DEGE & ATHMAN	24641	CAP HOMES- DEVELOPER AGM	09/30/2022	22.50	22.50	10/24/2022	
4716	JOVANOVIH, DEGE & ATHMAN	24641	TRIPLETT FARMS	09/30/2022	67.50	67.50	10/24/2022	
4716	JOVANOVIH, DEGE & ATHMAN	24641	WORK COMP- MACHOVSKY	09/30/2022	607.50	607.50	10/24/2022	
4716	JOVANOVIH, DEGE & ATHMAN	24641	GENERAL- PD	09/30/2022	405.00	405.00	10/24/2022	
4716	JOVANOVIH, DEGE & ATHMAN	24641	CANNABIS REGS	09/30/2022	180.00	180.00	10/24/2022	
4716	JOVANOVIH, DEGE & ATHMAN	24641	GENERAL	09/30/2022	315.00	315.00	10/24/2022	
Total JOVANOVIH, DEGE & ATHMANN PA:					1,597.50	1,597.50		
KAZ HARDWARE & RENTAL								
1990	KAZ HARDWARE & RENTAL	AUGUST2022	PW SUPPLIES	08/31/2022	2.29	2.29	11/03/2022	
1990	KAZ HARDWARE & RENTAL	AUGUST2022	PW SUPPLIES	08/31/2022	31.48	31.48	11/03/2022	
1990	KAZ HARDWARE & RENTAL	AUGUST2022	PD SUPPLIES	08/31/2022	8.36	8.36	11/03/2022	
1990	KAZ HARDWARE & RENTAL	AUGUST2022	WWC SUPPLIES	08/31/2022	7.99	7.99	11/03/2022	
1990	KAZ HARDWARE & RENTAL	AUGUST2022	PW SUPPLIES	08/31/2022	7.29	7.29	11/03/2022	
1990	KAZ HARDWARE & RENTAL	AUGUST2022	PW SUPPLIES	08/31/2022	6.98	6.98	11/03/2022	
1990	KAZ HARDWARE & RENTAL	AUGUST2022	PW SUPPLIES	08/31/2022	7.29	7.29	11/03/2022	
1990	KAZ HARDWARE & RENTAL	AUGUST2022	PD SUPPLIES	08/31/2022	4.28	4.28	11/03/2022	
1990	KAZ HARDWARE & RENTAL	AUGUST2022	PW SUPPLIES	08/31/2022	10.79	10.79	11/03/2022	
1990	KAZ HARDWARE & RENTAL	AUGUST2022	PW SUPPLIES	08/31/2022	2.99	2.99	11/03/2022	
1990	KAZ HARDWARE & RENTAL	AUGUST2022	PW SUPPLIES	08/31/2022	38.99	38.99	11/03/2022	
1990	KAZ HARDWARE & RENTAL	AUGUST2022	PD SUPPLIES	08/31/2022	25.99	25.99	11/03/2022	
1990	KAZ HARDWARE & RENTAL	AUGUST2022	PD SUPPLIES	08/31/2022	16.98	16.98	11/03/2022	
1990	KAZ HARDWARE & RENTAL	AUGUST2022	PW SUPPLIES	08/31/2022	21.32	21.32	11/03/2022	
1990	KAZ HARDWARE & RENTAL	AUGUST2022	PD SUPPLIES	08/31/2022	13.97	13.97	11/03/2022	
1990	KAZ HARDWARE & RENTAL	JULY2022	PW SUPPLIES	07/31/2022	22.98	22.98	11/03/2022	
1990	KAZ HARDWARE & RENTAL	JULY2022	PW SUPPLIES	07/31/2022	55.98	55.98	11/03/2022	
1990	KAZ HARDWARE & RENTAL	JULY2022	PW SUPPLIES	07/31/2022	78.28	78.28	11/03/2022	
1990	KAZ HARDWARE & RENTAL	JULY2022	PW SUPPLIES	07/31/2022	13.99	13.99	11/03/2022	
1990	KAZ HARDWARE & RENTAL	JULY2022	PW SUPPLIES	07/31/2022	12.54	12.54	11/03/2022	
1990	KAZ HARDWARE & RENTAL	JULY2022	PW SUPPLIES	07/31/2022	3.60	3.60	11/03/2022	
1990	KAZ HARDWARE & RENTAL	JULY2022	PD SUPPLIES	07/31/2022	45.99	45.99	11/03/2022	
1990	KAZ HARDWARE & RENTAL	JULY2022	PD SUPPLIES	07/31/2022	5.79	5.79	11/03/2022	
1990	KAZ HARDWARE & RENTAL	JULY2022	PW SUPPLIES	07/31/2022	10.98	10.98	11/03/2022	
1990	KAZ HARDWARE & RENTAL	JULY2022	PW SUPPLIES	07/31/2022	12.99	12.99	11/03/2022	
1990	KAZ HARDWARE & RENTAL	JULY2022	PD SUPPLIES	07/31/2022	7.98	7.98	11/03/2022	
1990	KAZ HARDWARE & RENTAL	JUNE 2022	CEMETERY SUPPLIES	07/05/2022	10.45	10.45	11/03/2022	
1990	KAZ HARDWARE & RENTAL	JUNE 2022	PW SUPPLIES	07/05/2022	9.96	9.96	11/03/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1990 KAZ	HARDWARE & RENTAL	JUNE 2022	CEMETERY SUPPLIES	07/05/2022	250.00	250.00	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	JUNE 2022	PW SUPPLIES	07/05/2022	1.70	1.70	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	JUNE 2022	PW SUPPLIES	07/05/2022	3.18	3.18	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	JUNE 2022	PW SUPPLIES	07/05/2022	11.99	11.99	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	JUNE 2022	PW SUPPLIES	07/05/2022	90.00	90.00	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	JUNE 2022	PW SUPPLIES	07/05/2022	12.24	12.24	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	JUNE 2022	PW SUPPLIES	07/05/2022	42.99	42.99	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	JUNE 2022	PD SUPPLIES	07/05/2022	13.68	13.68	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	JUNE 2022	PW SUPPLIES	07/05/2022	35.98	35.98	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	JUNE 2022	PW SUPPLIES	07/05/2022	12.49	12.49	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	JUNE 2022	PW SUPPLIES	07/05/2022	18.99	18.99	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	JUNE 2022	PW SUPPLIES	07/05/2022	28.46	28.46	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	JUNE 2022	PW SUPPLIES	07/05/2022	42.05	42.05	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	FIRE	05/28/2022	22.44	22.44	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	11.00	11.00	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	CHILI COOKOFF	05/28/2022	12.47	12.47	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	16.49	16.49	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	8.38	8.38	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	15.87	15.87	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	11.49	11.49	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	2.50	2.50	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PD SUPPLIES	05/28/2022	14.97	14.97	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	45.98	45.98	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	4.36	4.36	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	22.99	22.99	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	14.16	14.16	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	13.18	13.18	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	19.99	19.99	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PD SUPPLIES	05/28/2022	.99	.99	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PD SUPPLIES	05/28/2022	43.07	43.07	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	44.00	44.00	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	63.12	63.12	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	CEMETERY SUPPLIES	05/28/2022	42.99	42.99	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	11.49	11.49	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	10.49	10.49	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	2.18	2.18	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	2.38	2.38	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	46.75	46.75	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	MAY2022	PW SUPPLIES	05/28/2022	15.56	15.56	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	SEPT2022	PW SUPPLIES	10/02/2022	67.23	67.23	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	SEPT2022	PW SUPPLIES	10/02/2022	36.53	36.53	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	SEPT2022	PW SUPPLIES	10/02/2022	2.67	2.67	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	SEPT2022	PD SUPPLIES	10/02/2022	8.48	8.48	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	SEPT2022	PW SUPPLIES	10/02/2022	33.99	33.99	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	SEPT2022	PW SUPPLIES	10/02/2022	22.98	22.98	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	SEPT2022	PW SUPPLIES	10/02/2022	47.99	47.99	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	SEPT2022	PW SUPPLIES	10/02/2022	29.99	29.99	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	SEPT2022	PW SUPPLIES	10/02/2022	79.85	79.85	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	SEPT2022	PW SUPPLIES	10/02/2022	9.99	9.99	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	SEPT2022	PW SUPPLIES	10/02/2022	2.98	2.98	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	SEPT2022	PW SUPPLIES	10/02/2022	25.99	25.99	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	SEPT2022	PW SUPPLIES	10/02/2022	64.36	64.36	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	SEPT2022	PW SUPPLIES	10/02/2022	57.47	57.47	11/03/2022	
1990 KAZ	HARDWARE & RENTAL	SEPT2022	PW SUPPLIES	10/02/2022	73.77	73.77	11/03/2022	
Total KAZ HARDWARE & RENTAL:					2,145.81	2,145.81		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
LAKE REGION CO-OP OIL ASSN								
2050	LAKE REGION CO-OP OIL ASSN	93022-ACCT03	MOTOR FUELS	09/30/2022	135.69	135.69	10/24/2022	
2050	LAKE REGION CO-OP OIL ASSN	93022-ACCT03	FUEL	09/30/2022	7.79	7.79	10/20/2022	
Total LAKE REGION CO-OP OIL ASSN:					143.48	143.48		
LANDSCAPE ESCROW								
4913	LANDSCAPE ESCROW	L/E 1008 BAY	L/E REFUND - 1008 BAY CIRCLE	10/25/2022	2,000.00	.00		
4913	LANDSCAPE ESCROW	L/E 831 MORR	L/E REFUND - 831 MORRISON A	10/25/2022	2,000.00	.00		
4913	LANDSCAPE ESCROW	L/E 970 ACACI	L/E REFUND - 970 ACACIA DR	10/05/2022	2,000.00	2,000.00	10/20/2022	
Total LANDSCAPE ESCROW:					6,000.00	2,000.00		
LEAGUE OF MINNESOTA CITIES								
2100	LEAGUE OF MINNESOTA CITIE	368851	ADOBE LICENSE	10/18/2022	171.88	171.88	10/24/2022	
Total LEAGUE OF MINNESOTA CITIES:					171.88	171.88		
M & M EXPRESS SALES & SERVICE								
2211	M & M EXPRESS SALES & SER	395552	GENERATOR REPAIR	07/27/2022	96.82	96.82	10/28/2022	
Total M & M EXPRESS SALES & SERVICE:					96.82	96.82		
MAPLE LAKE LUMBER COMPANY								
2260	MAPLE LAKE LUMBER COMPAN	225945	LUMBER	10/12/2022	17.40	17.40	10/20/2022	
Total MAPLE LAKE LUMBER COMPANY:					17.40	17.40		
MARKET PLACE II								
2273	MARKET PLACE II	10/1/22 STMT	WATER	10/01/2022	23.94	23.94	10/20/2022	
2273	MARKET PLACE II	10/1/22 STMT	WW WATER	10/01/2022	15.96	15.96	10/20/2022	
2273	MARKET PLACE II	10/1/22 STMT	WW SUPPLIES	10/01/2022	4.07	4.07	10/20/2022	
2273	MARKET PLACE II	10/1/22 STMT	SERVICE FEE	10/01/2022	5.76	5.76	10/20/2022	
Total MARKET PLACE II:					49.73	49.73		
METRO WEST INSPECTION SERVICES								
2375	METRO WEST INSPECTION SE	3425	PERMIT 22-0031- 1151 BUSINES	09/27/2022	259.05	259.05	10/14/2022	
2375	METRO WEST INSPECTION SE	3425	PERMIT 22-0041- 1151 BUSINES	09/27/2022	133.65	133.65	10/14/2022	
2375	METRO WEST INSPECTION SE	3425	PERMIT 22-0079- 115 HUNTERS	09/27/2022	50.00	50.00	10/14/2022	
2375	METRO WEST INSPECTION SE	3425	PERMIT 22-0104- 108 ASH ST	09/27/2022	564.75	564.75	10/14/2022	
2375	METRO WEST INSPECTION SE	3425	PERMIT 22-0119- 150 POPLAR A	09/27/2022	25.00	25.00	10/14/2022	
2375	METRO WEST INSPECTION SE	3425	PERMIT 22-0121- 230 CEDAR S	09/27/2022	25.00	25.00	10/14/2022	
2375	METRO WEST INSPECTION SE	3425	PERMIT 22-0130- 150 HUNTERS	09/27/2022	25.00	25.00	10/14/2022	
2375	METRO WEST INSPECTION SE	3425	PERMIT 22-0132- 15 MYRTLE A	09/27/2022	25.00	25.00	10/14/2022	
2375	METRO WEST INSPECTION SE	3425	PERMIT 22-0141- 255 OAK AVE	09/27/2022	50.00	50.00	10/14/2022	
Total METRO WEST INSPECTION SERVICES:					1,157.45	1,157.45		
MID-MINNESOTA HOT MIX INC								
2420	MID-MINNESOTA HOT MIX INC	2148	ASPHALT	09/30/2022	2,078.94	2,078.94	10/20/2022	
Total MID-MINNESOTA HOT MIX INC:					2,078.94	2,078.94		
MIDWEST MACHINERY								
5116	MIDWEST MACHINERY	9330448	MOWER PARTS	09/21/2022	11.60	11.60	10/20/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total MIDWEST MACHINERY:					11.60	11.60		
MINNESOTA COMPUTER SYSTEMS INC								
2525	MINNESOTA COMPUTER SYST	355416	MONTHLY PAYMENT - PD PRIN	10/05/2022	30.59	30.59	10/20/2022	
2525	MINNESOTA COMPUTER SYST	355499	PW COPIER	10/05/2022	22.60	22.60	10/20/2022	
2525	MINNESOTA COMPUTER SYST	356086	ADMIN COPIER OVERAGE	10/17/2022	415.48	415.48	10/24/2022	
2525	MINNESOTA COMPUTER SYST	356086	ADMIN COPIER	10/17/2022	55.00	55.00	10/24/2022	
2525	MINNESOTA COMPUTER SYST	356086	DMV COPEIR	10/17/2022	40.00	40.00	10/24/2022	
2525	MINNESOTA COMPUTER SYST	356086	DMV COPIER OVERAGE	10/17/2022	91.16	91.16	10/24/2022	
Total MINNESOTA COMPUTER SYSTEMS INC:					654.83	654.83		
MINNESOTA STATE FIRE DEPARTMENT ASSOC.								
5214	MINNESOTA STATE FIRE DEPA	2023 DUES	MSFCA ANNUAL DUES	10/20/2022	290.00	290.00	10/24/2022	
Total MINNESOTA STATE FIRE DEPARTMENT ASSOC.:					290.00	290.00		
MN BCA CRIMINAL JUSTICE								
4699	MN BCA CRIMINAL JUSTICE	00000717990	BCA CJDN	09/30/2022	1,080.00	1,080.00	10/20/2022	
Total MN BCA CRIMINAL JUSTICE:					1,080.00	1,080.00		
MN DEED - BCD								
2572	MN DEED - BCD	NOV22	LOAN REPAYMENT - EA SWEEN	11/15/2022	1,607.15	1,607.15	10/25/2022	
Total MN DEED - BCD:					1,607.15	1,607.15		
MN DEPT OF LABOR & INDUSTRY								
2585	MN DEPT OF LABOR & INDUST	3-2022	SURCHARGE FEES	10/04/2022	2,492.17	2,492.17	10/04/2022	
Total MN DEPT OF LABOR & INDUSTRY:					2,492.17	2,492.17		
MN DEPT. OF REVENUE								
2599	MN DEPT. OF REVENUE	SEPT22-3	SALES TAX	10/18/2022	9.25	9.25	10/18/2022	
2599	MN DEPT. OF REVENUE	SEPT22-3	SALES TAX	10/18/2022	.50	.50	10/18/2022	
2599	MN DEPT. OF REVENUE	SEPT22-3	SALES TAX	10/18/2022	18.00	18.00	10/18/2022	
2599	MN DEPT. OF REVENUE	SEPT22-3	SALES TAX	10/18/2022	764.25	764.25	10/18/2022	
2599	MN DEPT. OF REVENUE	SEPT22-3	SALES TAX	10/18/2022	1,264.00	1,264.00	10/18/2022	
Total MN DEPT. OF REVENUE:					2,056.00	2,056.00		
MN PEIP								
5068	MN PEIP	1227888	INSURANCE	10/10/2022	16,562.44	16,562.44	10/20/2022	
Total MN PEIP:					16,562.44	16,562.44		
NCPERS GROUP LIFE INS								
4752	NCPERS GROUP LIFE INS	994901112022	INSURANCE	10/01/2022	16.00	16.00	10/20/2022	
Total NCPERS GROUP LIFE INS:					16.00	16.00		
NELSON ELECTRIC MOTOR REPAIR								
2765	NELSON ELECTRIC MOTOR RE	2171	LIFT STATION REPAIR	09/07/2022	300.00	300.00	10/20/2022	
2765	NELSON ELECTRIC MOTOR RE	2176	LIFT STATION REPAIR	09/12/2022	600.00	600.00	10/20/2022	
2765	NELSON ELECTRIC MOTOR RE	2181	LIFT STATION REPAIR	10/14/2022	225.00	225.00	10/20/2022	
2765	NELSON ELECTRIC MOTOR RE	2185	LIFT STATION REPAIR	10/19/2022	1,050.00	1,050.00	10/20/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2765	NELSON ELECTRIC MOTOR RE	2199	LIFT STATION REPAIR	09/30/2022	450.00	450.00	10/20/2022	
Total NELSON ELECTRIC MOTOR REPAIR:					2,625.00	2,625.00		
NEW LANE FINANCE								
5185	NEW LANE FINANCE	71385-11/10/20	CITY HALL	10/13/2022	81.67	81.67	10/20/2022	
5185	NEW LANE FINANCE	71385-11/10/20	PD PHONE	10/13/2022	81.66	81.66	10/20/2022	
5185	NEW LANE FINANCE	71385-11/10/20	DMV PHONE	10/13/2022	81.67	81.67	10/20/2022	
Total NEW LANE FINANCE:					245.00	245.00		
NORTH CENTRAL INTERNATIONAL, LLC								
5198	NORTH CENTRAL INTERNATIO	R220003767:0	TRUCK REPAIR	07/25/2022	2,028.44	2,028.44	10/20/2022	
Total NORTH CENTRAL INTERNATIONAL, LLC:					2,028.44	2,028.44		
NORTHWEST ASSOC CONSULTANT INC								
2832	NORTHWEST ASSOC CONSULT	25996	HILLHIKER SITE PLAN	10/05/2022	213.90	213.90	10/20/2022	
2832	NORTHWEST ASSOC CONSULT	25996	HEMLOCK APTS	10/05/2022	362.40	362.40	10/20/2022	
2832	NORTHWEST ASSOC CONSULT	25996	WILLOWS OF ANNANDALE	10/05/2022	1,283.50	1,283.50	10/20/2022	
2832	NORTHWEST ASSOC CONSULT	25997	GENERAL	10/05/2022	232.20	232.20	10/20/2022	
2832	NORTHWEST ASSOC CONSULT	25998	GENERAL	10/05/2022	400.00	400.00	10/20/2022	
Total NORTHWEST ASSOC CONSULTANT INC:					2,492.00	2,492.00		
Potentia MN Solar Fund 1, LLC								
5074	Potentia MN Solar Fund 1, LLC	JUL22 BILL PE	STREET LIGHTS	08/25/2022	51.32	51.32	10/20/2022	
5074	Potentia MN Solar Fund 1, LLC	JUL22 BILL PE	FIRE HALL	08/25/2022	594.84	594.84	10/20/2022	
5074	Potentia MN Solar Fund 1, LLC	JUL22 BILL PE	PARK ELECTRIC	08/25/2022	307.70	307.70	10/20/2022	
5074	Potentia MN Solar Fund 1, LLC	JUL22 BILL PE	WTP	08/25/2022	4,316.71	4,316.71	10/20/2022	
5074	Potentia MN Solar Fund 1, LLC	JUL22 BILL PE	SEWER L/S	08/25/2022	1,479.78	1,479.78	10/20/2022	
5074	Potentia MN Solar Fund 1, LLC	JUL22 BILL PE	CEMETERY ELECTRIC	08/25/2022	34.18	34.18	10/20/2022	
5074	Potentia MN Solar Fund 1, LLC	JUL22 BILL PE	CITY HALL	08/25/2022	1,709.39	1,709.39	10/20/2022	
Total Potentia MN Solar Fund 1, LLC:					8,493.92	8,493.92		
QUADIENT, INC								
5182	QUADIENT, INC	59663066	POSTAGE METER	10/24/2022	162.89	.00		
Total QUADIENT, INC:					162.89	.00		
QUANDT, JOANN								
5115	QUANDT, JOANN	HCF Vote 10-2	HCF VOTING	10/20/2022	19.50	19.50	10/24/2022	
Total QUANDT, JOANN:					19.50	19.50		
ROYAL PRINT GROUP, INC.								
2340	ROYAL PRINT GROUP, INC.	18373	BUSINESS CARDS-CHIEF AND	09/20/2022	288.00	288.00	10/28/2022	
Total ROYAL PRINT GROUP, INC.:					288.00	288.00		
RUSSELL SECURITY RESOURCE INC.								
3151	RUSSELL SECURITY RESOURC	A43376	LOCKS	09/27/2022	248.00	248.00	10/20/2022	
Total RUSSELL SECURITY RESOURCE INC.:					248.00	248.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEABERG, NICHOLE								
5171	SEABERG, NICHOLE	HCF Vote - 10-	HCF VOTING	10/20/2022	19.50	19.50	10/24/2022	
Total SEABERG, NICHOLE:					19.50	19.50		
SHARETECH								
5331	SHARETECH	10519	ADMIN MONTHLY CONTRACT- 1	10/01/2022	208.90	.00		
5331	SHARETECH	10519	DMV MONTHLY CONTRACT- 15	10/01/2022	208.90	.00		
5331	SHARETECH	10519	FD MONTHLY CONTRACT- 20%	10/01/2022	278.53	.00		
5331	SHARETECH	10519	PD MONTHLY CONTRACT- 40%	10/01/2022	557.06	.00		
5331	SHARETECH	10519	PW MONTHLY CONTRACT- 10%	10/01/2022	139.27	.00		
5331	SHARETECH	10648	ADMIN SERVICE CALL	10/21/2022	27.50	.00		
Total SHARETECH:					1,420.16	.00		
SOK'S RAPID CAR WASH								
4021	SOK'S RAPID CAR WASH	258-1384	SQUAD WASHES - SEPT	10/03/2022	65.09	65.09	10/20/2022	
Total SOK'S RAPID CAR WASH:					65.09	65.09		
STREICHERS								
4148	STREICHERS	11592841/CM2	UNIFORM ALLOWANCE-HAKAL	10/03/2022	337.95	337.95	10/28/2022	
Total STREICHERS:					337.95	337.95		
SURPLUS SERVICES								
4747	SURPLUS SERVICES	00013913	LIFT	09/21/2022	126.00	126.00	10/20/2022	
Total SURPLUS SERVICES:					126.00	126.00		
TACTICAL ADVANTAGE								
5330	TACTICAL ADVANTAGE	2022-0082	POLICE EQUIPMENT	10/05/2022	1,050.60	1,050.60	10/18/2022	
Total TACTICAL ADVANTAGE:					1,050.60	1,050.60		
TELECOM BROADBAND SOLUTIONS LLC (TBSOA)								
5186	TELECOM BROADBAND SOLUT	3404	CITY PHONES	10/01/2022	99.55	99.55	10/20/2022	
5186	TELECOM BROADBAND SOLUT	3404	DMV PHONES	10/01/2022	99.55	99.55	10/20/2022	
5186	TELECOM BROADBAND SOLUT	3404	PD PHONES	10/01/2022	99.55	99.55	10/20/2022	
Total TELECOM BROADBAND SOLUTIONS LLC (TBSOA):					298.65	298.65		
UTILITY REFUNDS								
4871	UTILITY REFUNDS	UTIL REF-CRA	OVERPAY REFUND- 965 ACACI	10/20/2022	87.50	87.50	10/24/2022	
4871	UTILITY REFUNDS	UTILREF#2-90	OVERPAY REFUND- 905 BEECH	10/26/2022	49.61	.00		
4871	UTILITY REFUNDS	UTILREF-HAN	OVERPAY REFUND- 70 MAPLE	10/20/2022	129.97	129.97	10/24/2022	
4871	UTILITY REFUNDS	UTILREF-HOR	OVERPAY REFUND- 300 DOUGL	10/20/2022	217.94	217.94	10/24/2022	
4871	UTILITY REFUNDS	UTILREF-MCD	OVERPAY REFUND- 341 HARRI	10/20/2022	32.93	32.93	10/24/2022	
4871	UTILITY REFUNDS	UTILREF-PET	OVERPAY REFUND- 200 SPRUC	10/20/2022	72.47	72.47	10/24/2022	
4871	UTILITY REFUNDS	UTILREF-SCH	OVERPAY REFUND- 110 MAPLE	10/20/2022	119.90	119.90	10/24/2022	
4871	UTILITY REFUNDS	UTILREF-THO	OVERPAY REFUND- 210 KNOLL	10/18/2022	71.35	71.35	10/24/2022	
Total UTILITY REFUNDS:					781.67	732.06		
WASTE MANAGEMENT - TC WEST								
4460	WASTE MANAGEMENT - TC WE	7702542-1593-	GARBAGE- 74 OAK	10/12/2022	152.48	152.48	10/14/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total WASTE MANAGEMENT - TC WEST:					152.48	152.48		
WEST CENTRAL SANITATION INC								
4481	WEST CENTRAL SANITATION IN	12578937	RECYCLING	09/30/2022	3,816.50	3,816.50	10/20/2022	
4481	WEST CENTRAL SANITATION IN	12578937	REFUSE	09/30/2022	10,787.82	10,787.82	10/20/2022	
Total WEST CENTRAL SANITATION INC:					14,604.32	14,604.32		
WEX BANK								
5273	WEX BANK	83601298	PD FUEL	09/08/2022	1,585.21	1,585.21	10/14/2022	
5273	WEX BANK	83601309	MOTOR FUELS	09/08/2022	503.08	503.08	10/14/2022	
5273	WEX BANK	83601403	FUEL	09/08/2022	328.35	328.35	10/14/2022	
5273	WEX BANK	84313896	MOTOR FUELS	10/08/2022	230.24	230.24	10/24/2022	
5273	WEX BANK	84314864	PD FUEL	10/08/2022	1,327.50	1,327.50	10/20/2022	
5273	WEX BANK	84314925	FUEL	10/08/2022	248.20	.00		
Total WEX BANK:					4,222.58	3,974.38		
WINDSTREAM								
4495	WINDSTREAM	OCT22-LIFT	L/S PHONE	10/05/2022	255.06	255.06	10/20/2022	
4495	WINDSTREAM	OCT22-WATE	320-274-2793	10/05/2022	39.59	39.59	10/20/2022	
Total WINDSTREAM:					294.65	294.65		
WRIGHT COUNTY HIGHWAY DEPT								
4520	WRIGHT COUNTY HIGHWAY DE	101122	WRIGHT CO MAPS	10/11/2022	150.00	150.00	10/20/2022	
Total WRIGHT COUNTY HIGHWAY DEPT:					150.00	150.00		
WRIGHT COUNTY RECORDER								
4535	WRIGHT COUNTY RECORDER	101722	RECORDING FEES	10/17/2022	20.00	20.00	10/20/2022	
Total WRIGHT COUNTY RECORDER:					20.00	20.00		
WRIGHT-HENNEPIN COOPERATIVE								
4548	WRIGHT-HENNEPIN COOPERA	35029977927	L/S 1255 BUSINESS BLVD	10/10/2022	21.88	21.88	10/20/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029977927	TC SECURITY	10/10/2022	20.95	20.95	10/20/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029977927	CITY HALL SECURITY	10/10/2022	20.95	20.95	10/20/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029977927	STREET LIGHTS	10/10/2022	159.43	159.43	10/20/2022	
Total WRIGHT-HENNEPIN COOPERATIVE:					223.21	223.21		
XCEL ENERGY								
4559	XCEL ENERGY	798036524	51-6464610-6	09/28/2022	23.63	23.63	10/20/2022	
4559	XCEL ENERGY	798050783	51-6963395-9	09/28/2022	43.97	43.97	10/25/2022	
4559	XCEL ENERGY	798225636	ACCT 51-6076585-1	09/29/2022	382.61	382.61	10/14/2022	
4559	XCEL ENERGY	798696044	51-6024519-2	10/03/2022	4,262.78	4,262.78	10/20/2022	
4559	XCEL ENERGY	798784975	ACCOUNT 51-6024518-1	10/04/2022	811.73	811.73	10/20/2022	
4559	XCEL ENERGY	800691558	51-4192659-4	10/18/2022	52.65	52.65	10/25/2022	
Total XCEL ENERGY:					5,577.37	5,577.37		
Grand Totals:					292,413.43	262,342.93		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
--------	-------------	----------------	-------------	--------------	-----------------------	-------------	-----------	--------

Dated: _____

Mayor: _____

Shelly Jonas

City Council: _____

Tina Honsey

JT Grundy_____
Corey Czycalla_____
Matthew Wuollet

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL Account = "001"-"699"

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 6B
Agenda Section: Consent	Item: Department Reports	
<p>BACKGROUND: Attached are the monthly department reports for the following departments:</p> <ul style="list-style-type: none">• Police- October• Finance- September• Fire- October• DMV- September		



ANNANDALE POLICE DEPARTMENT

MONTHLY REPORT

Oct-22

TOTAL ACTIVITY	October 2022 Total	October 2021 Total	Current YTD Total	2021 YTD Total	Percentage Change
CRIMINAL ACTIVITY	6	20	80	87	-8%
CITATIONS	22	145	370	704	-47%
NON-CRIMINAL	181	237	1867	2033	-8%
GRAND TOTAL	209	402	2317	2824	

CRIMINAL ACTIVITY	October 2022 Total	October 2021 Total	Current YTD Total	2021 YTD Total	Percentage Change
Homicide	0	0	0	0	N/A
Forcible Rape	0	0	0	0	N/A
Robbery	0	0	0	0	N/A
Assault	2	3	9	4	125%
Domestic Assault	0	1	17	5	240%
Criminal Sex Conduct	0	0	8	3	167%
Burglary	0	0	0	1	-100%
Theft	3	5	25	17	47%
Motor Vehicle Theft	0	0	0	3	-100%
Arson	0	0	0	0	N/A
Crime Against Admin	0	0	3	3	0%
Forgery/Counterfeit	0	0	9	3	200%
Fraud	0	1	7	4	75%
Embezzlement	0	0	0	0	NA
Terroristic Threats	0	0	1	1	0%
Property Damage	0	1	18	9	100%
Weapons	0	0	0	0	NA
Drug Offenses	0	3	5	9	-44%
Juvenile Offenses	0	0	2	0	NA
DUI/DWI	0	1	9	7	29%
Liquor Laws	0	0	0	4	-100%
Disturbing Peace	1	5	14	12	17%
All Others	0	0	0	2	-100%
Total Criminal Activity	6	20	127	87	

Note: The statistics from Criminal Activity above are cases that were processed as a criminal offense

NON-CRIMINAL ACTIVITY	October 2022 Total	October 2021 Total	Current YTD Total	2021 YTD Total	Percentage Change
Alarms	12	12	159	93	71%
Animal Bites	0	0	4	3	33%
Animal Complaints	6	6	81	74	9%
Area Checks	0	1	9	9	0%
Assist Other Agencies	11	19	287	230	25%
ATV/Snowmobile Complaints	0	0	2	3	-33%
Background Checks	4	3	52	47	11%
CDP	0	3	4	26	-85%
Check Welfare	9	8	122	73	67%
Citizen Aid / Motorist Aid	7	14	181	91	99%
Civil Disputes	0	3	103	89	16%
Confidential Narcotics	1	0	17	10	70%
Death, Non-Criminal	0	0	10	4	150%
Disorderly	0	2	38	15	153%
Domestics	1	0	39	32	22%
Driving/Traffic Complaints	11	10	114	76	50%
Dumping/Littering	1	1	3	5	-40%
Escorts - Funeral	4	0	35	16	119%
Fight	0	0	10	3	233%
Fire Calls	3	2	41	22	86%
Firearm Discharge	0	0	2	0	NA
Fireworks	0	0	3	6	-50%
Harassment Complaint	3	0	24	31	-23%
Juvenile/Mischief	4	4	46	50	-8%
Lockouts - Vehicle	7	10	85	74	15%
Lost/Found Property	3	4	53	55	-4%
Medical	29	21	476	228	109%
Mental Health	3	12	93	44	111%
Missing Person	0	1	5	6	-17%
MV Accidents	5	3	105	34	209%
Noise Complaints	2	4	22	35	-37%
Parking Complaints	4	2	49	20	145%
Search Warrants	0	1	2	3	-33%
School Related -SRO	0	7	109	28	289%
Suicidal person	0	0	2	0	NA
Suicide attempted	0	0	6	3	100%
Suspicious Complaints	6	12	167	132	27%
Theft	18	1	45	17	165%
Threats	0	2	19	8	138%
Warrants-Attempt/Arrest	0	2	38	19	100%
WCHS/MAARC Reports	5	4	56	59	-5%
All Others	22	14	235	260	-10%
Total Non-Criminal	181	188	2953	2033	
CITATIONS &	October 2022	October	Current	2021	Percentage

WARNINGS	Total	2021 Total	YTD Total	YTD Total	Change
Admin Citations	2	1	70	15	367%
State Citations	6	14	113	168	-33%
Warning Citations	14	43	421	521	-19%
TOTAL	22	58	604	704	

Citations consist of the following offenses:

Careless Driving	No Insurance	Seatbelt
DAR/DAC/DAS	Traffic	Equipment
Equipment Violation	Parking	Winter Parking
SBSA Violation	Expired DL	Stop Sign
No Proof of Insurance	Obstructed View	No MN DL
Expired Registration	Semaphore	Speed
Exhibition Driving		

**CITY OF ANNANDALE
COMBINED CASH INVESTMENT
SEPTEMBER 30, 2022**

COMBINED CASH ACCOUNTS

001-10101	CASH	2,362,682.92
001-10103	NORTHLAND SECURITIES	112,372.07
001-10104	ICD INVESTMENTS	1,095,158.78
001-10105	4M INVESTMENTS	39,957.00
001-10107	LAKE CENTRAL BANK CD	252,007.00
001-10108	LPL FINANCIAL INVESTMENTS	513,371.55
TOTAL COMBINED CASH		4,375,549.32

NON-ALLOCATED CASH

001-10110	CASH - UTILITY CLEARING	(1,105.18)
TOTAL COMBINED CASH		4,374,444.14
001-10100	CASH ALLOCATED TO OTHER FUNDS	(4,374,444.14)
TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

101	ALLOCATION TO GENERAL FUND	1,987,004.73
102	ALLOCATION TO DEPUTY REGISTRAR/MOTOR VEHICLE	316,767.14
103	ALLOCATION TO GENERAL FUND	196,161.40
222	ALLOCATION TO CHARITABLE GAMBLING FUND	11,865.62
330	ALLOCATION TO PFA BONDS-2004-WTP	(199,734.23)
332	ALLOCATION TO GO IMP BONDS 2008B (MAPLE)	(7,404.01)
333	ALLOCATION TO GO IMP BONDS 2008A (CITY HALL)	(45,451.81)
334	ALLOCATION TO PUMPER TRUCK BOND	(17,242.48)
335	ALLOCATION TO GO IMP BDS 2011A/PFA (2011STR)	(421.63)
336	ALLOCATION TO GO IMPR BOND 2011B-REFUNDING	18,008.58
337	ALLOCATION TO GO REFUNDING BOND 2012A	(63,459.97)
339	ALLOCATION TO TIF #14 - 2019 A SERIES	8,944.75
340	ALLOCATION TO GO REFUNDING BOND 2019B	97,414.21
341	ALLOCATION TO GO TEMPORARY IMP BOND 2020A	117,504.70
342	ALLOCATION TO GO IMPROVEMENT BOND 2020B	72,194.76
343	ALLOCATION TO GO EQUIPMENT BOND 2022A	602,160.00
402	ALLOCATION TO FIREFIGHTER RELIEF DONATIONS	185,006.76
407	ALLOCATION TO ECONOMIC DEVELOPMENT FUND	(286,894.73)
408	ALLOCATION TO MIF FUND	16,071.45
409	ALLOCATION TO SMALL CITIES DEV PROGRAM	16,911.72
411	ALLOCATION TO TIF #6 - COTTAGES OF ANNANDALE	12,441.40
423	ALLOCATION TO TIF DISTRICT # - DINGMANN	(9,446.42)
425	ALLOCATION TO RECREATION PARK	33,081.93
460	ALLOCATION TO PARK FUND	41,851.75
461	ALLOCATION TO WATER EXPANSION FUND	400,322.51
462	ALLOCATION TO SEWER EXPANSION FUND	265,036.29
463	ALLOCATION TO STORMWATER FUND	3,106.84
464	ALLOCATION TO LIONS DONATION FUND	286,231.79
465	ALLOCATION TO TIF DISTRICT #14 - PINTAIL APT	61,410.10
466	ALLOCATION TO 2020 IMP PROJECT	59,512.60
468	ALLOCATION TO TIF DISTRICT #15 - CARE CENTER	(204.89)

CITY OF ANNANDALE
COMBINED CASH INVESTMENT
SEPTEMBER 30, 2022

469	ALLOCATION TO AMERICAN RESCUE PLAN	384,345.62
470	ALLOCATION TO FUND 470	(519,773.93)
493	ALLOCATION TO STREET MAINTENANCE CAPITAL	144,903.17
494	ALLOCATION TO STREET CAPITAL OUTLAY FUND	135,023.15
495	ALLOCATION TO PUBLIC WORKS/STREET EQUIP FUND	138,839.44
496	ALLOCATION TO FIRE EQUIPMENT FUND	(640,948.98)
497	ALLOCATION TO POLICE EQUIPMENT FUND	32,404.25
498	ALLOCATION TO BUILDING CAPITAL OUTLAY FUND	82,575.24
601	ALLOCATION TO WATER FUND	509,505.29
602	ALLOCATION TO SEWER FUND	145,649.02
603	ALLOCATION TO REFUSE/RECYCLING FUND	35,197.90
604	ALLOCATION TO TRAINING CENTER OPERATIONS	(234,368.44)
605	ALLOCATION TO STORM UTILITY FUND	23,971.64
651	ALLOCATION TO CEMETERY FUND	(27,149.39)
703	ALLOCATION TO WASTE WATER COMMISSION	(6,994.65)
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	4,381,930.19
	ALLOCATION FROM COMBINED CASH FUND - 001-10100	(4,374,444.14)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	7,486.05
		<hr/> <hr/>

CITY OF ANNANDALE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2022

FUND 101 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
TAXES	1,377.49	827,569.87	1,545,097.00	(717,527.13)	53.56
LICENSES & PERMITS	26,034.91	135,857.38	80,300.00	55,557.38	169.19
INTERGOVERNMENTAL REVENUES	110,257.28	399,359.11	642,257.00	(242,897.89)	62.18
PUBLIC CHARGES FOR SERVICE	10,160.00	232,087.72	252,936.00	(20,848.28)	91.76
FINES & FORFEITURES	464.96	8,598.85	12,200.00	(3,601.15)	70.48
MISCELLANEOUS REVENUE	6,738.32	56,945.33	43,000.00	13,945.33	132.43
OTHER FINANCING SOURCES	.00	.00	30,000.00	(30,000.00)	.00
TOTAL FUND REVENUE	155,032.96	1,660,418.26	2,605,790.00	(945,371.74)	63.72
EXPENDITURES					
LEGISLATIVE	15,357.05	29,195.96	39,109.00	9,913.04	74.65
ELECTIONS	.00	1,672.16	3,775.00	2,102.84	44.30
PLANNING AND ZONING	1,903.66	25,751.69	7,239.00	(18,512.69)	355.74
ADMINISTRATION	38,296.28	267,847.07	279,583.11	11,736.04	95.80
ASSESSOR	.00	22,410.00	22,750.00	340.00	98.51
DEPARTMENT 416	.00	.00	.00	.00	.00
DEPUTY REGISTRAR	.00	.00	.00	.00	.00
CITY HALL	10,224.35	36,500.28	48,580.56	12,080.28	75.13
DEPARTMENT 420	.00	.00	.00	.00	.00
POLICE	117,435.02	578,900.43	757,097.75	178,197.32	76.46
FIRE	44,316.74	156,568.36	228,140.90	71,572.54	68.63
BUILDING INSPECTOR	4,131.12	70,395.44	69,369.66	(1,025.78)	101.48
CIVIL DEFENSE	.00	.00	400.00	400.00	.00
ANIMAL CONTROL	.00	61.15	550.00	488.85	11.12
PUBLIC WORKS	62,841.36	232,956.10	202,846.99	(30,109.11)	114.84
STREETS	21,557.55	155,849.16	258,395.82	102,546.66	60.31
DEPARTMENT 441	.00	.00	.00	.00	.00
PARKS COMMISSION	1,466.75	3,398.91	4,348.98	950.07	78.15
PARKS	27,388.29	133,672.21	143,233.62	9,561.41	93.32
LIBRARY	2,982.78	9,759.07	16,869.61	7,110.54	57.85
TIF & CAPITAL PROJECT FUNDS	.00	.00	.00	.00	.00
DEPARTMENT 492	.00	.00	.00	.00	.00
TRANSFERS OUT	.00	.00	523,500.00	523,500.00	.00
TOTAL FUND EXPENDITURES	347,900.95	1,724,937.99	2,605,790.00	880,852.01	66.20
NET REVENUE OVER EXPENDITURES	(192,867.99)	(64,519.73)	.00	(64,519.73)	.00

Sep-22

Investment Portfolio									
Purchase Date	Broker	Investment	CUSIP #	Int Rate	Term	Maturity Date	Cost Basis Value	Current Period Paid Earnings	Current Year Paid Earnings
Money Market									
		ICD		0.40%			\$ 3,860.44	\$ 486.66	\$ 4,048.13
		LAKE CENT (INT. INCLUDED IN COST BALANCE)		1.50%			\$ 2,362,682.92	\$ 729.26	\$ 4,090.67
		NORTHLAND SECURITIES		VARIES			\$ 10,721.50	\$ 13.57	\$ 33.08
		LPL Financial		VARIES			\$ 68.32	\$ 303.23	\$ 367.84
		Lake Central CD		4.00%			\$ 2,007.00	\$ -	\$ 1,005.51
		4M FUND Dividend Reinvest -average monthly		VARIES	LIQUID	N/A	\$ 37,155.55	\$ 68.09	\$ 240.30
		4M PLUS F Dividend Reinvest -average monthly		VARIES	LIQUID	N/A	\$ 2,728.35	\$ 5.01	\$ -
		(TOTAL 4M PLUS)					\$ 39,883.90	\$ 73.10	
							\$ 2,418,494.82	\$ 1,605.82	\$ 9,785.53
Short Term Investments									
7/25/2022	ICD	Ally Bank M	02007GWW9	3.35%	24 mos	7/28/2025	\$ 200,000.00	\$ -	\$ -
10/28/2021	ICD	Synchrony	87164WF29	0.50%	24 mos	11/6/2023	\$ 114,000.00	\$ -	\$ -
		Lake Central Bank CD			12 mos		\$ 250,000.00	\$ -	\$ -
							\$ 564,000.00	\$ -	\$ -
Mid Term Investments									
7/29/2020	ICD	BMO Harris	05600XAN0	0.55%	4 yrs	7/29/2024	\$ 250,000.00	\$ -	\$ -
7/24/2020	ICD	EnerBank, Inc	29278TQK9	0.30%	3 yrs	7/24/2023	\$ 155,000.00	\$ -	\$ -
6/24/2021	ICD	Texas Exchange	88241TLK4	0.50%	3 yrs	7/9/2024	\$ 101,000.00	\$ -	\$ -
3/24/2021	ICD	BMW Bank	05580AZD9	0.45%	3 yrs	3/26/2024	\$ 178,000.00	\$ -	\$ -
8/12/2022	LPL Financial	Cathy Bank	149159QS7	2.30%		11/14/2022	\$ 170,000.00		
8/12/2022	LPL Financial	First Saving	33621LFE8	2.30%		11/4/2022	\$ 173,000.00		
8/12/2022	LPL Financial	Prospect Bank	74349KDD9	2.10%		11/10/2022	\$ 170,000.00		
							\$ 1,197,000.00	\$ -	\$ -
Long Term Investments									
12/27/2021	ICD	State Bank	856285B59	1.40%	5 yrs	12/30/2026	\$ 101,000.00	\$ -	\$ -
10/20/2017	NORTHLAND	Synchrony	87164-W-TC-2	2.35%	5 yrs	10/20/2022	\$ 100,000.00	\$ -	\$ -
							\$ 201,000.00	\$ -	\$ -
							\$ 1,599,000.00	\$ -	\$ -
							\$ 4,382,100.64		
Total									

AnnandaleFire Department

Incident Type Report (Summary) (Modified)

Alarm Date Between {10/01/2022} And {10/31/2022}

Incident Type	Count	Percent
1 Fire		
131 Passenger vehicle fire	1	2.85 %
150 Outside rubbish fire, Other	1	2.85 %
	<u>2</u>	<u>5.71 %</u>
3 Rescue & Emergency Medical Service Incident		
311 Medical assist, assist EMS crew	18	51.42 %
321 EMS call, excluding vehicle accident with injury	1	2.85 %
352 Extrication of victim(s) from vehicle	1	2.85 %
	<u>20</u>	<u>57.14 %</u>
4 Hazardous Condition (No Fire)		
412 Gas leak (natural gas or LPG)	1	2.85 %
	<u>1</u>	<u>2.85 %</u>
6 Good Intent Call		
611 Dispatched & cancelled en route	6	17.14 %
622 No Incident found on arrival at dispatch address	1	2.85 %
652 Steam, vapor, fog or dust thought to be smoke	1	2.85 %
	<u>8</u>	<u>22.85 %</u>
7 False Alarm & False Call		
733 Smoke detector activation due to malfunction	3	8.57 %
735 Alarm system sounded due to malfunction	1	2.85 %
	<u>4</u>	<u>11.42 %</u>

Total Incident Count: 35

DMV Annual Revenue Summary

	2019				2020				2021				2022			
	Motor Vehicle				Motor Vehicle				Motor Vehicle				Motor Vehicle			
	Monthly		Cumulative		Monthly		Cumulative		Monthly		Cumulative		Monthly		Cumulative	
Jan	\$	15,480	\$	15,480	\$	24,253	\$	24,253	\$	17,265	\$	17,265	\$	20,614	\$	20,614
Feb	\$	20,006	\$	35,486	\$	20,464	\$	44,717	\$	22,133	\$	39,398	\$	22,571	\$	43,185
Mar	\$	14,782	\$	50,268	\$	13,553	\$	58,270	\$	21,456	\$	60,854	\$	18,214	\$	61,399
April	\$	15,218	\$	65,486	\$	5,773	\$	64,043	\$	21,120	\$	81,974	\$	16,468	\$	77,867
May	\$	15,598	\$	81,084	\$	9,976	\$	74,019	\$	17,199	\$	99,173	\$	15,647	\$	93,514
June	\$	10,891	\$	91,975	\$	14,054	\$	88,073	\$	15,978	\$	115,151	\$	14,847	\$	108,361
July	\$	11,368	\$	103,343	\$	14,428	\$	102,501	\$	15,422	\$	130,573	\$	14,857	\$	123,218
Aug	\$	12,730	\$	116,073	\$	11,275	\$	113,776	\$	13,809	\$	144,382	\$	13,258	\$	136,476
Sept	\$	13,139	\$	129,212	\$	10,996	\$	124,772	\$	13,443	\$	157,825	\$	12,300	\$	148,776
Oct	\$	12,332	\$	141,544	\$	10,021	\$	134,793	\$	12,706	\$	170,531			\$	148,776
Nov	\$	10,530	\$	152,074	\$	7,328	\$	142,121	\$	12,755	\$	183,286			\$	148,776
Dec	\$	12,007	\$	164,081	\$	16,619	\$	158,740	\$	14,420	\$	197,706			\$	148,776

	DNR Transactions				DNR Transactions				DNR Transactions				DNR Transactions			
	Monthly		Cumulative		Monthly		Cumulative		Monthly		Cumulative		Monthly		Cumulative	
Jan	\$	1,625	\$	1,625	\$	2,382	\$	2,382	\$	2,314	\$	2,314	\$	1,572	\$	1,572
Feb	\$	1,425	\$	3,050	\$	1,267	\$	3,649	\$	1,225	\$	3,539	\$	2,069	\$	3,641
Mar	\$	984	\$	4,034	\$	1,033	\$	4,682	\$	1,373	\$	4,912	\$	1,556	\$	5,197
April	\$	1,546	\$	5,580	\$	357	\$	6,356	\$	2,860	\$	7,772	\$	1,667	\$	6,864
May	\$	2,192	\$	7,772	\$	1,674	\$	8,130	\$	2,747	\$	10,519	\$	2,494	\$	9,358
June	\$	1,934	\$	9,706	\$	1,774	\$	9,937	\$	1,827	\$	12,346	\$	2,029	\$	11,387
July	\$	1,923	\$	11,629	\$	1,807	\$	10,747	\$	1,891	\$	14,237	\$	1,703	\$	13,090
Aug	\$	698	\$	12,327	\$	810	\$	11,634	\$	860	\$	15,097	\$	796	\$	13,886
Sept	\$	747	\$	13,074	\$	887	\$	12,311	\$	1,001	\$	16,098	\$	977	\$	14,863
Oct	\$	570	\$	13,644	\$	677	\$	12,670	\$	587	\$	16,685			\$	14,863
Nov	\$	452	\$	14,096	\$	359	\$	14,130	\$	557	\$	17,242			\$	14,863
Dec	\$	1,928	\$	16,024	\$	1,460	\$	14,130	\$	1,510	\$	18,752			\$	14,863

DL Transactions				DL Transactions				DL Transactions				DL Transactions			
	\$		1,621		\$		1,304								

Total Annual Rev	\$	<u>181,726</u>		\$	<u>174,174</u>		\$	<u>216,458</u>		\$	<u>163,639</u>
-------------------------	-----------	-----------------------	--	-----------	-----------------------	--	-----------	-----------------------	--	-----------	-----------------------

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 6C
Agenda Section: Consent	Item: Employment Anniversaries	
BACKGROUND: Vicki Jarmon, Deputy Registrar- 17 years Suzie Dimaggio-Boom, Police Officer- 2 years FT, 1 year PT		

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 6D
Agenda Section: Consent	Item: Resolution Accepting Donations	
<p>BACKGROUND</p> <p>Minnesota State Statute 465.03-.04 requires gifts/donations to municipalities to be accepted by resolution.</p> <p>The City Council is asked to accept the following donations for the Recreation Park:</p> <ul style="list-style-type: none">• Julie Hall: \$1,800 – Bench Donation• Mark & Robin Welter: \$600 – Tree Donation <p>ACTION REQUESTED</p> <p>Motion to adopt Resolution accepting the donations of \$2,400 for Recreation Park Improvements</p> <p>Attachments:</p> <p>A. Resolution</p>		

**CITY OF ANNANDALE
RESOLUTION NO. _____**

RESOLUTION ACCEPTING DONATIONS TO CITY

WHEREAS, the City of Annandale is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 and 465.04 for the benefit of its citizens in accordance with the terms prescribed by the donor. Said gifts may be limited under provisions of MN Statutes Section 471.895.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Name of Donor</u>	<u>Amount</u>	<u>Donation Type</u>
Julie Hall	\$1,800	Recreation Park Bench
Mark & Robin Welter	\$600	Recreation Park Trees

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ANNANDALE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of Annandale this 14th day of November, 2022.

Shelly Jonas, Mayor

Attested:

City Clerk

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 6E
Agenda Section: Consent	Item: Special Events	
<p>BACKGROUND:</p> <p><u>Turkey Trot-</u> Attached is a request for the Turkey Trot 5K to be held on November 24, 2022. See the attached map for race location.</p> <p><u>Main Street Holiday</u> Attached is the schedule for the Main Street Holiday. The only significant change is the trolly rides. The horses drawn tolly was not available this year. The Downtown Committee is proposing to do similar rides with a tractor versus with horses. Staff will confirm the appropriate insurance is in place with the Chamber for this change.</p> <p><u>Private Wedding Adjacent to Pavilion</u> Attached is a proposal for a private wedding to be held outside of the Pavilion on September 2, 2023.</p>		

Mainstreet Holiday

Saturday, December 10, 2022

Start time: 2pm (race to start at 1pm)

End time: 6pm with parade

Event Activities:

-1 Mile Race: Separate Event Application approved

- Trolley rides (pulled by a tractor) will run from 2pm-5pm. They will start and end at Clock Tower Park and use the block around Maple Ave/Cedar St.

- Parade will be at 5:30pm. Limited to 25 floats. Staging will be at the middle school. Route will be Chestnut St to Oak Ave to St Ignatius, back down to Cherry St to the middle school.

Other activities

- Campfire at Keller Williams with s'mores
- Elf Scavenger hunt throughout retail businesses
- Letters to Santa at Little Treasures
- Pictures with Santa at various businesses
- Royalty at various businesses



ANNANDALE POLICE DEPARTMENT

Special Event Application

Name: Melissa Fashant Home Phone: 952-393-2584
Address: 15270 Fairlawn Shorestr SE Fax Number: —
City, State, Zip: Prior Lake, MN 55372 Email Address: mmfashant@yahoo.com
Event Name: Wedding Event Date: 9/2/2023
Event time (start and end): approx 3:00 pm → 4 p.m. Estimated number of participants: 50-100
Event Description: We are looking at renting the Pavilion for a wedding reception. My daughter would like an outdoor wedding. We are asking for permission to have the ceremony on the lawn outside of the pavilion. If it rains we will hold it inside the pavilion.
Serving alcohol and/or food? Yes/no Business/liquor License holder: —
Contact person: Melissa Fashant Phone number: 952-393-2584
Starting location (if applicable): Pavilion lawn
Ending location (if applicable): N/A
Area(s) to be closed off during event (you must also supply a map of area/route to be closed off): lawn area by pavilion →
Safety Procedures (ie: traffic control, event personnel, etc): none needed

The undersigned applicant hereby agrees to the Annandale Police Departments requirements and holds harmless APD for any acts resulting from the negligence of his/her organizers, participants or any spectators.

Signed: Melissa Fashant Date: 10-26-2022

OFFICE USE ONLY – ANNANDALE POLICE DEPARTMENT

Number of cars required: TBD Number of officers required: TBD x \$40/hour = \$ —
APD comments: Needs to be reviewed by city Council
APD approval signature: P. Standre Date: 11-26-22
City Council approval (if applicable) yes/no — Date: —

here

or

Pavilion



here





ANNANDALE POLICE DEPARTMENT

Special Event Application

Name: Ben Youngs Home Phone: 763-486-3396
Address: 200 St. Mary St East Fax Number: _____
City, State, Zip: Maple Lake, MN 55358 Email Address: youngsb@maplelake.k12.mn.us
Event Name: Turkey Tot SK Event Date: Nov. 24, 2022
Event time (start and end): 8:00am - 8:45am Estimated number of participants: 80-100
Event Description: SK fundraiser for ANML high school wrestling team.

Serving alcohol and/or food? Yes/☒ No Business/liquor License holder: _____

Contact person: Ben Youngs Phone number: ↑

Starting location (if applicable): Cherry Ave. by middle school

Ending location (if applicable): Middle school parking lot

Area(s) to be closed off during event (you must also supply a map of area/route to be closed off): _____

Nothing closed off

Safety Procedures (ie: traffic control, event personnel, etc): _____

We post an adult at every corner where there is a turn; it's an open course + runners watch for traffic

The undersigned applicant hereby agrees to the Annandale Police Departments requirements and holds harmless APD for any acts resulting from the negligence of his/her organizers, participants or any spectators.

Signed: [Signature] Date: 10/17/2022

OFFICE USE ONLY – ANNANDALE POLICE DEPARTMENT

Number of cars required: 0 Number of officers required: 0 x \$40/hour = \$ _____

APD comments: Have necessary staff

APD approval signature: [Signature] Date: 10-24-22

City Council approval (if applicable) yes/no _____ Date: _____



ANML
TURKEY
TROT
ROUTE

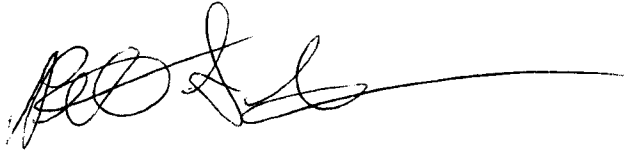
CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 6F
Agenda Section: Consent	Item: Resignation of Peter Stenger	
BACKGROUND: Attached is a resignation from Peter Stenger. His last day with the city was November 11, 2022.		

To whom this may concern.

I Peter Stenger am giving my two week notice on October 31st, 2022 for my resignation from the City of Annandale Public Works. My last day of work will be Friday November 11th, 2022.

A handwritten signature in black ink, appearing to read "Peter Stenger", followed by a long horizontal line extending to the right.

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 6G
Agenda Section: Consent	Item: Resolution Appointing Maintenance Worker	
<p>BACKGROUND:</p> <p>Attached is a resolution to Appoint Ryan Haggerty to the position of Maintenance Worker. Ryan will fill the vacancy created by the resignation of Peter Stenger. Ryan has worked with the City since June of 2022 as a seasonal Maintenance Worker.</p>		

RESOLUTION
22-__

Councilmember _____ introduced the following resolution and moved for its adoption:

APPOINTING FT MAINTENANCE WORKER

Ryan Haggerty

WHEREAS, the City Council has deemed it advisable and in the best interest of the City to appoint a Maintenance Worker; and

WHEREAS, staff have recommended the appointment of Ryan Haggerty to the position of Full Time Maintenance Worker with such appointment to be effective November 14, 2022 at Step _ of the City's year 2022 step plan and is eligible for a step increase after obtaining his CDL. All future salary and other employee benefits to be in accordance with state and federal laws and the City's personnel policies for part time employees, as such policies may hereafter be amended.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Annandale, Wright County, Minnesota as follows:

1. That Ryan Haggerty is hereby appointed as an at will employee of the City in the position of Maintenance Worker effective November 14, 2022.
2. That Ryan Haggerty will commence employment at Step _ of the City's year 2022 step plan and is eligible for a step increase after obtaining his CDL. All future salary and other employee benefits to be in accordance with state and federal laws and the City's personnel policies for part time employees, as such policies may hereafter be amended.

The foregoing resolution was duly seconded by Councilmember ____, upon a vote being taken thereon, the following members voted in favor thereof: ____; the following members voted against: None; the following members abstained: None; the following members were absent: None.

WHEREUPON, said resolution was declared duly passed and adopted this 14th day of November, 2022.

City Clerk

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 6H
Agenda Section: Consent	Item: Call Hearing for Fee Amendments	
BACKGROUND: The City is required to hold a hearing to consider fee amendments. Staff is proposing to hold a hearing on December 12, 2022.		

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 6I
Agenda Section: Consent	Item: Purchase of Lucas Device	
<p>BACKGROUND:</p> <p>Annandale Fire is requesting to purchase a new Lucas device. This is an automated CPR device that will be placed on the new Rescue vehicle. Attached are two quotes-</p> <p>Stryker- \$23,125.08 Medline- \$20,670.30</p> <p>Staff is recommending approving Stryker which includes a maintenance package for 3 extra years (total of 4 year maintenance package) This is valued at \$4,419.90. Additionally, Stryker is the company used by Allina.</p> <p>The department will utilize the recent donation received from EMSCO and Fire Relief donations to cover the expense.</p>		



LUCAS 3.1

Quote Number: 10605807

Version: 1

Prepared For: ANNANALE FIRE DEPT

Attn:

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep: Jon Dilley

Email: jon.p.dilley@stryker.com

Phone Number: (952) 239-9823

Quote Date: 11/02/2022

Expiration Date: 01/31/2023

Delivery Address

Name: ANNANALE FIRE DEPT

Account #: 1554982

Address: 340 POPLAR AVE N

ANNANDALE

Minnesota 55302

End User - Shipping - Billing

Name: ANNANALE FIRE DEPT

Account #: 1554982

Address: 340 POPLAR AVE N

ANNANDALE

Minnesota 55302

Bill To Account

Name: ANNANALE FIRE DEPT

Account #: 1554980

Address: 30 CEDAR ST E

ANNANDALE

Minnesota 55302

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	1	\$16,049.70	\$16,049.70
2.0	11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	1	\$748.85	\$748.85
3.0	11576-000071	LUCAS External Power Supply	1	\$387.60	\$387.60
4.0	11576-000060	LUCAS Desk-Top Battery Charger	1	\$1,224.00	\$1,224.00
Equipment Total:					\$18,410.15

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
5.1	78000703	ProCare LUCAS Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage for LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	1	\$4,419.90	\$4,419.90
ProCare Total:					\$4,419.90



LUCAS 3.1

Quote Number: 10605807

Version: 1

Prepared For: ANNANALE FIRE DEPT

Attn:

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep: Jon Dilley

Email: jon.p.dilley@stryker.com

Phone Number: (952) 239-9823

Quote Date: 11/02/2022

Expiration Date: 01/31/2023

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$295.03
Grand Total:	\$23,125.08

Prices: In effect for 30 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

Capital Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's Acute Care capital terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html. A copy of Stryker Medical's Emergency Care capital terms and conditions can be found at <https://www.strykeremergencycare.com/terms>.


Customer Quote

Date: 10/28/2022

Sales Rep: Sorensen, Karl (S0864)

KSorensen@medline.com

This pricing is valid until 11/27/2022 unless otherwise specified or based on contract tier eligibility and effective dates. Exact freight and tax will be added at the time of invoice.

Product Image	Product #	Product Name	Product Description	Pkg / Order UoM	Related Literature	Price
	PHY9576000063	DEFIBRILLATOR ACCESSORIES: LUCAS 3.1 CHEST COMPRESSION SYSTEM	<ul style="list-style-type: none"> • Chest compression system helps deliver consistent, high-quality compressions for extended periods of time to cardiac arrest patients • Tailored rates help meet protocols • Easy, wireless access to device data helps facilitate maintenance and handling • Radiotranslucent for cath lab 	1 EA / EA		\$20,670.30

In some cases, images may be stock and not representative of final product.

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 6J
Agenda Section: Consent	Item: Furnace Replacement at Public Works Facility	
<p>BACKGROUND:</p> <p>Attached are two quotes for the replacement of the furnace at the Public Works Building.</p> <p>AR Engh- \$3,392 Howard's Plumbing- \$3,985</p> <p>Staff recommends contracting with Howard's Plumbing who is a local contractor.</p>		

P.O. Box 547, Cokato MN 55321
320.286.2020 - 320.286.2323 (fax)
info@areng.com

Estimate

Date	Estimate #
11/3/2022	90809

City of Annandale
30 Cedar Street E.
P.O. Box K
Annandale, MN 55302

Description	Total
Furnace Installation	
Demo and dispose of existing furnace.	
Furnish and install Ruud 95% efficient single stage furnace.	
Furnish and install necessary venting materials.	
Furnish and install necessary condensate piping.	
Furnish and install necessary gas piping.	
Total:	3,392.00
Excludes line voltage wiring.	
Option To Add:	
Furnish and install Ruud 13 SEER air conditioner including plastic pad.	
Furnish and install Ruud cased evaporator coil.	
Furnish and install necessary lineset to pipe from the indoor coil to the condenser.	
Furnish and install necessary R-410a refrigerant.	
Add To Total:\$3,920	
Estimates are good for 10 days due to current product shortages and pricing.	
Total \$3,392.00	

Approved by _____ Date _____

CITY OF ANNANDALE
PO BOX K
ANNANDALE, MN 55302

TREATMENT PLANT

(763) 238-6463 JOE

JOEH@ANNANDALE.MN.US

We hereby submit specifications and estimates for:

HEATING INCLUDES:

- 1 - TEMPSTAR #N95ESN0601714 60,000 BTU FORCED AIR FURNACE
95% EFFICIENT
- 1 - GAS LINE HOOK UP
- 1 - EXHAUST AND INTAKE HOOK UP
- 1 - DRAIN LINE
- 1 - COIL ADAPTOR KIT WITH NO OFFSET
- *** ALL NECESSARY SHEET METAL TO COMPLETE INSTALLATION
- *** REUSE EXISTING FILTER RACK
- *** REUSE EXISTING THERMOSTAT
- 1 - DISPOSAL OF OLD EQUIPMENT

WE PROPOSE hereby to furnish material and labor – complete in accordance with the above specifications, for the sum of: ** Three Thousand Nine Hundred Eighty Five Dollars And No Cents** \$3,985.00

Payment to be made as follows: DUE UPON COMPLETION. PLEASE SIGN AND RETURN 1 COPY OF PROPOSAL.
THANK YOU

WE ARE AUTHORIZED BY LAW TO PROVIDE YOU WITH THIS NOTICE. YOU ARE THEREFORE NOTIFIED THAT:

(A) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THE IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.

(B) UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

ACCEPTANCE OF PROPOSAL – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Note: This proposals may be withdrawn by us if not accepted within 60 days.

All material is guaranteed to be as specified. All work to be completed in a profession manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are full covered by Worker's Compensation Insurance.

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 6K
Agenda Section: Consent	Item: Resignation of Officers	
<p>BACKGROUND:</p> <p>Attached are two resignations from PT Officers- Esthokin and Sullivan. Chief Standafer is requesting to retire Sullivan to the status of Sergeant for his final day of employment on 11-14-22.</p>		

Pete Standafer

From: sully slr15.com <sully@slr15.com>
Sent: Friday, August 26, 2022 9:39 AM
To: Pete Standafer
Subject: Retirement Request

Chief Standafer,

I would like to thank you for the opportunity to serve as a member of the Annandale Police Department since 2003. With over 36 years in Law Enforcement, I have decided to retire. It has been an honor and privilege to serve under your command and Chief Herr's command, as well as working with many great Officers of the department. Please accept this letter as my request to retire from the Police Department.

Officer Greg Sullivan "Sully"

L. Richard Etshokin
16325 Carnelian Rd
Kimball, MN 55353
952/474-1738

October 4, 2022

Chief Pete Standafer
Annandale Police Department
30 Cedar St E
Annandale, MN 55302

RE: Intent to Retire

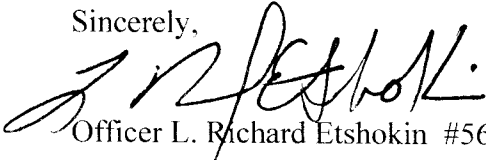
Dear Chief Standafer:

As we have verbally discussed, I intend to retire from law enforcement late in the year 2022. I have selected December 15, 2022 as the last day I will be available for shift.

City payroll has requested I notify you in writing of my plans so they can sign off on my PARA Verification of Termination form.

It has been a pleasure and honor to work with Annandale Police Department.

Sincerely,



Officer L. Richard Etshokin #566

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 6L
Agenda Section: Consent	Item: Appointment of Fire Fighter	
<p>BACKGROUND:</p> <p>Chief Townsend recommends appointment of Nicholas Dvorak to the position of Fire Fighter.</p>		

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 9A
Agenda Section: New Business	Item: Resolution Awarding Contract- Lake John Utilities	
BACKGROUND: The City opened bids for the extension of utilities to Lake John. Attached is a memo from the City Engineer and a Resolution Awarding the contract for the project.		




**BOLTON
& MENK**

Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

MEMORANDUM

Date: November 8, 2022
To: Honorable Mayor Jonas
Members of the City Council, City of Annandale
From:  Jared Voge, P.E.
City Engineer
Subject: Trunk Utilities to Lake John
Annandale, Minnesota
BMI Project No.: OW1.127863

On November 3, 2022 six bids were received on the above referenced project. Bids ranged from a low bid in the amount of \$2,144,546.00 to a high bid in the amount of \$3,046,278.03. The low bid was submitted by Rachel Contracting, LLC of St. Michael, Minnesota in the amount of \$2,144,546.00. After reviewing the bids submitted, we recommend that Council adopt the enclosed resolution awarding a contract to Rachel Contracting, LLC of St. Michael, Minnesota. A bid abstract has been enclosed for your information.

If you have any questions on the above, please call.

JAV/kp

Enclosure

RESOLUTION

22-____

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION ACCEPTING TRUNK UTILITIES TO LAKE JOHN BID AND AWARDING CONTRACT

WHEREAS, pursuant to an advertisement for bids for the Truck Utilities to Lake John project, Improvement No. 0W1.127863, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

<u>Company</u>	<u>Bid</u>
Rachel Contracting, LLC	\$2,144,546.00
Northdale Construction Company, Inc.	\$2,370,336.01
Geislinger & Sons	\$2,424,714.75
G M Contracting, Inc.	\$2,562,677.46
R & R Excavating, Inc.	\$3,034,113.73
Meyer Contracting Inc.	\$3,046,278.03

AND WHEREAS, it appears that Rachel Contracting, LLC of St. Michael, Minnesota is the lowest responsible bidder;

NOW, THEREFORE, BE IT RESOLVED that the City Council of Annandale, Wright County, Minnesota resolves as follows:

1. Conditioned upon the City approving a final plat and executing a developer agreement for the Lake John development, the Mayor and City Clerk are hereby authorized and directed to enter into a contract with Rachel Contracting, LLC in the name of the City of Annandale for such construction, according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk, for a total contract amount of \$2,144,546.00.
2. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

The foregoing resolution was duly seconded by Councilmember _____, upon a vote being taken thereon, the following members voted in favor thereof: _____, the following members voted against: _____; the following members abstained: _____; the following members were absent: _____.

WHEREUPON, said resolution was declared duly passed and adopted this 14th day of November, 2022.

Mayor

City Administrator

STATE OF MINNESOTA
CITY OF ANNANDALE
COUNTY OF WRIGHT

I, the undersigned, being the duly qualified and acting Clerk of the City of Annandale, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes approving plans and specifications and ordering advertisement for bids.

WITNESS my hand and the seal of said City this 14th day of November, 2022.

City Administrator
(SEAL)

ABSTRACT OF BIDS

Trunk Utilities to Lake John
City of Annandale, MN
BMI Project Number OW1.127863

11/3/2022
2:00 PM

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	1		2		3	
				Rachel Contracting LLC St. Michael, MN		Northdale Construction Company Albertville, MN		Geislinger & Sons Watkins, MN	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	MOBILIZATION	1.00	LUMP SUM	\$126,500.00	\$126,500.00	\$34,297.50	\$34,297.50	\$100,000.00	\$100,000.00
2	TRAFFIC CONTROL	1.00	LUMP SUM	\$15,180.00	\$15,180.00	\$18,825.00	\$18,825.00	\$68,000.00	\$68,000.00
3	REMOVE CONCRETE WALK	10.00	SQ YD	\$27.90	\$279.00	\$10.00	\$100.00	\$50.00	\$500.00
4	REMOVE BITUMINOUS PAVEMENT	335.00	SQ YD	\$10.40	\$3,484.00	\$10.00	\$3,350.00	\$6.00	\$2,010.00
5	REMOVE CULVERT	180.00	LIN FT	\$22.00	\$3,960.00	\$15.00	\$2,700.00	\$5.00	\$900.00
6	EXCAVATION - COMMON	280.00	CU YD	\$4.40	\$1,232.00	\$50.00	\$14,000.00	\$12.00	\$3,360.00
7	COMMON EMBANKMENT	610.00	CU YD	\$3.05	\$1,860.50	\$50.00	\$30,500.00	\$27.00	\$16,470.00
8	AGGREGATE SURFACING, CL 5	105.00	TON	\$24.80	\$2,604.00	\$38.57	\$4,049.85	\$27.00	\$2,835.00
9	BITUMINOUS PATCH	435.00	SQ YD	\$92.26	\$40,133.10	\$129.63	\$56,389.05	\$137.00	\$59,595.00
10	6" CONCRETE DRIVEWAY	110.00	SQ YD	\$127.37	\$14,010.70	\$147.44	\$16,218.40	\$145.00	\$15,950.00
11	EXPLORATORY EXCAVATION	10.00	HOOR	\$530.00	\$5,300.00	\$2,000.00	\$20,000.00	\$1,000.00	\$10,000.00
12	DRAIN TILE REPAIR (4"-12")	100.00	LIN FT	\$15.80	\$1,580.00	\$79.66	\$7,966.00	\$80.00	\$8,000.00
13	12" CS CULVERT	46.00	LIN FT	\$57.70	\$2,654.20	\$78.55	\$3,613.30	\$70.00	\$3,220.00
14	15" CS CULVERT	114.00	LIN FT	\$63.00	\$7,182.00	\$78.26	\$8,921.64	\$75.00	\$8,550.00
15	18" CS CULVERT	60.00	LIN FT	\$70.25	\$4,215.00	\$83.08	\$4,984.80	\$85.00	\$5,100.00
16	12" CS SAFETY APRON	2.00	EACH	\$645.00	\$1,290.00	\$856.03	\$1,712.06	\$700.00	\$1,400.00
17	15" CS SAFETY APRON	6.00	EACH	\$650.00	\$3,900.00	\$856.03	\$5,136.18	\$800.00	\$4,800.00
18	18" CS SAFETY APRON	2.00	EACH	\$910.50	\$1,821.00	\$1,082.81	\$2,165.62	\$900.00	\$1,800.00
19	10" SANITARY SEWER	36.00	LIN FT	\$68.00	\$2,448.00	\$366.65	\$13,199.40	\$250.00	\$9,000.00
20	CONNECT TO EXISTING SANITARY SEWER MANHOLE	1.00	EACH	\$12,050.00	\$12,050.00	\$6,000.00	\$6,000.00	\$3,000.00	\$3,000.00
21	FORCEMAIN FITTINGS	414.00	LBS	\$22.30	\$9,232.20	\$20.73	\$8,582.22	\$12.00	\$4,968.00
22	8" SANITARY FORCEMAIN	3,054.00	LIN FT	\$46.75	\$142,774.50	\$67.86	\$207,244.44	\$50.00	\$152,700.00
23	8" SANITARY FORCEMAIN, TRENCHLESS	3,313.00	LIN FT	\$46.75	\$154,882.75	\$67.87	\$224,853.31	\$60.00	\$198,780.00
24	AIR RELEASE MANHOLE & VALVE ASSEMBLY	3.00	EACH	\$20,000.00	\$60,000.00	\$30,438.66	\$91,315.98	\$22,000.00	\$66,000.00
25	SANITARY LIFT STATION	1.00	LUMP SUM	\$379,000.00	\$379,000.00	\$351,810.45	\$351,810.45	\$557,000.00	\$557,000.00
26	DEWATERING	1.00	LUMP SUM	\$127,350.00	\$127,350.00	\$171,150.00	\$171,150.00	\$145,000.00	\$145,000.00
27	1" CORP STOP & SADDLE	2.00	EACH	\$1,270.00	\$2,540.00	\$991.78	\$1,983.56	\$250.00	\$500.00
28	1" CURB STOP & BOX	2.00	EACH	\$1,130.00	\$2,260.00	\$1,064.51	\$2,129.02	\$4,500.00	\$9,000.00
29	1" PE WATER SERVICE, TRENCHLESS	106.00	LIN FT	\$87.70	\$9,296.20	\$68.85	\$7,298.10	\$145.00	\$15,370.00
30	6" PVC WATERMAIN	41.00	LIN FT	\$63.80	\$2,615.80	\$109.15	\$4,475.15	\$100.00	\$4,100.00
31	8" PVC WATERMAIN	48.00	LIN FT	\$66.25	\$3,180.00	\$106.34	\$5,104.32	\$110.00	\$5,280.00
32	8" PVC WATERMAIN, IN CASING	65.00	LIN FT	\$81.80	\$5,317.00	\$124.94	\$8,121.10	\$115.00	\$7,475.00
33	12" PVC WATERMAIN	2,486.00	LIN FT	\$83.60	\$207,829.60	\$115.57	\$287,307.02	\$76.00	\$188,936.00
34	12" PVC WATERMAIN, TRENCHLESS	3,653.00	LIN FT	\$122.30	\$446,761.90	\$115.57	\$422,177.21	\$109.00	\$398,177.00
35	20" I.D. CASING, TRENCHLESS	65.00	LIN FT	\$907.00	\$58,955.00	\$451.49	\$29,346.85	\$833.00	\$54,145.00
36	6" GATE VALVE & BOX	6.00	EACH	\$2,645.00	\$15,870.00	\$3,685.29	\$22,111.74	\$2,500.00	\$15,000.00
37	8" GATE VALVE & BOX	2.00	EACH	\$3,550.00	\$7,100.00	\$4,550.67	\$9,101.34	\$7,000.00	\$14,000.00
38	12" GATE VALVE & BOX	7.00	EACH	\$6,030.00	\$42,210.00	\$6,582.20	\$46,075.40	\$8,000.00	\$56,000.00
39	CONNECT TO EXISTING WATERMAIN	3.00	EACH	\$1,925.00	\$5,775.00	\$6,000.00	\$18,000.00	\$3,500.00	\$10,500.00
40	WATERMAIN FITTINGS	1,951.00	LBS	\$13.95	\$27,216.45	\$20.12	\$39,254.12	\$12.00	\$23,412.00
41	HYDRANT	6.00	EACH	\$6,050.00	\$36,300.00	\$6,098.96	\$36,593.76	\$9,000.00	\$54,000.00
42	STORM DRAIN INLET PROTECTION	14.00	EACH	\$331.00	\$4,634.00	\$333.33	\$4,666.62	\$250.00	\$3,500.00
43	SEDIMENT CONTROL LOG, TYPE WOOD FIBER	825.00	LIN FT	\$5.12	\$4,224.00	\$6.00	\$4,950.00	\$5.25	\$4,331.25
44	RAPID STABILIZATION, METHOD 3	6.00	M GAL	\$840.00	\$5,040.00	\$577.50	\$3,465.00	\$600.00	\$3,600.00
45	SEEDING, TEMPORARY	3.00	ACRE	\$4,200.00	\$12,600.00	\$315.00	\$945.00	\$350.00	\$1,050.00
46	SEEDING, GENERAL ROADSIDE	3.00	ACRE	\$4,200.00	\$12,600.00	\$787.50	\$2,362.50	\$1,000.00	\$3,000.00
47	ROLLED EROSION PREVENTION CATEGORY 25	14,530.00	SQ YD	\$2.12	\$30,803.60	\$2.10	\$30,513.00	\$2.10	\$30,513.00
48	SILT FENCE, MACHINE SLICED	3,950.00	LIN FT	\$2.91	\$11,494.50	\$2.60	\$10,270.00	\$2.25	\$8,887.50
49	ELECTRICAL SERVICE ALLOWANCE	35,000.00	UNIT	\$1.00	\$35,000.00	\$1.00	\$35,000.00	\$1.00	\$35,000.00
50	CONSTRUCTION ALLOWANCE	30,000.00	UNIT	\$1.00	\$30,000.00	\$1.00	\$30,000.00	\$1.00	\$30,000.00
TOTAL AMOUNT BID:				\$2,144,546.01		\$2,370,336.01		\$2,424,714.75	

ABSTRACT OF BIDS

Trunk Utilities to Lake John
City of Annandale, MN
BMI Project Number 0W1.127863

11/3/2022
2:00 PM

ITEM NO.	ITEM	APPROX. QUANT.	UNIT	4 GM Contracting Inc. Lake Crystal, MN		5 R & R Excavating, Inc. Hutchinson, MN		6 Meyer Contracting, Inc. Maple Grove, MN	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	MOBILIZATION	1.00	LUMP SUM	\$102,599.61	\$102,599.61	71,651.11	\$71,651.11	152,000.00	\$152,000.00
2	TRAFFIC CONTROL	1.00	LUMP SUM	\$27,500.00	\$27,500.00	38,950.00	\$38,950.00	85,000.00	\$85,000.00
3	REMOVE CONCRETE WALK	10.00	SQ YD	\$34.19	\$341.90	26.93	\$269.30	15.10	\$151.00
4	REMOVE BITUMINOUS PAVEMENT	335.00	SQ YD	\$4.08	\$1,366.80	15.21	\$5,095.35	10.22	\$3,423.70
5	REMOVE CULVERT	180.00	LIN FT	\$27.56	\$4,960.80	3.54	\$637.20	15.68	\$2,822.40
6	EXCAVATION - COMMON	280.00	CU YD	\$11.19	\$3,133.20	21.82	\$6,109.60	23.05	\$6,454.00
7	COMMON EMBANKMENT	610.00	CU YD	\$18.83	\$11,486.30	0.07	\$42.70	9.39	\$5,727.90
8	AGGREGATE SURFACING, CL 5	105.00	TON	\$37.79	\$3,967.95	52.65	\$5,528.25	73.95	\$7,764.75
9	BITUMINOUS PATCH	435.00	SQ YD	\$99.79	\$43,408.65	139.66	\$60,752.10	158.26	\$68,843.10
10	6" CONCRETE DRIVEWAY	110.00	SQ YD	\$154.83	\$17,031.30	164.62	\$18,108.20	148.63	\$16,349.30
11	EXPLORATORY EXCAVATION	10.00	HOOR	\$195.81	\$1,958.10	831.78	\$8,317.80	590.00	\$5,900.00
12	DRAIN TILE REPAIR (4"-12")	100.00	LIN FT	\$16.11	\$1,611.00	46.31	\$4,631.00	150.88	\$15,088.00
13	12" CS CULVERT	46.00	LIN FT	\$63.27	\$2,910.42	93.91	\$4,319.86	84.06	\$3,866.76
14	15" CS CULVERT	114.00	LIN FT	\$75.87	\$8,649.18	100.88	\$11,500.32	77.68	\$8,855.52
15	18" CS CULVERT	60.00	LIN FT	\$80.86	\$4,851.60	117.74	\$7,064.40	85.14	\$5,108.40
16	12" CS SAFETY APRON	2.00	EACH	\$856.57	\$1,713.14	491.55	\$983.10	729.32	\$1,458.64
17	15" CS SAFETY APRON	6.00	EACH	\$856.56	\$5,139.36	695.58	\$4,173.48	728.30	\$4,369.80
18	18" CS SAFETY APRON	2.00	EACH	\$1,083.10	\$2,166.20	1,938.36	\$3,876.72	1,008.13	\$2,016.26
19	10" SANITARY SEWER	36.00	LIN FT	\$334.42	\$12,039.12	399.21	\$14,371.56	650.61	\$23,421.96
20	CONNECT TO EXISTING SANITARY SEWER MANHOLE	1.00	EACH	\$6,279.44	\$6,279.44	5,405.86	\$5,405.86	1,567.28	\$1,567.28
21	FORCEMAIN FITTINGS	414.00	LBS	\$10.38	\$4,297.32	26.28	\$10,879.92	29.90	\$12,378.60
22	8" SANITARY FORCEMAIN	3,054.00	LIN FT	\$42.45	\$129,642.30	57.99	\$177,101.46	87.40	\$266,919.60
23	8" SANITARY FORCEMAIN, TRENCHLESS	3,313.00	LIN FT	\$55.99	\$185,494.87	57.17	\$189,404.21	93.00	\$308,109.00
24	AIR RELEASE MANHOLE & VALVE ASSEMBLY	3.00	EACH	\$29,520.13	\$88,560.39	30,272.73	\$90,818.19	27,763.74	\$83,291.22
25	SANITARY LIFT STATION	1.00	LUMP SUM	\$907,636.02	\$907,636.02	566,725.93	\$566,725.93	509,768.66	\$509,768.66
26	DEWATERING	1.00	LUMP SUM	\$70,000.00	\$70,000.00	417,710.07	\$417,710.07	150,000.00	\$150,000.00
27	1" CORP STOP & SADDLE	2.00	EACH	\$1,248.91	\$2,497.82	3,737.20	\$7,474.40	1,610.48	\$3,220.96
28	1" CURB STOP & BOX	2.00	EACH	\$1,351.94	\$2,703.88	434.79	\$869.58	835.51	\$1,671.02
29	1" PE WATER SERVICE, TRENCHLESS	106.00	LIN FT	\$45.17	\$4,788.02	101.00	\$10,706.00	180.00	\$19,080.00
30	6" PVC WATERMAIN	41.00	LIN FT	\$40.25	\$1,650.25	78.20	\$3,206.20	85.77	\$3,516.57
31	8" PVC WATERMAIN	48.00	LIN FT	\$53.68	\$2,576.64	158.94	\$7,629.12	100.51	\$4,824.48
32	8" PVC WATERMAIN, IN CASING	65.00	LIN FT	\$118.73	\$7,717.45	85.86	\$5,580.90	127.48	\$8,286.20
33	12" PVC WATERMAIN	2,486.00	LIN FT	\$77.19	\$191,894.34	146.78	\$364,895.08	131.87	\$327,828.82
34	12" PVC WATERMAIN, TRENCHLESS	3,653.00	LIN FT	\$113.24	\$413,665.72	142.62	\$520,990.86	140.00	\$511,420.00
35	20" I.D. CASING, TRENCHLESS	65.00	LIN FT	\$475.83	\$30,928.95	1,020.55	\$66,335.75	1,245.63	\$80,965.95
36	6" GATE VALVE & BOX	6.00	EACH	\$2,944.11	\$17,664.66	3,067.35	\$18,404.10	3,070.33	\$18,421.98
37	8" GATE VALVE & BOX	2.00	EACH	\$3,778.81	\$7,557.62	6,027.10	\$12,054.20	4,201.85	\$8,403.70
38	12" GATE VALVE & BOX	7.00	EACH	\$5,743.14	\$40,201.98	9,371.99	\$65,603.93	6,875.69	\$48,129.83
39	CONNECT TO EXISTING WATERMAIN	3.00	EACH	\$4,544.21	\$13,632.63	2,460.37	\$7,381.11	1,776.68	\$5,330.04
40	WATERMAIN FITTINGS	1,951.00	LBS	\$9.56	\$18,651.56	18.25	\$35,605.75	24.04	\$46,902.04
41	HYDRANT	6.00	EACH	\$7,260.12	\$43,560.72	11,536.56	\$69,219.36	7,590.10	\$45,540.60
42	STORM DRAIN INLET PROTECTION	14.00	EACH	\$100.00	\$1,400.00	110.00	\$1,540.00	102.04	\$1,428.56
43	SEDIMENT CONTROL LOG, TYPE WOOD FIBER	825.00	LIN FT	\$5.37	\$4,430.25	3.50	\$2,887.50	5.10	\$4,207.50
44	RAPID STABILIZATION, METHOD 3	6.00	M GAL	\$550.00	\$3,300.00	750.00	\$4,500.00	561.23	\$3,367.38
45	SEEDING, TEMPORARY	3.00	ACRE	\$300.00	\$900.00	800.00	\$2,400.00	306.12	\$918.36
46	SEEDING, GENERAL ROADSIDE	3.00	ACRE	\$750.00	\$2,250.00	825.00	\$2,475.00	16,486.33	\$49,458.99
47	ROLLED EROSION PREVENTION CATEGORY 25	14,530.00	SQ YD	\$2.00	\$29,060.00	1.89	\$27,461.70	2.04	\$29,641.20
48	SILT FENCE, MACHINE SLICED	3,950.00	LIN FT	\$2.00	\$7,900.00	1.89	\$7,465.50	2.04	\$8,058.00
49	ELECTRICAL SERVICE ALLOWANCE	35,000.00	UNIT	\$1.00	\$35,000.00	1.00	\$35,000.00	1.00	\$35,000.00
50	CONSTRUCTION ALLOWANCE	30,000.00	UNIT	\$1.00	\$30,000.00	1.00	\$30,000.00	1.00	\$30,000.00
TOTAL AMOUNT BID:				\$2,562,677.46		\$3,034,113.73		\$3,046,278.03	

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 9B
Agenda Section: Consent Agenda	Item: Consideration of Approving Development Agreement and Early Site Grading Agreement for the Willows of Annandale	
SITE INFORMATION & BACKGROUND PID: 102-500-311200 Zoning District: R-4 (Medium Density Residential) and R-5 (High Density Residential) Comprehensive Plan: Multifamily Residential Surrounding Site Use: North: Pintail Ponds PUD East: Corinna Township – Agriculture South: Corinna Township – Agriculture West: Corinna Township – Agriculture Planning Case Number: 2022-07 BACKGROUND Council approved the final plat and development agreement for Pintail Ponds Plat 3 on October 17, 2022. The developer has petitioned the City for the completion of roads and utilities, requiring the previously approved agreement to be amended. The Willows of Annandale have also requested early site grading for their proposed 90 unit apartment. The developer would like to begin grading before the ground freezes. Typically, development cannot commence until the plat and development agreement have been recorded at the County and all securities have been received. The City Engineer has drafted an early site grading agreement for Council consideration. ACTION REQUESTED Motion to approve development agreement and early site grading agreement for the Willows of Annandale. Attachments: A. Development Agreement B. Early Site Grading Agreement		

AGREEMENT TO ALLOW EARLY SITE GRADING WORK

This AGREEMENT TO ALLOW EARLY SITE GRADING WORK (this "Agreement") is made this 14th day of November, 2022 by and between the City of Annandale, a Minnesota municipal corporation (the "City"), and The Willows of Annandale, a Minnesota limited liability company ("Developer"), the City and Developer are sometime collectively referred to herein as the "parties" or each a "party."

RECITALS

WHEREAS, Developer is the owner of, or has obtained the applicable consent of the owner of the real property described as follows:

(Per First American Title Insurance Company, Title Commitment, File No. 1608785)

The Land referred to herein below is situated in the County of Wright, State of MN, and is described as follows:

The North 3/4 of the Northwest Quarter of the Northeast Quarter of Section 31, Township 121, Range 27, Wright County, Minnesota, except the following described tract: Commencing at the north quarter corner of said Section 31; thence South along the quarter line 20.0 feet for a point of beginning of the tract to be described; thence East parallel with the north line of said Section 31, 178.2 feet; thence South parallel with the west line of the Northeast Quarter of said Section 31, 300.0 feet; thence West parallel with the north line of said Section 31, 178.2 feet to the west line of the Northeast Quarter of said Section 31; thence North 300.0 feet to the point of beginning.

(the "Subject Property"); and

WHEREAS, Developer submitted a preliminary plat application to the City to subdivide the Subject Property and construct a 90 unit Apartment Building (the "Development"), which was approved by the City of Annandale on October 17, 2022; and

WHEREAS, Developer intends to request approval of the final plat of the Development and will enter into one or more agreements with the City governing this Phase of the Development including, but not limited to, a Development Agreement which will set forth certain requirements and obligations related to the installation of this Phase of the Development; and

WHEREAS, prior to entering into all required agreements governing the installation of the Development, Developer has requested that the City approve preliminary grading and related work upon the Subject Property for all Phases, as described in the attached Exhibit "A" ("Early Site Grading Work"); and

WHEREAS, the Early Site Grading Work for the approved preliminary plat referred to above is described and depicted in the attached Exhibit "A," and the City may allow for such preliminary work on the Subject Property, subject to Developer executing this Agreement and proving security as required herein;

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties hereto agree as follows:

1. Developer will commence Early Site Grading Work upon the Subject Property only in accordance with the plans and description attached hereto as Exhibit A and to the extent approved by the City Engineer. No work will be undertaken or continued until Developer has:
 - a. Resolved with the City Engineer any and all areas where Early Site Grading Work will not be permitted. Developer shall comply with any applicable tree preservation plan with respect to the Subject Property.
 - b. Resolved any outstanding drainage and erosion control issues to the satisfaction of the City Engineer.
 - c. Complied with all hours of operation requirements. Hours of operation shall be limited to the construction hours permitted by the City of Annandale.
 - d. Obtained City Engineer approval for all haul routes. Haul routes for vehicles used in transport of materials shall be designated by the City Engineer. The City Engineer has discretion to change the designated haul routes at any time in event of unforeseen circumstances. This Agreement may be terminated and all work on the Subject Property may be halted by the City for Developer's failure to use the designated haul routes or for any other violation of this Agreement.
 - e. Attended a pre-construction conference with the City Engineer.
 - f. Provided the City Engineer with all relevant permit applications and fees.
 - g. Executed this Agreement and provided to the City all security funds required herein.
2. Developer shall perform all Early Site Grading Work in conformance with the approved plans attached hereto as Exhibit A, as may be amended by the City of Annandale. Any work which is not in conformity with approved plans shall be a violation of this Agreement. Developer agrees and hereby grants access to the Subject Property to the City at all reasonable times in order to verify compliance with the terms of this Agreement. Upon receipt of verbal or written notice that any work on the Subject Property is not compliant with the approved plans or any amendment to the same deemed necessary by the City and disclosed to the Developer, Developer shall immediately make any required changes or immediately cease all work and take whatever restoration actions are required by the City. In the event that Developer fails to cease work or undertake or complete required changes or restoration, the City may utilize any and all escrow or security funds posted by Developer under this Agreement to take the required actions, as well as reimburse itself for any costs incurred by the City, including administrative, engineering, and legal fees and costs, including but not limited to reasonable attorney's fees.

3. Developer will undertake such work with knowledge that approval for construction of private improvements has not yet been granted by the City and nothing in this Agreement shall be construed as a promise or assurance that such approval will be granted. Therefore, all work undertaken prior to approval and full compliance with Annandale City Code is solely at the risk of Developer. Developer specifically waives all claims or causes of action of whatever nature against the City, its officers, employees, agents or contractors relative to the work undertaken and this Agreement. Further, this Agreement shall not impact, amend, or replace any Master Developer Agreement, individual Phase Site Development Agreement, or any other agreement which may be entered into with respect to the Development. In the event of any conflict between this Agreement and any other such agreement with respect to the Development, the terms of the other Agreement shall control.
4. The Developer shall pay all costs incurred by Developer or the City in conjunction with the Early Site Grading Work on the Subject Property, including but not limited to planning, engineering, legal and inspection expenses incurred related to the acceptance of the work, review of plans and documents, and all costs and expenses incurred by the City in monitoring and inspecting the work on the Subject Property. Separate from any posted security, Developer shall deposit thirty five thousand dollars (\$35,000.00) with the City in an escrow account to cover the City's projected costs related to the Early Site Grading Work. Further, at any point during this Agreement, if the City determines that the posted escrow funds are insufficient, the City shall notify Developer to deposit additional funds and Developer shall so deposit the funds within ten (10) days of that notice. Developer's failure to post the escrow funds requested by the City shall be grounds for termination of this Agreement by the City, and/or shall permit the City to temporarily halt all work on the Subject Property until such funds are deposited.
5. Developer shall indemnify and hold harmless the City, its elected officials, employees, and agents from any and all claims or causes of action of whatever nature related to the Early Site Grading Work on the Subject Property as set forth in this Agreement. Said indemnity and agreement to hold the City harmless includes, but is not limited to, payment of any and all attorney's fees, engineering fees, witness fees or any other costs and disbursements related to this Agreement, including any City fees or costs expended to enforce the terms and conditions of this Agreement.
6. Developer hereby agrees to obtain and maintain throughout the duration of any of the Early Site Grading Work on the Subject Property, such duration to include any time necessary for the City to inspect and approve of the work, public liability and property damage insurance coverage covering personal injury, including

death, and claims for property damage which may arise out of the Developer's work or the work of Developer's contractors or subcontractors or by one directly or indirectly employed by any of them. Liability limits for bodily injury and death shall not be less than \$500,000 for one person and \$1,000,000 for each occurrence; limits for property damage shall be not less than \$200,000 for each occurrence; or a combination single limit policy of \$1,000,000 or more. The City and the City Engineer shall be named as additional insured parties on the policy. Developer shall provide the City with a certificate of insurance evidencing the satisfaction of these requirements and the policy shall mandate that thirty (30) days' written notice be provided to the City and the City Engineer prior to the effective date of any cancellation or non-renewal of the policy, except in the case of non-payment, in which case ten (10) day's written notice shall be sufficient. The insurance shall be primary and non-contributory as to any policy maintained by the City Engineer.

7. In order to ensure compliance with this Agreement, or to assure completion or restoration of the site, Developer shall fully execute and deliver to the City this Agreement and all security required by this Agreement. Specifically, Developer shall deposit with the City all funds listed in the attached Exhibit "B" (the "Security"). Such funds are posted to collectively secure all Early Site Grading Work and use of the same shall not be limited to any itemization listed in said Exhibit "B." The Security shall be in the form of a cash deposit. Upon five (5) days' written notice to Developer, the City may utilize any of the Security funds to complete needed site restoration, except in emergency situations, as determined by the City, which shall permit the City to utilize the Security funds to complete restoration work immediately and without prior written notice. In the event of an emergency situation which results in such action being taken by the City, the City will provide written notice of any such restoration work as soon as reasonably possible. If costs are incurred by the City for restoration above and beyond the amount of the Security, Developer shall be liable for all additional costs, including engineering, planning and legal fees, including but not limited to reasonable attorneys' fees and costs, which Developer shall promptly pay upon invoicing, and not later than 30 days after receipt of the invoice. If Developer fails to promptly pay such invoiced amounts, in addition to any other remedy available to the City at law or in equity, the City may recover the amount by drawing upon any other security posted by the Developer for the Development and Developer hereby consents to such draw. The Security shall only be release upon a determination by the City Engineer that it is no longer required. Failure to maintain the required Security shall be grounds for immediate termination of this Agreement by the City.
8. This Agreement in no way indicated that Development-approval beyond the Early Site Grading Work has been granted by the City, and this Agreement shall in no

way be construed as evidence of, and in no way implies any such approval. Developer shall make no representations to third parties that this Agreement constitutes or implies that Development approval beyond the Early Site Grading Work as authorized by this Agreement has been granted.

9. Developer shall comply with all laws, ordinances, regulations, and directives of the State of Minnesota and the City. This Agreement shall be interpreted according to the laws of the State of Minnesota and any action to enforce the terms contained herein shall be brought to Wright County, Minnesota.
10. In the event that any provision of this Agreement is held to be invalid, illegal, or unenforceable by a court of competent jurisdiction, such holding shall pertain only to such provision and shall not invalidate or render unenforceable any other provision herein.
11. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and shall constitute one and the same Agreement.
12. This Agreement constitutes the entirety of the understating of the parties related to the Early Site Grading Work contemplated herein. It does not affect, and shall be subordinate to any terms contained within other agreements between the parties, related to the Development, including, but not limited to, a Development Agreement or any individual Phase Site Development Agreement. No modifications to this Agreement shall be in effect unless reduced to writing and signed by all parties.
13. For the purpose of providing written notice pursuant to this Agreement, written notice shall be valid if provided via personal service, courier, U.S. Mail, or email to the following:

If to the City:

City of Annandale
Attn: Kelly Hinnenkamp
30 Cedar Street East
P.O. Box K
Annandale, MN 55302-1113
Email: khinnenkamp@annandale.mn.us

If to Developer:

The Willows of Annandale, LLC
Attn: Gary Stang
21425 19th Avenue East

Clearwater, MN 55320
Email: garyst@ATS-INC.com

14. The undersigned signatory hereby represents and warrants that he/she is the designated representative of the Developer and maintains the unqualified authorization to bind the Developer to all terms contained herein. Developer further warrants that Developer is the unencumbered owner of the Subject Property or has obtained the written consent of all owners and/or any parties possessing an interest in the Subject Property, to complete the work contemplated herein, pursuant to the terms of this Agreement.

[signatures on pages to follow]

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed as of the day and year first above written.

DEVELOPER:

By: _____

Print: _____

Its: _____

[illegible]

The foregoing instrument was acknowledged before me this _____ day of _____, 2022, by Gary Stang, the Owner of The Willows of Annandale, a Minnesota limited liability company, on behalf of the company.

Notary Public

CITY OF ANNANDALE:

By: _____

Kelly Hinnenkamp, City Administrator

STATE OF MINNESOTA)

) ss.

COUNTY OF WRIGHT)

The foregoing instrument was acknowledged before me this _____ day of _____, 2022, by Kelly Hinnenkamp, the City Administrator, of the City of Annandale, a Minnesota municipal corporation, on behalf of the municipal corporation.

Notary Public

EXHIBIT “A”

(Approved Early Site Grading Work Plan and Description of Work)

EXHIBIT “B”

(The Security)

Cash Escrow – Thirty Five Thousand Dollars (\$35,000.00)

**CITY OF ANNANDALE
DEVELOPER AGREEMENT
(DEVELOPER INSTALLED IMPROVEMENTS)**

THIS AGREEMENT made and entered into this 14th day of November, 2022, by and between The Willows of Annandale, LLC, a Minnesota limited liability company (the "Developer"), and the City of Annandale, a Minnesota municipal corporation (the "City").

RECITALS:

1. Developer owns certain Real Property which is legally described as

See Exhibit A attached hereto

(hereinafter called the "Property"); and

2. The Developer has proposed that the Property be platted as Pintail Ponds Plat 3 (also referred to in this Agreement as the "Plat"). The Plat will be developed as two lots of R-5 high density (Lot 1, Block 1 and Lot 1, Block 2) and one lot of R-4 medium density (Lot 1, Block 3). Lot 1, Block 2 will be developed as a 90-unit apartment. Lot 1, Block 1 and Lot 1, Block 3 will be developed in later Phases.

3. The Developer has asked the City to grant final approval of the Plat.

4. The City is willing to approve the Plat, subject to the following conditions (1) that the Developer enter into this Agreement, (2) that the Developer provide the necessary security for all public improvements; and (3) pay all fees due hereunder. The Developer shall record the Plat with the County Recorder no later than December 15, 2022.

NOW, THEREFORE, in consideration of the above recitals, and the mutual covenants expressed herein, IT IS HEREBY AGREED AS FOLLOWS:

1. **Development Plans.** The Developer shall develop the Plat in accordance with the following plans. The plans shall not be attached to this Agreement. If the plans vary from the written terms of this Agreement, the written terms shall control. The required plans are:

As prepared by Westwood Professional Services, Inc.

Plan A Preliminary Plat 2022.59

Plan B Grading and Drainage Plan Dated 10/21/2022

Plan C Erosion Control Plan Dated 10/21/2022

Plan D Stormwater Management Plan Dated 10/21/2022

Plan E Street Plans Dated 10/21/2022

Plan F Utility Plans Dated 10/21/2022

Plan G Site Plan Dated 10/21/2022

2. **Use and Density.** The use and density for Lot 1, Block 2 shall be a 90-unit apartment. The use and density in Lot 1, Block 1 and Lot 1, Block 3 shall follow City zoning requirements.
3. **Right to Proceed.** The Developer may not grade or otherwise disturb the earth, remove trees, construct any public or private improvements until this Agreement has been fully executed and filed with the City, the necessary security has been received by the City and the City has issued a letter certifying that all conditions have been satisfied and the Developer may proceed.
4. **Improvements.** The Developer shall be responsible for installing the following: [check all that apply]

☒ Drainage/Erosion Control
☒ Street Signs
☒ Rough Site Grading and Ponding
☒ Setting of Lot and Block Monuments
☒ Surveying and Staking
☒ City Water
☒ City Sanitary Sewer
☒ Public Street
☒ Curb and Gutter
☒ City Storm Sewer
☒ Street Lights
☒ Trail/sidewalk
☒ Regulatory and Warning Signs
☐ On-site Wetland Mitigation

The Improvements will be designed and installed in accordance with City standards, ordinances and plans and specifications. The public improvements shall be designed

with sufficient capacity, as determined by the City Engineer, to meet the needs for future development in the adjacent area.

The City agrees to proceed with said Improvements following completion of a public improvement hearing and will levy special assessments against the Plat pursuant to the provisions of Minnesota Statutes Chapter 429, and the Developer agrees that they will not contest the assessments. The Developer waives their rights to a public improvement hearing and the assessment hearing normally held in accordance with Chapter 429 and agrees that Developer's lot will be assessed for the value of the improvements which would ordinarily be assessed against all the lots in the Plat. In order to guarantee compliance with the terms of this Agreement, including payment of real estate taxes, including interest and penalties, and the payment of Special Assessments by the Developer, the Developer shall provide a letter of credit/cash escrow in the amount of \$487,000, which amount is 10 % of the anticipated special assessments (the "Security"). If the City draws down the Security, or if said Security has an expiration date prior to the Developer's obligations under this Agreement being completed, the Developer shall, upon request of the city, immediately provide renewed Security. Upon receipt of proof satisfactory to the City that the development and sale of lots are complete and special assessments have been paid in full, the Security shall be released. The Security may be reduced prior to release with approval by the City Council so long as the amount of the Security is not less than 10% of the outstanding assessments.

The assessments shall be levied over a period of time not to exceed fifteen (15) years with interest. The interest shall be 2% above the interest rate on bonds issued to finance the Improvements or a minimum of 2%. Costs shall include 100% of the costs noted above unless the City Council agrees by duly adopted resolution to pay for a portion of the Improvement costs with City funds.

If all or any part of the Development should be sold by the Developer prior to the assessment roll being filed with the County Auditor, the Developer agrees to place in escrow the actual amount of the assessment, if determined, or the estimated amount of such assessment plus 20% of such amount. Payment of the actual amount of the assessment shall be paid to the City in full within thirty (30) days after the City Council has adopted the assessment roll for the Improvements. Any balance shall be returned to the Developer. Should the amount exceed the escrowed sum, the payment for the difference shall be made within thirty (30) days after the City Council has adopted the assessment roll for the Improvements.

The assessment balance shall be paid in full upon sale or transfer of any lots within the Plat.

5. **Ownership of Easements and Improvements.** Upon acceptance by the City, the public improvements required to be constructed by this Agreement shall become City property. The Developer shall make available to the City at no cost to the City, all

permanent and temporary easements necessary for maintenance of the public improvements.

6. **Proof of Title.** The Developer hereby warrants and represents to the City, as inducement of the City's entering into this Agreement, that Developer's interest in the Development is as fee owner. Prior to approval of the Final Plat, the Developer shall provide the City with a title insurance policy with the Developer as the named insured, stating the condition of title to the property.
7. **Erosion Control/Storm Water Measures.** The Developer shall obtain a "General Storm Water Permit for Construction Activity" issued by the Minnesota Pollution Control Agency. The Developer shall comply with the Erosion Control Plan, (Plan C), and with all requirements of the General Storm Water Permit for Construction Activity for the prevention of damage to adjacent property and the control of surface water runoff.
8. **Effect of Plat Approval.** For two years from the date of this Agreement, no amendments to the City's Comprehensive Plan or official controls shall apply to or affect the use, development density, lot size, lot layout or dedications or platting required or permitted by the approved preliminary plat unless required by state or federal law or agreed to in writing by the City and the Developer. Thereafter, notwithstanding anything in this Agreement to the contrary, to the full extent permitted by state law the City may require compliance with any amendments to the City's Comprehensive Plan, official controls, platting or dedication requirements enacted after the date of this Agreement and may require submission of a new plat.
9. **Park Dedication.** The Developer agrees that the construction of a 90-unit multifamily residential dwelling on Lot 1, Block 2 and future development of the remaining Pintail Ponds Plat 3 creates a need for acquiring, developing and improving additional park facilities to serve the development. In lieu of dedicating park within the Development, the Developer elects to pay \$55,000 to the City, which shall be placed in a special fund pursuant to City Code Section 151.09, Subd. 5.D. The Developer agrees that in setting this park dedication fee, the City has made an individualized determination of the nature and extent of the Development's impact on park needs and the City's determination is fair and reasonable. The Developer expressly waives the right to contest or otherwise challenge the amount and imposition of the park dedication fee required under this agreement.
10. **License.** The Developer hereby grants the City, its agents, employees, and contractors a license to enter the Plat to perform all necessary work and/or inspections deemed appropriate by the City during the installation of public improvements by the City. The license shall expire after the public improvements installed pursuant to the development Agreement have been installed and accepted by the City.

11. **Damage and Clean Up.** The Developer shall promptly cause to be cleared from public streets and property any soil, earth or debris resulting from construction work by the Developer or its agents or assigns. The Developer shall promptly cause to be repaired any damage to existing streets, boulevards or existing utilities caused by construction activities within the development. Should the Developer fail to clean up soil, earth or debris or commence repairs within 24 hours of notice by the City, the City may perform such work itself or through an independent contractor, and bill Developer for such work. The Developer shall reimburse the City within thirty days of receipt of invoice.
12. **Security.** [Intentionally left blank].
13. **Responsibility for Costs.**
- A. Except as otherwise specified herein, the Developer shall pay all costs incurred by it or the City in conjunction with the development of the Plat, including but not limited to a legal, planning, administrative, engineering and inspection expenses incurred in connection with approval and acceptance of the Plat, and the preparation of this Agreement. The City shall invoice the Developer on a monthly basis for these fees. The City may require an additional deposit from the Developer in the event that the escrowed funds are substantially depleted.
 - B. The Developer shall hold the City and its officers and employees harmless from claims made by itself and third parties for damages sustained or costs incurred resulting from a plat approval and development. The Developer shall indemnify the City and its officers and employees for all costs, damages or expenses which the City may pay or incur in consequence of such claims, including attorney's fees.
 - C. The Developer shall reimburse the City for costs incurred in the enforcement of this Agreement, including engineering and attorney's fees.
 - D. The Developer shall pay, or cause to be paid when due, and in any event before any penalty is attached, all special assessments referred to in this Agreement. This is a personal obligation of the Developer and shall continue in full force and effect even if the Developer sells one or more lots, the entire Plat, or any part of it.
 - E. The Developer shall pay in full their respective bills submitted to it by the City for obligations incurred under this Agreement within thirty (30) days after receipt. If the bills are not paid on time, the City may halt development work and construction within the Plat including but not limited to the issuance of occupancy permits until the bills are paid in full.
 - F. The Developer shall pay the following development charges:

Sanitary Sewer- \$1200/acre= \$7,200
Water Area Charges- \$1000/acre = \$6,000
Storm Sewer Area Charges- \$500/acre = \$3,000
Sewer Access Charge (SAC)- \$4100/unit
Water Access Charge (WAC)- \$2800/unit
Park Dedication- \$55,000

These development charges are for Lot 1, Block 2. Additional charges will be due and collected when site plans are approved for Lot 1, Block 1 and Lot 1, Block 3.

14. **Developer's Default.** In the event of default by the Developer, the City may at its option, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the developer is first given written notice of the work in default, not less than forty-eight (48) hours in advance. This Agreement is a license for the City to act, and it shall not be necessary for the City to seek a court order for permission to enter the land. When the City does any such work, the City may, in addition to its other remedies, assess the cost in whole or in part. The Developer, its successors and assigns, as well as future lot purchasers waive all procedural and substantive objections to the improvements and special assessments exceed the benefit, that the proper notices have not been given, and that the method of spreading the assessment is erroneous, as well as any appeal rights otherwise available pursuant to Minn. Stat. §429.081. In addition, the City may do any, all or any combination of the following: (i) halt all further approvals regarding platting, improvements or issuance of building permits or occupancy permits relating to the Development Property, or to any other property owned or developed by the Developer if that party is in default (ii) seek injunctive relief, (iii) terminate this Agreement and all of the obligations contained herein without terminating the defaulting party's obligation to reimburse the City for costs it has incurred with regard to this Agreement or the Development Property; (iv) draw on or utilize any funds or other security which have been provided to the City pursuant to this Agreement; and/or (v) take any other action at law or in equity which may be available to the City.
15. **Completion Date.** The Developer shall complete the first phase (apartment building) Improvements on or before December 31, 2023 unless delayed by circumstances beyond the Developer's control, including but not limited to acts of God, floods, fires, storms, earthquakes and other disasters, strikes, acts of war, epidemics, power and communications failures or governmental regulations.
16. **Miscellaneous.**
 - A. This Agreement shall be binding upon the parties, their heirs, successors or assigns, as the case may be.
 - B. Third parties shall have no recourse against the City under this Agreement.

- C. Breach of the terms of this Agreement by the Developer shall be grounds for denial of building permits, including all or part of said Plat sold to third parties.
- D. If any portion, section, subsection, sentence, clause, paragraph or phrase of this Agreement is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Agreement.
- E. If occupancy is established prior to the completion and acceptance of improvements, the Developer assumes all liability and costs resulting in delays in completion of improvements and damage to improvements caused by the City, Developer, its contractors, subcontractors, materialmen, employees, agents, or third parties.
- F. No one may occupy a building for which a building permit is issued on either a temporary or permanent basis until sanitary sewer and water lines have been installed, hooked up, tested and approved by the City, and until the streets needed for access have been paved with a bituminous surface.
- G. The action or inaction of the City shall not constitute a waiver or amendment to the provisions of this Agreement. To be binding, amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. The City's failure to properly take legal action to enforce this Agreement shall not be a waiver or release.
- H. The Developer represents to the City to the best of its knowledge that the Plat does not require an environmental worksheet and that an environmental impact statement is not required. However, if the City or another governmental entity or agency determines that such a review is needed, the Developer shall reimburse the City for all expenses, including staff time and attorney's fees that the City incurs in assisting in the preparation of the review.
- I. Future residents of the Plat shall not be deemed to be third-party beneficiaries of this Agreement.
- J. Compliance with Laws and Regulations. The Developer represents to the City that the Plat complies with all City, County, State and Federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the City determines that the Plat does not comply, the City may, at its option, refuse to allow any construction or development work in the Plat until the Developer does comply. Upon the City's demand, the Developer shall cease work until there is compliance.
- K. This Agreement shall run with the land and may be recorded against the title to the property.

- L. The City's rights and remedies in this Agreement are cumulative and in addition to any of the City's other rights and remedies, and the City's exercise of any right or remedy under this Agreement will not be a waiver of any of the City's other rights and remedies. The City may exercise any of its rights and remedies at any time and in any order.
- M. Prior to commencement of the improvements, Developer shall take out and maintain until six (6) months after the City has accepted the public improvements, general liability and property damage insurance covering personal injury, including death, and claims for property damage which may arise out of the Developer's work or the work of its subcontractors or by one directly or indirectly employed by any of them. Limits for bodily injury or death shall not be less than \$500,000 for one person and \$1,000,000 for each occurrence; limits for property damage shall be not less than \$1,000,000 for each occurrence. The City shall be named as an additional named insured on said policy, and the Developer shall file a copy of the insurance coverage with the City prior to the City signing the plat. The Developer shall cause each person with whom the Developer contracts for construction and installation of any improvements to provide evidence of General Liability, Owner/Engineer Protective Liability, Automobile Liability, Contractual Liability and Worker's Compensation coverage. Limits shall be \$1,000,000 per occurrence and \$1,000,000 aggregate with the City and City Engineer named as additional insured.
17. **Notices.** Required notices to the Developer shall be in writing, and shall be either hand delivered to the Developer, its employees and agents, or mailed to the Developer by certified or registered mail at the following address: The Willows of Annandale, LLC, 21425 19th Ave E, Clearwater, MN 55320, Attention: Gary Stang. Notices to the City shall be in writing and shall be either hand delivered to the City Administrator or mailed to the City by certified or registered mail in care of the City Administrator at the following address: 30 Cedar Street East, Annandale MN 55302, Attention: City Administrator.
18. **Representation.** Jovanovich, Dege & Athmann, P.A. represents the City with regard to this Agreement. Developer has been advised to seek independent legal counsel prior to execution of this Agreement.
19. **Integration.** This Agreement contains all of the understandings and agreements between the parties. This Agreement may not be amended, changed, or modified without the express, written consent of the parties hereto.
20. **Governed by Minnesota Law.** This Agreement shall be interpreted under the laws of the State of Minnesota.

21. **Additional Requirements.** All comments from the City Engineer letter dated September 29, 2022 shall be satisfied by the Developer. All comments by Wright County shall be satisfied by the Developer.

Signed and executed by the parties hereto on this _____ day of November, 2022

ATTEST

CITY OF ANNANDALE

By _____
Kelly Hinnenkamp, City Administrator

By _____
Shelly Jonas, Mayor

DEVELOPER

The Willows of Annandale, LLC

By _____
Gary Stang, Its Manager

STATE OF MINNESOTA)
)ss
COUNTY OF WRIGHT)

The foregoing was acknowledged before me this _____ day of November, 2022, by Shelly Jonas and Kelly Hinnenkamp, the Mayor and the City Administrator, respectively, of the City of Annandale, a Minnesota municipal corporation, on behalf of said corporation.

Notary Public

STATE OF MINNESOTA)
)ss
COUNTY OF WRIGHT)

The foregoing was acknowledged before me this _____ day of November, 2022, by Gary Stang, the Manager of The Willows of Annandale, LLC, a Minnesota limited liability company, Developer herein, on behalf of said company.

Notary Public

THIS INSTRUMENT WAS DRAFTED BY:

Susan M. Dege - 0290385

Jovanovich, Dege & Athmann, PA.

1010 W. St. Germain, Suite 420

St. Cloud, MN 56301

Telephone: (320) 230-0203

EXHIBIT A

LEGAL DESCRIPTION

The North $\frac{3}{4}$ of the Northwest Quarter of the Northeast Quarter of Section 31, Township 121, Range 27, Wright County, Minnesota, except the following described tract:

Commencing at the north quarter corner of said Section 31; thence South along the quarter line 20.0 feet for a point of beginning of the tract to be described; thence East parallel with the north line of said Section 31, 178.2 feet; thence South parallel with the west line of the Northeast Quarter of said Section 31, 300.0 feet; thence West parallel with the north line of said Section 31, 178.2 feet to the west line of the Northeast Quarter of said Section 31; thence North 300.0 feet to the point of beginning.

To be platted as Lot 1, Block 1, Lot 1, Block 2 and Lot 1, Block 3, Pintail Ponds Plat 3

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 9C
Agenda Section: New Business	Item: Canvass votes of the 2022 General Election	
<p>BACKGROUND:</p> <p>Council is required to canvass the votes for the 2022 General Election between the third and tenth day following the election. Attached is a copy of the abstract with the election results.</p> <p>RECOMMENDATION:</p> <p>Will be discussed at the meeting.</p>		

Run Date:11/10/22 10:56 AM

Report EL30A Page 0015-01

0015 City of Annandale

	TOTAL VOTES	%	Abs	Elect Day
Mayor City of Annandale				
(VOTE FOR) 1				
Shelly Millner Jonas.	1,139	98.27	119	1,020
WRITE-IN.	20	1.73	3	17

Council Member City of Annandale

(VOTE FOR) 2				
Corey Czycalla.	963	50.13	110	853
Tina Honsey.	939	48.88	102	837
WRITE-IN.	19	.99	5	14

Abstract of Votes Cast
In the Precincts of the City of Annandale
State of Minnesota
at the State General Election
Held Tuesday, November 8, 2022

as compiled from the official returns.

Summary of Totals
City of Annandale
Tuesday, November 8, 2022 State General Election

Number of persons registered as of 7 a.m.	2233
Number of persons registered on Election Day	81
Number of accepted regular, military, and overseas absentee ballots and mail ballots	167
Number of federal office only absentee ballots	0
Number of presidential absentee ballots	0
Total number of persons voting	1442

Summary of Totals
City of Annandale
Tuesday, November 8, 2022 State General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

Mayor (Annandale)

NP	WI
Shelly Millner Jonas	WRITE-IN
1139	20

Council Member (Annandale) (Elect 2)

NP	NP	WI
Corey Czycalla	Tina Honsey	WRITE-IN
963	939	19

Detail of Election Results
City of Annandale
Tuesday, November 8, 2022 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
86 0015 : ANNANDALE	2233	81	1442
City of Annandale Total:	2233	81	1442

Detail of Election Results
City of Annandale
Tuesday, November 8, 2022 State General Election

Office Title: Mayor (Annandale)

Precinct	NP Shelly Millner Jonas	WI WRITE-IN
86 0015 : ANNANDALE	1139	20
Total:	1139	20

Office Title: Council Member (Annandale) (Elect 2)

Precinct	NP Corey Czycalla	NP Tina Honsey	WI WRITE-IN
86 0015 : ANNANDALE	963	939	19
Total:	963	939	19

We, the legally constituted county canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on, and have specified the number of votes for and against each question voted on, at the State General Election held on Tuesday, November 8, 2022

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the City of Annandale Clerk. Witness our official signature at _____ in _____ County this _____ day of _____, 2022.

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

Member of canvassing board

State of Minnesota
City of Annandale

I, _____, Clerk of the City of Annandale do hereby certify the within and foregoing _____ pages to be a full and correct copy of the original abstract and return of the votes cast in the City of Annandale State General Election held on Tuesday, November 8, 2022.

Witness my hand and official seal of office this _____ day of _____, 2022.

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 9D
Agenda Section: New Business	Item: Update on 74 Oak Ave North Building	
<p>BACKGROUND: Staff will provide an update on the 74 Oak Ave North building.</p> <p>RECOMMENDATION: Will be discussed at the meeting.</p>		

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 9E
Agenda Section: New Business	Item: 2024-2025 Assessment Contract	
<p>BACKGROUND: The City contracts with Wright County for assessing services. Attached is their proposal for 2024-2025 contract.</p> <p>The proposal does not include a fee increase from the \$15/parcel fee, however, the number of parcels the fee applies to will change in the contract. The new calculation will include all parcels, including mobile homes. This increases our expense from \$23,775 to \$27,480.</p> <p>RECOMMENDATION: Will be discussed at the meeting.</p>		



10/19/2022

Memo

In October 2022, the County Board reviewed the contract rates charged for Assessment Services completed by the Wright County Assessor's Office for the 2024 and 2025 Assessments.

Discussion and Findings by the Board included:

- Costs associated with performing the property assessment and the revenue historically received from jurisdictions that employ the County to perform these services. Historically, the fees paid by jurisdictions cover 1/3 of the total wages and benefits of assessment staff employed by the county.
- Discussed the merits of charging for assessment services versus if there were no charge for the services.
- Recognized increased costs in recent years due to local assessor retirements/resignations; the additional staff it takes to perform the work when a jurisdiction contracts with the County for these services.
- The Wright County Assessor's office now employs 22 people. Our office contracts with 28 of the 35 districts in Wright County to handle classifying and appraising over 53,400 parcels. Additionally, we are processing the assessment for all 35 districts, just over 70,500 parcels on an annual basis. This work is mandated by State law for property tax purposes.
- The accountability and burden of work that is placed on the Assessor's Office regardless of whether the jurisdictions hire a Local Assessor versus contracting directly with the County.
- Legislation requires all assessors to become licensed as an Accredited Minnesota Assessor within four years of first becoming a licensed assessor, resulting in higher up-front expenses, training and time invested in new hires. Additional continuing education and ethics training for all assessors is also mandated by law.

Items ratified by the County Board (changes to the previous contract):

At the October 18th, 2022 County Board Meeting, the board voted to leave the per parcel fee at \$15 per parcel for both the 2024 and 2025 assessments.

The districts will be charged for all parcels within their jurisdiction including mobile homes. Enclosed, is a listing of parcel counts by each jurisdiction as of January 2nd, 2022. This is to be used as a guide as you plan the 2024 budget, the actual number of parcels within your district as of the January 2nd Assessment Date of each year in the contract will impact the final bill sent to the district.

For districts that issue their own building permits, the charges for new construction/additions will also remain the same at the following rates:

- Residential New Construction/Addition = \$60 per new home/addition
- Commercial/Industrial/Apartment with permit value of \$499,999 and under = \$60 per new building/addition
- Commercial/Industrial/Apartment with permit value over \$499,999 = \$160 per new building/addition

Note that most jurisdictions pass these costs on to the property owner as part of the permitting process.

A copy of the Assessment Contract for the 2024 and 2025 assessment years is enclosed. If you plan to renew your contract with Wright County, please send a signed copy to our office by January 16th, 2023. Please feel free to contact me if you have any questions.

Tony Rasmuson – Wright County Assessor

Parcel Counts

<u>District</u>	<u>Real Property</u>	<u>Exempt</u>	<u>Mobile Home PY22</u>	<u>Personal</u>	<u>Totals PY23</u>
City of Albertville	2793	183	0	10	2986
City of Annandale	1462	119	247	4	1832
City of Buffalo	6242	602	305	35	7184
City of Clearwater	816	65	0	8	889
City of Cokato	1115	113	70	4	1302
City of Dayton	24	0	0	1	25
City of Hanover	1278	49	0	5	1332
City of Howard Lake	1043	133	46	4	1226
City of Monticello	4855	371	407	10	5643
City of Montrose	1455	282	100	3	1840
City of Rockford	1315	135	428	5	1883
City of South Haven	117	15	0	3	135
City of Waverly	1046	85	0	2	1133
City of Otsego	8893	370	225	15	9503
Town of Buffalo	996	52	0	5	1053
Town of Chatham	681	20	0	6	707
Town of Clearwater	1111	156	1	20	1288
Town of Cokato	829	64	74	5	972
Town of Franklin	1446	57	1	7	1511
Town of French Lake	1147	63	1	4	1215
Town of Maple Lake	1459	75	1	11	1546
Town of Middleville	730	32	2	5	769
Town of Monticello	1639	120	0	14	1773
Town of Rockford	1741	76	1	13	1831
Town of Silver Creek	1643	110	0	12	1765
Town of Southside	1877	44	82	8	2011
Town of Stockholm	779	30	3	7	819
Town of Victor	820	27	1	7	855

ASSESSMENT SERVICES AGREEMENT

THIS AGREEMENT, made and entered into by and between the County of Wright, a political subdivision of the State of Minnesota, hereinafter referred to as the “County” and the City of Annandale a political subdivision of the State of Minnesota, hereinafter referred to as “City/Township”.

WHEREAS, said City/Township lies either wholly or partially within the County and constitutes a separate assessment district; and

WHEREAS, under such circumstances the provision of the Minnesota Statutes, Sections 273.072 and 471.59 permit the County Assessor to provide for the assessment of property; and

WHEREAS, said City/Township desires the County to perform certain assessments on behalf of said City/Township; and

WHEREAS the County is willing to cooperate with said City/Township by completing the assessment in a proper manner.

NOW, THEREFORE, in consideration of the mutual covenants contained herein it is agreed as follows:

1. The County shall perform the 2024 and 2025 property assessment for the City/Township in accordance with the property assessment procedures and practices established and observed by the County, the validity and reasonableness of which are hereby acknowledged and approved by the City/Township. The property assessment by the County shall be composed of those assessment services which are set forth in Exhibit A, attached hereto and made a part hereof by reference.

2. All information, records, data, reports, and the like that are necessary to allow the County to carry out its responsibilities under this Agreement shall be furnished to the County without charge by the City/Township and the City/Township agrees to cooperate in good faith with the County in carrying out the work under this Agreement.

3. The City/Township agrees to furnish, without charge, workspace, if needed, for an appraiser to perform such tasks as document review, with such tasks to be performed during normal business hours for the City/Township.

4. The County agrees to indemnify and hold harmless the City/Township and all of its agents and employees against any and all claims, demands, actions or causes of action arising out of or by reason of the performance of work provided for herein to be performed by the County. It is further agreed that any and all full time employees of the County engaged in the performance of any work or services required or provided for herein shall be considered employees of the County only and not of the City/Township and that any and all claims that may arise under the Workman's Compensation Act of the State of Minnesota and any and all claims made by any third parties as a consequence of any act or omission on the part of said County employees shall be the sole obligation and responsibility of the County.

5. This Agreement shall commence on January 2, 2023 and shall terminate on June 30, 2025. Either party may initiate an extension of this Agreement for a term of two years by giving the other party written notice of its intent to extend no less than 120 days prior to the termination of this Agreement. If the party who receives said notice of intent to extend gives written notice

to the other party of its desire not to extend the Agreement at least 60 days prior to the termination of this Agreement, this Agreement shall terminate on June 30, 2025.

6. In consideration of said assessment services, the City/Township agrees to pay the County a fee of \$15.00 per parcel for the 2024 and \$15.00 per parcel for the 2025 assessment. In addition, there will be an additional fee of \$60.00 for each new construction residential or commercial/industrial building permit with an estimated construction cost of \$499,999.00 or less. There will also be an additional fee of \$160.00 per parcel for each new construction residential or commercial/industrial building permit with an estimated construction cost of \$500,000.00 or more. These additional fees shall be only applicable in those cities or townships which issue their own building permits.

7. Any notice which may be given or made by a party hereto under the terms of this Agreement shall be in writing and shall be sent by United States Mail or personally delivered to the other party addressed as follows:

To City: City of Annandale
 30 Cedar St E, PO Box K
 Annandale, MN 55302

To County: Anthony P. Rasmuson, Wright County Assessor
 Wright County Government Center
 3650 Braddock Avenue NE, Ste. #1700
 Buffalo, MN 55313

8. The Agreement may be amended or modified only by written agreement signed by authorized representatives of the parties hereto.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by its duly authorized officers and delivered on its behalf, this 19th day of October, 2022.

WRIGHT COUNTY

Dated: 10/19/2022

By *Anthony P Rasmuson*
Anthony P. Rasmuson
Wright County Assessor

City of Annandale

Dated: _____

By _____

Dated: _____

By _____

EXHIBIT A

During the term of this Agreement, the County shall:

1. Physically inspect and value and classify real property, in accordance with State statutes.
2. Physically inspect and value all new construction, additions, and renovations.
3. Conduct valuation reviews prior to Board of Review or Open Book Meeting.
4. Attend Board of Review or Open Book Meetings either in person or virtually. Per Board request, make all necessary review appraisals. The county will provide a board packet to the local board members which will contain a brief analysis of the real estate market for the current assessment year for said district.
5. Keep updated property records including physical characteristics, sales data, current values, and classifications.
6. Administer all State mandated property tax programs and maintain proper documentation.
7. Print and mail valuation and classification notices.
8. Respond to taxpayers regarding assessment or appraisal inquiries and concerns.
9. Process all divisions, combinations, new plats, and annexations including revaluation and reclassification of affected parcels.
10. Administer the abatement process pursuant to Minn.Stat. § 375.192 and county abatement policy.
11. Make appraisals for, testify and/or negotiate all District Court and Tax Court filings.
12. Adjust estimated market values on all property annually based upon the market analysis of existing real estate market conditions.

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 9F																								
Agenda Section: New Business	Item: Deferred Assessments																									
<p>BACKGROUND: The City had deferred assessments that came due in 2022. Staff is recommending continuing the deferment as follows:</p> <table border="1"><thead><tr><th>PID</th><th>Deferred Amount</th><th>Address</th><th>Type of Deferral</th></tr></thead><tbody><tr><td>102-500-302405</td><td>\$ 6,395.00</td><td>Undeveloped</td><td>Until Developed</td></tr><tr><td>102-500-302420</td><td>\$ 1,120.00</td><td>320 Harrison</td><td>Senior Deferral</td></tr><tr><td>102-500-302425</td><td>\$ 3,158.07</td><td>300 Harrison St W</td><td>Senior Deferral</td></tr><tr><td>102-500-302403</td><td>\$ 4,083.09</td><td>400 Harrison St</td><td>Senior Deferral</td></tr><tr><td>102-012-002020</td><td>\$ 7,384.83</td><td>625 Pleasant Avenue</td><td>Until Developed</td></tr></tbody></table>			PID	Deferred Amount	Address	Type of Deferral	102-500-302405	\$ 6,395.00	Undeveloped	Until Developed	102-500-302420	\$ 1,120.00	320 Harrison	Senior Deferral	102-500-302425	\$ 3,158.07	300 Harrison St W	Senior Deferral	102-500-302403	\$ 4,083.09	400 Harrison St	Senior Deferral	102-012-002020	\$ 7,384.83	625 Pleasant Avenue	Until Developed
PID	Deferred Amount	Address	Type of Deferral																							
102-500-302405	\$ 6,395.00	Undeveloped	Until Developed																							
102-500-302420	\$ 1,120.00	320 Harrison	Senior Deferral																							
102-500-302425	\$ 3,158.07	300 Harrison St W	Senior Deferral																							
102-500-302403	\$ 4,083.09	400 Harrison St	Senior Deferral																							
102-012-002020	\$ 7,384.83	625 Pleasant Avenue	Until Developed																							
<p>RECOMMENDATION: Will be discussed at the meeting.</p>																										

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 14, 2022	Agenda No. 9G
Agenda Section: Regular Agenda	Item: Municipal Park – Splash Pad	

BACKGROUND

Council reviewed and accepted the concept plan for a splash pad at the Municipal Park on September 12, 2022 per the Park Commission’s recommendation.

The proposed location at the Municipal Park is south of the existing playground and close to public parking, bathrooms (a requirement of splashpads to be within a certain distance of facilities), pavilion, and ball fields.

Staff have received the final quote from Flagship Recreation for Council consideration. The cost would be \$66,442.95 for equipment and \$55,083.92 for installation. The total cost would be \$121,526.87.

Flagship Recreation noted average water flow through the systems:

- Open 10am to 8pm = 10 hours
- Average daily use throughout a month = 60% - 70% = 6-7 hours per day
- 58 gallons per minute x 60 minutes x 6-7 hours = daily usage x 30 = monthly usage
- Monthly usage = 626,000 to 730,800
- 4-month seasonal usage = 2,504,000 to 2,923,000

Staff also received a proposal from Commercial Recreation Specialists for \$140,000. They recently completed splashpads in Litchfield, Becker, and Howard Lake.

Their proposal includes the following:

- 2 vertical water features installed: Aquadome No 1 (umbrella of water) and Flower No 7 (dumping bucket).
- There are (3) zones or bays: toddler zone, teen zone, family zone.
 - The toddler zone contains an Aquadome, (4) Jet Stream ground sprays and (1) orange Safeswap cap ground spray.
 - The teen zone contains a Flower No7, (2) orange Safeswap cap ground sprays and (1) Side Winder ground spray.
 - The family zone contains (4) Directional Jet ground sprays and (1) orange Safeswap cap ground spray.
- The blue line shown around the perimeter of the splashpad is the imaginary, 5’ dry zone (required by MDH)

STAFF RECOMMENDATION

Staff defer to the City Council for action. It is noted that prices are likely to increase following the new year. If approved, this project would be completed in the spring 2023.

The City has been approached in the past by several potential donors to assist with the costs,

however the Council should discuss funding for such facility. The City presented the splash pad to the Lions Organization who were supportive of using previous donations to fund a portion of the costs.

The City currently has a fund balance in the park funds:

- 460 Park Fund- \$42,970
- 464 Lions Donation Fund- \$286,231

In addition, the City should consider long term costs (maintenance, cleaning, water usage, etc) and logistics (hours of operation, signage, etc).

Attachments:

- Flagship Recreation Proposal
 - Site Plan
 - Quote
 - Construction and Design Plans
- Commercial Recreation Specialists Proposal
 - Design Plans
 - Other Community Examples



Stumpf Acoustics



Please Make PO's & Contracts Out To:

Landscape Structures
601 7th St. S
Delano, MN 55328

Please Remit Payment To:

Landscape Structures, Inc.
SDS 12-0395 PO Box 86
Minneapolis, MN 55486-0395

[illegible]

Page 1 of 2

Terms & Conditions

Contract: Seller's Copy of signed quote represents the contract between Seller and Buyer. This form supersedes all previous communications and negotiations and constitutes the entire agreement between the parties. Any changes to this contract are not binding unless jointly agreed in writing via Change Order.

Project Scope (This Section For Quotes Including Installation)

Inclusions:

- One Mobilization
- Accepting & Unloading of Order Prior to Installation
- Unpacking of Play Equipment
- Assembly of Play Equipment
- Placing, Digging or Surface Mounting Equipment (as specified)
- Concrete for Play Equipment Footings
- Standard Insurance Offer (Detail Provided Upon Request)
- Standard Warranty Offer (Detail Provided Upon Request)
- Standard Wage Rates

Exclusions (Unless Specifically Quoted):

- Storage or Security of Equipment
- Private Utility Locates (irrigation, low voltage, lighting, etc.)
- Additional Labor Due to Site Access. Require 8' Wide Clearance from Staging Area to Play Space.
- Additional Labor and/or Related Costs Due to Subsurface Conditions (Rock, Hardpan, Heavy Clay, Ground Water, etc.)
- Additional Labor and/or Related Costs Due to Working in Unstable Soils (Sand, Pea Rock, Mud, Poor Site Drainage, etc.)
- Offsite Removal of Spoils From Footing Holes or Other Excavation. Can be stockpiled for owner removal or left in play space
- Disposal of Packing Material. Can be Stockpiled for Owner Removal or Deposited in Owners Onsite Dumpster
- Removal of Existing Play Equipment, Border or Safety Surfacing Material
- Site Work of Any Kind. Exclusions include, site grading (owner to provide max slope of 1%), site restoration, drainage, etc.
- Border for Play Space
- Bonding of Any Type
- Permits of Any Kind

Acceptance of Quotation:

Accepted By (Print)	Jacob Thunander	PO#:	
Signature:		Email:	jthunander@annandale.mn.us
Title:		Phone:	
Date:		Purchase Amount:	\$66,442.95





Please Make PO's & Contracts Out To:

Please Remit Payment To:

We are pleased to submit this proposal to supply the following products/services:

[illegible]

Terms & Conditions

Contract: Seller's Copy of signed quote represents the contract between Seller and Buyer. This form supersedes all previous communications and negotiations and constitutes the entire agreement between the parties. Any changes to this contract are not binding unless jointly agreed in writing via Change Order.

Project Scope *(This Section For Quotes Including Installation)***Inclusions:**

- One Mobilization
- Accepting & Unloading of Order Prior to Installation
- Unpacking of Play Equipment
- Assembly of Play Equipment
- Placing, Digging or Surface Mounting Equipment (as specified)
- Concrete for Play Equipment Footings
- Standard Insurance Offer (Detail Provided Upon Request)
- Standard Warranty Offer (Detail Provided Upon Request)
- Standard Wage Rates

Exclusions (Unless Specifically Quoted):

- Storage or Security of Equipment
- Private Utility Locates (irrigation, low voltage, lighting, etc.)
- Additional Labor Due to Site Access. Require 8' Wide Clearance from Staging Area to Play Space.
- Additional Labor and/or Related Costs Due to Subsurface Conditions (Rock, Hardpan, Heavy Clay, Ground Water, etc.)
- Additional Labor and/or Related Costs Due to Working in Unstable Soils (Sand, Pea Rock, Mud, Poor Site Drainage, etc.)
- Offsite Removal of Spoils From Footing Holes or Other Excavation. Can be stockpiled for owner removal or left in play space
- Disposal of Packing Material. Can be Stockpiled for Owner Removal or Deposited in Owners Onsite Dumpster
- Removal of Existing Play Equipment, Border or Safety Surfacing Material
- Site Work of Any Kind. Exclusions include, site grading (owner to provide max slope of 1%), site restoration, drainage, etc.
- Border for Play Space
- Bonding of Any Type
- Permits of Any Kind

Acceptance of Quotation:

Accepted By (Print)	Jacob Thunander	PO#:	
Signature:		Email:	jthunander@annandale.mn.us
Title:		Phone:	
Date:		Purchase Amount:	\$55,083.92



HydroLogix disclaimer-
*Initial fill of larger structures may take multiple activations.

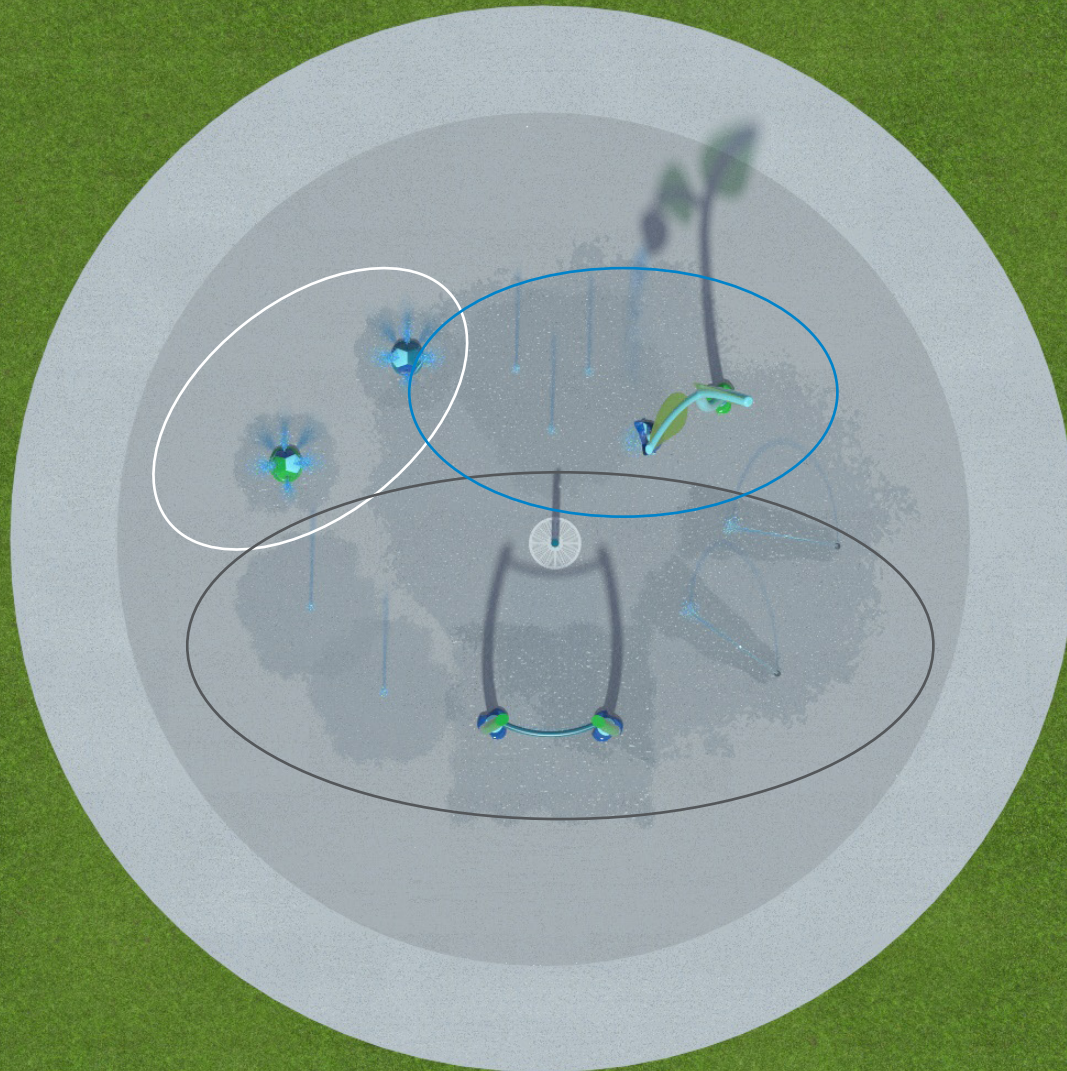




Tot Zone

Dynamic Zone

Family Zone



Design Details

*Surface finishes and/or site furnishings shown are conceptual and provided by others.

Proposed Color Palette

Paint Colors



Acrylic Colors



Project Details

Dimensions
50' DIAMETER

Total System Flow Rate
58 GPM

Color Approval

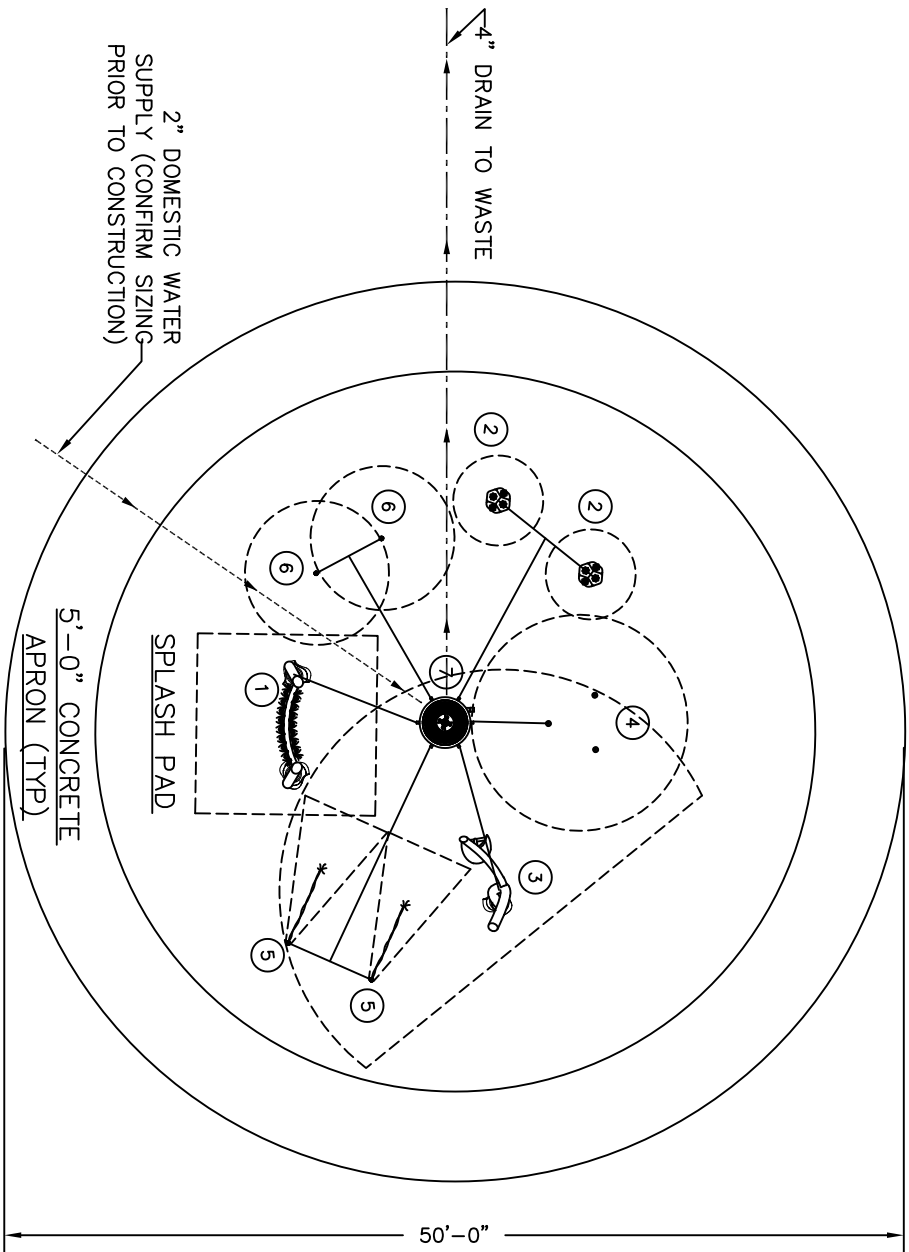
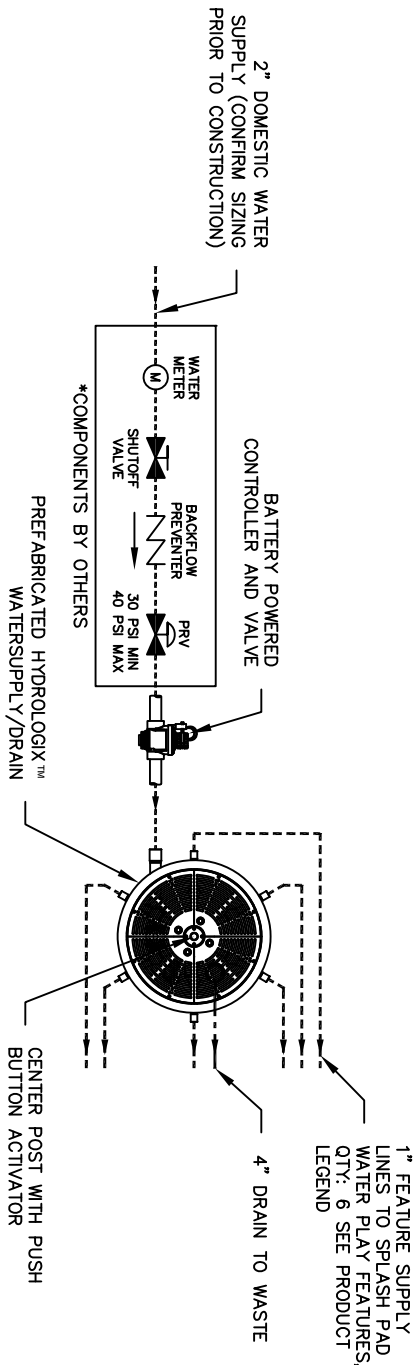
Customer Signature

Date

Colors shown are for representation purposes.
Consult with your Representative for actual color swatches for final color selection.

PRELIMINARY
FOR BID ONLY

NOT FOR
CONSTRUCTION



NO	PRODUCT	QTY	GPM	LINE SIZE
1	WATERWAY	1	10	1"
2	GEOMISTER MEDIUM	2	4 EA	1 1/2" EA
3	CANOPYBUCKET WITH ACRYLIC	1	5	1"
4	STREAM JET TRIANGLE	1	15	1"
5	ARCH JET	2	5 EA	1" EA
6	STREAM JET	2	5 EA	1" EA
7	HYDROLOGIX	1	--	--

- NOTE:
- ALL CONCRETE SLOPES TO BE 1/8"/FT MIN. AND 1/4"/FT MAX.
 - SITE ELEVATIONS OF SPLASH PAD AND CONCRETE APRON TO BE VERIFIED BY OTHERS. AQUATIX ELEVATION REFERENCE IS 0'-0" FOR TOP OF DRAIN BOX. ALL OTHER NOTED ELEVATIONS ARE REFERENCED FROM THAT POINT. REFER TO SPEC SHEET AND INSTALLATION DRAWING FOR EACH PRODUCT.
 - ACTUAL SIZE, SHAPE, AND LOCATION OF SPLASH PAD TO BE FIELD DETERMINED BY OTHERS. ALL DIMENSIONS OF SIZE AND SHAPE OF SPLASH PAD FOR REFERENCE ONLY.
 - THE INTENT OF A SPLASH PAD IS TO BE A DRY DECK WITH NO STANDING WATER. THE WATER IS TO BE CONTAINED WITHIN THE PERIMETER OF THE SPLASH PAD AND ALL WATER IS TO DRAIN INTO THE DRAIN BOXES. THE CONCRETE IS TO BE FORMED AND SLOPED TO ACCOMMODATE THIS DRAIN PATTERN.
 - ALL TREATED SPLASH PAD WATER IS INTENDED TO REMAIN WITHIN DESIGNATED SPLASH PAD DECK. UNDER NO CIRCUMSTANCES SHOULD SLOPE OF SPLASH PAD ALLOW WATER TO DRAIN OFF PAD. UNDER NO CIRCUMSTANCES SHALL THE SURROUNDING HARDSCAPE AREA BE SLOPED TO ALLOW WATER TO BE DRAINED INTO THE SPLASH PAD DECK.
 - ALL CONCRETE SURFACES TO HAVE A MEDIUM BROOM FINISH.
 - COORDINATE EXPANSION JOINT AND SAW CUT LOCATIONS WITH PLAY EQUIPMENT LOCATIONS. DRAWINGS ARE FOR DESIGN/LAYOUT PURPOSES ONLY. PLEASE SEE AQUATIX BY LANDSCAPE STRUCTURES FOR INCLUDED STRUCTURES, EQUIPMENT, SERVICES, AND EXCLUSIONS.
 - INDICATES SPLASH ZONE.
 - SPLASH ZONES ARE APPROXIMATE. ACTUAL SPLASH ZONE MAY VARY BASED ON VARIOUS ENVIRONMENTAL CONDITIONS, FLOW RATES, DEPTH AND WIND.
 - DRAWINGS ARE SCHEMATIC ONLY.
 - 12" OF GRANULAR FILL RECOMMENDED, OR AS SOIL CONDITIONS AND/OR LOCAL CODE REQUIRES WITH A MINIMUM OF 2500 PSF SOIL BEARING CAPACITY
 - THERE IS TO BE A MINIMUM OF 6" OF GRANULAR FILL AROUND ALL PIPING
 - CONSTRUCTION OF SPLASH PAD CONCRETE TO BE 5" THICK, 4,000 PSI CONCRETE WITH #4 BARS SPACED 12" O.C. EACH WAY. CONCRETE PAD TO HAVE REQUIRED EXPANSION JOINTS EVERY 20' X 20', SAW-CUT JOINTS EVERY 10' AND THICKEN PROFILES AT EDGE OF PAD AND AT EACH STRUCTURE/EMBED.
 - CONSTRUCTION OF 5' APRON AROUND PERIMETER OF SPLASH PAD TO BE 4" THICK, WIRE MESH REINFORCED, 3500 PSI CONCRETE. APRON TO INCLUDE EXPANSION JOIN AT PERIMETER EDGE OF SPLASH PAD AND NEEDED SAW-CUT JOINTS. SCHEDULE 80 PVC TO BE UTILIZED FOR ALL SPLASH PAD MECHANICAL SYSTEM PIPING.

SPLASH PAD AREA: 942 SQ FT.
TOTAL AREA: 1570 SQ FT.
TOTAL FEATURE FLOW RATE: 58 GPM

DATE

NO. REVISION

1101 MCKINLEY PARKWAY
DELANO, MN 55328
877-832-0503
855-445-5135
aquatix.playset.com

aquatix
by landscape structures

JOB TITLE
ANNANDALE
SPLASH PAD
LOCATION
ANNANDALE, MN

DATE
9/6/22

DWG. FILE

CHECKED

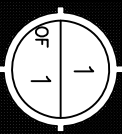
DRAWN
GPC

SCALE
NOT TO SCALE

SHEET TITLE

PROPOSED HYDROLOGIX? SPLASH PAD
SCHEMATIC LAYOUT

JOB NO.
163879-02-02





Proposal

Dated:	9/8/2022	Project Name:	Annandale - AquaSmart Package E
Prepared For:	Bailey Wolf Flagship Recreation 763-439-3528 bailey@flagshipplay.com	Aquatix Proposal Number:	1163879-02-02
		Total GPM:	58

Dear Bailey:

It is our understanding that Aquatix by Landscape Structures is to provide the following water play features for the above referenced project.

Water Play Features

<u>Qty</u>	<u>Description</u>	<u>Model #</u>	<u>Unit Sales Price</u>	<u>Final Sales Price</u>
1	Canopy Bucket w/Acrylic	287190	\$13,882.00	\$13,882.00
2	Medium GeoMister	AQ100751	\$3,009.00	\$6,018.00
1	WaterWay	AQ100785	\$16,131.00	\$16,131.00
2	Arch Jet - SS	AQ100834	\$714.00	\$1,428.00
2	Stream Jet - SS	AQ101159	\$714.00	\$1,428.00
1	Stream Jet Triangle- SS - PVC	AQ101149	\$2,999.00	\$2,999.00
				\$41,886.00

Water play feature design notes:

- All above water play features are to be the standard product of Aquatix by Landscape Structures.
- All ground spray features are imbed and installed prior to concrete being poured.
- Pricing reflects painted products. Brushed SS to have additional costs.
- * Additional fees may apply for products to be powdercoated.
- * Any surface finishes shown on renders are conceptual and provided by others.

HydroLogix™ System**\$19,867****1 HydroLogix**

The activator is a non-electrical water delivery system. System to consist of activation bollard, distribution manifold and collection drain housed in a stainless steel body. An on/off timer, can be housed above or below ground, consisting of a 2" solenoid valve and on/off timer with programable hours of operation. All internal components and mechanisms to be either stainless steel or brass. Ideal water pressure for this system is 30psi-40psi which will deliver 60gpm water flow. The unit will have (6) 1" discharges that have gate valves for balancing flows to water events. Activation duration to be adjustable up to 90 seconds long. Requires a 4" drain to storm or retention. Winterization cover provided.

1 On/Off Timer

To consist of a 2" battery operated solenoid valve with programable hours of operation.

1 Valve Box

To consist of a plastic burial valve box.

Mechanical system design notes:

- All mechanical components are per the described products below. If there are code requirements that have different product capabilities, Aquatix will need to be notified for a revised proposal. Aquatix is not responsible for specific code related requirements.

Design & Construction drawings:**\$2,459**

Including: All design and construction drawings for splash pad project construction to consist of construction of concrete pad, mechanical system, electrical and control systems, inbed spray fixtures / collector box installation details, water plays structure assembly / installation on concrete splash pad, equipment systems installation and hookups.

Splash Pad Design Notes:

1. Aquatix by Landscape Structures design services are based on ideal site locations and conditions.
2. Aquatix by Landscape Structures design services do not include soil corrections, demolition planning, site elevation plans, utility planning / design or relocation of utilities. (i.e. based on water, waste and power being available at designed area's of splash pad by others.)
3. All permits and costs of permits are not included in our splash pad design package.
4. Design package will be prepared based on Aquatix's interpretation of Local health code.
5. The fee for design services is non-commissionable.
6. Any additional drawings associated with project outside of splash pad to be made by others. (sidewalks, landscaping, electrical)

Sealed Engineer Stamp:**\$2,560**

Aquatix by Landscape Structures to have drawings stamped by a licensed PE in the State of project. The fee for design services is non-commissionable.

Please note: Subsequent requests for additional revisions and PE Stamps can result in additional charges ranging between \$1,500-\$4,000 per stamp.

Lead times for revisions will vary based on timing and detail.

System Startup and Training: Per Day**\$766**

Aquatix by Landscape Structures to provide (1) factory direct technician for (2) day of system startup, balancing, and owner training. Aquatix requires 2-4 weeks advance notice depending on seasonal demand.

General Conditions

*Terms of payment are Net 30. A deposit may be required dependent on receiving an LSI signed credit agreement and credit review

*Proposal is subject to the attached terms and conditions.

*Proposal and pricing valid for 30 days.

*All pricing provided is in USD.

*This proposal and pricing is based on our interpretation of the sections of the RFP or specification that have been made available to us. Exceptions have been noted where ever possible. In the event of a conflict between the language in the specification and the proposal, the language in the proposal takes precedence and is the basis of the proposed pricing. Aquatix by Landscape Structures reserves the right to reject any order based on differences in pricing. Aquatix by Landscape Structures reserves the right to reject any order based on differences in interpretation of the specification, or for any reason, at the time an order is tendered.

*Aquatix by Landscape Structures will not initiate work with out a fully executed contract or purchase order. Fabrication will not be initiated until complete submittal approvals have been received.

*Submittals will be provided upon receipt of a fully executed contract or purchase order.

The proposed equipment can generally be shipped within 10-12 weeks after receipt of completely approved submittals. Lead time will be updated at the time of order execution.

*Custom equipment is subject to longer lead times.

*Sales tax is not included in the prices quoted. All applicable Federal, State and Local sales or use taxes must be paid by the customer.

*Freight is FOB Delano, MN.

*RETURN POLICY: As an indication of our commitment to our customers, Aquatix by Landscape Structures will accept returns of new structures and/or new equipment purchased within 60 days of the original invoice date. Advance notification is necessary to ensure proper credit. Parts not included in this return policy are custom parts, as well as used or damaged parts. A 20% restock fee plus all return freight charges will apply to all product returns. NOTE: All parts are subject to inspection upon return. Parts returned damaged may not receive a full credit. For this reason, it is important that all returned parts are properly packaged to prevent damage while in transit.

If you have any questions or comments concerning this information, please feel free to call me at 763-972-4978. Thank you for the opportunity to bid on this project.

Sincerely,

Aaron Skogen
General Manager







