



CITY OF ANNANDALE COUNCIL MEETING AGENDA

Meeting #15
Regular Meeting
City Council Chambers

September 11, 2023
6:30 P.M.

Mayor: Shelly Jonas
Councilmember's: Matthew Wuollet
Corey Czycalla
Tina Honsey
JT Grundy

For those who would like to view or listen to the public meeting, there are two options:

Online: <https://us02web.zoom.us/j/81779296307?pwd=TEpDTTRpOVJNL2lrZUgwUktyeExiUT09>

Or Telephone:

Webinar ID: 817 7929 6307

Passcode: 519384

1. CALL TO ORDER/ROLL CALL/ADOPT AGENDA
2. APPROVAL OF [MINUTES](#)
3. VISITOR'S
 - A. [Comprehensive/Liability Insurance Renewal- Greg Roth](#)
4. PUBLIC HEARING
5. OPEN FORUM- NONE
6. CONSENT AGENDA
 - A. [Approve Auditing Claims](#)
 - B. [Approve Departments Reports](#)
 - C. [Approve Special Events](#)
 - D. [Approve Appointment of Fire Fighter](#)
 - E. [Approve St. Ignatius Lawful Gambling Application/Temp Liquor License](#)
 - F. [Approve Public Hearing Dates- Assessments](#)
 - G. Approve Pay Applications- REMOVED
 - H. [Approve Resolution Approving CUP and Site Plan- Bronder](#)
 - I. [Approve Resolution Accepting Donations](#)
7. REMOVED CONSENT ITEMS

(See Reverse Side for Additional Agenda Items)

8. UNFINISHED BUSINESS-

- A. [Request from Rachel Development](#)

9. NEW BUSINESS

- A. [Ordinance Regulating Cannabis Sales](#)
- B. [Resolution Approving Preliminary Levy and Calling TNT Hearing](#)
- C. [Controlled Burn- St. John's Parsonage](#)

10. MAYOR/COUNCIL REPORTS

11. ADJOURNMENT

MINUTES
ANNANDALE CITY COUNCIL
August 13, 2023

CALL TO ORDER/ROLL CALL: The City Council of Annandale, Minnesota met for a regular meeting on August 13, 2023 at 6:30 p.m. at the City Hall Council Chambers. Mayor Jonas called the meeting to order at 6:30 p.m.

City Council Present: Jonas, Wuollet, Honsey, Grundy, Czycalla. City Council members absent: None. Also, present were Administrator Hinnenkamp, Public Works Director Joe Haller, Assistant City Engineer Nick Peterson, members of the public and the Annandale Advocate.

SET AGENDA: The following items were added to the agenda: Purchase of Easement to New Business Items G. A motion was made by Czycalla and seconded by Honsey to approve the agenda as amended. The motion carried unanimously.

All motions are approved unanimously unless otherwise noted.

MINUTES: A motion was made by Honsey and seconded by Czycalla to approve the minutes from June 16, 2023, June 25, 2023, July 10, 2023, July 25, 2023, July 31, 2023.

VISITORS:

Coalition of Greater MN Cities- Darrin Lee with CGMC provided an update to Council.

Improvement Club- Uplighting Project- Judy Gay with Annandale Improvement Club presented a request to allow the Improvement Club to install lights on city properties downtown. The locations included Clock Tower Park, City Hall, Library and the gardens in front of 20 Cedar Street. A motion was made by Wuollet and seconded by Honsey to approve the proposal as requested.

Downtown Committee- Clock Tower Park Christmas Tree- Hinnenkamp presented the proposal from the Downtown Committee of the chamber to purchase a lighted tree for Clock Tower Park. The City's contribution would be approximately \$500. A motion was made by Grundy and seconded by Czycalla to approve the purchase as requested.

Eagle Scout Projects-

- a. Jayden Perowitz presented his project of the ADA swing at the Municipal Park. A motion was made by Czycalla and seconded by Wuollet to approve the project contingent upon Joe approving location.
- b. Cody Sneller presented his project of an archery range. A motion was made by Honsey and seconded by Grundy to approve the project as presented.
- c. Bryce Sneller presented his project to construct a roof for the dugouts at the Municipal Park ball field. A motion was made by Wuollet and seconded by Honsey to approve as presented.

PUBLIC HEARINGS: NONE

OPEN FORUM: NONE

CONSENT AGENDA:

Council removed item J from Consent. A motion was made by Czycalla and seconded by Honsey, to approve the Consent Agenda as presented.

- A. Approve Auditing Claims
- B. Approve Departments Reports
- C. Approve Employment Anniversaries
- D. Approve Pay Estimates
- E. Amend Resolution Approving Interfund Loan
- F. Approve Sale of Bobcat
- G. Approve Resignation Fire Fighter Walker Suchy
- H. Approve Resolution 23-44 and 23-45 Authorizing Sale
- I. Approve Extension of Final Plat Recording- Willows of Annandale
- ~~J. Review Concept Plan for Apartment Project- Bruggemann~~

REMOVED CONSENT ITEMS:

- J. Review Concept Plan for Apartment Project- Bruggemann- Council reviewed the concept plan. The Council felt there needed to be the Ash Street connection. Overall there were no concerns with the project. A motion was made by Honsey and seconded by Wuollet to approve the concept as presented.

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

Request from Rachel Development - Developer Paul Robinson presented his request to waive fees related to oversizing of infrastructure. A motion as made by Czycalla and seconded by Wuollet to credit \$27,900 towards the proposed assessment and to direct staff to review the additional cost related to the depth.

Ordinance 408 Regulating Use of Cannabis Products- Council reviewed the proposed ordinance. A motion was made by Jonas and seconded by Honsey to adopt Ordinance 408 as presented. Council heard from Andy Frei who spoke representing Best Buds of Annandale. They are interested in working with the City to provide sales of Cannabis products.

Authorizing Plans and Specifications for Pickle Ball Courts- A motion was made by Czycalla and seconded by Wuollet to authorize the Plans and Specifications for the Pickle Ball Courts.

Resolution 23-46 Authorizing Engineering Report for Highland/Brown Improvement- A motion was made by Wuollet and seconded by Czycalla Approving Resolution Authorizing Engineering Report for Highland/Brown Improvement. ROLL CALL: Ayes: Honsey, Czycalla, Wuollet, Grundy, Jonas. Nays: None. Absent: None. Abstain: None. Resolution 23-46 adopted on a 5-aye, 0-nay, 0-absent, 0-abstain vote.

Discuss Grant Amendment to SCDP- A motion was made by Grundy and seconded by Honesy to approve the Grant Amendment to SCDP as presented.

Reschedule October Meeting- A motion was made by Wuollet and seconded by Czycalla to reschedule October meting to October 2, 2023.

Easement at City Hall Square- Hinnenkamp presented the easement granted by H&E Ventures for a public easement over the parking areas privately owned in City Hall square parking lot. A motion was made by Czycalla and seconded by Honsey to approve the proposal as presented.

MAYOR/COUNCIL REPORTS: NONE

ADJOURNMENT:

Moved by Honsey and seconded by Wuollet to adjourn. The meeting was adjourned at 9:03pm

Shelly Jonas, Mayor

ATTEST:

Kelly Hinnenkamp, City Administrator

MINUTES
ANNANDALE CITY COUNCIL
September 1, 2023

CALL TO ORDER/ROLL CALL: The City Council of Annandale, Minnesota met for a special meeting on September 1, 2023 at 11:00 am at the Annandale Council Chambers. Mayor Jonas called the meeting to order at 11:00 am.

City Council Present: Czycalla via Zoom, Honsey, Grundy and Jonas. City Council members absent: Wuollet Also, present were Administrator Hinnenkamp, Police Chief Standafer and Tom Westman from the Annandale Advocate.

All motions are approved unanimously by roll call unless otherwise noted.

NEW BUSINESS

Ordinance 409 Amending Permitted Uses in the C-2 District- THC- Council reviewed the recommendation by the Planning Commission to adopt standards requiring setback from Schools, Daycares, Parks and Treatment Facilities. A motion was made by Honsey and seconded by Grundy to adopt Ordinance 409 as presented.

Relocation Agreement- Criner- A motion as made by Grundy and seconded by Honsey to approve the relocation agreement with Brandon Criner residing at 74 Oak Ave North.

ADJOURNMENT:

Motion was made by Honsey and seconded by Grundy to adjourn the meeting. The meeting was adjourned.

Shelly Jonas, Mayor

ATTEST:

Kelly Hinnenkamp, City Administrator



City Council Agenda

September 11, 2023

Agenda Section: Visitors

Agenda No. 4A

Report From: Kelly Hinnenkamp
City Administrator

Agenda Item: Insurance Renewal

Core Strategy:

- ☐ Inspire Community Engagement
- ☐ Increase Operational Effectiveness
- ☐ Enhance Local Business Environment
- ☐ Develop/Manage Strong Parks/Trails

- ☒ Provide Proactive Leadership
- ☒ Ensure Safe/Well Kept Community
- ☐ Other: Compliance

Background

Attached is the renewal quote for the City Comprehensive, Liability and Workers Comp Insurance. Insurance agent Greg Roth will be present at the meeting for questions.

Recommended Action

Motion to approve as presented

Attachments:

Renewal

Here's a line by line comparison from last year.

| | 2022-2023 | 2023-2024 |
|----------------------|-----------------|-----------------|
| Property | 32,626 | 41,553 |
| Mobile Property | 2,159 | 2,671 |
| Municipal Liability | 25,671 | 25,528 |
| No Fault Sewer | 1,494 | 1,732 |
| Auto Liability | 3,986 | 4,021 |
| Auto Physical damage | 5,582 | 6,848 |
| Bond | 492 | 500 |
| Equipment Breakdown | 2,628 | 2,988 |
| Excess Liability | 7,708 | 8,105 |
| First Party Cyber | 1,941 | 1,941 |
| TOTAL | \$84,286 | \$95,887 |

workers comp

69,746

77,811

154,032

173,698

Property TIV is \$21,807,051 vs \$19,182,586 expiring.

Mobile property:

Scheduled: \$0 TIV

Unscheduled: \$1,198,007 TIV

You'll find links to the rate and coverage change memos below.

If you want me to provide add'l details in any area, let me know.

2022-23 Premium Rates

2022-23 Coverage Changes

August 30, 2023

North Risk Partners LLC

Covered Party: City of Annandale

Effective Date: 9/30/2023

RENEWAL PREMIUM SUMMARY

Common Coverages

| Coverage | Limit | Deductible | Premium |
|--|---------|------------|-----------|
| • Property | | \$ 2,500. | \$41,553. |
| • Mobile Property | | 2,500. | 2,671. |
| • First Party Cyber | 250,000 | 500. | 1,941. |
| • Municipal Liability | | 2,500. | 25,528. |
| • Automobile Liability | | 2,500. | 4,021. |
| • UM/UIM \$200,000 all owned autos | | 2,500. | Included. |
| • Basic Economic Loss Benefits (PIP) all owned autos | | 2,500. | Included. |
| • Automobile Physical Damage | | 2,500. | 6,848. |
| • Crime | 250,000 | 500. | Included. |
| • Petrofund | | NA. | Included. |
| • Defense Cost Reimbursement | | NA. | Included. |

Auto Experience Mod: 1.05

Municipal Liability Experience Mod: 0.930

The modifiers are calculated with a formula which compares the city's actual loss history with the amount of losses that would be expected for a city of that size if the city were a perfectly average LMCIT member. If the city's losses and expenses are better than average the city receives a premium credit. If the city's losses and expenses are worse than average, the city receives a premium debit.

Optional Coverages

| Coverage | Limit | Deductible | Premium |
|---------------------------------|---------------|------------|--------------|
| • Bond | \$ 350,000. | 2,500. | 500. |
| • Equipment Breakdown | | 2,500. | 2,988. |
| • Excess Liability | \$ 1,000,000. | NA. | 8,105. |
| • Liquor Liability | \$ | NA. | Not Covered. |
| • Fireworks | | | Not Covered. |
| • No Fault Sewer Back Up Limit: | \$ 10,000. | 2,500. | 1,732. |
| • Airport Liability | | | Not Covered. |
| TOTAL: | | | \$95,887. |

DO NOT PAY UNTIL YOU RECEIVE INVOICES

TORT LIMIT: \$500,000/\$1,500,000

LEAGUE OF MINNESOTA CITIES
INSURANCE TRUST

145 UNIVERSITY AVE. WEST PHONE: (651) 281-1200 FAX: (651) 281-1298
ST. PAUL, MN 55103-2044 TOLL FREE: (800) 925-1122 WEB: WWW.LMC.ORG

| Coverage | Optional Coverage Quotes Deductible | Approximate Premium |
|----------------------------|--|---------------------|
| Excess - \$2 Million Limit | | \$11,698. |
| Excess - \$3 Million Limit | | \$13,511. |
| Excess - \$4 Million Limit | | \$14,711. |
| Large Deductible | 5,000 | \$90,632. |
| | | |
| | | |
| | | |
| | | |

Optional coverage(s) are not bound unless the covered party has requested that coverage be bound and LMCIT has sent a written confirmation. Optional coverage quotes are valid for 30 days after the date of this letter.

Sincerely,

Underwriter

Annandale, City of
CMC 1004048-7
Premium: \$87,782

| | Coverage | Actual Exposure | Limit | Deductible | Premium |
|---|--|-----------------|-------------------|------------|--------------------|
| Auto | | | | | |
| | Liability | | 500,000/1,500,000 | 2,500 | \$3,950.00 |
| | Physical Damage | | | 2,500 | \$6,848.00 |
| | Hired & Non-Owned | | 500,000/1,500,000 | | \$71.00 |
| | Total for Auto | | | | \$10,869.00 |
| VEHICLE 1 - 1990 GMC FIRE TRUCK {0753} | | | | | |
| | Liability | | | 2,500 | \$46.00 |
| | Physical Damage | | | 2,500 | \$152.00 |
| | Total for VEHICLE 1 - 1990 GMC FIRE TRUCK {0753} | | | | \$198.00 |
| VEHICLE 2 - 1997 PIERCE SABER PUMPER {0326} | | | | | |
| | Liability | | | 2,500 | \$46.00 |
| | Physical Damage | | | 2,500 | \$240.00 |
| | Total for VEHICLE 2 - 1997 PIERCE SABER PUMPER {0326} | | | | \$286.00 |
| VEHICLE 3 - 2008 CHEV SILVERADO {8237} | | | | | |
| | Liability | | | 2,500 | \$117.00 |
| | Physical Damage | | | 2,500 | \$59.00 |
| | Total for VEHICLE 3 - 2008 CHEV SILVERADO {8237} | | | | \$176.00 |
| VEHICLE 4 - 2005 HOMEMADE TRAILER {0296} | | | | | |
| | Physical Damage | | | 2,500 | \$11.00 |
| | Total for VEHICLE 4 - 2005 HOMEMADE TRAILER {0296} | | | | \$11.00 |
| VEHICLE 5 - 2006 FORD F350 PICKUP {3642} | | | | | |
| | Liability | | | 2,500 | \$46.00 |
| | Physical Damage | | | 2,500 | \$145.00 |
| | Total for VEHICLE 5 - 2006 FORD F350 PICKUP {3642} | | | | \$191.00 |
| VEHICLE 6 - 2010 APPARATUS PUMPER {2233} | | | | | |
| | Liability | | | 2,500 | \$46.00 |
| | Physical Damage | | | 2,500 | \$254.00 |
| | Total for VEHICLE 6 - 2010 APPARATUS PUMPER {2233} | | | | \$300.00 |
| VEHICLE 7 - 2011 INT'L PLOW {7350} | | | | | |
| | Liability | | | 2,500 | \$301.00 |
| | Physical Damage | | | 2,500 | \$190.00 |
| | Total for VEHICLE 7 - 2011 INT'L PLOW {7350} | | | | \$491.00 |
| VEHICLE 8 - 2012 FORD F-550 {5205} | | | | | |
| | Liability | | | 2,500 | \$117.00 |
| | Physical Damage | | | 2,500 | \$133.00 |
| | Total for VEHICLE 8 - 2012 FORD F-550 {5205} | | | | \$250.00 |
| VEHICLE 9 - 2014 FORD F250 {1030} | | | | | |
| | Liability | | | 2,500 | \$117.00 |
| | Physical Damage | | | 2,500 | \$163.00 |
| | Total for VEHICLE 9 - 2014 FORD F250 {1030} | | | | \$280.00 |
| VEHICLE 10 - 2014 FELLING TRAILER {3300} | | | | | |
| | Physical Damage | | | 2,500 | \$11.00 |
| | Total for VEHICLE 10 - 2014 FELLING TRAILER {3300} | | | | \$11.00 |
| VEHICLE 11 - 2013 FELLING TRAILER {TBD} | | | | | |
| | Physical Damage | | | 2,500 | \$11.00 |
| | Total for VEHICLE 11 - 2013 FELLING TRAILER {TBD} | | | | \$11.00 |
| VEHICLE 12 - 2016 IHC PLOW TRUCK {4592} | | | | | |
| | Liability | | | 2,500 | \$301.00 |
| | Physical Damage | | | 2,500 | \$240.00 |
| | Total for VEHICLE 12 - 2016 IHC PLOW TRUCK {4592} | | | | \$541.00 |
| VEHICLE 13 - 2016 FORD PICK UP {0271} | | | | | |

| | | |
|---|-------|------------|
| Liability | 2,500 | \$117.00 |
| Physical Damage | 2,500 | \$183.00 |
| Total for VEHICLE 13 - 2016 FORD PICK UP {0271} | | \$300.00 |
| VEHICLE 14 - 2017 FELLING 27' TRAILER {1428} | | |
| Physical Damage | 2,500 | \$13.00 |
| Total for VEHICLE 14 - 2017 FELLING 27' TRAILER {1428} | | \$13.00 |
| VEHICLE 15 - 2016 FREIGHTLINER TANKER {3660} | | |
| Liability | 2,500 | \$46.00 |
| Physical Damage | 2,500 | \$305.00 |
| Total for VEHICLE 15 - 2016 FREIGHTLINER TANKER {3660} | | \$351.00 |
| VEHICLE 16 - 2018 FORD F250 {1449} | | |
| Liability | 2,500 | \$117.00 |
| Physical Damage | 2,500 | \$183.00 |
| Total for VEHICLE 16 - 2018 FORD F250 {1449} | | \$300.00 |
| VEHICLE 17 - 2007 CHEV SILVERADO {3344} | | |
| Liability | 2,500 | \$117.00 |
| Physical Damage | 2,500 | \$134.00 |
| Total for VEHICLE 17 - 2007 CHEV SILVERADO {3344} | | \$251.00 |
| VEHICLE 18 - 2015 CHEV TAHOE {1GNSK3ECXFR280576} | | |
| Liability | 2,500 | \$67.00 |
| Physical Damage | 2,500 | \$266.00 |
| Total for VEHICLE 18 - 2015 CHEV TAHOE {1GNSK3ECXFR280576} | | \$333.00 |
| VEHICLE 19 - 2019 CHEV TAHOE 4WD {5786} | | |
| Liability | 2,500 | \$488.00 |
| Physical Damage | 2,500 | \$843.00 |
| Total for VEHICLE 19 - 2019 CHEV TAHOE 4WD {5786} | | \$1,331.00 |
| VEHICLE 20 - 2020 FORD F250 {8418} | | |
| Liability | 2,500 | \$117.00 |
| Physical Damage | 2,500 | \$183.00 |
| Total for VEHICLE 20 - 2020 FORD F250 {8418} | | \$300.00 |
| VEHICLE 21 - 2021 DODGE CHARGER {5286} | | |
| Liability | 2,500 | \$488.00 |
| Physical Damage | 2,500 | \$783.00 |
| Total for VEHICLE 21 - 2021 DODGE CHARGER {5286} | | \$1,271.00 |
| VEHICLE 22 - 2021 FORD EXPLORER {0437} | | |
| Liability | 2,500 | \$488.00 |
| Physical Damage | 2,500 | \$813.00 |
| Total for VEHICLE 22 - 2021 FORD EXPLORER {0437} | | \$1,301.00 |
| VEHICLE 23 - 2022 FREIGHTLINER M2106 {3605} | | |
| Liability | 2,500 | \$46.00 |
| Physical Damage | 2,500 | \$551.00 |
| Total for VEHICLE 23 - 2022 FREIGHTLINER M2106 {3605} | | \$597.00 |
| VEHICLE 24 - 2022 DODGE DURANGO {1C4SDJFT2NC197764} | | |
| Liability | 2,500 | \$488.00 |
| Physical Damage | 2,500 | \$813.00 |
| Total for VEHICLE 24 - 2022 DODGE DURANGO {1C4SDJFT2NC197764} | | \$1,301.00 |
| VEHICLE 25 - 2010 FORD F150 {6963} | | |
| Liability | 2,500 | \$117.00 |
| Total for VEHICLE 25 - 2010 FORD F150 {6963} | | \$117.00 |
| VEHICLE 26 - 2023 FORD F250 {1FTBF2BA5PEC3144} | | |
| Liability | 2,500 | \$117.00 |
| Physical Damage | 2,500 | \$169.00 |
| Total for VEHICLE 26 - 2023 FORD F250 {1FTBF2BA5PEC3144} | | \$286.00 |

| | | | |
|--|-----------|-----------|--------------------|
| Municipal Liability | | | |
| Total for Municipal Liability | | | \$27,260.00 |
| Employment | 18 | 2,500 | \$3,431.00 |
| Expenditures | 6,445,760 | 2,500 | \$5,817.00 |
| Land Use | 1,396 | 1,000,000 | \$3,527.00 |
| No-Fault Sewer Backup | 1,201 | 10,000 | \$1,732.00 |
| Police | 5 | 2,500 | \$10,109.00 |
| Sewer E&O | 1,201 | 2,500 | \$2,644.00 |
| Municipal Property | | | |
| Total for Municipal Property | | | \$49,653.00 |
| Unscheduled/Flat | | | |
| Crime | 1,198,007 | 2,500 | \$2,671.00 |
| Bond | 250,000 | 500 | Included |
| First Party Cyber | 350,000 | 2,500 | \$500.00 |
| Petrofund | 250,000 | 500 | \$1,941.00 |
| Equipment Breakdown | 250,000 | Included | |
| | | 2,500 | \$2,988.00 |
| LOCATION 1 - 20 CEDAR STREET, Annandale, MN 55302 - OLD LIBRARY | | | |
| Building | 468,981 | 2,500 | \$1,249.00 |
| Total for LOCATION 1 - 20 CEDAR STREET, Annandale, MN 55302 - OLD LIBRARY | | | \$1,249.00 |
| LOCATION 2 - 340 POPLAR AVENUE N, Annandale, MN 55302 - FIRE HALL | | | |
| Building | 2,379,173 | 2,500 | \$3,961.00 |
| Contents | 264,385 | 2,500 | \$538.00 |
| Total for LOCATION 2 - 340 POPLAR AVENUE N, Annandale, MN 55302 - FIRE HALL | | | \$4,499.00 |
| LOCATION 3 - 541 ASH STREET, Annandale, MN 55302 - WATER STORAGE TANK | | | |
| Building | 432,458 | 2,500 | \$520.00 |
| Total for LOCATION 3 - 541 ASH STREET, Annandale, MN 55302 - WATER STORAGE TANK | | | \$520.00 |
| LOCATION 4 - 541 ASH STREET, Annandale, MN 55302 - BOOSTER HOUSE | | | |
| Building | 258,999 | 2,500 | \$407.00 |
| Contents | 283,467 | 2,500 | \$524.00 |
| Total for LOCATION 4 - 541 ASH STREET, Annandale, MN 55302 - BOOSTER HOUSE | | | \$931.00 |
| LOCATION 5 - 23 EXCELSIOR AVE S, Annandale, MN 55302 - WATER TOWER | | | |
| Building | 1,614,906 | 2,500 | \$2,091.00 |
| Contents | 17,243 | 2,500 | \$27.00 |
| Total for LOCATION 5 - 23 EXCELSIOR AVE S, Annandale, MN 55302 - WATER TOWER | | | \$2,118.00 |
| LOCATION 6 - 330 OAK AVENUE N, Annandale, MN 55302 - PAVILLION | | | |
| Building | 772,595 | 2,500 | \$4,230.00 |
| Contents | 22,990 | 2,500 | \$126.00 |
| Total for LOCATION 6 - 330 OAK AVENUE N, Annandale, MN 55302 - PAVILLION | | | \$4,356.00 |
| LOCATION 7 - 541 ASH STREET, Annandale, MN 55302 - PUBLIC WORKS BUILDING | | | |
| Building | 861,346 | 2,500 | \$1,115.00 |
| Contents | 155,183 | 2,500 | \$301.00 |
| Total for LOCATION 7 - 541 ASH STREET, Annandale, MN 55302 - PUBLIC WORKS BUILDING | | | \$1,416.00 |
| LOCATION 8 - 350 MAPLE AVENUE SO, Annandale, MN 55302 - RESTROOMS | | | |
| Building | 118,851 | 2,500 | \$488.00 |
| Total for LOCATION 8 - 350 MAPLE AVENUE SO, Annandale, MN 55302 - RESTROOMS | | | \$488.00 |
| LOCATION 9 - 350 POPLAR AVENUE N, Annandale, MN 55302 - STORAGE | | | |
| Building | 197,491 | 2,500 | \$256.00 |
| Total for LOCATION 9 - 350 POPLAR AVENUE N, Annandale, MN 55302 - STORAGE | | | \$256.00 |
| LOCATION 10 - 420 MAPLE AVENUE N, Annandale, MN 55302 - BEACH HOUSE | | | |
| Building | 191,662 | 2,500 | \$553.00 |
| Total for LOCATION 10 - 420 MAPLE AVENUE N, Annandale, MN 55302 - BEACH HOUSE | | | \$553.00 |
| LOCATION 11 - 330 OAK AVENUE N, Annandale, MN 55302 - PARK SHELTER | | | |
| Building | 42,592 | 2,500 | \$233.00 |
| Total for LOCATION 11 - 330 OAK AVENUE N, Annandale, MN 55302 - PARK SHELTER | | | \$233.00 |

| | | | |
|--|-----------|-------|------------|
| LOCATION 12 - 330 OAK AVENUE N, Annandale, MN 55302 - PARK SHELTER | | | |
| Building | 7,376 | 2,500 | \$40.00 |
| Total for LOCATION 12 - 330 OAK AVENUE N, Annandale, MN 55302 - PARK SHELTER | | | \$40.00 |
| LOCATION 13 - 330 OAK AVENUE N, Annandale, MN 55302 - PARK SHELTER | | | |
| Building | 7,376 | 2,500 | \$40.00 |
| Total for LOCATION 13 - 330 OAK AVENUE N, Annandale, MN 55302 - PARK SHELTER | | | \$40.00 |
| LOCATION 14 - 801 NORWAY DRIVE, Annandale, MN 55302 - LIFT STATION | | | |
| Building | 145,025 | 2,500 | \$136.00 |
| Contents | 61,499 | 2,500 | \$58.00 |
| Total for LOCATION 14 - 801 NORWAY DRIVE, Annandale, MN 55302 - LIFT STATION | | | \$194.00 |
| LOCATION 15 - 201 HIGHLAND STREET, Annandale, MN 55302 - LIFT STATION | | | |
| Building | 139,552 | 2,500 | \$131.00 |
| Contents | 50,923 | 2,500 | \$48.00 |
| Total for LOCATION 15 - 201 HIGHLAND STREET, Annandale, MN 55302 - LIFT STATION | | | \$179.00 |
| LOCATION 16 - 330 POPLAR AVE N, Annandale, MN 55302 - LIFT STATION | | | |
| Building | 179,289 | 2,500 | \$169.00 |
| Contents | 219,325 | 2,500 | \$206.00 |
| Total for LOCATION 16 - 330 POPLAR AVE N, Annandale, MN 55302 - LIFT STATION | | | \$375.00 |
| LOCATION 17 - 555 PLEASANT CREST CIRCLE, Annandale, MN 55302 - LIFT STATION | | | |
| Building | 158,944 | 2,500 | \$149.00 |
| Contents | 63,223 | 2,500 | \$59.00 |
| Total for LOCATION 17 - 555 PLEASANT CREST CIRCLE, Annandale, MN 55302 - LIFT STATION | | | \$208.00 |
| LOCATION 18 - 640 ACACIA DRIVE, Annandale, MN 55302 - LIFT STATION | | | |
| Building | 134,913 | 2,500 | \$127.00 |
| Contents | 80,465 | 2,500 | \$76.00 |
| Total for LOCATION 18 - 640 ACACIA DRIVE, Annandale, MN 55302 - LIFT STATION | | | \$203.00 |
| LOCATION 19 - ANNANDALE, Annandale, MN 55302 - PARK | | | |
| Property in the Open | 40,126 | 2,500 | \$192.00 |
| Total for LOCATION 19 - ANNANDALE, Annandale, MN 55302 - PARK | | | \$192.00 |
| LOCATION 20 - ELM ST & HARRISON AVE, Annandale, MN 55302 - TRAFFIC SIGNAL | | | |
| Property in the Open | 269,670 | 2,500 | \$1,292.00 |
| Total for LOCATION 20 - ELM ST & HARRISON AVE, Annandale, MN 55302 - TRAFFIC SIGNAL | | | \$1,292.00 |
| LOCATION 21 - CITYWIDE, Annandale, MN 55302 - STREET LIGHTS | | | |
| Property in the Open | 325,989 | 2,500 | \$1,562.00 |
| Total for LOCATION 21 - CITYWIDE, Annandale, MN 55302 - STREET LIGHTS | | | \$1,562.00 |
| LOCATION 22 - 551 POPLAR LANE S, Annandale, MN 55302 - POLICE TRAINING | | | |
| Building | 667,305 | 2,500 | \$1,777.00 |
| Contents | 34,485 | 2,500 | \$112.00 |
| Total for LOCATION 22 - 551 POPLAR LANE S, Annandale, MN 55302 - POLICE TRAINING | | | \$1,889.00 |
| LOCATION 23 - LIONS MEMORIAL PARK-ELM ST, Annandale, MN 55302 - KIOSK BUILDING | | | |
| Building | 31,528 | 2,500 | \$84.00 |
| Total for LOCATION 23 - LIONS MEMORIAL PARK-ELM ST, Annandale, MN 55302 - KIOSK BUILDING | | | \$84.00 |
| LOCATION 24 - BIGWOODS PARK-ASH ST, Annandale, MN 55302 - PARK | | | |
| Property in the Open | 20,374 | 2,500 | \$98.00 |
| Total for LOCATION 24 - BIGWOODS PARK-ASH ST, Annandale, MN 55302 - PARK | | | \$98.00 |
| LOCATION 25 - 30 CEDAR STREET, Annandale, MN 55302 - CITY HALL | | | |
| Building | 2,984,018 | 2,500 | \$4,471.00 |
| Contents | 627,063 | 2,500 | \$1,148.00 |
| Total for LOCATION 25 - 30 CEDAR STREET, Annandale, MN 55302 - CITY HALL | | | \$5,619.00 |
| LOCATION 26 - 315 BROWN AVE N, Annandale, MN 55302 - LIFT STATION | | | |
| Building | 117,543 | 2,500 | \$110.00 |
| Contents | 43,797 | 2,500 | \$41.00 |
| Total for LOCATION 26 - 315 BROWN AVE N, Annandale, MN 55302 - LIFT STATION | | | \$151.00 |

| | | | |
|--|-----------|-------|------------|
| LOCATION 27 - LIONS MEMORIAL PARK, Annandale, MN 55302 - PARK | | | |
| Property in the Open | 70,087 | 2,500 | \$336.00 |
| Total for LOCATION 27 - LIONS MEMORIAL PARK, Annandale, MN 55302 - PARK | | | \$336.00 |
| LOCATION 28 - 541 POPLAR LANE S, Annandale, MN 55302 - LIFT STATION | | | |
| Building | 179,289 | 2,500 | \$169.00 |
| Contents | 70,695 | 2,500 | \$66.00 |
| Total for LOCATION 28 - 541 POPLAR LANE S, Annandale, MN 55302 - LIFT STATION | | | \$235.00 |
| LOCATION 29 - 541 ASH STREET, Annandale, MN 55302 - WATER TREATMENT FACILITY | | | |
| Building | 3,298,100 | 2,500 | \$3,100.00 |
| Contents | 1,460,095 | 2,500 | \$1,372.00 |
| Total for LOCATION 29 - 541 ASH STREET, Annandale, MN 55302 - WATER TREATMENT FACILITY | | | \$4,472.00 |
| LOCATION 30 - CITYWIDE, Annandale, MN 55302 - SIRENS | | | |
| Property in the Open | 197,651 | 2,500 | \$947.00 |
| Total for LOCATION 30 - CITYWIDE, Annandale, MN 55302 - SIRENS | | | \$947.00 |
| LOCATION 31 - 411 ASH STREET E, Annandale, MN 55302 - COLD STORAGE BUILDING | | | |
| Building | 100,531 | 2,500 | \$208.00 |
| Contents | 5,748 | 2,500 | \$18.00 |
| Total for LOCATION 31 - 411 ASH STREET E, Annandale, MN 55302 - COLD STORAGE BUILDING | | | \$226.00 |
| LOCATION 32 - 856 BEACH LANE, Annandale, MN 55302 - SOUTHBROOK PARK | | | |
| Property in the Open | 84,868 | 2,500 | \$407.00 |
| Total for LOCATION 32 - 856 BEACH LANE, Annandale, MN 55302 - SOUTHBROOK PARK | | | \$407.00 |
| LOCATION 33 - 350 MAPLE AVENUE N, Annandale, MN 55302 - ELECTRIC BUILDING | | | |
| Building | 21,295 | 2,500 | \$33.00 |
| Contents | 5,748 | 2,500 | \$13.00 |
| Total for LOCATION 33 - 350 MAPLE AVENUE N, Annandale, MN 55302 - ELECTRIC BUILDING | | | \$46.00 |
| LOCATION 34 - 541 ASH STREET, Annandale, MN 55302 - WELL HOUSE #1 | | | |
| Building | 94,700 | 2,500 | \$114.00 |
| Contents | 90,351 | 2,500 | \$109.00 |
| Total for LOCATION 34 - 541 ASH STREET, Annandale, MN 55302 - WELL HOUSE #1 | | | \$223.00 |
| LOCATION 35 - 541 ASH STREET, Annandale, MN 55302 - WELL HOUSE #2 | | | |
| Building | 93,392 | 2,500 | \$112.00 |
| Contents | 85,063 | 2,500 | \$102.00 |
| Total for LOCATION 35 - 541 ASH STREET, Annandale, MN 55302 - WELL HOUSE #2 | | | \$214.00 |
| LOCATION 36 - 541 ASH STREET, Annandale, MN 55302 - SALT SHED | | | |
| Building | 53,894 | 2,500 | \$112.00 |
| Contents | 20,117 | 2,500 | \$63.00 |
| Total for LOCATION 36 - 541 ASH STREET, Annandale, MN 55302 - SALT SHED | | | \$175.00 |
| LOCATION 37 - 605 WARREN AVE., Annandale, MN 55302 - LIFT STATION | | | |
| Building | 206,533 | 2,500 | \$194.00 |
| Contents | 61,613 | 2,500 | \$58.00 |
| Total for LOCATION 37 - 605 WARREN AVE., Annandale, MN 55302 - LIFT STATION | | | \$252.00 |
| LOCATION 38 - 1255 BUSINESS BLVD, Annandale, MN 55302 - LIFT STATION | | | |
| Building | 82,685 | 2,500 | \$119.00 |
| Contents | 32,531 | 2,500 | \$47.00 |
| Total for LOCATION 38 - 1255 BUSINESS BLVD, Annandale, MN 55302 - LIFT STATION | | | \$166.00 |
| LOCATION 39 - 852 BEECH LANE, Annandale, MN 55302 - SOUTHBROOK PARK SHELTER | | | |
| Building | 30,576 | 2,500 | \$167.00 |
| Total for LOCATION 39 - 852 BEECH LANE, Annandale, MN 55302 - SOUTHBROOK PARK SHELTER | | | \$167.00 |
| LOCATION 40 - 8949 LAWRENCE AVE, Annandale, MN 55302 - CEMETERY STORAGE BUILDING | | | |
| Building | 11,778 | 2,500 | \$24.00 |
| Contents | 1,725 | 2,500 | \$5.00 |
| Total for LOCATION 40 - 8949 LAWRENCE AVE, Annandale, MN 55302 - CEMETERY STORAGE BUILDING | | | \$29.00 |
| LOCATION 41 - 901 CARDINAL DRIVE, Annandale, MN 55302 - CONCESSION BUILDING | | | |
| Building | 178,456 | 2,500 | \$977.00 |
| Total for LOCATION 41 - 901 CARDINAL DRIVE, Annandale, MN 55302 - CONCESSION BUILDING | | | \$977.00 |

| | | | |
|---|---------|-------|------------|
| LOCATION 42 - 74 Oak Avenue, Annandale, MN 55302 - APARTMENT BUILDING | | | |
| Building | 223,000 | 2,500 | \$594.00 |
| Contents | 11,000 | 2,500 | \$49.00 |
| Total for LOCATION 42 - 74 Oak Avenue, Annandale, MN 55302 - APARTMENT BUILDING | | | \$643.00 |
| LOCATION 43 - 541 ASH STREET, Annandale, MN 55302 - BIG WOODS PARK | | | |
| Property in the Open | 78,400 | 2,500 | \$376.00 |
| Total for LOCATION 43 - 541 ASH STREET, Annandale, MN 55302 - BIG WOODS PARK | | | \$376.00 |
| LOCATION 44 - 330 OAK AVENUE NORTH, Annandale, MN 55302 - SPLASH PAD | | | |
| Property in the Open | 65,000 | 2,500 | \$311.00 |
| Total for LOCATION 44 - 330 OAK AVENUE NORTH, Annandale, MN 55302 - SPLASH PAD | | | \$311.00 |
| LOCATION 45 - 20 OAK AVENUE SOUTH, Annandale, MN 55302 - VACANT BUILDING ON MAIN STREET | | | |
| Building | 400,000 | 2,500 | \$2,606.00 |
| Total for LOCATION 45 - 20 OAK AVENUE SOUTH, Annandale, MN 55302 - VACANT BUILDING ON MAIN STREET | | | \$2,606.00 |

League of Minnesota Cities Insurance Trust

Group Self-Insured Workers' Compensation Plan
145 University Avenue West St. Paul, MN 55103-2044

Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000

ANNANDALE, CITY OF & HRA
30 CEDAR ST E
PO BOX K
ANNANDALE, MN 55302-0136

Agreement No.: WC 1004219_Q-7
Agreement Period:
From: 09/30/2023
To: 09/30/2024

Enclosed is a quotation for workers' compensation deposit premium. **Note: Renewal Coverage will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage.**

| <u>PAYROLL DESCRIPTION</u> | <u>CODE</u> | <u>RATE</u> | <u>ESTIMATED PAYROLL</u> | <u>DEPOSIT PREMIUM</u> |
|----------------------------|-------------|-------------|------------------------------|----------------------------|
|----------------------------|-------------|-------------|------------------------------|----------------------------|

SEE ATTACHED SCHEDULE FOR DETAILS

| | |
|----------------------------|----------|
| Manual Premium | 118,686 |
| Credit 0.72 | -33,232 |
| Standard Premium | 85,454 |
| Deductible Credit 0.00% | 0 |
| Premium Discount | -7,643 |
| Net Deposit Premium | \$77,811 |
| Adjustment for Commission* | 0 |
| Total Net Deposit Premium | \$77,811 |

*Workers compensation rates assume a 2% standard commission. The commission adjustment accounts for the commission difference, above or below 2%.

Agent:
01123 North Risk Partners LLC
Po Box 70
Annandale, MN 55302-0070

Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000 (Con't)

OPTIONS

Please indicate below the premium option you wish to select. You may choose only one option and you cannot change options during the agreement period.

| | | | | | |
|----|--------------------------|-------------------------------|----------------------------|------------------------------|----------------------------------|
| 1. | <input type="checkbox"/> | Regular Premium Option | <u>Net Deposit Premium</u> | <u>Commission Adjustment</u> | <u>Total Net Deposit Premium</u> |
| | | | 77,811 | 0 | 77,811 |

2. ☐ **Deductible Premium Option**
 Deductible options are available in return for a premium credit applied to your estimated standard Premium of \$ 85,454. The deductible will apply per occurrence to paid medical costs only. There is no aggregate limit.

| | <u>Deductible per Occurrence</u> | <u>Premium Credit</u> | <u>Credit Amount</u> | <u>Net Deposit Premium</u> | <u>Commission Adjustment</u> | <u>Total Net Deposit Premium</u> |
|--------------------------|----------------------------------|-----------------------|----------------------|----------------------------|------------------------------|----------------------------------|
| <input type="checkbox"/> | \$250 | 0.70% | -598 | 77,213 | 0 | 77,213 |
| <input type="checkbox"/> | \$500 | 1.20% | -1,025 | 76,786 | 0 | 76,786 |
| <input type="checkbox"/> | \$1,000 | 2.00% | -1,709 | 76,102 | 0 | 76,102 |
| <input type="checkbox"/> | \$2,500 | 3.50% | -2,991 | 74,820 | 0 | 74,820 |
| <input type="checkbox"/> | \$5,000 | 5.50% | -4,700 | 73,111 | 0 | 73,111 |
| <input type="checkbox"/> | \$10,000 | 8.00% | -6,836 | 70,975 | 0 | 70,975 |
| <input type="checkbox"/> | \$25,000 | 12.50% | -10,682 | 67,129 | 0 | 67,129 |
| <input type="checkbox"/> | \$50,000 | 17.50% | -14,954 | 62,857 | 0 | 62,857 |

3. ☐ **Retrospective Rates Premium Option**

| | <u>Retro-Rated Minimum Factor</u> | <u>Est. Minimum Premium</u> | <u>Retro-Rated Maximum Factor</u> | <u>Est. Maximum Premium</u> |
|--------------------------|-----------------------------------|-----------------------------|-----------------------------------|-----------------------------|
| <input type="checkbox"/> | 0.626 % | 53,494 | 1.300 % | 111,090 |
| <input type="checkbox"/> | 0.590 % | 50,418 | 1.500 % | 128,181 |
| <input type="checkbox"/> | 0.521 % | 44,522 | 2.000 % | 170,908 |

This quotation is for a deposit premium based on your estimate of payroll and selected options. Your final actual premium will be computed after an audit of payroll subsequent to the close of your agreement year and will be subject to revisions in rates, payrolls and experience modification. While you are a member of the LMCIT Workers' Compensation Plan, you will be eligible to participate in dividend distributions from the Trust based upon claims experience and earnings of the Trust.

If you desire the coverage offered above, please return this signed document for the option you have selected.

This quotation should be signed by an authorized representative of the city requesting coverage.

| | | |
|-----------|-------|------|
| Signature | Title | Date |
|-----------|-------|------|

**Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000
(Con't)**

CONTINUATION SCHEDULE FOR QUOTATION PAGE

| REMUNERATION | RATE | CODE | DESCRIPTION | EST. PREM |
|---------------------|-------------|-------------|--------------------------------|------------------|
| 382,976 | 9.66 | 5506 | GENERAL MAINTENANCE | 36,995 |
| 196,095 | 4.87 | 7580 | SEWAGE DISPOSAL PLANT | 9,550 |
| POP 7,102 | 281.48 | 7708 | FIREFIGHTERS (VOLUNTEER) | 19,991 |
| 459,540 | 9.97 | 7721 | POLICE-NON SMOKING | 45,816 |
| 435,426 | 0.76 | 8810 | CLERICAL OFFICE EMPLOYEES NOC | 3,309 |
| 37,042 | 7.91 | 9102 | PARKS | 2,930 |
| 19,064 | 0.00 | 9411 | ELECTED OR APPOINTED OFFICIALS | 95 |
| Manual Premium | | | | 118,686 |

League of Minnesota Cities Insurance Trust
Group Self-Insured Workers' Compensation Plan
145 University Avenue West St. Paul, MN 55103-2044

DEFINITION OF CITY ENDORSEMENT

It is agreed and understood the "City" named in item 1 of the Information Page is amended to include:

HRA



City Council Agenda

September 11, 2023

Agenda Section: Consent

Agenda No. 6A

Report From: Kelly Hinnenkamp, Admin

Agenda Item: Auditing Claims

Core Strategy:

- | | |
|--|--|
| <input type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Provide Proactive Leadership |
| <input checked="" type="checkbox"/> Increase Operational Effectiveness | <input type="checkbox"/> Ensure Safe/Well Kept Community |
| <input type="checkbox"/> Enhance Local Business Environment | <input checked="" type="checkbox"/> Other: Compliance |
| <input type="checkbox"/> Develop/Manage Strong Parks/Trails | |

Background

Attached is a copy of the Auditing Claims presented for approval for all claims paid or to be paid since the prior Council meeting.

Recommended Action

Approve Auditing Claims

Attachments:

Auditing Claims

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.GL Account = "001"-"699"

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--|--------------------------|----------------|-----------------------------|--------------|-----------------------|-------------|------------|--------|
| A R ENGH | | | | | | | | |
| 4648 | A R ENGH | 231598 | LIBRARY HVAC | 08/29/2023 | 218.75 | .00 | | |
| Total A R ENGH: | | | | | 218.75 | .00 | | |
| ALLINA HEALTH SYSTEM | | | | | | | | |
| 100 | ALLINA HEALTH SYSTEM | CI00039565 | MEDICAL TRAINING/ EDUCATIO | 07/31/2023 | 288.25 | 288.25 | 08/30/2023 | |
| Total ALLINA HEALTH SYSTEM: | | | | | 288.25 | 288.25 | | |
| AMERICAN SOLUTIONS FOR BUSINESS | | | | | | | | |
| 110 | AMERICAN SOLUTIONS FOR B | INV06865877 | A/P CHECKS | 08/04/2023 | 317.41 | 317.41 | 08/30/2023 | |
| Total AMERICAN SOLUTIONS FOR BUSINESS: | | | | | 317.41 | 317.41 | | |
| ANCOM COMMUNICATIONS | | | | | | | | |
| 157 | ANCOM COMMUNICATIONS | 116502 | PAGERS | 08/10/2023 | 192.00 | 192.00 | 09/07/2023 | |
| Total ANCOM COMMUNICATIONS: | | | | | 192.00 | 192.00 | | |
| ANNANDALE ADVOCATE | | | | | | | | |
| 180 | ANNANDALE ADVOCATE | 73123 | PZ LEGAL | 07/31/2023 | 77.00 | 77.00 | 08/30/2023 | |
| 180 | ANNANDALE ADVOCATE | 73123 | LEGAL- ANNUAL TAX DISCLOS | 07/31/2023 | 142.80 | 142.80 | 08/30/2023 | |
| 180 | ANNANDALE ADVOCATE | 73123 | MINUTES | 07/31/2023 | 243.60 | 243.60 | 08/30/2023 | |
| 180 | ANNANDALE ADVOCATE | 73123 | LEGAL- ORDINANCE 406 | 07/31/2023 | 235.20 | 235.20 | 08/30/2023 | |
| 180 | ANNANDALE ADVOCATE | 73123 | RECYCLING | 07/31/2023 | 74.50 | 74.50 | 08/30/2023 | |
| Total ANNANDALE ADVOCATE: | | | | | 773.10 | 773.10 | | |
| ANNANDALE MONUMENT CO | | | | | | | | |
| 235 | ANNANDALE MONUMENT CO | 687 | TREE MARKER- REC PARK | 08/17/2023 | 512.50 | 512.50 | 08/30/2023 | |
| 235 | ANNANDALE MONUMENT CO | 688 | TREE MARKERS- REC PARK | 08/17/2023 | 456.25 | 456.25 | 08/30/2023 | |
| Total ANNANDALE MONUMENT CO: | | | | | 968.75 | 968.75 | | |
| ANNANDALE PARTS SUPPLY | | | | | | | | |
| 192 | ANNANDALE PARTS SUPPLY | 127309661 | SUPPLIES | 06/14/2023 | 21.98 | 21.98 | 08/30/2023 | |
| 192 | ANNANDALE PARTS SUPPLY | 127314151 | PD SQUAD MAINTENANCE | 08/15/2023 | 23.55 | 23.55 | 09/07/2023 | |
| Total ANNANDALE PARTS SUPPLY: | | | | | 45.53 | 45.53 | | |
| ANNANDALE SQUARE | | | | | | | | |
| 5384 | ANNANDALE SQUARE | UNIT A204 -CR | SECURITY DEPOSIT- UNIT A204 | 09/01/2023 | 515.00 | 515.00 | 09/01/2023 | |
| Total ANNANDALE SQUARE: | | | | | 515.00 | 515.00 | | |
| ANNANDALE-MAPLE LAKE | | | | | | | | |
| 230 | ANNANDALE-MAPLE LAKE | JULY23WWTP | JULY FLOW | 08/18/2023 | 52,850.00 | 52,850.00 | 08/30/2023 | |
| 230 | ANNANDALE-MAPLE LAKE | JUN23WWTP | JUNE FLOW | 07/20/2023 | 53,389.00 | 53,389.00 | 08/23/2023 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--|---------------------------|----------------|---------------------------|--------------|-----------------------|-------------|------------|--------|
| Total ANNANDALE-MAPLE LAKE: | | | | | 106,239.00 | 106,239.00 | | |
| ARAMARK UNIFORM SERVICES | | | | | | | | |
| 286 | ARAMARK UNIFORM SERVICES | 2530169275 | SEWER UNIFORMS | 08/03/2023 | 66.75 | 66.75 | 08/23/2023 | |
| 286 | ARAMARK UNIFORM SERVICES | 2530171764 | WATER UNIFORMS | 08/10/2023 | 67.52 | 67.52 | 08/23/2023 | |
| 286 | ARAMARK UNIFORM SERVICES | 2530174253 | SEWER UNIFORMS | 08/17/2023 | 56.13 | 56.13 | 08/23/2023 | |
| Total ARAMARK UNIFORM SERVICES: | | | | | 190.40 | 190.40 | | |
| AT&T MOBILITY | | | | | | | | |
| 5317 | AT&T MOBILITY | 287314070103 | PW CELL PHONE | 08/25/2023 | 88.87 | 88.87 | 09/07/2023 | |
| 5317 | AT&T MOBILITY | 287314070103 | WATER CELL PHONE | 08/25/2023 | 86.26 | 86.26 | 09/07/2023 | |
| 5317 | AT&T MOBILITY | 287314070103 | WW CELL PHONE | 08/25/2023 | 86.26 | 86.26 | 09/07/2023 | |
| 5317 | AT&T MOBILITY | 287314070103 | PD CELL PHONE | 08/25/2023 | 133.89 | 133.89 | 09/07/2023 | |
| 5317 | AT&T MOBILITY | 287314070103 | FD IPAD | 08/25/2023 | 38.23 | 38.23 | 09/07/2023 | |
| 5317 | AT&T MOBILITY | 287314070103 | CITY CELL PHONE | 08/25/2023 | 44.63 | 44.63 | 09/07/2023 | |
| 5317 | AT&T MOBILITY | 287314070103 | AIR CARDS | 08/25/2023 | 152.91 | 152.91 | 09/07/2023 | |
| Total AT&T MOBILITY: | | | | | 631.05 | 631.05 | | |
| BADGER METER, INC. | | | | | | | | |
| 380 | BADGER METER, INC. | 80135541 | BEACON HOSTING SERVICE- S | 08/30/2023 | 48.48 | .00 | | |
| 380 | BADGER METER, INC. | 80135541 | BEACON HOSTING SERVICE- W | 08/30/2023 | 48.48 | .00 | | |
| Total BADGER METER, INC.: | | | | | 96.96 | .00 | | |
| BATTERIES PLUS | | | | | | | | |
| 398 | BATTERIES PLUS | P64557662 | BATTERIES | 08/01/2023 | 449.75 | 449.75 | 08/23/2023 | |
| 398 | BATTERIES PLUS | P65105453 | BATTERIES | 08/21/2023 | 59.97 | .00 | | |
| Total BATTERIES PLUS: | | | | | 509.72 | 449.75 | | |
| BERGLUND BAUMGARTNER KIMBALL & GLASER | | | | | | | | |
| 5194 | BERGLUND BAUMGARTNER KI | 8323 | BBKG PROSECUTION SERVICE | 08/03/2023 | 1,939.59 | 1,939.59 | 08/23/2023 | |
| Total BERGLUND BAUMGARTNER KIMBALL & GLASER: | | | | | 1,939.59 | 1,939.59 | | |
| BLUE CROSS BLUE SHIELD OF MN | | | | | | | | |
| 5318 | BLUE CROSS BLUE SHIELD OF | 230901185384 | INSURANCE | 09/01/2023 | 74.14 | 74.14 | 09/07/2023 | |
| Total BLUE CROSS BLUE SHIELD OF MN: | | | | | 74.14 | 74.14 | | |
| BOYER TRUCKS | | | | | | | | |
| 4736 | BOYER TRUCKS | 003P47503 | PARTS | 08/17/2023 | 168.91 | 168.91 | 08/23/2023 | |
| Total BOYER TRUCKS: | | | | | 168.91 | 168.91 | | |
| BRAUN INTERTEC CORPORATION | | | | | | | | |
| 501 | BRAUN INTERTEC CORPORATI | B355543 | TESTING- HEMLOCK | 08/29/2023 | 21,418.50 | .00 | | |
| Total BRAUN INTERTEC CORPORATION: | | | | | 21,418.50 | .00 | | |
| CENTER POINT ENERGY | | | | | | | | |
| 2511 | CENTER POINT ENERGY | AUG23-240 PL | HOCKEY RINK | 08/15/2023 | 15.00 | 15.00 | 08/23/2023 | |
| 2511 | CENTER POINT ENERGY | AUG23-30 CE | CITY HALL | 08/15/2023 | 81.57 | 81.57 | 08/23/2023 | |
| 2511 | CENTER POINT ENERGY | AUG23-330 OA | PAVILION | 08/15/2023 | 16.11 | 16.11 | 08/23/2023 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|-------------------------------------|--------------------------|----------------|---------------------------|--------------|-----------------------|-------------|------------|--------|
| 2511 | CENTER POINT ENERGY | AUG23-340 PO | FD | 08/15/2023 | 76.52 | 76.52 | 08/23/2023 | |
| 2511 | CENTER POINT ENERGY | AUG23-350 PO | OLD PW SHOP | 08/15/2023 | 31.48 | 31.48 | 08/23/2023 | |
| 2511 | CENTER POINT ENERGY | AUG23-541 AS | WTP | 08/15/2023 | 216.32 | 216.32 | 08/23/2023 | |
| 2511 | CENTER POINT ENERGY | AUG23-551 PO | TC | 08/15/2023 | 15.00 | 15.00 | 08/23/2023 | |
| 2511 | CENTER POINT ENERGY | AUG23-74 OA | 74 OAK A3 | 08/15/2023 | 10.20 | 10.20 | 08/23/2023 | |
| 2511 | CENTER POINT ENERGY | AUG23-74 OA | 74 OAK HSE | 08/15/2023 | 10.20 | 10.20 | 08/23/2023 | |
| Total CENTER POINT ENERGY: | | | | | 472.40 | 472.40 | | |
| CENTRA SOTA COOPERATIVE | | | | | | | | |
| 646 | CENTRA SOTA COOPERATIVE | 6313000 | FUEL - PW | 08/11/2023 | 621.28 | 621.28 | 08/23/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6313000 | FUEL - STREETS | 08/11/2023 | 216.10 | 216.10 | 08/23/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6313000 | FUEL - PARKS | 08/11/2023 | 216.10 | 216.10 | 08/23/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6313000 | FUEL - WATER | 08/11/2023 | 148.57 | 148.57 | 08/23/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6313000 | FUEL - SEWER | 08/11/2023 | 148.56 | 148.56 | 08/23/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6313001 | FUEL - PW | 08/11/2023 | 297.02 | 297.02 | 08/23/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6313001 | FUEL - STREETS | 08/11/2023 | 103.31 | 103.31 | 08/23/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6313001 | FUEL - PARKS | 08/11/2023 | 103.31 | 103.31 | 08/23/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6313001 | FUEL - WATER | 08/11/2023 | 71.02 | 71.02 | 08/23/2023 | |
| 646 | CENTRA SOTA COOPERATIVE | 6313001 | FUEL - SEWER | 08/11/2023 | 71.03 | 71.03 | 08/23/2023 | |
| Total CENTRA SOTA COOPERATIVE: | | | | | 1,996.30 | 1,996.30 | | |
| CLASSIC CLEANING COMPANY | | | | | | | | |
| 4889 | CLASSIC CLEANING COMPANY | 35186 | TC | 08/18/2023 | 230.00 | 230.00 | 08/30/2023 | |
| 4889 | CLASSIC CLEANING COMPANY | 35187 | CITY HALL- | 08/18/2023 | 673.75 | 673.75 | 08/30/2023 | |
| 4889 | CLASSIC CLEANING COMPANY | 35187 | PD- | 08/18/2023 | 147.00 | 147.00 | 08/30/2023 | |
| 4889 | CLASSIC CLEANING COMPANY | 35187 | LIBRARY- | 08/18/2023 | 404.25 | 404.25 | 08/30/2023 | |
| 4889 | CLASSIC CLEANING COMPANY | 35188 | FD | 08/18/2023 | 245.00 | 245.00 | 08/30/2023 | |
| Total CLASSIC CLEANING COMPANY: | | | | | 1,700.00 | 1,700.00 | | |
| COLONIAL LIFE & ACCIDENT | | | | | | | | |
| 810 | COLONIAL LIFE & ACCIDENT | 749242409011 | INSURANCE | 08/16/2023 | 474.70 | 474.70 | 08/23/2023 | |
| Total COLONIAL LIFE & ACCIDENT: | | | | | 474.70 | 474.70 | | |
| CUSTOM TOWING | | | | | | | | |
| 4839 | CUSTOM TOWING | 5012 | TOW CHARGES PD | 08/17/2023 | 80.00 | 80.00 | 09/07/2023 | |
| Total CUSTOM TOWING: | | | | | 80.00 | 80.00 | | |
| CWP ENTERPRISES INC | | | | | | | | |
| 4769 | CWP ENTERPRISES INC | 10864 | HYDROLIC HOSE REPAIR | 06/08/2023 | 129.20 | 129.20 | 09/07/2023 | |
| 4769 | CWP ENTERPRISES INC | 11197 | HOSE REPAIR | 07/31/2023 | 144.73 | 144.73 | 08/23/2023 | |
| Total CWP ENTERPRISES INC: | | | | | 273.93 | 273.93 | | |
| DAIRYLAND POWER COOPERATIVE | | | | | | | | |
| 5244 | DAIRYLAND POWER COOPERA | INV000001415 | ENVELOPES | 08/28/2023 | 165.00 | .00 | | |
| 5244 | DAIRYLAND POWER COOPERA | INV000001473 | MONTHLY BILLS- REFUSE 20% | 09/07/2023 | 138.59 | .00 | | |
| 5244 | DAIRYLAND POWER COOPERA | INV000001473 | MONTHLY BILLS- SEWER 40% | 09/07/2023 | 277.18 | .00 | | |
| 5244 | DAIRYLAND POWER COOPERA | INV000001473 | MONTHLY BILLS- WATER 40% | 09/07/2023 | 277.18 | .00 | | |
| Total DAIRYLAND POWER COOPERATIVE: | | | | | 857.95 | .00 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--------------------------------|-------------------------|----------------|-----------------------------|--------------|-----------------------|-------------|------------|--------|
| DELTA DENTAL | | | | | | | | |
| 4793 | DELTA DENTAL | CNS00013237 | INSURANCE | 09/01/2023 | 1,882.14 | 1,882.14 | 08/23/2023 | |
| Total DELTA DENTAL: | | | | | 1,882.14 | 1,882.14 | | |
| DIMAGGIO-BOOM, SUZANNE | | | | | | | | |
| 5231 | DIMAGGIO-BOOM, SUZANNE | 3RD QUARTE | 3RD QTR REIMB | 09/01/2023 | 90.00 | 90.00 | 08/30/2023 | |
| Total DIMAGGIO-BOOM, SUZANNE: | | | | | 90.00 | 90.00 | | |
| ELAN FINANCIAL SERVICES | | | | | | | | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | MENARDS BUFFALO MN BUFFA | 08/18/2023 | 113.76 | 113.76 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | NORTHERN TOOL EQUIP WAIT | 08/18/2023 | 14.05 | 14.05 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | IN *LITTLE JIMS SPORTS ANNA | 08/18/2023 | 36.01 | 36.01 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | CENEX THE LAKE09898420 AN | 08/18/2023 | 41.18 | 41.18 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | POWERHOUSE OUTDOOR EQU | 08/18/2023 | 155.99 | 155.99 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | AMAZON.COM*TO63L2S60 A AM | 08/18/2023 | 57.05 | 57.05 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | ANNANDALE CARE CENTER AN | 08/18/2023 | 11.81 | 11.81 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | MICROSOFT*MICROSOFT 36 42 | 08/18/2023 | 75.15 | 75.15 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | TARGET 00008615 BUFFALO | 08/18/2023 | 4.80 | 4.80 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | ZOOM.US 888-799-9666 WWW.Z | 08/18/2023 | 60.12 | 60.12 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | MICROSOFT*MICROSOFT 36 42 | 08/18/2023 | 7.50 | 7.50 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | AMZN MKTP US*TH41Z0YN0 AM | 08/18/2023 | 30.68 | 30.68 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | ANNANDALE CARE CENTER AN | 08/18/2023 | 9.40 | 9.40 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | SP SERVICE FIRST SERVICEFI | 08/18/2023 | 314.95 | 314.95 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | AMZN MKTP US*A86UC6WO3 A | 08/18/2023 | 43.77 | 43.77 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | AMZN MKTP US*T68QY2GL1 A | 08/18/2023 | 657.34 | 657.34 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | AMAZON.COM*TH3BF8HH1 AM | 08/18/2023 | 69.52 | 69.52 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | AMZN MKTP US*TA3RI2AV1 AM | 08/18/2023 | 113.78 | 113.78 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | GALLS 859266722 | 08/18/2023 | 34.95- | 34.95- | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | AMZN MKTP US*A87YD1CU3 A | 08/18/2023 | 23.98 | 23.98 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | RECONYX | 08/18/2023 | 10.00 | 10.00 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | AMZN MKTP US*TA90N2061 AM | 08/18/2023 | 55.97 | 55.97 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | AMAZON.COM*TO4FJ6AP2 A A | 08/18/2023 | 94.64 | 94.64 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | N-EAR HTTPSNEAR. | 08/18/2023 | 24.99 | 24.99 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | USPS PO 2603000302 ANNAND | 08/18/2023 | 13.40 | 13.40 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | THE MARKET PLAC ANNANDAL | 08/18/2023 | 100.00 | 100.00 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | DOMINO'S 7344 320-270-6 | 08/18/2023 | 64.49 | 64.49 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | ALERT ALL CORP 800-25378 | 08/18/2023 | 2,182.00 | 2,182.00 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | HOLIDAY STATIONS 0234 ANNA | 08/18/2023 | 86.49 | 86.49 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | AUG 2023 | IN *LITTLE JIMS SPORTS ANNA | 08/18/2023 | 18.00 | 18.00 | 08/30/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-12 | MENARDS BUFFALO MN BUFFA | 07/18/2023 | 53.67 | 53.67 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-1A | HOMEDEPOT.COM 800-430-3 | 07/18/2023 | 374.74 | 374.74 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-1A | MENARDS BUFFALO MN BUFFA | 07/18/2023 | 163.09 | 163.09 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-1A | THE HOME DEPOT 2840 MONTI | 07/18/2023 | 86.88 | 86.88 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-1A | AMAZON.COM*6A1NK2EE3 A A | 07/18/2023 | 86.98 | 86.98 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-1A | RADCO SAINT CLO | 07/18/2023 | 743.31 | 743.31 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-1A | RADCO SAINT CLO | 07/18/2023 | 778.10- | 778.10- | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-2 | MN POLLUTION CONTROL A 65 | 07/18/2023 | 45.00 | 45.00 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-2 | MN POLLUTION CONTROL S 65 | 07/18/2023 | .97 | .97 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-2A | FLEET FARM FUEL 3715 MONTI | 07/18/2023 | 53.33 | 53.33 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-3 | MENARDS BUFFALO MN BUFFA | 07/18/2023 | 176.32 | 176.32 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-3A | CENEX THE LAKE09898420 AN | 07/18/2023 | 20.91 | 20.91 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-3A | AMZN MKTP US*GT7OQ0GV3 A | 07/18/2023 | 28.98 | 28.98 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4 | MENARDS BUFFALO MN BUFFA | 07/18/2023 | 297.97 | 297.97 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | MENARDS BUFFALO MN BUFFA | 07/18/2023 | 148.02 | 148.02 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | NOR*NORTHERN TOOL 800-222 | 07/18/2023 | 1,098.41 | 1,098.41 | 08/15/2023 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--------------------------------------|---------------------------|----------------|-----------------------------|--------------|-----------------------|-------------|------------|--------|
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | SQ *DULUTH ENTERTAINME DU | 07/18/2023 | 10.00 | 10.00 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | ZOOM.US 888-799-9666 WWW.Z | 07/18/2023 | 60.12 | 60.12 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | ZOOM.US 888-799-9666 WWW.Z | 07/18/2023 | 7.50 | 7.50 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | MCFOA CHATFIELD | 07/18/2023 | 50.00 | 50.00 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | ANNANDALE CARE CENTER AN | 07/18/2023 | 9.66 | 9.66 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | MILL CREEK INN BUFFALO | 07/18/2023 | 17.42 | 17.42 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | AMZN MKTP US*QU2GH3BS3 A | 07/18/2023 | 125.54 | 125.54 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | USPS PO 2603000302 ANNAND | 07/18/2023 | 28.75 | 28.75 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | THE MARKET PLAC ANNANDAL | 07/18/2023 | 100.00 | 100.00 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | AMZN MKTP US*XP09C4TV3 AM | 07/18/2023 | 169.08 | 169.08 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | CGMC EVENT WWW.GREATE | 07/18/2023 | 175.00 | 175.00 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | USPS PO 2603000302 ANNAND | 07/18/2023 | 28.75 | 28.75 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | USPS PO 2603000302 ANNAND | 07/18/2023 | 7.40 | 7.40 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | GALLS 859-266-7 | 07/18/2023 | 246.69 | 246.69 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | AMZN MKTP US*4I95044C3 AMZ | 07/18/2023 | 53.99 | 53.99 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | IN *LANEY GRAPHICS AND 320- | 07/18/2023 | 345.00 | 345.00 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | VSP*LABELMASTER 800-621-5 | 07/18/2023 | 37.49 | 37.49 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | GALLS 859-266-7 | 07/18/2023 | 97.89 | 97.89 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | BLAUER MANUFACTURING 800 | 07/18/2023 | 89.98 | 89.98 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | SQ *CUSTOM GOLF CARTS 877 | 07/18/2023 | 256.50 | 256.50 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | RECONYX BILLING@RE | 07/18/2023 | 5.00 | 5.00 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | AMZN MKTP US*544O50BD3 AM | 07/18/2023 | 54.65 | 54.65 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | AMZN MKTP US*EV4UT6ZM3 A | 07/18/2023 | 21.99 | 21.99 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | USPS PO 2603000302 ANNAND | 07/18/2023 | 8.80 | 8.80 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | SPYTEC GPS INC. 877-212-7 | 07/18/2023 | 24.95 | 24.95 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | CASEYS #3622 ANNANDALE | 07/18/2023 | 39.52 | 39.52 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | AMZN MKTP US*291AL8643 AM | 07/18/2023 | 33.86 | 33.86 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | AMZN MKTP US*S98Z76A43 AM | 07/18/2023 | 18.14 | 18.14 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | AMZN MKTP US*J48FI4P03 AMZ | 07/18/2023 | 45.78 | 45.78 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | AMZN MKTP US AMZN.COM/B | 07/18/2023 | 28.98 | 28.98 | 08/15/2023 | |
| 4743 | ELAN FINANCIAL SERVICES | JULY 2023-4A | AMZN MKTP US*CY9LV66F3 AM | 07/18/2023 | 99.78 | 99.78 | 08/15/2023 | |
| Total ELAN FINANCIAL SERVICES: | | | | | 9,296.60 | 9,296.60 | | |
| EMERGENCY APPARATUS MAINT INC | | | | | | | | |
| 1275 | EMERGENCY APPARATUS MAI | 129207 | E11 MAINTENANCE | 08/30/2023 | 1,347.67 | .00 | | |
| Total EMERGENCY APPARATUS MAINT INC: | | | | | 1,347.67 | .00 | | |
| ENGFER, NANCY | | | | | | | | |
| 1315 | ENGFER, NANCY | 3RD QUARTE | 3RD QTR REIMB | 09/01/2023 | 90.00 | 90.00 | 08/30/2023 | |
| Total ENGFER, NANCY: | | | | | 90.00 | 90.00 | | |
| EULL'S MANUFACTURING CO INC. | | | | | | | | |
| 1327 | EULL'S MANUFACTURING CO I | 60438 | SPLASH PAD MATERIALS | 07/06/2023 | 4,233.00 | 4,233.00 | 08/30/2023 | |
| 1327 | EULL'S MANUFACTURING CO I | 60439 | SPLASH PAD MATERIALS | 07/06/2023 | 5,134.75 | 5,134.75 | 08/30/2023 | |
| 1327 | EULL'S MANUFACTURING CO I | 60586 | SPLASH PAD MATERIALS | 07/11/2023 | 54.20 | 54.20 | 08/23/2023 | |
| Total EULL'S MANUFACTURING CO INC.: | | | | | 9,421.95 | 9,421.95 | | |
| FASTENAL COMPANY | | | | | | | | |
| 1338 | FASTENAL COMPANY | MNMON14528 | SUPPLIES | 08/03/2023 | 430.69 | 430.69 | 08/23/2023 | |
| 1338 | FASTENAL COMPANY | MNMON14541 | PARTS | 08/11/2023 | 38.98 | 38.98 | 08/23/2023 | |
| 1338 | FASTENAL COMPANY | MNMON14548 | TOOLS | 08/17/2023 | 256.85 | 256.85 | 09/07/2023 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|------------------------------------|---------------------------|----------------|----------------------------|--------------|-----------------------|-------------|------------|--------|
| Total FASTENAL COMPANY: | | | | | 726.52 | 726.52 | | |
| FLAGSHIP RECREATION LLC | | | | | | | | |
| 4795 | FLAGSHIP RECREATION LLC | F21454 | SPLASH PAD | 07/26/2023 | 42,948.31 | 42,948.31 | 08/23/2023 | |
| Total FLAGSHIP RECREATION LLC: | | | | | 42,948.31 | 42,948.31 | | |
| GOFF, JUSTIN | | | | | | | | |
| 5230 | GOFF, JUSTIN | 3RD QUARTE | 3RD QTR REIMB | 09/01/2023 | 90.00 | 90.00 | 08/30/2023 | |
| Total GOFF, JUSTIN: | | | | | 90.00 | 90.00 | | |
| GOPHER STATE ONE-CALL INC | | | | | | | | |
| 1630 | GOPHER STATE ONE-CALL INC | 3070184 | LOCATES | 07/31/2023 | 135.65 | 135.65 | 08/23/2023 | |
| Total GOPHER STATE ONE-CALL INC: | | | | | 135.65 | 135.65 | | |
| GORDON BERNARD COMPANY, LLC | | | | | | | | |
| 1638 | GORDON BERNARD COMPANY, | 115192 | CALENDAR ORDER | 08/17/2023 | 5,177.60 | 5,177.60 | 09/05/2023 | |
| Total GORDON BERNARD COMPANY, LLC: | | | | | 5,177.60 | 5,177.60 | | |
| GRAINGER INC, W W | | | | | | | | |
| 1660 | GRAINGER INC, W W | 9802353517 | BATTERY BACKUP | 08/11/2023 | 166.20 | 166.20 | 08/30/2023 | |
| 1660 | GRAINGER INC, W W | 9812076801 | SUPPLIES | 08/21/2023 | 27.77 | 27.77 | 09/07/2023 | |
| 1660 | GRAINGER INC, W W | 9812711324 | SUPPLIES | 08/22/2023 | 166.20 | 166.20 | 09/07/2023 | |
| 1660 | GRAINGER INC, W W | 9813803294 | SUPP | 08/22/2023 | 75.09 | 75.09 | 09/07/2023 | |
| Total GRAINGER INC, W W: | | | | | 435.26 | 435.26 | | |
| GRANITE ELECTRONICS | | | | | | | | |
| 1676 | GRANITE ELECTRONICS | 2233183 | GOFF EARPIECE | 08/07/2023 | 81.21 | 81.21 | 09/07/2023 | |
| Total GRANITE ELECTRONICS: | | | | | 81.21 | 81.21 | | |
| H & E VENTURES LLC | | | | | | | | |
| 5381 | H & E VENTURES LLC | 82123 | PURCHASE OF EASEMENT- CIT | 08/21/2023 | 25,000.00 | 25,000.00 | 08/30/2023 | |
| Total H & E VENTURES LLC: | | | | | 25,000.00 | 25,000.00 | | |
| HAGERTY, RYAN | | | | | | | | |
| 5319 | HAGERTY, RYAN | 1ST 2ND 3RD | 1ST, 2ND, 3RD QUARTER CELL | 09/05/2023 | 270.00 | 270.00 | 09/07/2023 | |
| 5319 | HAGERTY, RYAN | 81523 | SAFETY SHOES | 08/15/2023 | 200.00 | 200.00 | 09/07/2023 | |
| Total HAGERTY, RYAN: | | | | | 470.00 | 470.00 | | |
| HAWKINS, INC. | | | | | | | | |
| 1710 | HAWKINS, INC. | 6552092 | CHEMICALS WTP | 08/15/2023 | 10.00 | 10.00 | 08/23/2023 | |
| Total HAWKINS, INC.: | | | | | 10.00 | 10.00 | | |
| HINNENKAMP, KELLY | | | | | | | | |
| 4728 | HINNENKAMP, KELLY | 3RD QUARTE | 3RD QTR REIMB | 09/01/2023 | 150.00 | 150.00 | 08/30/2023 | |
| Total HINNENKAMP, KELLY: | | | | | 150.00 | 150.00 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--|----------------------------|----------------|-------------------------|--------------|-----------------------|-------------|------------|--------|
| HOWARDS PLUMBING & HEATING INC | | | | | | | | |
| 1800 | HOWARDS PLUMBING & HEATI | 21634 | FURNACE REPAIR | 08/14/2023 | 62.50 | 62.50 | 08/23/2023 | |
| Total HOWARDS PLUMBING & HEATING INC: | | | | | 62.50 | 62.50 | | |
| INNOVATIVE OFFICE SOLUTIONS LLC | | | | | | | | |
| 5296 | INNOVATIVE OFFICE SOLUTION | IN4286762 | LINERS | 08/09/2023 | 50.33 | 50.33 | 08/30/2023 | |
| Total INNOVATIVE OFFICE SOLUTIONS LLC: | | | | | 50.33 | 50.33 | | |
| JOVANOVIH, DEGE & ATHMANN PA | | | | | | | | |
| 4716 | JOVANOVIH, DEGE & ATHMAN | 26708 | CANNIBIS ORDINANCE | 07/31/2023 | 292.50 | 292.50 | 08/30/2023 | |
| 4716 | JOVANOVIH, DEGE & ATHMAN | 26708 | PZ LEGAL | 07/31/2023 | 720.00 | 720.00 | 08/30/2023 | |
| 4716 | JOVANOVIH, DEGE & ATHMAN | 26708 | GENERAL | 07/31/2023 | 450.00 | 450.00 | 08/30/2023 | |
| 4716 | JOVANOVIH, DEGE & ATHMAN | 26708 | LEGAL FD | 07/31/2023 | 67.50 | 67.50 | 08/30/2023 | |
| 4716 | JOVANOVIH, DEGE & ATHMAN | 26708 | CEMETER RESEARCH | 07/31/2023 | 292.50 | 292.50 | 08/30/2023 | |
| 4716 | JOVANOVIH, DEGE & ATHMAN | 26708 | UNION | 07/31/2023 | 45.00 | 45.00 | 08/30/2023 | |
| 4716 | JOVANOVIH, DEGE & ATHMAN | 26708 | REFUSE RFP | 07/31/2023 | 315.00 | 315.00 | 08/30/2023 | |
| 4716 | JOVANOVIH, DEGE & ATHMAN | 26708 | CODE ENFORCEMENT- BULLO | 07/31/2023 | 540.00 | 540.00 | 08/30/2023 | |
| Total JOVANOVIH, DEGE & ATHMANN PA: | | | | | 2,722.50 | 2,722.50 | | |
| LAKE REGION CO-OP OIL ASSN | | | | | | | | |
| 2050 | LAKE REGION CO-OP OIL ASSN | 73123-ACCT03 | MOTOR FUELS | 07/31/2023 | 242.50 | 242.50 | 08/23/2023 | |
| Total LAKE REGION CO-OP OIL ASSN: | | | | | 242.50 | 242.50 | | |
| LANDWEHR CONSTRUCTION INC | | | | | | | | |
| 2069 | LANDWEHR CONSTRUCTION I | 8923 | PAY ESTIMATE | 08/09/2023 | 757,933.22 | 757,933.22 | 08/18/2023 | |
| Total LANDWEHR CONSTRUCTION INC: | | | | | 757,933.22 | 757,933.22 | | |
| LEAGUE OF MINNESOTA CITIES | | | | | | | | |
| 2100 | LEAGUE OF MINNESOTA CITIE | 23 MAYORS A | MAYORS ASSOCIATION FEE | 09/01/2023 | 30.00 | .00 | | |
| 2100 | LEAGUE OF MINNESOTA CITIE | 389278 | LMC 2024 DUES | 09/01/2023 | 4,235.00 | .00 | | |
| Total LEAGUE OF MINNESOTA CITIES: | | | | | 4,265.00 | .00 | | |
| LUEDERS, ANDREW | | | | | | | | |
| 5373 | LUEDERS, ANDREW | 3RD QUARTE | 3RD QTR REIMB | 09/01/2023 | 90.00 | 90.00 | 08/30/2023 | |
| Total LUEDERS, ANDREW: | | | | | 90.00 | 90.00 | | |
| M & M BUS SERVICE | | | | | | | | |
| 2210 | M & M BUS SERVICE | R28332 | G11 REPAIR | 06/23/2023 | 60.00 | 60.00 | 08/30/2023 | |
| Total M & M BUS SERVICE: | | | | | 60.00 | 60.00 | | |
| M & M EXPRESS SALES & SERVICE | | | | | | | | |
| 2211 | M & M EXPRESS SALES & SER | 462344 | CHAIN SAW REPAIR | 08/09/2023 | 207.74 | 207.74 | 08/30/2023 | |
| Total M & M EXPRESS SALES & SERVICE: | | | | | 207.74 | 207.74 | | |
| MACQUEEN EMERGENCY | | | | | | | | |
| 4813 | MACQUEEN EMERGENCY | P19423 | F500 FOAM | 09/05/2023 | 875.00 | .00 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---------------------------------------|---------------------------|----------------|-------------------------------|--------------|-----------------------|-------------|------------|--------|
| Total MACQUEEN EMERGENCY: | | | | | 875.00 | .00 | | |
| MARKET PLACE II | | | | | | | | |
| 2273 | MARKET PLACE II | 8123 - CITY | TRAINING CENTER | 08/01/2023 | 21.98 | 21.98 | 08/30/2023 | |
| 2273 | MARKET PLACE II | 8123 - CITY | FIRE | 08/01/2023 | 23.94 | 23.94 | 08/30/2023 | |
| Total MARKET PLACE II: | | | | | 45.92 | 45.92 | | |
| METRO WEST INSPECTION SERVICES | | | | | | | | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 22-0032 - 320 LAKE DR | 08/02/2023 | 434.78 | 434.78 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 22-0077 - 910 PALM CI | 08/02/2023 | 126.23 | 126.23 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 22-99 - 1004 BAY CIR S | 08/02/2023 | 25.00 | 25.00 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 22-0106 - 750 BEECH L | 08/02/2023 | 59.40 | 59.40 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 22-0163 - 360 CHESTN | 08/02/2023 | 103.95 | 103.95 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 22-0196 - 300 PARK ST | 08/02/2023 | 1,393.84 | 1,393.84 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 23-0002 - 120 HUNTER | 08/02/2023 | 25.00 | 25.00 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 23-0027 - 300 PARK ST | 08/02/2023 | 212.03 | 212.03 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 23-0052 - 325 CHERRY | 08/02/2023 | 50.00 | 50.00 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 23-0062 - 277 MYRTLE | 08/02/2023 | 234.72 | 234.72 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 23-0066 - 1031 BAY CIR | 08/02/2023 | 50.00 | 50.00 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 23-0068 - 145 PLEASAN | 08/02/2023 | 115.50 | 115.50 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 23-0070 - 280 CANDLES | 08/02/2023 | 25.00 | 25.00 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 23-0079 - 113 CLOVER | 08/02/2023 | 25.00 | 25.00 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 23-0090 - 50 POPLAR A | 08/02/2023 | 25.00 | 25.00 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 23-0086 - 305 CHESTN | 08/02/2023 | 25.00 | 25.00 | 08/30/2023 | |
| 2375 | METRO WEST INSPECTION SE | 3799 | PERMIT 23-0085 - 10 ELM ST | 08/02/2023 | 38.50 | 38.50 | 08/30/2023 | |
| Total METRO WEST INSPECTION SERVICES: | | | | | 2,968.95 | 2,968.95 | | |
| MIDCONTINENT COMMUNICATIONS | | | | | | | | |
| 5006 | MIDCONTINENT COMMUNICATI | 157013401135 | FIRE | 08/27/2023 | 163.71 | 163.71 | 09/07/2023 | |
| 5006 | MIDCONTINENT COMMUNICATI | 157013401135 | CITY OFFICES | 08/27/2023 | 225.17 | 225.17 | 09/07/2023 | |
| 5006 | MIDCONTINENT COMMUNICATI | 157013401135 | APD | 08/27/2023 | 120.17 | 120.17 | 09/07/2023 | |
| 5006 | MIDCONTINENT COMMUNICATI | 157013401135 | DMV | 08/27/2023 | 105.82 | 105.82 | 09/07/2023 | |
| 5006 | MIDCONTINENT COMMUNICATI | 157013401135 | PW | 08/27/2023 | 294.84 | 294.84 | 09/07/2023 | |
| 5006 | MIDCONTINENT COMMUNICATI | 157013401135 | TC | 08/27/2023 | 38.30 | 38.30 | 09/07/2023 | |
| Total MIDCONTINENT COMMUNICATIONS: | | | | | 948.01 | 948.01 | | |
| MID-MINNESOTA HOT MIX INC | | | | | | | | |
| 2420 | MID-MINNESOTA HOT MIX INC | 2376 | ASPHALT | 07/28/2023 | 536.07 | 536.07 | 08/23/2023 | |
| 2420 | MID-MINNESOTA HOT MIX INC | 2394 | ASPHALT | 08/14/2023 | 536.50 | 536.50 | 08/23/2023 | |
| 2420 | MID-MINNESOTA HOT MIX INC | 2395 | TN FINES/ ASPHALT | 08/14/2023 | 193.33 | 193.33 | 08/23/2023 | |
| 2420 | MID-MINNESOTA HOT MIX INC | 2396 | TN FINES/ ASPHALT | 08/14/2023 | 651.20 | 651.20 | 08/23/2023 | |
| 2420 | MID-MINNESOTA HOT MIX INC | 2397 | TN FINES/ ASPHALT | 08/14/2023 | 2,920.37 | 2,920.37 | 08/30/2023 | |
| 2420 | MID-MINNESOTA HOT MIX INC | 2407 | ASPHALT | 08/19/2023 | 1,050.35 | 1,050.35 | 09/07/2023 | |
| Total MID-MINNESOTA HOT MIX INC: | | | | | 5,887.82 | 5,887.82 | | |
| MINI BIFF LLC | | | | | | | | |
| 2510 | MINI BIFF LLC | A-143065 | MINNI BIFFS | 08/23/2023 | 106.08 | .00 | | |
| 2510 | MINI BIFF LLC | A-143072 | MINNI BIFFS | 08/23/2023 | 106.08 | .00 | | |
| 2510 | MINI BIFF LLC | A-143073 | MINNI BIFFS | 08/23/2023 | 106.08 | .00 | | |
| 2510 | MINI BIFF LLC | A-143089 | MINI BIFF | 08/23/2023 | 106.08 | .00 | | |
| 2510 | MINI BIFF LLC | A-143100 | MINI BIFF | 08/23/2023 | 106.08 | .00 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--|---------------------------|----------------|----------------------------|--------------|-----------------------|-------------|------------|--------|
| Total MINI BIFF LLC: | | | | | 530.40 | .00 | | |
| MINNESOTA COMPUTER SYSTEMS INC | | | | | | | | |
| 2525 | MINNESOTA COMPUTER SYST | 377906 | MONTHLY PAYMENT - PD PRIN | 08/08/2023 | 27.68 | 27.68 | 09/07/2023 | |
| 2525 | MINNESOTA COMPUTER SYST | 377907 | PW COPIER | 08/08/2023 | 20.00 | 20.00 | 08/30/2023 | |
| 2525 | MINNESOTA COMPUTER SYST | 378954 | ADMIN COPIER | 08/28/2023 | 70.00 | .00 | | |
| 2525 | MINNESOTA COMPUTER SYST | 378954 | DMV COPIER | 08/28/2023 | 40.00 | .00 | | |
| 2525 | MINNESOTA COMPUTER SYST | 378954 | ADMIN COPIER OVERAGE | 08/28/2023 | 197.11 | .00 | | |
| 2525 | MINNESOTA COMPUTER SYST | 378954 | DMV COPIER OVERAGE | 08/28/2023 | 276.12 | .00 | | |
| Total MINNESOTA COMPUTER SYSTEMS INC: | | | | | 630.91 | 47.68 | | |
| MN DEED - BCD | | | | | | | | |
| 2572 | MN DEED - BCD | SEP23 | LOAN REPAYMENT - EA SWEEN | 09/01/2023 | 1,607.15 | 1,607.15 | 08/23/2023 | |
| Total MN DEED - BCD: | | | | | 1,607.15 | 1,607.15 | | |
| MN DEPARTMENT OF HEALTH | | | | | | | | |
| 2576 | MN DEPARTMENT OF HEALTH | 2023 3rd QUA | 3RD QTR CONNECTION FEE | 08/17/2023 | 2,986.47 | 2,986.47 | 08/30/2023 | |
| Total MN DEPARTMENT OF HEALTH: | | | | | 2,986.47 | 2,986.47 | | |
| MN DEPT OF LABOR & INDUSTRY | | | | | | | | |
| 2586 | MN DEPT OF LABOR & INDUST | ABR0308306X | COMPRESSOR NOT SCBA TES | 07/29/2023 | 10.00 | 10.00 | 08/23/2023 | |
| Total MN DEPT OF LABOR & INDUSTRY: | | | | | 10.00 | 10.00 | | |
| MN DEPT OF TRANSPORTATION | | | | | | | | |
| 2600 | MN DEPT OF TRANSPORTATIO | 81423 | BOYS BBALL SIGN- 2022 CHAM | 08/14/2023 | 600.00 | 600.00 | 08/30/2023 | |
| Total MN DEPT OF TRANSPORTATION: | | | | | 600.00 | 600.00 | | |
| MN DEPT. OF REVENUE | | | | | | | | |
| 2599 | MN DEPT. OF REVENUE | JUL23 | SALES & USE - ADMIN | 08/16/2023 | 63.24 | 63.24 | 08/16/2023 | |
| 2599 | MN DEPT. OF REVENUE | JUL23 | SALES & USE - PD | 08/16/2023 | 4.62 | 4.62 | 08/16/2023 | |
| 2599 | MN DEPT. OF REVENUE | JUL23 | SALES - WATER | 08/16/2023 | 5.62 | 5.62 | 08/16/2023 | |
| 2599 | MN DEPT. OF REVENUE | JUL23 | SALES - TRAINING CENTER | 08/16/2023 | 33.89 | 33.89 | 08/16/2023 | |
| 2599 | MN DEPT. OF REVENUE | JUL23 | SALES - SOLID | 08/16/2023 | 1,291.25 | 1,291.25 | 08/16/2023 | |
| 2599 | MN DEPT. OF REVENUE | JUL23 | SALES - WATER | 08/16/2023 | 826.38 | 826.38 | 08/16/2023 | |
| Total MN DEPT. OF REVENUE: | | | | | 2,225.00 | 2,225.00 | | |
| MN PEIP | | | | | | | | |
| 5068 | MN PEIP | 1312893 | INSURANCE | 09/10/2023 | 19,554.42 | 19,554.42 | 09/07/2023 | |
| Total MN PEIP: | | | | | 19,554.42 | 19,554.42 | | |
| MN STATE FIRE CHIEFS ASSN | | | | | | | | |
| 2660 | MN STATE FIRE CHIEFS ASSN | 6007 | CHIEFS CONFERENCE REGIST | 08/08/2023 | 1,300.00 | 1,300.00 | 08/30/2023 | |
| Total MN STATE FIRE CHIEFS ASSN: | | | | | 1,300.00 | 1,300.00 | | |
| NABER, JES | | | | | | | | |
| 5380 | NABER, JES | 8423 | JES NABER EYE GLASSES | 08/04/2023 | 158.95 | 158.95 | 08/23/2023 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--|-------------------------------|----------------|---------------------------|--------------|-----------------------|-------------|------------|--------|
| Total NABER, JES: | | | | | 158.95 | 158.95 | | |
| NATIONAL FIRE PROTECTION ASSOC | | | | | | | | |
| 2744 | NATIONAL FIRE PROTECTION A | 8541099X | NFPA MEMBERSHIP | 08/02/2023 | 175.00 | .00 | | |
| Total NATIONAL FIRE PROTECTION ASSOC: | | | | | 175.00 | .00 | | |
| NEW LANE FINANCE | | | | | | | | |
| 5185 | NEW LANE FINANCE | 71385-11/08/20 | CITY HALL | 08/14/2023 | 81.67 | 81.67 | 08/23/2023 | |
| 5185 | NEW LANE FINANCE | 71385-11/08/20 | PD PHONE | 08/14/2023 | 81.66 | 81.66 | 08/23/2023 | |
| 5185 | NEW LANE FINANCE | 71385-11/08/20 | DMV PHONE | 08/14/2023 | 81.67 | 81.67 | 08/23/2023 | |
| Total NEW LANE FINANCE: | | | | | 245.00 | 245.00 | | |
| NICKA, KIRBY | | | | | | | | |
| 5178 | NICKA, KIRBY | 3RD QUARTE | 3RD QTR REIMB | 09/01/2023 | 90.00 | 90.00 | 08/30/2023 | |
| Total NICKA, KIRBY: | | | | | 90.00 | 90.00 | | |
| Potentia MN Solar Fund 1, LLC | | | | | | | | |
| 5074 | Potentia MN Solar Fund 1, LLC | JUN23 BILL PE | STREET LIGHTS | 07/25/2023 | 34.64 | 34.64 | 08/23/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | JUN23 BILL PE | FIRE HALL | 07/25/2023 | 575.21 | 575.21 | 08/23/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | JUN23 BILL PE | PARK ELECTRIC | 07/25/2023 | 311.86 | 311.86 | 08/23/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | JUN23 BILL PE | WTP | 07/25/2023 | 4,693.64 | 4,693.64 | 08/23/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | JUN23 BILL PE | SEWER L/S | 07/25/2023 | 1,235.63 | 1,235.63 | 08/23/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | JUN23 BILL PE | CEMETERY ELECTRIC | 07/25/2023 | 34.64 | 34.64 | 08/23/2023 | |
| 5074 | Potentia MN Solar Fund 1, LLC | JUN23 BILL PE | CITY HALL | 07/25/2023 | 1,820.96 | 1,820.96 | 08/23/2023 | |
| Total Potentia MN Solar Fund 1, LLC: | | | | | 8,706.58 | 8,706.58 | | |
| QUADIENT, INC | | | | | | | | |
| 5182 | QUADIENT, INC | 17101281 | POSTAGE METER INK | 08/29/2023 | 154.85 | .00 | | |
| Total QUADIENT, INC: | | | | | 154.85 | .00 | | |
| RUSSELL SECURITY RESOURCE INC. | | | | | | | | |
| 3151 | RUSSELL SECURITY RESOURC | A46059 | PARK CAMERAS | 08/17/2023 | 185.00 | 185.00 | 08/30/2023 | |
| Total RUSSELL SECURITY RESOURCE INC.: | | | | | 185.00 | 185.00 | | |
| SHARETECH | | | | | | | | |
| 5331 | SHARETECH | 14594 | ADMIN MONTHLY CONTRACT- 1 | 08/08/2023 | 169.80 | 169.80 | 08/30/2023 | |
| 5331 | SHARETECH | 14594 | DMV MONTHLY CONTRACT- 15 | 08/08/2023 | 169.80 | 169.80 | 08/30/2023 | |
| 5331 | SHARETECH | 14594 | FD MONTHLY CONTRACT- 20% | 08/08/2023 | 226.40 | 226.40 | 08/30/2023 | |
| 5331 | SHARETECH | 14594 | PD MONTHLY CONTRACT- 40% | 08/08/2023 | 452.78 | 452.78 | 08/30/2023 | |
| 5331 | SHARETECH | 14594 | PW MONTHLY CONTRACT- 10% | 08/08/2023 | 113.19 | 113.19 | 08/30/2023 | |
| Total SHARETECH: | | | | | 1,131.97 | 1,131.97 | | |
| SOK'S RAPID CAR WASH | | | | | | | | |
| 4021 | SOK'S RAPID CAR WASH | 268-1384 | PD SQUAD WASHES | 08/01/2023 | 33.00 | 33.00 | 08/23/2023 | |
| Total SOK'S RAPID CAR WASH: | | | | | 33.00 | 33.00 | | |
| SPECIALIZED TRUCK EQUIPMENT LLC | | | | | | | | |
| 5374 | SPECIALIZED TRUCK EQUIPME | 3125 | RAILING PAINT | 08/02/2023 | 767.40 | 767.40 | 08/23/2023 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--|---------------------------|----------------|----------------------------|--------------|-----------------------|-------------|------------|--------|
| Total SPECIALIZED TRUCK EQUIPMENT LLC: | | | | | 767.40 | 767.40 | | |
| SPIKES & HOULES | | | | | | | | |
| 5382 | SPIKES & HOULES | 207011/12 | FERTILIZER | 08/03/2023 | 1,221.00 | 1,221.00 | 08/30/2023 | |
| Total SPIKES & HOULES: | | | | | 1,221.00 | 1,221.00 | | |
| STANDAFER, PETER | | | | | | | | |
| 4062 | STANDAFER, PETER | 3RD QUARTE | 3RD QTR REIMB | 09/01/2023 | 150.00 | 150.00 | 08/30/2023 | |
| Total STANDAFER, PETER: | | | | | 150.00 | 150.00 | | |
| SUBURBAN TIRE WHOLESALE INC | | | | | | | | |
| 4152 | SUBURBAN TIRE WHOLESALE I | 10195092 | SQUAD TIRES | 07/11/2023 | 561.68 | 561.68 | 09/07/2023 | |
| Total SUBURBAN TIRE WHOLESALE INC: | | | | | 561.68 | 561.68 | | |
| SURPLUS SERVICES | | | | | | | | |
| 4747 | SURPLUS SERVICES | 14156 | SURPLUS SERVICE | 07/20/2023 | 78.00 | 78.00 | 08/23/2023 | |
| Total SURPLUS SERVICES: | | | | | 78.00 | 78.00 | | |
| TELECOM BROADBAND SOLUTIONS LLC (TBSOA) | | | | | | | | |
| 5186 | TELECOM BROADBAND SOLUT | 4049 | CITY PHONES | 08/01/2023 | 99.55 | .00 | | |
| 5186 | TELECOM BROADBAND SOLUT | 4049 | DMV PHONES | 08/01/2023 | 99.55 | .00 | | |
| 5186 | TELECOM BROADBAND SOLUT | 4049 | PD PHONES | 08/01/2023 | 99.55 | .00 | | |
| 5186 | TELECOM BROADBAND SOLUT | 4050 | CITY PHONES | 09/01/2023 | 99.55 | .00 | | |
| 5186 | TELECOM BROADBAND SOLUT | 4050 | DMV PHONES | 09/01/2023 | 99.55 | .00 | | |
| 5186 | TELECOM BROADBAND SOLUT | 4050 | PD PHONES | 09/01/2023 | 99.55 | .00 | | |
| Total TELECOM BROADBAND SOLUTIONS LLC (TBSOA): | | | | | 597.30 | .00 | | |
| TOWNSEND, KRIS | | | | | | | | |
| 4224 | TOWNSEND, KRIS | 3RD QUARTE | 3RD QTR REIMB | 09/01/2023 | 150.00 | 150.00 | 08/30/2023 | |
| Total TOWNSEND, KRIS: | | | | | 150.00 | 150.00 | | |
| TRUGREEN | | | | | | | | |
| 5203 | TRUGREEN | 181292382 | LAWN SERVICE | 08/01/2023 | 109.59 | 109.59 | 08/23/2023 | |
| Total TRUGREEN: | | | | | 109.59 | 109.59 | | |
| UTILITY CONSULTANTS INC | | | | | | | | |
| 4365 | UTILITY CONSULTANTS INC | 116978 | COLIFORM- TESTING | 07/29/2023 | 92.40 | 92.40 | 08/23/2023 | |
| Total UTILITY CONSULTANTS INC: | | | | | 92.40 | 92.40 | | |
| UTILITY REFUNDS | | | | | | | | |
| 4871 | UTILITY REFUNDS | UTILref-J. KEL | OVERPAY REFUND- 450 PINTAI | 09/01/2023 | 154.28 | .00 | | |
| 4871 | UTILITY REFUNDS | UTILref-KURT | OVERPAY REFUND- 255 CHERR | 09/06/2023 | 62.51 | .00 | | |
| Total UTILITY REFUNDS: | | | | | 216.79 | .00 | | |
| VAN METER INC | | | | | | | | |
| 4367 | VAN METER INC | S012832231.0 | PARTS | 07/21/2023 | 42.76 | 42.76 | 08/23/2023 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--|------------------------------------|----------------|------------------------|--------------|-----------------------|-------------|------------|--------|
| Total VAN METER INC: | | | | | 42.76 | 42.76 | | |
| Volunteer Firefighter Ben Assoc of MN | | | | | | | | |
| 4968 | Volunteer Firefighter Ben Assoc of | 81423-CHAMP | FIRE FIGHTER BENEFIT | 08/14/2023 | 14.00 | 14.00 | 08/30/2023 | |
| 4968 | Volunteer Firefighter Ben Assoc of | 81423-LOFTU | FIRE FIGHTER BENEFIT | 08/14/2023 | 14.00 | 14.00 | 08/30/2023 | |
| Total Volunteer Firefighter Ben Assoc of MN: | | | | | 28.00 | 28.00 | | |
| W S B | | | | | | | | |
| 5385 | W S B | R-023041-000- | GENERAL | 08/21/2023 | 617.50 | .00 | | |
| 5385 | W S B | R-023042-000- | WILLOWS OF ANNANDALE | 08/21/2023 | 435.00 | .00 | | |
| Total W S B: | | | | | 1,052.50 | .00 | | |
| WEX BANK | | | | | | | | |
| 5273 | WEX BANK | 91083905 | MOTOR FUELS | 08/10/2023 | 465.71 | 465.71 | 08/30/2023 | |
| 5273 | WEX BANK | 91084014 | PD FUEL | 08/07/2023 | 1,213.09 | 1,213.09 | 09/07/2023 | |
| Total WEX BANK: | | | | | 1,678.80 | 1,678.80 | | |
| WICKS, DEBRA OR JOHN | | | | | | | | |
| 5383 | WICKS, DEBRA OR JOHN | IRRIG. COUPL | COUPLER RETURN | 08/10/2023 | 10.00 | 10.00 | 08/30/2023 | |
| Total WICKS, DEBRA OR JOHN: | | | | | 10.00 | 10.00 | | |
| WRIGHT COUNTY MAYORS ASSOC | | | | | | | | |
| 4530 | WRIGHT COUNTY MAYORS AS | 81823 | 2023 MAYORS ASSOC DUES | 08/18/2023 | 300.00 | 300.00 | 08/30/2023 | |
| Total WRIGHT COUNTY MAYORS ASSOC: | | | | | 300.00 | 300.00 | | |
| WRIGHT-HENNEPIN COOPERATIVE | | | | | | | | |
| 4548 | WRIGHT-HENNEPIN COOPERA | 35030688184 | L/S 1255 BUSINESS BLVD | 08/10/2023 | 22.90 | 22.90 | 08/23/2023 | |
| 4548 | WRIGHT-HENNEPIN COOPERA | 35030688184 | TC SECURITY | 08/10/2023 | 20.95 | 20.95 | 08/23/2023 | |
| 4548 | WRIGHT-HENNEPIN COOPERA | 35030688184 | CITY HALL SECURITY | 08/10/2023 | 20.95 | 20.95 | 08/23/2023 | |
| 4548 | WRIGHT-HENNEPIN COOPERA | 35030688184 | STREET LIGHTS | 08/10/2023 | 159.07 | 159.07 | 08/23/2023 | |
| Total WRIGHT-HENNEPIN COOPERATIVE: | | | | | 223.87 | 223.87 | | |
| XCEL ENERGY | | | | | | | | |
| 4559 | XCEL ENERGY | 843438077 | 51-6024519-2 | 09/05/2023 | 4,369.73 | 4,369.73 | 09/07/2023 | |
| Total XCEL ENERGY: | | | | | 4,369.73 | 4,369.73 | | |
| ZIEGLER, INC. | | | | | | | | |
| 4617 | ZIEGLER, INC. | SI000372401 | GENERATOR REPAIRS | 08/18/2023 | 1,859.46 | 1,859.46 | 08/30/2023 | |
| Total ZIEGLER, INC.: | | | | | 1,859.46 | 1,859.46 | | |
| Grand Totals: | | | | | 1,067,988.72 | 1,035,538.8 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|--------|-------------|----------------|-------------|--------------|-----------------------|-------------|-----------|--------|
|--------|-------------|----------------|-------------|--------------|-----------------------|-------------|-----------|--------|

Dated: _____

Mayor: _____

Shelly Jonas

City Council: _____

Tina Honsey

JT Grundy_____
Corey Czycalla_____
Matthew Wuollet

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL Account = "001"-"699"



City Council Agenda

September 11, 2023

Agenda Section: Consent

Agenda No. 6B

Report From: Kelly Hinnenkamp, Admin

Agenda Item: Department Reports

Core Strategy:

- | | |
|--|--|
| <input type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Provide Proactive Leadership |
| <input checked="" type="checkbox"/> Increase Operational Effectiveness | <input type="checkbox"/> Ensure Safe/Well Kept Community |
| <input type="checkbox"/> Enhance Local Business Environment | <input type="checkbox"/> Other: Compliance |
| <input type="checkbox"/> Develop/Manage Strong Parks/Trails | |

Background

The following Department Reports are presented for approval:

- Police Department Report - August
- Financial Report - July
- Fire Report
- DMV Report

Recommended Action

Approve Department Reports

Attachments:

Reports



ANNANDALE POLICE DEPARTMENT MONTHLY REPORT Jul-23

| TOTAL ACTIVITY | July 2023 Total | July 2022 Total | Current YTD Total | 2022 YTD Total | Percentage Change |
|--------------------|--------------------|--------------------|----------------------|-------------------|----------------------|
| CRIMINAL ACTIVITY | 5 | 6 | 44 | 53 | -17% |
| CITATIONS | 39 | 32 | 382 | 291 | 31% |
| NON-CRIMINAL | 200 | 219 | 1071 | 1305 | -18% |
| GRAND TOTAL | 244 | 257 | 1497 | 1649 | |

| CRIMINAL ACTIVITY | July 2023 Total | July 2022 Total | Current YTD Total | 2022 YTD Total | Percentage Change |
|--------------------------------|--------------------|--------------------|----------------------|-------------------|----------------------|
| Homicide | 0 | 0 | 0 | 0 | N/A |
| Forcible Rape | 0 | 0 | 0 | 0 | N/A |
| Robbery | 0 | 0 | 0 | 0 | N/A |
| Assault | 0 | 1 | 1 | 4 | -75% |
| Domestic Assault | 0 | 1 | 3 | 8 | -63% |
| Criminal Sex Conduct | 0 | 0 | 1 | 4 | -75% |
| Burglary | 0 | 0 | 2 | 0 | N/A |
| Theft | 1 | 0 | 10 | 7 | 43% |
| Motor Vehicle Theft | 0 | 0 | 0 | 0 | N/A |
| Arson | 0 | 0 | 0 | 0 | N/A |
| Crime Against Admin | 0 | 0 | 2 | 1 | 100% |
| Forgery/Counterfeit | 0 | 0 | 2 | 3 | -33% |
| Fraud | 0 | 1 | 0 | 4 | -100% |
| Embezzlement | 0 | 0 | 0 | 0 | NA |
| Terroristic Threats | 0 | 0 | 0 | 0 | NA |
| Property Damage | 1 | 1 | 3 | 8 | -63% |
| Weapons | 0 | 0 | 1 | 0 | NA |
| Drug Offenses | 1 | 0 | 5 | 2 | 150% |
| Juvenile Offenses | 0 | 0 | 0 | 1 | -100% |
| DUI/DWI | 1 | 1 | 7 | 4 | 75% |
| Liquor Laws | 0 | 0 | 0 | 0 | NA |
| Disturbing Peace | 1 | 1 | 6 | 7 | -14% |
| All Others | 0 | 0 | 1 | 0 | NA |
| Total Criminal Activity | 5 | 6 | 44 | 53 | |

Note: The statistics from Criminal Activity above are cases that were processed as a criminal offense

| NON-CRIMINAL ACTIVITY | July 2023 Total | July 2022 Total | Current YTD Total | 2022 YTD Total | Percentage Change |
|----------------------------------|----------------------------|----------------------------|------------------------------|---------------------------|------------------------------|
| Alarms | 5 | 7 | 55 | 63 | -13% |
| Animal Bites | 0 | 0 | 1 | 0 | NA |
| Animal Complaints | 3 | 9 | 19 | 39 | -51% |
| Area Checks/Extra Patrol | 2 | 2 | 9 | 4 | 125% |
| Assist Other Agencies | 10 | 19 | 78 | 136 | -43% |
| ATV/Snowmobile Complaints | 1 | 0 | 2 | 1 | 100% |
| Background Checks | 4 | 0 | 30 | 20 | 50% |
| CDP | 2 | 1 | 9 | 2 | 350% |
| Check Welfare | 11 | 10 | 62 | 57 | 9% |
| Citizen Aid / Motorist Aid | 21 | 16 | 62 | 85 | -27% |
| Civil Disputes | 8 | 18 | 37 | 54 | -31% |
| Confidential Narcotics/Drugs | 1 | 2 | 5 | 8 | -38% |
| Death, Non-Criminal | 1 | 1 | 3 | 5 | -40% |
| Disorderly | 2 | 5 | 5 | 19 | -74% |
| Domestics | 7 | 4 | 19 | 19 | 0% |
| Driving/Traffic Complaints | 11 | 8 | 56 | 47 | 19% |
| Dumping/Littering | 0 | 0 | 1 | 1 | 0% |
| Escorts - Funeral | 2 | 2 | 12 | 14 | -14% |
| Fight | 0 | 2 | 1 | 4 | -75% |
| Fire Calls | 6 | 2 | 14 | 19 | -26% |
| Firearm Discharge | 0 | 0 | 0 | 1 | -100% |
| Fireworks | 2 | 1 | 2 | 2 | 0% |
| Harassment Complaint | 2 | 1 | 12 | 9 | 33% |
| Juvenile/Mischief | 5 | 2 | 25 | 20 | 25% |
| Lockouts - Vehicle | 6 | 4 | 37 | 35 | 6% |
| Lost/Found Property | 9 | 7 | 27 | 24 | 13% |
| Medical | 23 | 44 | 150 | 216 | -31% |
| Mental Health | 2 | 7 | 14 | 41 | -66% |
| Missing Person | 2 | 1 | 6 | 3 | 100% |
| MV Accidents / VOR | 5 | 4 | 33 | 48 | -31% |
| Noise Complaints | 3 | 1 | 10 | 9 | 11% |
| Parking Complaints | 1 | 2 | 19 | 18 | 6% |
| Search Warrants | 0 | 0 | 0 | 1 | -100% |
| School Related -SRO | 0 | 0 | 5 | 50 | -90% |
| Suicidal person | 0 | 0 | 1 | 1 | 0% |
| Suicide attempted | 0 | 0 | 0 | 3 | -100% |
| Suspicious Complaints | 15 | 10 | 72 | 73 | -1% |
| Theft | 4 | 3 | 14 | 9 | 56% |
| Threats | 3 | 2 | 6 | 9 | -33% |
| Warrants-Attempt/Arrest | 0 | 1 | 4 | 18 | -78% |
| WCHS/MAARC Reports | 2 | 3 | 25 | 21 | 19% |
| All Others | 19 | 18 | 129 | 97 | 33% |
| Total Non-Criminal | 200 | 219 | 1071 | 1305 | |
| | | | | | |
| CITATIONS & | July 2023 | July 2022 | Current | 2022 | Percentage |

| WARNINGS | Total | Total | YTD Total | YTD Total | Change |
|-------------------|-----------|-----------|------------|------------|--------|
| Admin Citations | 3 | 0 | 29 | 33 | -12% |
| State Citations | 9 | 8 | 86 | 55 | 56% |
| Warning Citations | 27 | 24 | 267 | 203 | 32% |
| TOTAL | 39 | 32 | 382 | 291 | |

Citations consist of the following offenses:

| | | |
|-----------------------|-----------------|----------------|
| Careless Driving | No Insurance | Seatbelt |
| DAR/DAC/DAS | Traffic | Equipment |
| Equipment Violation | Parking | Winter Parking |
| SBSA Violation | Expired DL | Stop Sign |
| No Proof of Insurance | Obstructed View | No MN DL |
| Expired Registration | Semaphore | Speed |
| Exhibition Driving | | |

**CITY OF ANNANDALE
COMBINED CASH INVESTMENT
JULY 31, 2023**

COMBINED CASH ACCOUNTS

| | | |
|-----------|---------------------------|--------------|
| 001-10101 | CASH | 1,704,837.86 |
| 001-10103 | NORTHLAND SECURITIES | 114,154.48 |
| 001-10104 | ICD INVESTMENTS | 1,070,962.58 |
| 001-10105 | 4M INVESTMENTS | 41,425.85 |
| 001-10107 | LAKE CENTRAL BANK CD | 252,890.18 |
| 001-10108 | LPL FINANCIAL INVESTMENTS | 1,466,045.25 |
| | | <hr/> |
| | TOTAL COMBINED CASH | 4,650,316.20 |

NON-ALLOCATED CASH

| | | |
|-----------|-------------------------------|-----------------|
| 001-10110 | CASH - UTILITY CLEARING | (6.29) |
| | | <hr/> |
| | TOTAL COMBINED CASH | 4,650,309.91 |
| 001-10100 | CASH ALLOCATED TO OTHER FUNDS | (4,650,309.91) |
| | | <hr/> |
| | TOTAL UNALLOCATED CASH | .00 |
| | | <hr/> <hr/> |

CASH ALLOCATION RECONCILIATION

| | | |
|-----|--|---------------|
| 101 | ALLOCATION TO GENERAL FUND | 2,310,963.64 |
| 102 | ALLOCATION TO DEPUTY REGISTRAR/MOTOR VEHICLE | 295,079.08 |
| 103 | ALLOCATION TO GENERAL FUND | 57,165.59 |
| 211 | ALLOCATION TO LIBRARY FUND | (7,930.00) |
| 222 | ALLOCATION TO CHARITABLE GAMBLING FUND | 11,759.07 |
| 330 | ALLOCATION TO PFA BONDS-2004-WTP | (199,107.61) |
| 332 | ALLOCATION TO GO IMP BONDS 2008B (MAPLE) | (32,643.97) |
| 333 | ALLOCATION TO GO IMP BONDS 2008A (CITY HALL) | (5,402.86) |
| 334 | ALLOCATION TO PUMPER TRUCK BOND | (17,087.65) |
| 336 | ALLOCATION TO GO IMPR BOND 2011B-REFUNDING | 17,846.86 |
| 337 | ALLOCATION TO GO REFUNDING BOND 2012A | 50,023.90 |
| 339 | ALLOCATION TO TIF #14 - 2019 A SERIES | 13,367.12 |
| 340 | ALLOCATION TO GO REFUNDING BOND 2019B | 154,398.05 |
| 341 | ALLOCATION TO GO TEMPORARY IMP BOND 2020A | (448,624.93) |
| 342 | ALLOCATION TO GO IMPROVEMENT BOND 2020B | 130,478.90 |
| 343 | ALLOCATION TO GO EQUIPMENT BOND 2022A | 37,869.68 |
| 344 | ALLOCATION TO 2023A REVENUE BOND | 2,816,130.00 |
| 402 | ALLOCATION TO FIREFIGHTER RELIEF DONATIONS | 111,108.71 |
| 407 | ALLOCATION TO ECONOMIC DEVELOPMENT FUND | (98,762.40) |
| 408 | ALLOCATION TO MIF FUND | 25,019.85 |
| 409 | ALLOCATION TO SMALL CITIES DEV PROGRAM | 33,136.50 |
| 411 | ALLOCATION TO TIF #6 - COTTAGES OF ANNANDALE | (86.01) |
| 423 | ALLOCATION TO TIF DISTRICT # - DINGMANN | (6,873.27) |
| 425 | ALLOCATION TO RECREATION PARK | 32,784.86 |
| 460 | ALLOCATION TO PARK FUND | 53,415.95 |
| 461 | ALLOCATION TO WATER EXPANSION FUND | 430,534.04 |
| 462 | ALLOCATION TO SEWER EXPANSION FUND | 288,159.15 |
| 463 | ALLOCATION TO STORMWATER FUND | 15,878.94 |
| 464 | ALLOCATION TO LIONS DONATION FUND | 283,661.46 |
| 465 | ALLOCATION TO TIF DISTRICT #14 - PINTAIL APT | 85,043.21 |
| 466 | ALLOCATION TO 2020 IMP PROJECT | 52,253.70 |

CITY OF ANNANDALE
COMBINED CASH INVESTMENT
JULY 31, 2023

| | | | |
|-------------|--|---|---------------|
| 468 | ALLOCATION TO TIF DISTRICT #15 - CARE CENTER | (| 2,357.27) |
| 470 | ALLOCATION TO FUND 470 | (| 419,250.66) |
| 471 | ALLOCATION TO LAKE JOHN UTILITY EXTENSION | (| 1,190,922.65) |
| 472 | ALLOCATION TO HWY 55 IMPROVEMENTS | (| 111,678.86) |
| 493 | ALLOCATION TO STREET MAINTENANCE CAPITAL | | 141,394.46 |
| 494 | ALLOCATION TO STREET CAPITAL OUTLAY FUND | | 134,410.65 |
| 495 | ALLOCATION TO PUBLIC WORKS/STREET EQUIP FUND | | 212,759.63 |
| 496 | ALLOCATION TO FIRE EQUIPMENT FUND | | 93,738.42 |
| 497 | ALLOCATION TO POLICE EQUIPMENT FUND | | 2,194.20 |
| 498 | ALLOCATION TO BUILDING CAPITAL OUTLAY FUND | | 134,878.36 |
| 601 | ALLOCATION TO WATER FUND | | 284,312.58 |
| 602 | ALLOCATION TO SEWER FUND | (| 900,441.76) |
| 603 | ALLOCATION TO REFUSE/RECYCLING FUND | | 21,842.04 |
| 604 | ALLOCATION TO TRAINING CENTER OPERATIONS | (| 228,419.46) |
| 605 | ALLOCATION TO STORM UTILITY FUND | | 32,820.54 |
| 651 | ALLOCATION TO CEMETERY FUND | (| 44,529.87) |
| <hr/> | | | |
| | TOTAL ALLOCATIONS TO OTHER FUNDS | | 4,650,309.91 |
| | ALLOCATION FROM COMBINED CASH FUND - 001-10100 | (| 4,650,309.91) |
| <hr/> | | | |
| | ZERO PROOF IF ALLOCATIONS BALANCE | | .00 |
| <hr/> <hr/> | | | |

CITY OF ANNANDALE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2023

FUND 101 - GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|--------------------------------------|-------------------|---------------------|---------------------|------------------------|---------------|
| REVENUE | | | | | |
| TAXES | 1,301.36 | 831,797.53 | 1,505,315.00 | (673,517.47) | 55.26 |
| LICENSES & PERMITS | 10,542.65 | 72,995.68 | 77,850.00 | (4,854.32) | 93.76 |
| INTERGOVERNMENTAL REVENUES | 279,751.50 | 295,681.50 | 659,003.00 | (363,321.50) | 44.87 |
| PUBLIC CHARGES FOR SERVICE | 86,805.12 | 135,290.19 | 275,565.00 | (140,274.81) | 49.10 |
| FINES & FORFEITURES | 2,396.42 | 8,727.45 | 12,200.00 | (3,472.55) | 71.54 |
| MISCELLANEOUS REVENUE | 32,066.46 | 82,894.92 | 43,000.00 | 39,894.92 | 192.78 |
| OTHER FINANCING SOURCES | .00 | .00 | 30,000.00 | (30,000.00) | .00 |
| TOTAL FUND REVENUE | 412,863.51 | 1,427,387.27 | 2,602,933.00 | (1,175,545.73) | 54.84 |
| EXPENDITURES | | | | | |
| LEGISLATIVE | 2,666.00 | 26,313.69 | 42,829.25 | 16,515.56 | 61.44 |
| ELECTIONS | .00 | 661.93 | 525.00 | (136.93) | 126.08 |
| PLANNING AND ZONING | 590.93 | 11,838.53 | 6,402.25 | (5,436.28) | 184.91 |
| ADMINISTRATION | 18,397.33 | 203,698.49 | 297,747.99 | 94,049.50 | 68.41 |
| ASSESSOR | .00 | 26,240.00 | 24,250.00 | (1,990.00) | 108.21 |
| DEPARTMENT 416 | .00 | .00 | .00 | .00 | .00 |
| DEPUTY REGISTRAR | .00 | .00 | .00 | .00 | .00 |
| CITY HALL | 6,176.71 | 40,174.18 | 56,610.57 | 16,436.39 | 70.97 |
| DEPARTMENT 420 | .00 | .00 | .00 | .00 | .00 |
| POLICE | 63,817.54 | 471,939.82 | 825,600.63 | 353,660.81 | 57.16 |
| FIRE | 32,460.48 | 141,413.60 | 247,114.07 | 105,700.47 | 57.23 |
| BUILDING INSPECTOR | 5,849.33 | 60,256.07 | 70,922.10 | 10,666.03 | 84.96 |
| CIVIL DEFENSE | .00 | .00 | 400.00 | 400.00 | .00 |
| ANIMAL CONTROL | .00 | .00 | 550.00 | 550.00 | .00 |
| PUBLIC WORKS | 18,130.79 | 132,291.06 | 213,288.14 | 80,997.08 | 62.02 |
| STREETS | 21,027.06 | 149,951.27 | 272,921.65 | 122,970.38 | 54.94 |
| DEPARTMENT 441 | .00 | .00 | .00 | .00 | .00 |
| PARKS COMMISSION | 239.93 | 2,689.41 | 3,512.23 | 822.82 | 76.57 |
| PARKS | 15,579.28 | 66,927.04 | 140,920.85 | 73,993.81 | 47.49 |
| LIBRARY | 967.69 | 8,327.69 | 18,448.57 | 10,120.88 | 45.14 |
| TIF & CAPITAL PROJECT FUNDS | .00 | .00 | .00 | .00 | .00 |
| DEPARTMENT 492 | .00 | .00 | .00 | .00 | .00 |
| TRANSFERS OUT | .00 | .00 | 393,090.00 | 393,090.00 | .00 |
| TOTAL FUND EXPENDITURES | 185,903.07 | 1,342,722.78 | 2,615,133.30 | 1,272,410.52 | 51.34 |
| NET REVENUE OVER EXPENDITURES | 226,960.44 | 84,664.49 | (12,200.30) | 96,864.79 | 693.95 |

Jul-23

| DATE | BROKER | INVESTMENT | CUSIP # | INT RATE | TERM | MATURITY DATE | Cost Basis Value | Current Period Paid Earnings | Current Year Paid Earnings |
|--|-----------------------|---|-------------|-----------------|--------|---------------|------------------|---------------------------------|-------------------------------|
| MONEY MARKET | | | | | | | | | |
| | ICD | | | 0.40% | | | \$ 170,637.90 | \$ 3,750.38 | \$ 9,703.22 |
| | LAKE CENTRAL CHECKING | | | 0.50% | | | \$ 1,704,837.86 | \$ 3,028.06 | \$ 12,321.51 |
| | NORTHLAND SECURITIES | | | VARIES | | | \$ 3,715.03 | \$ 13.48 | \$ 2,664.71 |
| | LPL Financial | | | VARIES | | | \$ 275,109.20 | \$ 5,576.03 | \$ 22,672.20 |
| | Lake Central CD | | | 4.00% | | | \$ 2,890.18 | \$ 220.48 | \$ 660.86 |
| | 4M FUND | Dividend Reinvest-average monthly rate 4.683% | | VARIES | LIQUID | N/A | \$ 38,591.36 | \$ 164.54 | \$ 1,047.73 |
| | 4M PLUS FUND | Dividend Reinvest -average montly rate 4.686% | | VARIES | LIQUID | N/A | \$ 2,834.49 | \$ 12.38 | \$ 77.72 |
| | | | | (TOTAL 4M PLUS) | | | \$ 41,425.85 | \$ 176.92 | \$ 1,125.45 |
| Money Market Total | | | | | | | \$ 2,198,616.02 | \$ 12,765.35 | \$ 49,147.95 |
| SHORT,MID & LONG TERM INVESTMENTS | | | | | | | | | |
| PURCHASE DATE | BROKER | INVESTMENT | CUSIP # | INT RATE | TERM | MATURITY DATE | Cost Basis Value | Total | |
| 10/20/2022 | NORTHLAND SECURITIES | Bank Hapoalium, B M New York | 06251A-4V-9 | 4.75% | 18 mos | 5/6/2024 | \$ 111,000.00 | \$ 111,000.00 | |
| 7/20/2022 | Lake Central Bank CD | Annandale, MN | | 3.5000% | 12 mos | 7/20/2024 | \$ 250,000.00 | \$ 250,000.00 | |
| 7/25/2022 | ICD | Ally Bank Midvale, UT | 02007GWW9 | 3.35% | 24 mos | 7/28/2025 | \$ 200,000.00 | | |
| 10/28/2021 | ICD | Synchrony Bank, Draper, UT | 87164WF29 | 0.50% | 24 mos | 11/6/2023 | \$ 114,000.00 | | |
| 7/29/2020 | ICD | BMO Harris, Chicago, IL | 05600XAN0 | 0.55% | 4 yrs | 7/29/2024 | \$ 250,000.00 | | |
| 6/24/2021 | ICD | Texas Exchange Bank, Crowley TX | 88241TLK4 | 0.50% | 3 yrs | 7/9/2024 | \$ 101,000.00 | | |
| 3/24/2021 | ICD | BMW Bank of Amer, Salt Lake City, UT | 05580AZD9 | 0.45% | 3 yrs | 3/26/2024 | \$ 178,000.00 | | |
| 12/27/2021 | ICD | State Bank of India, New York, NY | 856285B59 | 1.40% | 5 yrs | 12/30/2026 | \$ 101,000.00 | \$ 944,000.00 | |
| 12/22/2022 | LPL Financial | Ally Bank, MidVale, UT | 02007GQA4 | 2.65% | | 4/29/2024 | \$ 250,000.00 | | |
| 12/22/2022 | LPL Financial | Barclays Bank DE, DE | 06740KRG4 | 4.90% | | 11/18/2024 | \$ 250,000.00 | | |
| 12/22/2022 | LPL Financial | Capital One NA, Mclean, VA | 14042RSH5 | 3.30% | | 7/1/2024 | \$ 100,000.00 | | |
| 12/22/2022 | LPL Financial | Manufacturers & Traders, Buffalo, NY | 564759RK6 | 4.85% | | 6/17/2024 | \$ 250,000.00 | | |
| 12/22/2022 | LPL Financial | PNC Bank NA, Wilmington, DE | 69355NBZ7 | 4.50% | | 12/28/2023 | \$ 175,000.00 | | |
| 12/22/2022 | LPL Financial | Wells Fargo Bank NA, Sioux Falls, SD | 9497634U7 | 4.70% | | 12/22/2023 | \$ 175,000.00 | \$1,200,000.00 | |
| Investments Total | | | | | | | \$ 2,505,000.00 | \$ 2,505,000.00 | |
| MM & Investments Total | | | | | | | \$ 4,703,616.02 | | |
| Interest | | | | | | | \$ 12,765.35 | | |
| Total | | | | | | | \$ 4,716,381.37 | | |

DMV Annual Revenue Summary

| | 2020 | | 2021 | | 2022 | | 2023 | |
|-------|---------------|------------|---------------|------------|---------------|------------|---------------|------------|
| | Motor Vehicle | | Motor Vehicle | | Motor Vehicle | | Motor Vehicle | |
| | Monthly | Cumulative | Monthly | Cumulative | Monthly | Cumulative | Monthly | Cumulative |
| Jan | \$ 24,253 | \$ 24,253 | \$ 17,265 | \$ 17,265 | \$ 20,614 | \$ 20,614 | \$ 20,110 | \$ 20,110 |
| Feb | \$ 20,464 | \$ 44,717 | \$ 22,133 | \$ 39,398 | \$ 22,571 | \$ 43,185 | \$ 23,144 | \$ 43,254 |
| Mar | \$ 13,553 | \$ 58,270 | \$ 21,456 | \$ 60,854 | \$ 18,214 | \$ 61,399 | \$ 16,825 | \$ 60,079 |
| April | \$ 5,773 | \$ 64,043 | \$ 21,120 | \$ 81,974 | \$ 16,468 | \$ 77,867 | \$ 15,809 | \$ 75,888 |
| May | \$ 9,976 | \$ 74,019 | \$ 17,199 | \$ 99,173 | \$ 15,647 | \$ 93,514 | \$ 18,889 | \$ 94,777 |
| June | \$ 14,054 | \$ 88,073 | \$ 15,978 | \$ 115,151 | \$ 14,847 | \$ 108,361 | \$ 15,868 | \$ 110,645 |
| July | \$ 14,428 | \$ 102,501 | \$ 15,422 | \$ 130,573 | \$ 14,857 | \$ 123,218 | \$ 13,500 | \$ 124,145 |
| Aug | \$ 11,275 | \$ 113,776 | \$ 13,809 | \$ 144,382 | \$ 13,258 | \$ 136,476 | \$ 12,121 | \$ 136,266 |
| Sept | \$ 10,996 | \$ 124,772 | \$ 13,443 | \$ 157,825 | \$ 12,300 | \$ 148,776 | | \$ 136,266 |
| Oct | \$ 10,021 | \$ 134,793 | \$ 12,706 | \$ 170,531 | \$ 12,475 | \$ 161,251 | | \$ 136,266 |
| Nov | \$ 7,328 | \$ 142,121 | \$ 12,755 | \$ 183,286 | \$ 12,715 | \$ 173,966 | | \$ 136,266 |
| Dec | \$ 16,619 | \$ 158,740 | \$ 14,420 | \$ 197,706 | \$ 14,827 | \$ 188,793 | | \$ 136,266 |

| | DNR Transactions | | DNR Transactions | | DNR Transactions | | DNR Transactions | |
|-------|------------------|------------|------------------|------------|------------------|------------|------------------|------------|
| | Monthly | Cumulative | Monthly | Cumulative | Monthly | Cumulative | Monthly | Cumulative |
| Jan | \$ 2,382 | \$ 2,382 | \$ 2,314 | \$ 2,314 | \$ 1,572 | \$ 1,572 | \$ 2,087 | \$ 2,087 |
| Feb | \$ 1,267 | \$ 3,649 | \$ 1,225 | \$ 3,539 | \$ 2,069 | \$ 3,641 | \$ 1,107 | \$ 3,194 |
| Mar | \$ 1,033 | \$ 4,682 | \$ 1,373 | \$ 4,912 | \$ 1,556 | \$ 5,197 | \$ 1,026 | \$ 4,220 |
| April | \$ 357 | \$ 6,356 | \$ 2,860 | \$ 7,772 | \$ 1,667 | \$ 6,864 | \$ 1,397 | \$ 5,617 |
| May | \$ 1,674 | \$ 8,130 | \$ 2,747 | \$ 10,519 | \$ 2,494 | \$ 9,358 | \$ 3,091 | \$ 8,708 |
| June | \$ 1,774 | \$ 9,937 | \$ 1,827 | \$ 12,346 | \$ 2,029 | \$ 11,387 | \$ 2,365 | \$ 11,073 |
| Jule | \$ 1,807 | \$ 10,747 | \$ 1,891 | \$ 14,237 | \$ 1,703 | \$ 13,090 | \$ 1,166 | \$ 12,239 |
| Aug | \$ 810 | \$ 11,634 | \$ 860 | \$ 15,097 | \$ 796 | \$ 13,886 | \$ 757 | \$ 12,996 |
| Sept | \$ 887 | \$ 12,311 | \$ 1,001 | \$ 16,098 | \$ 977 | \$ 14,863 | | \$ 12,996 |
| Oct | \$ 677 | \$ 12,670 | \$ 587 | \$ 16,685 | \$ 496 | \$ 15,359 | | \$ 12,996 |
| Nov | \$ 359 | \$ 14,130 | \$ 557 | \$ 17,242 | \$ 653 | \$ 16,012 | | \$ 12,996 |
| Dec | \$ 1,460 | \$ 14,130 | \$ 1,510 | \$ 18,752 | \$ 3,436 | \$ 19,448 | | \$ 12,996 |

| DL Transactions | | DL Transactions | | DL Transactions | | DL Transactions | |
|-----------------|----------|-----------------|--|-----------------|--|-----------------|--|
| | \$ 1,304 | | | | | | |

| | | | | |
|--------------|-------------------|-------------------|-------------------|-------------------|
| Total | \$ 174,174 | \$ 216,458 | \$ 208,241 | \$ 149,262 |
|--------------|-------------------|-------------------|-------------------|-------------------|



City Council Agenda

September 11, 2023

Agenda Section: Consent

Agenda No. 6C

Report From: Chief Standafer

Agenda Item: Special Events

Core Strategy:

- ☒ Inspire Community Engagement
- ☐ Increase Operational Effectiveness
- ☒ Enhance Local Business Environment
- ☐ Develop/Manage Strong Parks/Trails

- ☐ Provide Proactive Leadership
- ☒ Ensure Safe/Well Kept Community
- ☐ Other: Compliance

Background

Attached are the Special Event Applications

Recommended Action

Motion to approve as presented

Attachments:

Application



ANNANDALE POLICE DEPARTMENT

Special Event Application

Name: Heart of the Lakes Team - Reality^{exp} ^{WORK} Home Phone: 320-274-6160
Address: 125 Oak Ave N. P.O. Box 99 Fax Number: N/A
City, State, Zip: Annandale, MN 55302 Email Address: tracieheartofthelakes@gmail.com
Event Name: Movie in the Park Event Date: 8/15/24
Event time (start and end): 6:30pm - 10:30pm Estimated number of participants: 100
Event Description: Community event showing a movie

Serving alcohol and/or food? Yes/no Business/liquor License holder: NO
Contact person: Traci Schultz Phone number: 763-238-9733 ^(cell) / 320-274-6160 ^(office phone)
Starting location (if applicable): _____
Ending location (if applicable): _____
Area(s) to be closed off during event (you must also supply a map of area/route to be closed off): N/A

Safety Procedures (ie: traffic control, event personnel, etc): N/A

The undersigned applicant hereby agrees to the Annandale Police Departments requirements and holds harmless APD for any acts resulting from the negligence of his/her organizers, participants or any spectators.

Signed: [Signature] Date: 8/28/23

OFFICE USE ONLY - ANNANDALE POLICE DEPARTMENT

Number of cars required: 0 Number of officers required: 0 x \$40/hour = \$ _____

APD comments: N/A

APD approval signature: P. Standefer

Date: 9-5-23

City Council approval (if applicable) yes/no

Date: _____



ANNANDALE POLICE DEPARTMENT

Special Event Application

Name: Andy Daniels Home Phone: n/a Cell: 320 980 1835
Address: 1011 Bay Circle Fax Number: n/a
City, State, Zip: Annandale MN 55302 Email Address: info@southbrookgrille.com
Event Name: Ribfest Event Date: 9-23-23
Event time (start and end): 2pm - 7pm Estimated number of participants: _____
Event Description: Ribfest at Southbrook's parking lot (plus car show)

Serving alcohol and/or food? Yes/no Business/liquor License holder: Southbrook Grille
Contact person: Andy Daniels Phone number: 320 980 1835
Starting location (if applicable): Southbrook Golf Course Parking lot
Ending location (if applicable): Same
Area(s) to be closed off during event (you must also supply a map of area/route to be closed off):
Southbrook's entire parking lot

Safety Procedures (ie: traffic control, event personnel, etc): Traffic Control and Volunteers

The undersigned applicant hereby agrees to the Annandale Police Departments requirements and holds harmless APD for any acts resulting from the negligence of his/her organizers, participants or any spectators.

Signed: [Signature] Date: 9-1-23

OFFICE USE ONLY - ANNANDALE POLICE DEPARTMENT

Number of cars required: 0 Number of officers required: 0 x \$40/hour = \$ _____
APD comments: Follow safety plans stated
APD approval signature: P. Staud Date: 9-5-23
City Council approval (if applicable) yes/no Date: _____



ANNANDALE POLICE DEPARTMENT

Special Event Application

Name: Spilled Grain Brewhouse Home Phone: 320-274-1129
Address: 300 Elm St E Fax Number: _____
City, State, Zip: Annandale, MN 55302 Email Address: spilledgrain@gmail.com
Event Name: Oktoberfest Event Date: September 23rd, 2023
Event time (start and end): 2pm-10pm Estimated number of participants: 500
Event Description: Oktoberfest parking lot party

Serving alcohol and/or food? ☒ Yes/☐ no Business/liquor License holder: Spilled Grain Brewhouse

Contact person: Anastacia Schnabel Phone number: 763-438-0148

Starting location (if applicable): _____

Ending location (if applicable): _____

Area(s) to be closed off during event (you must also supply a map of area/route to be closed off): _____

Parking lot, similar layout to previous Oktoberfests

Safety Procedures (ie: traffic control, event personnel, etc): _____

See attached safety layout and information

The undersigned applicant hereby agrees to the Annandale Police Departments requirements and holds harmless APD for any acts resulting from the negligence of his/her organizers, participants or any spectators.

Signed: Anastacia Schnabel Date: 9/5/23

OFFICE USE ONLY – ANNANDALE POLICE DEPARTMENT

Number of cars required: 0 Number of officers required: 0 x \$40/hour = \$ _____

APD comments: Follow safety plans listed

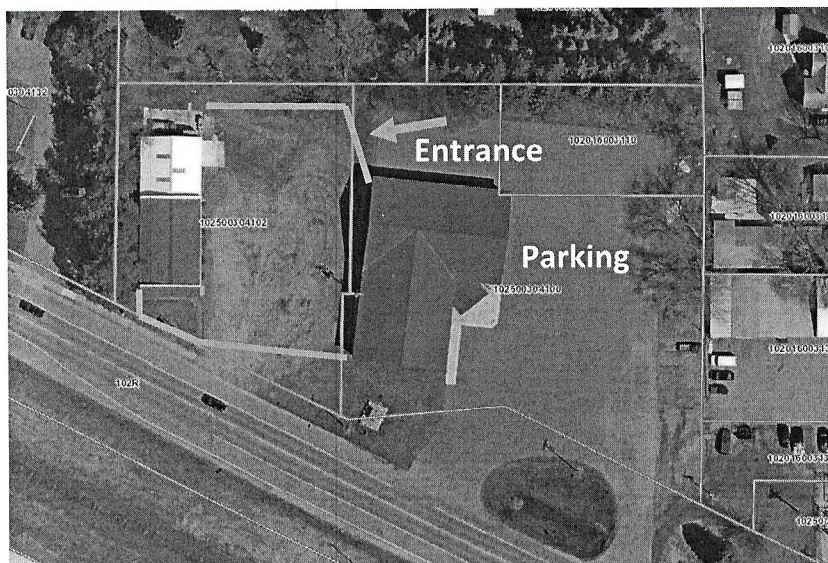
APD approval signature: P. Standa Date: 9-7-23

City Council approval (if applicable) yes/no _____ Date: _____

Spilled Grain Brewhouse Oktoberfest (Similar to Oktoberfest event 2022)

Saturday, September 23rd, 2023

2pm-10pm



Map Legend

— Snow Fence barricade

Event Main Contact

Anastacia Schnabel – 763-438-0148

Alternate Contacts

Jacob Schnabel – 701-306-8266

Event security includes:

- Fencing along all exposed property
- One main entrance
- ID Checks/Wristbands at main entrance
- Patio included in snow fence barricade
- Porta-Potties in fenced-in area
- Garbage cans in fenced-in area
- Parking agreement with Petty Brothers
 - We are adjusting our open times and are starting the event at 2pm so not to create too much of a traffic jam at Petty Brothers
- Staff/Volunteers will be directing traffic and parking – and will have bright t-shirts on
- Minimum of 2 staff/volunteers in parking area at Petty Brothers at all times
- Music is scheduled from 330-10pm
- Neighbors will be notified of event and music schedule
- All beer will be served in plastic cups – we will have Oktoberfest glasses for sale, too
- All volunteers/staff will have bright t-shirt on



City Council Agenda

September 11, 2023

Agenda Section: Consent

Agenda No. 6D

Report From: Chief Townsend

Agenda Item: Appoint Fire Fighter

Core Strategy:

- | | |
|---|---|
| <input type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Provide Proactive Leadership |
| <input type="checkbox"/> Increase Operational Effectiveness | <input checked="" type="checkbox"/> Ensure Safe/Well Kept Community |
| <input type="checkbox"/> Enhance Local Business Environment | <input type="checkbox"/> Other: Compliance |
| <input type="checkbox"/> Develop/Manage Strong Parks/Trails | |

Background

The Fire Department is recommending the appointment of Dan Champlin to the position of Fire Fighter.

Recommended Action

Motion to approve as presented

Attachments:

None



City Council Agenda

September 11, 2023

Agenda Section: Consent

Agenda No. 6E

Report From: Kelly Hinnenkamp
City Administrator

Agenda Item: St. Ignatius Request

Core Strategy:

- ☒ Inspire Community Engagement
- ☐ Increase Operational Effectiveness
- ☐ Enhance Local Business Environment
- ☐ Develop/Manage Strong Parks/Trails

- ☐ Provide Proactive Leadership
- ☒ Ensure Safe/Well Kept Community
- ☐ Other: Compliance

Background

St. Ignatius is requesting a Lawful Gambling applications and Temporary On-Sale Liquor License for their 2/10/24 event held at the Church.

Recommended Action

Motion to approve as presented

Attachments:

Applications

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Church of St. Ignatius of Annandale, MN

Previous Gambling Permit Number: X- 35805-23-013

Minnesota Tax ID Number, if any: 7202617

Federal Employer ID Number (FEIN), if any: 41-0943205

Mailing Address: PO Box 126

City: Annandale State: MN Zip: 55302 County: Wright

Name of Chief Executive Officer (CEO): Father John Meyer

CEO Daytime Phone: 320-274-8828 CEO Email: frmeyer@churchofsttimothy.org

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): parishoffice@stignatiusmn.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Church of St. Ignatius of Annandale of Annandale, MN

Physical Address (do not use P.O. box): 35 Birch Street East

Check one:

☒ City: Annandale Zip: 55302 County: Wright

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): February 10, 2024

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

| CITY APPROVAL for a gambling premises located within city limits | COUNTY APPROVAL for a gambling premises located in a township |
|--|---|
| <input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). <input type="checkbox"/> The application is denied. | <input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. <input type="checkbox"/> The application is denied. |
| Print City Name: _____ | Print County Name: _____ |
| Signature of City Personnel: _____ Title: _____ Date: _____ | Signature of County Personnel: _____ Title: _____ Date: _____ |
| <div style="border: 1px solid black; padding: 10px; display: inline-block; width: 80%;"> The city or county must sign before submitting application to the Gambling Control Board. </div> | |
| TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____ | |

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: Father John Meyer

| REQUIREMENTS | MAIL APPLICATION AND ATTACHMENTS |
|--|--|
| <p>Complete a separate application for:</p> <ul style="list-style-type: none"> all gambling conducted on two or more consecutive days; or all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p> | <p>Mail application with:</p> <p>_____ a copy of your proof of nonprofit status; and _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota.</p> <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p> |

| | | |
|---|--|--|
| <p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p> | <p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p> | <p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p> |
|---|--|--|

This form will be made available in alternative format (i.e. large print, braille) upon request.

| <h2>How You May Spend Gambling Funds</h2> | <h2>How You May Not Spend Gambling Funds</h2> |
|--|---|
| <p>Allowable expenses - Gambling funds may be spent for allowable expenses, such as:</p> <ul style="list-style-type: none"> • gambling equipment (pull-tabs, bingo paper, bingo blower, paddlewheel tickets, tipboard games); • advertising; • printing raffle tickets; or • any services or goods that are directly related to the conduct of your gambling. <p>Charitable contributions - Gambling funds may be spent for the following charitable contributions (lawful purpose):</p> <ul style="list-style-type: none"> • to or by 501(c)(3) organization and 501(c)(4) festival organizations; • relieving the effects of poverty, homelessness, or disability; • problem gambling programs approved by the Minnesota Department of Human Services; • public or private nonprofit school; • scholarships (if a contribution is made to a scholarship fund, it must be made to a nonprofit organization whose primary mission is to award scholarships); • church; • recognition of military service (open to public or active military personnel in need); • activities and facilities benefiting youth under age 21; • citizen monitoring of surface water quality, with data submitted to Minnesota PCA; • unit of government (NOTE: A direct contribution to a law enforcement or prosecutorial agency is not allowed); • wildlife management projects or activities that benefit the public-at-large, with DNR approval; • grooming and maintaining snowmobile or all-terrain trails that are grant-in-aid trails, or other trails open to public use, with DNR approval; • supplies and materials for DNR training and educational programs; • nutritional programs, food shelves, and congregate dining programs primarily for persons who are 62 or older or disabled; • community arts organizations or programs; • humanitarian service recognizing volunteerism or philanthropy; and • acquisition and repair of real property and capital assets (contact the Gambling Control Board for requirements). | <ol style="list-style-type: none"> 1. Controlled contribution - An organization may not retain any control over any contribution made from gambling funds. The only exception is for expenditures by a 501(c)(3) organization or a 501(c)(4) festival organization to its general fund. 2. Financial gain - A contribution or expenditure may not be made if it results in any monetary, economic, financial, or material benefit to the organization making the contribution or expenditure. 3. Government - An expenditure may not be made for: <ul style="list-style-type: none"> • influencing the nomination or election of a candidate for public office; • promoting or defeating a ballot question; or • any activity intended to influence an election or a governmental decision-making process. 4. Law enforcement - A direct contribution may not be made to a law enforcement or prosecutorial agency. 5. Pension - A contribution may not be made to a government pension or retirement fund, such as a fire relief association. 6. Conflict of interest - A contribution or expenditure may not be made if it is not allowed under the conflict of interest provisions of the Minnesota Nonprofit Corporation Act, Minnesota Statutes, Section 317A.255. 7. Alcohol - An expenditure may not be made for the purchase of any intoxicating liquor, wine, or malt beverages. 8. Fundraising - An expenditure may not be made for fundraising costs, except as allowed for a 501(c)(3) organization or 501(c)(4) festival organization from its general fund. 9. Other organizations - With few exceptions, gambling funds may not be contributed to other organizations or clubs such as veterans, fraternal, Lions, etc. unless it is a 501(c)(3) organization. 10. Other contributions - A contribution may not be made to a 501(c)(3) organization or another entity with the intent or effect of not complying with lawful purpose restrictions or requirements. |

BINGO AND RAFFLE – Checklist for Excluded/Exempt Permits

The purpose of this form is to help your organization conduct excluded/exempt gambling in compliance with the requirements listed below. Exempt and Excluded activities cannot be conducted in the same calendar year. The five forms of lawful gambling are bingo, paddlewheels, pull-tabs, raffles and tipboards. Detailed information regarding each requirement is available by clicking on the following links [in blue italics]: 1) applicable statutes and rules; 2) the [Lawful Gambling Manual](#); 3) the online class, “[Conduct of Raffles](#)”; and 4) the [phone number and email address](#) of your county’s Licensing (license, permits and leases) and Compliance (conduct and reporting) Specialists.

| Check Box | RAFFLES |
|-----------|---|
| | 1. Tickets are printed in accordance with MN Rule 7861.0310 . |
| | 2. Tickets contain the sequential number of the raffle ticket. Theatre style tickets may be used. (349.173) |
| | 3. A list of prizes and a statement of other relevant information is made available to ticket purchasers. (349.173) |
| | 4. The organization must pay in full or otherwise become the owner of all prizes prior to the raffle drawing, except for raffles with gross receipts of \$60 or less. (7861.0260) |
| | 5. A merchandise certificate is used when a prize requiring registration or licensure (guns, cars, ATVs, etc.) is offered. (7861.0260) |
| | 6. Prizes must not consist of lawful gambling equipment including raffle tickets for another raffle. (7861.0260) |
| | 7. The total value of lawful gambling prizes awarded (use fair market value for donated prizes) does not exceed \$50,000 in a calendar year. (349.166) |
| | 8. Cash must not be substituted for merchandise prizes that have been won. (7861.0260 Subp. 4C(2)) |
| | 9. Alcohol is only awarded as a prize to persons who demonstrate that they are 21 years of age or older. (340A.707) |
| | 10. Only cash, personal checks, cashier’s checks, money orders, travelers’ checks, and debit cards may be accepted for the purchase of tickets (NO CREDIT CARDS – NO INTERNET SALES). (349.2127) (7861.0260) |
| | 11. The method of winner selection cannot be manipulated or based on the outcome of an event not under the organization’s control. (349.173) |
| | 12. Persons are not required to be present at a raffle drawing to be eligible to win. (349.173) (7861.0310) |
| | 13. Raffle tickets are not sold to or won by persons under age 18. (349.181) (7861.0310) |
| | 14. Purchasers are not required to buy anything other than the ticket. (349.173) (7861.0310) |
| | 15. Clear and legible house rules in accordance with MN Rule 7861.0310 are prominently posted at the point of winner selection. |
| | 16. An exempt permit financial report (LG220A) must be submitted to the Gambling Control Board within 30 days of the gambling occasion. (349.166) |
| | BINGO |
| | 1. Clear and legible house rules in accordance with MN Rule 7861.0270 are prominently posted at the point of winner selection. |
| | 2. House rules include the policy on declaring bingo and last number called. (7861.0270 Subp. 2A(1)) |
| | 3. House rules include the reasons for potentially cancelling bingo occasions. (7861.0270 Subp. 2A(1)) |
| | 4. All sales must be on a cash basis and take place at the permitted premises during or immediately prior to the bingo occasion. (NO CREDIT CARDS – NO INTERNET SALES) (7861.0270 Subp. 5B(1)) |
| | 5. Bingo paper must not be offered for free or discounted unless the price is reduced with a coupon. (7861.0270 Subp. 5B(7)) |
| | 6. Bingo balls must be available for inspection by at least one player before the occasion begins to determine that all are present and in operating condition. (7861.0270 Subp. 3A) |
| | 7. No reservation of bingo cards or bingo paper for any person (7861.0270 Subp. 3F) |
| | 8. Bingo records (including bingo program) must be kept for 3½ years. (7861.0270 Subp. 11) |
| | BINGO AND RAFFLES |
| | 1. Gambling records must be kept for 3½ years. (7861.0310) |
| | 2. Gambling funds may only be spent for allowable expenses and lawful purposes. (349.12 Subd. 3a) (349.12 Subd. 25) (mn.gov/gcb/faq-exemptexcluded.html) and (mn.gov/gcb/assets/infosheetspendinggamblingfunds.pdf) |



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

| | | | | | |
|------------------------------------|---|----------------------|----------|-------------------|--|
| Name of organization | | Date of organization | | Tax exempt number | |
| Church of St. Ignatius | | 03-12-1884 | | 7202617 | |
| Organization Address (No PO Boxes) | | City | State | Zip Code | |
| 35 Birch Street East | | Annadale | MN | 55302 | |
| Name of person making application | | Business phone | | Home phone | |
| Father John Meyer | | 320-274-8828 | | | |
| Date(s) of event | Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer | | | | |
| 02-10-2024 | <input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit | | | | |
| Organization officer's name | City | State | Zip Code | | |
| Father John Meyer | Annandale | MN | 55302 | | |
| Organization officer's name | City | State | Zip Code | | |
| | | MN | | | |
| Organization officer's name | City | State | Zip Code | | |
| | | MN | | | |

Location where permit will be used. If an outdoor area, describe.

35 Birch Street East
Parish Dining Hall, Lower Level

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

| | |
|---|-------------------------------|
| City or County approving the license | Date Approved |
| Fee Amount | Permit Date |
| Event in conjunction with a community festival <input type="checkbox"/> Yes <input type="checkbox"/> No | City or County E-mail Address |
| Current population of city | |

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**



City Council Agenda

September 11, 2023

Agenda Section: Consent

Agenda No. 6F

Report From: Kelly Hinnenkamp
City Administrator

Agenda Item: Call Public Hearings

Core Strategy:

- | | |
|---|--|
| <input type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Provide Proactive Leadership |
| <input type="checkbox"/> Increase Operational Effectiveness | <input type="checkbox"/> Ensure Safe/Well Kept Community |
| <input type="checkbox"/> Enhance Local Business Environment | <input checked="" type="checkbox"/> Other: Compliance |
| <input type="checkbox"/> Develop/Manage Strong Parks/Trails | |

Background

Staff is requesting Council to call a public hearing on October 2, 2023 for the following:

- Assessments- Lake John Utilities Improvement
- Assessments- Hemlock Improvements
- Assessments- Delinquent Accounts

Recommended Action

Motion to approve as presented

Attachments:

None

**City of Annandale
Resolution 23-__**

**Resolution Declaring Cost to be Assessed,
and Ordering Preparation of Proposed Assessment**

WHEREAS, a contract has been let for the 2023 Hemlock Improvement Project and the expenses incurred or to be incurred in the making of such improvement amount to \$3,325,522.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANNANDALE, MINNESOTA:

1. The portion of the cost of such improvement to be paid by the city is hereby declared to be \$197,784 and the portion of the cost to be assessed against benefited property owners is declared to be \$351,433.
2. Assessments shall be payable in equal annual installments extending over a period of 10 years, the first of the installments to be payable on or before the first Monday in January, 2024 and shall bear interest at the rate of 5.35% percent per annum from the date of the adoption of the assessment resolution.ⁱ
3. The city clerk, with the assistance of the city engineer (consulting engineer), shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he/she shall file a copy of such proposed assessment in his/her office for public inspection.
4. The clerk shall upon the completion of such proposed assessment, notify the council thereof.

Adopted by the council this 11th day of September, 2023.

Mayor

City Clerk

**City of Annandale
Resolution 23-__**

**Resolution Declaring Cost to be Assessed,
and Ordering Preparation of Proposed Assessment**

WHEREAS, a contract has been let for the 2023 Lake John Utility Extension and the contract price for such improvement is \$____, and the expenses incurred or to be incurred in the making of such improvement amount to \$____ so that the total cost of the improvement will be \$_____.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANNANDALE, MINNESOTA:

1. The portion of the cost of such improvement to be paid by the city is hereby declared to be \$____ and the portion of the cost to be assessed against benefited property owners is declared to be \$_____.
2. Assessments shall be payable in equal annual installments extending over a period of __ years, the first of the installments to be payable on or before the first Monday in January, 2024 and shall bear interest at the rate of 5.3% percent per annum from the date of the adoption of the assessment resolution.ⁱ
3. The city clerk, with the assistance of the city engineer (consulting engineer), shall forthwith calculate the proper amount to be specially assessed for such improvement against every assessable lot, piece or parcel of land within the district affected, without regard to cash valuation, as provided by law, and he/she shall file a copy of such proposed assessment in his/her office for public inspection.
4. The clerk shall upon the completion of such proposed assessment, notify the council thereof.

Adopted by the council this 11th day of September, 2023.

Mayor

City Clerk

City of Annandale
Resolution 23-__

Resolution for Hearing on Proposed Assessment

WHEREAS, by a resolution passed by the council on September 11, 2023, the city clerk was directed to prepare a proposed assessment of the cost of the Delinquent Utility Accounts, and,

WHEREAS, the clerk has notified the council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANNANDALE, MINNESOTA:

1. A hearing shall be held at 6:30 PM on October 2, 2023 the city hall located at 30 cedar Street East to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The city clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he/she shall state in the notice the total cost of the improvement. She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Annandale, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City of Annandale the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the council this 11th day of September, 2023.

Mayor

ATTEST:

City Administrator

City of Annandale
Resolution 23-__

Resolution for Hearing on Proposed Assessment

WHEREAS, by a resolution passed by the council on September 11, 2023, the city clerk was directed to prepare a proposed assessment of the cost of Hemlock Improvements, and,

WHEREAS, the clerk has notified the council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANNANDALE, MINNESOTA:

1. A hearing shall be held at 6:30 PM on October 2, 2023 the city hall located at 30 cedar Street East to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The city clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he/she shall state in the notice the total cost of the improvement. She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Annandale, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City of Annandale the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the council this 11th day of September, 2023.

Mayor

ATTEST:

City Administrator

**City of Annandale
Resolution 23-__**

Resolution for Hearing on Proposed Assessment

WHEREAS, by a resolution passed by the council on September 11, 2023, the city clerk was directed to prepare a proposed assessment of the cost of Lake John Utility Extension, and,

WHEREAS, the clerk has notified the council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANNANDALE, MINNESOTA:

1. A hearing shall be held at 6:30 PM on October 2, 2023 the city hall located at 30 cedar Street East to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The city clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he/she shall state in the notice the total cost of the improvement. She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Annandale, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City of Annandale the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the council this 11th day of September, 2023.

Mayor

ATTEST:

City Administrator



City Council Agenda

September 11, 2023

Agenda Section: Consent

Report From: Planning

Agenda No. 6H

Agenda Item: Consideration of a request for Site Plan Review for an approximately 4,800 square foot building and Conditional Use Permit for Exterior Storage in the Industrial District (I-1)
Applicant: Matt Bronder

Core Strategy:

- | | |
|---|---|
| <input type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Provide Proactive Leadership |
| <input type="checkbox"/> Increase Operational Effectiveness | <input checked="" type="checkbox"/> Ensure Safe/Well Kept Community |
| <input type="checkbox"/> Enhance Local Business Environment | <input checked="" type="checkbox"/> Other: Planning and Zoning Item |
| <input type="checkbox"/> Develop/Manage Strong Parks/Trails | |

SITE INFORMATION & BACKGROUND

| | |
|------------------------------|--|
| PID: | 102-076-002021 |
| Legal Description: | Lengthy – See City Hall |
| Zoning District: | Industrial District (I-1) |
| Comprehensive Plan: | Industrial |
| Surrounding Site Use: | North: I-1/Industrial East: I-1/Industrial South: I-1/Industrial West: I-1/Industrial |

Planning Case Number: 2023-08

Deadline for Decision: **October 6, 2023 (60-day deadline)**
December 5, 2023 (120-day deadline)

Project Description:

Matt Bronder has applied for site plan review for a 4,800 square foot building and conditional use permit for exterior storage for a property (currently owned by the City) in the Annandale Business Park 3rd Addition. The applicant proposes to have his general contracting, new construction, and remodeling business located on the parcel.

Site Plan Review

Prior to the issuance of a building permit for the new construction or expansion of any principal or accessory structure, a site plan must be submitted for review. Site plans for industrial principal structures are required to be reviewed by the Planning Commission and City Council. The Planning Commission must review and comment on the site plan with recommendations to be forwarded to the City Council.



The applicant proposes to develop the site with a 60' x 80' x 16' (4,800 square foot) building and an associated driveway and parking lot. There is also a fenced outdoor storage area identified on the plan.

Setbacks & Performance Standards –

For industrial uses, the code allows for one principal building to be located on a lot. The proposal is for a single structure. No plans for additional structures have been provided.

The lot area occupied by structures may not exceed 50% of the total lot area. The proposed structure is about 10% of the lot area.

Buildings are permitted to be 40 feet in height. The proposed structure is around 16 feet in height.

In the Industrial District, the required setbacks from property lines are 30 feet to the front, 20 feet to the rear, and 15 to the sides. The proposed structure is about 60 feet to the front, 51 feet to the rear, 24 feet to the side (west), and 105 feet to the side (east).

Building Elevations –

Section 150.49 of the Zoning Ordinance requires that “all buildings shall maintain a high standard of architectural and aesthetic compatibility with surrounding properties to ensure that they will not adversely impact the property values of the abutting properties or adversely impact the public health, safety, and general welfare.” The ordinance requires that exterior building finishes shall consist of materials comparable in grade and quality to brick; natural stone; decorative concrete block; cast in place concrete or precast concrete panels; wood, provided the surfaces are finished for exterior use and wood of proven exterior durability is used, such as cedar, redwood, cypress; (or metal or vinyl siding manufactured to resemble wood siding); curtain wall panels of steel, fiberglass and aluminum (nonstructural, nonload bearing), provided such panels are factory fabricated and finished with a durable nonfade surface and their fasteners are of a corrosion resistant design; glass curtain wall panels; or stucco.

The ordinance states that “in industrial districts, the street facing front façade of all buildings shall not be more than 70% metal exterior finishes. A minimum of 30% shall consist of brick; stone, natural and textured cast stone; concrete masonry with integral color and texture (such as split rock faced concrete block) or with exterior surfaces that have been treated with a decorative applied, surface texture, and color other than paint; or cast in place concrete or pre-cast concrete panels.”

The applicant is proposing a metal building. The street facing façade includes a steel wainscot and LP siding for the remaining portion of the elevation. The applicant noted that he would be willing to install a stone wainscot to match other properties in the business park. This would need to be done in order to fulfill the requirement that 30% of the front façade is of stone, brick, or similar materials.

The remainder of the building is proposed to be a two-tone metal building. The roof is proposed to be metal, as well. Concealed/hidden fasteners must be used for roofing.



Lighting -

Section 150.49 states that any artificial lighting used to illuminate an off-street parking area, sign, or other structure, shall be arranged so as to deflect light away from any adjoining property or from public streets. The source of lights shall be hooded or controlled in some manner so as not to light adjacent property. Bare incandescent light bulbs shall not be permitted in view of adjacent property or public right of way. Any light or combination of lights which cast light on a public street shall not exceed 1 foot candle (meter reading) as measured from the centerline of said street. Any light or combination of lights which cast light on adjoining property shall not exceed 0.4 candles (meter reading) as measured from said property. A lighting plan was not provided. This will need to be provided prior to the issuance of any building permits.

Signage –

Signs are permitted up to 15% of the front façade. No signs were proposed with this project. Signs require separate building permits.

Access and Parking –

Section 150.50 of the Zoning Ordinance states the City's parking requirements. Off-street parking areas and driveways must provide for proper drainage of surface water and shall be improved to provide a durable and dust-free hard surface. Required off-street parking is not permitted to be utilized for open storage of goods or for the storage of vehicles which are inoperable or for sale or rent. Also, parking shall not be allowed in areas that are not designated for off-street parking, including open space.

Parking areas shall be designed to as to provide adequate means of access to a public alley or street. Such driveway access shall not exceed 30 feet in width and shall be so located as to cause the least interference with traffic movement. The proposed driveway to the site is 14 feet in width. A minimum of 24 feet in width is required to accommodate two way traffic.

All off-street parking areas of more than 6 spaces shall have permanent curbing not less than 5 feet from the property line and grass or plantings shall occupy the space between the property line and curb. The proposed parking area is about 38 feet from the property line. Landscaping is proposed between the right-of-way and parking area.

Parking for this use is required at 1 stall per 750 square feet of building. The applicant is proposing 6 stalls. One additional stall will be required and should be a handicap accessible parking stall.

Access and Circulation –

As identified above, the driveway access entering the site is 14 feet wide. This should be increased to 24 feet to accommodate two way traffic.

Landscaping –

For this site, the lot area remaining after providing for off-street parking, sidewalks, driveways, building sites is required to be planted and maintained in grass, sodding, shrubs or other acceptable vegetation generally used in landscaping within one year of completion of construction of the



principal structure. At least 25% of industrially zoned lots must be landscaped open space. This project proposes a greater percent of green space than the minimum requirement.

Industrial sites must contain at a minimum 1 tree per 1,000 square feet of gross building floor area (5 trees). The ordinance requires that this include at least 25% deciduous trees (that are a minimum of 2 inches in diameter as measured six inches above the ground) and at least 25% coniferous trees that are 6 feet in height. Details on the planting size are required to verify compliance with City Code.

The outdoor storage area is required to be screened by vegetation. The landscaping plan will need to be revised to include evergreen trees around the outdoor storage area.

Land Use –

The property is guided and zoned Industrial which permits certain industrial uses. The proposed use complies with the industrial zoning district.

Conditional Use Permit

In the industrial district, exterior storage is allowed by Conditional Use Permit if the following criteria are met:

- A. The use will not create an excessive burden on existing parks, schools, streets, and other public facilities and utilities which serve or are proposed to serve the area.
- B. The use will be sufficiently compatible with, or separated by distance or screening from, adjacent lands so that existing or future adjacent uses will not be depreciated in value, the use will not change the essential character of the neighborhood, and there will be no deterrence to development of vacant land.
- C. The structure and site shall have an appearance that will not have an adverse effect upon adjacent properties.
- D. The use, in the opinion of the Council, is reasonably related to the overall needs of the City and to the existing land use and will not endanger the public health, safety, morals, comfort, convenience, or general welfare of the neighborhood or the City.
- E. The use is consistent with the purposes of this Chapter and the purposes of the zoning district in which the applicant intends to locate the proposed use.
- F. The use is not in conflict with the Comprehensive Plan of the City.
- G. The use will not cause a traffic hazard or congestion.
- H. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.
- I. The use will not impair an adequate supply of light and air to adjacent property.

Exterior Storage / Screening –

No exterior storage is allowed other than where permitted by zoning and as shown on a site plan approved by the City Council. All approved exterior storage shall be located in the rear yard, fully fenced, fully screened, and shall be subject to building setbacks. The outdoor storage area shall be surfaced with a material to control dust and weeds and subject to the approval of the City Engineer. Outdoor storage directly upon grass or landscaping is prohibited. Exterior storage may only be



permitted as an accessory use. No outdoor storage area may be greater in size than the principal structure. No waste, junk, or hazardous materials may be stored.

The applicant proposes a “screened chain link fence” with no height stated. It is recommended that the applicant utilize a solid fence structure. The ordinance allows fences up to eight feet in height.

Outdoor storage areas are required to be screened. Screening may be provided by fences, trees, or berms. Due to this screening requirement, it may be more prudent to reorganize the landscaping plan to place evergreen trees in the rear and along the side of the outdoor storage area.

The ordinance requires that all refuse/recycling containers must be located in the rear or side yard and screened. Screening of the trash enclosure may consist of a fence, trees, shrubs and berms or similar to the principal building structure.

Grading, Drainage, and Utilities –

The City Engineer has provided comments on the site plan in regards to grading, drainage, and utilities.

PLANNING COMMISSION RECOMMENDATION

The Planning Commission reviewed the request and held a public hearing on August 30, 2023. The applicant was in attendance, but no public comments were received.

The Planning Commission unanimously recommended approval of the application as presented with the Exhibit Z conditions.

STAFF RECOMMENDED ACTION

Provided the applicant meet the conditions of approval, Staff would recommend approval of the requested site plan review and conditional use permit.

Attachments:

- A. Resolution 23-XX: Approving Site Plan Review in the Industrial District
- B. Resolution 23-XX: Approving a Conditional Use Permit for Exterior Storage
- C. Aerial Image
- D. Applicant Narrative
- E. Certificate of Survey
- F. Elevations and Floorplans
- G. Site Plan
- H. City Engineer’s Letter, Dated August 21, 2023
- Z. Conditions of Approval

EXHIBIT Z

1. The applicant shall revise the front façade of the building to meet the facing requirements found in Section 150.49.



2. The landscaping plan shall be adjusted to state the species and size of the trees being planted. Sizes are required to comply with the Zoning Ordinance minimum sizes.
3. The landscaping plans shall be modified to provide screening around the outdoor storage area subject to review and approval by City Staff.
4. Plantings along the front perimeter of the building shall be provided to meet city code requirements.
5. An exterior lighting plan shall be provided if lighting is proposed. Exterior lighting shall not exceed 0.4 foot candles at any property line.
6. The applicant shall meet parking requirements.
7. A trash enclosure with screening must be designated on the site plan.
8. A survey with a building permit is required for construction.
9. Uses of the site must be allowed in the Industrial District and is required to meet all applicable City Code, including parking.
10. All comments from the City Engineer, Fire Chief, Building Official, City Attorney, and other City Staff shall be addressed.

**CITY OF ANNANDALE
RESOLUTION 23-XX**

**RESOLUTION APPROVING SITE PLAN REVIEW
IN THE INDUSTRIAL DISTRICT (I-1)
1000 BUSINESS BOULEVARD | PID 102076002021**

WHEREAS, the City of Annandale has received a land use application request for Site Review from Matt Bronder to construct 4,800 square foot building for his general contracting, new construction, and remodeling business in the Industrial District (I-1) at 1000 Business Boulevard (the “Property”); and

WHEREAS, the Property is legally described as:

That part of Lot 2, Block 2, described commencing at the Northwestern Corner of Lot 2, Block 1, Annandale Business Park 1st Addition; thence North 00 degrees 40 minutes 80 seconds East 180.00 feet; thence South 89 degrees 19 minutes 39 seconds East parallel with the North line of Lot 2, Block 1, Annandale Business Park 1st Addition, 350 feet to the point of beginning; thence continuing South 89 degrees 19 minutes 39 seconds East 308.00 feet; thence North 00 degrees 40 minutes 08 seconds East 250.04 feet; thence North 89 degrees 19 minutes 52 seconds West 308.00 to Intersection on west line which bears North 00 degrees 40 minutes 08 seconds East from the point of beginning thence South 00 degrees 40 minutes 08 seconds West 250.02 feet to the beginning except a track described on Doc. #1246346 (added to 002040), Wright County, Minnesota according to the recorded plat thereof.

WHEREAS, the Planning Commission reviewed the application on August 30, 2023; and

WHEREAS, the City Council reviewed the application on September 11, 2023; and

WHEREAS, the City Council by this Resolution desires to set forth its ruling with respect to the application; and

NOW THEREFORE, BE IT RESOLVED that the City Council find the site plan generally consistent with the requirements of the Annandale Zoning Ordinance and approves the site and building plan review with the following conditions:

1. The applicant shall revise the front façade of the building to meet the facing requirements found in Section 150.49.
2. The landscaping plan shall be adjusted to state the species and size of the trees being planted. Sizes are required to comply with the Zoning Ordinance minimum sizes.
3. The landscaping plans shall be modified to provide screening around the outdoor storage area subject to review and approval of City Staff.
4. Plantings along the front perimeter of the building shall be provided to meet city code requirements.

5. An exterior lighting plan shall be provided if lighting is proposed. Exterior lighting shall not exceed 0.4 foot candles at any property line.
6. The applicant shall meet minimum parking requirements.
7. A trash enclosure with screening must be designated on the site plan.
8. A survey with a building permit is required for construction.
9. Uses of the site must be allowed in the Industrial District and is required to meet all applicable City Code, including parking.
10. All comments from the City Engineer, Fire Chief, Building Official, City Attorney, and other City Staff shall be addressed.

WHEREUPON, said resolution was declared duly passed and adopted this 11th day of September 2023.

Shelly Jonas, Mayor

Attested:

Kelly Hinnenkamp, City Administrator/Clerk

**CITY OF ANNANDALE
RESOLUTION 23-XX**

**RESOLUTION APPROVING A CONDITIONAL USE
PERMIT FOR EXTERIOR STORAGE AT
1000 BUSINESS BOULEVARD**

WHEREAS, the City of Annandale has received a land use application request from Matt Bronder (the “Applicant”) for a conditional use permit to allow for exterior storage at 1000 Business Boulevard (the “Property”); and

WHEREAS, the Property is legally described as:

That part of Lot 2, Block 2, described commencing at the Northwesterly Corner of Lot 2, Block 1, Annandale Business Park 1st Addition; thence North 00 degrees 40 minutes 80 seconds East 180.00 feet; thence South 89 degrees 19 minutes 39 seconds East parallel with the North line of Lot 2, Block 1, Annandale Business Park 1st Addition, 350 feet to the point of beginning; thence continuing South 89 degrees 19 minutes 39 seconds East 308.00 feet; thence North 00 degrees 40 minutes 08 seconds East 250.04 feet; thence North 89 degrees 19 minutes 52 seconds West 308.00 to Intersection on west line which bears North 00 degrees 40 minutes 08 seconds East from the point of beginning thence South 00 degrees 40 minutes 08 seconds West 250.02 feet to the beginning except a track described on Doc. #1246346 (added to 002040), Wright County, Minnesota according to the recorded plat thereof.

WHEREAS, the Applicant is proposing a principal structure that has a foundation footprint of approximately 4,800 square feet to house his general contracting, new construction, and remodeling business; and

WHEREAS, the Annandale Zoning Ordinance permits exterior storage only as an accessory use in the Industrial District when in receipt of a conditional use permit; and

WHEREAS, the Applicant is seeking a 4,800 square foot size exterior storage area; and

WHEREAS, the exterior storage will meet all other standards in the zoning ordinance; and

WHEREAS, the Planning Commission held a duly-noticed public hearing on the application on August 30, 2023; and

WHEREAS, the City Council reviewed the request on September 11, 2023; and

WHEREAS, the City Council by this Resolution desires to set forth its findings and ruling with respect to the application; and

NOW THEREFORE, BE IT RESOLVED by the City of Annandale that it hereby makes the following findings of fact on the requested conditional use permit for exterior storage:

1. The use will not create an excessive burden on existing parks, schools, streets, and other public facilities and utilities which serve or are proposed to serve the area.
2. The use will be sufficiently compatible with, or separated by distance or screening from, adjacent lands so that existing or future adjacent uses will not be depreciated in value, the use will not change the essential character of the neighborhood, and there will be no deterrence to development of vacant land.
3. The structure and site shall have an appearance that will not have an adverse effect upon adjacent properties.
4. The use, in the opinion of the Council, is reasonably related to the overall needs of the City and to the existing land use and will not endanger the public health, safety, morals, comfort, convenience, or general welfare of the neighborhood or the City.
5. The use is consistent with the purposes of this Chapter and the purposes of the zoning district in which the applicant intends to locate the proposed use.
6. The use is not in conflict with the Comprehensive Plan of the City.
7. The use will not cause a traffic hazard or congestion.
8. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.
9. The use will not impair an adequate supply of light and air to adjacent property.

BE IT FURTHER RESOLVED that the City Council approves the request with the following conditions:

1. The landscaping plans shall be modified to provide screening around the outdoor storage area subject to review and approval by City Staff.
2. All comments from the City Engineer shall be addressed.
3. All comments from City Staff and the Planning Commission shall be addressed.

WHEREUPON, said resolution was declared duly passed and adopted this 11th day of September 2023.

Shelly Jonas, Mayor

Attested:

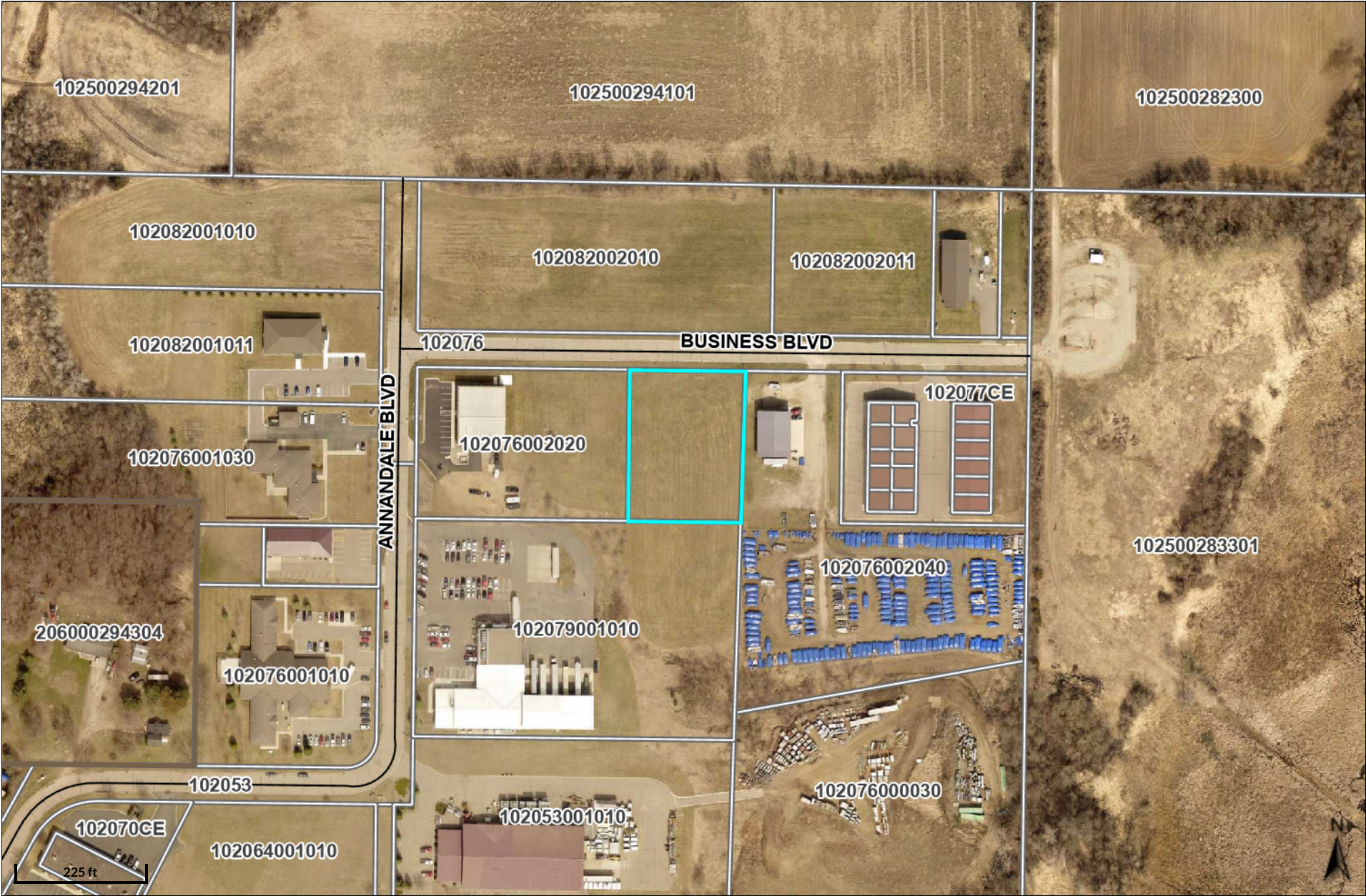
Kelly Hinnenkamp, City Administrator/Clerk

Attached:
Site Plan

Applicant: Matt Bronder | Request for Site Plan Review & Conditional Use Permit

Created by: City of Annandale

Legal: See City Hall | PID: 102076002021



Narrative proposal for Bronder Construction

8/7/2023

I am the owner and operator of Bronder Construction. I do general contracting, new construction, and remodeling. I have been in business in Annandale for over 10 years.

I would like to build a 60' x 80' x 16' post frame structure with a 4/12 roof pitch, steel siding, and steel roofing. I plan to use the building for client meetings to discuss current and upcoming projects, as a place to complete wood working projects, for jobsite prefabrication, and to store equipment and tools. My building plans would include areas to accommodate all of these needs (office/conference area, bathroom facilities, storage, project space.)

Outside of the building I would like to have a gated fenced in area for outdoor storage. This area will be for concealed storage of trailers, construction equipment, telehandlers, planks, siding pump poles, shipping containers, and other items.

Matt Bronder

Bronder Construction

320-282-3042

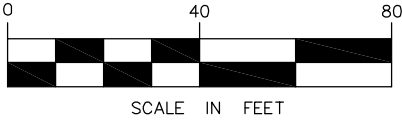
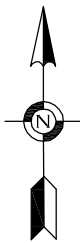


CERTIFICATE OF SURVEY

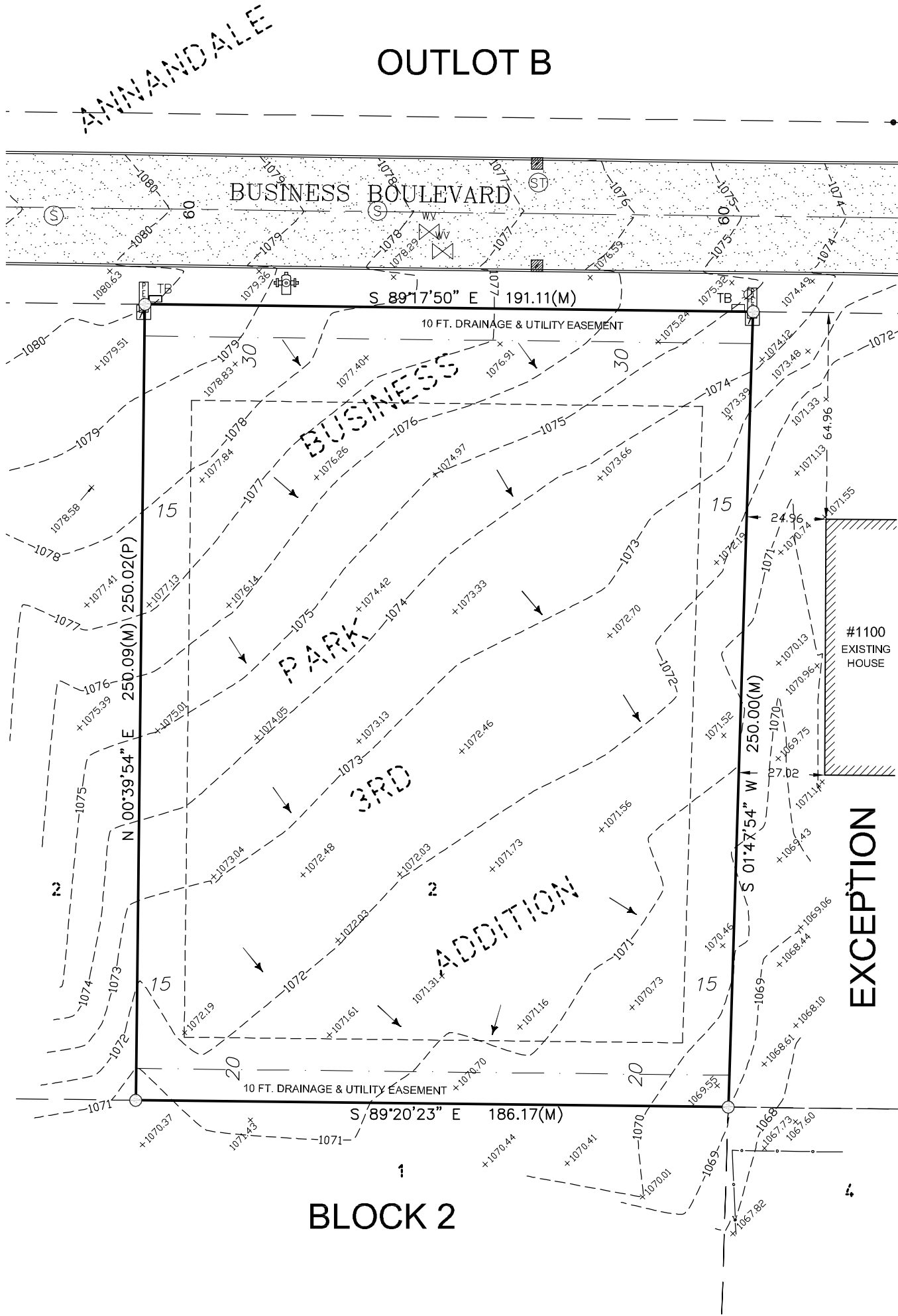
for
TRAVIS GLANZER

Call 48 Hours before digging
GOPHER STATE ONE CALL

Twin Cities Area 651-454-0002
MN. Toll Free 1-800-252-1166



OUTLOT B



- LEGEND**
- DENOTES FOUND PROPERTY IRON
 - DENOTES BOUNDARY LINE
 - DENOTES LOT LINE
 - - - DENOTES SETBACK LINE
 - - - DENOTES EASEMENTS LINE
 - x 999.99 DENOTES EXISTING SPOT ELEVATION
 - - - 999 - - - DENOTES EXISTING CONTOUR LINE
 - [Pattern] DENOTES BITUMINOUS SURFACE
 - DENOTES CHAINLINK FENCE
 - (M) DENOTES MEASURED DISTANCE
 - (P) DENOTES PLATTED DISTANCE
 - (S) DENOTES SANITARY MANHOLE
 - DENOTES DRAINAGE FLOW
 - ☼ DENOTES LIGHT POLE
 - ⊕ DENOTES FIRE HYDRANT
 - ⊕ DENOTES WATER VALVE
 - ⊕ TB DENOTES TELEPHONE BOX
 - ⊕ DENOTES ELECTRIC PEDESTAL
 - [Pattern] DENOTES STORM CATCH BASIN (SQUARE)
 - (ST) DENOTES STORM SEWER MANHOLE

REFERENCE BENCHMARK
ELEVATION = 1066.14 (NGVD 88) MNDOT
DISK "LAMPI".

| EXISTING HARDCOVER | |
|-----------------------|----------------|
| TOTAL IMPERVIOUS AREA | 0,000 SQ. FT. |
| TOTAL LOT AREA | 47,164 SQ. FT. |
| EXISTING HARDCOVER | 00.0% |

BUILDING SETBACKS
ZONING: I1 = INDUSTRIAL
HOUSE: FRONT = 30 FT.
REAR = 20 FT.
SIDE = 15 FT.

NOTES

1. THE BASIS OF THE BEARING SYSTEM IS ASSUMED.
2. CONTRACTOR MUST VERIFY PROPOSED ELEVATIONS.
3. NO SPECIFIC SOIL INVESTIGATION HAS BEEN COMPLETED ON THIS LOT BY THE SURVEYOR.
4. NO TITLE INFORMATION WAS PROVIDED FOR THIS SURVEY. THIS SURVEY DOES NOT PURPORT TO SHOW ALL EASEMENTS OF RECORD.
5. EXISTING UTILITIES AND SERVICES SHOWN HEREON OWNER LOCATED EITHER PHYSICALLY ON THE GROUND DURING THE SURVEY OR FROM EXISTING RECORDS MADE AVAILABLE TO US OR BY RESIDENT TESTIMONY. OTHER UTILITIES AND SERVICES MAY BE PRESENT. VERIFICATION AND LOCATION OF UTILITIES AND SERVICES SHOULD BE OBTAIN FROM THE OWNERS OF RESPECTIVE UTILITIES BY CONTACTING GOPHER STATE ONE CALL AT (651) 454-0002 PRIOR TO ANY DESIGN, PLANNING OR EXCAVATION.

LEGAL DESCRIPTION

That part of Lot 2, Block 2, described commencing at Northerly Corner of Lot 2, Block 1, ANNANDALE BUSINESS PARK 1ST ADDITION; thence North 00 degrees 40 minutes 80 seconds East 180.00 feet; thence South 89 degrees 19 minutes 39 seconds East 308.00 feet; thence North 00 degrees 40 minutes 08 seconds East 250.04 feet; thence North 89 degrees 19 minutes 52 seconds West 308.00 feet to intersection on west line which bears North 00 degrees 40 minutes 08 seconds East from the point of beginning; thence South 00 degrees 40 minutes 08 seconds West 250.02 feet to the point of beginning except track described on Doc.#1246346 (added to 002040), Wright County, Minnesota, according to the recorded plat thereof.

PROPERTY LOCATION: PROPERTY ID 102076002021

| NO. | DATE | DESCRIPTION | BY |
|-----|------|-------------|----|
| | | | |

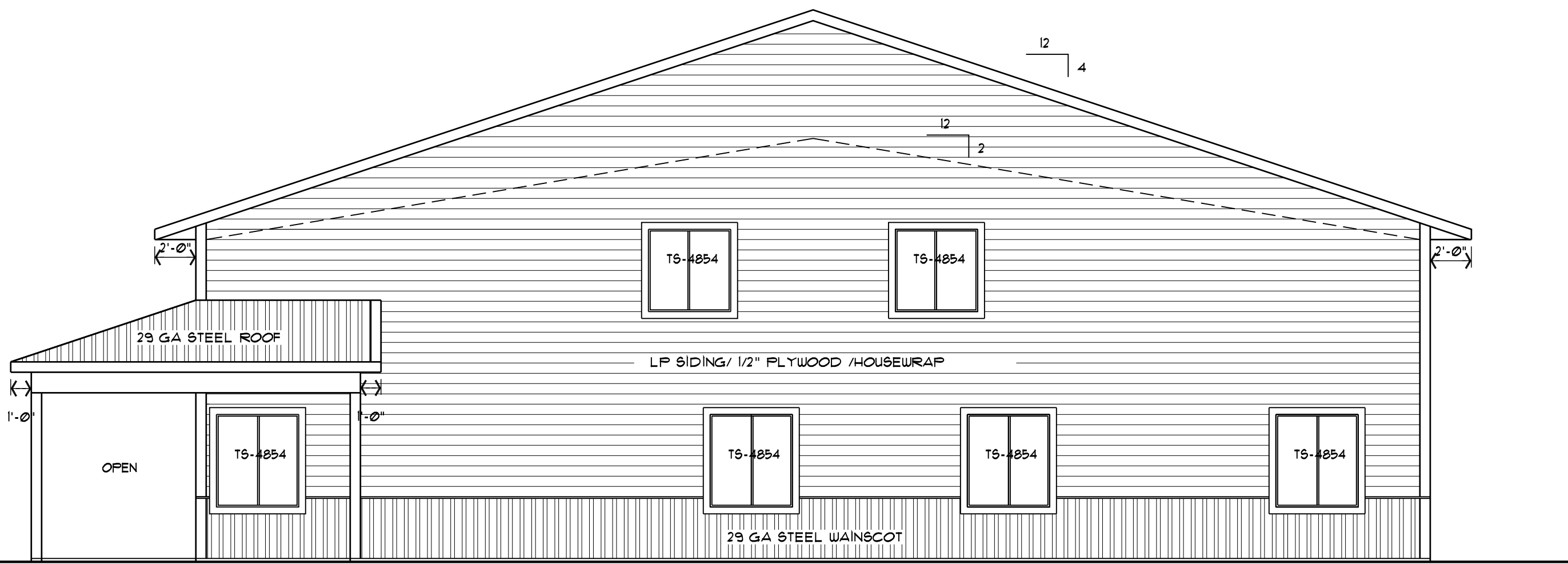


ENGINEERING DESIGN & SURVEYING
6480 Woyzata Blvd. Minneapolis, MN 55426
OFFICE: (763) 545-2800 FAX: (763) 545-2801
EMAIL: info@edsmn.com WEBSITE: http://edsmn.com

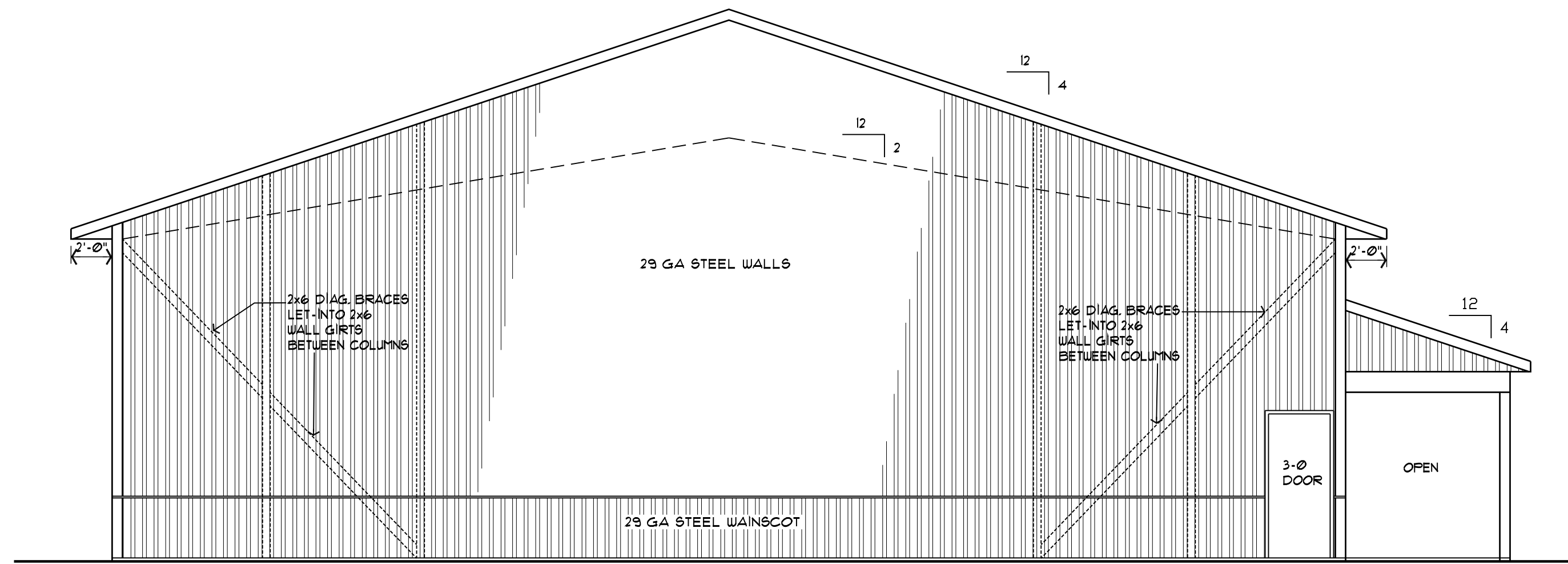
I HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.
Vlad Sivriver
VLADIMIR SIVRIVER L.S. NO. 25105

| | | |
|--------------------------------|----------------|----------------|
| FIELD WORK DATE: 12/10/2021 | DRAWN BY: GST | JOB NO. 21-282 |
| FIELD BOOK NO.: EDS-15 | CHECKED BY: VS | SHEET NO. C1 |

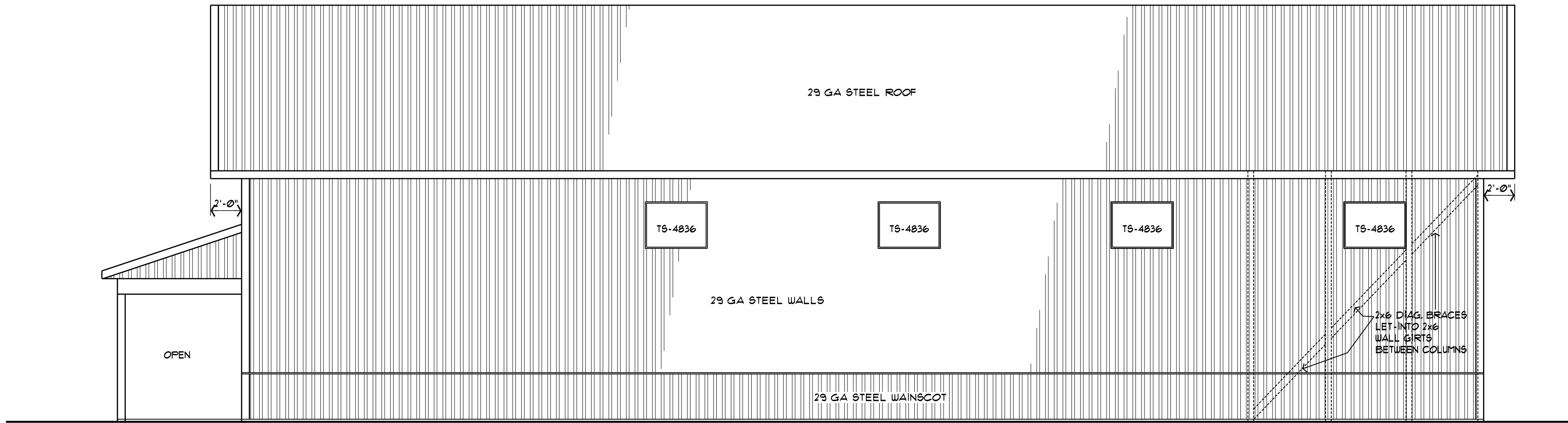
A1



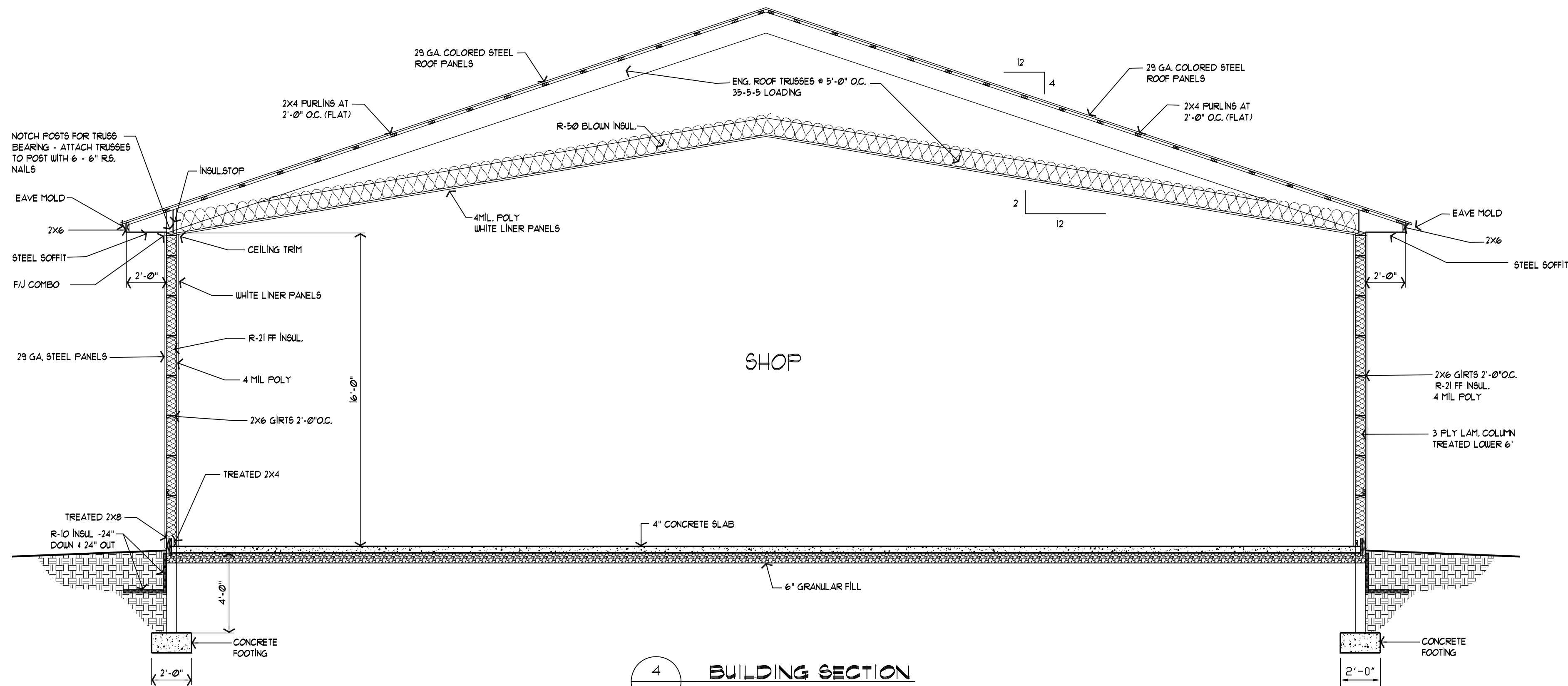
1
Δ2
EXTERIOR ELEVATION
SCALE: 3/16"=1'-0"



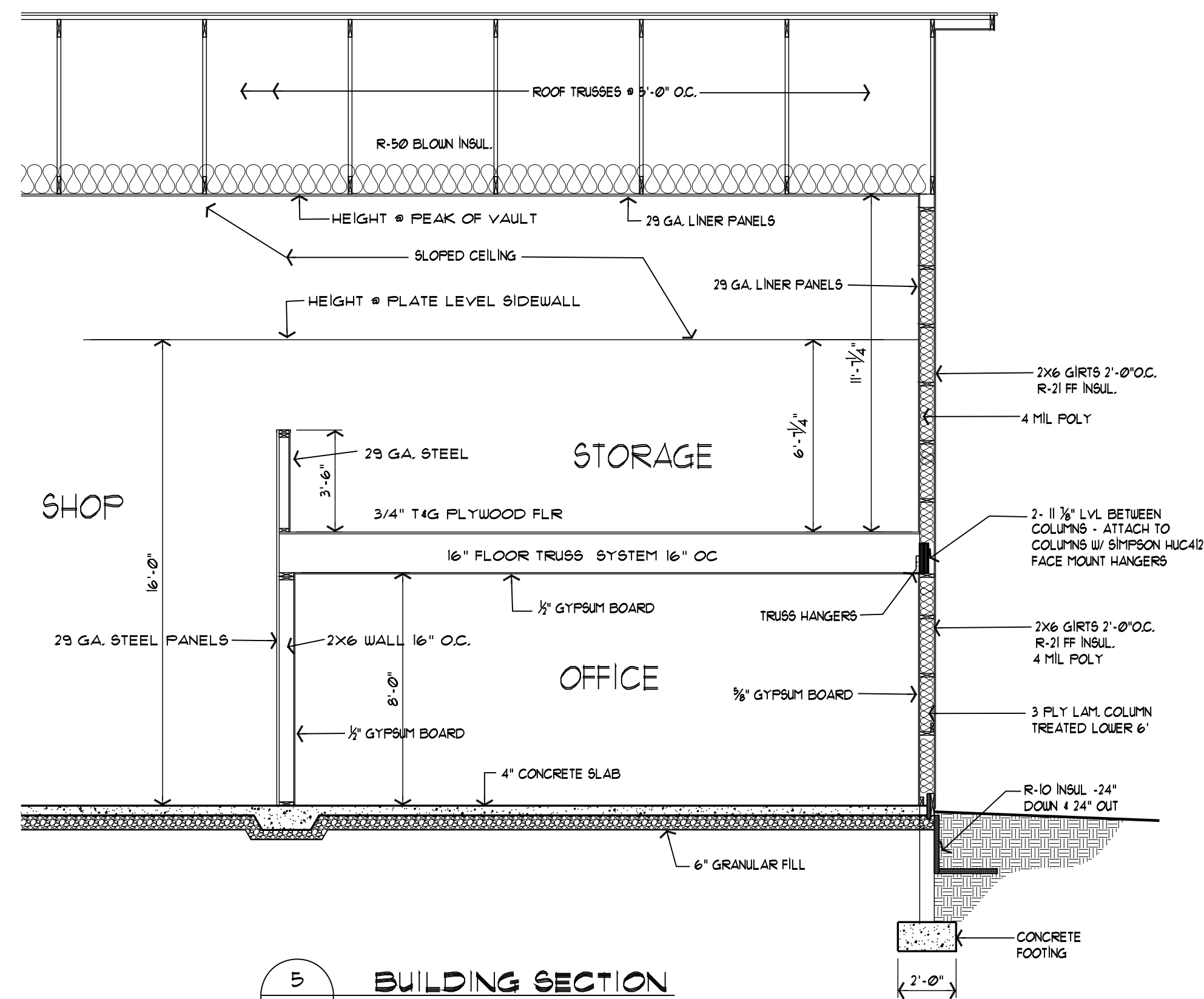
2
Δ2
EXTERIOR ELEVATION
SCALE: 3/16"=1'-0"



3
Δ2
EXTERIOR ELEVATION
SCALE: 3/16"=1'-0"



4
Δ2
BUILDING SECTION
SCALE: 1/4"=1'-0"



5
Δ2
BUILDING SECTION
SCALE: 1/4"=1'-0"

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Architect or Engineer under the laws of the State of Minnesota.

Jared K. Larson
Jared K. Larson
Date: 8/7/23 Reg. No. 15847

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Architect under the laws of the State of Minnesota.

Jared K. Larson
Jared K. Larson
Date: 8/7/23 Reg. No. 15847

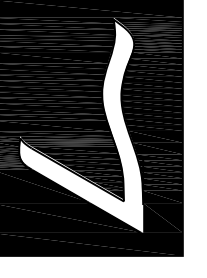
Bronder Building
Annandale, Minnesota

| Issue Date | Remarks |
|------------|---------|
| | |
| | |
| | |

| | | | |
|---------------------|-----------------|---------------|--------------|
| Project No.: 223067 | Checked by: JKL | Drawn by: JKL | Date: 8/7/23 |
|---------------------|-----------------|---------------|--------------|

Exterior Elevations
Building Sections

A2





DATE 01/11/02 PAGE NO. 1504

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Architect under the laws of the State of Massachusetts.

James K. Larson
James K. Larson

A2

BUILDING CODE DATA

Building Occupancy & Occupant Load

Based on the Minnesota State Building Code

Brondor Building - Annandale, Minnesota

| | | |
|---------------------------|--------------------------------|-----------|
| Main Floor | | |
| Office Area (R occupancy) | 1,220 s.f. / 150 s.f. per occ. | 9 people |
| Shop-Storage (F-1, S-1) | 3,480 s.f. / 500 s.f. per occ. | 11 people |
| Total Main Floor | 4,800 s.f. | 20 people |
| Mezzanine-Storage | 1,220 s.f. / 500 s.f. per occ. | 3 people |
| Total Building | | 23 people |

Allowable Building Floor Area and Occupancy Separations

Construction Type - 5-B Construction - Non-sprinklered, Non-extended, Combustible construction

Allowable Basic Floor Area per floor

S-1 Occupancy - 9,000 s.f. per floor

F-1 Occupancy - 4,500 s.f. per floor

B Occupancy - 5,000 s.f. per floor

No occupancy separations are required per Code Table 508.4

Attic Ventilation and Draftstopping

Provide ventilation in the eaves and upper attic of the roof equal to 1/30th of the area of the attic space.

One draftstop is required in the attic to divide the attic space into areas of less than 3,000 sq. ft. each.

See the floor plan for the draftstop locations.

Sanitation Facilities

Based on Chapter 29 of the Minnesota Building Code

23 People requires

1 Unisex Toilet Room with 1 water closet and 1 lavatory

Structural Notes

- The footings for the building are to bear natural soils or engineered capable of safely supporting a uniform load of at least 2000 pounds per square foot, without lateral settlement.
- Notify the Engineer immediately if any questionable conditions are encountered during excavation. Foundations are subject to change depending on the conditions encountered.
- Provide a minimum of 6" of compacted granular material for the base below the concrete slab area of the building.
- Roof truss, floor truss, purlin and wall girt framing is shown as a general layout only. Consider the spacing shown on the plans to be the maximum.
- All prefabricated wood trusses shall be manufactured in accordance with designs prepared by a Registered Professional Engineer. Submit shop drawings for each type of truss showing bearing locations, truss lengths, member sizes and grade of lumber, connector sizes, connecting plate sizes and material, and bracing locations.
- Concrete work shall comply with the current "Building Code Requirements for Reinforced Concrete" (ACI 318) as published by the American Concrete Institute.
- Install 2x6 diagonal wall bracing below the 2x6 wall girts between columns. Attach the braces with 3 - 13d nails at each horizontal wall girt and connect the 2x6 bracing to the columns.

Design Live Loads

The Structural design is based on the following unreduced Live Loads:

Roof (Snow) - 35 PSF

Floor - 100 PSF

Mezzanine - 75 PSF

Wind - 115 MPH

The Structural design is based on the building in the completed state. Contractors shall take the necessary precautions to ensure that the building is braced during construction to resist all vertical and horizontal loads encountered.

Material Strengths

Concrete: 3000 psi for footings

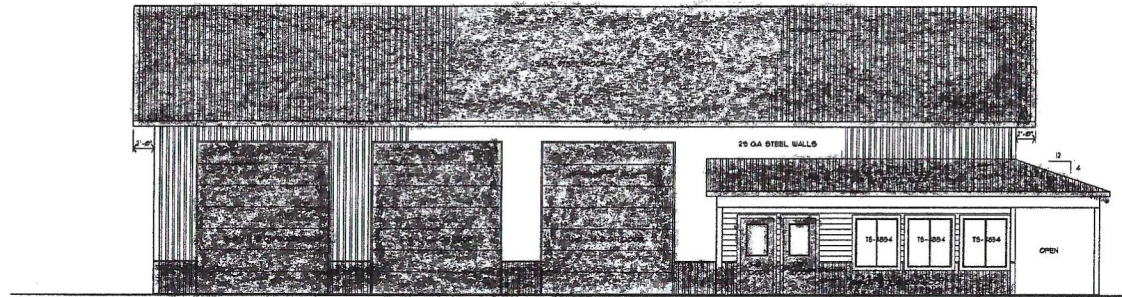
4000 psi for concrete slabs

Lumber: Construction Grades No. 2 S.P.F. or as noted on plans

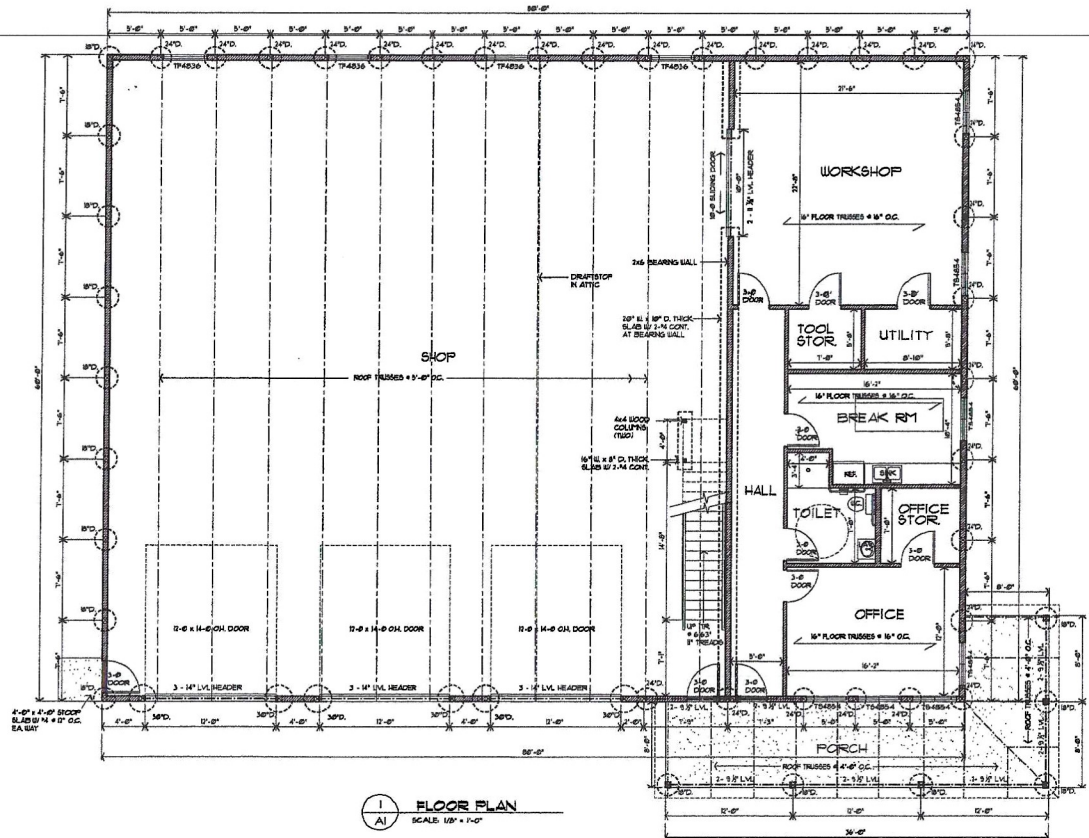
Laminated plates: Fy = 1,700 psi

LVL, Joists: Fy = 2,600 psi

Soil Bearing Value: 2,000 psi (assumed)



2 EXTERIOR ELEVATION
SCALE: 1/8" = 1'-0"



1 FLOOR PLAN
SCALE: 1/8" = 1'-0"

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

Date: 8/14/23 Reg. No. 13417

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed Professional Engineer under the laws of the State of Minnesota.

Date: 8/14/23 Reg. No. 13417

Brondor Building
Annandale, Minnesota

Issue Date: Remarks:

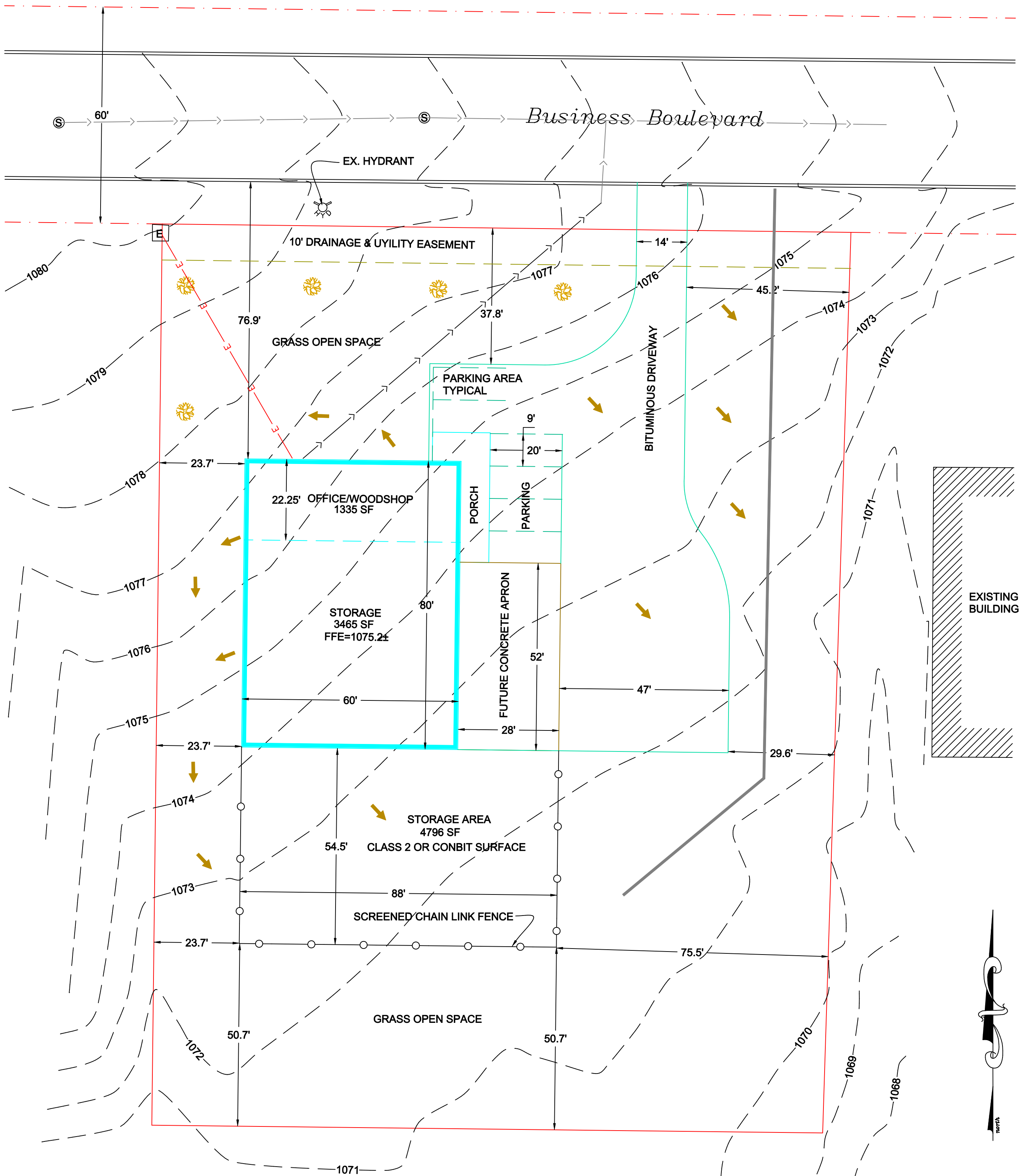
Project No.: 22007
Checked by: JNL
Drawn by: JNL
Date: 8/14/23

Floor Plan
Exterior Elevation
Building Code Data

A1

Larson Associates, Inc.
2312 Dakota Avenue, S.E.
Annandale, Minnesota 55003
763.700.5500
larson.assoc@gmail.com

Copyright © Larson Associates, Inc. 2023



PROPOSED AREAS
TOTAL LOT = 47,164± SF
PROP. BUILDING = 4800± SF
PROP. COVERED PORCH = 352± SF
PARKING/DRIVERWAY = 8300± SF
OUTDOOR STORAGE AREA = 4796± SF
TOTAL IMPERVIOUS = 18,248± SF (38.7%)

MILLER'S SEWAGE TREATMENT SOLUTIONS
A division of WRM Services Inc.
9075 155th Street Kimball, MN 55353
(320) 398-2705 cell (320) 980-1737

PROPERTY LOCATION
Part Lot 2, Block 2, Annandale Park Business 3rd
Addition, Wright County, Minnesota.
pid# 102-076-002021

Site Plan

| | | |
|---------|----------|-------|
| DATE | JOB NO. | SCALE |
| 8/07/23 | 2023-189 | 1=20 |

PREPARED FOR:

Bronder Construction



**BOLTON
& MENK**

Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

August 21, 2023

Jacob Thunander, Community Development Director
City of Annandale

via e-mail: jthunander@annandale.mn.us

RE: Bronder Site Plan
City of Annandale, Minnesota
Project No.: 0W1.129664

Dear Jacob,

We have reviewed the Certificate of Survey dated 1/11/2022 and the Site Plan dated 8/07/2023 submitted for the above referenced project and have the following comments:

1. Perimeter drainage and utility easements shall be provided along the east and west property lines.
2. The applicant shall submit a Grading and Drainage Plan for the review of the City of Annandale.
3. The applicant shall submit an Erosion Control Plan for the review of the City of Annandale.
4. The applicant shall submit a Paving, Striping and Signage Plan for the review of the City of Annandale.
5. The applicant shall submit a Utility Plan for the review of the City of Annandale.
6. The applicant shall submit construction details for the review of the City of Annandale.
7. The proposed driveway width shall be a minimum of 24 feet in width.
8. The Site Plan identifies a "Future Concrete Apron". The concrete apron shall be constructed as part of the proposed improvements and not in the future.
9. The Site Plan identifies a "Storage Area" as Class 2 or conbit surface. The surface shall be conbit, bituminous, or concrete. Class 2 will not be permitted.
10. All construction shall be in accordance with the City of Annandale Standards.

We recommend that the above requested information incorporating the comments noted above be submitted for review prior to a building permit being issued for the site.

If you have any questions on the above, please call.

Sincerely,

Bolton & Menk, Inc.

Jared Voge, P.E.
Principal Engineer



City Council Agenda

September 11, 2023

Agenda Section: Consent

Report From: Administration

Agenda No. 6I

Agenda Item: Consideration of Adopting
Resolution Accepting Donations

Core Strategy:

- ☐ Inspire Community Engagement
- ☐ Increase Operational Effectiveness
- ☐ Enhance Local Business Environment
- ☒ Develop/Manage Strong Parks/Trails

- ☐ Provide Proactive Leadership
- ☐ Ensure Safe/Well Kept Community
- ☐ Other:

Background

Minnesota State Statute 465.03-.04 requires gifts/donations to municipalities to be accepted by resolution.

The City Council is asked to accept the following donation for improvements in the city parks:

- Miller's Jewelry - \$1,000 for Trees at the Recreation Park
- Annandale Baseball/Softball Association - \$86 for Plaque at Recreation Park

Recommended Action

Motion to adopt attached Resolution accepting the donations for \$1,086.

Attachments:

Resolution

**CITY OF ANNANDALE
RESOLUTION NO. 23-35**

RESOLUTION ACCEPTING DONATIONS TO CITY

WHEREAS, the City of Annandale is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 and 465.04 for the benefit of its citizens in accordance with the terms prescribed by the donor. Said gifts may be limited under provisions of MN Statutes Section 471.895.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

| | |
|-----------------------|--------------------------|
| <u>Name of Donor:</u> | Miller's Jewelry |
| <u>Donation Type:</u> | Trees at Recreation Park |
| <u>Amount:</u> | \$1,000 |

| | |
|-----------------------|---|
| <u>Name of Donor:</u> | Annandale Baseball/Softball Association |
| <u>Donation Type:</u> | Plaque at Recreation Park |
| <u>Amount:</u> | \$86 |

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ANNANDALE, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of Annandale this 11th day of September, 2023.

Shelly Jonas, Mayor

Attested:

Kelly Hinnenkamp, City Administrator/Clerk



City Council Agenda

August 14, 2023

Agenda Section: Old Business
Report From: Kelly Hinnenkamp
City Administrator

Agenda No. 8A
Agenda Item: Rachel Development Request

Core Strategy:

- | | |
|--|---|
| <input type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Provide Proactive Leadership |
| <input checked="" type="checkbox"/> Increase Operational Effectiveness | <input checked="" type="checkbox"/> Ensure Safe/Well Kept Community |
| <input type="checkbox"/> Enhance Local Business Environment | <input type="checkbox"/> Other: Click or tap here to enter text. |
| <input type="checkbox"/> Develop/Manage Strong Parks/Trails | |

Background

Rachel Development submitted a request for consideration of credits for fees paid due to additional work completed for future growth. The City has worked with developers in the past with crediting Trunk Area Fees for oversizing expenses required to be included in their project but are not required to provide service to their project. Rachel Development is requesting consideration for a credit toward the extension of sanitary sewer for properties to the south and for installing the sanitary sewer with extra depth for properties to the north.

The attached request provides a detailed explanation into each request. The City requires developers to install utilities in a manner that allows for orderly development. This includes the depth of the utilities and the extension of the mains to the edge of the plat. These are items the City has not previously provided credit for and this would apply to the Developer's request with the exception of the additional manhole and sewer main stubs that were required for the future connections.

At the August 14th Meeting, City Council approved the credit of \$27,900 towards future assessments related to the extension of the sewer/water and requested Bolton and Menk provide input on the proposed amount of the depth reimbursement requested by the developer. See the attached memo from Engineer Jared Voge.

Recommended Action

Will be discussed at the meeting

Attachments:

- Developer Request
- Bolton and Menk Memo




Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

MEMORANDUM

Date: September 7, 2023
To: Honorable Mayor Jonas
Members of the City Council, City of Annandale
From:  Jared Voge, P.E.
City Engineer
Subject: Preserve at Lake John
Annandale, Minnesota
BMI Project No.: OW1.129664

At the August 14, 2023 City Council meeting, Rachel Development presented a request for credits associated with the development sanitary sewer piping. Request no. 1 – extending sanitary sewer for properties to the south continues to be supported by staff. I have reviewed request no. 2 – installing sanitary sewer with extra depth for properties to the north.

When the concept plan for the development was submitted, it was noted that city utilities did not exist to serve the development. As a result, the city initiated, and is nearly complete with a Trunk Utility extension of watermain and the construction of a lift station and forcemain. The lift station and forcemain is necessary because the existing sanitary sewer in County Road 183 east of Douglas Drive, does not have adequate depth to service the development via gravity. It continues to be the city's policy that lift stations within the sanitary sewer system be limited to only those necessary. Lift Stations require much more maintenance than gravity sewer and as a result, the operating costs are also higher.

During the development review process, the sanitary sewer was required to be installed at depths greater than the minimum necessary to serve the Preserve at Lake John development so that properties adjacent to the development could also be served by the trunk lift station. This eliminated the need for an additional lift station should the adjacent properties develop. It has been the city's policy to extend utilities to plat boundaries at the maximum depth possible. Most recently, the Annandale Care Center extended sanitary sewer deeper than required for their project. The same is true for the Triplett Farms Development.

In his letter dated July 10, 2023, Mr. Robinson estimated the cost associated with the extra depth between \$45,000 - \$75,000. We cannot dispute that the deeper piping is installed, the more it costs. It is however, difficult to estimate the additional costs as each project is unique based on topography and groundwater levels.

We recommend that the city continue its policy and past practice of not providing credits based on depth of piping and deny Rachel Developments request no. 2 – Installing sanitary sewer with extra depth for properties to the north.

If you have any questions, please call.

JAV/kp

July 10, 2023

Annandale City Council
30 Cedar St E
Annandale, MN 55302

Dear Annandale City Council,

Thank for you willingness to work with us over the past two years to get The Preserve at Lake John off the ground. We are excited to have broken ground and to be getting close to completing the site work at The Preserve at Lake John. We believe this will be one the premier neighborhoods in the City.

The reason I am writing is to discuss some potential credits for work we are doing and or have done as a part of the development. A few times over the past year I have had conversations with City staff about the extension of the sanitary sewer to the properties south of our development as well as other work being required and assessed to our development project.

From a conversation last month, it sounded like staff was willing to support a request for some of the credits we have talked about over the past year. These credits, in general, would be for work we are doing that benefits other properties.

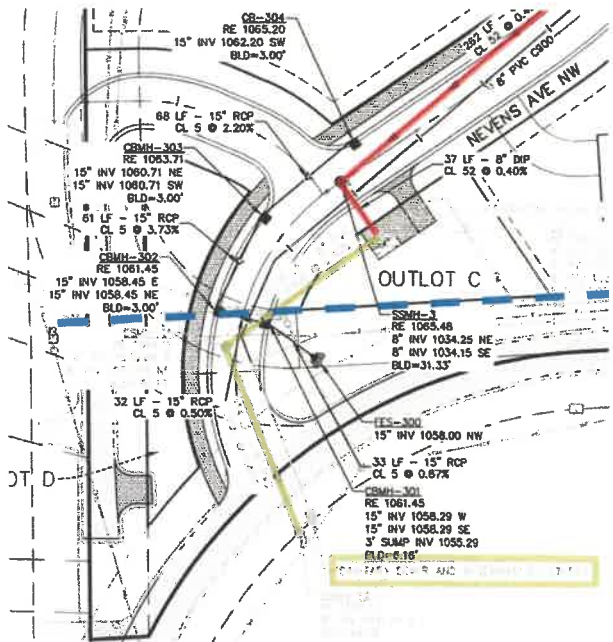
There are two main items.

1. Extending sanitary sewer for properties to the south.
2. Installing sanitary sewer with extra depth for properties to the north.

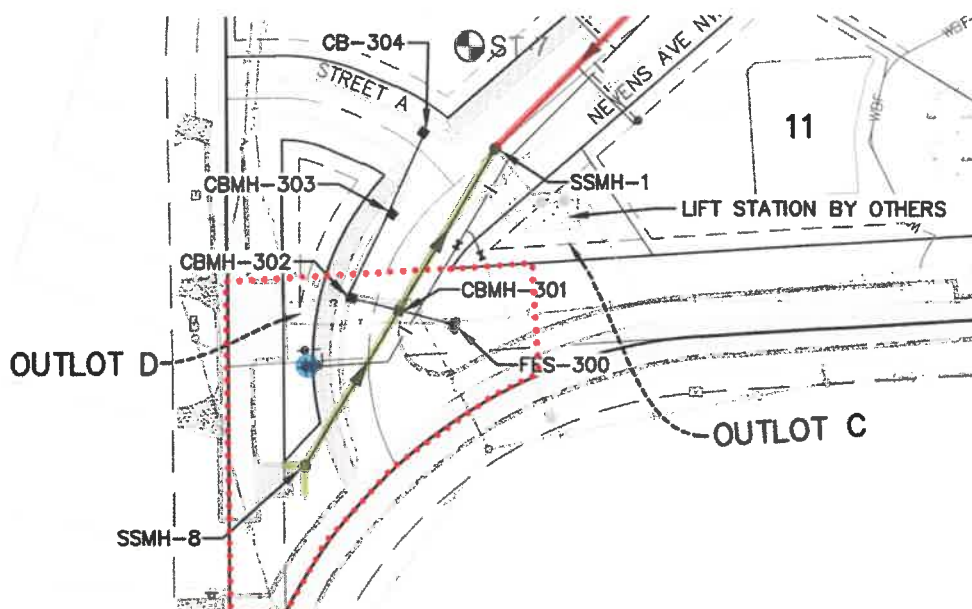
I will describe one at a time in greater detail below.

Extension of the sanitary sewer line to the south:

In the plans approved with our preliminary plat (to the right) we showed installing sanitary sewer to the lift station (red line). We also showed a design for how, in the future, this could be extended to serve the properties to the south (green line). Since the lift station was in essence at or near the south property line (blue dashed line) of our development this seemed reasonable and appropriate.



However, with our Preliminary Plat approval the City's consulting engineer asked that we add to our final plans an extension of the sanitary sewer the southwest plat boundary as shown below (green).

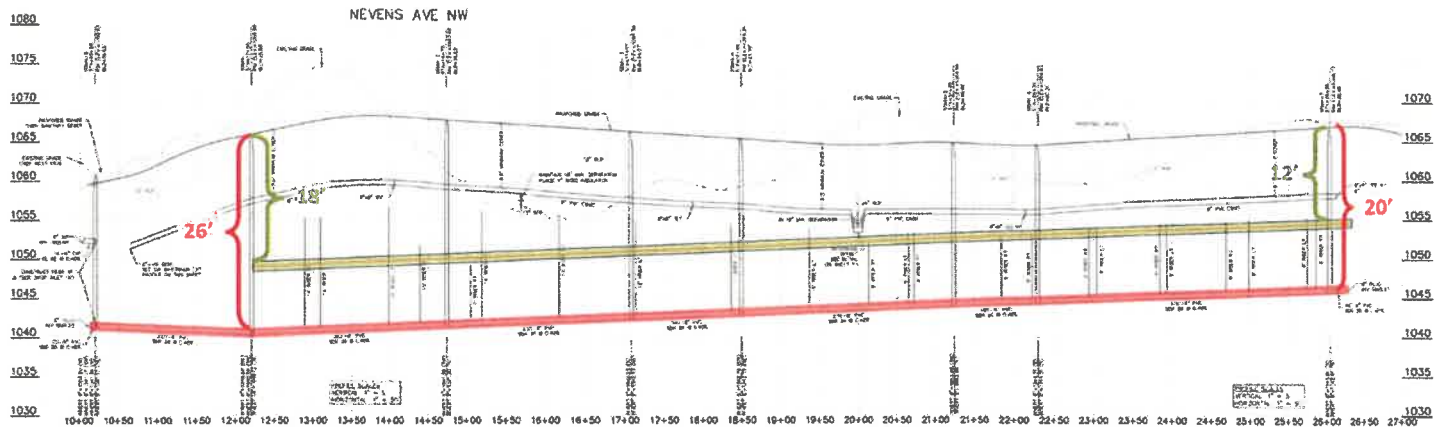


The only reason there is a southwest plat boundary south of the lift station is because we went through the effort of acquiring property (red dotted line) which was arguably already right of way for Nevens and CR 183 to make sure the revised connection to Nevens Ave went smoothly. This property did not have to be included in the plat nor annexed into the City. We did both so that the City would have control of Nevens and the access into The Preserve at Lake John. The County offered to pay \$500 for this property for Right of Way. We did not, at the time, realize that annexing this land into the City and including it in our plat would cause us to incur \$45,472 of additional costs (extension of the sewer, additional manholes, additional service stub all at extra depth). This additional property is now 100% City owned land or is City or County Right of Way.

It is not unusual to stub sewer lines to neighboring properties, however, it is less common to require a manhole in addition to the sanitary sewer stub. We and the City estimated the manhole and related work costs. Both estimates were relatively close. The City engineer's estimate for the manhole and related work was \$27,900. While we would like a credit of \$45,472 for the entire sewer line extension, we are ok with only getting a credit for the manhole which was the most significant and portion of the cost. Please note that we are not asking for credit for the adjacent waterline extension and hydrant that primarily service the Lake John Condo Association.

Sanitary Sewer installed with extra depth for serving properties to the north.

The other item we would like to address with the Council are the costs related to installing the sanitary sewer lines deeper than is needed to serve our development. Below is a comparison of the depth that would be needed to serve our development (green) and the depth of the actual sewer line installation which was done to provide sanitary sewer service to the properties to the north.



This extra depth increases costs in several ways, deeper full wells vs sand point wells for dewatering, extra equipment and time to dig the extra depth, stronger pipe (SDR 26 vs SDR 35), deeper manholes as well as deeper service lines to the homes. All in all, the cost difference between a typical nominal depth and what is being installed is between \$45,000 - \$75,000.

We are very appreciative of the City trunk sewer and water project that brings these services to our site and the surrounding properties. This trunk utility project will provide a mechanism for future development within the community. Often when infrastructure is being installed and is larger and deeper than is needed for the property being developed there is a system to credit the developer for the additional work being done to benefit other properties. In our case, we are having to install deeper sewer lines, manholes, and services than would otherwise be necessary on our project. Those deeper utilities are being required solely to benefit the property to our north. If we were installing a sewer line for our development alone it would only have needed to be 12' deep at the north property line. However, for the property to our north to develop we were required to install the sewer 20' deep at the north property line. This 8' feet of additional depth throughout our development increased our construction costs by \$45,000 in material and labor alone, without including the additional time and dewatering depth cost. So, without a credit for this work we are, in essence, subsidizing the development of the adjacent property. Typically, these costs would be apportioned more evenly across all benefitting properties.

Again, we have had a great working relationship with the City and appreciate what the City has done to help make this project a reality. We believe what we are asking for is fair and look forward to discussing this with you at your August City Council meeting.

Sincerely,

Paul Robinson

Rachel Development, Development Director



City Council Agenda

September 11, 2023

Agenda Section: New Business
Report From: Kelly Hinnenkamp
City Administrator

Agenda No. 9A
Agenda Item: Ordinance Regulating Cannabis Sales

Core Strategy:

- | | |
|--|---|
| <input type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Provide Proactive Leadership |
| <input checked="" type="checkbox"/> Increase Operational Effectiveness | <input checked="" type="checkbox"/> Ensure Safe/Well Kept Community |
| <input type="checkbox"/> Enhance Local Business Environment | <input type="checkbox"/> Other: Click or tap here to enter text. |
| <input type="checkbox"/> Develop/Manage Strong Parks/Trails | |

Background

The City has authority to regulate sales related to THC products. These regulations will allow the City necessary tools to monitor sales to ensure compliance with state law. A draft of the proposed ordinance will be provided at the meeting.

Recommended Action

Will be discussed at the meeting

Attachments:

None

CHAPTER 121 TETRAHYDROCANNABINOL (THC) PRODUCTS

Sec. 121.01. **Purpose and Intent.** The purpose of this Chapter is to regulate the possession and sale of any product that contains tetrahydrocannabinol and that meets the requirements to be sold for human or animal consumption under Minn. Stat. § 151.72 and Minn. Stat. Chapter 342 (“THC Products”) for the following reasons:

- (a) By enacting 2022 Session Law Chapter 98, Article 13, the Minnesota Legislature amended Minn. Stat. § 151.72 to allow the sale of certain products containing tetrahydrocannabinol (“THC”).
- (b) The new law does not prohibit municipalities from adopting and enforcing local ordinance to regulate THC product businesses including, but not limited to, local zoning and land use requirements and business license requirements.
- (c) The National Academies of Science, Engineering, and Medicine note that the growing acceptance, accessibility, and use of THC Products, including for medical purposes, have raised important public health concerns, while the lack of aggregated knowledge of cannabis-related health effects has led to uncertainty about the impact of its use.
- (d) The City recognizes the danger THC use presents to the health, welfare and safety of youth in Annandale.
- (e) The Minnesota Legislature recognized the danger of THC Product use among the public at large by setting potency and servicing size requirements.
- (f) The Minnesota Legislature recognized the danger of THC Product use among youth by prohibiting the sale of any product containing THC to those under the age of 21, requiring that edible THC products be packaged without appeal to children and in child-resistant packaging or containers.
- (g) State law authorizes the Board of Pharmacy to adopt product and testing standards in part to curb the illegal sale and distribution of THC products and ensure the safety and compliance of commercially available THC products in the state of Minnesota.
- (h) The City has the opportunity to be proactive and make decisions that will mitigate this threat and reduce exposure of young people to the products or to the marketing of these products and improve compliance among THC Product retailers with laws prohibiting the sale or marketing of THC Products to youth.
- (i) A local regulatory system for THC Product retailers is appropriate to ensure that retailers comply with THC Product laws and business standards of the City of Annandale to protect the health, safety and welfare of our youth and most vulnerable residents.
- (j) A requirement for a THC Product retailer registration will not unduly burden legitimate business activities of retailers who sell or distribute THC Products to adults and will allow the City of Annandale to regulate the operation of lawful businesses to discourage violations of state and local THC Product-related laws.

- (k) In making these findings and enacting this Chapter, it is the intent of the Annandale City Council to ensure responsible THC product retailing, allowing legal sale and access without promoting increases in use, and to discourage violations of THC Product-related laws, especially those which prohibit or discourage the marketing, sale or distribution of THC products to youth under 21 years of age.

Sec. 121.02. **Definitions.** Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

Compliance checks means the system the City uses to investigate and ensure that those authorized to sell cannabinoid products are following and complying with the requirements of state laws and this Chapter. Compliance checks involve the use of persons under the age of 21 who purchase or attempt to purchase cannabinoid products. Compliance checks may also be conducted by the City or other units of government for educational, research, and training purposes or for investigating or enforcing federal, state, or local laws and regulations relating to cannabinoid products.

Delivery Sale means the sale of any cannabinoid products conducted by any means other than an in-person, over-the-counter sales transaction in a registered retail establishment. Delivery Sale includes, but is not limited to, sales conducted by: telephone or other voice transmission; mail or other written submission; website, mobile device application software, the internet; and/or door-to-door delivery service. Delivery Sale includes delivery by retailer or third parties by any means, including curbside pick-up.

Registered Product or THC Product. Any product that contains more than trace amounts of tetrahydrocannabinol and that meets the requirements to be sold for human or animal consumption under Minn. Stat. § 151.72 and Minn. Stat. Chapter 342. Registered Product does not include medical cannabis as defined in Minn. Stat. § 152.22, Subd. 6, as may be amended from time to time.

Moveable place of business means any form of business that is operated out of a kiosk, tent, canopy, booth, pop-up stand, shipping container, or any other temporary shelter of any kind, or out of a truck, van, automobile, trailer, wagon, or other type of vehicle of any kind and not a fixed address storefront or other permanent type of structure authorized for sales transactions.

Operator means the person in legal possession and control of a location by reason of ownership, lease, contract or agreement, for the sale of cannabinoid products at retail.

Retail establishment means a fixed place of business where Registered

Products are available for sale to the general public, including but not limited to grocery stores, tobacco products shops, CBD stores, convenience stores, gasoline service stations, bars and restaurants.

Sale means any transfer of goods for money, trade, barter or other consideration.

Self-service merchandising means an open display of Registered Products in any manner where any person has access to the Registered Products without the assistance or intervention of the Operator or Operator's employee. Assistance or intervention means the actual physical exchange of the Registered Product between the customer and the Operator or employee.

Vending machine means any mechanical, electrical or electronic, or other type of device that dispenses Registered Products upon the insertion of money, tokens, or other form of payment into or onto the device by the person seeking to purchase the Registered Product.

Sec. 121.03. **Prohibited Sales.** It shall be unlawful for any person to sell, transfer or otherwise distribute any THC Product within the City:

- (a) Unless the sale is transacted by a person who holds, or is employed by a person who is a registered THC Product retailer;
- (b) Unless the sale is transacted in-person, at a registered retail establishment;
- (c) If the sale involves any vending machine or self-service merchandising;
- (d) If the sale involves a delivery sale;
- (e) If the sale involves adulterated or misbranded THC Products;
- (f) If the sale is to a person under the age of 21; and
- (g) If the sale violates any other law, order, ordinance, regulation, or statute.

Sec. 121.04. **Prohibited Possession.** It shall be unlawful for any person under the age of 21 to possess THC Products unless they are an employee of a registered retailer under this Chapter, are at least 18 years of age and are possessing the THC Product as part of their employment. It shall be unlawful for any person to procure for or provide THC products to any other person under the age of 21.

Sec. 121.05. **Registration Required.** It will be unlawful for any person to sell at retail any THC Products within the City without first registering with the City.

Sec. 121.06. Registration Process.

- (a) A Registration form to shall or otherwise distribute Registered Products shall be provided by the City and accompanied by a registration fee as determined by the City Council. The registrant shall provide their full name, their residential and business addresses and telephone numbers, the name of the business being registered and any additional information the City deems necessary. A business entity applicant shall provide a list of all persons that have an interest of 5% or more in the business. The list shall name all owners and show the interest held by each, either individually or

beneficially for others. If the City Clerk determines that a registration form is incomplete, it shall be returned to the registrant with notice of the information necessary to make the form complete.

- (b) It is the duty of each registrant to notify the City Clerk in writing of any change in ownership in the business.
- (c) Each registration shall be issued for a period of one year.
- (d) Registrations under this Chapter shall be valid only on the registered premises and only for the person or business to whom the registration is completed. The transfer of any registration to another location, business or person is prohibited.

Sec. 121.07. Ineligibility and Basis for Denial of Registraton.

- (a) Ineligibility.
 - (1) Moveable Place of Business. No retail sales of THC products shall be made from a moveable place of business. Only fixed location business shall be eligible to register under this Chapter.
 - (2) The proposed registered premises does not meet zoning requirements.
- (b) Grounds for denying registration include, but are not limited to, the following:
 - (1) The registrant is prohibited by Federal, State or other local law, ordinance or regulation from selling THC products.
 - (2) The registrant has been convicted within the past five years of any violation of federal, state, or local law, ordinance provision, or other regulation relating to THC Products.
 - (3) The registrant has had a license to sell THC Products suspended or revoked within 12 months preceding the date of application, or the registrant has or had an interest in another premises authorized to sell THC Products, whether in the City or in another jurisdiction that has had a license to sell THC Products suspended or revoked in the same time period, provided that the applicant had an interest in the premises at the time of the violation that led to the revocation or suspension.
 - (4) The registrant fails to provide any of the information required to the City or provides false or misleading information. A false statement on any registration form shall cause an automatic refusal of registration, or if already issued, shall render any registration void and of no effect to protect the applicant from prosecution for a violation of this Chapter.
 - (5) The registrant is not a retail establishment as defined in this ordinance.
- (c) Transient businesses prohibited. No transient business shall be eligible for registration. A transient business means:
 - (1) Any movable place of business;
 - (2) Any business conducted from a permanent structure for a period of less than 6 consecutive months in a year.

Sec. 121.07. Additional Requirements.

- (a) All THC Product testing must comply with the requirements set forth in

Minnesota Statutes.

- (b) All THC Product labeling and packaging must comply with the requirements of Minnesota Statutes and must be prepackaged in packaging or a container that is child-resistant, tamper-evident, and opaque or placed in packaging or a container that is child-resistant, tamper-evident, and opaque at the final point of sale to a customer. The requirement that packaging be child-resistant does not apply to a THC Product that is intended to be consumed as a beverage and which contains no more tetrahydrocannabinol than permitted under state law.
- (c) THC Products must not contain more tetrahydrocannabinol in a single serving than allowed by state law.
- (d) No person under the age of 18 shall be permitted to handle transactions for the sale of THC Products.

Sec. 121.08. Prohibited Distribution Practices.

- (a) Samples Prohibited. No person shall distribute samples of any THC Product free of charge or at a nominal cost. No person shall distribute THC products as a free donation.
- (b) Coupon and Price Promotion. No person shall accept or redeem any coupon, price promotion, or other instrument or mechanism, whether in paper, digital, electronic, mobile, or any other form, that provides any cannabinoid products to a consumer at no cost or at a price that is less than the non-discounted, standard price listed by a retailer on the item or on any related shelving, posting, advertising, or display at the location where the item is sold or offered for sale, including all applicable taxes.
- (c) No Self-service Displays. All THC products must be stored behind the sales counter, in a locked case, in a storage unit, or in another area not freely accessible to the general public. No person shall allow the sale of THC products in open displays that are accessible to the public without the intervention of a store employee.

Sec. 121.09. Signage. At each location where THC Products are sold, the registrant shall display a sign in plain view to provide public notice that selling any of these products to any person under the age of 21 is illegal and subject to penalties. The notice shall be placed in a conspicuous location in the registered establishment and shall be readily visible to any person who is purchasing or attempting to purchase these products.

Sec. 121.10. Age Verification. At each location where THC Products are sold, the registrant shall verify, by means of government-issued photographic identification containing the bearer's date of birth, that the purchaser or person attempting to make the purchase is at least 21 years of age.

Sec. 121.11. Responsibility. All operators and registrants are responsible for the actions of their employees regarding the sale, offer to sell, and furnishing of THC

Products on the registered premises. The sale, offer to sell, or furnishing of any THC Product by an employee shall be considered an act of the registrant and operator.

Sec. 121.12. **Compliance Checks and Inspections.** All registered premises must be open to inspections by law enforcement or other authorized city officials during regular business hours, for compliance with this Ordinance and such other Ordinances, rules, regulations, and laws relevant to the sale of cannabinoid products. From time to time, but at least once per year, the City shall conduct compliance checks.

No person used in compliance checks shall attempt to use false identification misrepresenting their age. All persons lawfully engaged in a compliance check shall answer all questions about their age asked by the licensee or their employee, and shall produce any identification, if any exists, for which they are asked. The City will conduct a compliance check that involves the participation of a person at least 18 years of age, but under the age of 21 to enter the registered premises to attempt to purchase the registered products. Persons used for the purpose of compliance checks shall be supervised by law enforcement.

Sec. 121.13. **Civil Penalty.**

(a) The City Council will follow the provisions of this section on imposition of a civil penalty against a registrant under this Chapter.

1. Notice of Violation. The Chief of Police will provide, in writing, to the registrant either personally or by mail, notice of any alleged violation of the provisions of this Chapter committed in the operation of the registrant's business and provide notice to the City Council. If the City Council determines from the facts and circumstances reported, together with any other facts and circumstances known to it, that the violation may warrant a civil penalty, it will notify the registrant of their right to request a hearing prior to the imposition of the civil penalty. The registrant must request a hearing within seven (7) days of receipt of the Notice. If requested, a hearing shall be scheduled before the City council sufficiently in advance to provide ten days written notice of the time, place and purpose of such hearing to the registrant.
2. Hearing on Alleged Violations. At the time of the hearing, the registrant may appear and present any evidence which is material to the investigation. The City Council will make and adopt findings of fact as to whether a violation of the provisions of this Chapter has been committed in the operation of the registrant's business and whether the violation was willful in nature. If the registrant has violated any of the provisions of this Chapter, the City Council may impose a civil fine. If the violation is upheld, the person appealing shall be responsible for reimbursing the City up to \$500.00 of the City's actual expenses.

Sec. 121.14. **Penalties For Violations.**

- (a) Administrative Penalties – Individuals. If a person who is not a licensee is found to have violated this Chapter, the person shall be charged with an administrative penalty as follows:
 - 1. First violation – an administrative penalty not to exceed \$200.00
 - 2. Second violation within 12 months – an administrative penalty not to exceed \$300.00.
 - 3. Third violation within 12 months – an administrative penalty not to exceed \$400.00.
- (b) Administrative Penalties – Registrant. If a registrant or an employee of a registrant is found to have violated this Chapter, the registrant shall be charged with an administrative penalty as follows:
 - 1. First violation – an administrative penalty of \$200.00.
 - 2. Second violation within 36 months – an administrative penalty of \$500.00.
 - 3. Third violation within 36 months – an administrative penalty of \$1,000.00.
- (c) Any administrative penalty assessed against a licensee pursuant to this section must be paid in full within 30 days from receipt of written notification of the City Council's imposition of the civil fine.
- (d) Petty Misdemeanor. Violation of this Chapter shall be a petty misdemeanor. Nothing in this section shall prohibit the City from pursuing prosecution of any violation in lieu of administrative penalties. Each day that a person is in violation of the provisions of this Chapter is a successive violation.

Sec. 121.15. **Severability.** If any section or portion of any section of this Chapter is deemed invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of other sections or portions of sections of this Chapter.



City Council Agenda

September 11, 2023

Agenda Section: New Business
Report From: Kelly Hinnenkamp
City Administrator

Agenda No. 9B
Agenda Item: Preliminary Levy/TNT Hearing

Core Strategy:

- | | |
|--|--|
| <input type="checkbox"/> Inspire Community Engagement | <input checked="" type="checkbox"/> Develop/Manage Strong Parks/Trails |
| <input checked="" type="checkbox"/> Increase Operational Effectiveness | <input checked="" type="checkbox"/> Provide Proactive Leadership |
| <input type="checkbox"/> Enhance Local Business Environment | <input checked="" type="checkbox"/> Ensure Safe/Well Kept Community |
| | <input type="checkbox"/> Other: Click or tap here to enter text. |

Background

Attached is Resolution approving the proposed budget and levy for 2024. The proposed overall increase is 5.98%. The City is required to adopt the resolution before September 30, 2023 and call the Truth-in-Taxation hearing to be held in December.

Recommended Action

The Finance Committee has reviewed the attached and recommends approval of Resolution Adopting the Preliminary Levy and Budget for 2024 and calling the TNT Hearing for December 11th at 6:30pm.

Attachments:

- Resolution
- 2024 Budget

Councilmember ____ introduced the following resolution and moved for its adoption:

CITY OF ANNANDALE
RESOLUTION 23-XX
RESOLUTUION ABATING DEBT SERVICE LEVIES

WHEREAS, the City Council is the official governing body of the City of Annandale; and,

WHEREAS, the City Financial Staff has advised the City Council that the amount of money available in the City's Enterprise and Capital Funds will be sufficient principal and interest due on the following bonds during the year 2024.

| Bond Issue | Original Levy | Reduced/Additional Levy |
|------------------------------------|---------------|-------------------------|
| GO Equipment Certifcate, 2022A | 89,594 | (1,184) |
| GO Refunding Bonds, Series 2019B | 34,518 | 65,482 |
| GO IMPROVEMENT BONDS, SERIES 2020B | 15,047 | (5,047) |
| GO IMPROVEMENT NOTE OF 2011 | 58,722 | (58,722) |
| GO CIP BONDS, SERIES 2008A | 0 | 20,000 |

WHEREAS, The City is authorized, pursuant to the provisions of the respective Bond Resolution, and of the Minnesota Statues, Sections 475.61, to direct the City Clerk of the City to certify to the County that sufficient funds are available to pay principal and interest due on the Bonds during the year 2024 and to request that the County reduce the levy for payable 2024 with respect to the Bonds.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Annandale that:

1. The City Council hereby directs the City Clerk to certify to Wright county that the balance of monies indicated above is on hand and available in their respective Funds, and that such amounts are sufficient to pay the principal and interest due on the indicated bonds during the year 2023 and, therefore, to request the County Auditor to reduce the levy with respect to the bond issue for the year 2024 to amount shown above.
2. That the form of the certification to be delivered by the City Clerk to Wright County is attached hereto as Exhibit A and incorporated in the minutes of this meeting and approved.

The foregoing resolution was duly seconded by Councilmember Honsey, upon a vote being taken thereon, the following members voted in favor thereof: Czycalla, Grundy, Wuollet, Honsey, Jonas ; the following members voted against: None; the following members abstained: None; the following members were absent: None.

WHEREUPON, said resolution was declared duly passed and adopted this 11th day of September, 2023.

City Clerk

RESOLUTION
23-__

Councilmember __ introduced the following resolution and moved for its adoption:

**ESTABLISHING THE 2024 PROPOSED
TAX LEVY AND BUDGET**

WHEREAS, the City Council is desirous of establishing a Proposed Tax Levy and Budget for 2024; and

WHEREAS, the City Council has determined that it is advisable and in the best interest of the City to preliminarily approve the attached 2024 budget for purposes of its proposed 2024 tax levy; and

WHEREAS, a summary of the proposed 2024 budget is as follows:

| | |
|----------------------------------|-------------------|
| <u>General Fund</u> (101) | |
| Expenditures: | \$2,732,804 |
| Sources | |
| Tax Levy: | \$1,427,662 |
| Govt. Aids: | \$ 777,727 |
| Other: | <u>\$ 527,415</u> |
| | \$2,644,469 |
| Net Gain/Loss: | \$ -0- |

WHEREAS, the City Council proposes the 2023 tax levy to be as follows:

| | |
|------------------------|-----------------|
| General Fund Tax Levy: | \$ 1,427,662 |
| Debt Service Tax Levy: | \$ 258,380 |
| Abatement: | <u>\$ 2,500</u> |
| TOTAL: | \$ 1,688,542 |

NOW, THEREFORE, BE IT RESOLVED by the City Council of Annandale, Wright County, Minnesota, that the tax levy and budget as contained herein are hereby established as the City’s 2024 proposed tax levy and budget.

The foregoing resolution was duly seconded by Councilmember Honsey, upon a vote being taken thereon, the following members voted in favor thereof: __ ; the following members voted against: None; the following members abstained: None; the following members were absent: None.

WHEREUPON, said resolution was declared duly passed and adopted this 13th day of September, 2023.

City Clerk

2024 BUDGET

GENERAL FUND SUMMARY

| GENERAL FUND EXPENDITURES | 2023 | 2024 | Change | Explanation |
|---------------------------|-----------------|-----------------|-----------------|-----------------------|
| LEGISLATIVE | \$ 42,829.25 | \$ 50,904.15 | \$ 8,074.90 | Wages |
| ELECTIONS | \$ 525.00 | \$ 5,200.00 | \$ 4,675.00 | 2024 Election |
| PLANNING AND ZONING | \$ 6,402.25 | \$ 10,784.25 | \$ 4,382.00 | Wages/Insurance |
| ADMINISTRATION | \$ 297,747.99 | \$ 328,524.56 | \$ 30,776.57 | Wages/Insurance |
| ASSESSOR | \$ 24,250.00 | \$ 24,250.00 | \$ - | |
| CITY HALL | \$ 56,610.57 | \$ 68,117.31 | \$ 11,506.74 | Utility Expense |
| POLICE | \$ 825,600.63 | \$ 914,325.74 | \$ 88,725.11 | Wages/Insurance |
| FIRE | \$ 247,114.07 | \$ 267,873.00 | \$ 20,758.93 | Wages/Insurance |
| BUILDING INSPECTOR | \$ 70,922.10 | \$ 74,501.36 | \$ 3,579.26 | Wages/Insurance |
| CIVIL DEFENSE | \$ 400.00 | \$ 400.00 | \$ - | |
| ANIMAL CONTROL | \$ 550.00 | \$ 550.00 | \$ - | |
| PUBLIC WORKS | \$ 213,288.14 | \$ 246,096.81 | \$ 32,808.67 | Wages/Insurance |
| STREETS | \$ 272,921.65 | \$ 283,777.64 | \$ 10,855.99 | Wages/Insurance |
| PARKS COMMISSION | \$ 3,512.23 | \$ 3,674.23 | \$ 162.00 | Wages/Insurance |
| PARKS | \$ 140,920.85 | \$ 149,770.39 | \$ 8,849.54 | Wages/Insurance |
| LIBRARY | \$ 18,448.57 | \$ 19,334.66 | \$ 886.09 | Wages/Insurance |
| TRANSFERS OUT | \$ 393,090.00 | \$ 284,720.00 | \$ (108,370.00) | Transfer to Debt Levy |
| Total Expenditures | \$ 2,615,133.30 | \$ 2,732,804.11 | \$ 117,670.81 | |

GENERAL FUND REVENUES

| | | | |
|----------------------------|-----------------|-----------------|---------------|
| TAXES (LESS LEVY) | \$ 44,600.00 | \$ 44,600.00 | \$ - |
| LICENSES & PERMITS | \$ 77,850.00 | \$ 77,850.00 | \$ - |
| INTERGOVERNMENTAL REVENUES | \$ 659,003.00 | \$ 777,727.00 | \$ 118,724.00 |
| PUBLIC CHARGES FOR SERVICE | \$ 275,565.00 | \$ 287,565.00 | \$ 12,000.00 |
| FINES & FORFEITURES | \$ 12,200.00 | \$ 12,200.00 | \$ - |
| MISCELLANEOUS REVENUE | \$ 12,200.00 | \$ 12,200.00 | \$ - |
| OTHER FINANCING SOURCES | \$ 73,000.00 | \$ 93,000.00 | \$ 20,000.00 |
| Total Revenues | \$ 1,154,418.00 | \$ 1,305,142.00 | \$ 150,724.00 |

Levy Certification

| | 2023 | 2024 | |
|--|-----------------|-----------------|--------|
| Total General Fund Revenues (less Taxes) | \$ 1,154,418.00 | \$ 1,305,142.00 | 13.06% |
| Total Expenditures | \$ 2,615,133.30 | \$ 2,732,803.80 | 4.50% |
| Required General Levy (Taxes) | \$ 1,460,715.00 | \$ 1,427,661.80 | -2.26% |
| Debt Service Levy | \$ 130,000.00 | \$ 258,380.00 | 98.75% |
| Dingmann Abatement | \$ 2,500.00 | \$ 2,500.00 | 0.00% |
| Total Levy | \$ 1,593,215.00 | \$ 1,688,541.80 | 5.98% |

Estimated Tax Impact

| | 2023 | 2024 | |
|--------------------------------|-------------------|-------------------|--------|
| Total MV (Estimated) | \$ 257,181,000.00 | \$ 295,237,900.00 | 14.80% |
| Total TMV (Estimated) | \$ 334,229,000.00 | \$ 389,671,900.00 | 16.59% |
| Total Tax Capacity (estimated) | \$ 3,337,274.82 | \$ 3,890,871.89 | 16.59% |

| | | | |
|--------------------|--------|--------|--------|
| Estimated Tax Rate | 47.74% | 43.40% | -4.34% |
|--------------------|--------|--------|--------|

Estimated Residential Tax Impact with 20% increase in value from 2022 to 2023

| | | | |
|---------|-------------|-------------|-----------|
| 100,000 | \$ 477.40 | \$ 520.77 | \$ 43.37 |
| 200,000 | \$ 954.80 | \$ 1,041.54 | \$ 86.74 |
| 300,000 | \$ 1,432.20 | \$ 1,562.31 | \$ 130.11 |
| 400,000 | \$ 1,909.60 | \$ 2,083.08 | \$ 173.48 |

Estimated Commercial Tax Impact with 5% increase from 2022 to 2023

| | | | |
|---------|-------------|-------------|-------------|
| 100,000 | \$ 716.10 | \$ 683.51 | \$ (32.59) |
| 250,000 | \$ 1,551.55 | \$ 1,480.94 | \$ (70.61) |
| 500,000 | \$ 2,745.05 | \$ 2,620.13 | \$ (124.92) |
| 750,000 | \$ 3,938.55 | \$ 3,759.31 | \$ (179.24) |

| | |
|--|---------------|
| Excess Levy Dollars if 0% rate increase: | \$ 168,960.44 |
|--|---------------|

GENERAL FUND REVENUES

| Account Number | Account Title | 12/31/2021 Actual | 12/31/2022 Actual | 8/31/2023 Actual | 12/31/2023 Budget | 12/31/2024 Proposed | Budget Variance From Prior Year |
|----------------|--------------------------------|----------------------|----------------------|---------------------|----------------------|------------------------|------------------------------------|
| 101-31010-000 | AD VALOREM TAXES | \$ 1,114,748.25 | \$ 1,474,831.51 | \$ 802,175.34 | \$ 1,460,715.00 | \$ 1,427,535.00 | \$ (33,180.00) |
| 101-31020-000 | DELINQUENT AD VALOREM TAXES | \$ 4,699.82 | \$ 9,714.74 | \$ 21,878.75 | \$ - | \$ - | \$ - |
| 101-31030-000 | MOBILE HOME TAXES | \$ 18,658.20 | \$ 25,688.99 | \$ - | \$ 16,500.00 | \$ 16,500.00 | \$ - |
| 101-31031-000 | MOBILE HOME TAXES-DEBT SERVICE | \$ 5,386.72 | \$ 2,221.82 | \$ - | \$ 7,100.00 | \$ 7,100.00 | \$ - |
| 101-31033-000 | MOBILE HOME TAXES-DELINQUENT | \$ 2,224.93 | \$ 2,096.99 | \$ - | \$ 4,000.00 | \$ 4,000.00 | \$ - |
| 101-31810-000 | FRANCHISE TAXES | \$ 16,170.52 | \$ 16,240.04 | \$ 7,743.44 | \$ 17,000.00 | \$ 17,000.00 | \$ - |
| 101-31910-000 | AD VALOREM TAX INTEREST | \$ 410.29 | \$ 563.22 | \$ - | \$ - | \$ - | \$ - |
| | | \$ 1,162,298.73 | \$ 1,531,357.31 | \$ 831,797.53 | \$ 1,505,315.00 | \$ 1,472,135.00 | |
| 101-32110-414 | LIQUOR LICENSES-ADMIN | \$ 25,416.00 | \$ 25,316.00 | \$ 18,816.00 | \$ 22,000.00 | \$ 22,000.00 | \$ - |
| 101-32180-414 | MISC PERMITS/LICENSE-ADMIN | \$ 2,535.00 | \$ 2,930.00 | \$ 3,200.00 | \$ 2,500.00 | \$ 2,500.00 | \$ - |
| 101-32185-414 | TOBACCO LICENSES-ADMIN | \$ 100.00 | \$ 300.00 | \$ 350.00 | \$ 150.00 | \$ 150.00 | \$ - |
| 101-32210-424 | BUILDING PERMIT FEES | \$ 54,373.79 | \$ 113,221.76 | \$ 46,746.18 | \$ 50,000.00 | \$ 50,000.00 | \$ - |
| 101-32240-427 | ANIMAL LICENSES | \$ 495.00 | \$ 2,335.00 | \$ 555.00 | \$ 700.00 | \$ 700.00 | \$ - |
| 101-32260-424 | STATE SURCHARGE FEES | \$ 2,580.50 | \$ 7,660.50 | \$ 2,673.50 | \$ 2,000.00 | \$ 2,000.00 | \$ - |
| 101-32270-421 | GOLF CART PERMITS | \$ 495.00 | \$ 505.00 | \$ 655.00 | \$ 500.00 | \$ 500.00 | \$ - |
| | | \$ 85,995.29 | \$ 152,268.26 | \$ 72,995.68 | \$ 77,850.00 | \$ 77,850.00 | |
| 101-33161-421 | PD GRANTS | \$ 4,757.90 | \$ 1,197.61 | \$ - | \$ - | \$ - | \$ - |
| 101-33401-000 | LGA | \$ 527,753.00 | \$ 542,757.00 | \$ 279,751.50 | \$ 559,503.00 | \$ 678,227.00 | \$ 118,724.00 |
| 101-33406-000 | PERA RATE INCREASE AID | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-33416-421 | STATE PD TRAINING REIMB | \$ 7,212.59 | \$ 7,103.72 | \$ - | \$ 6,500.00 | \$ 6,500.00 | \$ - |
| 101-33416-422 | STATE FD TRAINING REIMB | \$ 8,570.00 | \$ 2,360.00 | \$ 2,750.00 | \$ 5,000.00 | \$ 5,000.00 | \$ - |
| 101-33420-422 | STATE FIRE AID | \$ 56,318.53 | \$ 61,175.12 | \$ 3,000.00 | \$ 45,000.00 | \$ 45,000.00 | \$ - |
| 101-33421-421 | POLICE STATE AID | \$ 27,577.71 | \$ 50,082.16 | \$ - | \$ 40,000.00 | \$ 40,000.00 | \$ - |
| 101-33423-000 | CORONAVIRUS RELIEF AID | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-33425-000 | STATE AID - MV CREDIT | \$ 522.99 | \$ 571.78 | \$ - | \$ - | \$ - | \$ - |
| 101-33425-421 | POLICE DRUG SEIZURE | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-33609-431 | SNOW REMOVAL REIMB. | \$ 3,315.00 | \$ 10,855.00 | \$ 10,180.00 | \$ 3,000.00 | \$ 3,000.00 | \$ - |
| | | \$ 636,027.72 | \$ 676,102.39 | \$ 295,681.50 | \$ 659,003.00 | \$ 777,727.00 | |
| 101-34101-414 | CITY HALL RENT | \$ 380.00 | \$ 520.00 | \$ 20.00 | \$ 800.00 | \$ 800.00 | \$ - |
| 101-34101-452 | NUISANCES & LAWN MOWING | \$ 213.76 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-34102-414 | CD BURNING | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-34103-413 | ZONING&SUBDIVISION FEES | \$ 1,084.00 | \$ 5,850.00 | \$ 800.00 | \$ 2,000.00 | \$ 2,000.00 | \$ - |
| 101-34107-415 | ASSESSMENT SEARCHES | \$ 1,230.00 | \$ 820.00 | \$ 460.00 | \$ 600.00 | \$ 600.00 | \$ - |
| 101-34111-414 | COPIER RECEIPTS - ADMIN | \$ 8.00 | \$ 14.50 | \$ 15.50 | \$ 55.00 | \$ 55.00 | \$ - |
| 101-34112-000 | PHONE REIMBURSEMENT | \$ 64.00 | \$ 26.08 | \$ 41.20 | \$ 200.00 | \$ 200.00 | \$ - |

GENERAL FUND REVENUES

| Account Number | Account Title | 12/31/2021 Actual | 12/31/2022 Actual | 8/31/2023 Actual | 12/31/2023 Budget | 12/31/2024 Proposed | Budget Variance From Prior Year |
|----------------|-------------------------------|----------------------|----------------------|---------------------|----------------------|------------------------|------------------------------------|
| 101-34201-421 | POLICE SPECIAL SERVICES | \$ 2,302.50 | \$ 1,000.00 | \$ - | \$ 1,000.00 | \$ 1,000.00 | \$ - |
| 101-34201-422 | POOL FILLING | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-34202-421 | SCHOOL RESOURCE OFFICER | \$ 28,500.00 | \$ 19,000.00 | \$ 25,000.00 | \$ 19,000.00 | \$ 31,000.00 | \$ 12,000.00 |
| 101-34202-422 | RURAL FIRE SERVICE | \$ 171,447.46 | \$ 155,741.07 | \$ 77,697.47 | \$ 167,000.00 | \$ 167,000.00 | \$ - |
| 101-34203-421 | POLICE REPORTS | \$ 67.25 | \$ 143.25 | \$ 94.65 | \$ 100.00 | \$ 100.00 | \$ - |
| 101-34204-421 | FINGERPRINTS | \$ 570.00 | \$ 480.00 | \$ 180.00 | \$ 175.00 | \$ 175.00 | \$ - |
| 101-34206-421 | POLICE BACKGROUND CHECKS | \$ - | \$ 70.00 | \$ 35.00 | \$ 100.00 | \$ 100.00 | \$ - |
| 101-34301-431 | WW COMM SNOW REMOVAL REIMB | \$ 6,885.00 | \$ - | \$ - | \$ 6,885.00 | \$ 6,885.00 | \$ - |
| 101-34951-000 | WW COMM REIMB-LABOR EXP | \$ 64,915.11 | \$ 90,307.14 | \$ 28,964.51 | \$ 70,000.00 | \$ 70,000.00 | \$ - |
| 101-34951-430 | WW COMM REIMB-MILEAGE EXP | \$ 6,722.76 | \$ 7,191.76 | \$ 1,961.86 | \$ 7,650.00 | \$ 7,650.00 | \$ - |
| | | \$ 284,389.84 | \$ 281,163.80 | \$ 135,270.19 | \$ 275,565.00 | \$ 287,565.00 | |
| 101-35101-421 | COURT FINES | \$ 15,793.59 | \$ 8,823.97 | \$ 7,672.45 | \$ 8,000.00 | \$ 8,000.00 | \$ - |
| 101-35102-421 | ADMINISTRATIVE FINES | \$ 1,355.00 | \$ 1,125.00 | \$ 470.00 | \$ 3,000.00 | \$ 3,000.00 | \$ - |
| 101-35103-421 | ADMINISTRATIVE FINES-TRAFFIC | \$ - | \$ 420.00 | \$ 480.00 | \$ 500.00 | \$ 500.00 | \$ - |
| 101-35104-427 | ANIMAL FINES | \$ 295.00 | \$ 160.00 | \$ 105.00 | \$ 500.00 | \$ 500.00 | \$ - |
| 101-35105-414 | OTHER FINES - ADMIN-(NSF FEE) | \$ - | \$ - | \$ - | \$ 200.00 | \$ 200.00 | \$ - |
| 101-35202-000 | POLICE OTHER SEIZURES | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | | \$ 17,443.59 | \$ 10,528.97 | \$ 8,727.45 | \$ 12,200.00 | \$ 12,200.00 | |
| 101-36201-411 | MISC REVENUES - LEGISLATIVE | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-36201-412 | MISC REVENUES-ELECTIONS | \$ - | \$ 6.00 | \$ - | \$ - | \$ - | \$ - |
| 101-36201-413 | MISC REVENUES- P&Z | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-36201-414 | MISC REVENUES-ADMIN | \$ 268.25 | \$ 500.19 | \$ 1,302.78 | \$ - | \$ - | \$ - |
| 101-36201-421 | MISC REVENUES-POLICE | \$ - | \$ 550.00 | \$ - | \$ - | \$ - | \$ - |
| 101-36201-422 | MISC REVENUES-FIRE | \$ - | \$ 272.73 | \$ - | \$ - | \$ - | \$ - |
| 101-36201-430 | MISC REVENUES-PUBLIC WORKS | \$ 2,657.01 | \$ 1,923.00 | \$ 3,449.11 | \$ - | \$ - | \$ - |
| 101-36201-431 | MISC REVENUES-STREETS | \$ 1,025.60 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-36201-452 | MISC REVENUES-PARKS | \$ 100.00 | \$ 289.10 | \$ 1,250.00 | \$ - | \$ - | \$ - |
| 101-36210-000 | INTEREST EARNINGS | \$ 16,910.56 | \$ (21,831.06) | \$ 49,147.95 | \$ 10,000.00 | \$ 30,000.00 | \$ 20,000.00 |
| 101-36220-452 | PAVILION RENTAL | \$ 13,393.00 | \$ 8,669.50 | \$ 8,232.50 | \$ 13,000.00 | \$ 13,000.00 | \$ - |
| 101-36220-453 | PORTABLE STAGE RENT | \$ 1,215.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-36230-102 | PD DONATIONS | \$ 300.00 | \$ 13,835.28 | \$ 894.14 | \$ - | \$ - | \$ - |
| 101-36230-103 | FD DONATIONS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-36270-000 | REFUNDS (DIVIDENS) | \$ 24,343.54 | \$ 22,101.49 | \$ 317.41 | \$ 20,000.00 | \$ 20,000.00 | \$ - |
| 101-39202-000 | TRANSFER IN-MV | \$ 30,000.00 | \$ 30,000.00 | \$ - | \$ 30,000.00 | \$ 30,000.00 | \$ - |
| | | \$ 90,212.96 | \$ 56,316.23 | \$ 64,593.89 | \$ 73,000.00 | \$ 93,000.00 | |

GENERAL FUND REVENUES

| Account Number | Account Title | 12/31/2021 Actual | 12/31/2022 Actual | 8/31/2023 Actual | 12/31/2023 Budget | 12/31/2024 Proposed | Budget Variance From Prior Year |
|----------------|-----------------------------------|----------------------|----------------------|---------------------|----------------------|------------------------|------------------------------------|
| | TOTAL REVENUES, LESS TAXES | \$ 1,161,619.88 | \$ 1,232,905.45 | \$ 606,890.90 | \$ 1,142,218.00 | \$ 1,292,942.00 | \$ 686,051.10 |
| | TAXES | \$ 1,114,748.25 | \$ 1,474,831.51 | \$ 802,175.34 | \$ 1,460,715.00 | \$ 1,427,661.80 | \$ 625,486.46 |
| | TOTAL REVENUES | \$ 2,276,368.13 | \$ 2,707,736.96 | \$ 1,409,066.24 | \$ 2,602,933.00 | \$ 2,720,603.80 | \$ 1,311,537.56 |

GENERAL FUND EXPENDITURES

| Account Number | Account Title | 12/31/2021 Actual | 12/31/2022 Actual | 7/31/2023 Actual | 12/31/2023 Budget | 12/31/2024 Budget | Budget Variance From Prior Year |
|---------------------|--------------------------------|----------------------|----------------------|---------------------|----------------------|----------------------|------------------------------------|
| LEGISLATIVE | | | | | | | |
| 101-41110-200 | OFFICE SUPPLIES | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-41110-301 | AUDIT FEES | \$ 263.02 | \$ 174.50 | \$ 278.20 | \$ 221.25 | \$ 221.25 | \$ - |
| 101-41110-331 | TRAVEL/TRAINING | \$ 285.00 | \$ 170.00 | \$ 2,048.98 | \$ 400.00 | \$ 2,500.00 | \$ 2,100.00 |
| 101-41110-350 | PRINTING & PUBLISHING | \$ 3,222.50 | \$ 3,811.25 | \$ 1,794.00 | \$ 3,500.00 | \$ 3,500.00 | \$ - |
| 101-41110-433 | DUES AND SUBSCRIPTIONS | \$ 5,320.00 | \$ 7,300.00 | \$ 3,349.00 | \$ 7,485.00 | \$ 9,485.00 | \$ 2,000.00 |
| 101-41110-437 | MISCELLANEOUS | \$ 104.55 | \$ - | \$ 6,994.65 | \$ - | \$ - | \$ - |
| 101-41110-489 | EMPLOYEE APPREC/RETENTION | \$ 851.74 | \$ 1,484.35 | \$ 998.96 | \$ 800.00 | \$ 800.00 | \$ - |
| 101-41110-490 | CONTRIB TO COMMUNITY SERVICE | \$ 10,200.00 | \$ 9,000.00 | \$ - | \$ 9,000.00 | \$ 9,000.00 | \$ - |
| 101-41110-570 | CAPITAL OUTLAY (OFFICE EQUIP) | \$ 353.92 | \$ 500.60 | \$ 350.00 | \$ - | \$ - | \$ - |
| 101-41110-720 | TRANS OUT TO 407 (BEATIFICAT) | \$ 1,100.00 | \$ 1,100.00 | \$ - | \$ 1,100.00 | \$ 1,100.00 | \$ - |
| 101-41110-721 | TRANS OUT 407 (FOOD SHEL | \$ 1,800.00 | \$ 1,800.00 | \$ - | \$ 1,800.00 | \$ 1,800.00 | \$ - |
| 101-41118-103 | SALARIES (P/T) LEGISLATIVE | \$ 11,305.00 | \$ 9,959.00 | \$ 8,825.00 | \$ 16,424.00 | \$ 19,500.00 | \$ 3,076.00 |
| 101-41118-122 | FICA - LEGISLATIVE | \$ 579.08 | \$ 617.46 | \$ 547.29 | \$ 607.00 | \$ 1,209.00 | \$ 602.00 |
| 101-41118-125 | MEDICARE - LEGISLATIVE | \$ 135.52 | \$ 144.47 | \$ 128.06 | \$ 142.00 | \$ 276.90 | \$ 134.90 |
| 101-41118-150 | WORKER'S COMPENSATION | \$ 2,653.98 | \$ 1,553.18 | \$ 999.55 | \$ 1,350.00 | \$ 1,512.00 | \$ 162.00 |
| | | \$ 38,174.31 | \$ 37,614.81 | \$ 26,313.69 | \$ 42,829.25 | \$ 50,904.15 | \$ 8,074.90 |
| ELECTIONS | | | \$ - | | | | |
| 101-41200-210 | OTHER SUPPLIES | \$ - | \$ 977.75 | \$ 261.93 | \$ - | \$ 1,000.00 | \$ 1,000.00 |
| 101-41200-311 | PAYROLL EXPENSE-ELECT JUDGE | \$ - | \$ 2,931.50 | \$ - | \$ - | \$ 3,500.00 | \$ 3,500.00 |
| 101-41200-331 | TRAVEL/TRAINING | \$ - | \$ 70.00 | \$ - | \$ - | \$ 100.00 | \$ 100.00 |
| 101-41200-350 | PRINTING & PUBLISHING | \$ - | \$ 159.50 | \$ - | \$ 125.00 | \$ 200.00 | \$ 75.00 |
| 101-41200-405 | MAINT CONTRACT (VOTING MACH) | \$ 377.50 | \$ - | \$ 400.00 | \$ 400.00 | \$ 400.00 | \$ - |
| 101-41200-580 | CAPITAL OUTLAY (OTHER EQUIP.) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | | \$ 377.50 | \$ 4,138.75 | \$ 661.93 | \$ 525.00 | \$ 5,200.00 | \$ 4,675.00 |
| PLANNING AND ZONING | | | \$ - | | | | |
| 101-41330-301 | AUDIT FEES | \$ 263.02 | \$ 174.50 | \$ 278.20 | \$ 221.25 | \$ 221.25 | \$ - |
| 101-41330-303 | ENGINEERING FEES | \$ (17,757.50) | \$ 5,019.00 | \$ 1,956.50 | \$ 250.00 | \$ 250.00 | \$ - |
| 101-41330-304 | LEGAL FEES | \$ 2,565.00 | \$ 4,702.50 | \$ 1,755.00 | \$ 780.00 | \$ 3,500.00 | \$ 2,720.00 |
| 101-41330-310 | OTHER CONSULTANT | \$ 5,717.99 | \$ 16,856.80 | \$ 4,799.50 | \$ 1,500.00 | \$ 3,000.00 | \$ 1,500.00 |
| 101-41330-312 | RECORDING FEES VARIANCE & SUPS | \$ - | \$ 1,689.30 | \$ 230.00 | \$ 200.00 | \$ 200.00 | \$ - |
| 101-41330-322 | POSTAGE | \$ 181.50 | \$ 121.50 | \$ 90.00 | \$ 180.00 | \$ 180.00 | \$ - |
| 101-41330-331 | TRAVEL/TRAINING | \$ - | \$ - | \$ - | \$ 250.00 | \$ 250.00 | \$ - |
| 101-41330-350 | PRINTING & PUBLISHING | \$ 357.50 | \$ 1,054.62 | \$ 302.40 | \$ 200.00 | \$ 200.00 | \$ - |
| 101-41330-437 | MISCELLANEOUS | \$ 52.77 | \$ 14,119.20 | \$ - | \$ 50.00 | \$ 50.00 | \$ - |
| 101-41339-103 | SALARIES (P/T) - P & Z | \$ 1,220.00 | \$ 1,020.00 | \$ 1,330.00 | \$ 1,320.00 | \$ 1,320.00 | \$ - |
| 101-41339-122 | FICA - P & Z | \$ 75.64 | \$ 63.24 | \$ 82.46 | \$ 82.00 | \$ 82.00 | \$ - |

GENERAL FUND EXPENDITURES

| Account Number | Account Title | 12/31/2021 Actual | 12/31/2022 Actual | 7/31/2023 Actual | 12/31/2023 Budget | 12/31/2024 Budget | Budget Variance From Prior Year |
|----------------|-------------------------------|----------------------|----------------------|---------------------|----------------------|----------------------|------------------------------------|
| 101-41339-125 | MEDICARE - P & Z | \$ 17.71 | \$ 14.85 | \$ 19.37 | \$ 19.00 | \$ 19.00 | \$ - |
| 101-41339-150 | WORKER'S COMPENSATION | \$ 1,864.80 | \$ 1,556.41 | \$ 995.10 | \$ 1,350.00 | \$ 1,512.00 | \$ 162.00 |
| | | \$ (5,441.57) | \$ 46,391.92 | \$ 11,838.53 | \$ 6,402.25 | \$ 10,784.25 | \$ 4,382.00 |
| ADMINISTRATION | | | \$ - | | | | |
| 101-41400-101 | WAGES (F/T) | \$ 134,034.02 | \$ 180,177.44 | \$ 109,840.53 | \$ 195,429.52 | \$ 213,371.09 | \$ 17,941.57 |
| 101-41400-102 | OVERTIME (F/T) | \$ 606.05 | \$ 171.43 | \$ - | \$ 500.00 | \$ 500.00 | \$ - |
| 101-41400-103 | SALARIES (P/T) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-41400-121 | PERA | \$ 10,784.99 | \$ 13,036.83 | \$ 3,856.41 | \$ 14,694.71 | \$ 16,040.33 | \$ 1,345.62 |
| 101-41400-122 | FICA | \$ 8,382.44 | \$ 10,307.79 | \$ 3,534.76 | \$ 12,147.63 | \$ 13,260.01 | \$ 1,112.38 |
| 101-41400-125 | MEDICARE | \$ 1,959.86 | \$ 2,410.95 | \$ (688.17) | \$ 2,782.20 | \$ 3,036.97 | \$ 254.77 |
| 101-41400-130 | INSURANCE BENEFITS | \$ 16,550.70 | \$ 34,334.15 | \$ 12,453.27 | \$ 20,815.43 | \$ 24,978.52 | \$ 4,163.09 |
| 101-41400-150 | WORKER'S COMPENSATION | \$ 3,269.45 | \$ 2,793.37 | \$ 1,783.50 | \$ 2,400.00 | \$ 2,688.00 | \$ 288.00 |
| 101-41400-200 | OFFICE SUPPLIES | \$ 4,522.07 | \$ 4,272.45 | \$ 1,474.90 | \$ 3,500.00 | \$ 4,500.00 | \$ 1,000.00 |
| 101-41400-210 | OTHER SUPPLIES | \$ 843.62 | \$ 1,128.33 | \$ 1,075.14 | \$ 700.00 | \$ 1,000.00 | \$ 300.00 |
| 101-41400-301 | AUDIT FEES | \$ 1,578.12 | \$ 1,643.00 | \$ 1,669.20 | \$ 1,327.50 | \$ 1,327.50 | \$ - |
| 101-41400-303 | ENGINEERING FEES | \$ 10,681.07 | \$ 1,459.00 | \$ - | \$ 4,000.00 | \$ 4,000.00 | \$ - |
| 101-41400-304 | LEGAL EXPENSES | \$ 15,069.00 | \$ 8,693.50 | \$ 3,240.00 | \$ 7,000.00 | \$ 7,000.00 | \$ - |
| 101-41400-310 | OTHER CONSULTANT | \$ 507.52 | \$ 6,731.43 | \$ 1,206.32 | \$ 1,000.00 | \$ 1,000.00 | \$ - |
| 101-41400-311 | PAYROLL EXPENSE | \$ 812.27 | \$ 345.23 | \$ - | \$ 660.00 | | \$ (660.00) |
| 101-41400-321 | TELEPHONE/INTERNET | \$ 5,762.11 | \$ 4,554.38 | \$ 2,870.27 | \$ 5,200.00 | \$ 5,200.00 | \$ - |
| 101-41400-322 | POSTAGE | \$ 3,302.03 | \$ 2,346.01 | \$ 1,835.39 | \$ 3,200.00 | \$ 3,200.00 | \$ - |
| 101-41400-331 | TRAVEL/TRAINING | \$ 4,354.06 | \$ 1,006.63 | \$ 1,678.41 | \$ 5,000.00 | \$ 5,000.00 | \$ - |
| 101-41400-350 | PRINTING AND PUBLISHING | \$ 1,104.73 | \$ 2,800.68 | \$ 1,138.80 | \$ 1,500.00 | \$ 2,000.00 | \$ 500.00 |
| 101-41400-360 | COMP INSURANCE | \$ 1,316.65 | \$ 1,377.95 | \$ 1,156.20 | \$ 1,541.00 | \$ 1,772.15 | \$ 231.15 |
| 101-41400-381 | ELECTRICITY | \$ - | \$ - | \$ 42,333.52 | \$ - | \$ - | \$ - |
| 101-41400-404 | MAINT. & REPAIR (EQUIPMENT) | \$ 491.00 | \$ - | \$ 88.58 | \$ - | \$ - | \$ - |
| 101-41400-405 | MAINT. CONTRACT-COPIER | \$ 1,583.24 | \$ 2,939.72 | \$ 1,602.04 | \$ 3,200.00 | \$ 3,200.00 | \$ - |
| 101-41400-406 | MAINT CONTRACT-SOFTWARE | \$ 5,473.21 | \$ 13,262.42 | \$ 7,061.89 | \$ 3,600.00 | \$ 6,000.00 | \$ 2,400.00 |
| 101-41400-407 | MAINTENANCE - TECHNOLOGY | \$ 4,549.26 | \$ 2,998.04 | \$ 2,123.93 | \$ 4,000.00 | \$ 4,000.00 | \$ - |
| 101-41400-413 | POSTAGE METER RENT | \$ 1,094.36 | \$ 771.26 | \$ 530.59 | \$ 450.00 | \$ 450.00 | \$ - |
| 101-41400-431 | CASH SHORT | \$ - | \$ (62.17) | \$ - | \$ - | \$ - | \$ - |
| 101-41400-433 | DUES AND SUBSCRIPTIONS | \$ 874.12 | \$ 380.00 | \$ 150.00 | \$ 800.00 | \$ 800.00 | \$ - |
| 101-41400-437 | MISCELLANEOUS | \$ 3,169.15 | \$ 2,208.56 | \$ (1,679.35) | \$ 500.00 | \$ 500.00 | \$ - |
| 101-41400-438 | CREDIT CARD FEES | \$ 1,071.18 | \$ 1,110.94 | \$ 928.77 | \$ 700.00 | \$ 1,200.00 | \$ 500.00 |
| 101-41400-439 | SALES TAX | \$ 1,593.00 | \$ 526.45 | \$ 563.73 | \$ - | \$ - | \$ - |
| 101-41400-570 | CAPITAL OUTLAY (OFFICE EQUIP) | \$ 4,117.77 | \$ 2,455.71 | \$ 1,869.86 | \$ 1,100.00 | \$ 2,500.00 | \$ 1,400.00 |
| 101-41400-575 | CAPITAL OUTLAY (SOFTWARE) | \$ 123.49 | \$ - | \$ - | \$ - | \$ - | \$ - |

GENERAL FUND EXPENDITURES

| Account Number | Account Title | 12/31/2021 Actual | 12/31/2022 Actual | 7/31/2023 Actual | 12/31/2023 Budget | 12/31/2024 Budget | Budget Variance From Prior Year |
|-------------------|------------------------------|----------------------|----------------------|---------------------|----------------------|----------------------|------------------------------------|
| | | \$ 249,580.54 | \$ 306,181.48 | \$ 203,698.49 | \$ 297,747.99 | \$ 328,524.56 | \$ 30,776.57 |
| ASSESSOR | | | \$ - | | | | |
| 101-41550-302 | ASSESSORS' FEES | \$ 21,900.00 | \$ 22,410.00 | \$ 26,240.00 | \$ 24,250.00 | \$ 24,250.00 | \$ - |
| 101-41550-350 | PRINTING & PUBLISHING | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| | | \$ 21,900.00 | \$ 22,410.00 | \$ 26,240.00 | \$ 24,250.00 | \$ 24,250.00 | \$ - |
| CITY HALL | | | \$ - | | | | |
| 101-41940-150 | WORKER'S COMPENSATION | \$ 1,831.74 | \$ 1,531.22 | \$ 980.21 | \$ 1,400.00 | \$ 1,568.00 | \$ 168.00 |
| 101-41940-210 | OPERATING SUPPLIES | \$ 1,824.46 | \$ 1,828.59 | \$ 1,901.75 | \$ 2,000.00 | \$ 2,000.00 | \$ - |
| 101-41940-220 | MAINT & REPAIR SUPPLIES | \$ - | \$ - | \$ - | \$ 200.00 | \$ 200.00 | \$ - |
| 101-41940-308 | CONTRACTED CLEANING SERVICE | \$ 9,432.50 | \$ 6,126.40 | \$ 4,716.25 | \$ 7,650.00 | \$ 7,650.00 | \$ - |
| 101-41940-311 | PAYROLL EXPENSE | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-41940-360 | COMP INSURANCE | \$ 2,836.29 | \$ 4,755.75 | \$ 6,252.40 | \$ 8,400.00 | \$ 9,660.00 | \$ 1,260.00 |
| 101-41940-381 | ELECTRICITY-CITY HALL | \$ 12,448.45 | \$ 22,329.21 | \$ 5,595.16 | \$ 13,200.00 | \$ 22,000.00 | \$ 8,800.00 |
| 101-41940-382 | WATER & SEWER-CITY HALL | \$ 5,257.93 | \$ (180.99) | \$ 1,686.26 | \$ 3,500.00 | \$ 3,500.00 | \$ - |
| 101-41940-383 | NATURAL GAS-CITY HALL | \$ 4,187.95 | \$ 4,014.79 | \$ 5,490.82 | \$ 4,000.00 | \$ 4,400.00 | \$ 400.00 |
| 101-41940-385 | BUILDING SECURITY | \$ 252.45 | \$ 251.40 | \$ 146.65 | \$ 350.00 | \$ 350.00 | \$ - |
| 101-41940-401 | MAINT & REPAIR (BLDG) | \$ 7,163.50 | \$ 7,654.23 | \$ 7,597.20 | \$ 8,000.00 | \$ 8,000.00 | \$ - |
| 101-41940-404 | MAINT & REPAIR | \$ - | \$ 40.00 | \$ - | \$ 100.00 | \$ 100.00 | \$ - |
| 101-41940-437 | MISCELLANEOUS | \$ 63.98 | \$ 890.00 | \$ 1,011.50 | \$ 700.00 | \$ 700.00 | \$ - |
| 101-41940-560 | CAPITAL OUTLAY (FURNITURE) | \$ - | \$ - | \$ 660.00 | \$ - | \$ - | \$ - |
| 101-41940-580 | CAPITAL OUTLAY (EQUIPMENT) | \$ 635.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-41943-101 | WAGES (P/T) - PW CREW TIME | \$ 4,123.40 | \$ 4,209.77 | \$ 2,645.97 | \$ 4,561.02 | \$ 5,042.72 | \$ 481.70 |
| 101-41943-102 | WAGES (O/T) - PW CREW TIME | \$ 15.38 | \$ 195.82 | \$ 274.54 | \$ 453.00 | \$ 499.96 | \$ 46.96 |
| 101-41943-105 | ON CALL-PUBLIC WORKS | \$ 277.50 | \$ 165.08 | \$ 65.10 | \$ 109.20 | \$ 109.20 | \$ - |
| 101-41943-121 | PERA - PUBLIC WORKS | \$ 329.79 | \$ 341.45 | \$ 223.74 | \$ 372.83 | \$ 423.89 | \$ 51.06 |
| 101-41943-122 | FICA - PUBLIC WORKS | \$ 249.35 | \$ 256.40 | \$ 171.16 | \$ 308.21 | \$ 350.42 | \$ 42.21 |
| 101-41943-125 | MEDICARE - PUBLIC WORKS | \$ 58.37 | \$ 59.83 | \$ 40.07 | \$ 70.59 | \$ 80.26 | \$ 9.67 |
| 101-41943-130 | INSURANCE BENEFITS - PW Crew | \$ 953.18 | \$ 1,008.94 | \$ 694.33 | \$ 1,235.72 | \$ 1,482.86 | \$ 247.14 |
| | | \$ 51,941.22 | \$ 55,477.89 | \$ 40,153.11 | \$ 56,610.57 | \$ 68,117.31 | \$ 11,506.74 |
| POLICE DEPARTMENT | | | \$ - | | | | |
| 101-42100-101 | WAGES (F/T) | \$ 352,312.70 | \$ 392,466.59 | \$ 236,478.51 | \$ 413,539.36 | \$ 449,095.30 | \$ 35,555.94 |
| 101-42100-102 | OVERTIME (F/T) | \$ 17,699.63 | \$ 18,488.03 | \$ 11,688.46 | \$ 18,000.00 | \$ 23,969.38 | \$ 5,969.38 |
| 101-42100-103 | SALARIES (P/T) | \$ 28,770.12 | \$ 23,770.09 | \$ 15,534.60 | \$ 25,000.00 | \$ 25,000.00 | \$ - |
| 101-42100-104 | SALARIES (P/T) - SECRETARY | \$ 42,517.01 | \$ 33,361.08 | \$ 22,217.87 | \$ 48,555.52 | \$ 49,978.94 | \$ 1,423.42 |
| 101-42100-121 | PERA | \$ 74,808.77 | \$ 71,242.55 | \$ 45,138.41 | \$ 80,807.47 | \$ 91,905.87 | \$ 11,098.40 |
| 101-42100-122 | FICA | \$ 2,725.86 | \$ 2,919.52 | \$ 1,832.94 | \$ 3,010.44 | \$ 3,098.69 | \$ 88.25 |
| 101-42100-125 | MEDICARE | \$ 6,041.06 | \$ 6,113.28 | \$ 3,920.15 | \$ 7,172.35 | \$ 7,782.22 | \$ 609.87 |

GENERAL FUND EXPENDITURES

| Account Number | Account Title | 12/31/2021 Actual | 12/31/2022 Actual | 7/31/2023 Actual | 12/31/2023 Budget | 12/31/2024 Budget | Budget Variance From Prior Year |
|----------------|------------------------------|----------------------|----------------------|---------------------|----------------------|----------------------|------------------------------------|
| 101-42100-130 | INSURANCE BENEFITS | \$ 74,103.94 | \$ 73,731.98 | \$ 49,104.04 | \$ 85,074.24 | \$ 102,089.09 | \$ 17,014.85 |
| 101-42100-150 | WORKER'S COMPENSATION | \$ 26,256.37 | \$ 27,498.20 | \$ 22,749.27 | \$ 30,000.00 | \$ 33,600.00 | \$ 3,600.00 |
| 101-42100-200 | OFFICE SUPPLIES | \$ 1,672.65 | \$ 840.36 | \$ 2,037.92 | \$ 2,500.00 | \$ 2,500.00 | \$ - |
| 101-42100-210 | OPERATING SUPPLIES | \$ 1,719.75 | \$ 1,260.11 | \$ 1,249.71 | \$ 1,300.00 | \$ 1,500.00 | \$ 200.00 |
| 101-42100-211 | RANGE TRAINING SUPPLIES | \$ 571.64 | \$ 2,670.78 | \$ 1,614.79 | \$ 2,500.00 | \$ 2,500.00 | \$ - |
| 101-42100-212 | MOTOR FUELS-POLICE DEPT | \$ 13,868.46 | \$ 17,797.78 | \$ 7,951.76 | \$ 16,500.00 | \$ 16,500.00 | \$ - |
| 101-42100-217 | CLOTHING/UNIFORMS | \$ 3,695.05 | \$ 4,230.02 | \$ 1,412.03 | \$ 5,000.00 | \$ 5,000.00 | \$ - |
| 101-42100-240 | VEHICLE EQUIPMENT | \$ 198.01 | \$ 2,235.34 | \$ 305.30 | \$ 2,000.00 | \$ 2,000.00 | \$ - |
| 101-42100-241 | POLICE EQUIPMENT | \$ 3,737.68 | \$ 4,000.42 | \$ 1,657.42 | \$ 3,000.00 | \$ 3,000.00 | \$ - |
| 101-42100-301 | AUDIT FEES | \$ 4,471.34 | \$ 2,966.50 | \$ 4,729.40 | \$ 3,761.25 | \$ 3,761.25 | \$ - |
| 101-42100-304 | LEGAL FEES (PROSECUTIONS) | \$ 21,971.25 | \$ 26,742.67 | \$ 12,096.32 | \$ 23,500.00 | \$ 29,500.00 | \$ 6,000.00 |
| 101-42100-306 | PERSONNEL TESTING & RECRUIT. | \$ - | \$ - | \$ - | \$ 1,000.00 | \$ 1,000.00 | \$ - |
| 101-42100-307 | STATE FEE-TRAFFIC CITATIONS | \$ - | \$ 300.00 | \$ 80.00 | \$ 800.00 | \$ 800.00 | \$ - |
| 101-42100-308 | CONTRACTED CLEANING SERVICE | \$ 2,058.00 | \$ 1,764.00 | \$ 1,029.00 | \$ 1,620.00 | \$ 1,620.00 | \$ - |
| 101-42100-311 | PAYROLL EXPENSE | \$ 2,842.96 | \$ 1,208.62 | \$ - | \$ 2,060.00 | | \$ (2,060.00) |
| 101-42100-313 | TRANSCRIPTIONS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-42100-314 | SPECIAL INVESTIGATIONS | \$ 246.56 | \$ 359.50 | \$ 441.15 | \$ 1,500.00 | \$ 1,500.00 | \$ - |
| 101-42100-315 | VETERINARY SERVICES | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-42100-316 | NARCOTICS ENFORCEMENT | \$ 55.81 | \$ 24.95 | \$ - | \$ 600.00 | \$ 600.00 | \$ - |
| 101-42100-320 | COMPUTER DATA ACCESS LINE | \$ - | \$ - | \$ - | \$ 250.00 | \$ 250.00 | \$ - |
| 101-42100-321 | TELEPHONE/INTERNET | \$ 8,578.29 | \$ 7,623.46 | \$ 5,095.60 | \$ 7,200.00 | \$ 8,000.00 | \$ 800.00 |
| 101-42100-322 | POSTAGE | \$ 507.37 | \$ 387.55 | \$ 442.57 | \$ 400.00 | \$ 400.00 | \$ - |
| 101-42100-323 | RADIO UNITS | \$ 2,100.00 | \$ 2,205.00 | \$ - | \$ 1,020.00 | \$ 2,500.00 | \$ 1,480.00 |
| 101-42100-324 | STATE CHARGES-BCA | \$ 810.00 | \$ 1,620.00 | \$ - | \$ 1,080.00 | \$ 1,080.00 | \$ - |
| 101-42100-331 | TRAVEL/TRAINING | \$ 4,038.83 | \$ 3,920.84 | \$ 490.00 | \$ 3,000.00 | \$ 4,000.00 | \$ 1,000.00 |
| 101-42100-335 | VEHICLE LICENSE | \$ 177.00 | \$ 525.51 | \$ - | \$ 600.00 | \$ 600.00 | \$ - |
| 101-42100-350 | PRINTING & PUBLISHING | \$ 1,319.39 | \$ 821.22 | \$ 956.19 | \$ 500.00 | \$ 1,000.00 | \$ 500.00 |
| 101-42100-360 | COMP INSURANCE | \$ 2,118.71 | \$ 2,447.84 | \$ 3,250.36 | \$ 4,300.00 | \$ 4,945.00 | \$ 645.00 |
| 101-42100-361 | VEHICLE INSURANCE | \$ 4,795.07 | \$ 5,634.24 | \$ 3,706.13 | \$ 5,000.00 | \$ 5,750.00 | \$ 750.00 |
| 101-42100-404 | MAINT & REPAIR (EQUIP) | \$ 68.00 | \$ 310.98 | \$ (300.00) | \$ 500.00 | \$ 500.00 | \$ - |
| 101-42100-405 | MAINT. CONTRACT SOFTWARE | \$ 2,664.14 | \$ 2,743.95 | \$ 2,728.15 | \$ 5,000.00 | \$ 5,000.00 | \$ - |
| 101-42100-406 | MAINT CONTRACT-COPIER | \$ 360.10 | \$ 392.81 | \$ 210.97 | \$ 250.00 | \$ 500.00 | \$ 250.00 |
| 101-42100-407 | MAINT & REPAIR (TECHNOLOGY) | \$ 3,988.43 | \$ 6,948.06 | \$ 3,504.65 | \$ 7,000.00 | \$ 7,000.00 | \$ - |
| 101-42100-408 | MAINT & REPAIR (VEHICLE) | \$ 5,444.65 | \$ 7,418.79 | \$ 3,700.83 | \$ 7,400.00 | \$ 7,400.00 | \$ - |
| 101-42100-413 | POSTAGE METER RENT | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-42100-414 | IMPOUND FEE | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-42100-433 | DUES & SUBSCRIPTIONS | \$ 1,422.22 | \$ 3,823.92 | \$ 2,041.00 | \$ 1,000.00 | \$ 4,000.00 | \$ 3,000.00 |

GENERAL FUND EXPENDITURES

| Account Number | Account Title | 12/31/2021 Actual | 12/31/2022 Actual | 7/31/2023 Actual | 12/31/2023 Budget | 12/31/2024 Budget | Budget Variance From Prior Year |
|-----------------|--------------------------------|----------------------|----------------------|---------------------|----------------------|----------------------|------------------------------------|
| 101-42100-436 | TOWING CHARGES | \$ 540.00 | \$ 984.00 | \$ 500.00 | \$ 200.00 | \$ 200.00 | \$ - |
| 101-42100-437 | MISCELLANEOUS | \$ 250.00 | \$ - | \$ 1,437.67 | \$ 400.00 | \$ 400.00 | \$ - |
| 101-42100-438 | COMMUNITY POLICING EVENTS | \$ 15.20 | \$ 526.41 | \$ 904.29 | \$ 200.00 | \$ 1,000.00 | \$ 800.00 |
| 101-42100-439 | SALES TAX | \$ 4.00 | \$ 8.05 | \$ 2.36 | \$ - | \$ - | \$ - |
| 101-42100-550 | CAPITAL OUTLAY (VEHICLE) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-42100-560 | CAPITAL OUTLAY (FURNITURE) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-42100-575 | CAPITAL OUTLAY (SOFTWARE) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-42100-580 | CAPITAL OUTLAY (OTHER EQPT) | \$ 1,232.29 | \$ 1,162.00 | \$ - | \$ 1,500.00 | \$ 1,500.00 | \$ - |
| | | \$ 722,778.31 | \$ 765,497.00 | \$ 471,939.82 | \$ 825,600.63 | \$ 914,325.74 | \$ 88,725.11 |
| FIRE DEPARTMENT | | | \$ - | | | | |
| 101-42200-124 | FIRE RELIEF ASSOCIATION | \$ 56,318.53 | \$ 61,175.12 | \$ 3,000.00 | \$ 45,000.00 | \$ 45,000.00 | \$ - |
| 101-42200-126 | FIRE RELIEF ASSOC (MUNI CONTR) | \$ 3,000.00 | \$ 3,000.00 | \$ - | \$ 3,000.00 | \$ 3,000.00 | \$ - |
| 101-42200-150 | WORKER'S COMPENSATION | \$ 17,352.78 | \$ 14,453.85 | \$ 10,131.04 | \$ 13,500.00 | \$ 15,120.00 | \$ 1,620.00 |
| 101-42200-200 | OFFICE SUPPLIES | \$ 485.56 | \$ 227.92 | \$ 215.93 | \$ 1,000.00 | \$ 1,000.00 | \$ - |
| 101-42200-207 | TRAINING SUPPLIES | \$ - | \$ - | \$ - | \$ 500.00 | \$ 500.00 | \$ - |
| 101-42200-210 | OTHER SUPPLIES | \$ 2,878.48 | \$ 2,960.70 | \$ 730.07 | \$ 2,500.00 | \$ 2,500.00 | \$ - |
| 101-42200-212 | MOTOR FUELS-FIRE DEPT | \$ 3,119.28 | \$ 5,671.92 | \$ 3,037.60 | \$ 3,000.00 | \$ 6,000.00 | \$ 3,000.00 |
| 101-42200-217 | CLOTHING | \$ 3,310.63 | \$ 10,004.09 | \$ 1,200.65 | \$ 20,000.00 | \$ 20,000.00 | \$ - |
| 101-42200-220 | MAINT & REPAIR SUPPLIES | \$ 598.84 | \$ 917.16 | \$ 11.81 | \$ 750.00 | \$ 750.00 | \$ - |
| 101-42200-221 | EQUIPMENT/PARTS | \$ - | \$ 232.99 | \$ - | \$ 500.00 | \$ 500.00 | \$ - |
| 101-42200-240 | TOOLS & SMALL EQUIPMENT | \$ 1,281.31 | \$ 1,326.01 | \$ 1,723.70 | \$ 1,500.00 | \$ 1,500.00 | \$ - |
| 101-42200-301 | AUDIT FEES | \$ 1,315.10 | \$ 872.50 | \$ 1,391.00 | \$ 1,200.00 | \$ 1,200.00 | \$ - |
| 101-42200-304 | LEGAL FEES | \$ - | \$ 607.50 | \$ - | \$ 100.00 | \$ 100.00 | \$ - |
| 101-42200-305 | MEDICAL FEES | \$ 7,804.39 | \$ 6,418.22 | \$ 12,339.77 | \$ 7,500.00 | \$ 7,500.00 | \$ - |
| 101-42200-306 | PERSONNEL TESTING & RECRUIT. | \$ - | \$ - | \$ (19.75) | \$ 1,300.00 | \$ 1,300.00 | \$ - |
| 101-42200-308 | CONTRACTED CLEANING SERVICE | \$ 3,430.00 | \$ 2,450.00 | \$ 1,715.00 | \$ 3,000.00 | \$ 3,000.00 | \$ - |
| 101-42200-311 | PAYROLL EXPENSE | \$ 243.67 | \$ 103.52 | \$ - | \$ 160.00 | | \$ (160.00) |
| 101-42200-321 | TELEPHONE | \$ 2,304.13 | \$ 2,598.36 | \$ 1,824.75 | \$ 2,600.00 | \$ 2,600.00 | \$ - |
| 101-42200-322 | POSTAGE | \$ 433.00 | \$ 255.47 | \$ 180.00 | \$ 500.00 | \$ 500.00 | \$ - |
| 101-42200-323 | RADIO UNITS | \$ 7,423.25 | \$ 5,124.30 | \$ - | \$ 5,000.00 | \$ 5,000.00 | \$ - |
| 101-42200-331 | TRAVEL/TRAINING | \$ 18,392.01 | \$ 14,136.12 | \$ 12,999.14 | \$ 12,000.00 | \$ 12,000.00 | \$ - |
| 101-42200-335 | VEHICLE LICENSE | \$ 61.25 | \$ 66.17 | \$ - | \$ 100.00 | \$ 100.00 | \$ - |
| 101-42200-350 | PRINTING & PUBLISHING | \$ 20.00 | \$ 608.00 | \$ - | \$ 500.00 | \$ 500.00 | \$ - |
| 101-42200-351 | PRINTING & PUBL FD CALANDER | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-42200-360 | COMP INSURANCE | \$ 3,763.83 | \$ 5,589.55 | \$ 6,152.37 | \$ 8,200.00 | \$ 9,430.00 | \$ 1,230.00 |
| 101-42200-361 | VEHICLE INSURANCE | \$ 2,225.38 | \$ 2,092.61 | \$ 1,663.61 | \$ 5,500.00 | \$ 6,325.00 | \$ 825.00 |
| 101-42200-381 | ELECTRICITY-FIRE DEPT | \$ 5,721.71 | \$ 9,494.66 | \$ 900.07 | \$ 8,000.00 | \$ 8,000.00 | \$ - |

GENERAL FUND EXPENDITURES

| Account Number | Account Title | 12/31/2021 Actual | 12/31/2022 Actual | 7/31/2023 Actual | 12/31/2023 Budget | 12/31/2024 Budget | Budget Variance From Prior Year |
|--------------------|-------------------------------|----------------------|----------------------|---------------------|----------------------|----------------------|------------------------------------|
| 101-42200-382 | WATER & SEWER-FIRE DEPT | \$ 1,338.33 | \$ 1,541.88 | \$ 691.20 | \$ 2,000.00 | \$ 2,000.00 | \$ - |
| 101-42200-383 | NATURAL GAS-FIRE DEPT | \$ 6,004.26 | \$ 6,130.94 | \$ 5,326.75 | \$ 4,000.00 | \$ 4,000.00 | \$ - |
| 101-42200-401 | MAINT & REPAIR (BLDG) | \$ 5,030.37 | \$ 9,000.91 | \$ 3,775.10 | \$ 10,000.00 | \$ 10,000.00 | \$ - |
| 101-42200-404 | MAINT & REPAIR (EQUIP) | \$ 4,099.93 | \$ 4,887.36 | \$ 1,636.75 | \$ 1,000.00 | \$ 1,000.00 | \$ - |
| 101-42200-405 | MAINT. CONTRACT (SOFTWARE) | \$ 929.66 | \$ 10,893.54 | \$ (226.73) | \$ 1,000.00 | \$ 6,500.00 | \$ 5,500.00 |
| 101-42200-406 | MAINT CONTRACT(AIR COMPRESS) | \$ - | \$ 75.15 | \$ - | \$ - | \$ - | \$ - |
| 101-42200-407 | MAINT. CONTRACT-COPIER | \$ - | \$ - | \$ - | \$ 100.00 | \$ 100.00 | \$ - |
| 101-42200-408 | MAINT & REPAIR (VEHICLE) | \$ 19,848.97 | \$ 26,897.71 | \$ 40,491.84 | \$ 20,000.00 | \$ 20,000.00 | \$ - |
| 101-42200-433 | DUES & SUBSCRIPTIONS | \$ 1,236.00 | \$ 1,986.00 | \$ 808.23 | \$ 1,000.00 | \$ 2,000.00 | \$ 1,000.00 |
| 101-42200-437 | MISCELLANEOUS | \$ 821.59 | \$ 141.83 | \$ 183.49 | \$ 500.00 | \$ 500.00 | \$ - |
| 101-42200-550 | CAPITAL OUTLAY (VEHICLE) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-42200-580 | CAPITAL OUTLAY (OTHER EPMT) | \$ 30.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-42201-103 | SALARIES (P/T) - FIRE DEPT | \$ 44,074.86 | \$ 58,031.81 | \$ 23,016.81 | \$ 49,200.00 | \$ 55,000.00 | \$ 5,800.00 |
| 101-42201-122 | FICA - FIRE DEPT | \$ 3,150.73 | \$ 3,269.25 | \$ 1,427.04 | \$ 2,542.00 | \$ 3,410.00 | \$ 868.00 |
| 101-42201-125 | MEDICARE - FIRE DEPT | \$ 938.65 | \$ 764.60 | \$ 333.77 | \$ 582.20 | \$ 781.00 | \$ 198.80 |
| 101-42203-101 | WAGES (F/T) - PW CREW TIME | \$ 5,826.67 | \$ 5,449.92 | \$ 3,525.44 | \$ 6,149.10 | \$ 6,744.65 | \$ 595.55 |
| 101-42203-102 | WAGES (O/T) - PW CREW TIME | \$ 48.28 | \$ 189.97 | \$ 228.01 | \$ 299.37 | \$ 329.44 | \$ 30.07 |
| 101-42203-105 | ON CALL-PUBLIC WORKS | \$ 178.56 | \$ 104.87 | \$ 38.40 | \$ 62.40 | \$ 62.40 | \$ - |
| 101-42203-121 | PERA - PUBLIC WORKS | \$ 453.73 | \$ 418.61 | \$ 284.46 | \$ 488.32 | \$ 535.24 | \$ 46.92 |
| 101-42203-122 | FICA - PUBLIC WORKS | \$ 402.57 | \$ 340.19 | \$ 226.58 | \$ 403.67 | \$ 442.46 | \$ 38.79 |
| 101-42203-125 | MEDICARE - PUBLIC WORKS | \$ 94.30 | \$ 79.55 | \$ 52.91 | \$ 92.45 | \$ 101.34 | \$ 8.89 |
| 101-42203-130 | INSURANCE BENEFITS - PUBLIC W | \$ 929.31 | \$ 762.07 | \$ 396.79 | \$ 784.56 | \$ 941.47 | \$ 156.91 |
| | | \$ 236,919.90 | \$ 281,352.90 | \$ 141,413.60 | \$ 247,114.07 | \$ 267,873.00 | \$ 20,758.93 |
| BUILDING INSPECTOR | | | \$ - | | | | |
| 101-42400-301 | AUDIT FEE | \$ 526.04 | \$ 349.00 | \$ 556.40 | \$ 442.50 | \$ 442.50 | \$ - |
| 101-42400-310 | INSPECTOR'S FEES | \$ 30,404.56 | \$ 51,763.37 | \$ 32,646.29 | \$ 25,000.00 | \$ 25,000.00 | \$ - |
| 101-42400-311 | PAYROLL EXPENSE | \$ 162.46 | \$ 69.05 | \$ - | \$ 150.00 | | \$ (150.00) |
| 101-42400-438 | STATE SURCHARGE TAX | \$ 592.11 | \$ 7,876.54 | \$ 2,729.76 | \$ 2,000.00 | \$ 2,000.00 | \$ - |
| 101-42406-101 | SALARY (F/T) - PW/ADMIN | \$ 27,658.61 | \$ 32,669.08 | \$ 20,013.47 | \$ 35,280.75 | \$ 38,520.21 | \$ 3,239.46 |
| 101-42406-102 | OVERTIME (F/T) - PW/ADMIN | \$ 12.67 | \$ 102.81 | \$ - | \$ 200.00 | \$ 200.00 | \$ - |
| 101-42406-103 | SALARIES (P/T) LEGISLATIVE | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-42406-121 | PERA | \$ 2,184.98 | \$ 2,299.54 | \$ 1,501.02 | \$ 2,661.06 | \$ 2,904.02 | \$ 242.96 |
| 101-42406-122 | FICA | \$ 1,800.82 | \$ 1,875.98 | \$ 1,219.68 | \$ 2,199.81 | \$ 2,400.65 | \$ 200.84 |
| 101-42406-125 | MEDICARE | \$ 421.04 | \$ 438.73 | \$ 285.26 | \$ 503.83 | \$ 549.83 | \$ 46.00 |
| 101-42406-130 | INSURANCE BENEFITS | \$ 2,609.94 | \$ 3,214.62 | \$ 1,304.19 | \$ 2,484.15 | \$ 2,484.15 | \$ - |
| | | \$ 66,373.23 | \$ 100,658.72 | \$ 60,256.07 | \$ 70,922.10 | \$ 74,501.36 | \$ 3,579.26 |
| CIVIC DEFENSE | | | \$ - | | | | |

GENERAL FUND EXPENDITURES

| Account Number | Account Title | 12/31/2021 Actual | 12/31/2022 Actual | 7/31/2023 Actual | 12/31/2023 Budget | 12/31/2024 Budget | Budget Variance From Prior Year |
|----------------|-------------------------------|----------------------|----------------------|---------------------|----------------------|----------------------|------------------------------------|
| 101-42500-404 | MAINT. & REPAIR (EQUIPMENT) | \$ - | \$ - | \$ - | \$ 400.00 | \$ 400.00 | \$ - |
| | | \$ - | \$ - | \$ - | \$ 400.00 | \$ 400.00 | \$ - |
| ANIMAL CONTROL | | | \$ - | | | | |
| 101-42700-210 | OTHER SUPPLIES | \$ - | \$ 61.15 | \$ - | \$ 150.00 | \$ 150.00 | \$ - |
| 101-42700-315 | VETERINARY SERVICES | \$ - | \$ - | \$ - | \$ 400.00 | \$ 400.00 | \$ - |
| | | \$ - | \$ 61.15 | \$ - | \$ 550.00 | \$ 550.00 | \$ - |
| PUBLIC WORKS | | | \$ - | | | | |
| 101-43000-101 | SALARIES (F/T) | \$ 77,397.23 | \$ 86,392.61 | \$ 51,230.36 | \$ 88,283.52 | \$ 97,877.36 | \$ 9,593.84 |
| 101-43000-102 | OVERTIME (F/T) | \$ 470.34 | \$ 3,180.97 | \$ 4,764.57 | \$ 8,223.30 | \$ 9,105.91 | \$ 882.61 |
| 101-43000-105 | ON CALL-PUBLIC WORKS | \$ 8,510.51 | \$ 2,812.88 | \$ 1,252.50 | \$ 2,106.00 | \$ 2,106.00 | \$ - |
| 101-43000-121 | PERA - PUBLIC WORKS | \$ 6,769.98 | \$ 6,582.06 | \$ 4,279.18 | \$ 7,395.96 | \$ 8,181.70 | \$ 785.74 |
| 101-43000-122 | FICA - PUBLIC WORKS | \$ 5,106.92 | \$ 5,220.25 | \$ 3,567.84 | \$ 6,113.99 | \$ 6,763.53 | \$ 649.54 |
| 101-43000-125 | MEDICARE - PUBLIC WORKS | \$ 1,195.98 | \$ 1,221.08 | \$ 834.39 | \$ 1,400.30 | \$ 1,549.07 | \$ 148.77 |
| 101-43000-130 | INSURANCE BENEFITS - PUBLIC W | \$ 19,832.07 | \$ 20,649.57 | \$ 13,426.35 | \$ 23,934.37 | \$ 28,721.24 | \$ 4,786.87 |
| 101-43000-150 | WORKER'S COMPENSATION | \$ 1,858.72 | \$ 1,531.22 | \$ 980.21 | \$ 1,300.00 | \$ 1,456.00 | \$ 156.00 |
| 101-43000-200 | OFFICE SUPPLIES | \$ 85.40 | \$ 2.38 | \$ 1,157.77 | \$ 500.00 | \$ 500.00 | \$ - |
| 101-43000-210 | OPERATIING SUPPLIES | \$ 9,426.99 | \$ 11,578.40 | \$ 5,375.61 | \$ 9,000.00 | \$ 10,000.00 | \$ 1,000.00 |
| 101-43000-212 | MOTOR FUELS-PUBLIC WORKS | \$ 15,563.33 | \$ 20,712.58 | \$ 9,769.15 | \$ 18,000.00 | \$ 20,000.00 | \$ 2,000.00 |
| 101-43000-217 | CLOTHING | \$ 200.00 | \$ 987.57 | \$ 966.22 | \$ 800.00 | \$ 1,000.00 | \$ 200.00 |
| 101-43000-220 | MAINT & REPAIR SUPPLIES | \$ 1,099.08 | \$ 3,689.13 | \$ 803.90 | \$ 3,000.00 | \$ 3,000.00 | \$ - |
| 101-43000-240 | TOOLS & SMALL EQUIPMENT | \$ 1,385.42 | \$ 2,836.48 | \$ 4,383.00 | \$ 2,000.00 | \$ 2,000.00 | \$ - |
| 101-43000-301 | AUDIT FEES | \$ 1,578.12 | \$ 1,047.00 | \$ 1,669.20 | \$ 1,327.50 | \$ 1,327.50 | \$ - |
| 101-43000-303 | ENGINEERING FEES | \$ 539.00 | \$ 12,761.50 | \$ (4,147.50) | \$ - | \$ - | \$ - |
| 101-43000-311 | PAYROLL EXPENSE | \$ 568.59 | \$ 241.61 | \$ - | \$ 440.00 | | \$ (440.00) |
| 101-43000-317 | COMPOST SITE EXPENSE | \$ 1,465.00 | \$ 24,659.86 | \$ - | \$ 9,000.00 | \$ 20,000.00 | \$ 11,000.00 |
| 101-43000-321 | TELEPHONE | \$ 3,470.42 | \$ 3,894.77 | \$ 2,429.26 | \$ 2,250.00 | \$ 4,000.00 | \$ 1,750.00 |
| 101-43000-322 | POSTAGE | \$ 129.96 | \$ 81.00 | \$ 60.00 | \$ 115.00 | \$ 115.00 | \$ - |
| 101-43000-323 | RADIO UNITS/CELL PHONES | \$ 3,579.25 | \$ 745.49 | \$ 665.49 | \$ 2,500.00 | \$ 800.00 | \$ (1,700.00) |
| 101-43000-331 | TRAVEL/TRAINING | \$ 732.50 | \$ 740.00 | \$ 4,534.00 | \$ 1,000.00 | \$ 1,000.00 | \$ - |
| 101-43000-335 | VEHICLE LICENSES | \$ 21.00 | \$ 271.77 | \$ 170.50 | \$ 250.00 | \$ 250.00 | \$ - |
| 101-43000-350 | PRINTING & PUBLISHING | \$ 20.59 | \$ 445.50 | \$ - | \$ 300.00 | \$ 300.00 | \$ - |
| 101-43000-360 | COMP INSURANCE | \$ 5,033.09 | \$ 5,801.57 | \$ 2,903.94 | \$ 3,900.00 | \$ 4,485.00 | \$ 585.00 |
| 101-43000-361 | VEHICLE INSURANCE | \$ 632.06 | \$ 684.67 | \$ 661.97 | \$ 1,000.00 | \$ 1,150.00 | \$ 150.00 |
| 101-43000-365 | INSURANCE CLAIMS | \$ - | \$ - | \$ - | \$ 250.00 | \$ 250.00 | \$ - |
| 101-43000-381 | ELECTRICITY-PUBLIC WORKS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-43000-382 | WATER & SEWER-PUBLIC WORKS | \$ 1,470.15 | \$ 1,521.92 | \$ 1,656.01 | \$ 2,300.00 | \$ 2,300.00 | \$ - |
| 101-43000-383 | NATURAL GAS-PUBLIC WORKS | \$ 904.42 | \$ 710.76 | \$ 618.76 | \$ 800.00 | \$ 800.00 | \$ - |

GENERAL FUND EXPENDITURES

| Account Number | Account Title | 12/31/2021 Actual | 12/31/2022 Actual | 7/31/2023 Actual | 12/31/2023 Budget | 12/31/2024 Budget | Budget Variance From Prior Year |
|----------------|-----------------------------|----------------------|----------------------|---------------------|----------------------|----------------------|------------------------------------|
| 101-43000-401 | MAINT & REPAIR (BLDG) | \$ 2,130.54 | \$ 4,173.84 | \$ 2,044.28 | \$ 3,000.00 | \$ 3,000.00 | \$ - |
| 101-43000-404 | MAINT & REPAIR (EQUIP) | \$ 4,776.18 | \$ 5,868.39 | \$ 4,470.87 | \$ 4,000.00 | \$ 5,000.00 | \$ 1,000.00 |
| 101-43000-406 | MAINT CONTRACT COPIER | \$ 302.82 | \$ 411.76 | \$ 136.10 | \$ 360.00 | \$ 360.00 | \$ - |
| 101-43000-407 | MAINT & REPAIR (TECHNOLOGY) | \$ 69.20 | \$ 1,550.14 | \$ 876.18 | \$ 1,600.00 | \$ 1,600.00 | \$ - |
| 101-43000-408 | MAINT & REPAIR (VEHICLE) | \$ 601.86 | \$ 25.39 | \$ - | \$ 1,000.00 | \$ 1,000.00 | \$ - |
| 101-43000-417 | UNIFORM RENTAL-PUBLIC WORKS | \$ 1,257.45 | \$ 174.00 | \$ - | \$ 1,400.00 | \$ 1,400.00 | \$ - |
| 101-43000-433 | DUES & SUBSCRIPTIONS | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-43000-437 | MISCELLANEOUS | \$ 21.22 | \$ 31.91 | \$ - | \$ 100.00 | \$ 100.00 | \$ - |
| 101-43000-439 | SALES TAX | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-43000-535 | CAPITAL OUTLAY (SITE IMPRV) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-43007-102 | OVERTIME (P/T) SEASONAL | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-43007-103 | SALARIES (P/T) SEASONAL | \$ 187.35 | \$ - | \$ - | \$ 4,031.04 | \$ 4,272.90 | \$ 241.86 |
| 101-43007-122 | FICA - SEASONAL | \$ 40.00 | \$ (13.95) | \$ - | \$ 249.92 | \$ 264.92 | \$ 15.00 |
| 101-43007-125 | MEDICARE - SEASONAL | \$ 9.37 | \$ (3.26) | \$ - | \$ 57.24 | \$ 60.68 | \$ 3.44 |
| | | \$ 178,442.11 | \$ 233,222.82 | \$ 121,540.11 | \$ 213,288.14 | \$ 246,096.81 | \$ 32,808.67 |
| STREETS | | | \$ - | | | | |
| 101-43100-101 | SALARY (F/T) | \$ 79,411.02 | \$ 84,528.46 | \$ 50,132.32 | \$ 89,266.11 | \$ 98,810.80 | \$ 9,544.69 |
| 101-43100-102 | OVERTIME (F/T) | \$ 458.11 | \$ 3,642.02 | \$ 5,294.59 | \$ 8,774.70 | \$ 9,695.26 | \$ 920.56 |
| 101-43100-105 | ON CALL-PUBLIC WORKS | \$ 5,829.81 | \$ 2,871.93 | \$ 1,204.20 | \$ 2,043.60 | \$ 2,043.60 | \$ - |
| 101-43100-121 | PERA | \$ 6,687.39 | \$ 6,471.86 | \$ 4,247.39 | \$ 7,506.33 | \$ 8,291.22 | \$ 784.89 |
| 101-43100-122 | FICA | \$ 5,048.50 | \$ 4,871.57 | \$ 3,254.30 | \$ 6,205.23 | \$ 6,854.08 | \$ 648.85 |
| 101-43100-125 | MEDICARE | \$ 1,182.15 | \$ 1,139.37 | \$ 761.09 | \$ 1,421.20 | \$ 1,569.81 | \$ 148.61 |
| 101-43100-130 | INSURANCE BENEFITS | \$ 18,738.15 | \$ 20,056.75 | \$ 12,711.61 | \$ 23,186.98 | \$ 27,824.38 | \$ 4,637.40 |
| 101-43100-150 | WORKER'S COMPENSATION | \$ 1,831.74 | \$ 1,531.22 | \$ 980.21 | \$ 1,300.00 | \$ 1,456.00 | \$ 156.00 |
| 101-43100-210 | OTHER SUPPLIES | \$ 453.26 | \$ 265.18 | \$ 23.33 | \$ 200.00 | \$ 200.00 | \$ - |
| 101-43100-212 | MOTOR FUELS-STREETS | \$ 3,872.01 | \$ 11,219.25 | \$ 8,123.15 | \$ 6,250.00 | \$ 12,000.00 | \$ 5,750.00 |
| 101-43100-224 | STREET MAINT. MATERIALS | \$ 15,689.03 | \$ 23,372.44 | \$ 16,587.97 | \$ 22,000.00 | \$ 30,000.00 | \$ 8,000.00 |
| 101-43100-226 | SIGNAGE MATERIALS | \$ 2,059.36 | \$ 2,107.00 | \$ 999.45 | \$ 4,000.00 | \$ 2,500.00 | \$ (1,500.00) |
| 101-43100-240 | SMALL TOOLS | \$ 736.71 | \$ 375.93 | \$ 374.74 | \$ 500.00 | \$ 500.00 | \$ - |
| 101-43100-301 | AUDIT FEES | \$ 1,578.12 | \$ 1,047.00 | \$ 1,669.20 | \$ 1,327.50 | \$ 1,327.50 | \$ - |
| 101-43100-303 | ENGINEERING FEES | \$ 27,395.00 | \$ - | \$ - | \$ 5,000.00 | \$ 5,000.00 | \$ - |
| 101-43100-310 | SNOW REMOVAL CONTRACTOR | \$ 420.00 | \$ - | \$ 5,830.00 | \$ 1,500.00 | \$ 1,500.00 | \$ - |
| 101-43100-311 | PAYROLL EXPENSE | \$ 568.59 | \$ 241.61 | \$ - | \$ 440.00 | | \$ (440.00) |
| 101-43100-360 | COMP INSURANCE | \$ 5,165.74 | \$ 3,862.92 | \$ 84.97 | \$ 5,100.00 | \$ 5,865.00 | \$ 765.00 |
| 101-43100-361 | VEHICLE INSURANCE | \$ 1,294.21 | \$ 1,057.05 | \$ 320.80 | \$ 1,600.00 | \$ 1,840.00 | \$ 240.00 |
| 101-43100-381 | ELECTRICITY (STREET LIGHTS) | \$ 41,867.28 | \$ 32,156.42 | \$ 1,305.59 | \$ 58,300.00 | \$ 37,000.00 | \$ (21,300.00) |
| 101-43100-403 | MAINT & REPAIR (STREETS) | \$ 5,261.49 | \$ 8,503.30 | \$ 13,442.39 | \$ 6,500.00 | \$ 9,000.00 | \$ 2,500.00 |

GENERAL FUND EXPENDITURES

| Account Number | Account Title | 12/31/2021 Actual | 12/31/2022 Actual | 7/31/2023 Actual | 12/31/2023 Budget | 12/31/2024 Budget | Budget Variance From Prior Year |
|------------------|--------------------------------|----------------------|----------------------|---------------------|----------------------|----------------------|------------------------------------|
| 101-43100-404 | MAINT & REPAIR (EQUIP) | \$ 13,612.42 | \$ 31,223.75 | \$ 21,898.31 | \$ 12,000.00 | \$ 12,000.00 | \$ - |
| 101-43100-405 | MAINT & REPAIR (DITCHES) | \$ 200.00 | \$ - | \$ - | \$ 6,000.00 | \$ 6,000.00 | \$ - |
| 101-43100-406 | MAINT & REPAIR (STR. LIGHTS) | \$ 1,056.39 | \$ 37.17 | \$ 705.66 | \$ 2,500.00 | \$ 2,500.00 | \$ - |
| 101-43100-436 | RR CROSSING | \$ 150.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-43100-437 | MISCELLANEOUS | \$ - | \$ 2,500.00 | \$ - | \$ - | \$ - | \$ - |
| | | \$ 240,566.48 | \$ 243,082.20 | \$ 149,951.27 | \$ 272,921.65 | \$ 283,777.64 | \$ 10,855.99 |
| PARKS COMMISSION | | | \$ - | | | | |
| 101-45100-103 | SALARIES (P/T) - PARKS COMM | \$ 1,170.00 | \$ 1,570.00 | \$ 1,190.00 | \$ 1,320.00 | \$ 1,320.00 | \$ - |
| 101-45100-122 | FICA - PARK COMMISSION | \$ 72.54 | \$ 95.48 | \$ 73.78 | \$ 81.84 | \$ 81.84 | \$ - |
| 101-45100-125 | MEDICARE - PARK COMMISSION | \$ 17.01 | \$ 22.39 | \$ 17.33 | \$ 19.14 | \$ 19.14 | \$ - |
| 101-45100-150 | WORKER'S COMPENSATION | \$ 1,863.99 | \$ 1,556.41 | \$ 995.10 | \$ 1,350.00 | \$ 1,512.00 | \$ 162.00 |
| 101-45100-301 | AUDIT FEES | \$ 263.02 | \$ 174.50 | \$ 278.20 | \$ 221.25 | \$ 221.25 | \$ - |
| 101-45100-303 | ENGINEERING FEES | \$ - | \$ 475.00 | \$ - | \$ 100.00 | \$ 100.00 | \$ - |
| 101-45100-304 | LEGAL FEES | \$ - | \$ - | \$ 45.00 | \$ 100.00 | \$ 100.00 | \$ - |
| 101-45100-322 | POSTAGE | \$ 181.50 | \$ 121.50 | \$ 90.00 | \$ 170.00 | \$ 170.00 | \$ - |
| 101-45100-405 | MAINT. CONTRACT-COPIER | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-45100-437 | MISCELLANEOUS | \$ - | \$ - | \$ - | \$ 150.00 | \$ 150.00 | \$ - |
| | | \$ 3,568.06 | \$ 4,015.28 | \$ 2,689.41 | \$ 3,512.23 | \$ 3,674.23 | \$ 162.00 |
| PARKS | | | \$ - | | | | |
| 101-45200-101 | SALARY (F/T) | \$ 22,654.90 | \$ 25,165.65 | \$ 15,132.86 | \$ 26,168.48 | \$ 28,885.94 | \$ 2,717.46 |
| 101-45200-102 | WAGES (O/T) - PW CREW TIME | \$ 102.50 | \$ 1,118.74 | \$ 1,485.18 | \$ 2,265.00 | \$ 2,499.80 | \$ 234.80 |
| 101-45200-105 | ON CALL-PUBLIC WORKS | \$ 1,433.46 | \$ 779.39 | \$ 325.50 | \$ 546.00 | \$ 546.00 | \$ - |
| 101-45200-121 | PERA - PUBLIC WORKS | \$ 1,896.98 | \$ 1,912.93 | \$ 1,262.24 | \$ 2,173.46 | \$ 2,394.88 | \$ 221.42 |
| 101-45200-122 | FICA - PUBLIC WORKS | \$ 1,451.60 | \$ 2,021.20 | \$ 1,023.99 | \$ 1,796.73 | \$ 1,979.77 | \$ 183.04 |
| 101-45200-125 | MEDICARE - PUBLIC WORKS | \$ 340.03 | \$ 472.67 | \$ 239.35 | \$ 411.51 | \$ 453.43 | \$ 41.92 |
| 101-45200-130 | INSURANCE BENEFITS - PUBLIC W | \$ 5,148.53 | \$ 5,234.94 | \$ 3,473.24 | \$ 6,259.51 | \$ 7,511.41 | \$ 1,251.90 |
| 101-45200-150 | WORKER'S COMPENSATION | \$ 1,999.12 | \$ 2,300.08 | \$ 1,448.94 | \$ 1,950.00 | \$ 2,184.00 | \$ 234.00 |
| 101-45200-210 | OPERATING SUPPLIES | \$ 4,763.43 | \$ 7,475.99 | \$ 917.40 | \$ 5,000.00 | \$ 5,000.00 | \$ - |
| 101-45200-212 | MOTOR FUELS-PARKS | \$ 5,523.72 | \$ 7,925.11 | \$ 4,382.91 | \$ 6,250.00 | \$ 6,250.00 | \$ - |
| 101-45200-220 | MAINT & REPAIR SUPPLIES | \$ 1,655.57 | \$ 251.60 | \$ 1,520.07 | \$ 1,500.00 | \$ 1,500.00 | \$ - |
| 101-45200-221 | PORTABLE STAGE MAINT. & REPAIR | \$ - | \$ 7,337.83 | \$ - | \$ 500.00 | \$ 500.00 | \$ - |
| 101-45200-240 | TOOLS & SMALL EQUIPMENT | \$ 101.03 | \$ 15.99 | \$ 193.23 | \$ - | \$ - | \$ - |
| 101-45200-301 | AUDIT FEES | \$ 789.06 | \$ 523.50 | \$ 834.60 | \$ 663.75 | \$ 663.75 | \$ - |
| 101-45200-308 | CONTRACTED CLEANING SERVICE | \$ 5,120.00 | \$ 1,390.00 | \$ - | \$ 5,500.00 | \$ 5,500.00 | \$ - |
| 101-45200-311 | PAYROLL EXPENSE | \$ 243.67 | \$ 103.53 | \$ - | \$ 160.00 | | \$ (160.00) |
| 101-45200-314 | TREE REMOVAL | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-45200-360 | COMP INSURANCE | \$ 25,640.42 | \$ 22,561.15 | \$ 9,842.01 | \$ 13,500.00 | \$ 15,525.00 | \$ 2,025.00 |

GENERAL FUND EXPENDITURES

| Account Number | Account Title | 12/31/2021 Actual | 12/31/2022 Actual | 7/31/2023 Actual | 12/31/2023 Budget | 12/31/2024 Budget | Budget Variance From Prior Year |
|----------------|--------------------------------|----------------------|----------------------|---------------------|----------------------|----------------------|------------------------------------|
| 101-45200-381 | ELECTRICITY-PARKS | \$ 6,258.97 | \$ 6,532.49 | \$ 1,007.16 | \$ 9,900.00 | \$ 6,500.00 | \$ (3,400.00) |
| 101-45200-382 | WATER & SEWER-PARKS | \$ 8,894.95 | \$ 9,291.96 | \$ 7,518.79 | \$ 6,500.00 | \$ 10,000.00 | \$ 3,500.00 |
| 101-45200-383 | NATURAL GAS-PARKS | \$ 1,682.47 | \$ 1,559.01 | \$ 1,549.86 | \$ 1,500.00 | \$ 1,500.00 | \$ - |
| 101-45200-401 | MAINT & REPAIR (BLDGS) | \$ 3,010.16 | \$ 4,663.09 | \$ 1,690.81 | \$ 4,500.00 | \$ 4,500.00 | \$ - |
| 101-45200-403 | LAKE & BEACH MAINTENANCE | \$ 1,764.59 | \$ 259.46 | \$ - | \$ 1,200.00 | \$ 1,200.00 | \$ - |
| 101-45200-404 | MAINT & REPAIR (EQUIP) | \$ 2,538.20 | \$ 5,099.17 | \$ 3,142.99 | \$ 2,000.00 | \$ 3,000.00 | \$ 1,000.00 |
| 101-45200-405 | MAINT & REPAIR (LANDSCAPING) | \$ 13,640.20 | \$ 9,021.37 | \$ 1,982.91 | \$ 8,000.00 | \$ 8,000.00 | \$ - |
| 101-45200-407 | PORTABLE TOILETS (4TH OF JULY) | \$ 5,804.93 | \$ 6,778.53 | \$ 5,622.64 | \$ 6,000.00 | \$ 7,000.00 | \$ 1,000.00 |
| 101-45200-437 | MISCELLANEOUS | \$ 105.95 | \$ 23,195.39 | \$ - | \$ 18,000.00 | \$ 18,000.00 | \$ - |
| 101-45200-580 | CAPITAL OUTLAY (OTHER EQUIP.) | \$ 4,215.88 | \$ - | \$ 972.29 | \$ - | \$ - | \$ - |
| 101-45207-103 | SALARIES (P/T) | \$ 387.50 | \$ - | \$ - | \$ 8,062.08 | \$ 8,062.08 | \$ - |
| 101-45207-122 | FICA - SEASONAL | \$ 40.47 | \$ - | \$ - | \$ 499.85 | \$ 499.85 | \$ (0.00) |
| 101-45207-125 | MEDICARE - SEASONAL | \$ 9.44 | \$ - | \$ - | \$ 114.48 | \$ 114.48 | \$ 0.00 |
| | | \$ 127,217.73 | \$ 152,990.77 | \$ 65,568.97 | \$ 140,920.85 | \$ 149,770.39 | \$ 8,849.54 |
| LIBRARY | | | \$ - | | | | |
| 101-45500-308 | CONTRACTED CLEANING SERVICE | \$ 5,659.50 | \$ 4,851.00 | \$ 2,829.75 | \$ 4,440.00 | \$ 4,440.00 | \$ - |
| 101-45500-360 | COMP INSURANCE | \$ 940.04 | \$ 1,331.64 | \$ 1,383.03 | \$ 1,850.00 | \$ 2,127.50 | \$ 277.50 |
| 101-45500-381 | ELECTRICITY-LIBRARY | \$ 2,000.00 | \$ 2,000.00 | \$ - | \$ 2,200.00 | \$ 2,200.00 | \$ - |
| 101-45500-382 | WATER & SEWER-LIBRARY | \$ 325.00 | \$ 325.00 | \$ - | \$ 325.00 | \$ 325.00 | \$ - |
| 101-45500-383 | NATURAL GAS-LIBRARY | \$ 1,500.00 | \$ 1,500.00 | \$ - | \$ 1,500.00 | \$ 1,500.00 | \$ - |
| 101-45500-401 | MAINT. & REPAIR (BLDG) | \$ 345.00 | \$ 380.00 | \$ - | \$ 1,000.00 | \$ 1,000.00 | \$ - |
| 101-45503-101 | WAGES (F/T) PW CREW TIME | \$ 4,113.04 | \$ 4,220.13 | \$ 2,645.97 | \$ 4,561.02 | \$ 5,042.72 | \$ 481.70 |
| 101-45503-102 | WAGES (O/T) - PW CREW TIME | \$ 16.53 | \$ 194.67 | \$ 274.54 | \$ 453.00 | \$ 499.96 | \$ 46.96 |
| 101-45503-105 | ON CALL-PUBLIC WORKS | \$ 286.71 | \$ 155.87 | \$ 65.10 | \$ 109.20 | \$ 109.20 | \$ - |
| 101-45503-121 | PERA - PUBLIC WORKS | \$ 329.79 | \$ 341.45 | \$ 223.74 | \$ 384.24 | \$ 423.89 | \$ 39.65 |
| 101-45503-122 | FICA - PUBLIC WORKS | \$ 249.35 | \$ 256.37 | \$ 171.16 | \$ 317.64 | \$ 350.42 | \$ 32.78 |
| 101-45503-125 | MEDICARE - PUBLIC WORKS | \$ 58.37 | \$ 59.83 | \$ 40.07 | \$ 72.75 | \$ 80.26 | \$ 7.51 |
| 101-45503-130 | INSURANCE BENEFITS - PUBLIC W | \$ 953.18 | \$ 1,008.87 | \$ 694.33 | \$ 1,235.72 | \$ 1,235.72 | \$ - |
| | | \$ 16,776.51 | \$ 16,624.83 | \$ 8,327.69 | \$ 18,448.57 | \$ 19,334.66 | \$ 886.09 |
| TRANSFERS OUT | | | \$ - | | | | |
| 101-49300-720 | TRANSFER TO BUILDING FUND 498 | \$ - | \$ 167,500.00 | \$ - | \$ 218,500.00 | \$ 106,720.00 | \$ (111,780.00) |
| 101-49300-721 | TRANSFER TO PD EQPT FUND 497 | \$ 20,000.00 | \$ 20,000.00 | \$ - | \$ 20,000.00 | \$ 25,000.00 | \$ 5,000.00 |
| 101-49300-722 | TRANSFER TO FD EQPT FUND 496 | \$ 91,000.00 | \$ 145,000.00 | \$ - | \$ 56,590.00 | \$ 40,000.00 | \$ (16,590.00) |
| 101-49300-723 | TRANSFER TO PW EQPT FUND 495 | \$ 60,000.00 | \$ 60,000.00 | \$ - | \$ 60,000.00 | \$ 65,000.00 | \$ 5,000.00 |
| 101-49300-724 | TRANSFER TO STREET FUND 494 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-49300-725 | TRANSFER TO STREET MAINTENANCE | \$ 30,000.00 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 101-49300-729 | LOAN TO TRAINING CENTER | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

GENERAL FUND EXPENDITURES

| Account Number | Account Title | 12/31/2021 Actual | 12/31/2022 Actual | 7/31/2023 Actual | 12/31/2023 Budget | 12/31/2024 Budget | Budget Variance From Prior Year |
|----------------|-----------------------------|----------------------|----------------------|---------------------|----------------------|----------------------|------------------------------------|
| 101-49300-733 | TRANS OUT | \$ 20,000.00 | \$ 88,000.00 | \$ - | \$ 35,000.00 | \$ 45,000.00 | \$ 10,000.00 |
| 101-49300-734 | TRANSFERS OUT-OTHER CAPITAL | \$ 3,000.00 | \$ 3,000.00 | \$ - | \$ 3,000.00 | \$ 3,000.00 | \$ - |
| | | \$ 224,000.00 | \$ 483,500.00 | | \$ 393,090.00 | \$ 284,720.00 | \$ (108,370.00) |
| | | | | | | | \$ - |
| | TOTAL EXPENSES | \$ 2,173,174.33 | \$ 2,753,220.52 | | \$ 2,615,133.30 | \$ 2,732,804.11 | \$ 117,670.81 |



City Council Agenda

September 11, 2023

Agenda Section: New Business
Report From: Chief Townsend

Agenda No. 9C
Agenda Item: Controlled Burn

Core Strategy:

- | | |
|--|--|
| <input type="checkbox"/> Inspire Community Engagement | <input type="checkbox"/> Develop/Manage Strong Parks/Trails |
| <input checked="" type="checkbox"/> Increase Operational Effectiveness | <input type="checkbox"/> Provide Proactive Leadership |
| <input type="checkbox"/> Enhance Local Business Environment | <input checked="" type="checkbox"/> Ensure Safe/Well Kept Community |
| | <input type="checkbox"/> Other: Click or tap here to enter text. |

Background

St. Johns Church is proposing to donate the parsonage to the Fire Department for training purposes. Townsend has reviewed the request and determined the controlled burn would not endanger other properties within the City.

Recommended Action

Will be discussed at the meeting

Attachments:

None