

**CITY OF ANNANDALE
COUNCIL SPECIAL MEETING AGENDA**

**Meeting #4
Special Meeting**

**February 22, 2022
9:00 AM**

**Mayor: Shelly Jonas
Councilmember's: Matthew Wuollet
Corey Czycalla
JT Grundy
Tina Honsey**

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- 1. CALL TO ORDER/ROLL CALL/ADOPT AGENDA**
 - 2. NEW BUSINESS**
 - A. Legislative Service Contract
 - 3. ADJOURNMENT**

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: February 22, 2022	Agenda No. 2A
Agenda Section: Consent	Item: Legislative Service Contract	
<p>BACKGROUND: Attached is a proposal for Legislative Services from Flaherty and Hood. The City has previously contracted with Flaherty and Hood for Legislative Services that provided assisting with the City receiving State funds from the 2020 Bonding Bill. The proposal would include assistance in obtaining funding for the Hemlock Improvements.</p> <p>RECOMMENDATION: Motion to approve the proposal as presented.</p>		

February 11, 2022

Kelly Hinnenkamp
City of Annandale
30 Cedar Street East
PO Box K
Annandale, MN 55302

Dear Kelly,

This letter serves as a proposal and agreement for Flaherty & Hood, P.A. (“the Firm”) to provide legislative services to the City of Annandale for the 2022 legislative session. In addition to our successful work with the City during the 2019 and 2020 sessions to help secure bonding funds for work related to projects at Highway 24 and Highway 55, Flaherty & Hood has significant recent experience in securing state dollars for local government projects including for the cities of Windom, Waite Park, Red Wing, Mankato and others.

Scope of Services. Flaherty and Hood, P.A shall provide legislative services as directed by the city of Annandale related to securing funding for the Hemlock intersection and street improvement project in the City of Annandale and Corinna Township. These services may include the following activities:

- Strategic advice
- Assistance with drafting of legislation and appropriate amendments
- Assistance with production of lobbying and informational materials
- Direct lobbying of members of the legislature including chairs and members of key committees and legislative leadership as appropriate
- Direct lobbying of the Governor’s administration and state agencies as necessary
- Assistance with the preparation of testimony in front of committees if necessary

Delivery of Services. Flaherty & Hood Shareholder Bradley Peterson will be ultimately responsible for the delivery of services to the City, and will assign members of our team of Government Relations professionals and attorneys to carry out the City’s legislative objectives. Flaherty & Hood staff will register as lobbyists with the Minnesota Campaign Finance Board as required by law.

Compensation. Flaherty & Hood, P.A. will charge a flat rate fee of \$20,000 to work on the project. The firm will bill the city in two equal installments of \$10,000 in March 2022 and in June 2022.

Term of Agreement. Services under this agreement will begin upon approval of the city of Annandale. Services will terminate on December 31, 2022.

Conflict of Interest. The Firm is not aware of any current direct conflict of interest in representation of Annandale and any of its other clients. By entering an agreement the city of Annandale understands that the Firm may represent other entities seeking funding from the state and will advocate each project on its own merits. If the Firm becomes aware of a conflict, it will notify both parties immediately and will seek a waiver of the conflict from both parties.

Amendment to Agreement. This agreement may be amended by mutual consent of both parties. The amendment must be in writing, describe the additional services, terms or compensation agreed to, and be signed by the designated representative of the City and a representative of the Firm.

If this letter adequately outlines your understanding of our agreement, please return a signed copy to our office, to the attention of Bradley Peterson. We look forward to working with you all.

Very truly yours,

FLAHERTY & HOOD, P.A.

By:  _____
Bradley Peterson, Shareholder

Accepted by: _____
For the City of Annandale