

**CITY OF ANNANDALE  
COUNCIL MEETING AGENDA**

Meeting #15  
Regular Meeting  
City Council Chambers

September 12, 2022  
6:30 P.M.

Mayor: Shelly Jonas  
Councilmember's: Matthew Wuollet  
Corey Czycalla  
Tina Honsey  
JT Grundy

For those who would like to view or listen to the public meeting, there are two options:

Online: <https://us02web.zoom.us/j/82014421692?pwd=Z0xUenB1cisxTUJBUkxjXbXI0RHRodz09>

Or Telephone: 301-715-8592

Meeting ID: 820 1442 1692

Passcode: 773106

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1. **CALL TO ORDER/ROLL CALL/ADOPT AGENDA**
2. **APPROVAL OF MINUTES**
3. **VISITOR'S**
  - A. Coalition of Greater Mn Cities
  - B. Greg Roth- 2022-2023 LMCTT Insurance Renewal
4. **PUBLIC HEARING**
5. **OPEN FORUM**
6. **CONSENT AGENDA**
  - A. Approval of Auditing Claims
  - B. Approval of Departments Reports
  - C. Approval of Donations
  - D. Approval of Chamber Halloween Event
  - E. Approval of PT Police Officer Appointments
  - F. Call Public Hearing Date for Delinquent Accounts
  - G. Approval of Resolution 22-50 Declaring Assessment Amount and Resolution 22-51 Calling Hearing- 2022 Alley Imp
  - H. Approval of Special Event- Main Street Mile
7. **REMOVED CONSENT ITEMS**
8. **UNFINISHED BUSINESS**

(See Reverse Side for Additional Agenda Items)

**9. NEW BUSINESS**

- A. [Consider CAP Homes Request](#)
- B. [Resolution 22-51 Approving 2023 Preliminary Levy, Budget, Calling TNT Hearing and Resolution 22-52 Approving Debt Levy Abatement](#)
- C. [Consider 3 Year Audit Engagement](#)
- D. [Approve Right of Access Permit- MnDot](#)
- E. [Review Concept for Rec Park Playground](#)
- F. [Review Concept for Splash Pad](#)

**10. MAYOR/COUNCIL REPORTS**

**11. ADJOURNMENT**

**MINUTES**  
**ANNANDALE CITY COUNCIL**  
**July 11, 2022**

**CALL TO ORDER/ROLL CALL:** The City Council of Annandale, Minnesota met for a regular meeting on July 11, 2022 at 6:30 p.m. at the City Hall Council Chambers. Mayor Jonas called the meeting to order at 6:30 p.m.

City Council Present: Jonas, Honsey, Wuollet, Czycalla, Grundy. City Council members absent: None. Also, present were Administrator Hinnenkamp, Community Development Director Jacob Thunander, Public Works Director Joe Haller, Police Chief Pete Standafer, members of the public and the Annandale Advocate.

**SET AGENDA:** Staff requested the following additions: Item F under new business, Sale of Rescue Truck. A motion was made by Czycalla and seconded by Wuollet to adopt the agenda. The motion carried unanimously.

All motions are approved unanimously unless otherwise noted.

**MINUTES:** A motion was made by Czycalla and seconded by Honsey, to approve the minutes of the April 26, 2022, May 23, 2022 and June 13, 2022.

**VISITORS: NONE**

**PUBLIC HEARINGS:**

**2022 Alley Improvements-** Mayor Jonas opened the public hearing. After hearing no public comment the hearing was closed. A motion was made by Wuollet and seconded by Czycalla to approve Resolution 27-39 Accepting Report and Calling Public Hearing and 37-40 Ordering Improvement and Authorizing Plans. **ROLL CALL:** Ayes: Honsey, Wuollet, Grundy, Czycalla, Jonas. Nays: None. Absent: None. Abstain: None. Resolution 22-39 and 22-40 adopted on a 5-aye, 0-nay, 0-absent, 0-abstain vote.

**OPEN FORUM: NONE**

**CONSENT AGENDA:**

A motion was made by Wuollet and seconded by Czycalla, to approve the Consent Agenda as presented.

- A. Approval of Auditing Claims
- B. Approval of Departments Reports
- C. Employment Anniversaries
- D. Approval of Fund Transfers
- E. Amend Resolution Appointing Election Judges
- F. Approval of Resolution 27-41 Approving Liquor License
- G. Approval of Special Event Permit- Ribfest

- H. Approval of Request to extend Final Plat Recording- LGI Homes
- I. Approval of Massage License

**REMOVED CONSENT ITEMS: NONE**

**UNFINISHED BUSINESS: NONE**

**NEW BUSINESS:**

**Review of Concept Plan CAP Homes-** Council reviewed the concept plan. Items discussed by Council included the density proposed, unit size, trash location, total garage spaces allowed. No action was taken.

**Consider Ordinance 395 Amending Zoning Ordinance-** A motion was made by Grundy and seconded by Honsey to approve the Ordinance 395, Amending Zoning Ordinance as presented.

**Consider Model Home Ordinance 396-** Developer Jay Roos provided input on the proposed ordinance. Roos is requesting consideration to allow the parking lots at their sales center. A motion was made by Grundy and seconded by Wuollet to approve Ordinance 396 with the term to be 3 years or 90% completion from the time of the building permit.

**Consider Approval of Quote for Caulking at Cemetery-** A motion was made by Wuollet and seconded by Czycalla to approve the Quote from Kostreba Tuckpointing as presented.

**Summary Ordinances-** A motion was made by Wuollet and seconded by Honsey to approve Resolutions 21-42 and 21-43 approving Summary Ordinances as presented.

**Approval of Sale of Rescue-** A motion was made by Wuollet and seconded by Honsey to approve the sale of the rescue truck through online auction site as presented.

**MAYOR/COUNCIL REPORTS:**

Haller informed the Council the department completed the Big Woods playground project. They also removed the Willow Park bathrooms.

Chief Townsend informed Council they have two new fire fighters starting tonight.

Chief Standafer informed Council the 4<sup>th</sup> went well.

Mayor Jonas thanked all the departments for their work over the 4<sup>th</sup>.

Czycalla stated the Lion's sold more burgers than they have in prior years.

**ADJOURNMENT:**

Moved by Czycalla seconded by Wuollet to adjourn. The meeting was adjourned at 8:25 pm.

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Shelly Jonas, Mayor

ATTEST:

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Kelly Hinnenkamp, City Administrator

**MINUTES**  
**ANNANDALE CITY COUNCIL**  
**August 8, 2022**

**CALL TO ORDER/ROLL CALL:** The City Council of Annandale, Minnesota met for a regular meeting on August 8, 2022 at 6:30 p.m. at the City Hall Council Chambers. Mayor Jonas called the meeting to order at 6:30 p.m.

City Council Present: Jonas, Wuollet, Czycalla, Grundy. City Council members absent: Honsey. Also, present were Administrator Hinnenkamp, Public Works Director Joe Haller, Police Chief Pete Standafer, Fire Chief Townsend, Don Gadow, Annette Kypel with WHE, members of the public and the Annandale Advocate.

**SET AGENDA:** The following items were added to the agenda: Item C under New Business, Appointing Accountant and Item D under New Business Discuss Short Term Rentals. A motion was made by Wuollet and seconded by Czycalla to adopt the agenda. The motion carried unanimously.

All motions are approved unanimously unless otherwise noted.

**MINUTES: NONE**

**VISITORS: NONE**

**PUBLIC HEARINGS: NONE**

**OPEN FORUM:**

Annette Kypel with WHE introduced herself to the Council and informed them of upcoming events.

**CONSENT AGENDA:**

A motion was made by Wuollet and seconded by Grundy, to approve the Consent Agenda as presented.

- A. Approval of Auditing Claims
- B. Approval of Departments Reports
- C. Approval of Special Events
- D. Approval of Liquor License and Lawful Gambling- St. Ignatius
- E. Resolution 22-44 Approving Variance
- F. Resolution 22-45 Approving Site Plan- Pioneer Park

**REMOVED CONSENT ITEMS: NONE**

**UNFINISHED BUSINESS: NONE**

**NEW BUSINESS:**

**Approve Business Assistance Agreement- Uecker-** A motion was made by Czycalla and seconded by Wuollet to approve the Business Assistance Agreement.

**Approve Dental Renewal-** A motion was made by Grundy and seconded by Wuollet to approve the Dental Renewal as presented.

**Resolution 22-46 Appointing Accountant-** A motion was made by Czycalla and seconded by Grundy to approve Resolution 22-46 Appointing Stephanie Nilson to the position of Accountant. ROLL CALL: Ayes: Honsey, Wuollet, Grundy, Czycalla, Jonas. Nays: None. Absent: None. Abstain: None. Resolution 22-46 adopted on a 5-aye, 0-nay, 0-absent, 0-abstain vote.

**Short Term Rental-** Council members Grundy and Wuollet presented information regarding a short-term rental ordinance. They expressed interest in having the Council reconsider the ordinance that prohibits short term rentals. A motion was made by Czycalla and seconded by Wuollet to direct staff to work with Planning Commission to consider a Short-Term Rental Ordinance.

**MAYOR/COUNCIL REPORTS:**

Haller informed the Council the plants have been replaced on main street and they have removed the debris from the farm stie.

Chief Townsend informed Council the Rescue 11 sold in the public auction for \$10,000.

Chief Standafer informed Council he was interviewing PT officers and thanked the Council for allowing them to have tools that help address some of the difficult issues they encounter.

**ADJOURNMENT:**

Moved by Czycalla seconded by Grundy to adjourn. The meeting was adjourned at 7:30 pm.

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Shelly Jonas, Mayor

ATTEST:

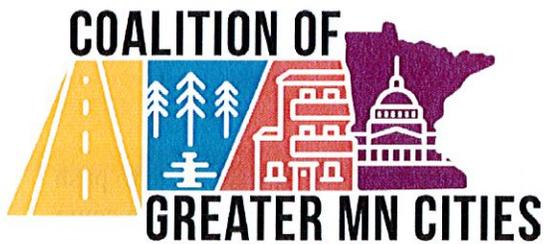
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Kelly Hinnenkamp, City Administrator

# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>3A</b>
Agenda Section: <b>Vistiors</b>	Item: <b>Coalition of Greater Mn Cities</b>	
<p><b>BACKGROUND</b> Representatives from the Coalition of Greater MN Cities (CGMC) will be present to provide information on their organization. Similar to the League of MN Cities, CGMC is a membership organization advocating for issues that are important to the City.</p> <p><b>RECOMMENDATION</b> No Action Required</p>		



DEDICATED TO A STRONG GREATER MINNESOTA

June 23, 2022

Ms. Kelly Hinnenkamp  
City Administrator  
City of Annandale  
P.O. Box K  
Annandale, MN 55302

Dear Ms. Hinnenkamp,

I am writing to urge your city to join the Coalition of Greater Minnesota Cities as we fight to ensure the interests of Greater Minnesota are protected and advanced.

Our cities are facing unprecedented challenges including inflation, a looming recession, and child care, housing, and labor shortages. Yet, this year the Legislature failed to pass a bonding bill, a tax bill that would have increased the appropriation to Local Government Aid (LGA), and other key finance bills that invest in our communities. The next legislative session may prove even more complicated, as 47 new legislators will be joining the legislature. Now more than ever, we must work together to ensure that Greater Minnesota thrives. The CGMC is Greater Minnesota's voice at the Capitol, and with every additional city that becomes a member, our voice gets stronger.

### **Our partner at the Legislature**

Through the years, the CGMC has been by our side, fighting for the unique needs of Greater Minnesota cities. Here are just a few of the CGMC's activities over the past year:

- Engaged with legislators and other city groups to revamp the LGA formula and fought to ensure any new distribution formula would be fair and equitable for cities in all corners of the state.
- Advocated for a substantial LGA increase. The final Tax Conference Committee Agreement included a \$30 million appropriation increase as well as a provision to hold LGA steady for any cities slated to lose funding this year. The Legislature failed to pass this report before adjournment.
- Pushed hard for a sizeable bonding bill that would include historic investments in water and wastewater infrastructure, as well as funding for critical needs such as roads and bridges, housing, economic development programs, and child care facilities.
- Defended against proposed detrimental changes to Minnesota's water infrastructure funding that could have put upgrades to aging sewers, pipes, and facilities out of reach for many cities.
- Championed funding for cities to complete federally mandated lead line inventory and to replace lead lines throughout the state.

Despite these strong efforts, the Legislature's adjourned without finishing its work. We continue to push legislators and the governor, through press conferences, action alerts, media columns, and more, to come back to St. Paul and finish their work while also laying the groundwork for the next legislative session.

**Learn more at the CGMC Summer Conference**

I am pleased to invite you to learn more about the CGMC at our upcoming Summer Conference, which will be held July 27-29 in Red Wing. The conference will feature an array of informative and entertaining speakers, presentations, and opportunities to socialize with fellow city officials and staff from across the state.

More information about the conference can be found on the enclosed flyer and on the CGMC website at [greatermncities.org/events/summer2022](http://greatermncities.org/events/summer2022).

**Join the CGMC today!**

Enclosed with this letter are handouts with additional information on the CGMC, the issues we work on at the Capitol, and information about the benefits of membership.

To learn more about CGMC or to schedule a meeting with CGMC staff, please contact Bradley Peterson at [bmpeterson@flaherty-hood.com](mailto:bmpeterson@flaherty-hood.com) or 651-225-8840. You can also find more information on CGMC's website at [greatermncities.org](http://greatermncities.org).

Greater Minnesota is stronger when our communities work together. I hope your city will join the over 110 cities in Greater Minnesota who are already part of this great organization.

Sincerely,



Pat Baustian, Mayor, Luverne  
President, Coalition of Greater Minnesota Cities





# Coalition of Greater Minnesota Cities 40 Years of Legislative Advocacy

The CGMC is a nonprofit, nonpartisan advocacy organization that represents cities outside of the Twin Cities metropolitan area. Its five core advocacy issues are **Local Government Aid/property tax relief, economic development, transportation, environment & energy, and annexation.**

## Local Government Aid (LGA)/Property Tax Relief

- Fight for a fair, rational, and sustainable LGA formula
- Advocate for annual LGA increases
- Inform legislators and the public about the importance of the LGA program and its impact on Greater Minnesota communities
- Vigorously defend the LGA program and oppose any cuts

## Economic Development

- Support the creation, enhancement, and expansion of economic development tools for Greater Minnesota communities and businesses in areas such as child care, job training, housing, and broadband expansion

## Environment & Energy

- Advocate for funding for state grant and loan programs that help cities cover the costs of necessary facility upgrades and repairs
- Educate legislators and the public on environmental issues facing Greater Minnesota cities
- Support regulations that provide effective and measurable benefits to the environment

## Transportation

- Develop comprehensive plans to fund highways and transit
- Fight for a fair distribution of transportation dollars between the metro area and Greater Minnesota
- Support funding for city streets in cities of all sizes

## Annexation

- Promote orderly municipal growth and land use policies that support the efficient provision of government services and infrastructure
- Promote better land use and zoning controls in areas surrounding cities



# Coalition of Greater Minnesota Cities

## 40 Years of Legislative Advocacy



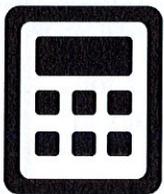
### Lobbying: Fending Off the Sharks

No one else stands up for Greater Minnesota cities. Minneapolis, St. Paul, the Association of Metropolitan Municipalities and many suburbs all had paid lobbyists before the CGMC came into existence. The professional lobbying presence of the metro-area local governments at the Capitol far outweighs the lobbying of Greater Minnesota—both in terms of the number of lobbyists and the amount of money spent on lobbying. Before the CGMC there was no unified voice for Greater Minnesota at the Capitol.



### Members: The Keys to Success

The CGMC is successful because of its members. Mayors, council members, city administrators, and city staff members are involved in every aspect of the CGMC's advocacy work, from policy formation to lobbying at the Capitol. City officials have an immeasurable impact on shaping public policy by attending lobby days at the Capitol, responding to "action alerts" from CGMC staff, testifying in front of committees, engaging in social media and keeping in close contact with legislators.



### Policy Analysis: Knowing the Numbers

The CGMC's advocacy is effective because it is based on policy, facts, and analysis. The CGMC philosophy is that city officials, legislators, and the public should know and understand legislation that is being considered and the impact of the legislation once it is passed. Because of this philosophy, the CGMC has a policy analyst on staff who can run the numbers and analyze the impact of legislative proposals in real time.



### Staff: Close When You Can't Be

It is extremely difficult for city officials from Greater Minnesota, on their own, to have a constant presence at the Capitol simply because of the distance from St. Paul. It is far easier for a mayor from Edina or Minneapolis to visit the Capitol than a mayor from Worthington or Warroad. CGMC offices are located one block from the Capitol, and staff are there on a daily basis during the legislative session. This proximity has allowed CGMC staff to strengthen relationships with key lawmakers.



### Media: More Than Just a Press Release

The CGMC understands that a crucial component of good lobbying strategy is a strong media presence that helps build public support and keeps members informed. The CGMC is in regular contact with editors and journalists throughout the state. The CGMC is very successful at getting our message out through guest columns, letters to the editor, radio and TV interviews, and on social media. Legislators pay attention to the news from back home and we make sure they hear our message loud and clear.

# THE CGMC IS GREATER MINNESOTA'S VOICE ON LGA

For more than 40 years, the CGMC has been the most prominent and outspoken advocate for Local Government Aid (LGA). No one fights harder, brings the level of expertise, or looks out for Greater Minnesota like the CGMC does.

## A TIMELINE OF CGMC'S RECENT ADVOCACY EFFORTS

**2012**

### **LAUNCHES "THANK LGA" CAMPAIGN**

CGMC staff organized and hosted townhall meetings with city leaders around the state on the vital role LGA plays in providing local services and keeping property taxes down. The THANK LGA campaign generated significant media attention and set the stage for discussions on formula reforms and increasing LGA funding.

**2014**

### **SUCCESSFULLY ADVOCATES FOR \$9.3M INCREASE IN THE LGA APPROPRIATION**

**2017**

### **SUCCESSFULLY ADVOCATES FOR \$15M INCREASE IN THE LGA APPROPRIATION**

**2022**

### **ADVOCACY FOR LGA FORMULA REFORM AND APPROPRIATION INCREASE**

CGMC participated in many meetings through the late fall of 2021 and into 2022 to discuss LGA formula reform, as it often happens after every decennial census. At the direction of the House and Senate tax chairs, the CGMC met with the other city groups, and nonpartisan Senate, House, and Department of Revenue staff to create an updated LGA formula proposal that is a better reflection of city needs and best for our member cities. The CGMC then advocated for the updated formula proposal and for an LGA appropriation increase of \$90 million throughout the Legislative session.

The tax conference committee agreement, which included an LGA increase of \$30 million, was not passed, leaving cities for another year without an appropriation increase.

**2013**

### **KEY PLAYER IN LGA REFORM AND \$80M INCREASE IN LGA APPROPRIATION**

CGMC was a vocal critic of a Dayton Administration plan that would have reduced LGA for numerous Greater Minnesota cities and channeled minimal new aid to rural communities, despite a proposed \$80 million increase to the LGA program.

Due to our pushback, the Legislature initiated a stakeholder process that included legislators and municipal organizations. CGMC was the only group at the table to exclusively represent Greater Minnesota.

**2015**

### **DEFENDS LGA AGAINST ARBITRARY CUTS**

CGMC successfully pushed back against legislative proposals that would have significantly reduced LGA for first-class cities. The proposals would have undermined the integrity of the LGA formula and presented a long-term danger to the LGA program for all cities.

**2019**

### **SUCCESSFULLY ADVOCATES FOR \$30M INCREASE IN LGA APPROPRIATION, RESTORING LGA TO 2002 LEVEL**

After the 2013 LGA increase and reform, CGMC set its sights on restoring the LGA program to its 2002 funding level — the high-water mark for the program. After a few years of modest increases, LGA finally returned to its 2002 funding level thanks to a strong campaign led by CGMC.

**2023 AND BEYOND**

### **CONTINUING TO FIGHT FOR CITY NEEDS**

CGMC is dedicated to increasing the LGA appropriation to keep up with inflation. CGMC membership is your city's seat at the negotiating table!

# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>3B</b>
Agenda Section: <b>Visitors</b>	Item: <b>Greg Roth- LMCIT Renewal</b>	
<p><b>BACKGROUND</b> Attached is information from the City's insurance agenda Greg Roth regarding the City's Comprehensive Liability and Worker's Comp Insurance for 2022-2023.</p> <p><b>RECOMMENDATION</b> Motion to approve the renewal as presented and to NOT waive the tort liability limits.</p>		

## Greg Roth

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**From:** Greg Roth  
**Sent:** Wednesday, August 31, 2022 1:38 PM  
**To:** Kelly Hinnenkamp  
**Subject:** LMC Renewal  
**Attachments:** 2022\_08\_31\_13\_19\_56.pdf

Kelly,  
Good timing and good news!  
With a slight increase for property/liability rates and a decrease for Work Comp rates the 2023 package is going to be \$1,700 less than last year.

Please take a moment to review the attachment regarding LMC work Comp which is very interesting. PTSD claims are currently accounting for about 30% of the annual claims cost. This was not a claimable condition prior to 2013 with LMC. Since 2013 LMC has incurred about 36 Million in PTSD claims ( Mostly from police departments)

Despite this major factor Annandale was able to actually reduce WC costs due to their current claims experience factors.

Along with the fact that total insurance coverage has increased by 1,500,000 and a new First Party Cyber coverage has been added the renewal looks very favorable at a savings of \$1,700.00 as compared to last year.

I will get the traditional breakdown to you early next week if that works.  
Just let me know.

Thank you, greg

**Subject:** Annandale Renewal Quote

Hello,

Renewal premium summary and breakdown is attached. The summary has the \$1,000 & \$5,000 deductible quotes.

The liability experience mod is .909 which compares to the 0.905 on the expiring.

The auto liability and physical damage is now subject to experience rating and that mod is 0.95.

The overall premium is up 1.8% from expiring.

Here's a line by line comparison from last year.

	2021-2022	2022-2023
Property	36,204	32,626
Mobile Property	2,567	2,159
Municipal Liability	23,232	25,671
No Fault Sewer	1,479	1,494
Auto Liability	4,383	3,986
Auto Physical damage	5,323	5,582
Bond	500	492
Equipment Breakdown	2,414	2,628
Excess Liability	6,617	7,708
First Party Cyber (NEW)	-	1,941
TOTAL	\$82,719	\$84,286

WORK COMP

73,083.00  
155,742

269,746  
154,032

NOTE: 2022-  
DIVIDEND  
#23,902.00



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# Coverage for Cyber and Computer Related Risks

Published: November 19, 2021

Cyber risks are an increasingly important consideration for Minnesota cities. LMCIT covers members' cyber and other computer-related risks, including:

- Liability claims made against a member resulting from a data security breach or other computer-related errors, acts, or omissions.
- Payment card industry (PCI) fines, penalties, and assessments; and data security breach regulatory fines and penalties resulting from a data security breach claim.
- Cyber-related property damage, including the cost to restore or replace equipment destroyed due to a virus or hacking attack; cost to reproduce or restore intangible electronic data; and loss of revenue, extra expense, and expediting expense resulting from a virus or hacking attack.
- Data security breach response expenses incurred by a member, including legal and information technology consulting, providing notice to affected persons, credit monitoring and identity theft services, and other reasonable expenses incurred to respond to a breach.
- Theft of city funds by electronic means.

Coverage for these exposures is provided under several separate coverage parts. For coverage to apply for all these exposures, the member would need to have all the following Trust coverages: municipal liability, property, bond, and auto coverages.

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August 11, 2022

North Risk Partners LLC

Covered Party: City of Annandale

Effective Date: 9/30/2022

**RENEWAL PREMIUM SUMMARY**  
Common Coverages

Coverage	Deductible	Premium
• Property	\$ 2,500.	\$32,626.
• Mobile Property	2,500.	2,159.
• Municipal Liability	2,500.	25,671.
• Automobile Liability	2,500.	3,986.
• UM/UIM \$200,000 all owned autos	2,500.	Included.
• Basic Economic Loss Benefits (PIP) all owned autos	2,500.	Included.
• Automobile Physical Damage	2,500.	5,581.
• Crime	500.	Included.
• Petrofund	NA.	Included.
• Defense Cost Reimbursement	NA.	Included.

Auto Experience Mod: 0.95  
Municipal Liability Experience Mod: 0.909

The modifiers are calculated with a formula which compares the city's actual loss history with the amount of losses that would be expected for a city of that size if the city were a perfectly average LMCIT member. If the city's losses and expenses are better than average the city receives a premium credit. If the city's losses and expenses are worse than average, the city receives a premium debit.

Coverage	Optional Coverages	Deductible	Premium
• Bond	\$ 350,000.	2,500.	492.
• Equipment Breakdown		2,500.	2,628.
• Excess Liability Limit:	\$ 1,000,000.	NA.	7,708.
• Liquor Liability Limit:	\$	NA.	Not Covered.
• First Party Cyber	250,000.	500.	1,941.
• Fireworks			Not Covered.
• No Fault Sewer Back Up Limit:	\$ 10,000.	2,500.	1,494.
• Airport Liability			Not Covered.
<b>TOTAL:</b>			<b>\$84,286.</b>

**DO NOT PAY UNTIL YOU RECEIVE INVOICES**

**TORT LIMIT: \$500,000/\$1,500,000**

**LEAGUE OF MINNESOTA CITIES  
INSURANCE TRUST**

145 UNIVERSITY AVE. WEST    PHONE: (651) 281-1200    FAX: (651) 281-1298  
ST. PAUL, MN 55103-2044    TOLL FREE: (800) 925-1122    WEB: WWW.LMC.ORG

Coverage	Optional Coverage Quotes	Approximate Premium
	Deductible	
\$1,000 Deductible		\$88,792.
\$5,000 Deductible		\$79,716.

Optional coverage(s) are not bound unless the covered party has requested that coverage be bound and LMCIT has sent a written confirmation. Optional coverage quotes are valid for 30 days after the date of this letter.

Sincerely,

Underwriter

City of Annandale  
 CMC 1004048-6  
 Premium \$76,578

	Coverage	Actual Exposure	Limit	Deductible	Premium
<b>Municipal Property</b>					
<b>Total for Municipal Property</b>					<b>\$39,848.00</b>
	Mobile Property				\$65.00
	2006 ELGIN PELICAN SWEEPER VIN4817	289,615		2,500	\$65.00
	Unscheduled/Flat	1,079,286		2,500	\$2,094.00
	Crime	250,000		500 Included	
	Bond	350,000		2,500	\$492.00
	First Party Cyber	250,000		500	\$1,941.00
	Patiofund	250,000		Included	
	Equipment Breakdown			2,500	\$2,628.00
<b>LOCATION 1 - 20 CEDAR STREET, Annandale, MN 55302 - OLD LIBRARY</b>					
	Building	420,611		2,500	\$1,058.00
<b>Total for LOCATION 1 - 20 CEDAR STREET, Annandale, MN 55302 - OLD LIBRARY</b>					<b>\$1,058.00</b>
<b>LOCATION 2 - 340 POPLAR AVENUE N, Annandale, MN 55302 - FIRE HALL</b>					
	Building	2,133,787		2,500	\$3,355.00
	Contents	240,350		2,500	\$467.00
<b>Total for LOCATION 2 - 340 POPLAR AVENUE N, Annandale, MN 55302 - FIRE HALL</b>					<b>\$3,822.00</b>
<b>LOCATION 3 - 541 ASH STREET, Annandale, MN 55302 - WATER STORAGE TANK</b>					
	Building	387,855		2,500	\$430.00
<b>Total for LOCATION 3 - 541 ASH STREET, Annandale, MN 55302 - WATER STORAGE TANK</b>					<b>\$430.00</b>
<b>LOCATION 4 - 541 ASH STREET, Annandale, MN 55302 - BOOSTER HOUSE</b>					
	Building	232,286		2,500	\$344.00
	Contents	257,697		2,500	\$453.00
<b>Total for LOCATION 4 - 541 ASH STREET, Annandale, MN 55302 - BOOSTER HOUSE</b>					<b>\$797.00</b>
<b>LOCATION 5 - 23 EXCELSIOR AVE S, Annandale, MN 55302 - WATER TOWER</b>					
	Building	1,448,346		2,500	\$1,741.00
	Contents	15,675		2,500	\$23.00
<b>Total for LOCATION 5 - 23 EXCELSIOR AVE S, Annandale, MN 55302 - WATER TOWER</b>					<b>\$1,764.00</b>
<b>LOCATION 6 - 330 OAK AVENUE N, Annandale, MN 55302 - PAVILLION</b>					
	Building	692,910		2,500	\$3,589.00
	Contents	20,900		2,500	\$108.00
<b>Total for LOCATION 6 - 330 OAK AVENUE N, Annandale, MN 55302 - PAVILLION</b>					<b>\$3,697.00</b>
<b>LOCATION 7 - 541 ASH STREET, Annandale, MN 55302 - PUBLIC WORKS BUILDING</b>					
	Building	772,508		2,500	\$929.00
	Contents	141,075		2,500	\$261.00
<b>Total for LOCATION 7 - 541 ASH STREET, Annandale, MN 55302 - PUBLIC WORKS BUILDING</b>					<b>\$1,190.00</b>
<b>LOCATION 8 - 350 MAPLE AVENUE SO, Annandale, MN 55302 - RESTROOMS</b>					
	Building	106,593		2,500	\$414.00
<b>Total for LOCATION 8 - 350 MAPLE AVENUE SO, Annandale, MN 55302 - RESTROOMS</b>					<b>\$414.00</b>
<b>LOCATION 9 - 350 POPLAR AVENUE N, Annandale, MN 55302 - STORAGE</b>					
	Building	177,122		2,500	\$213.00
<b>Total for LOCATION 9 - 350 POPLAR AVENUE N, Annandale, MN 55302 - STORAGE</b>					<b>\$213.00</b>
<b>LOCATION 10 - 420 MAPLE AVENUE N, Annandale, MN 55302 - BEACH HOUSE</b>					
	Building	171,894		2,500	\$477.00
<b>Total for LOCATION 10 - 420 MAPLE AVENUE N, Annandale, MN 55302 - BEACH HOUSE</b>					<b>\$477.00</b>
<b>LOCATION 11 - 330 OAK AVENUE N, Annandale, MN 55302 - PARK SHELTER</b>					
	Building	38,199		2,500	\$198.00
<b>Total for LOCATION 11 - 330 OAK AVENUE N, Annandale, MN 55302 - PARK SHELTER</b>					<b>\$198.00</b>
<b>LOCATION 12 - 330 OAK AVENUE N, Annandale, MN 55302 - PARK SHELTER</b>					
	Building	6,615		2,500	\$34.00
<b>Total for LOCATION 12 - 330 OAK AVENUE N, Annandale, MN 55302 - PARK SHELTER</b>					<b>\$34.00</b>
<b>LOCATION 13 - 330 OAK AVENUE N, Annandale, MN 55302 - PARK SHELTER</b>					
	Building	6,615		2,500	\$34.00
<b>Total for LOCATION 13 - 330 OAK AVENUE N, Annandale, MN 55302 - PARK SHELTER</b>					<b>\$34.00</b>
<b>LOCATION 14 - 801 NORWAY DRIVE, Annandale, MN 55302 - LIFT STATION</b>					
	Building	130,067		2,500	\$113.00
	Contents	55,908		2,500	\$49.00
<b>Total for LOCATION 14 - 801 NORWAY DRIVE, Annandale, MN 55302 - LIFT STATION</b>					<b>\$162.00</b>
<b>LOCATION 15 - 200 EXCELSIOR AVE, Annandale, MN 55302 - LIFT STATION</b>					
	Building	125,159		2,500	\$109.00
	Contents	46,294		2,500	\$40.00

Total for LOCATION 15 - 200 EXCELSIOR AVE, Annandale, MN 55302 - LIFT STATION				\$149.00
LOCATION 16 - 370 PARK STREET E, Annandale, MN 55302 - LIFT STATION				
Building	160,797	2,500		\$140.00
Contents	199,366	2,500		\$173.00
Total for LOCATION 16 - 370 PARK STREET E, Annandale, MN 55302 - LIFT STATION				\$313.00
LOCATION 17 - 555 PLEASANT CREST CIRCLE, Annandale, MN 55302 - LIFT STATION				
Building	142,551	2,500		\$124.00
Contents	57,475	2,500		\$50.00
Total for LOCATION 17 - 555 PLEASANT CREST CIRCLE, Annandale, MN 55302 - LIFT STATION				\$174.00
LOCATION 18 - 640 ACACIA DRIVE, Annandale, MN 55302 - LIFT STATION				
Building	120,998	2,500		\$105.00
Contents	73,150	2,500		\$63.00
Total for LOCATION 18 - 640 ACACIA DRIVE, Annandale, MN 55302 - LIFT STATION				\$168.00
LOCATION 19 - ANNANDALE, Annandale, MN 55302 - PARK				
Property In the Open	35,827	2,500		\$163.00
Total for LOCATION 19 - ANNANDALE, Annandale, MN 55302 - PARK				\$163.00
LOCATION 20 - ELM ST & HARRISON AVE, Annandale, MN 55302 - VARIOUS				
Property In the Open	240,777	2,500		\$1,093.00
Total for LOCATION 20 - ELM ST & HARRISON AVE, Annandale, MN 55302 - VARIOUS				\$1,093.00
LOCATION 21 - CITYWIDE, Annandale, MN 55302 - VARIOUS				
Property In the Open	291,052	2,500		\$1,321.00
Total for LOCATION 21 - CITYWIDE, Annandale, MN 55302 - VARIOUS				\$1,321.00
LOCATION 22 - 551 POPLAR LAND S, Annandale, MN 55302 - POLICE TRAINING				
Building	598,480	2,500		\$1,505.00
Contents	31,350	2,500		\$97.00
Total for LOCATION 22 - 551 POPLAR LAND S, Annandale, MN 55302 - POLICE TRAINING				\$1,602.00
LOCATION 23 - LIONS MEMORIAL PARK-ELM ST, Annandale, MN 55302 - KIOSK BUILDING				
Building	28,276	2,500		\$71.00
Total for LOCATION 23 - LIONS MEMORIAL PARK-ELM ST, Annandale, MN 55302 - KIOSK BUILDING				\$71.00
LOCATION 24 - BIGWOODS PARK-ASH ST, Annandale, MN 55302 - PARK				
Property In the Open	18,191	2,500		\$83.00
Total for LOCATION 24 - BIGWOODS PARK-ASH ST, Annandale, MN 55302 - PARK				\$83.00
LOCATION 25 - 30 CEDAR STREET, Annandale, MN 55302 - CITY HALL				
Building	2,676,249	2,500		\$3,787.00
Contents	570,057	2,500		\$996.00
Total for LOCATION 25 - 30 CEDAR STREET, Annandale, MN 55302 - CITY HALL				\$4,783.00
LOCATION 26 - 315 BROWN AVE N, Annandale, MN 55302 - LIFT STATION				
Building	105,420	2,500		\$91.00
Contents	39,815	2,500		\$35.00
Total for LOCATION 26 - 315 BROWN AVE N, Annandale, MN 55302 - LIFT STATION				\$126.00
LOCATION 27 - LIONS MEMORIAL PARK, Annandale, MN 55302 - PARK				
Property In the Open	62,578	2,500		\$284.00
Total for LOCATION 27 - LIONS MEMORIAL PARK, Annandale, MN 55302 - PARK				\$284.00
LOCATION 28 - 541 POPLAR LAND SOUTH, Annandale, MN 55302 - LIFT STATION				
Building	160,797	2,500		\$140.00
Contents	64,268	2,500		\$56.00
Total for LOCATION 28 - 541 POPLAR LAND SOUTH, Annandale, MN 55302 - LIFT STATION				\$196.00
LOCATION 29 - 541 ASH STREET, Annandale, MN 55302 - WATER TREATMENT FACILITY				
Building	2,957,937	2,500		\$2,566.00
Contents	1,327,339	2,500		\$1,152.00
Total for LOCATION 29 - 541 ASH STREET, Annandale, MN 55302 - WATER TREATMENT FACILITY				\$3,718.00
LOCATION 30 - CITYWIDE, Annandale, MN 55302 - VARIOUS				
Property In the Open	176,474	2,500		\$801.00
Total for LOCATION 30 - CITYWIDE, Annandale, MN 55302 - VARIOUS				\$801.00
LOCATION 31 - 411 ASH STREET E, Annandale, MN 55302 - COLD STORAGE BUILDING				
Building	90,162	2,500		\$173.00
Contents	5,225	2,500		\$15.00
Total for LOCATION 31 - 411 ASH STREET E, Annandale, MN 55302 - COLD STORAGE BUILDING				\$188.00
LOCATION 32 - 856 BEACH LANE, Annandale, MN 55302 - SOUTHBROOK PARK				
Property In the Open	75,775	2,500		\$344.00
Total for LOCATION 32 - 856 BEACH LANE, Annandale, MN 55302 - SOUTHBROOK PARK				\$344.00
LOCATION 33 - 350 MAPLE AVENUE N, Annandale, MN 55302 - ELECTRIC BUILDING				
Building	19,099	2,500		\$28.00
Contents	5,225	2,500		\$12.00
Total for LOCATION 33 - 350 MAPLE AVENUE N, Annandale, MN 55302 - ELECTRIC BUILDING				\$40.00

LOCATION 34 - 541 ASH STREET, Annandale, MN 55302 - WELL HOUSE #1					
	Building	84,939	2,500	\$94.00	
	Contents	82,137	2,500	\$91.00	
Total for LOCATION 34 - 541 ASH STREET, Annandale, MN 55302 - WELL HOUSE #1				\$185.00	
LOCATION 35 - 541 ASH STREET, Annandale, MN 55302 - WELL HOUSE #2					
	Building	83,760	2,500	\$93.00	
	Contents	77,930	2,500	\$86.00	
Total for LOCATION 35 - 541 ASH STREET, Annandale, MN 55302 - WELL HOUSE #2				\$179.00	
LOCATION 36 - 541 ASH STREET, Annandale, MN 55302 - SALT SHED					
	Building	48,395	2,500	\$93.00	
	Contents	18,288	2,500	\$54.00	
Total for LOCATION 36 - 541 ASH STREET, Annandale, MN 55302 - SALT SHED				\$147.00	
LOCATION 37 - 605 WARREN AVE., Annandale, MN 55302 - LIFT STATION					
	Building	185,231	2,500	\$161.00	
	Contents	56,012	2,500	\$49.00	
Total for LOCATION 37 - 605 WARREN AVE., Annandale, MN 55302 - LIFT STATION				\$210.00	
LOCATION 38 - 1255 BUSINESS BLVD, Annandale, MN 55302 - LIFT STATION					
	Building	74,157	2,500	\$99.00	
	Contents	29,574	2,500	\$39.00	
Total for LOCATION 38 - 1255 BUSINESS BLVD, Annandale, MN 55302 - LIFT STATION				\$138.00	
LOCATION 39 - 852 BEECH LANE, Annandale, MN 55302 - SOUTHBROOK PARK SHELTER					
	Building	27,422	2,500	\$142.00	
Total for LOCATION 39 - 852 BEECH LANE, Annandale, MN 55302 - SOUTHBROOK PARK SHELTER				\$142.00	
LOCATION 40 - 8949 LAWRENCE AVE, Annandale, MN 55302 - CEMETERY STORAGE BUILDING					
	Building	10,563	2,500	\$20.00	
	Contents	1,568	2,500	\$5.00	
Total for LOCATION 40 - 8949 LAWRENCE AVE, Annandale, MN 55302 - CEMETERY STORAGE BUILDING				\$25.00	
LOCATION 41 - 901 CARDINAL DRIVE, Annandale, MN 55302 - CONCESSION BUILDING					
	Building	160,050	2,500	\$829.00	
Total for LOCATION 41 - 901 CARDINAL DRIVE, Annandale, MN 55302 - CONCESSION BUILDING				\$829.00	
LOCATION 42 - 74 Oak Avenue, Annandale, MN 55302 - APARTMENT BUILDING					
	Building	200,000	2,500	\$509.00	
	Contents	10,000	2,500	\$49.00	
Total for LOCATION 42 - 74 Oak Avenue, Annandale, MN 55302 - APARTMENT BUILDING				\$546.00	
LOCATION 43 - 541 ASH STREET, Annandale, MN 55302 - BIG WOODS PARK					
	Property in the Open	70,000	2,500	\$318.00	
Total for LOCATION 43 - 541 ASH STREET, Annandale, MN 55302 - BIG WOODS PARK				\$318.00	
Municipal Liability					
Total for Municipal Liability				\$27,165.00	
	Employment	17	2,500	\$9,016.00	
	Expenditures	9,056,439	2,500	\$7,599.00	
	Land Use	1,408	1,000,000	2,500	\$3,310.00
	No-Fault Sewer Backup	1,140	10,000	2,500	\$1,494.00
	Pollce	5	2,500	2,500	\$9,411.00
	Sewer E&O	1,140	2,500	2,500	\$2,335.00
Auto					
	Liability	500,000	2,500	\$3,925.00	
	Physical Damage		2,500	\$5,581.00	
	Hired & Non-Owned	500,000		\$61.00	
Total for Auto				\$9,567.00	
VEHICLE 1 - 1990 GMC FIRE TRUCK (0753)					
	Liability		2,500	\$99.00	
	Physical Damage		2,500	\$159.00	
Total for VEHICLE 1 - 1990 GMC FIRE TRUCK (0753)				\$198.00	
VEHICLE 2 - 1997 PIERCE SABER PUMPER (0326)					
	Liability		2,500	\$39.00	
	Physical Damage		2,500	\$310.00	
Total for VEHICLE 2 - 1997 PIERCE SABER PUMPER (0326)				\$349.00	
VEHICLE 3 - 1993 INT'L RESCUE (9810)					
	Liability		2,500	\$110.00	
	Physical Damage		2,500	\$210.00	
Total for VEHICLE 3 - 1993 INT'L RESCUE (9810)				\$320.00	
VEHICLE 4 - 2000 CHEV C1500 PICKUP (1657)					
	Liability		2,500	\$100.00	
	Physical Damage		2,500	\$50.00	
Total for VEHICLE 4 - 2000 CHEV C1500 PICKUP (1657)				\$150.00	

VEHICLE 5 - 2005 CHEV 3/4 T PICKUP (7150)			
	Liability	2,500	\$100.00
	Physical Damage	2,500	\$50.00
Total for VEHICLE 5 - 2005 CHEV 3/4 T PICKUP (7150)			\$150.00
VEHICLE 6 - 2008 CHEV SILVERADO (8237)			
	Liability	2,500	\$100.00
	Physical Damage	2,500	\$51.00
Total for VEHICLE 6 - 2008 CHEV SILVERADO (8237)			\$151.00
VEHICLE 7 - 2005 HOMEMADE TRAILER (0296)			
	Physical Damage	2,500	\$10.00
Total for VEHICLE 7 - 2005 HOMEMADE TRAILER (0296)			\$10.00
VEHICLE 8 - 2006 FORD F350 PICKUP (3642)			
	Liability	2,500	\$89.00
	Physical Damage	2,500	\$125.00
Total for VEHICLE 8 - 2006 FORD F350 PICKUP (3642)			\$164.00
VEHICLE 9 - 2010 APPARATUS PUMPER (2233)			
	Liability	2,500	\$39.00
	Physical Damage	2,500	\$274.00
Total for VEHICLE 9 - 2010 APPARATUS PUMPER (2233)			\$313.00
VEHICLE 10 - 2011 INT'L PLOW (7350)			
	Liability	2,500	\$259.00
	Physical Damage	2,500	\$166.00
Total for VEHICLE 10 - 2011 INT'L PLOW (7350)			\$425.00
VEHICLE 11 - 2012 FORD F-550 (5205)			
	Liability	2,500	\$100.00
	Physical Damage	2,500	\$115.00
Total for VEHICLE 11 - 2012 FORD F-550 (5205)			\$215.00
VEHICLE 12 - 2014 FORD F250 (1030)			
	Liability	2,500	\$101.00
	Physical Damage	2,500	\$108.00
Total for VEHICLE 12 - 2014 FORD F250 (1030)			\$209.00
VEHICLE 13 - 2014 FELLING TRAILER (3300)			
	Physical Damage	2,500	\$10.00
Total for VEHICLE 13 - 2014 FELLING TRAILER (3300)			\$10.00
VEHICLE 14 - 2013 FELLING TRAILER (TBD)			
	Physical Damage	2,500	\$10.00
Total for VEHICLE 14 - 2013 FELLING TRAILER (TBD)			\$10.00
VEHICLE 15 - 2012 CHEV MALIBU (2965)			
	Liability	2,500	\$421.00
	Physical Damage	2,500	\$265.00
Total for VEHICLE 15 - 2012 CHEV MALIBU (2965)			\$686.00
VEHICLE 16 - 2016 IHC PLOW TRUCK (4592)			
	Liability	2,500	\$259.00
	Physical Damage	2,500	\$166.00
Total for VEHICLE 16 - 2016 IHC PLOW TRUCK (4592)			\$425.00
VEHICLE 17 - 2016 FORD PICK UP (0271)			
	Liability	2,500	\$100.00
	Physical Damage	2,500	\$104.00
Total for VEHICLE 17 - 2016 FORD PICK UP (0271)			\$204.00
VEHICLE 18 - 2017 FELLING 27' TRAILER (1428)			
	Physical Damage	2,500	\$11.00
Total for VEHICLE 18 - 2017 FELLING 27' TRAILER (1428)			\$11.00
VEHICLE 19 - 2016 FREIGHTLINER TANKER (3660)			
	Liability	2,500	\$39.00
	Physical Damage	2,500	\$210.00
Total for VEHICLE 19 - 2016 FREIGHTLINER TANKER (3660)			\$249.00
VEHICLE 20 - 2018 FORD F250 (1449)			
	Liability	2,500	\$100.00
	Physical Damage	2,500	\$107.00
Total for VEHICLE 20 - 2018 FORD F250 (1449)			\$207.00
VEHICLE 21 - 2007 CHEV SILVERADO (3344)			
	Liability	2,500	\$100.00
	Physical Damage	2,500	\$116.00
Total for VEHICLE 21 - 2007 CHEV SILVERADO (3344)			\$216.00
VEHICLE 22 - 2015 CHEV TAHOE (1GNSK3E6XFR280576)			
	Liability	2,500	\$58.00
	Physical Damage	2,500	\$170.00

Total for VEHICLE 22 - 2015 CHEV TAHOE {1GNSK3E0XFR260576}			\$228.00
VEHICLE 23 - 2019 CHEV TAHOE 4WD {5786}			
	Liability	2,500	\$421.00
	Physical Damage	2,500	\$570.00
Total for VEHICLE 23 - 2019 CHEV TAHOE 4WD {5786}			\$991.00
VEHICLE 24 - 2020 FORD F250 {8418}			
	Liability	2,500	\$100.00
	Physical Damage	2,500	\$115.00
Total for VEHICLE 24 - 2020 FORD F250 {8418}			\$215.00
VEHICLE 25 - 2021 FORD EXPLORER {1FMSK8AC7MG000437}			
	Liability	2,500	\$421.00
	Physical Damage	2,500	\$534.00
Total for VEHICLE 25 - 2021 FORD EXPLORER {1FMSK8AC7MG000437}			\$955.00
VEHICLE 26 - 2021 DODGE CHARGER {3286}			
	Liability	2,500	\$421.00
	Physical Damage	2,500	\$534.00
Total for VEHICLE 26 - 2021 DODGE CHARGER {3286}			\$955.00
VEHICLE 27 - 2021 FORD EXPLORER {0437}			
	Liability	2,500	\$421.00
	Physical Damage	2,500	\$687.00
Total for VEHICLE 27 - 2021 FORD EXPLORER {0437}			\$1,108.00
VEHICLE 28 - 2022 FREIGHTLINER M2106 {3605}			
	Liability	2,500	\$39.00
	Physical Damage	2,500	\$344.00
Total for VEHICLE 28 - 2022 FREIGHTLINER M2106 {3605}			\$383.00

## LIABILITY COVERAGE – WAIVER FORM

**Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to [pstech@lmc.org](mailto:pstech@lmc.org).**

*The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.*

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.*
- *If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.*
- *If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.*

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

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LMCIT Member Name:

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*Check one:*

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).

The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: \_\_\_\_\_

Signature: \_\_\_\_\_ Position: \_\_\_\_\_

## Greg Roth

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**From:** Tran, Samuel <STran@lmc.org>  
**Sent:** Friday, August 26, 2022 10:18 AM  
**To:** mistyf@annandale.mn.us; khinnenkamp@annandale.mn.us  
**Cc:** Greg Roth; Debbie M. Bledsoe  
**Subject:** Quote for LMCIT Workers' Compensation Coverage: City of Annandale  
**Attachments:** Workers' Compensation Claims and Costs Related to PTSD.pdf; Annandale Quote.pdf

It's time to select your premium option for the upcoming year of workers' compensation coverage for the City of Annandale.

### What you need to do

- Review the information in the attached quote for workers' compensation coverage (this attachment is not an invoice, no need to send payment).
- Select your premium option(s) and submit your completed form 15 days prior to your current coverage's expiration to LMCIT Underwriting Technician Samuel Tran.

**Note:** If you do not make a premium selection 15 days before your current coverage's expiration, your coverage will be automatically renewed with your coverage selection from last year, unless you or your agent sends a written request not to renew coverage.

### News about 2022 rates

- Workers' compensation rates for 2022 have risen for a second consecutive year as a result of costs incurred from the increasing number and size of Post-Traumatic Stress Disorder (PTSD)-related claims. A second attached document describes the nature of the rate increases, concerns about PTSD trends, and steps taken by LMCIT to address the trends.
- For more information regarding 2022 rate changes: <https://www.lmc.org/insurance-trust/coverages/coverages-changes/premium-rates/>

### Questions?

- Get a comprehensive explanation of coverage and premium options in the information memo [LMCIT Workers' Compensation Coverage Guide \(pdf\)](#).
- Contact Samuel Tran, LMCIT Underwriting Technician, at (651) 215-4083 or [stran@lmc.org](mailto:stran@lmc.org)

Thank you for participating in the LMCIT workers' compensation program!

### Samuel Tran | Underwriting Technician

Phone: (651) 215-4083 | [stran@lmc.org](mailto:stran@lmc.org)

League of Minnesota Cities | 145 University Ave. West | St. Paul, MN 55103  
[www.lmc.org](http://www.lmc.org) | [Facebook](#) | [Twitter](#) | [Podcast](#)

**League of Minnesota Cities Insurance Trust**  
**Group Self-Insured Workers' Compensation Plan**  
**145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173**

**Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000**

ANNANDALE, CITY OF  
 30 CEDAR ST E  
 PO BOX K  
 ANNANDALE, MN 55302-0136

Agreement No.: WC 1004219\_Q-6  
 Agreement Period:  
 From: 09/30/2022  
 To: 09/30/2023

Enclosed is a quotation for workers' compensation deposit premium. **Note: Renewal Coverage will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage.**

<u>PAYROLL DESCRIPTION</u>	<u>CODE</u>	<u>RATE</u>	<u>ESTIMATED PAYROLL</u>	<u>DEPOSIT PREMIUM</u>
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SEE ATTACHED SCHEDULE FOR DETAILS

	Manual Premium	107,805
	Credit      0.71	-31,263
	Standard Premium	76,542
	Deductible Credit      0.00%	0
	Premium Discount	-6,796
	Net Deposit Premium	\$69,746
	Adjustment for Commission*	0
	Total Net Deposit Premium	\$69,746

\*Workers compensation rates assume a 2% standard commission. The commission adjustment accounts for the commission difference, above or below 2%.

**Agent:**  
 01123      North Risk Partners LLC  
             Po Box 70  
             Annandale, MN 55302-0070

## Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000 (Con't)

### OPTIONS

Please indicate below the premium option you wish to select. You may choose only one option and you cannot change options during the agreement period.

1. <input type="checkbox"/> Regular Premium Option	<b>Net Deposit Premium</b>	<b>Commission Adjustment</b>	<b>Total Net Deposit Premium</b>
	69,746	0	69,746

2.  **Deductible Premium Option**  
 Deductible options are available in return for a premium credit applied to your estimated standard Premium of \$ 76,542. The deductible will apply per occurrence to paid medical costs only. There is no aggregate limit.

	<b>Deductible per Occurrence</b>	<b>Premium Credit</b>	<b>Credit Amount</b>	<b>Net Deposit Premium</b>	<b>Commission Adjustment</b>	<b>Total Net Deposit Premium</b>
<input type="checkbox"/>	\$250	0.70%	-536	69,210	0	69,210
<input type="checkbox"/>	\$500	1.20%	-919	68,827	0	68,827
<input type="checkbox"/>	\$1,000	2.00%	-1,531	68,215	0	68,215
<input type="checkbox"/>	\$2,500	3.50%	-2,679	67,067	0	67,067
<input type="checkbox"/>	\$5,000	5.00%	-3,827	65,919	0	65,919
<input type="checkbox"/>	\$10,000	7.50%	-5,741	64,005	0	64,005
<input type="checkbox"/>	\$25,000	12.00%	-9,185	60,561	0	60,561
<input type="checkbox"/>	\$50,000	16.50%	-12,629	57,117	0	57,117

3.  **Retrospective Rates Premium Option**

	<b>Retro-Rated Minimum Factor</b>	<b>Est. Minimum Premium</b>	<b>Retro-Rated Maximum Factor</b>	<b>Est. Maximum Premium</b>
<input type="checkbox"/>	0.564 %	43,170	1.300 %	99,505
<input type="checkbox"/>	0.525 %	40,185	1.500 %	114,813
<input type="checkbox"/>	0.452 %	34,597	2.000 %	153,084

This quotation is for a deposit premium based on your estimate of payroll and selected options. Your final actual premium will be computed after an audit of payroll subsequent to the close of your agreement year and will be subject to revisions in rates, payrolls and experience modification. While you are a member of the LMCIT Workers' Compensation Plan, you will be eligible to participate in dividend distributions from the Trust based upon claims experience and earnings of the Trust.

If you desire the coverage offered above, please return this signed document for the option you have selected.

This quotation should be signed by an authorized representative of the city requesting coverage.

Signature	Title	Date
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**Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000  
(Con't)**

**CONTINUATION SCHEDULE FOR QUOTATION PAGE**

<b>REMUNERATION</b>	<b>RATE</b>	<b>CODE</b>	<b>DESCRIPTION</b>	<b>EST. PREM</b>
344,947	9.37	5506	GENERAL MAINTENANCE	32,322
156,243	4.73	7580	SEWAGE DISPOSAL PLANT	7,390
POP 7,102	265.55	7708	FIREFIGHTERS (VOLUNTEER)	18,859
463,475	9.68	7721	POLICE-NON SMOKING	44,864
447,409	0.74	8810	CLERICAL OFFICE EMPLOYEES NOC	3,311
12,574	7.68	9102	PARKS	966
18,200	0.51	9411	ELECTED OR APPOINTED OFFICIALS	93
Manual Premium				107,805

**League of Minnesota Cities Insurance Trust**  
**Group Self-Insured Workers' Compensation Plan**  
**145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173**

**DEFINITION OF CITY ENDORSEMENT**

It is agreed and understood the "City" named in item 1 of the Information Page is amended to include:

HRA
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# Worker's Compensation Claims and Costs Related to PTSD



Public safety post-traumatic stress disorder (PTSD) claims have had significant cost implications for the League of Minnesota Cities Insurance Trust, resulting in higher-than-average premium rate increases over the last several years.

Since PTSD claims first became compensable in 2013, they have risen to a point where they're currently making up **about 30%** of the Trust's annual claim costs, with most of that arising from police claims.

## For 2022,

workers' compensation rates for many members will increase, but an overall decrease in 2022 property/casualty rates combined with the **\$15 million** dividend that will be returned to members will help offset rising workers' compensation premiums.



If LMCIT didn't need to fund for projected PTSD costs,

it would be able to decrease rates about **25%** for 2022.

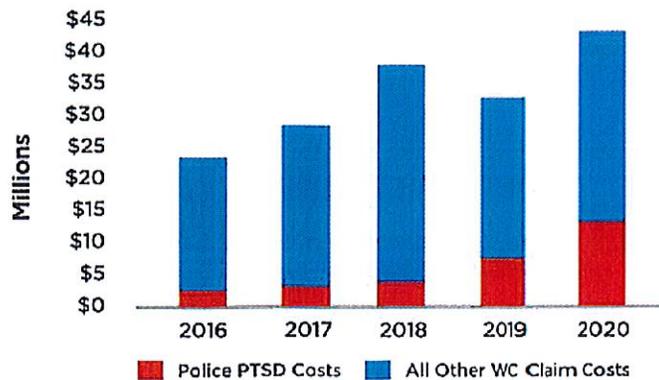


Since 2013,

the Trust has incurred roughly

**\$36,000,000**

in PTSD claim costs.



PTSD has become an increasingly larger portion of worker's compensation annual incurred costs (as of 6/30/2021)



PTSD is not a sign of weakness and can be successfully treated. Improper treatment or incorrect diagnosis can prolong suffering and end a promising career.



Public safety departments are facing a tighter job market, making it all the more important to successfully treat and retain high-performing individuals through a supportive work and social environment.

## The Trust addresses PTSD and other health issues through:

Web resources

Online training (PATROL)

Safety and Loss Control Workshops

Regional meetings and discussions during member visits

PTSD and Mental Health Toolkit for police chiefs and administrators that covers topics such as prevention strategies, therapeutic responses, and mental health programs

A Duty Disability Group formed among law enforcement community stakeholders that work with the League's Intergovernmental Relations team to identify a workable state legislative PTSD disability funding solution without ties to the state's workers' compensation system



Through education resources and advocacy the Trust will continue to partner with members and all relevant stakeholders to stabilize workers' compensation claims and costs related to PTSD. You can help in several ways. Begin by visiting <https://www.lmc.org/ptsd-mental-health-toolkit/>

# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>6A</b>
Agenda Section: <b>Consent</b>	Item: <b>Auditing Claims</b>	
<p><b>BACKGROUND:</b> Attached is a copy of the Auditing Claims presented for approval for all claims paid or to be paid since the prior Council meeting.</p>		

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL Account = "001"- "699"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>ALBERG WATER SERVICES LLC</b>								
48	ALBERG WATER SERVICES LL	3909	CEMETARY WELL - WATER OUT	06/27/2022	420.00	420.00	09/09/2022	
48	ALBERG WATER SERVICES LL	3916	ABANDON WELLS- FARM SITE	07/28/2022	500.00	500.00	08/19/2022	
Total ALBERG WATER SERVICES LLC:					920.00	920.00		
<b>ALLINA HEALTH</b>								
4915	ALLINA HEALTH	104066602 NA	PHYSICAL	08/26/2022	567.70	.00		
Total ALLINA HEALTH:					567.70	.00		
<b>ALLINA HEALTH SYSTEM</b>								
100	ALLINA HEALTH SYSTEM	CI00024579	MEDICAL DIRECTORSHIP	07/31/2022	530.21	530.21	08/24/2022	
Total ALLINA HEALTH SYSTEM:					530.21	530.21		
<b>ANNANDALE ADVOCATE</b>								
180	ANNANDALE ADVOCATE	P324976CL	TIF REPORTING	07/31/2022	148.50	148.50	08/24/2022	
180	ANNANDALE ADVOCATE	P324999	NNO AD - ADVOCATE	07/31/2022	74.50	74.50	08/19/2022	
180	ANNANDALE ADVOCATE	P325004	EMPLOYMENT AD- ADMIN	07/31/2022	336.00	336.00	08/10/2022	
180	ANNANDALE ADVOCATE	P325004	MINUTES	07/31/2022	566.50	566.50	08/10/2022	
180	ANNANDALE ADVOCATE	P325004	LEGAL-ORD AMENDMENT	07/31/2022	85.25	85.25	08/10/2022	
180	ANNANDALE ADVOCATE	P325004	LEGAL- PZ	07/31/2022	60.50	60.50	08/10/2022	
180	ANNANDALE ADVOCATE	P325004	LEGAL	07/31/2022	22.00	22.00	08/10/2022	
180	ANNANDALE ADVOCATE	P325004	LEGAL- ELECTIONS	07/31/2022	71.50	71.50	08/10/2022	
180	ANNANDALE ADVOCATE	P325004	RECYLCING AD	07/31/2022	74.50	74.50	08/10/2022	
Total ANNANDALE ADVOCATE:					1,439.25	1,439.25		
<b>ANNANDALE PARTS SUPPLY</b>								
192	ANNANDALE PARTS SUPPLY	127288690	SUPPLIES	07/26/2022	15.34	15.34	09/09/2022	
192	ANNANDALE PARTS SUPPLY	127288923	SUPP	07/29/2022	4.76	4.76	09/09/2022	
192	ANNANDALE PARTS SUPPLY	127289443	LIGHT	08/05/2022	12.29	12.29	09/09/2022	
192	ANNANDALE PARTS SUPPLY	127290604	MOTOR FUEL	08/22/2022	25.98	.00		
Total ANNANDALE PARTS SUPPLY:					58.37	32.39		
<b>ANNANDALE YOUTH FIRST</b>								
265	ANNANDALE YOUTH FIRST	9122	2022 ANNUAL CONTRIBUTION	09/01/2022	4,000.00	.00		
Total ANNANDALE YOUTH FIRST:					4,000.00	.00		
<b>ANNANDALE-MAPLE LAKE</b>								
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-42- 501 VALLEY DRI	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-64- 670 IRWIN CIR	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-63- 630 IRWIN CIR	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-62- 650 IRWIN CIR	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-59- 915 PALM CIR	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-57- 431 DOUGLAS D	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-53- 660 IRWIN CIR	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-52- 640 IRWIN CIR	08/09/2022	3,500.00	3,500.00	08/10/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-65- 1270 CYPRESS	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-51- 620 IRWIN CIR	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-49- 551 VALLEY DRI	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-48- 540 VALLEY DRI	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-47- 511 VALLEY DRI	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-46- 521 VALLEY DRI	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-45- 530 VALLEY DRI	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-44- 541 VALLEY DRI	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-43- 550 VALLEY DRI	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-50- 531 VALLEY DRI	08/09/2022	3,500.00	3,500.00	08/10/2022	
230	ANNANDALE-MAPLE LAKE	2nd QTR SAC	PERMIT 22-25- 1151 BUSINESS	08/09/2022	12,565.00	12,565.00	08/10/2022	
Total ANNANDALE-MAPLE LAKE:					75,565.00	75,565.00		
<b>ARAMARK UNIFORM SERVICES</b>								
286	ARAMARK UNIFORM SERVICES	2530036203	PW UNIFORMS	08/04/2022	46.43	46.43	09/01/2022	
286	ARAMARK UNIFORM SERVICES	2530038835	SEWER UNIFORMS	08/11/2022	129.19	129.19	09/01/2022	
286	ARAMARK UNIFORM SERVICES	2530041627	WATER UNIFORMS	08/18/2022	48.08	48.08	09/01/2022	
Total ARAMARK UNIFORM SERVICES:					223.70	223.70		
<b>AT&amp;T MOBILITY</b>								
5317	AT&T MOBILITY	287314070103	CITY CELL PHONE	07/25/2022	44.74	44.74	08/10/2022	
5317	AT&T MOBILITY	287314070103	AIR CARDS	07/25/2022	174.49	174.49	08/10/2022	
5317	AT&T MOBILITY	287314070103	PW IPAD	07/25/2022	37.18	37.18	08/10/2022	
5317	AT&T MOBILITY	287314070103	FD IPAD	07/25/2022	37.18	37.18	08/10/2022	
5317	AT&T MOBILITY	287314070103	PD CELL PHONE	07/25/2022	89.48	89.48	08/10/2022	
5317	AT&T MOBILITY	287314070103	WW CELL PHONE	07/25/2022	89.48	89.48	08/10/2022	
5317	AT&T MOBILITY	287314070103	WATER CELL PHONE	07/25/2022	134.22	134.22	08/10/2022	
Total AT&T MOBILITY:					606.77	606.77		
<b>ATOM</b>								
365	ATOM	271	FTO TRAINING - GOFF	07/14/2022	575.00	575.00	08/10/2022	
Total ATOM:					575.00	575.00		
<b>BAACK, LONNIE</b>								
376	BAACK, LONNIE	PR ELEC-2022	2022 PRIMARY ELECTION AND	08/11/2022	130.00	130.00	08/24/2022	
Total BAACK, LONNIE:					130.00	130.00		
<b>BERGLUND, BAUMGARTNER, KIMBALL &amp; GLASER</b>								
5194	BERGLUND, BAUMGARTNER, K	JUL22 SRVCS	BBKG PROSECUTION SERVICE	08/05/2022	1,983.10	1,983.10	09/01/2022	
Total BERGLUND, BAUMGARTNER, KIMBALL & GLASER:					1,983.10	1,983.10		
<b>BLUE CROSS BLUE SHIELD OF MN</b>								
5318	BLUE CROSS BLUE SHIELD OF	220801323245	INSURANCE	08/01/2022	80.55	80.55	08/10/2022	
5318	BLUE CROSS BLUE SHIELD OF	220901134014	INSURANCE	09/01/2022	80.55	80.55	09/09/2022	
Total BLUE CROSS BLUE SHIELD OF MN:					161.10	161.10		
<b>Blue Earth Labs, LLC</b>								
5173	Blue Earth Labs, LLC	21-2928	CHEMICALS	01/05/2021	1,826.28	1,826.28	09/01/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total Blue Earth Labs, LLC:					1,826.28	1,826.28		
<b>BROCK WHITE CO LLC</b>								
525	BROCK WHITE CO LLC	15616003-00	LANDSCAPE FABRIC	08/16/2022	281.18	281.18	09/09/2022	
Total BROCK WHITE CO LLC:					281.18	281.18		
<b>CAREFREE LAWN SPRINKLER</b>								
573	CAREFREE LAWN SPRINKLER	8730	PARTS	08/15/2022	208.00	208.00	09/01/2022	
Total CAREFREE LAWN SPRINKLER:					208.00	208.00		
<b>CASEY'S BUSINESS MASTERCARD</b>								
5147	CASEY'S BUSINESS MASTERC	JUL2022- BX3	PD FUEL	07/25/2022	423.41	423.41	08/10/2022	
Total CASEY'S BUSINESS MASTERCARD:					423.41	423.41		
<b>CENTER POINT ENERGY</b>								
2511	CENTER POINT ENERGY	AUG22-240 PL	HOCKEY RINK	08/15/2022	24.51	24.51	09/09/2022	
2511	CENTER POINT ENERGY	AUG22-30CED	CITY HALL	08/15/2022	94.10	94.10	09/09/2022	
2511	CENTER POINT ENERGY	AUG22-330 OA	PAVILION	08/15/2022	18.04	18.04	09/09/2022	
2511	CENTER POINT ENERGY	AUG22-340 PO	FD	08/15/2022	89.81	89.81	09/09/2022	
2511	CENTER POINT ENERGY	AUG22-350 PO	OLD PW SHOP	08/15/2022	39.89	39.89	09/09/2022	
2511	CENTER POINT ENERGY	AUG22-541 AS	WTP	08/15/2022	350.54	350.54	09/09/2022	
2511	CENTER POINT ENERGY	AUG22-551 PO	TC	09/08/2022	16.80	16.80	09/09/2022	
2511	CENTER POINT ENERGY	AUG22-74 OA	74 OAK A3	08/15/2022	5.47	5.47	09/09/2022	
2511	CENTER POINT ENERGY	AUG22-74 OA	74 OAK HSE	08/15/2022	17.20	17.20	09/09/2022	
Total CENTER POINT ENERGY:					656.36	656.36		
<b>CENTRA SOTA COOPERATIVE</b>								
646	CENTRA SOTA COOPERATIVE	6310147	FUEL - PW	08/17/2022	593.46	.00		
646	CENTRA SOTA COOPERATIVE	6310147	FUEL - STREETS	08/17/2022	206.42	.00		
646	CENTRA SOTA COOPERATIVE	6310147	FUEL - PARKS	08/17/2022	206.42	.00		
646	CENTRA SOTA COOPERATIVE	6310147	FUEL - WATER	08/17/2022	141.92	.00		
646	CENTRA SOTA COOPERATIVE	6310147	FUEL - SEWER	08/17/2022	141.92	.00		
Total CENTRA SOTA COOPERATIVE:					1,290.14	.00		
<b>CLASSIC CLEANING COMPANY</b>								
4889	CLASSIC CLEANING COMPANY	32836	TC	08/26/2022	230.00	.00		
4889	CLASSIC CLEANING COMPANY	32837	CITY HALL-	08/26/2022	673.75	.00		
4889	CLASSIC CLEANING COMPANY	32837	PD-	08/26/2022	147.00	.00		
4889	CLASSIC CLEANING COMPANY	32837	LIBRARY-	08/26/2022	404.25	.00		
4889	CLASSIC CLEANING COMPANY	32838	FD	08/26/2022	245.00	.00		
Total CLASSIC CLEANING COMPANY:					1,700.00	.00		
<b>COLONIAL LIFE &amp; ACCIDENT</b>								
810	COLONIAL LIFE & ACCIDENT	749242409012	INSURANCE	08/24/2022	387.72	387.72	08/24/2022	
Total COLONIAL LIFE & ACCIDENT:					387.72	387.72		
<b>CORE &amp; MAIN LP</b>								
2635	CORE & MAIN LP	R350770	CURBSTOPS	08/05/2022	926.50	926.50	09/01/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total CORE & MAIN LP:					926.50	926.50		
<b>COUNTRY CHEVROLET INC</b>								
900	COUNTRY CHEVROLET INC	CVCS157700	SQUAD MAINTENANCE	08/05/2022	1,123.61	1,123.61	09/01/2022	
Total COUNTRY CHEVROLET INC:					1,123.61	1,123.61		
<b>COUNTRY REPAIR INC</b>								
4945	COUNTRY REPAIR INC	1702	BOBCAT REPAIR	08/31/2022	484.05	.00		
Total COUNTRY REPAIR INC:					484.05	.00		
<b>CUSTOM TOWING</b>								
4839	CUSTOM TOWING	1192	TOW CHARGES PD	06/30/2022	200.00	200.00	08/10/2022	
Total CUSTOM TOWING:					200.00	200.00		
<b>DELTA DENTAL</b>								
4793	DELTA DENTAL	RIS000438369	INSURANCE	09/01/2022	1,241.98	1,241.98	08/24/2022	
Total DELTA DENTAL:					1,241.98	1,241.98		
<b>DIMAGGIO-BOOM, SUZANNE</b>								
5231	DIMAGGIO-BOOM, SUZANNE	3rd Qtr	3RD QTR REIMB	09/01/2022	90.00	.00		
Total DIMAGGIO-BOOM, SUZANNE:					90.00	.00		
<b>ENGFER, NANCY</b>								
1315	ENGFER, NANCY	3rd Qtr	3RD QTR REIMB	09/01/2022	90.00	.00		
Total ENGFER, NANCY:					90.00	.00		
<b>ESO SOLUTIONS INC</b>								
5110	ESO SOLUTIONS INC	ESO-87646	ESO SOFTWARE CONTRACT	08/10/2022	4,695.25	4,695.25	08/24/2022	
Total ESO SOLUTIONS INC:					4,695.25	4,695.25		
<b>FLAGSHIP RECREATION LLC</b>								
4795	FLAGSHIP RECREATION LLC	F9614	VOLLEY BALL NET	06/29/2022	295.00	295.00	08/19/2022	
4795	FLAGSHIP RECREATION LLC	F9615	PLAYGROUND CONST.	06/29/2022	3,350.00	3,350.00	08/24/2022	
Total FLAGSHIP RECREATION LLC:					3,645.00	3,645.00		
<b>FRANKLIN GRAPHICS</b>								
4791	FRANKLIN GRAPHICS	12017149	DT SIGNS	07/11/2022	480.00	480.00	09/01/2022	
Total FRANKLIN GRAPHICS:					480.00	480.00		
<b>GALLS LLC</b>								
1519	GALLS LLC	21682464	UNIFORM AND GEAR	07/19/2022	142.61	142.61	08/24/2022	
1519	GALLS LLC	21682466	UNIFORM AND GEAR	07/19/2022	185.30	185.30	08/24/2022	
Total GALLS LLC:					327.91	327.91		
<b>GAY, JUDITH</b>								
5324	GAY, JUDITH	PR ELEC-2022	2022 PRIMARY ELECTION AND	08/11/2022	156.00	156.00	08/24/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total GAY, JUDITH:					156.00	156.00		
<b>GOFF, JUSTIN</b>								
5230	GOFF, JUSTIN	3rd Qtr	3RD QTR REIMB	09/01/2022	90.00	.00		
Total GOFF, JUSTIN:					90.00	.00		
<b>GORDON BERNARD COMPANY, LLC</b>								
1638	GORDON BERNARD COMPANY,	114133	CALENDARS	08/23/2022	4,849.97	4,849.97	09/02/2022	
Total GORDON BERNARD COMPANY, LLC:					4,849.97	4,849.97		
<b>GRADING ESCROW</b>								
4912	GRADING ESCROW	90722	G/E 970 ACACIA DRIVE	09/07/2022	1,500.00	.00		
Total GRADING ESCROW:					1,500.00	.00		
<b>GRAINGER INC, W W</b>								
1660	GRAINGER INC, W W	9405089112	SUPPLIES	08/09/2022	156.66	156.66	09/01/2022	
Total GRAINGER INC, W W:					156.66	156.66		
<b>HAAG, ROSE</b>								
5257	HAAG, ROSE	AUG22	PAVILION CLEANING	08/11/2022	2,190.00	2,190.00	09/01/2022	
Total HAAG, ROSE:					2,190.00	2,190.00		
<b>HINNENKAMP, KELLY</b>								
4728	HINNENKAMP, KELLY	3rd Qtr	3RD QTR REIMB	09/01/2022	150.00	.00		
4728	HINNENKAMP, KELLY	8-22 Mileage R	ELECTION MILEAGE	08/24/2022	70.00	70.00	08/24/2022	
4728	HINNENKAMP, KELLY	8-22 Mileage R	MEAL REIMB	08/24/2022	10.00	10.00	08/24/2022	
Total HINNENKAMP, KELLY:					230.00	80.00		
<b>HOLTHUSEN, KRISTINE</b>								
5224	HOLTHUSEN, KRISTINE	PR ELEC-2022	2022 PRIMARY ELECTION AND	08/11/2022	117.00	117.00	08/24/2022	
Total HOLTHUSEN, KRISTINE:					117.00	117.00		
<b>INNOVATIVE OFFICE SOLUTIONS LLC</b>								
5296	INNOVATIVE OFFICE SOLUTION	IN3893273	PD SUPPLIES	08/09/2022	20.94	20.94	09/01/2022	
5296	INNOVATIVE OFFICE SOLUTION	IN3893280	PD SUPPLIES	08/09/2022	42.84	42.84	09/01/2022	
5296	INNOVATIVE OFFICE SOLUTION	IN3894051	DMV OFFICE SUPPLIES	08/10/2022	128.33	128.33	08/24/2022	
Total INNOVATIVE OFFICE SOLUTIONS LLC:					192.11	192.11		
<b>Int'l Union of Operating Eng, Local 49</b>								
5274	Int'l Union of Operating Eng, Local	JUL2022 DUE	UNION DUES	08/01/2022	306.00	306.00	08/10/2022	
Total Int'l Union of Operating Eng, Local 49:					306.00	306.00		
<b>JOVANOVICH, DEGE &amp; ATHMAN PA</b>								
4716	JOVANOVICH, DEGE & ATHMAN	24132	GENERAL	07/31/2022	270.00	270.00	08/24/2022	
4716	JOVANOVICH, DEGE & ATHMAN	24132	LAKE JOHN	07/31/2022	112.50	112.50	08/24/2022	
4716	JOVANOVICH, DEGE & ATHMAN	24132	SHORT TERM RENTAL	07/31/2022	112.50	112.50	08/24/2022	
4716	JOVANOVICH, DEGE & ATHMAN	24132	THAYER	07/31/2022	112.50	112.50	08/24/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4716	JOVANOVIH, DEGE & ATHMAN	24132	DANGEROUS DOG	07/31/2022	460.50	460.50	08/24/2022	
4716	JOVANOVIH, DEGE & ATHMAN	24132	ARENSEN PA	07/31/2022	247.50	247.50	08/24/2022	
Total JOVANOVIH, DEGE & ATHMAN PA:					1,315.50	1,315.50		
<b>KNIFE RIVER CORPORATION</b>								
2009	KNIFE RIVER CORPORATION	969125	CONCRETE	08/11/2022	393.50	393.50	09/01/2022	
Total KNIFE RIVER CORPORATION:					393.50	393.50		
<b>LAKE REGION CO-OP OIL ASSN</b>								
2050	LAKE REGION CO-OP OIL ASSN	73122-ACCT03	FINANCE CHARGE	07/31/2022	7.88	7.88	08/24/2022	
2050	LAKE REGION CO-OP OIL ASSN	73122-ACCT03	GRASS SEED	07/31/2022	479.98	479.98	09/01/2022	
Total LAKE REGION CO-OP OIL ASSN:					487.86	487.86		
<b>M &amp; M BUS SERVICE</b>								
2210	M & M BUS SERVICE	R27415	TRUCK REPAIR	07/27/2022	1,770.28	1,770.28	09/09/2022	
Total M & M BUS SERVICE:					1,770.28	1,770.28		
<b>M &amp; M EXPRESS SALES &amp; SERVICE</b>								
2211	M & M EXPRESS SALES & SER	396246	SAW REPAIR	07/29/2022	102.82	102.82	09/01/2022	
2211	M & M EXPRESS SALES & SER	396889	RESCUE 11 REPAIRS	08/02/2022	183.90	183.90	08/24/2022	
2211	M & M EXPRESS SALES & SER	397428	PARTS	08/05/2022	52.21	52.21	09/01/2022	
2211	M & M EXPRESS SALES & SER	398313	CHAINSAW SHARPENING	08/09/2022	37.98	37.98	09/09/2022	
2211	M & M EXPRESS SALES & SER	400093	PARTS	08/18/2022	20.21	20.21	09/01/2022	
2211	M & M EXPRESS SALES & SER	400866	SUPPLIES	08/22/2022	73.11	.00		
2211	M & M EXPRESS SALES & SER	401901	PARTS	08/26/2022	104.46	.00		
Total M & M EXPRESS SALES & SERVICE:					574.69	397.12		
<b>MAPLE LAKE LUMBER COMPANY</b>								
2260	MAPLE LAKE LUMBER COMPAN	222737	LUMBER	08/10/2022	24.15	24.15	09/01/2022	
2260	MAPLE LAKE LUMBER COMPAN	223241	INSULATION	08/22/2022	548.02	548.02	09/01/2022	
Total MAPLE LAKE LUMBER COMPANY:					572.17	572.17		
<b>MHSRC/RANGE</b>								
4667	MHSRC/RANGE	337900-9296	EVOC TRAINING	05/26/2022	455.00	455.00	08/10/2022	
Total MHSRC/RANGE:					455.00	455.00		
<b>MIDCONTINENT COMMUNICATIONS</b>								
5006	MIDCONTINENT COMMUNICATI	157013401128	FIRE	08/27/2022	164.67	164.67	09/09/2022	
5006	MIDCONTINENT COMMUNICATI	157013401128	CITY OFFICES	08/27/2022	226.86	226.86	09/09/2022	
5006	MIDCONTINENT COMMUNICATI	157013401128	APD	08/27/2022	121.86	121.86	09/09/2022	
5006	MIDCONTINENT COMMUNICATI	157013401128	DMV	08/27/2022	107.50	107.50	09/09/2022	
5006	MIDCONTINENT COMMUNICATI	157013401128	PW	08/27/2022	297.14	297.14	09/09/2022	
5006	MIDCONTINENT COMMUNICATI	157013401128	TC	08/27/2022	38.68	38.68	09/09/2022	
Total MIDCONTINENT COMMUNICATIONS:					956.71	956.71		
<b>MINI BIFF LLC</b>								
2510	MINI BIFF LLC	A-134096	MINNI BIFFS	08/03/2022	95.88	95.88	09/01/2022	
2510	MINI BIFF LLC	A-134101	MINNI BIFFS	08/03/2022	95.88	95.88	09/01/2022	
2510	MINI BIFF LLC	A-134112	MINNI BIFFS	08/03/2022	95.88	95.88	09/01/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2510	MINI BIFF LLC	A-134124	MINNI BIFFS	08/03/2022	95.88	95.88	09/01/2022	
2510	MINI BIFF LLC	A-134698	MINNI BIFFS	08/24/2022	89.69	.00		
Total MINI BIFF LLC:					473.21	383.52		
<b>MINNESOTA COMPUTER SYSTEMS INC</b>								
2525	MINNESOTA COMPUTER SYST	349532	MONTHLY PAYMENT - PD PRIN	07/18/2022	56.58	56.58	08/10/2022	
2525	MINNESOTA COMPUTER SYST	350947	MONTHLY PAYMENT - PD PRIN	08/05/2022	22.47	22.47	09/01/2022	
2525	MINNESOTA COMPUTER SYST	351666	PW COPIER	08/16/2022	40.16	40.16	09/01/2022	
2525	MINNESOTA COMPUTER SYST	351843	PW COPIER	08/22/2022	140.00	140.00	08/24/2022	
2525	MINNESOTA COMPUTER SYST	352035	ADMIN COPIER	08/23/2022	55.00	55.00	08/24/2022	
2525	MINNESOTA COMPUTER SYST	352035	ADMIN COPIER OVERAGE	08/23/2022	278.98	278.98	08/24/2022	
2525	MINNESOTA COMPUTER SYST	352035	DMV COPEIR	08/23/2022	40.00	40.00	08/24/2022	
2525	MINNESOTA COMPUTER SYST	352035	DMV COPIER OVERAGE	08/23/2022	149.27	149.27	08/24/2022	
Total MINNESOTA COMPUTER SYSTEMS INC:					782.46	782.46		
<b>MN DEED - BCD</b>								
2572	MN DEED - BCD	AUG22	LOAN REPAYMENT - EA SWEEN	08/15/2022	1,607.15	1,607.15	08/10/2022	
2572	MN DEED - BCD	SEP22	LOAN REPAYMENT - EA SWEEN	09/15/2022	1,607.15	1,607.15	09/09/2022	
Total MN DEED - BCD:					3,214.30	3,214.30		
<b>MN DEPARTMENT OF HEALTH</b>								
2576	MN DEPARTMENT OF HEALTH	2022 3RD QUA	3RD QTR CONNECTION FEE	08/16/2022	2,714.00	2,714.00	09/09/2022	
Total MN DEPARTMENT OF HEALTH:					2,714.00	2,714.00		
<b>MN DEPT OF LABOR &amp; INDUSTRY</b>								
2586	MN DEPT OF LABOR & INDUST	ABR0285174X	ANNUAL MAINTENANCE PART	07/30/2022	10.00	10.00	08/10/2022	
Total MN DEPT OF LABOR & INDUSTRY:					10.00	10.00		
<b>MN PEIP</b>								
5068	MN PEIP	1214941	INSURANCE	08/10/2022	16,551.08	16,551.08	08/24/2022	
Total MN PEIP:					16,551.08	16,551.08		
<b>NCPERS GROUP LIFE INS</b>								
4752	NCPERS GROUP LIFE INS	994901092022	INSURANCE	08/01/2022	16.00	16.00	08/24/2022	
Total NCPERS GROUP LIFE INS:					16.00	16.00		
<b>NELSON, ARDIS</b>								
5221	NELSON, ARDIS	PR ELEC-2022	2022 PRIMARY ELECTION AND	08/11/2022	143.00	143.00	08/24/2022	
Total NELSON, ARDIS:					143.00	143.00		
<b>NELSON, MARK</b>								
5228	NELSON, MARK	PR ELEC-2022	2022 PRIMARY ELECTION AND	08/11/2022	110.50	110.50	08/24/2022	
Total NELSON, MARK:					110.50	110.50		
<b>NEW LANE FINANCE</b>								
5185	NEW LANE FINANCE	71385-11/08/20	CITY HALL	08/15/2022	81.67	81.67	08/24/2022	
5185	NEW LANE FINANCE	71385-11/08/20	PD PHONE	08/15/2022	81.66	81.66	08/24/2022	
5185	NEW LANE FINANCE	71385-11/08/20	DMV PHONE	08/15/2022	81.67	81.67	08/24/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total NEW LANE FINANCE:					245.00	245.00		
<b>NICKA, KIRBY</b>								
5178	NICKA, KIRBY	3rd Qtr	3RD QTR REIMB	09/01/2022	90.00	.00		
Total NICKA, KIRBY:					90.00	.00		
<b>NORTHWEST ASSOC CONSULTANT INC</b>								
2832	NORTHWEST ASSOC CONSULT	25915	232 LAKE DRIVE VARIANCE	08/09/2022	151.00	151.00	08/24/2022	
2832	NORTHWEST ASSOC CONSULT	25916	GENERAL	08/09/2022	1,238.40	1,238.40	08/24/2022	
2832	NORTHWEST ASSOC CONSULT	25917	GENERAL	08/09/2022	200.00	200.00	08/24/2022	
Total NORTHWEST ASSOC CONSULTANT INC:					1,589.40	1,589.40		
<b>NOW IT CONNECTS INC</b>								
5286	NOW IT CONNECTS INC	28621	PD SERVICE CALL	08/04/2022	55.00	55.00	08/24/2022	
5286	NOW IT CONNECTS INC	28658	FD NETWORK INSTALL	08/04/2022	1,837.00	1,837.00	08/24/2022	
5286	NOW IT CONNECTS INC	28724	ADMIN SERVICE CALL	08/18/2022	53.00	53.00	08/24/2022	
Total NOW IT CONNECTS INC:					1,945.00	1,945.00		
<b>PETERSON, SHARON</b>								
2894	PETERSON, SHARON	PR ELEC-2022	2022 PRIMARY ELECTION AND	08/11/2022	130.00	130.00	08/24/2022	
Total PETERSON, SHARON:					130.00	130.00		
<b>Potentia MN Solar Fund 1, LLC</b>								
5074	Potentia MN Solar Fund 1, LLC	JUN22 BILL PE	STREET LIGHTS	07/25/2022	52.76	52.76	09/01/2022	
5074	Potentia MN Solar Fund 1, LLC	JUN22 BILL PE	FIRE HALL	07/25/2022	630.73	630.73	09/01/2022	
5074	Potentia MN Solar Fund 1, LLC	JUN22 BILL PE	PARK ELECTRIC	07/25/2022	316.41	316.41	09/01/2022	
5074	Potentia MN Solar Fund 1, LLC	JUN22 BILL PE	WTP	07/25/2022	4,506.33	4,506.33	09/01/2022	
5074	Potentia MN Solar Fund 1, LLC	JUN22 BILL PE	SEWER L/S	07/25/2022	1,544.40	1,544.40	09/01/2022	
5074	Potentia MN Solar Fund 1, LLC	JUN22 BILL PE	CEMETERY ELECTRIC	07/25/2022	35.14	35.14	09/01/2022	
5074	Potentia MN Solar Fund 1, LLC	JUN22 BILL PE	CITY HALL	07/25/2022	1,757.73	1,757.73	09/01/2022	
Total Potentia MN Solar Fund 1, LLC:					8,843.50	8,843.50		
<b>PRECISION WELDING LLC</b>								
5102	PRECISION WELDING LLC	2286	RESCUR TRUCK RACKING	07/18/2022	2,863.25	2,863.25	08/24/2022	
Total PRECISION WELDING LLC:					2,863.25	2,863.25		
<b>QUADIENT, INC</b>								
5182	QUADIENT, INC	16767606	POSTAGE METER	08/19/2022	154.85	.00		
Total QUADIENT, INC:					154.85	.00		
<b>QUANDT, JOANN</b>								
5115	QUANDT, JOANN	PR ELEC-2022	2022 PRIMARY ELECTION AND	08/11/2022	156.00	156.00	08/24/2022	
Total QUANDT, JOANN:					156.00	156.00		
<b>REVOLUTION CYCLE AND SKI</b>								
5322	REVOLUTION CYCLE AND SKI	7856	PD BIKE REPAIR	07/07/2022	119.98	119.98	08/10/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total REVOLUTION CYCLE AND SKI:					119.98	119.98		
<b>RJ THOMAS MFG CO INC</b>								
5229	RJ THOMAS MFG CO INC	256146	REC PARK BENCHES	08/19/2022	1,793.00	.00		
5229	RJ THOMAS MFG CO INC	256254	REC PARK BENCHES	08/22/2022	1,344.00	.00		
Total RJ THOMAS MFG CO INC:					3,137.00	.00		
<b>Rogers Radiator Repair</b>								
5175	Rogers Radiator Repair	4578dup	GENERATOR REPAIRS	07/28/2022	835.00	835.00	08/10/2022	
Total Rogers Radiator Repair:					835.00	835.00		
<b>RUSSELL SECURITY RESOURCE INC.</b>								
3151	RUSSELL SECURITY RESOURC	A43133	SECURITY LOCK	08/23/2022	163.05	.00		
Total RUSSELL SECURITY RESOURCE INC.:					163.05	.00		
<b>SEABERG, NICHOLE</b>								
5171	SEABERG, NICHOLE	PR ELEC-2022	2022 PRIMARY ELECTION AND	08/11/2022	162.50	162.50	08/24/2022	
Total SEABERG, NICHOLE:					162.50	162.50		
<b>SOK'S RAPID CAR WASH</b>								
4021	SOK'S RAPID CAR WASH	256-1384	PD SQUAD WASHES	08/02/2022	48.27	48.27	09/01/2022	
Total SOK'S RAPID CAR WASH:					48.27	48.27		
<b>STANDAFER, PETER</b>								
4062	STANDAFER, PETER	3rd Qtr	3RD QTR REIMB	09/01/2022	150.00	.00		
Total STANDAFER, PETER:					150.00	.00		
<b>STEIDL, MATT</b>								
5217	STEIDL, MATT	PR ELEC-2022	2022 PRIMARY ELECTION AND	08/11/2022	130.00	130.00	08/24/2022	
Total STEIDL, MATT:					130.00	130.00		
<b>STENGER, PETER</b>								
5099	STENGER, PETER	3rd Qtr	3RD QTR REIMB	09/01/2022	90.00	.00		
Total STENGER, PETER:					90.00	.00		
<b>STRAND, MARGARET</b>								
4140	STRAND, MARGARET	PR ELEC-2022	2022 PRIMARY ELECTION AND	08/11/2022	84.50	84.50	08/24/2022	
Total STRAND, MARGARET:					84.50	84.50		
<b>TACTICAL SOLUTIONS</b>								
4829	TACTICAL SOLUTIONS	9027	YEARLY RADAR CERTIFICATIO	06/04/2022	86.00	86.00	09/09/2022	
Total TACTICAL SOLUTIONS:					86.00	86.00		
<b>TNC INDUSTRIES, INC.</b>								
4172	TNC INDUSTRIES, INC.	35737	TAILPIPE ADAPTORS	08/08/2022	3,411.00	3,411.00	09/01/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total TNC INDUSTRIES, INC.:					3,411.00	3,411.00		
<b>TOWNSEND, KRIS</b>								
4224	TOWNSEND, KRIS	3rd Qtr	3RD QTR REIMB	09/01/2022	150.00	.00		
Total TOWNSEND, KRIS:					150.00	.00		
<b>TRUGREEN</b>								
5203	TRUGREEN	162839751	LAWN SERVICE	07/27/2022	102.90	102.90	08/19/2022	
5203	TRUGREEN	164626356	LAWN SERVICE	08/24/2022	102.90	.00		
Total TRUGREEN:					205.80	102.90		
<b>UTILITY REFUNDS</b>								
4871	UTILITY REFUNDS	UTILREF-BRO	OVERPAY REFUND- 630 ACACI	08/18/2022	184.81	184.81	08/24/2022	
4871	UTILITY REFUNDS	UTILREF-DAL	OVERPAY REFUND- 420 KNOLL	08/16/2022	41.28	41.28	08/24/2022	
4871	UTILITY REFUNDS	UTILREF-DAY	OVERPAY REFUND- 521 HICKO	07/26/2022	161.57	161.57	08/24/2022	
4871	UTILITY REFUNDS	UTILREF-FRO	OVERPAY REFUND- 145 HUNTE	08/16/2022	85.00	85.00	08/24/2022	
4871	UTILITY REFUNDS	UTILREF-NEL	OVERPAY REFUND- 15 CHERR	08/15/2022	93.99	93.99	08/24/2022	
4871	UTILITY REFUNDS	UTILREF-SKL	OVERPAY REFUND- 115 HUNTE	07/27/2022	208.06	208.06	08/24/2022	
4871	UTILITY REFUNDS	UTILREF-VEC	OVERPAY REFUND- 219 HIGHL	08/11/2022	227.85	227.85	08/24/2022	
4871	UTILITY REFUNDS	UTILREF-WEI	OVERPAY REFUND- 985 ACACI	08/09/2022	118.09	118.09	08/24/2022	
4871	UTILITY REFUNDS	UTILREF-WILL	OVERPAY REFUND- 1262 CYPR	07/28/2022	37.89	37.89	08/24/2022	
Total UTILITY REFUNDS:					1,158.54	1,158.54		
<b>WAGNER, BLAKE</b>								
5323	WAGNER, BLAKE	8922	PERM AND TEMP EASEMENT	08/09/2022	1,400.00	1,400.00	08/10/2022	
Total WAGNER, BLAKE:					1,400.00	1,400.00		
<b>WEST CENTRAL SANITATION INC</b>								
4481	WEST CENTRAL SANITATION IN	12526189	RECYCLE	07/31/2022	3,816.50	3,816.50	08/19/2022	
4481	WEST CENTRAL SANITATION IN	12526189	REFUSE	07/31/2022	10,786.50	10,786.50	08/19/2022	
Total WEST CENTRAL SANITATION INC:					14,603.00	14,603.00		
<b>WEX BANK</b>								
5273	WEX BANK	82950961	PD FUEL	08/08/2022	1,498.75	1,498.75	09/09/2022	
5273	WEX BANK	82950971	MOTOR FUELS	08/08/2022	187.69	187.69	09/09/2022	
Total WEX BANK:					1,686.44	1,686.44		
<b>WINDSTREAM</b>								
4495	WINDSTREAM	AUG22-LIFT	L/S PHONE	08/03/2022	259.87	259.87	08/10/2022	
4495	WINDSTREAM	AUG22-WATE	320-274-2793	08/03/2022	40.20	40.20	08/10/2022	
Total WINDSTREAM:					300.07	300.07		
<b>WORKFORCE INTEGRITY NETWORK</b>								
4955	WORKFORCE INTEGRITY NET	dpw_6350	DRUG SCREENING	07/31/2022	150.00	150.00	08/24/2022	
Total WORKFORCE INTEGRITY NETWORK:					150.00	150.00		
<b>WRIGHT COUNTY AUDITOR-TREAS</b>								
4511	WRIGHT COUNTY AUDITOR-TR	800 MHZ 2022-	PD RADIO FEE	07/12/2022	2,205.00	2,205.00	08/10/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total WRIGHT COUNTY AUDITOR-TREAS:					2,205.00	2,205.00		
<b>WRIGHT COUNTY RECORDER</b>								
4535	WRIGHT COUNTY RECORDER	202200000054	RECORDING FEES	07/31/2022	56.00	56.00	08/10/2022	
Total WRIGHT COUNTY RECORDER:					56.00	56.00		
<b>WRIGHT-HENNEPIN COOPERATIVE</b>								
4548	WRIGHT-HENNEPIN COOPERA	35029837029	TC SECURITY	08/11/2022	20.95	20.95	08/19/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029837029	CITY HALL SECURITY	08/11/2022	20.95	20.95	08/19/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029837029	STREET LIGHTS	08/11/2022	169.63	169.63	08/19/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029837029	L/S 1255 BUSINESS BLVD	08/11/2022	21.99	21.99	08/19/2022	
Total WRIGHT-HENNEPIN COOPERATIVE:					233.52	233.52		
<b>XCEL ENERGY</b>								
4559	XCEL ENERGY	789575244	LARSEN BUILDING	07/27/2022	47.08	47.08	08/24/2022	
4559	XCEL ENERGY	790013268	51-6464610-6	07/29/2022	18.57	18.57	08/24/2022	
4559	XCEL ENERGY	790155977	ACCT 51-6076585-1	08/01/2022	702.21	702.21	08/24/2022	
4559	XCEL ENERGY	790521730	51-6024519-2	08/03/2022	4,193.39	4,193.39	08/24/2022	
4559	XCEL ENERGY	790722711	ACCOUNT 51-6024518-1	08/04/2022	1,685.07	1,685.07	08/24/2022	
4559	XCEL ENERGY	792688348	51-4192659-4	08/18/2022	44.85	44.85	09/09/2022	
4559	XCEL ENERGY	793041937	ACCOUNT- 51-4636619-8	08/22/2022	75.90	75.90	09/09/2022	
Total XCEL ENERGY:					6,767.07	6,767.07		
Grand Totals:					200,515.33	186,222.40		

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_  
Shelly Jonas

City Council: \_\_\_\_\_  
Tina Honsey

\_\_\_\_\_  
JT Grundy

\_\_\_\_\_  
Corey Czycalla

\_\_\_\_\_  
Matthew Wuollet

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.GL Account = "001"- "699"

# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>6B</b>
Agenda Section: <b>Consent</b>	Item: <b>Department Reports</b>	
<p><b>BACKGROUND:</b> Attached are the monthly department reports for the following departments:</p> <ul style="list-style-type: none"><li>• Police- August</li><li>• Finance- July</li><li>• Fire- August</li><li>• DMV- August</li></ul>		



## ANNANDALE POLICE DEPARTMENT MONTHLY REPORT Aug-22

TOTAL ACTIVITY	August 2022 Total	August 2021 Total	Current YTD Total	2021 YTD Total	Percentage Change
CRIMINAL ACTIVITY	10	8	63	59	7%
CITATIONS	31	75	322	501	-36%
NON-CRIMINAL	193	183	1498	1608	-7%
<b>GRAND TOTAL</b>	<b>234</b>	<b>266</b>	<b>1883</b>	<b>2168</b>	

CRIMINAL ACTIVITY	August 2022 Total	August 2021 Total	Current YTD Total	2021 YTD Total	Percentage Change
Homicide	0	0	0	0	N/A
Forcible Rape	0	0	0	0	N/A
Robbery	0	0	0	0	N/A
Assault	0	0	7	1	600%
Domestic Assault	2	0	17	4	325%
Criminal Sex Conduct	0	0	8	2	300%
Burglary	0	0	0	1	-100%
Theft	2	2	16	10	60%
Motor Vehicle Theft	0	0	0	3	-100%
Arson	0	0	0	0	N/A
Crime Against Admin	1	1	3	3	0%
Forgery/Counterfeit	3	0	9	3	200%
Fraud	0	0	7	1	600%
Embezzlement	0	0	0	0	NA
Terroristic Threats	1	1	1	1	0%
Property Damage	0	0	15	5	200%
Weapons	0	0	0	0	NA
Drug Offenses	0	0	4	6	-33%
Juvenile Offenses	0	0	2	0	NA
DUI/DWI	1	1	8	5	60%
Liquor Laws	0	2	0	4	-100%
Disturbing Peace	0	1	13	7	86%
All Others	0	0	0	2	-100%
<b>Total Criminal Activity</b>	<b>10</b>	<b>8</b>	<b>110</b>	<b>58</b>	

**Note: The statistics from Criminal Activity above are cases that were processed as a criminal offense**

<b>NON-CRIMINAL ACTIVITY</b>	<b>August 2022 Total</b>	<b>August 2021 Total</b>	<b>Current YTD Total</b>	<b>2021 YTD Total</b>	<b>Percentage Change</b>
Alarms	12	12	131	73	79%
Animal Bites	3	1	3	3	0%
Animal Complaints	0	9	69	62	11%
Area Checks	3	0	9	6	50%
Assist Other Agencies	12	20	265	181	46%
ATV/Snowmobile Complaints	0	0	2	3	-33%
Background Checks	4	1	44	37	19%
CDP	1	2	4	21	-81%
Check Welfare	2	6	106	59	80%
Citizen Aid / Motorist Aid	11	9	165	68	143%
Civil Disputes	6	4	96	76	26%
Confidential Narcotics	2	0	16	10	60%
Death, Non-Criminal	0	0	9	4	125%
Disorderly	3	1	36	11	227%
Domestics	3	2	37	28	32%
Driving/Traffic Complaints	9	8	95	58	64%
Dumping/Littering	0	0	2	4	-50%
Escorts - Funeral	2	1	28	14	100%
Fight	1	0	7	3	133%
Fire Calls	0	3	36	20	80%
Firearm Discharge	0	0	2	0	NA
Fireworks	0	0	3	6	-50%
Harassment Complaint	3	1	20	28	-29%
Juvenile/Mischief	4	5	42	36	17%
Lockouts - Vehicle	4	8	70	59	19%
Lost/Found Property	3	8	44	46	-4%
Medical	36	28	424	190	123%
Mental Health	7	2	82	21	290%
Missing Person	0	0	5	4	25%
MV Accidents	6	0	98	26	277%
Noise Complaints	3	8	20	28	-29%
Parking Complaints	4	0	38	17	124%
Search Warrants	0	1	2	2	0%
School Related -SRO	0	0	100	21	376%
Suicidal person	0	0	2	0	NA
Suicide attempted	0	0	6	2	200%
Suspicious Complaints	14	14	150	101	49%
Theft	7	2	22	14	57%
Threats	0	0	16	4	300%
Warrants-Attempt/Arrest	3	2	38	16	138%
WCHS/MAARC Reports	6	3	45	52	-13%
All Others	19	20	195	194	1%
<b>Total Non-Criminal</b>	<b>193</b>	<b>181</b>	<b>2584</b>	<b>1608</b>	
<b>CITATIONS &amp;</b>	<b>August 2022</b>	<b>August 2021</b>	<b>Current</b>	<b>2021</b>	<b>Percentage</b>

<b>WARNINGS</b>	<b>Total</b>	<b>Total</b>	<b>YTD Total</b>	<b>YTD Total</b>	<b>Change</b>
Admin Citations	1	1	67	13	415%
State Citations	5	15	107	126	-15%
Warning Citations	25	17	407	362	12%
<b>TOTAL</b>	<b>31</b>	<b>33</b>	<b>581</b>	<b>501</b>	

**Citations consist of the following offenses:**

Careless Driving	No Insurance	Seatbelt
DAR/DAC/DAS	Traffic	Equipment
Equipment Violation	Parking	Winter Parking
SBSA Violation	Expired DL	Stop Sign
No Proof of Insurance	Obstructed View	No MN DL
Expired Registration	Semaphore	Speed
Exhibition Driving		

**CITY OF ANNANDALE  
COMBINED CASH INVESTMENT  
JULY 31, 2022**

COMBINED CASH ACCOUNTS

001-10101	CASH	1,288,016.10
001-10103	NORTHLAND SECURITIES	112,347.36
001-10104	ICD INVESTMENTS	1,094,588.89
001-10105	4M INVESTMENTS	39,819.16
001-10107	LAKE CENTRAL BANK CD	252,007.00
001-10108	LPL FINANCIAL INVESTMENTS	513,075.36
	TOTAL COMBINED CASH	3,299,853.87

NON-ALLOCATED CASH

001-10110	CASH - UTILITY CLEARING	( 1,315.81)
	TOTAL COMBINED CASH	3,298,538.06
001-10100	CASH ALLOCATED TO OTHER FUNDS	( 3,298,538.06)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

101	ALLOCATION TO GENERAL FUND	2,174,372.63
102	ALLOCATION TO DEPUTY REGISTRAR/MOTOR VEHICLE	320,281.15
103	ALLOCATION TO GENERAL FUND	155,595.10
222	ALLOCATION TO CHARITABLE GAMBLING FUND	11,865.62
330	ALLOCATION TO PFA BONDS-2004-WTP	( 199,734.23)
332	ALLOCATION TO GO IMP BONDS 2008B (MAPLE)	( 8,115.22)
333	ALLOCATION TO GO IMP BONDS 2008A (CITY HALL)	( 45,451.81)
334	ALLOCATION TO PUMPER TRUCK BOND	( 17,242.48)
335	ALLOCATION TO GO IMP BDS 2011A/PFA (2011STR)	( 421.63)
336	ALLOCATION TO GO IMPR BOND 2011B-REFUNDING	18,008.58
337	ALLOCATION TO GO REFUNDING BOND 2012A	( 63,459.97)
339	ALLOCATION TO TIF #14 - 2019 A SERIES	8,944.75
340	ALLOCATION TO GO REFUNDING BOND 2019B	95,130.01
341	ALLOCATION TO GO TEMPORARY IMP BOND 2020A	117,504.70
342	ALLOCATION TO GO IMPROVEMENT BOND 2020B	72,194.76
343	ALLOCATION TO GO EQUIPMENT BOND 2022A	602,160.00
402	ALLOCATION TO FIREFIGHTER RELIEF DONATIONS	181,576.23
407	ALLOCATION TO ECONOMIC DEVELOPMENT FUND	( 262,147.20)
408	ALLOCATION TO MIF FUND	13,928.59
409	ALLOCATION TO SMALL CITIES DEV PROGRAM	15,552.52
411	ALLOCATION TO TIF #6 - COTTAGES OF ANNANDALE	13,276.40
423	ALLOCATION TO TIF DISTRICT # - DINGMANN	( 9,446.42)
425	ALLOCATION TO RECREATION PARK	33,081.93
460	ALLOCATION TO PARK FUND	17,138.75
461	ALLOCATION TO WATER EXPANSION FUND	362,922.51
462	ALLOCATION TO SEWER EXPANSION FUND	289,061.29
463	ALLOCATION TO STORMWATER FUND	3,106.84
464	ALLOCATION TO LIONS DONATION FUND	286,231.79
465	ALLOCATION TO TIF DISTRICT #14 - PINTAIL APT	62,240.10
466	ALLOCATION TO 2020 IMP PROJECT	59,512.60
468	ALLOCATION TO TIF DISTRICT #15 - CARE CENTER	630.11

CITY OF ANNANDALE  
 COMBINED CASH INVESTMENT  
 JULY 31, 2022

469 ALLOCATION TO AMERICAN RESCUE PLAN		384,345.62
470 ALLOCATION TO FUND 470	(	518,081.43)
493 ALLOCATION TO STREET MAINTENANCE CAPITAL		144,903.17
494 ALLOCATION TO STREET CAPITAL OUTLAY FUND		135,023.15
495 ALLOCATION TO PUBLIC WORKS/STREET EQUIP FUND		215,188.36
496 ALLOCATION TO FIRE EQUIPMENT FUND	(	647,485.73)
497 ALLOCATION TO POLICE EQUIPMENT FUND		32,404.25
498 ALLOCATION TO BUILDING CAPITAL OUTLAY FUND		82,575.24
601 ALLOCATION TO WATER FUND		418,973.09
602 ALLOCATION TO SEWER FUND	(	1,026,721.37)
603 ALLOCATION TO REFUSE/RECYCLING FUND		31,293.66
604 ALLOCATION TO TRAINING CENTER OPERATIONS	(	233,988.03)
605 ALLOCATION TO STORM UTILITY FUND		9,722.07
651 ALLOCATION TO CEMETERY FUND	(	23,431.29)
703 ALLOCATION TO WASTE WATER COMMISSION	(	6,994.65)
		3,306,024.11
TOTAL ALLOCATIONS TO OTHER FUNDS		3,306,024.11
ALLOCATION FROM COMBINED CASH FUND - 001-10100	(	3,298,538.06)
		7,486.05
ZERO PROOF IF ALLOCATIONS BALANCE		7,486.05

**CITY OF ANNANDALE**  
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET  
FOR THE 7 MONTHS ENDING JULY 31, 2022

**FUND 101 - GENERAL FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>REVENUE</b>					
TAXES	1,387.66	824,822.87	1,545,097.00	( 720,274.13)	53.38
LICENSES & PERMITS	15,300.61	93,381.94	80,300.00	13,081.94	116.29
INTERGOVERNMENTAL REVENUES	274,738.50	281,351.13	642,257.00	( 360,905.87)	43.81
PUBLIC CHARGES FOR SERVICE	8,257.80	182,298.95	252,936.00	( 70,637.05)	72.07
FINES & FORFEITURES	511.63	7,130.65	12,200.00	( 5,069.35)	58.45
MISCELLANEOUS REVENUE	4,025.56	47,828.87	43,000.00	4,828.87	111.23
OTHER FINANCING SOURCES	.00	.00	30,000.00	( 30,000.00)	.00
<b>TOTAL FUND REVENUE</b>	<b>304,221.76</b>	<b>1,436,814.41</b>	<b>2,605,790.00</b>	<b>( 1,168,975.59)</b>	<b>55.14</b>
<b>EXPENDITURES</b>					
LEGISLATIVE	1,656.80	10,956.27	39,109.00	28,152.73	28.01
ELECTIONS	.00	.00	3,775.00	3,775.00	.00
PLANNING AND ZONING	3,137.49	21,565.99	7,239.00	( 14,326.99)	297.91
ADMINISTRATION	31,911.70	200,087.55	279,583.11	79,495.56	71.57
ASSESSOR	.00	22,410.00	22,750.00	340.00	98.51
DEPARTMENT 416	.00	.00	.00	.00	.00
DEPUTY REGISTRAR	.00	.00	.00	.00	.00
CITY HALL	4,539.25	21,910.56	48,580.56	26,670.00	45.10
DEPARTMENT 420	.00	.00	.00	.00	.00
POLICE	63,429.15	405,666.84	757,097.75	351,430.91	53.58
FIRE	5,155.27	94,618.97	228,140.90	133,521.93	41.47
BUILDING INSPECTOR	8,912.05	60,109.12	69,369.66	9,260.54	86.65
CIVIL DEFENSE	.00	.00	400.00	400.00	.00
ANIMAL CONTROL	.00	61.15	550.00	488.85	11.12
PUBLIC WORKS	19,292.07	150,518.62	202,846.99	52,328.37	74.20
STREETS	10,450.85	114,411.11	258,395.82	143,984.71	44.28
DEPARTMENT 441	.00	.00	.00	.00	.00
PARKS COMMISSION	139.95	1,762.21	4,348.98	2,586.77	40.52
PARKS	30,855.29	89,712.01	143,233.62	53,521.61	62.63
LIBRARY	920.59	5,876.77	16,869.61	10,992.84	34.84
TIF & CAPITAL PROJECT FUNDS	.00	.00	.00	.00	.00
DEPARTMENT 492	.00	.00	.00	.00	.00
TRANSFERS OUT	.00	.00	523,500.00	523,500.00	.00
<b>TOTAL FUND EXPENDITURES</b>	<b>180,400.46</b>	<b>1,199,667.17</b>	<b>2,605,790.00</b>	<b>1,406,122.83</b>	<b>46.04</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>123,821.30</b>	<b>237,147.24</b>	<b>.00</b>	<b>237,147.24</b>	<b>.00</b>

Annandale Fire Department

Incident Type Report (Summary) (Modified)

Alarm Date Between {08/01/2022} And {08/31/2022}

Incident Type	Count	Percent
<b>1 Fire</b>		
111 Building fire	1	3.44 %
138 Off-road vehicle or heavy equipment fire	1	3.44 %
	<u>2</u>	<u>6.89 %</u>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>		
311 Medical assist, assist EMS crew	17	58.62 %
321 EMS call, excluding vehicle accident with injury	1	3.44 %
361 Swimming/recreational water areas rescue	1	3.44 %
	<u>19</u>	<u>65.51 %</u>
<b>4 Hazardous Condition (No Fire)</b>		
445 Arcing, shorted electrical equipment	1	3.44 %
	<u>1</u>	<u>3.44 %</u>
<b>6 Good Intent Call</b>		
611 Dispatched & cancelled en route	5	17.24 %
	<u>5</u>	<u>17.24 %</u>
<b>7 False Alarm &amp; False Call</b>		
743 Smoke detector activation, no fire - unintentional	2	6.89 %
	<u>2</u>	<u>6.89 %</u>
<b>Total Incident Count:</b>	<b>29</b>	

## DMV Annual Revenue Summary

	2019		2020		2021		2022	
	Motor Vehicle		Motor Vehicle		Motor Vehicle		Motor Vehicle	
	Monthly	Cumulative	Monthly	Cumulative	Monthly	Cumulative	Monthly	Cumulative
Jan	\$ 15,480	\$ 15,480	\$ 24,253	\$ 24,253	\$ 17,265	\$ 17,265	\$ 20,614	\$ 20,614
Feb	\$ 20,006	\$ 35,486	\$ 20,464	\$ 44,717	\$ 22,133	\$ 39,398	\$ 22,571	\$ 43,185
Mar	\$ 14,782	\$ 50,268	\$ 13,553	\$ 58,270	\$ 21,456	\$ 60,854	\$ 18,214	\$ 61,399
April	\$ 15,218	\$ 65,486	\$ 5,773	\$ 64,043	\$ 21,120	\$ 81,974	\$ 16,468	\$ 77,867
May	\$ 15,598	\$ 81,084	\$ 9,976	\$ 74,019	\$ 17,199	\$ 99,173	\$ 15,647	\$ 93,514
June	\$ 10,891	\$ 91,975	\$ 14,054	\$ 88,073	\$ 15,978	\$ 115,151	\$ 14,847	\$ 108,361
July	\$ 11,368	\$ 103,343	\$ 14,428	\$ 102,501	\$ 15,422	\$ 130,573	\$ 14,857	\$ 123,218
Aug	\$ 12,730	\$ 116,073	\$ 11,275	\$ 113,776	\$ 13,809	\$ 144,382	\$ 13,258	\$ 136,476
Sept	\$ 13,139	\$ 129,212	\$ 10,996	\$ 124,772	\$ 13,443	\$ 157,825		\$ 136,476
Oct	\$ 12,332	\$ 141,544	\$ 10,021	\$ 134,793	\$ 12,706	\$ 170,531		\$ 136,476
Nov	\$ 10,530	\$ 152,074	\$ 7,328	\$ 142,121	\$ 12,755	\$ 183,286		\$ 136,476
Dec	\$ 12,007	\$ 164,081	\$ 16,619	\$ 158,740	\$ 14,420	\$ 197,706		\$ 136,476

	DNR Transactions		DNR Transactions		DNR Transactions		DNR Transactions	
	Monthly	Cumulative	Monthly	Cumulative	Monthly	Cumulative	Monthly	Cumulative
Jan	\$ 1,625	\$ 1,625	\$ 2,382	\$ 2,382	\$ 2,314	\$ 2,314	\$ 1,572	\$ 1,572
Feb	\$ 1,425	\$ 3,050	\$ 1,267	\$ 3,649	\$ 1,225	\$ 3,539	\$ 2,069	\$ 3,641
Mar	\$ 984	\$ 4,034	\$ 1,033	\$ 4,682	\$ 1,373	\$ 4,912	\$ 1,556	\$ 5,197
April	\$ 1,546	\$ 5,580	\$ 357	\$ 6,356	\$ 2,860	\$ 7,772	\$ 1,667	\$ 6,864
May	\$ 2,192	\$ 7,772	\$ 1,674	\$ 8,130	\$ 2,747	\$ 10,519	\$ 2,494	\$ 9,358
June	\$ 1,934	\$ 9,706	\$ 1,774	\$ 9,937	\$ 1,827	\$ 12,346	\$ 2,029	\$ 11,387
July	\$ 1,923	\$ 11,629	\$ 1,807	\$ 10,747	\$ 1,891	\$ 14,237	\$ 1,703	\$ 13,090
Aug	\$ 698	\$ 12,327	\$ 810	\$ 11,634	\$ 860	\$ 15,097	\$ 1,062	\$ 14,152
Sept	\$ 747	\$ 13,074	\$ 887	\$ 12,311	\$ 1,001	\$ 16,098		\$ 14,152
Oct	\$ 570	\$ 13,644	\$ 677	\$ 12,670	\$ 587	\$ 16,685		\$ 14,152
Nov	\$ 452	\$ 14,096	\$ 359	\$ 14,130	\$ 557	\$ 17,242		\$ 14,152
Dec	\$ 1,928	\$ 16,024	\$ 1,460	\$ 14,130	\$ 1,510	\$ 18,752		\$ 14,152

	DL Transactions	DL Transactions	DL Transactions	DL Transactions
	\$ 1,621	\$ 1,304		

<b>Total Annual Rev</b>	<b><u>\$ 181,726</u></b>	<b><u>\$ 174,174</u></b>	<b><u>\$ 216,458</u></b>	<b><u>\$ 150,628</u></b>
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# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>6C</b>
Agenda Section: <b>Consent</b>	Item: <b>Donations</b>	
<p><b>BACKGROUND:</b> The City has received the following donations:</p> <ul style="list-style-type: none"><li>• Julie and Steve Thompson- \$1800 for Bench at Rec Park</li><li>• Laketown Dental- \$1800 for Bench at Rec Park</li><li>• Shelly Jonas- \$1800 for Bench at Rec Park</li><li>• Knife Reiver- \$6000 for Big Woods Park</li><li>• St John's Church- \$350 for Police Reserves</li><li>• Annandale Fire Relief- \$7200 for AED at Municipal Park</li></ul>		

# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>6D</b>
Agenda Section: <b>Consent</b>	Item: <b>Chamber Halloween Event</b>	
<p><b>BACKGROUND:</b> The Chamber is requesting approval for their annual Trick or Treat event on October 31, 2022 from 3-5pm. They are requesting closure of Oak Avenue between Highway 55 and Birch Street. The Chamber provides liability coverage for the proposed event. If approved, the City Police, Fire and Public Works will assist with the road closure.</p>		

# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>6E</b>
Agenda Section: <b>Consent</b>	Item: <b>Resolution Approving PT Police Officer</b>	
<p><b>BACKGROUND:</b> Chief Standafer is recommending the appointment of Matt Lisic and Curtis Hokkala to the position of PT Police Officer. Attached are two resolutions approving the appointments.</p>		

# RESOLUTION

22-\_\_

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

## APPOINTING POLICE DEPARTMENT PART TIME OFFICER

Curtis Hokkala

**WHEREAS**, the City Council has deemed it advisable and in the best interest of the City to appoint a Part Time Police Officer; and

**WHEREAS**, staff have recommended the appointment of Curtis Hokkala to the position of part time Police Officer, with such appointment to be effective September 12, 2022 at an hourly rate of \$25.40. All future salary and other employee benefits to be in accordance with state and federal laws and the City's personnel policies for part time employees, as such policies may hereafter be amended.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Annandale, Wright County, Minnesota as follows:

1. That Curtis Hokkala is hereby hired as an at will employee of the City in the position of part-time Police Officer effective September 12, 2022.
2. That Curtis Hokkala will commence employment at an hourly rate of \$25.40. All future salary and other employee benefits to be in accordance with state and federal laws and the City's personnel policies for part time employees, as such policies may hereafter be amended.

The foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, upon a vote being taken thereon, the following members voted in favor thereof: \_\_; the following members voted against: None; the following members abstained: \_\_; the following members were absent: \_\_.

WHEREUPON, said resolution was declared duly passed and adopted this 12<sup>th</sup> day of September 2022.

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City Clerk

# RESOLUTION

22-\_\_

Councilmember \_\_\_\_\_ introduced the following resolution and moved for its adoption:

## APPOINTING POLICE DEPARTMENT PART TIME OFFICER

Matt Lisic

**WHEREAS**, the City Council has deemed it advisable and in the best interest of the City to appoint a Part Time Police Officer; and

**WHEREAS**, staff have recommended the appointment of Matt Lisic to the position of part time Police Officer, with such appointment to be effective September 12, 2022 at an hourly rate of \$25.40. All future salary and other employee benefits to be in accordance with state and federal laws and the City's personnel policies for part time employees, as such policies may hereafter be amended.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Annandale, Wright County, Minnesota as follows:

1. That Matt Lisic is hereby hired as an at will employee of the City in the position of part-time Police Officer effective September 12, 2022.
2. That Matt Lisic will commence employment at an hourly rate of \$25.40. All future salary and other employee benefits to be in accordance with state and federal laws and the City's personnel policies for part time employees, as such policies may hereafter be amended.

The foregoing resolution was duly seconded by Councilmember \_\_\_\_\_, upon a vote being taken thereon, the following members voted in favor thereof: \_\_; the following members voted against: None; the following members abstained: \_\_; the following members were absent: \_\_.

WHEREUPON, said resolution was declared duly passed and adopted this 12<sup>th</sup> day of September 2022.

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City Clerk

# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>6F</b>
Agenda Section: <b>Consent</b>	Item: <b>Call Hearing for delinquent accounts</b>	
<p><b>BACKGROUND:</b> The City annually certified delinquent utility accounts for collection in the following tax year. Staff is recommending the City call a hearing for October 11, 2023 at 6:30pm.</p>		

# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>6G</b>
Agenda Section: <b>Consent</b>	Item: <b>Resolution Declaring Cost to Be Assessed and Ordering Proposed Assessment Roll</b>	
<p><b>BACKGROUND:</b> The City constructed alley improvements between Chestnut Street and the City Hall parking lot. The City's assessment policy states new improvements will be assessed at 100%. Attached is a resolution directing staff to prepare an assessment roll. The total amount to be assessed is \$5000.</p>		

**City of Annandale  
Resolution 22-\_\_**

**Resolution for Hearing on Proposed Assessment**

WHEREAS, by a resolution passed by the council on September 12, 2022, the city clerk was directed to prepare a proposed assessment of the cost of 2022 Alley Improvements for the improvement of the alley between Chestnut Street and the City Hall Parking Lot, and,

WHEREAS, the clerk has notified the council that such proposed assessment has been completed and filed in his/her office for public inspection,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANNANDALE, MINNESOTA:

1. A hearing shall be held at 6:30 PM on October 10, 2022 the city hall located at 30 cedar Street East to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The city clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he/she shall state in the notice the total cost of the improvement. She shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City of Annandale, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City of Annandale the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

Adopted by the council this 12th day of September, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>6H</b>
Agenda Section: <b>Consent</b>	Item: <b>Special Event</b>	
<p><b>BACKGROUND:</b> Attached is a special event application for the Main Street Mile.</p>		



# ANNANDALE POLICE DEPARTMENT

## Special Event Application

Name: Mike Combs

Home Phone: 612-598-8587

Address: 541 Knollwood St W

Fax Number:

City, State, Zip: Annandale, MN 55302

Email Address: michael3combs@gmail.com

Event Name: Main Street Mile

Event Date: Saturday, Dec 10

Set up time: 12pm, 1 hour

Event time (start end): 1:00 – 1:30 pm

Estimated # of participants: 100-200

Event Description: 1 mile race, map included.

Race starts at 1pm, with last finishers done around 1:20pm. 45 minutes needed for finish line to be set up and space for runners to warm up before race start.

Serving alcohol and/or food? NO Business/liquor License holder:

Contact person: Mike Combs

Phone number: 612-598-8587

Starting location (if applicable): Cedar St W, just south of Clock Tower Park

Ending location (if applicable): Oak Ave, east side of street, across from south end of bowling alley

Area(s) to be closed off during event (you must also supply a map of area/route to be closed off):

-Cedar St W closed off from 12pm – 1pm for runners to warm up.

-Park St W closed from 1 – 1:30pm during race.

-Parking blocked off on the east side of Excelsior from Cedar St W to Candlestick St W.

-Parking blocked off on the east side of Oak Ave from Cedar St W to Candlestick St W.

Safety Procedures (ie: traffic control, event personnel, other facilities as needed, etc):

-Annandale Reserve Police or volunteers at specific intersections, at discretion of Annandale Police Chief.

-Athletic Trainer on site in case of runner injury. Timing company staff will be present.

-Event will have insurance provided by USA Track & Field.

The undersigned applicant hereby agrees to the Annandale Police Departments requirements and holds harmless APD for any acts resulting from the negligence of his/her organizers, participants or any spectators.

Signed: Mike Combs

Date: 9-5-22

### OFFICE USE ONLY – ANNANDALE POLICE DEPARTMENT

Number of cars required: 2

Number of officers required: 2-3 Reserves x \$40/hour = \$

APD comments: Must have Reserves working detail

APD approval signature: [Signature]

Date: 9-8-22

City Council approval (if applicable) yes/no

Date: \_\_\_\_\_

**Main Street Mile**  
Annandale, MN



**USATF Certificate**

MN21019RR  
Effective: 12/07/2021  
Through: 12/31/2031

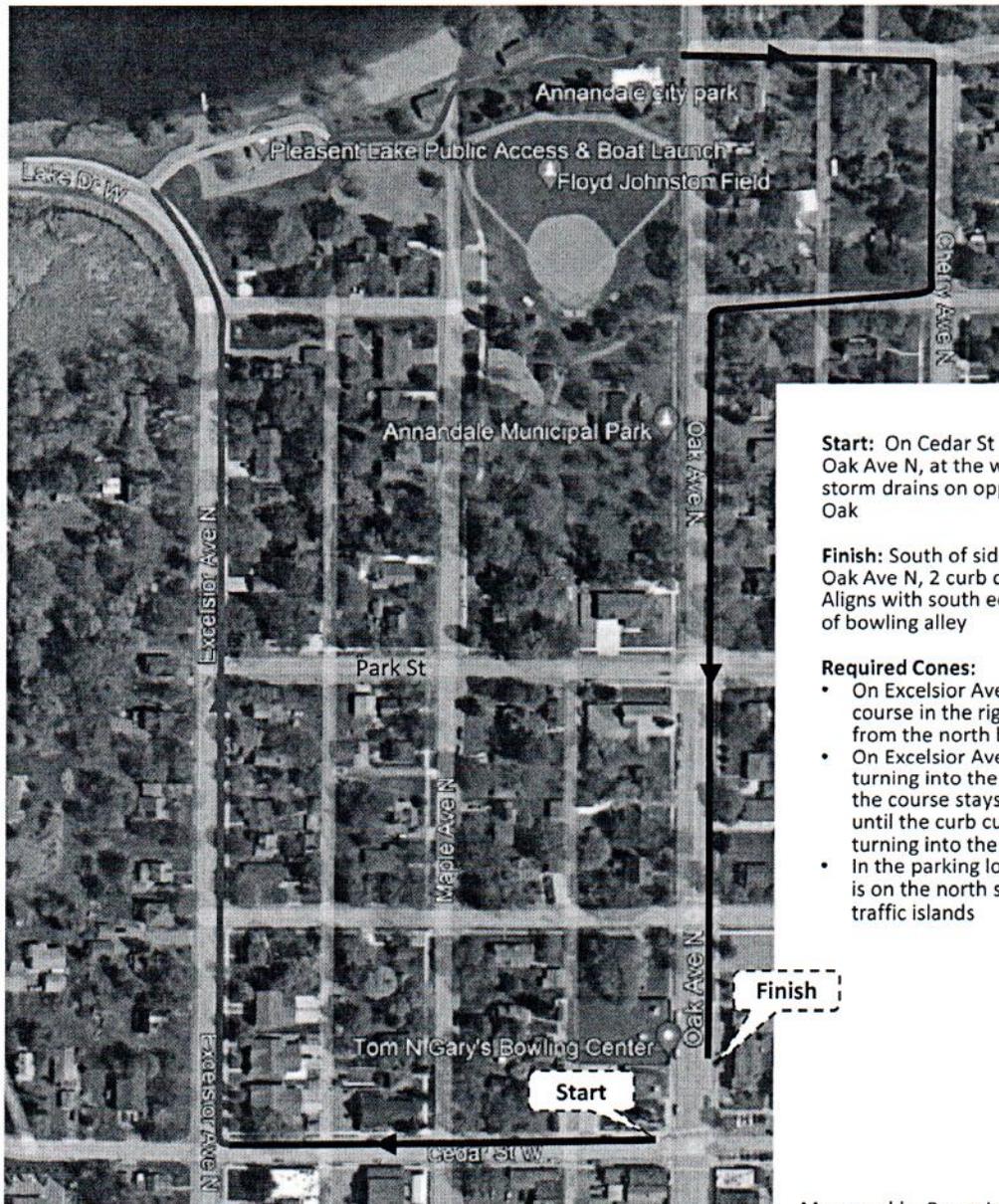
**The Course**

From **Start** go west on Cedar St  
Turn north on Excelsior Ave  
Turn right into parking lot before lake  
Stay on lake side of traffic islands  
Enter path on east end of parking lot  
Turn north on Maple Ave  
Turn east onto path  
Continue east on Lake Dr E  
Turn south on Cherry Ave  
Turn west on Candlestick St  
Turn south on Oak St to **Finish**



Shortest path (given restrictions listed on this map) is measured

- Full Width of Road
- Restricted Route: Right Shoulder. Cones Required
- Restricted Route: North Side of Islands. Cones Required
- Full Width of Path



**Start:** On Cedar St W, just west of Oak Ave N, at the west edge of the storm drains on opposite sides of Oak

**Finish:** South of sidewalk to 125 Oak Ave N, 2 curb cuts south. Aligns with south edge of window of bowling alley

**Required Cones:**

- On Excelsior Ave to isolate the course in the right shoulder from the north bound traffic
- On Excelsior Ave, just prior to turning into the parking lot so the course stays on Excelsior until the curb cut for traffic turning into the parking lot
- In the parking lot so the course is on the north side of the two traffic islands

Measured by Bruce Leasure 651-330-9355  
Measured on 14 November 2021

# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>9A</b>
Agenda Section: <b>Regular Agenda</b>	Item: <b>Consideration of a Request for Comprehensive Plan Amendment from Residential to Multifamily, Rezoning from Agricultural District (Ag) to High Density Multi Family Residential District (R-5), Preliminary Plat for Hemlock Ridge, Preliminary Planned Unit Development, and Site and Building Plan Review for the construction of an apartment complex.</b> <b>Applicant: ASE Properties LLC (Al Evavold)</b>	

## SITE INFORMATION & BACKGROUND

<b>PID:</b>	206-000-204305
<b>Legal Description:</b>	Unplatted Land
<b>Zoning District:</b>	Ag
<b>Comprehensive Plan:</b>	Residential
<b>Surrounding Site Use:</b>	North: Corinna Township – Agricultural East: Corinna Township – Single Family Home South: R-6/ Eastview Mobile Home Park & Single Family Home West: Corinna Township – Agricultural
<b>Planning Case Number:</b>	2022-15
<b>Deadline for Decision:</b>	October 10, 2022 (60 day deadline) December 9, 2022 (120 day deadline)

## BACKGROUND

ASE Properties LLC has submitted a land use application for a Rezoning, Planned Unit Development, Preliminary Plat, and Site & Building Plan Review for a project referred to as “Hemlock Ridge”. The proposal also requires a Comprehensive Plan Amendment. The proposal is on the north side of Hemlock Street and northeast of Cardinal Way. The project will consist of two, 16 unit apartment buildings.

The site plan dated August 5, 2022 and submitted with the application depicted two 15 unit buildings (30 total) which was replaced by a site plan dated August 23, 2022 with two 16 unit buildings (32 total).

## CONCEPT PLAN REVIEW

The Planning Commission and City Council reviewed this project as a concept plan in July. The Planning Commission stated, and the Council concurred, that if the project were to go forward, it should do so with the following conditions being met:

1. Reduce number of units to 15 units per acre.
2. Increase size of dwelling units per each style. The applicant should revise plans to label each unit with the size.
3. Adjust garage stall parking to meet code.

4. Move trash enclosure to the side or rear yard.
5. Compliance with the City Engineer's Comment Letter.
6. Comments from other City Staff and the Planning Commission.

The applicant did not meet the first condition and is still exceeding 15 units per acre.

The applicant made the building 10 feet wider and reduced the mix of units from 12 two bedroom and 4 three bedroom per building to 8 one bedroom, 4 two bedroom, and 4 three bedroom.

The garages were made where two cars would be in one garage rather than independent garage stalls, which allowed for an increase in the number of garage spaces from 24 to 32. The applicant increased the depth of the garage to meet code requirements (22 feet).

The applicant moved the trash enclosure to be between the two buildings.

The City Engineer's comments are attached.

### **PROJECT SITE**

The property is located north of Hemlock Street and northeast of Cardinal Way. It is currently a vacant property. The site is 2.125 acres in size.

The applicant's survey states that it was done without a title report. This information is required for any platting application.

### **COMPREHENSIVE PLAN**

The property is guided for a "Residential" use in the Comprehensive Plan. This is intended to be low density, single family residential uses corresponding primarily to the City's R-1 District standards. The City has the properties north of Hemlock Street being guided for this designation while the properties to the south of Hemlock Street are guided for Multi-Family Residential which allows for apartments. As proposed, this proposal is not consistent with the Comprehensive Plan.

This would require the City to amend the Comprehensive Plan to approve a rezoning to a district that allows for multi-family housing.

### **ZONING**

The subject site is zoned Agricultural (Ag) due to it not having utilities extended to the property. The zoning district that corresponds to the Comprehensive Plan "Residential" designation is R-1, One Family Residential.

However, the applicant is proposing a rezoning to R-5, High Density Residential. The purpose of the R-5 District is: "allow and preserve residential areas in the City ranging from medium to high density (up to 15 units per acre)." The proposed project is greater than 15 units per acre, therefore the proposed rezoning is inconsistent with the purpose of the district.

Furthermore, in the permitted uses of the R-5 District, it is stated that the following is allowed within this District: "Apartment buildings, condominiums and townhouses with up to 15 units per acre." This proposal is not a permitted use within this zoning district.

### **PROPOSED DEVELOPMENT PLAN / SITE PLAN / PRELIMINARY PLAT**

The applicant is proposing to construct two, 16 unit buildings with eight 2-stall tuck under garages, 56 parking stalls, and a trash enclosure.

**Site Access & Circulation**

The site would be accessed from two driveways to Hemlock Street. Drive aisles are required to be 24 feet in width for two way traffic, which is being proposed. Turning templates for garbage trucks and the largest fire truck that would be likely to visit the site is required to be provided.

**Building Materials**

The City's Ordinance requires that for multi-family structures "exterior building finishes shall consist of materials comparable in grade and quality to brick; natural stone; stucco; wood, provided the surfaces are finished for exterior use and wood of proven exterior durability is used, such as cedar, redwood, cypress (or residential metal or vinyl siding manufactured to resemble wood siding)."

The applicant is proposing "LP" wood horizontal siding with "LP" shake siding in the peak of the building. There also appears to be an accent material on the lower portion of the building that will require identification on the plans.

The applicant has provided a trash enclosure that is accessed from the rear. The materials on the shelter are required to match the building.

Details on the construction of the retaining wall shall be provided.

**Setbacks & Performance Standards**

Setbacks in the R-5 District are required at "30 feet from exterior property line; 50 feet from any R-1 or R-2 district property, and 20 feet for building separation." The proposed structure appears to be meeting these standards. The lot coverage permitted for the apartment building is a 35% maximum requirement in the R-5 District, the lot appears to be at 18% building coverage.

The maximum height is 40 feet. The average height of the building is meeting code requirements.

**Parking**

Parking is required at 2.5 stalls per unit. The ordinance also requires 1 parking stall per unit to be placed in a garage. With 32 units, the required parking is 80 stalls. The applicant has 56 stalls in the parking lot and 32 stalls in 16 garages. This generally meets the code requirements.

**Lighting**

A general photometric plan has been provided. The plan does not show the lot lines nor is scalable. It is required that footcandle readings be 0.4 or less at the property lines and the photometric plan does not depict measurements below 0.5.

**Landscaping**

The City's zoning ordinance requires 30% landscaped open space for a multi-family structure. The plan states there is 32% pervious area on the site for vegetation. The applicant provided a general breakdown of the pavement area and the building area. The building area is equal to the two buildings. A breakdown of the "pavement area" is required to see what is included to ensure all structural areas including retaining walls, sidewalks, etc. are included.

The landscaping plan is required to provide a minimum of 1 tree per unit for a multi-family structure. The ordinance requires a minimum of 25% coniferous and 25% deciduous. Deciduous trees are required to be 2" in diameter and evergreen trees are required to be six feet in height.

The applicant is proposing trees that are 1.75” inches in diameter for the deciduous trees. The trees being provided are 11 pagoda dogwood, 11 black cherry, and 4 red maple. The pagoda dogwood are considered to be a shrub and the landscaping plan should be supplemented with the addition of trees.

The zoning ordinance states that “in all districts, the lot area remaining after providing for off-street parking, sidewalks, driveways, building sites and other requirements shall be planted and maintained in grass, sodding, shrubs or other acceptable vegetation generally used in landscaping within one year of completion of construction of the principal structure.” The applicant is proposing the trees and the remaining “landscaping” is a grass seed mix.

### **Natural Resources**

The applicant did not provide the required natural resources protection plan. No tree survey was provided. A summary of a tree inventory was provided that stated there are 166 significant trees totaling 2,507 inches on the site. It appears that all of the trees are being removed. The natural resource ordinance prohibits clear cutting of trees.

Tree removal is allowed up to 70% of the site. As stated above, it appears that the applicant is removing 100% of the trees. This would require 752 inches of replacement trees. The applicant is providing what appears to be 93.5 inches of trees on the landscaping plan. Of these, only the spruce trees could be considered “replacement trees” as the deciduous trees proposed are not large enough. Therefore, the applicant would need to provide an additional 704 inches of replacement trees on the site.

### **Signage**

It appears there is proposed to be a small wall sign. The details on this sign should be provided.

### **Grading & Drainage**

The applicant will need to follow the recommendations of the City Engineer relating to grading, drainage, and utilities.

### **Public Land Dedication**

Park dedication will be required at time of final plat. The Park Commission held their meeting on August 30, 2022 and recommended cash-in-lieu (10% fair market value) of public land dedication. They also recommended an easement be in place for a trail on the north side of Hemlock Street.

### **PLANNED UNIT DEVELOPMENT**

The applicant has made an application for a planned unit development. This would allow for there to be two principal structures on one lot. The applicant also suggests that the PUD would allow for the property to exceed the maximum density of the R-5 Zoning District.

The applicant states that “the property requires flexibility from the zoning standards to allow for an improved site design. The development will incorporate high-end design elements throughout the overall design that exceed the City's standards.”

The applicant continues to state that “the flexibilities will create a more efficient design and will allow for a variety of housing that is not currently in the area. This project will extend the sewer from the intersection of Park Street & Hemlock Street East to the East. This will help provide future growth along Hemlock Street for future development and existing businesses. The proposed development allows for a transition between Commercial (west), R-1 Residential (east), and R-6 Manufactured Home Park District (south).”

The applicant goes on to state that “the proposed buildings will be 16 Unit Apartment buildings requests the following of the PUD is to allow greater flexibility of design by incorporating design modifications and/or alternative uses into a conventional zoning district’s requirements.

- Additional units per acre is being requested to allow for a better mix of one & two bedrooms apartments that will better serve the communities needs. The number of units will also allow for the buildings and site to be uniform.
- Two buildings will be placed on one parcel to allow for better use of the property. This will allow for a community outdoor space outside between the buildings. The two buildings allow for two smaller building to be constructed and will provide a better transition between zoning districts.”

To approve a PUD, the City must make the following findings:

1. Comprehensive Plan. The development will be planned so that it is consistent with the Comprehensive Plan for the community
2. Harmony. The planned unit development will be planned and developed to harmonize with any existing or imminent development in the area surrounding the project site.
3. Not Disturbing. The development will not be hazardous or disturbing to existing or planned neighboring uses, and will not materially adversely affect the values of adjacent properties.
4. Adequately Served. The development may be adequately served by essential public or private facilities and services, including streets, police and fire protection, drainage facilities, refuse disposal, water and sewer systems, and schools.
5. Beneficial. The distribution of buildings, streets and open space of the development will permit site planning that is superior to that which could be obtained without the PUD District being approved and thus benefit both the residents of the development and the community as a whole.
6. Not Detrimental. The distribution or location of buildings, streets and open spaces will not unduly increase the bulk of buildings, density of population, or intensity of use(s) to the detriment of areas outside the development by restricting access to light and air, by creating traffic congestion, or by other means.
7. Community Welfare. The development will not be detrimental to or endanger the public health, safety, morals, comfort, convenience, or general welfare.

### **REQUEST ANALYSIS**

Upon staff review, the following issues have been identified:

1. The proposal is not consistent with the Comprehensive Plan.
2. The proposal is not consistent with the R-5 District Standards.
3. The proposal does not account for the required replacement trees.
4. The proposal does not meet the minimum landscaping standards.
5. The proposal does not meet the purpose of a planned unit development.
6. There is no demonstrated benefit to the City for approving a planned unit development.

In regards to the Planned Unit Development request, it is difficult to ascertain the benefit to the City for the flexibilities that are being sought (as well as the additional flexibilities necessary but not requested by the applicant). PUDs are not intended to be a mechanism to increase density.

### **PLANNING COMMISSION RECOMMENDATION**

The Planning Commission reviewed the request at their September 6<sup>th</sup> meeting and recommended denial.

They found that the application, as presented, did not provide enough incentive for the City to reconsider its guidance of this property to Multi-Family in the Comprehensive Plan. There were concerns such as traffic, tree removal, and general land use policy that were not addressed satisfactorily. It was stated that if

the applicant had addressed the concerns from the Concept Plan review, some of the Commissioners may have felt differently. The majority felt, however, that the project did not rise to the expected level of a project that would gain consideration of a Comprehensive Plan Amendment.

Since they found that the Comprehensive Plan Amendment was not acceptable, they found that the rezoning to R-5 was not appropriate. They felt that the project did not conform to the standards of the District, as well.

The Planning Commission found that the project was not consistent with the requirements of establishing a PUD District due to the failure of there being a clearly identified benefit to the City or public for this project.

Due to the failure to establish the Comprehensive Plan Amendment, Rezoning, and Planned Unit Development, the Planning Commission found that the site plan and preliminary plat were inconsistent with the zoning and also recommended denial.

Public comments were received during the hearing. In summary, the public was concerned with having additional rental properties, unperceived benefit to the community, increased traffic, valuation of neighboring property values, stress on utility infrastructure, increased demand on school district, and loss of mature trees.

#### **STAFF RECOMMENDATION**

Staff recommended to the Planning Commission that if they found the project to warrant a Comprehensive Plan Amendment, that the project could be approved with the conditions noted in Exhibit Z. These conditions were designed to clearly demonstrate a project that exceeded minimum standards to allow for the PUD.

Noting the Planning Commissions recommendation, however, Staff would recommend to the Council that if they found that certain information could be provided that would cause the Council to view the Comprehensive Plan Amendment differently, that could be identified. Such information could be related to traffic generation, for example. If this is the case, the Council could table the request seeking this additional information prior to accepting the Planning Commission's recommendation in full.

#### **Attachments:**

- A. Resolution
- B. Aerial Image
- C. [Applicant Narrative](#)
- D. [Preliminary Plat of Hemlock Ridge](#)
- E. [Civil Plans](#)
- F. [Tree Survey](#)
- G. [Elevations and Floorplans](#)
- H. City Engineer's Letter, Dated August 22, 2022
- I. Public Comment Letter, Sandra Ransom
- Z. City Comments

#### **Exhibit Z – Conditions of Approval**

1. A title commitment is required to be submitted.
2. Reduce the number of units to 15 units/acre.

3. Building materials need to be clearly identified, including accent materials. Additional exterior accent materials are required including trim, shutters, increased brick or stone, etc. The entrance to the building must be more prominent.
4. Building modulation is required every 40 feet.
5. The trash enclosure is required to match the building and be properly screened.
6. Details on the retaining wall are required.
7. A breakdown of the “pavement area” is required to understand what is included in the calculation and to ensure all structural areas including retaining walls, sidewalks, etc. are included.
8. Revise the landscaping plan to meet the code requirement for size and number of trees. Pagoda Dogwood are considered shrubs and need to be supplemented with deciduous trees.
9. The applicant is required to provide the maximum number of trees on the site to accommodate the loss of vegetation per the City’s Natural Resource Protection Ordinance. Replacement trees that cannot be planted will require payment to the City for replacement per the developers agreement.
10. On the street facing side, foundation plantings are required. Such plantings shall include, at a minimum, ornamental low shrubs at least 18” in height with one planted every 20 feet of building façade.
11. Further details on the proposed wall signage are required. The applicant is also required to provide details on any proposed monument signage.
12. A 10 foot wide trail on the north side Hemlock Street should be identified on the site plans for future development.
13. The applicant must submit revised final plat and final planned unit development plans addressing all conditions of approval and comments from the City Engineer, City Staff, Park Commission, Planning Commission, and City Council.

**CITY OF ANNANDALE  
RESOLUTION 2022-XX**

**RESOLUTION DENYING A COMPREHENSIVE PLAN AMENDMENT, REZONING,  
PLANNED UNIT DEVELOPMENT DISTRICT, PRELIMINARY & FINAL PLAT, AND  
SITE PLAN REVIEW FOR A PROJECT REFERRED TO AS “HEMLOCK RIDGE”**

WHEREAS, ASE Properties LLC (“the Applicant”) has made an application for a rezoning, planned unit development, preliminary & final plat, and site plan review to allow for the development of property within the City of Annandale (“the City”); and

WHEREAS, the subject site (“the Property”) is legally described as:

That part of the Southwest Quarter of the Southeast Quarter of Section 20, Township 121, Range 27, Wright County, Minnesota described as follows:

Commencing at the southeast corner of said Southwest Quarter of the Southeast Quarter ; thence on an assumed bearing of North 89 degrees 37 minutes 06 seconds West, along the south line of said Southwest Quarter of the Southeast Quarter, a distance of 703.00 feet to the point of beginning; thence North 0 degrees 42 minutes 39 seconds East, parallel with the east line of said Southwest Quarter of the Southeast Quarter, a distance of 220.00 feet, thence North 89 degrees 37 minutes 06 seconds West a distance of 495.00 feet, thence South 0 degrees 42 minutes 39 seconds West, parallel with said east line, a distance of 220.00 feet to the south line of said Southwest Quarter of the Southeast Quarter; thence South 89 degrees 37 minutes 06 seconds East, a distance of 495 feet to the point of beginning. Subject to road easement; and

WHEREAS, the Applicant has made an application for a rezoning, planned unit development, preliminary and final plat, and site plan review for the Property to develop the Property into two 16 unit apartment buildings with tuckunder garages and a parking lot; and

WHEREAS, the Property is 2.125 acres in size; and

WHEREAS, the Applicant is seeking a rezoning from AG, Agricultural to R-5 High Density Residential; and

WHEREAS, the Applicant is seeking a Planned Unit Development (PUD) to allow for the exceeding of the maximum density within the R-5 District and to allow for two principal buildings to be placed on the lot; and

WHEREAS, the Planning Commission held a duly noticed public hearing on September 6, 2022 and recommended approval of the denial of the request; and

WHEREAS, the City Council reviewed the proposed development plan and the Planning Commission recommendation on September 12, 2022; and

WHEREAS, the City Council makes the following findings of fact regarding the proposed development:

1. The City Council finds that the project is inconsistent with the Comprehensive Plan which does not guide the property for a Multi-Family Residential Land Use.
2. The City Council finds that the proposed rezoning to R-5, High Density Residential is incompatible with the Comprehensive Plan.
3. The proposed project does not conform to the minimum standards of the R-5 District as it exceeds the maximum density and is not a permitted use within the district.
4. The proposed development is inconsistent with the City's Planned Unit Development Ordinance as it is inconsistent with the Comprehensive Plan, is not in harmony with the surrounding area, the design is not superior to that which could be achieved through conventional zoning, and that there is no public benefit to the PUD.
5. City Code Section 152.208 allows up to 70% tree removal for a development site and the Applicant is proposing removal of 100% of all trees with no replacement trees being offered.
6. The landscaping plan does not meet the minimum requirements of the City's Zoning Ordinance.
7. The proposed preliminary and final plats are inconsistent with the zoning requirements of the City.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Annandale hereby denies the rezoning, planned unit development, preliminary and final plat, and site plan review for the project referred to as "Hemlock Ridge."

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ANNANDALE THIS 12<sup>th</sup> DAY OF SEPTEMBER, 2022.

APPROVED

---

Shelly Jonas  
Mayor of Annandale

Attest:

---

Kelly Hinnenkamp

City Administrator/Clerk

Attached:

Site Plan

Preliminary Plat

Final Plat

Applicant: CAP Custom Homes | Request for Comp Plan Amdt, Rezoning, Pre & Final Plat, PUD, Site Plan  
PID: 206-000-204305

Created by: City of Annandale





Real People. Real Solutions.

2040 Highway 12 East  
Willmar, MN 56201-5818

Ph: (320) 231-3956  
Fax: (320) 231-9710  
Bolton-Menk.com

August 22, 2022

Jacob Thunander, Community Development Director  
via e-mail: [jthunander@annandale.mn.us](mailto:jthunander@annandale.mn.us)

RE: CAP Custom Homes Apartments Plan and Plat Review  
City of Annandale, Minnesota  
Project No.: OW1.126383

Dear Jacob,

We have reviewed the plan and plat drawings submitted via e-mail on 8/11/2022 for the above referenced project and have the following comments:

1. The Preliminary Plat note 4 references GSOC No. XXXXXXX. No utilities are shown on the Preliminary Plat and should be added. The appropriate GSOC ticket number should be included.
2. The signature blocks included on the Final Plat shall be revised to include the appropriate City of Annandale signatures.
3. The applicant shall be responsible for obtaining all permits required for the development including but not limited to, MPCA NPDES Construction Permit, MnDOT Right of Way Permit, Sanitary Sewer Extension Permit, City R/W Permit, etc.
4. The applicant shall provide verification that no wetlands exist on the property.
5. The applicant shall enter into a Stormwater Maintenance Agreement for the stormwater Best Management Practices (BMPs) proposed on the site. All BMPs, and access to them shall be contained within easements.
6. The applicant shall enter into a Development Agreement for the public improvements.
7. The HydroCAD model shall be updated to include Type A soils for the pervious Curve Numbers (CN) in both the existing and proposed conditions.
8. The HydroCAD model shall include MSE Type 3 rainfall distribution.
9. Calculations for the water quality volume required to be infiltrated along with the design volumes shall be included in the stormwater management report.
10. Stormwater basin 100-yr HWLs shall be noted on the construction plans.
11. The south side of the infiltration basins shall be raised to force the high water levels through the EOF locations and not into the Hemlock Street ditch.
12. It appears that water will be trapped in the Hemlock Street north ditch. The ditch shall be graded so that existing drainage conditions are closely matched.
13. The grading plan identifies infiltration basins. The detail included in the plans is for a bio-filtration basin. The detail shall be updated.

14. The invert elevations on the detail for STMH 108 do not match the utility plan. The appropriate corrections shall be made and the HydroCAD calculations shall be updated.
15. A soil boring shall be provided in the location of the underground infiltration system to ensure there is at least 3-ft of separation from the bottom of the practice to seasonally saturated soils.
16. Slopes on the north side of the parking area exceed 3:1 and shall be re-graded such that no slope exceeds 3:1.
17. The erosion control plan shall include erosion control blanket on all 3:1 slopes and drainage swales.
18. The SWPPP shall be updated to include the appropriate construction schedule, training information, and BMP quantities prior to construction.
19. Additional spot elevations shall be provided by the handicap parking areas to confirm compliance with ADA cross slope maximums of 2%.
20. The proposed sanitary sewer and watermain construction within TH 24 and Hemlock right-of-way shall be coordinated the city and township improvements which are anticipated to begin June 2023.
21. Sanitary sewer shall be extended within Hemlock Street to the eastern plat boundary.
22. The applicant should consider a minimum sidewalk width of 6 feet along the south side of the proposed building to accommodate automobile bumper overhang.
23. Retaining wall plans and details, designed and sealed by an engineer registered in the State of MN shall be provided for all retaining walls over 36-inches in height.
24. The applicant shall provide fire truck turning template data to confirm all sides of the building are accessible by emergency vehicles.
25. The proposed water service crossing Hemlock Street shall be a minimum of 8-inches in diameter. The applicant's mechanical engineer shall verify the water service sizing on the site.
26. All non-conductive water piping materials shall be installed with tracer wire according to the MN Rural Water trace wire specifications and details.
27. Additional hydrants shall be constructed such that a hydrant exists within 150 feet of all building locations or as otherwise approved by the Fire Chief.
28. Sanitary sewer and watermain details shall be included in the construction plans.
29. An 8-inch sanitary sewer stub shall be extended, at minimum grade, to the north side of the Hemlock right-of-way at all sanitary sewer manhole locations.
30. All hydrants shall be Mueller Super Centurion with aqua-grip connections.
31. All valves shall have aqua-grip connections and shall be installed with umbrella anchorage assemblies as manufactured by Adaptor Inc. or approved equal.
32. All gate valves shall be installed with operating rods. The rods shall NOT be bolted to the valve operating nut.
33. Granite rip-rap shall be installed at FES 109.
34. The Hemlock Street access radi shall be dimensioned for review by the City of Annandale.

35. The applicant shall submit a landscaping plan complete with a planting schedule.
36. Electrical transformers and communications pedestals shall be located a minimum of 15 feet from all sanitary sewer and water mains and services.
37. Snow storage locations shall be identified within the Stormwater Maintenance Agreement and on the construction plan sheets.
38. Final Construction Plans shall be signed by a MN Licensed Engineer.
39. Final Construction Plans shall be labeled "Final Plans for Construction".
40. All construction shall be in accordance with the City of Annandale standards.
41. Revised plans incorporating the above referenced comments shall be submitted to the city for review.
42. A pre-construction meeting shall be held at Annandale City Hall prior to any construction associated with the project.

We recommend approval of the preliminary and final plat contingent on the above-referenced comments and those comments as submitted by other city staff, commissions, and council.

If you have any questions on the above, please call.

Sincerely,

**Bolton & Menk, Inc.**



**Jared Voge, P.E.**  
Principal Engineer

for Sept 6 2022 meeting

to The Annandale P+Z.

I don't understand or have ever seen a notice of a planning commission to consider at one meeting all the steps stated in the notice. Shouldn't the first or only step to amend the comprehensive plan be at the meeting?

How as a group are you going to consider all the facts gathered, like what is the need for the city to have more high density housing, why the need for high density zone in a rural part of town. I don't think changing the Comp Plan should be done a spot here and a spot there.

I only received notice on this proposal. It would of been nice to be part of the process from the start. So at this late start I'll give my reasons why this proposal to change the Comp Plan on zone I'm against #1 the city leaped into the township to annex this small parcel. It looks like for the purpose to rezone it high density. Other landowners had no notice.

#2. This land if left in the township would be the end lots of a rural single development, an conflict could be avoided from mixed use.

#3 This land was never in the County or the Township's Comp Plan for high density. Also as of now is not in the City Plan.

please over.

#4 The best use of this land is up gone from ag. to single family.

#5 The lot is covered in beautiful hard wood trees the Ransom Family has kept it wooded for well over 100 years. We all know our trees need protection. If anyone high density just about all the beautiful trees would be clear cut.

#6. If the lots trees are clear cut on the surface is mostly hard surface where will the water run off go? Will it go to the Ransom pasture? Will go to the City sewer?

#7. The rest of the undeveloped 46 acres is wooded open + lowland cattle pasture. two sides of this lot is fenced for our dairy cattle with high voltage wire as to Ag. Spec. the fence is needed to keep the cattle in. It will shock anything it contacts. People are drawn to cattle in Pastures this is a fact. Just how would you protect the People? How would you protect the cattle from wandering dogs.

#8 I've stated just some of my reasons I suppose this proposal. A mix of high density + rural do not mix. these mixes tend to be very controversial and very incompatible.

Thank you for considering my concerns.

Sincerely,

320-274-5198

Sandra Ransom

8487 St. Hwy 24 NW

Annandale, MN

# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>9B</b>
Agenda Section: <b>New Business</b>	Item: <b>Resolution Approving Preliminary Budget and Levy, Setting TNT Hearing and Resolution Approving Debt Levy Abatement</b>	
<p><b>BACKGROUND</b></p> <p><u>Adopting Preliminary Levy:</u> The Council is required to certify its preliminary levy to the County by September 30<sup>th</sup> of each year.</p> <p>The Budget Committee is meeting on Friday, September 9<sup>th</sup> to review the proposed General Fund budget. A copy of the proposed budget will be provided prior to the meeting.</p> <p><u>Setting TNT Hearing</u> The City is required to set the TNT Hearing date. Staff is proposing December 12, 2022 at 6:30pm.</p> <p><u>Abating Levy</u> Attached is a Resolution abating portions of the City's debt levy. This resolution is required if the City's debt levy is different than the levy committed and on file with the County for bond payments.</p> <p><b>RECOMMENDATION</b> Motion to approve Resolution as presented.</p>		

**RESOLUTION**  
**22-\_\_**

Councilmember\_\_\_\_\_ introduced the following resolution and moved for its adoption:

**ESTABLISHING THE 2023 PROPOSED  
TAX LEVY AND BUDGET**

**WHEREAS**, the City Council is desirous of establishing a Proposed Tax Levy and Budget for 2023; and

**WHEREAS**, the City Council has determined that it is advisable and in the best interest of the City to preliminarily approve the attached 2023 budget for purposes of its proposed 2023 tax levy; and

**WHEREAS**, a summary of the proposed 2023 budget is as follows:

<b><u>General Fund</u> (101)</b>	
Expenditures:	\$2,732,879
Sources	
Tax Levy:	\$1,579,396
Govt. Aids:	\$ 559,503
Other:	<u>\$ 593,980</u>
	\$2,732,879
Net Gain/Loss:	\$ -0-

**WHEREAS**, the City Council proposes the 2023 tax levy to be as follows:

General Fund Tax Levy:	\$ 1,579,396
Debt Service Tax Levy:	\$ 130,000
Abatement:	<u>\$ 2,500</u>
TOTAL:	\$ 1,711,896

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Annandale, Wright County, Minnesota, that the tax levy and budget as contained herein are hereby established as the City's 2023 proposed tax levy and budget.

The foregoing resolution was duly seconded by Councilmember \_\_, upon a vote being taken thereon, the following members voted in favor thereof: \_\_; the following members voted against: None; the following members abstained: None; the following members were absent: None.

WHEREUPON, said resolution was declared duly passed and adopted this 12th day of September, 2022.

\_\_\_\_\_  
City Clerk

Councilmember \_\_\_\_ introduced the following resolution and moved for its adoption:

CITY OF ANNANDALE  
RESOLUTION 22-\_\_  
RESOLUION ABATING DEBT SERVICE LEVIES

WHEREAS, the City Council is the official governing body of the City of Annandale; and,

WHEREAS, the City Financial Staff has advised the City Council that the amount of money available in the City's Enterprise and Capital Funds will be sufficient principal and interest due on the following bonds during the year 2023.

Bond Issue	Original Levy	Reduced/Additional Levy
GO Refunding Bonds, Series 2019B	31,013	68,987
GO IMPROVEMENT BONDS, SERIES 2020B	15,417	(5,417)
GO IMPROVEMENT NOTE OF 2011	57,897	(57,897)
GO CIP BONDS, SERIES 2008A	60,268	(30,268)

WHEREAS, The City is authorized, pursuant to the provisions of the respective Bond Resolution, and of the Minnesota Statutes, Sections 475.61, to direct the City Clerk of the City to certify to the County that sufficient funds are available to pay principal and interest due on the Bonds during the year 2023 and to request that the County reduce the levy for payable 2023 with respect to the Bonds.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Annandale that:

1. The City Council hereby directs the City Clerk to certify to Wright county that the balance of monies indicated above is on hand and available in their respective Funds, and that such amounts are sufficient to pay the principal and interest due on the indicated bonds during the year 2023 and, therefore, to request the County Auditor to reduce the levy with respect to the bond issue for the year 2023 to amount shown above.

2. That the form of the certification to be delivered by the City Clerk to Wright County is attached hereto as Exhibit A and incorporated in the minutes of this meeting and approved.

The foregoing resolution was duly seconded by Councilmember \_\_\_\_, upon a vote being taken thereon, the following members voted in favor thereof: \_\_\_\_\_; the following members voted against: \_\_; the following members abstained: \_\_; the following members were absent: \_\_.

WHEREUPON, said resolution was declared duly passed and adopted this 12th day of September, 2022.

\_\_\_\_\_  
City Clerk

**2022 BUDGET**

**GENERAL FUND SUMMARY**

GENERAL FUND EXPENDITURES	2022	2023	Change	Explanation
LEGISLATIVE	\$ 39,109.00	\$ 39,050.25	\$ (58.75)	
ELECTIONS	\$ 3,775.00	\$ 525.00	\$ (3,250.00)	
PLANNING AND ZONING	\$ 7,239.00	\$ 7,252.25	\$ 13.25	
ADMINISTRATION	\$ 279,583.11	\$ 302,252.54	\$ 22,669.43	Wages/Insurance
ASSESSOR	\$ 22,750.00	\$ 24,250.00	\$ 1,500.00	Increase in Contract
CITY HALL	\$ 48,580.56	\$ 51,230.85	\$ 2,650.29	Utilities
POLICE	\$ 757,097.75	\$ 806,074.41	\$ 48,976.66	Wages/Insurance
FIRE	\$ 228,140.90	\$ 250,203.97	\$ 22,063.07	Wages/Insurance
BUILDING INSPECTOR	\$ 69,369.66	\$ 71,309.40	\$ 1,939.74	Wages/Insurance
CIVIL DEFENSE	\$ 400.00	\$ 400.00	\$ -	
ANIMAL CONTROL	\$ 550.00	\$ 550.00	\$ -	
PUBLIC WORKS	\$ 202,846.99	\$ 221,234.62	\$ 18,387.63	Wages/Insurance/Utilities
STREETS	\$ 258,395.82	\$ 277,857.84	\$ 19,462.02	Wages/Insurance/Utilities
PARKS COMMISSION	\$ 4,348.98	\$ 4,362.23	\$ 13.25	
PARKS	\$ 143,233.62	\$ 157,232.32	\$ 13,998.70	Wages/Insurance/Utilities
LIBRARY	\$ 16,869.61	\$ 17,593.33	\$ 723.72	
TRANSFERS OUT	\$ 523,500.00	\$ 413,090.00	\$ (110,410.00)	Housing Incentive Loan Reduction
Total Expenditures	\$ 2,605,790.00	\$ 2,644,469.01	\$ 38,679.01	

GENERAL FUND REVENUES	2022	2023	Change
TAXES (LESS LEVY)	\$ 44,600.00	\$ 44,600.00	\$ -
LICENSES & PERMITS	\$ 80,300.00	\$ 80,800.00	\$ 500.00
INTERGOVERNMENTAL REVENUES	\$ 642,257.00	\$ 659,003.00	\$ 16,746.00
PUBLIC CHARGES FOR SERVICE	\$ 252,936.00	\$ 271,680.00	\$ 18,744.00
FINES & FORFEITURES	\$ 12,200.00	\$ 12,200.00	\$ -
MISCELLANEOUS REVENUE	\$ 12,200.00	\$ 12,200.00	\$ -
OTHER FINANCING SOURCES	\$ 73,000.00	\$ 73,000.00	\$ -
Total Revenues	\$ 1,117,493.00	\$ 1,153,483.00	\$ 35,990.00

**Levy Certification**

	2021	2022	
Total General Fund Revenues (less Taxes)	\$ 1,117,493.00	\$ 1,153,483.00	3.12%
Total Expenditures	\$ 2,605,790.00	\$ 2,644,469.01	1.46%
Required General Levy (Taxes)	\$ 1,500,497.00	\$ 1,490,986.01	-0.64%
Debt Service Levy	\$ 130,000.00	\$ 218,410.00	40.48%
Dingmann Abatement	\$ 2,500.00	\$ 2,500.00	0.00%
Total Levy	\$ 1,632,997.00	\$ 1,711,896.01	4.61%

**Estimated Tax Impact**

	2021	2022	
Total MV (Estimated)	\$ 249,119,500.00	\$ 257,035,200.00	3.08%
Total TMV (Estimated)	\$ 280,500,800.00	\$ 334,184,600.00	16.06%
Total Tax Capacity (estimated)	\$ 2,990,510.00	\$ 3,562,850.40	16.06%

Estimated Tax Rate	54.61%	48.05%	-6.56%
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Estimated Residential Tax Impact with 20% increase in value from 2022 to 2023

100,000	\$ 546.06	\$ 576.58	\$ 30.52
200,000	\$ 1,092.12	\$ 1,153.16	\$ 61.04
300,000	\$ 1,638.18	\$ 1,729.75	\$ 91.57
400,000	\$ 2,184.24	\$ 2,306.33	\$ 122.09

Estimated Commercial Tax Impact with 5% increase from 2022 to 2023

100,000	\$ 819.09	\$ 756.76	\$ (62.33)
250,000	\$ 1,774.69	\$ 1,639.65	\$ (135.04)
500,000	\$ 3,139.84	\$ 2,900.93	\$ (238.92)
750,000	\$ 4,504.99	\$ 4,162.20	\$ (342.79)

Excess Levy Dollars if 0% rate increase:	\$ 233,633.02
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## GENERAL FUND REVENUES

Account Number	Account Title	12/31/2021 Actual	8/1/2022 Actual	12/31/2022 Budget	2023 Proposed	Budget Variance From Prior Year
101-31010-000	AD VALOREM TAXES	\$ 1,114,748.25	\$ 808,730.44	\$ 1,500,497.00		\$ (1,500,497.00)
101-31020-000	DELINQUENT AD VALOREM TAXES	\$ 4,699.82	\$ 6,396.88	\$ -	\$ -	\$ -
101-31030-000	MOBILE HOME TAXES	\$ 18,658.20	\$ -	\$ 16,500.00	\$ 16,500.00	\$ -
101-31031-000	MOBILE HOME TAXES-DEBT SERVICE	\$ 5,386.72	\$ -	\$ 7,100.00	\$ 7,100.00	\$ -
101-31033-000	MOBILE HOME TAXES-DELINQUENT	\$ 2,224.93	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -
101-31810-000	FRANCHISE TAXES	\$ 16,170.52	\$ 9,534.99	\$ 17,000.00	\$ 17,000.00	\$ -
101-31910-000	AD VALOREM TAX INTEREST	\$ 410.29	\$ 160.56	\$ -	\$ -	\$ -
		<b>\$ 1,162,298.73</b>	<b>\$ 824,822.87</b>	<b>\$ 1,545,097.00</b>	<b>\$ 44,600.00</b>	<b>\$ (780,222.87)</b>
101-32110-414	LIQUOR LICENSES-ADMIN	\$ 25,416.00	\$ 18,816.00	\$ 25,000.00	\$ 25,000.00	\$ -
101-32180-414	MISC PERMITS/LICENSE-ADMIN	\$ 2,535.00	\$ 1,705.00	\$ 2,000.00	\$ 2,500.00	\$ 500.00
101-32185-414	TOBACCO LICENSES-ADMIN	\$ 100.00	\$ 50.00	\$ 400.00	\$ 400.00	\$ -
101-32210-424	BUILDING PERMIT FEES	\$ 54,373.79	\$ 65,148.89	\$ 50,000.00	\$ 50,000.00	\$ -
101-32240-427	ANIMAL LICENSES	\$ 495.00	\$ 1,840.00	\$ 700.00	\$ 700.00	\$ -
101-32260-424	STATE SURCHARGE FEES	\$ 2,580.50	\$ 4,402.50	\$ 2,000.00	\$ 2,000.00	\$ -
101-32270-421	GOLF CART PERMITS	\$ 495.00	\$ 485.00	\$ 200.00	\$ 200.00	\$ -
		<b>\$ 85,995.29</b>	<b>\$ 92,447.39</b>	<b>\$ 80,300.00</b>	<b>\$ 80,800.00</b>	<b>\$ (11,647.39)</b>
101-33161-421	PD GRANTS	\$ 4,757.90	\$ 550.63	\$ -	\$ -	\$ -
101-33401-000	LGA	\$ 527,753.00	\$ -	\$ 542,757.00	\$ 559,503.00	\$ 16,746.00
101-33406-000	PERA RATE INCREASE AID	\$ -	\$ -	\$ -	\$ -	\$ -
101-33416-421	STATE PD TRAINING REIMB	\$ 7,212.59	\$ -	\$ 6,500.00	\$ 6,500.00	\$ -
101-33416-422	STATE FD TRAINING REIMB	\$ 8,570.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ -
101-33420-422	STATE FIRE AID	\$ 56,318.53	\$ -	\$ 45,000.00	\$ 45,000.00	\$ -
101-33421-421	POLICE STATE AID	\$ 27,577.71	\$ -	\$ 40,000.00	\$ 40,000.00	\$ -
101-33423-000	CORONAVIRUS RELIEF AID	\$ -	\$ -	\$ -	\$ -	\$ -
101-33425-000	STATE AID - MV CREDIT	\$ 522.99	\$ -	\$ -	\$ -	\$ -
101-33425-421	POLICE DRUG SEIZURE	\$ -	\$ -	\$ -	\$ -	\$ -
101-33609-431	SNOW REMOVAL REIMB.	\$ 3,315.00	\$ 4,500.00	\$ 3,000.00	\$ 3,000.00	\$ -
		<b>\$ 636,027.72</b>	<b>\$ 6,050.63</b>	<b>\$ 642,257.00</b>	<b>\$ 659,003.00</b>	<b>\$ 652,952.37</b>
101-34101-414	CITY HALL RENT	\$ 380.00	\$ 100.00	\$ 800.00	\$ 800.00	\$ -
101-34101-452	NUISANCES & LAWN MOWING	\$ 213.76	\$ -	\$ -	\$ -	\$ -
101-34102-414	CD BURNING	\$ -	\$ -	\$ -	\$ -	\$ -

## GENERAL FUND REVENUES

Account Number	Account Title	12/31/2021 Actual	8/1/2022 Actual	12/31/2022 Budget	2023 Proposed	Budget Variance From Prior Year
101-34103-413	ZONING&SUBDIVISION FEES	\$ 1,084.00	\$ 4,750.00	\$ -	\$ 2,000.00	\$ 2,000.00
101-34107-415	ASSESSMENT SEARCHES	\$ 1,230.00	\$ 410.00	\$ 600.00	\$ 600.00	\$ -
101-34111-414	COPIER RECEIPTS - ADMIN	\$ 8.00	\$ 10.25	\$ 55.00	\$ 55.00	\$ -
101-34112-000	PHONE REIMBURSEMENT	\$ 64.00	\$ 11.16	\$ 200.00	\$ 200.00	\$ -
101-34201-421	POLICE SPECIAL SERVICES	\$ 2,302.50	\$ 402.50	\$ 2,000.00	\$ 1,000.00	\$ (1,000.00)
101-34201-422	POOL FILLING	\$ -	\$ -	\$ -	\$ -	\$ -
101-34202-421	SCHOOL RESOURCE OFFICER	\$ 28,500.00	\$ 9,500.00	\$ 19,000.00	\$ 19,000.00	\$ -
101-34202-422	RURAL FIRE SERVICE	\$ 171,447.46	\$ 112,202.33	\$ 149,256.00	\$ 167,000.00	\$ 17,744.00
101-34203-421	POLICE REPORTS	\$ 67.25	\$ 90.00	\$ 100.00	\$ 100.00	\$ -
101-34204-421	FINGERPRINTS	\$ 570.00	\$ 255.00	\$ 175.00	\$ 175.00	\$ -
101-34206-421	POLICE BACKGROUND CHECKS	\$ -	\$ 70.00	\$ 100.00	\$ 100.00	\$ -
101-34301-431	WW COMM SNOW REMOVAL REIMB	\$ 6,885.00	\$ 6,885.00	\$ 3,000.00	\$ 3,000.00	\$ -
101-34951-000	WW COMM REIMB-LABOR EXP	\$ 64,915.11	\$ 44,106.04	\$ 70,000.00	\$ 70,000.00	\$ -
101-34951-430	WW COMM REIMB-MILEAGE EXP	\$ 6,722.76	\$ 3,281.67	\$ 7,650.00	\$ 7,650.00	\$ -
		\$ 284,389.84	\$ 182,073.95	\$ 252,936.00	\$ 271,680.00	\$ 89,606.05
101-35101-421	COURT FINES	\$ 15,793.59	\$ 5,349.02	\$ 8,000.00	\$ 8,000.00	\$ -
101-35102-421	ADMINISTRATIVE FINES	\$ 1,355.00	\$ 1,040.00	\$ 3,000.00	\$ 3,000.00	\$ -
101-35103-421	ADMINISTRATIVE FINES-TRAFFIC	\$ -	\$ 180.00	\$ 500.00	\$ 500.00	\$ -
101-35104-427	ANIMAL FINES	\$ 295.00	\$ 125.00	\$ 500.00	\$ 500.00	\$ -
101-35105-414	OTHER FINES - ADMIN-(NSF FEE)	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ -
101-35202-000	POLICE OTHER SEIZURES	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 17,443.59	\$ 6,694.02	\$ 12,200.00	\$ 12,200.00	\$ 5,505.98
101-36201-411	MISC REVENUES - LEGISLATIVE	\$ -	\$ -	\$ -	\$ -	\$ -
101-36201-412	MISC REVENUES-ELECTIONS	\$ -	\$ -	\$ -	\$ -	\$ -
101-36201-413	MISC REVENUES- P&Z	\$ -	\$ -	\$ -	\$ -	\$ -
101-36201-414	MISC REVENUES-ADMIN	\$ 268.25	\$ 327.91	\$ -	\$ -	\$ -
101-36201-421	MISC REVENUES-POLICE	\$ -	\$ 14,565.31	\$ -	\$ -	\$ -
101-36201-422	MISC REVENUES-FIRE	\$ -	\$ 272.73	\$ -	\$ -	\$ -
101-36201-430	MISC REVENUES-PUBLIC WORKS	\$ 2,657.01	\$ 1,923.00	\$ -	\$ -	\$ -
101-36201-431	MISC REVENUES-STREETS	\$ 1,025.60	\$ -	\$ -	\$ -	\$ -
101-36201-452	MISC REVENUES-PARKS	\$ 100.00	\$ 1,800.00	\$ -	\$ -	\$ -
101-36210-000	INTEREST EARNINGS	\$ 16,910.56	\$ 5,906.47	\$ 10,000.00	\$ 10,000.00	\$ -

## GENERAL FUND REVENUES

Account Number	Account Title	12/31/2021 Actual	8/1/2022 Actual	12/31/2022 Budget	2023 Proposed	Budget Variance From Prior Year
101-36220-452	PAVILION RENTAL	\$ 13,393.00	\$ 5,857.00	\$ 13,000.00	\$ 13,000.00	\$ -
101-36220-453	PORTABLE STAGE RENT	\$ 1,215.00	\$ 262.00	\$ -	\$ -	\$ -
101-36230-102	PD DONATIONS	\$ 300.00	\$ 300.00	\$ -	\$ -	\$ -
101-36230-103	FD DONATIONS	\$ -	\$ -	\$ -	\$ -	\$ -
101-36270-000	REFUNDS (DIVIDENS)	\$ 24,343.54	\$ 6,105.19	\$ 20,000.00	\$ 20,000.00	\$ -
101-39202-000	TRANSFER IN-MV	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	\$ -
		<u>\$ 90,212.96</u>	<u>\$ 37,319.61</u>	<u>\$ 73,000.00</u>	<u>\$ 73,000.00</u>	<u>\$ 35,680.39</u>
	<b>TOTAL REVENUES, LESS TAXES</b>	<b>\$ 1,161,619.88</b>	<b>\$ 340,678.03</b>	<b>\$ 1,105,293.00</b>	<b>\$ 1,141,283.00</b>	<b>\$ 800,604.97</b>
	<b>TAXES</b>	<b>\$ 1,114,748.25</b>	<b>\$ 808,730.44</b>	<b>\$ 1,500,497.00</b>	<b>\$ 1,490,986.01</b>	<b>\$ 682,255.57</b>
	<b>TOTAL REVENUES</b>	<b>\$ 2,276,368.13</b>	<b>\$ 1,149,408.47</b>	<b>\$ 2,605,790.00</b>	<b>\$ 2,632,269.01</b>	<b>\$ 1,482,860.54</b>

## GENERAL FUND EXPENDITURES

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance From Prior Year
LEGISLATIVE						
101-41110-200	OFFICE SUPPLIES	\$ 35.18	\$ -	\$ -	\$ -	\$ -
101-41110-301	AUDIT FEES	\$ 263.02	\$ 174.50	\$ 280.00	\$ 221.25	\$ (58.75)
101-41110-331	TRAVEL/TRAINING	\$ 285.00	\$ -	\$ 400.00	\$ 400.00	\$ -
101-41110-350	PRINTING & PUBLISHING	\$ 3,222.50	\$ 2,485.75	\$ 5,500.00	\$ 5,500.00	\$ -
101-41110-433	DUES AND SUBSCRIPTIONS	\$ 5,320.00	\$ 2,525.00	\$ 6,285.00	\$ 7,485.00	\$ 1,200.00
101-41110-437	MISCELLANEOUS	\$ 104.55	\$ -	\$ -	\$ -	\$ -
101-41110-489	EMPLOYEE APPREC/RETENTION	\$ 851.74	\$ 687.11	\$ 800.00	\$ 800.00	\$ -
101-41110-490	CONTRIB TO COMMUNITY SERVICE	\$ 10,200.00	\$ -	\$ 10,200.00	\$ 9,000.00	\$ (1,200.00)
101-41110-570	CAPITAL OUTLAY (OFFICE EQUIP)	\$ 353.92	\$ 500.60	\$ -	\$ -	\$ -
101-41110-720	TRANS OUT TO 407 (BEATIFICAT)	\$ 1,100.00	\$ -	\$ 1,100.00	\$ 1,100.00	\$ -
101-41110-721	TRANS OUT 407 (FOOD SHEL	\$ 1,800.00	\$ -	\$ 1,800.00	\$ 1,800.00	\$ -
101-41118-103	SALARIES (P/T) LEGISLATIVE	\$ 11,305.00	\$ 6,494.00	\$ 9,795.00	\$ 9,795.00	\$ -
101-41118-122	FICA - LEGISLATIVE	\$ 579.08	\$ 402.63	\$ 607.00	\$ 607.00	\$ -
101-41118-125	MEDICARE - LEGISLATIVE	\$ 135.52	\$ 94.22	\$ 142.00	\$ 142.00	\$ -
101-41118-150	WORKER'S COMPENSATION	\$ 2,653.98	\$ -	\$ 2,200.00	\$ 2,200.00	\$ -
		\$ 38,174.31	\$ 13,363.81	\$ 39,109.00	\$ 39,050.25	\$ (58.75)
ELECTIONS						
101-41200-210	OTHER SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -
101-41200-311	PAYROLL EXPENSE-ELECT JUDGE	\$ -	\$ 1,319.50	\$ 3,250.00	\$ -	\$ (3,250.00)
101-41200-331	TRAVEL/TRAINING	\$ -	\$ 70.00	\$ -	\$ -	\$ -
101-41200-350	PRINTING & PUBLISHING	\$ -	\$ 71.50	\$ 125.00	\$ 125.00	\$ -
101-41200-405	MAINT CONTRACT (VOTING MACH)	\$ 377.50	\$ -	\$ 400.00	\$ 400.00	\$ -
101-41200-580	CAPITAL OUTLAY (OTHER EQUIP.)	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 377.50	\$ 1,461.00	\$ 3,775.00	\$ 525.00	\$ (3,250.00)
PLANNING AND ZONING						
101-41330-301	AUDIT FEES	\$ 263.02	\$ 174.50	\$ 208.00	\$ 221.25	\$ 13.25
101-41330-303	ENGINEERING FEES	\$ (17,757.50)	\$ (702.00)	\$ 250.00	\$ 250.00	\$ -
101-41330-304	LEGAL FEES	\$ 2,565.00	\$ 4,477.50	\$ 780.00	\$ 780.00	\$ -
101-41330-310	OTHER CONSULTANT	\$ 5,717.99	\$ 17,092.10	\$ 1,500.00	\$ 1,500.00	\$ -
101-41330-312	RECORDING FEES VARIANCE & SUPS	\$ -	\$ 1,262.00	\$ 200.00	\$ 200.00	\$ -
101-41330-322	POSTAGE	\$ 181.50	\$ 60.00	\$ 180.00	\$ 180.00	\$ -
101-41330-331	TRAVEL/TRAINING	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ -

## GENERAL FUND EXPENDITURES

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance From Prior Year
101-41330-350	PRINTING & PUBLISHING	\$ 357.50	\$ 721.87	\$ 200.00	\$ 200.00	\$ -
101-41330-437	MISCELLANEOUS	\$ 52.77	\$ -	\$ 50.00	\$ 50.00	\$ -
101-41339-103	SALARIES (P/T) - P & Z	\$ 1,220.00	\$ 680.00	\$ 1,320.00	\$ 1,320.00	\$ -
101-41339-122	FICA - P & Z	\$ 75.64	\$ 42.16	\$ 82.00	\$ 82.00	\$ -
101-41339-125	MEDICARE - P & Z	\$ 17.71	\$ 9.90	\$ 19.00	\$ 19.00	\$ -
101-41339-150	WORKER'S COMPENSATION	\$ 1,864.80	\$ -	\$ 2,200.00	\$ 2,200.00	\$ -
		\$ (5,441.57)	\$ 23,818.03	\$ 7,239.00	\$ 7,252.25	\$ 13.25
ADMINISTRATION		\$ -				
101-41400-101	WAGES (F/T)	\$ 134,034.02	\$ 115,305.34	\$ 181,266.58	\$ 197,544.88	\$ 16,278.30
101-41400-102	OVERTIME (F/T)	\$ 606.05	\$ 149.33	\$ 500.00	\$ 500.00	\$ -
101-41400-103	SALARIES (P/T)	\$ -	\$ -	\$ -	\$ -	\$ -
101-41400-121	PERA	\$ 10,784.99	\$ 8,110.89	\$ 13,506.33	\$ 14,853.37	\$ 1,347.04
101-41400-122	FICA	\$ 8,382.44	\$ 6,687.71	\$ 11,165.24	\$ 12,278.78	\$ 1,113.54
101-41400-125	MEDICARE	\$ 1,959.86	\$ 1,564.20	\$ 2,557.20	\$ 2,812.24	\$ 255.04
101-41400-130	INSURANCE BENEFITS	\$ 16,550.70	\$ 11,510.31	\$ 19,644.76	\$ 19,640.77	\$ (3.99)
101-41400-150	WORKER'S COMPENSATION	\$ 3,269.45	\$ -	\$ 3,400.00	\$ 3,400.00	\$ -
101-41400-200	OFFICE SUPPLIES	\$ 4,522.07	\$ 3,135.60	\$ 3,500.00	\$ 3,500.00	\$ -
101-41400-210	OTHER SUPPLIES	\$ 843.62	\$ 771.89	\$ 700.00	\$ 700.00	\$ -
101-41400-301	AUDIT FEES	\$ 1,578.12	\$ 1,643.00	\$ 1,248.00	\$ 1,327.50	\$ 79.50
101-41400-303	ENGINEERING FEES	\$ 10,681.07	\$ 4,091.50	\$ 2,000.00	\$ 2,000.00	\$ -
101-41400-304	LEGAL EXPENSES	\$ 15,069.00	\$ 4,794.50	\$ 7,000.00	\$ 7,000.00	\$ -
101-41400-310	OTHER CONSULTANT	\$ 507.52	\$ 970.18	\$ 4,000.00	\$ 4,000.00	\$ -
101-41400-311	PAYROLL EXPENSE	\$ 812.27	\$ 345.23	\$ 660.00	\$ 660.00	\$ -
101-41400-321	TELEPHONE/INTERNET	\$ 5,762.11	\$ 2,935.25	\$ 5,200.00	\$ 5,200.00	\$ -
101-41400-322	POSTAGE	\$ 3,302.03	\$ 1,222.70	\$ 3,200.00	\$ 3,200.00	\$ -
101-41400-331	TRAVEL/TRAINING	\$ 4,354.06	\$ 392.82	\$ 5,000.00	\$ 5,000.00	\$ -
101-41400-350	PRINTING AND PUBLISHING	\$ 1,104.73	\$ 1,614.70	\$ 1,500.00	\$ 1,500.00	\$ -
101-41400-360	COMP INSURANCE	\$ 1,316.65	\$ -	\$ 1,385.00	\$ 1,385.00	\$ -
101-41400-381	ELECTRICITY	\$ -	\$ 44,074.63	\$ -	\$ -	\$ -
101-41400-404	MAINT. & REPAIR (EQUIPMENT)	\$ 491.00	\$ -	\$ -	\$ -	\$ -
101-41400-405	MAINT. CONTRACT-COPIER	\$ 1,583.24	\$ 2,055.55	\$ 3,200.00	\$ 3,200.00	\$ -
101-41400-406	MAINT CONTRACT-SOFTWARE	\$ 5,473.21	\$ 9,630.40	\$ 3,600.00	\$ 7,200.00	\$ 3,600.00
101-41400-407	MAINTENANCE - TECHNOLOGY	\$ 4,549.26	\$ 1,927.64	\$ 1,800.00	\$ 1,800.00	\$ -

## GENERAL FUND EXPENDITURES

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance From Prior Year
101-41400-413	POSTAGE METER RENT	\$ 1,094.36	\$ 453.52	\$ 450.00	\$ 450.00	\$ -
101-41400-431	CASH SHORT	\$ -	\$ (62.17)	\$ -	\$ -	\$ -
101-41400-433	DUES AND SUBSCRIPTIONS	\$ 874.12	\$ -	\$ 800.00	\$ 800.00	\$ -
101-41400-437	MISCELLANEOUS	\$ 3,169.15	\$ 539.84	\$ 500.00	\$ 500.00	\$ -
101-41400-438	CREDIT CARD FEES	\$ 1,071.18	\$ 634.49	\$ 700.00	\$ 700.00	\$ -
101-41400-439	SALES TAX	\$ 1,593.00	\$ 371.00	\$ -	\$ -	\$ -
101-41400-570	CAPITAL OUTLAY (OFFICE EQUIP)	\$ 4,117.77	\$ 2,363.40	\$ 1,100.00	\$ 1,100.00	\$ -
101-41400-575	CAPITAL OUTLAY (SOFTWARE)	\$ 123.49	\$ -	\$ -	\$ -	\$ -
		\$ 249,580.54	\$ 227,233.45	\$ 279,583.11	\$ 302,252.54	\$ 22,669.43
ASSESSOR		\$ -				
101-41550-302	ASSESSORS' FEES	\$ 21,900.00	\$ 22,410.00	\$ 22,750.00	\$ 24,250.00	\$ 1,500.00
101-41550-350	PRINTING & PUBLISHING	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ 21,900.00	\$ 22,410.00	\$ 22,750.00	\$ 24,250.00	\$ 1,500.00
CITY HALL		\$ -				
101-41940-150	WORKER'S COMPENSATION	\$ 1,831.74	\$ -	\$ 1,800.00	\$ 1,800.00	\$ -
101-41940-210	OPERATING SUPPLIES	\$ 1,824.46	\$ 1,340.17	\$ 2,000.00	\$ 2,000.00	\$ -
101-41940-220	MAINT & REPAIR SUPPLIES	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ -
101-41940-308	CONTRACTED CLEANING SERVICE	\$ 9,432.50	\$ 1,592.50	\$ 7,650.00	\$ 7,650.00	\$ -
101-41940-311	PAYROLL EXPENSE	\$ -	\$ 60.00	\$ -	\$ -	\$ -
101-41940-360	COMP INSURANCE	\$ 2,836.29	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -
101-41940-381	ELECTRICITY-CITY HALL	\$ 12,448.45	\$ 7,966.15	\$ 12,000.00	\$ 13,200.00	\$ 1,200.00
101-41940-382	WATER & SEWER-CITY HALL	\$ 5,257.93	\$ (1,221.90)	\$ 3,500.00	\$ 3,500.00	\$ -
101-41940-383	NATURAL GAS-CITY HALL	\$ 4,187.95	\$ 3,334.82	\$ 3,000.00	\$ 4,000.00	\$ 1,000.00
101-41940-385	BUILDING SECURITY	\$ 252.45	\$ 167.60	\$ 350.00	\$ 350.00	\$ -
101-41940-401	MAINT & REPAIR (BLDG)	\$ 7,163.50	\$ 4,802.32	\$ 8,000.00	\$ 8,000.00	\$ -
101-41940-404	MAINT & REPAIR	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ -
101-41940-437	MISCELLANEOUS	\$ 63.98	\$ 2,754.00	\$ 700.00	\$ 700.00	\$ -
101-41940-560	CAPITAL OUTLAY (FURNITURE)	\$ -	\$ -	\$ -	\$ -	\$ -
101-41940-580	CAPITAL OUTLAY (EQUIPMENT)	\$ 635.00	\$ -	\$ -	\$ -	\$ -
101-41943-101	WAGES (P/T) - PW CREW TIME	\$ 4,123.40	\$ 2,668.92	\$ 4,433.10	\$ 4,800.59	\$ 367.49
101-41943-102	WAGES (O/T) - PW CREW TIME	\$ 15.38	\$ 105.66	\$ 439.76	\$ 474.56	\$ 34.80
101-41943-105	ON CALL-PUBLIC WORKS	\$ 277.50	\$ 126.08	\$ 109.20	\$ 109.20	\$ -
101-41943-121	PERA - PUBLIC WORKS	\$ 329.79	\$ 217.66	\$ 372.83	\$ 372.83	\$ 0.00

## GENERAL FUND EXPENDITURES

Account Number	Account Title	12/31/2021	8/31/2022	12/31/2022	2023	Budget Variance
		Actual	Actual	Budget	Budget	From Prior Year
101-41943-122	FICA - PUBLIC WORKS	\$ 249.35	\$ 161.41	\$ 308.21	\$ 308.21	\$ (0.00)
101-41943-125	MEDICARE - PUBLIC WORKS	\$ 58.37	\$ 37.62	\$ 70.59	\$ 70.59	\$ (0.00)
101-41943-130	INSURANCE BENEFITS - PW Crew	\$ 953.18	\$ 654.04	\$ 1,046.87	\$ 1,094.87	\$ 48.00
		\$ 51,941.22	\$ 24,767.05	\$ 48,580.56	\$ 51,230.85	\$ 2,650.29
POLICE DEPARTMENT		\$ -				
101-42100-101	WAGES (F/T)	\$ 352,312.70	\$ 251,374.57	\$ 373,393.28	\$ 407,867.05	\$ 34,473.77
101-42100-102	OVERTIME (F/T)	\$ 17,699.63	\$ 11,409.59	\$ 20,077.50	\$ 18,141.25	\$ (1,936.25)
101-42100-103	SALARIES (P/T)	\$ 28,770.12	\$ 12,734.73	\$ 27,040.00	\$ 27,040.00	\$ -
101-42100-104	SALARIES (P/T) - SECRETARY	\$ 42,517.01	\$ 23,297.73	\$ 42,964.48	\$ 48,315.88	\$ 5,351.40
101-42100-121	PERA	\$ 74,808.77	\$ 45,478.00	\$ 80,995.54	\$ 80,189.55	\$ (805.99)
101-42100-122	FICA	\$ 2,725.86	\$ 1,745.57	\$ 2,663.80	\$ 2,995.58	\$ 331.78
101-42100-125	MEDICARE	\$ 6,041.06	\$ 3,814.36	\$ 6,497.95	\$ 7,119.37	\$ 621.42
101-42100-130	INSURANCE BENEFITS	\$ 74,103.94	\$ 44,016.41	\$ 73,699.20	\$ 79,914.48	\$ 6,215.28
101-42100-150	WORKER'S COMPENSATION	\$ 26,256.37	\$ -	\$ 27,000.00	\$ 27,000.00	\$ -
101-42100-200	OFFICE SUPPLIES	\$ 1,672.65	\$ 480.85	\$ 2,500.00	\$ 2,500.00	\$ -
101-42100-210	OPERATING SUPPLIES	\$ 1,719.75	\$ 578.95	\$ 1,300.00	\$ 1,300.00	\$ -
101-42100-211	RANGE TRAINING SUPPLIES	\$ 571.64	\$ 2,380.78	\$ 1,500.00	\$ 1,500.00	\$ -
101-42100-212	MOTOR FUELS-POLICE DEPT	\$ 13,868.46	\$ 11,105.18	\$ 13,200.00	\$ 16,500.00	\$ 3,300.00
101-42100-217	CLOTHING/UNIFORMS	\$ 3,695.05	\$ 2,456.54	\$ 5,000.00	\$ 5,000.00	\$ -
101-42100-240	VEHICLE EQUIPMENT	\$ 198.01	\$ (96.31)	\$ 2,000.00	\$ 2,000.00	\$ -
101-42100-241	POLICE EQUIPMENT	\$ 3,737.68	\$ 559.99	\$ 3,000.00	\$ 3,000.00	\$ -
101-42100-301	AUDIT FEES	\$ 4,471.34	\$ 2,966.50	\$ 3,536.00	\$ 3,761.25	\$ 225.25
101-42100-304	LEGAL FEES (PROSECUTIONS)	\$ 21,971.25	\$ 14,306.06	\$ 23,500.00	\$ 23,500.00	\$ -
101-42100-306	PERSONNEL TESTING & RECRUIT.	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
101-42100-307	STATE FEE-TRAFFIC CITATIONS	\$ -	\$ 20.00	\$ 800.00	\$ 800.00	\$ -
101-42100-308	CONTRACTED CLEANING SERVICE	\$ 2,058.00	\$ 882.00	\$ 1,620.00	\$ 1,620.00	\$ -
101-42100-311	PAYROLL EXPENSE	\$ 2,842.96	\$ 1,208.62	\$ 2,060.00	\$ 2,060.00	\$ -
101-42100-313	TRANSCRIPTIONS	\$ -	\$ -	\$ -	\$ -	\$ -
101-42100-314	SPECIAL INVESTIGATIONS	\$ 246.56	\$ 149.70	\$ 1,500.00	\$ 1,500.00	\$ -
101-42100-315	VETERINARY SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -
101-42100-316	NARCOTICS ENFORCEMENT	\$ 55.81	\$ 24.95	\$ 600.00	\$ 600.00	\$ -
101-42100-320	COMPUTER DATA ACCESS LINE	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ -
101-42100-321	TELEPHONE/INTERNET	\$ 8,578.29	\$ 5,006.68	\$ 7,200.00	\$ 7,200.00	\$ -

## GENERAL FUND EXPENDITURES

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance From Prior Year
101-42100-322	POSTAGE	\$ 507.37	\$ 192.88	\$ 400.00	\$ 400.00	\$ -
101-42100-323	RADIO UNITS	\$ 2,100.00	\$ 2,205.00	\$ 1,020.00	\$ 1,020.00	\$ -
101-42100-324	STATE CHARGES-BCA	\$ 810.00	\$ 540.00	\$ 1,080.00	\$ 1,080.00	\$ -
101-42100-331	TRAVEL/TRAINING	\$ 4,038.83	\$ 3,605.84	\$ 3,000.00	\$ 3,000.00	\$ -
101-42100-335	VEHICLE LICENSE	\$ 177.00	\$ 35.00	\$ 600.00	\$ 600.00	\$ -
101-42100-350	PRINTING & PUBLISHING	\$ 1,319.39	\$ 448.22	\$ 500.00	\$ 500.00	\$ -
101-42100-360	COMP INSURANCE	\$ 2,118.71	\$ -	\$ 1,850.00	\$ 1,850.00	\$ -
101-42100-361	VEHICLE INSURANCE	\$ 4,795.07	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
101-42100-404	MAINT & REPAIR (EQUIP)	\$ 68.00	\$ 119.98	\$ 500.00	\$ 500.00	\$ -
101-42100-405	MAINT. CONTRACT SOFTWARE	\$ 2,664.14	\$ 2,643.95	\$ 3,800.00	\$ 5,000.00	\$ 1,200.00
101-42100-406	MAINT CONTRACT-COPIER	\$ 360.10	\$ 229.59	\$ 250.00	\$ 250.00	\$ -
101-42100-407	MAINT & REPAIR (TECHNOLOGY)	\$ 3,988.43	\$ 4,827.14	\$ 3,500.00	\$ 3,500.00	\$ -
101-42100-408	MAINT & REPAIR (VEHICLE)	\$ 5,444.65	\$ 5,323.39	\$ 7,400.00	\$ 7,400.00	\$ -
101-42100-413	POSTAGE METER RENT	\$ -	\$ -	\$ -	\$ -	\$ -
101-42100-414	IMPOUND FEE	\$ -	\$ -	\$ -	\$ -	\$ -
101-42100-433	DUES & SUBSCRIPTIONS	\$ 1,422.22	\$ 3,342.68	\$ 1,000.00	\$ 1,000.00	\$ -
101-42100-436	TOWING CHARGES	\$ 540.00	\$ 600.00	\$ 200.00	\$ 200.00	\$ -
101-42100-437	MISCELLANEOUS	\$ 250.00	\$ -	\$ 400.00	\$ 400.00	\$ -
101-42100-438	COMMUNITY POLICING EVENTS	\$ 15.20	\$ 526.41	\$ 200.00	\$ 200.00	\$ -
101-42100-439	SALES TAX	\$ 4.00	\$ 3.00	\$ -	\$ -	\$ -
101-42100-550	CAPITAL OUTLAY (VEHICLE)	\$ -	\$ -	\$ -	\$ -	\$ -
101-42100-560	CAPITAL OUTLAY (FURNITURE)	\$ -	\$ -	\$ -	\$ -	\$ -
101-42100-575	CAPITAL OUTLAY (SOFTWARE)	\$ -	\$ -	\$ -	\$ -	\$ -
101-42100-580	CAPITAL OUTLAY (OTHER EQPT)	\$ 1,232.29	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -
		\$ 722,778.31	\$ 460,544.53	\$ 757,097.75	\$ 806,074.41	\$ 48,976.66
FIRE DEPARTMENT		\$ -				
101-42200-124	FIRE RELIEF ASSOCIATION	\$ 56,318.53	\$ 1,000.00	\$ 45,000.00	\$ 45,000.00	\$ -
101-42200-126	FIRE RELIEF ASSOC (MUNI CONTR)	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
101-42200-150	WORKER'S COMPENSATION	\$ 17,352.78	\$ -	\$ 21,200.00	\$ 21,200.00	\$ -
101-42200-200	OFFICE SUPPLIES	\$ 485.56	\$ 91.04	\$ 750.00	\$ 1,000.00	\$ 250.00
101-42200-207	TRAINING SUPPLIES	\$ -	\$ -	\$ 125.00	\$ 500.00	\$ 375.00
101-42200-210	OTHER SUPPLIES	\$ 2,878.48	\$ 2,626.92	\$ 2,000.00	\$ 2,500.00	\$ 500.00
101-42200-212	MOTOR FUELS-FIRE DEPT	\$ 3,119.28	\$ 2,841.08	\$ 3,000.00	\$ 3,000.00	\$ -

## GENERAL FUND EXPENDITURES

Account Number	Account Title	12/31/2021	8/31/2022	12/31/2022	2023	Budget Variance
		Actual	Actual	Budget	Budget	From Prior Year
101-42200-217	CLOTHING	\$ 3,310.63	\$ 1,345.59	\$ 10,000.00	\$ 20,000.00	\$ 10,000.00
101-42200-220	MAINT & REPAIR SUPPLIES	\$ 598.84	\$ 833.72	\$ 500.00	\$ 750.00	\$ 250.00
101-42200-221	EQUIPMENT/PARTS	\$ -	\$ 51.95	\$ 500.00	\$ 500.00	\$ -
101-42200-240	TOOLS & SMALL EQUIPMENT	\$ 1,281.31	\$ 1,233.88	\$ 1,000.00	\$ 1,500.00	\$ 500.00
101-42200-301	AUDIT FEES	\$ 1,315.10	\$ 872.50	\$ 1,040.00	\$ 1,200.00	\$ 160.00
101-42200-304	LEGAL FEES	\$ -	\$ 530.21	\$ 100.00	\$ 100.00	\$ -
101-42200-305	MEDICAL FEES	\$ 7,804.39	\$ 3,170.42	\$ 7,500.00	\$ 7,500.00	\$ -
101-42200-306	PERSONNEL TESTING & RECRUIT.	\$ -	\$ -	\$ 1,300.00	\$ 1,300.00	\$ -
101-42200-308	CONTRACTED CLEANING SERVICE	\$ 3,430.00	\$ 980.00	\$ 3,000.00	\$ 3,000.00	\$ -
101-42200-311	PAYROLL EXPENSE	\$ 243.67	\$ 103.52	\$ 160.00	\$ 160.00	\$ -
101-42200-321	TELEPHONE	\$ 2,304.13	\$ 1,567.68	\$ 2,600.00	\$ 2,600.00	\$ -
101-42200-322	POSTAGE	\$ 433.00	\$ 132.47	\$ 400.00	\$ 500.00	\$ 100.00
101-42200-323	RADIO UNITS	\$ 7,423.25	\$ 4,456.80	\$ 5,000.00	\$ 5,000.00	\$ -
101-42200-331	TRAVEL/TRAINING	\$ 18,392.01	\$ 2,160.64	\$ 8,000.00	\$ 12,000.00	\$ 4,000.00
101-42200-335	VEHICLE LICENSE	\$ 61.25	\$ 66.17	\$ 100.00	\$ 100.00	\$ -
101-42200-350	PRINTING & PUBLISHING	\$ 20.00	\$ -	\$ 200.00	\$ 500.00	\$ 300.00
101-42200-351	PRINTING & PUBL FD CALANDER	\$ -	\$ -	\$ -	\$ -	\$ -
101-42200-360	COMP INSURANCE	\$ 3,763.83	\$ -	\$ 3,450.00	\$ 3,450.00	\$ -
101-42200-361	VEHICLE INSURANCE	\$ 2,225.38	\$ -	\$ 5,500.00	\$ 5,500.00	\$ -
101-42200-381	ELECTRICITY-FIRE DEPT	\$ 5,721.71	\$ 2,979.04	\$ 8,000.00	\$ 8,000.00	\$ -
101-42200-382	WATER & SEWER-FIRE DEPT	\$ 1,338.33	\$ 973.91	\$ 2,000.00	\$ 2,000.00	\$ -
101-42200-383	NATURAL GAS-FIRE DEPT	\$ 6,004.26	\$ 4,192.74	\$ 4,000.00	\$ 4,000.00	\$ -
101-42200-401	MAINT & REPAIR (BLDG)	\$ 5,030.37	\$ 5,938.49	\$ 7,000.00	\$ 10,000.00	\$ 3,000.00
101-42200-404	MAINT & REPAIR (EQUIP)	\$ 4,099.93	\$ 2,163.82	\$ 1,000.00	\$ 1,000.00	\$ -
101-42200-405	MAINT. CONTRACT (SOFTWARE)	\$ 929.66	\$ 9,030.27	\$ 700.00	\$ 1,000.00	\$ 300.00
101-42200-406	MAINT CONTRACT(AIR COMPRESS)	\$ -	\$ -	\$ -	\$ -	\$ -
101-42200-407	MAINT. CONTRACT-COPIER	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ -
101-42200-408	MAINT & REPAIR (VEHICLE)	\$ 19,848.97	\$ 21,834.97	\$ 18,000.00	\$ 20,000.00	\$ 2,000.00
101-42200-433	DUES & SUBSCRIPTIONS	\$ 1,236.00	\$ 1,050.00	\$ 700.00	\$ 1,000.00	\$ 300.00
101-42200-437	MISCELLANEOUS	\$ 821.59	\$ 81.86	\$ 500.00	\$ 500.00	\$ -
101-42200-550	CAPITAL OUTLAY (VEHICLE)	\$ -	\$ -	\$ -	\$ -	\$ -
101-42200-580	CAPITAL OUTLAY (OTHER EPMT)	\$ 30.00	\$ -	\$ -	\$ -	\$ -
101-42201-103	SALARIES (P/T) - FIRE DEPT	\$ 44,074.86	\$ 32,358.43	\$ 49,200.00	\$ 49,200.00	\$ -

## GENERAL FUND EXPENDITURES

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance From Prior Year
101-42201-122	FICA - FIRE DEPT	\$ 3,150.73	\$ 1,737.69	\$ 2,542.00	\$ 2,542.00	\$ -
101-42201-125	MEDICARE - FIRE DEPT	\$ 938.65	\$ 406.41	\$ 582.20	\$ 582.20	\$ -
101-42203-101	WAGES (F/T) - PW CREW TIME	\$ 5,826.67	\$ 3,528.97	\$ 6,085.04	\$ 6,324.79	\$ 239.75
101-42203-102	WAGES (O/T) - PW CREW TIME	\$ 48.28	\$ 117.50	\$ 290.03	\$ 311.18	\$ 21.15
101-42203-105	ON CALL-PUBLIC WORKS	\$ 178.56	\$ 82.07	\$ 62.40	\$ 62.40	\$ -
101-42203-121	PERA - PUBLIC WORKS	\$ 453.73	\$ 268.75	\$ 478.40	\$ 502.38	\$ 23.98
101-42203-122	FICA - PUBLIC WORKS	\$ 402.57	\$ 220.39	\$ 395.48	\$ 415.30	\$ 19.82
101-42203-125	MEDICARE - PUBLIC WORKS	\$ 94.30	\$ 51.56	\$ 90.58	\$ 95.12	\$ 4.54
101-42203-130	INSURANCE BENEFITS - PUBLIC W	\$ 929.31	\$ 559.54	\$ 989.77	\$ 708.61	\$ (281.16)
		\$ 236,919.90	\$ 111,641.00	\$ 228,140.90	\$ 250,203.97	\$ 22,063.07
BUILDING INSPECTOR		\$ -				
101-42400-301	AUDIT FEE	\$ 526.04	\$ 349.00	\$ 416.00	\$ 442.50	\$ 26.50
101-42400-310	INSPECTOR'S FEES	\$ 30,404.56	\$ 33,036.21	\$ 25,000.00	\$ 25,000.00	\$ -
101-42400-311	PAYROLL EXPENSE	\$ 162.46	\$ 69.05	\$ 150.00	\$ 150.00	\$ -
101-42400-438	STATE SURCHARGE TAX	\$ 592.11	\$ 4,663.32	\$ 2,000.00	\$ 2,000.00	\$ -
101-42406-101	SALARY (F/T) - PW/ADMIN	\$ 27,658.61	\$ 21,061.86	\$ 33,486.54	\$ 35,719.22	\$ 2,232.68
101-42406-102	OVERTIME (F/T) - PW/ADMIN	\$ 12.67	\$ 89.55	\$ 200.00	\$ 200.00	\$ -
101-42406-103	SALARIES (P/T) LEGISLATIVE	\$ -	\$ -	\$ -	\$ -	\$ -
101-42406-121	PERA	\$ 2,184.98	\$ 1,444.21	\$ 2,465.59	\$ 2,693.94	\$ 228.35
101-42406-122	FICA	\$ 1,800.82	\$ 1,214.34	\$ 2,038.22	\$ 2,226.99	\$ 188.77
101-42406-125	MEDICARE	\$ 421.04	\$ 284.04	\$ 466.82	\$ 510.05	\$ 43.23
101-42406-130	INSURANCE BENEFITS	\$ 2,609.94	\$ 1,613.69	\$ 3,146.49	\$ 2,366.69	\$ (779.80)
		\$ 66,373.23	\$ 63,825.27	\$ 69,369.66	\$ 71,309.40	\$ 1,939.74
CIVIC DEFENSE		\$ -				
101-42500-404	MAINT. & REPAIR (EQUIPMENT)	\$ -	\$ -	\$ 400.00	\$ 400.00	\$ -
		\$ -	\$ -	\$ 400.00	\$ 400.00	\$ -
ANIMAL CONTROL		\$ -				
101-42700-210	OTHER SUPPLIES	\$ 153.55	\$ 61.15	\$ 150.00	\$ 150.00	\$ -
101-42700-315	VETERINARY SERVICES	\$ -	\$ -	\$ 400.00	\$ 400.00	\$ -
		\$ 153.55	\$ 61.15	\$ 550.00	\$ 550.00	\$ -
PUBLIC WORKS		\$ -				
101-43000-101	SALARIES (F/T)	\$ 77,397.23	\$ 56,497.34	\$ 86,820.24	\$ 91,904.91	\$ 5,084.67
101-43000-102	OVERTIME (F/T)	\$ 470.34	\$ 1,631.89	\$ 8,062.47	\$ 8,717.96	\$ 655.49

## GENERAL FUND EXPENDITURES

Account Number	Account Title	12/31/2021	8/31/2022	12/31/2022	2023	Budget Variance
		Actual	Actual	Budget	Budget	From Prior Year
101-43000-105	ON CALL-PUBLIC WORKS	\$ 8,510.51	\$ 2,083.88	\$ 2,106.00	\$ 2,106.00	\$ -
101-43000-121	PERA - PUBLIC WORKS	\$ 6,769.98	\$ 4,194.01	\$ 7,258.25	\$ 7,704.67	\$ 446.42
101-43000-122	FICA - PUBLIC WORKS	\$ 5,106.92	\$ 3,256.01	\$ 6,000.15	\$ 6,369.19	\$ 369.04
101-43000-125	MEDICARE - PUBLIC WORKS	\$ 1,195.98	\$ 761.67	\$ 1,374.23	\$ 1,458.75	\$ 84.52
101-43000-130	INSURANCE BENEFITS - PUBLIC W	\$ 19,832.07	\$ 12,842.71	\$ 20,589.23	\$ 21,171.46	\$ 582.23
101-43000-150	WORKER'S COMPENSATION	\$ 1,858.72	\$ -	\$ 2,200.00	\$ 2,200.00	\$ -
101-43000-200	OFFICE SUPPLIES	\$ 85.40	\$ -	\$ 500.00	\$ 500.00	\$ -
101-43000-210	OPERATIING SUPPLIES	\$ 9,426.99	\$ 7,931.04	\$ 8,000.00	\$ 10,000.00	\$ 2,000.00
101-43000-212	MOTOR FUELS-PUBLIC WORKS	\$ 15,563.33	\$ 9,593.67	\$ 15,000.00	\$ 18,000.00	\$ 3,000.00
101-43000-217	CLOTHING	\$ 200.00	\$ 589.50	\$ 800.00	\$ 800.00	\$ -
101-43000-220	MAINT & REPAIR SUPPLIES	\$ 1,099.08	\$ 2,265.98	\$ 3,000.00	\$ 3,000.00	\$ -
101-43000-240	TOOLS & SMALL EQUIPMENT	\$ 1,385.42	\$ 2,257.11	\$ 1,173.00	\$ 2,000.00	\$ 827.00
101-43000-301	AUDIT FEES	\$ 1,578.12	\$ 1,047.00	\$ 1,248.00	\$ 1,327.50	\$ 79.50
101-43000-303	ENGINEERING FEES	\$ 539.00	\$ 42,268.00	\$ -	\$ -	\$ -
101-43000-311	PAYROLL EXPENSE	\$ 568.59	\$ 241.61	\$ 440.00	\$ 440.00	\$ -
101-43000-317	COMPOST SITE EXPENSE	\$ 1,465.00	\$ 9,000.00	\$ 8,000.00	\$ 13,000.00	\$ 5,000.00
101-43000-321	TELEPHONE	\$ 3,470.42	\$ 2,442.55	\$ 2,250.00	\$ 2,250.00	\$ -
101-43000-322	POSTAGE	\$ 129.96	\$ 40.00	\$ 115.00	\$ 115.00	\$ -
101-43000-323	RADIO UNITS/CELL PHONES	\$ 3,579.25	\$ 1,017.75	\$ 2,500.00	\$ 2,500.00	\$ -
101-43000-331	TRAVEL/TRAINING	\$ 732.50	\$ 630.00	\$ 2,000.00	\$ 1,000.00	\$ (1,000.00)
101-43000-335	VEHICLE LICENSES	\$ 21.00	\$ 271.77	\$ 250.00	\$ 250.00	\$ -
101-43000-350	PRINTING & PUBLISHING	\$ 20.59	\$ 22.00	\$ 300.00	\$ 300.00	\$ -
101-43000-360	COMP INSURANCE	\$ 5,033.09	\$ -	\$ 4,710.00	\$ 4,710.00	\$ -
101-43000-361	VEHICLE INSURANCE	\$ 632.06	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
101-43000-365	INSURANCE CLAIMS	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ -
101-43000-381	ELECTRICITY-PUBLIC WORKS	\$ -	\$ -	\$ -	\$ -	\$ -
101-43000-382	WATER & SEWER-PUBLIC WORKS	\$ 1,470.15	\$ 407.25	\$ 2,300.00	\$ 2,300.00	\$ -
101-43000-383	NATURAL GAS-PUBLIC WORKS	\$ 904.42	\$ 470.16	\$ 500.00	\$ 800.00	\$ 300.00
101-43000-401	MAINT & REPAIR (BLDG)	\$ 2,130.54	\$ 2,691.04	\$ 1,500.00	\$ 1,500.00	\$ -
101-43000-404	MAINT & REPAIR (EQUIP)	\$ 4,776.18	\$ 1,653.34	\$ 4,000.00	\$ 4,000.00	\$ -
101-43000-406	MAINT CONTRACT COPIER	\$ 302.82	\$ 325.64	\$ 360.00	\$ 360.00	\$ -
101-43000-407	MAINT & REPAIR (TECHNOLOGY)	\$ 69.20	\$ 1,019.87	\$ 200.00	\$ 800.00	\$ 600.00
101-43000-408	MAINT & REPAIR (VEHICLE)	\$ 601.86	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -

## GENERAL FUND EXPENDITURES

Account Number	Account Title	12/31/2021	8/31/2022	12/31/2022	2023	Budget Variance
		Actual	Actual	Budget	Budget	From Prior Year
101-43000-417	UNIFORM RENTAL-PUBLIC WORKS	\$ 1,257.45	\$ -	\$ 1,400.00	\$ 1,400.00	\$ -
101-43000-433	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ -	\$ -	\$ -
101-43000-437	MISCELLANEOUS	\$ 21.22	\$ 31.91	\$ 100.00	\$ 100.00	\$ -
101-43000-439	SALES TAX	\$ -	\$ -	\$ -	\$ -	\$ -
101-43000-535	CAPITAL OUTLAY (SITE IMPRV)	\$ -	\$ -	\$ -	\$ -	\$ -
101-43007-102	OVERTIME (P/T) SEASONAL	\$ -	\$ -	\$ -	\$ -	\$ -
101-43007-103	SALARIES (P/T) SEASONAL	\$ 187.35	\$ -	\$ 3,744.00	\$ 4,087.70	\$ 343.70
101-43007-122	FICA - SEASONAL	\$ 40.00	\$ (13.95)	\$ 241.18	\$ 253.44	\$ 12.26
101-43007-125	MEDICARE - SEASONAL	\$ 9.37	\$ (3.26)	\$ 55.24	\$ 58.05	\$ 2.81
		<b>\$ 178,442.11</b>	<b>\$ 167,467.49</b>	<b>\$ 202,846.99</b>	<b>\$ 221,234.62</b>	<b>\$ 18,387.63</b>
STREETS		\$ -				
101-43100-101	SALARY (F/T)	\$ 79,411.02	\$ 55,242.65	\$ 87,682.19	\$ 94,551.72	\$ 6,869.53
101-43100-102	OVERTIME (F/T)	\$ 458.11	\$ 1,889.77	\$ 8,586.05	\$ 9,246.91	\$ 660.86
101-43100-105	ON CALL-PUBLIC WORKS	\$ 5,829.81	\$ 2,174.73	\$ 2,043.60	\$ 2,043.60	\$ -
101-43100-121	PERA	\$ 6,687.39	\$ 4,122.32	\$ 7,350.92	\$ 7,938.17	\$ 587.25
101-43100-122	FICA	\$ 5,048.50	\$ 3,061.53	\$ 6,076.76	\$ 6,562.22	\$ 485.46
101-43100-125	MEDICARE	\$ 1,182.15	\$ 716.04	\$ 1,391.77	\$ 1,502.96	\$ 111.19
101-43100-130	INSURANCE BENEFITS	\$ 18,738.15	\$ 12,120.08	\$ 19,976.53	\$ 20,594.76	\$ 618.23
101-43100-150	WORKER'S COMPENSATION	\$ 1,831.74	\$ -	\$ 2,200.00	\$ 2,200.00	\$ -
101-43100-210	OTHER SUPPLIES	\$ 453.26	\$ 212.75	\$ 200.00	\$ 200.00	\$ -
101-43100-212	MOTOR FUELS-STREETS	\$ 3,872.01	\$ 4,600.06	\$ 4,500.00	\$ 6,250.00	\$ 1,750.00
101-43100-224	STREET MAINT. MATERIALS	\$ 15,689.03	\$ 19,384.82	\$ 19,000.00	\$ 22,000.00	\$ 3,000.00
101-43100-226	SIGNAGE MATERIALS	\$ 2,059.36	\$ 1,416.88	\$ 4,000.00	\$ 4,000.00	\$ -
101-43100-240	SMALL TOOLS	\$ 736.71	\$ 72.14	\$ 500.00	\$ 500.00	\$ -
101-43100-301	AUDIT FEES	\$ 1,578.12	\$ 1,047.00	\$ 1,248.00	\$ 1,327.50	\$ 79.50
101-43100-303	ENGINEERING FEES	\$ 27,395.00	\$ 210.00	\$ 5,000.00	\$ 5,000.00	\$ -
101-43100-310	SNOW REMOVAL CONTRACTOR	\$ 420.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -
101-43100-311	PAYROLL EXPENSE	\$ 568.59	\$ 241.61	\$ 440.00	\$ 440.00	\$ -
101-43100-360	COMP INSURANCE	\$ 5,165.74	\$ -	\$ 5,100.00	\$ 5,100.00	\$ -
101-43100-361	VEHICLE INSURANCE	\$ 1,294.21	\$ -	\$ 1,600.00	\$ 1,600.00	\$ -
101-43100-381	ELECTRICITY (STREET LIGHTS)	\$ 41,867.28	\$ 1,522.93	\$ 53,000.00	\$ 58,300.00	\$ 5,300.00
101-43100-403	MAINT & REPAIR (STREETS)	\$ 5,261.49	\$ 3,724.64	\$ 6,500.00	\$ 6,500.00	\$ -
101-43100-404	MAINT & REPAIR (EQUIP)	\$ 13,612.42	\$ 14,989.03	\$ 12,000.00	\$ 12,000.00	\$ -

## GENERAL FUND EXPENDITURES

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance From Prior Year
101-43100-405	MAINT & REPAIR (DITCHES)	\$ 200.00	\$ -	\$ 6,000.00	\$ 6,000.00	\$ -
101-43100-406	MAINT & REPAIR (STR. LIGHTS)	\$ 1,056.39	\$ 1.19	\$ 2,500.00	\$ 2,500.00	\$ -
101-43100-436	RR CROSSING	\$ 150.00	\$ -	\$ -	\$ -	\$ -
101-43100-437	MISCELLANEOUS	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -
		\$ 240,566.48	\$ 129,250.17	\$ 258,395.82	\$ 277,857.84	\$ 19,462.02
PARKS COMMISSION		\$ -				
101-45100-103	SALARIES (P/T) - PARKS COMM	\$ 1,170.00	\$ 1,110.00	\$ 1,320.00	\$ 1,320.00	\$ -
101-45100-122	FICA - PARK COMMISSION	\$ 72.54	\$ 66.96	\$ 81.84	\$ 81.84	\$ -
101-45100-125	MEDICARE - PARK COMMISION	\$ 17.01	\$ 15.70	\$ 19.14	\$ 19.14	\$ -
101-45100-150	WORKER'S COMPENSATION	\$ 1,863.99	\$ -	\$ 2,200.00	\$ 2,200.00	\$ -
101-45100-301	AUDIT FEES	\$ 263.02	\$ 174.50	\$ 208.00	\$ 221.25	\$ 13.25
101-45100-303	ENGINEERING FEES	\$ -	\$ 475.00	\$ 100.00	\$ 100.00	\$ -
101-45100-304	LEGAL FEES	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ -
101-45100-322	POSTAGE	\$ 181.50	\$ 60.00	\$ 170.00	\$ 170.00	\$ -
101-45100-405	MAINT. CONTRACT-COPIER	\$ -	\$ -	\$ -	\$ -	\$ -
101-45100-437	MISCELLANEOUS	\$ -	\$ -	\$ 150.00	\$ 150.00	\$ -
		\$ 3,568.06	\$ 1,902.16	\$ 4,348.98	\$ 4,362.23	\$ 13.25
PARKS		\$ -				
101-45200-101	SALARY (F/T)	\$ 22,654.90	\$ 16,487.45	\$ 25,547.60	\$ 27,415.05	\$ 1,867.45
101-45200-102	WAGES (O/T) - PW CREW TIME	\$ 102.50	\$ 668.03	\$ 2,198.79	\$ 2,372.79	\$ 174.00
101-45200-105	ON CALL-PUBLIC WORKS	\$ 1,433.46	\$ 584.39	\$ 546.00	\$ 546.00	\$ -
101-45200-121	PERA - PUBLIC WORKS	\$ 1,896.98	\$ 1,221.05	\$ 2,114.24	\$ 2,275.04	\$ 160.80
101-45200-122	FICA - PUBLIC WORKS	\$ 1,451.60	\$ 1,224.63	\$ 1,747.77	\$ 1,880.70	\$ 132.93
101-45200-125	MEDICARE - PUBLIC WORKS	\$ 340.03	\$ 286.38	\$ 400.30	\$ 430.74	\$ 30.44
101-45200-130	INSURANCE BENEFITS - PUBLIC W	\$ 5,148.53	\$ 3,459.64	\$ 5,626.65	\$ 5,554.89	\$ (71.76)
101-45200-150	WORKER'S COMPENSATION	\$ 1,999.12	\$ -	\$ 3,025.00	\$ 3,025.00	\$ -
101-45200-210	OPERATING SUPPLIES	\$ 4,763.43	\$ 5,972.18	\$ 3,000.00	\$ 5,000.00	\$ 2,000.00
101-45200-212	MOTOR FUELS-PARKS	\$ 5,523.72	\$ 4,224.22	\$ 5,000.00	\$ 6,250.00	\$ 1,250.00
101-45200-220	MAINT & REPAIR SUPPLIES	\$ 1,655.57	\$ 125.86	\$ 1,500.00	\$ 1,500.00	\$ -
101-45200-221	PORTABLE STAGE MAINT. & REPAIR	\$ -	\$ 7,337.83	\$ 500.00	\$ 500.00	\$ -
101-45200-240	TOOLS & SMALL EQUIPMENT	\$ 101.03	\$ 15.99	\$ -	\$ -	\$ -
101-45200-301	AUDIT FEES	\$ 789.06	\$ 523.50	\$ 624.00	\$ 663.75	\$ 39.75
101-45200-308	CONTRACTED CLEANING SERVICE	\$ 5,120.00	\$ 1,050.00	\$ -	\$ 5,500.00	\$ 5,500.00

## GENERAL FUND EXPENDITURES

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance From Prior Year
101-45200-311	PAYROLL EXPENSE	\$ 243.67	\$ 103.53	\$ 160.00	\$ 160.00	\$ -
101-45200-314	TREE REMOVAL	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
101-45200-360	COMP INSURANCE	\$ 25,640.42	\$ -	\$ 24,760.00	\$ 24,760.00	\$ -
101-45200-381	ELECTRICITY-PARKS	\$ 6,258.97	\$ 1,433.95	\$ 9,000.00	\$ 9,900.00	\$ 900.00
101-45200-382	WATER & SEWER-PARKS	\$ 8,894.95	\$ 5,624.00	\$ 4,500.00	\$ 4,500.00	\$ -
101-45200-383	NATURAL GAS-PARKS	\$ 1,682.47	\$ 1,105.08	\$ 1,200.00	\$ 1,500.00	\$ 300.00
101-45200-401	MAINT & REPAIR (BLDGS)	\$ 3,010.16	\$ 211.61	\$ 4,500.00	\$ 4,500.00	\$ -
101-45200-403	LAKE & BEACH MAINTENANCE	\$ 1,764.59	\$ 231.00	\$ 1,200.00	\$ 1,200.00	\$ -
101-45200-404	MAINT & REPAIR (EQUIP)	\$ 2,538.20	\$ 4,494.43	\$ 2,000.00	\$ 3,000.00	\$ 1,000.00
101-45200-405	MAINT & REPAIR (LANDSCAPING)	\$ 13,640.20	\$ 7,432.90	\$ 7,000.00	\$ 7,000.00	\$ -
101-45200-407	PORTABLE TOILETS (4TH OF JULY)	\$ 5,804.93	\$ 5,736.23	\$ 6,000.00	\$ 6,000.00	\$ -
101-45200-437	MISCELLANEOUS	\$ 105.95	\$ 13,139.39	\$ 22,000.00	\$ 22,000.00	\$ -
101-45200-580	CAPITAL OUTLAY (OTHER EQUIP.)	\$ 4,215.88	\$ -	\$ -	\$ -	\$ -
101-45207-103	SALARIES (P/T)	\$ 387.50	\$ -	\$ 7,488.00	\$ 8,175.40	\$ 687.40
101-45207-122	FICA - SEASONAL	\$ 40.47	\$ -	\$ 482.44	\$ 506.87	\$ 24.43
101-45207-125	MEDICARE - SEASONAL	\$ 9.44	\$ -	\$ 112.83	\$ 116.09	\$ 3.26
		\$ 127,217.73	\$ 82,693.27	\$ 143,233.62	\$ 157,232.32	\$ 13,998.70
LIBRARY		\$ -				
101-45500-308	CONTRACTED CLEANING SERVICE	\$ 5,659.50	\$ 2,425.50	\$ 4,440.00	\$ 4,440.00	\$ -
101-45500-360	COMP INSURANCE	\$ 940.04	\$ -	\$ 835.00	\$ 835.00	\$ -
101-45500-381	ELECTRICITY-LIBRARY	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,200.00	\$ 200.00
101-45500-382	WATER & SEWER-LIBRARY	\$ 325.00	\$ -	\$ 325.00	\$ 325.00	\$ -
101-45500-383	NATURAL GAS-LIBRARY	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -
101-45500-401	MAINT. & REPAIR (BLDG)	\$ 345.00	\$ 380.00	\$ 1,000.00	\$ 1,000.00	\$ -
101-45503-101	WAGES (F/T) PW CREW TIME	\$ 4,113.04	\$ 2,679.28	\$ 4,423.54	\$ 4,800.59	\$ 377.05
101-45503-102	WAGES (O/T) - PW CREW TIME	\$ 16.53	\$ 104.51	\$ 438.38	\$ 474.56	\$ 36.18
101-45503-105	ON CALL-PUBLIC WORKS	\$ 286.71	\$ 116.87	\$ 109.20	\$ 109.20	\$ -
101-45503-121	PERA - PUBLIC WORKS	\$ 329.79	\$ 217.66	\$ 372.83	\$ 403.83	\$ 31.00
101-45503-122	FICA - PUBLIC WORKS	\$ 249.35	\$ 161.38	\$ 308.21	\$ 333.83	\$ 25.62
101-45503-125	MEDICARE - PUBLIC WORKS	\$ 58.37	\$ 37.62	\$ 70.58	\$ 76.46	\$ 5.88
101-45503-130	INSURANCE BENEFITS - PUBLIC W	\$ 953.18	\$ 653.97	\$ 1,046.87	\$ 1,094.87	\$ 48.00
		\$ 16,776.51	\$ 6,776.79	\$ 16,869.61	\$ 17,593.33	\$ 723.72
TRANSFERS OUT		\$ -				

## GENERAL FUND EXPENDITURES

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance From Prior Year
101-49300-720	TRANSFER TO BUILDING FUND 498	\$ -	\$ -	\$ 167,500.00	\$ 238,500.00	\$ 71,000.00
101-49300-721	TRANSFER TO PD EQPT FUND 497	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -
101-49300-722	TRANSFER TO FD EQPT FUND 496	\$ 91,000.00	\$ -	\$ 145,000.00	\$ 56,590.00	\$ (88,410.00)
101-49300-723	TRANSFER TO PW EQPT FUND 495	\$ 60,000.00	\$ -	\$ 60,000.00	\$ 60,000.00	\$ -
101-49300-724	TRANSFER TO STREET FUND 494	\$ -	\$ -	\$ -	\$ -	\$ -
101-49300-725	TRANSFER TO STREET MAINTENANCE	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -
101-49300-729	LOAN TO TRAINING CENTER	\$ -	\$ -	\$ -	\$ -	\$ -
101-49300-733	TRANS OUT	\$ 20,000.00	\$ -	\$ 128,000.00	\$ 35,000.00	\$ (93,000.00)
101-49300-734	TRANSFERS OUT-OTHER CAPITAL	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
		\$ 224,000.00		\$ 523,500.00	\$ 413,090.00	\$ (110,410.00)
						\$ -
	<b>TOTAL EXPENSES</b>	\$ 2,173,327.88		\$ 2,605,790.00	\$ 2,644,469.01	\$ 38,679.01

## DMV

Account Number	Account Title	12/31/2021	12/31/2022	8/31/2022	2023	Budget
		Actual	Budget	Actual	Budget	Variance
<b>REVENUES</b>						
102-34104-417	SALES OF MANUALS-DMV	\$ -	\$ 300.00	\$ -	\$ 300.00	\$ -
102-34105-417	SALES OF MAPS&PUBLICATIONS-DMV	\$ 679.00	\$ 100.00	\$ -	\$ 100.00	\$ -
102-34106-417	COMMISSIONS	\$ 216,384.75	\$ 200,000.00	\$ 151,703.82	\$ 215,000.00	\$ 15,000.00
102-34109-414	NSF CHECK RECOVERY	\$ -	\$ -	\$ -	\$ -	\$ -
102-36201-417	MISC REVENUES-DMV	\$ -	\$ -	\$ -	\$ -	\$ -
102-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL REVENUES</b>	<b>\$ 217,063.75</b>	<b>\$ 200,400.00</b>	<b>\$ 151,703.82</b>	<b>\$ 215,400.00</b>	<b>\$ 15,000.00</b>
<b>EXPENDITURES</b>						
102-41700-101	SALARY (F/T)	\$ 67,111.71	\$ 103,022.40	\$ 70,211.25	\$ 114,595.93	\$ 11,573.53
102-41700-102	OVERTIME (F/T)	\$ 2,162.91	\$ 2,000.00	\$ 168.29	\$ 500.00	\$ (1,500.00)
102-41700-103	SALARIES (P/T)	\$ 55,401.92	\$ 39,016.36	\$ 19,984.35	\$ 42,598.37	\$ 3,582.01
102-41700-121	PERA	\$ 9,498.00	\$ 10,802.91	\$ 6,291.71	\$ 11,827.07	\$ 1,024.16
102-41700-122	FICA	\$ 8,049.06	\$ 8,930.40	\$ 5,193.37	\$ 9,777.05	\$ 846.65
102-41700-125	MEDICARE	\$ 1,901.25	\$ 2,045.35	\$ 1,214.61	\$ 2,239.26	\$ 193.91
102-41700-130	INSURANCE BENEFITS	\$ 4,485.91	\$ 7,274.00	\$ 4,062.31	\$ 7,898.20	\$ 624.20
102-41700-150	WORKER'S COMPENSATION	\$ 3,269.45	\$ 3,100.00	\$ -	\$ 3,100.00	\$ -
102-41700-200	OFFICE SUPPLIES	\$ 1,405.26	\$ 1,000.00	\$ 501.94	\$ 1,000.00	\$ -
102-41700-258	MAPS	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ -
102-41700-259	DMV MANUALS	\$ 592.56	\$ 400.00	\$ -	\$ 400.00	\$ -
102-41700-301	AUDIT FEES	\$ 1,052.08	\$ 832.00	\$ 698.00	\$ 885.00	\$ 53.00
102-41700-321	TELEPHONE (FAX)	\$ 3,372.93	\$ 2,895.00	\$ 2,255.44	\$ 2,895.00	\$ -
102-41700-322	POSTAGE	\$ 1,633.50	\$ 1,550.00	\$ 540.00	\$ 1,550.00	\$ -
102-41700-331	TRAVEL/TRAINING	\$ 422.38	\$ 100.00	\$ -	\$ 100.00	\$ -
102-41700-350	PRINTING & PUBLISHING	\$ 408.00	\$ 1,500.00	\$ 3,007.50	\$ 2,000.00	\$ 500.00
102-41700-360	COMP INSURANCE	\$ 1,316.65	\$ 1,390.00	\$ -	\$ 1,390.00	\$ -
102-41700-404	MAINT. & REPAIR (EQUIPMENT)	\$ 363.51	\$ 100.00	\$ 420.17	\$ 100.00	\$ -
102-41700-405	MAINT CONTRACT (SOFTWARE)	\$ 40.00	\$ 200.00	\$ -	\$ 200.00	\$ -
102-41700-406	MAINT. CONTRACT-COPIER	\$ 2,453.85	\$ 2,000.00	\$ 1,277.93	\$ 2,000.00	\$ -
102-41700-407	MAINTENANCE - TECHNOLOGY	\$ 2,815.54	\$ 150.00	\$ 1,750.15	\$ 2,000.00	\$ 1,850.00
102-41700-433	DUES AND SUBSCRIPTIONS	\$ 450.00	\$ 400.00	\$ 40.00	\$ 400.00	\$ -
102-41700-437	MISCELLANEOUS	\$ 33.25	\$ -	\$ -	\$ -	\$ -

## DMV

Account Number	Account Title	12/31/2021 Actual	12/31/2022 Budget	8/31/2022 Actual	2023 Budget	Budget Variance
102-41700-570	CAPITAL OUTLAY (OFFICE EQUIP)	\$ 2,209.97	\$ 1,500.00	\$ 5,498.00	\$ 1,500.00	\$ -
102-41700-720	TRANSFER OUT	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 25,000.00	\$ (5,000.00)
	TOTAL EXPENDITURES	\$ 200,449.69	\$ 220,408.42	\$ 123,115.02	\$ 234,155.88	\$ 13,747.46
						\$ -
	<b>TOTAL REVENUE</b>	\$ 217,063.75	\$ 200,400.00	\$ 151,703.82	\$ 215,400.00	\$ 15,000.00
	TOTAL EXPENDITURES	\$ 200,449.69	\$ 220,408.42	\$ 123,115.02	\$ 234,155.88	\$ 13,747.46
		\$ 16,614.06	\$ (20,008.42)	\$ 28,588.80	\$ (18,755.88)	\$ 1,252.54

## DEBT SERVICE FUNDS

Account Number	Account Title	12/31/2022 Actual	12/31/2022 Budget	2023 Budget
<b>FUND 330- PFA Water</b>				
<b>REVENUES</b>				
330-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -
330-39201-999	TRANSFER IN FUND 601	\$ -	\$ 43,215.00	\$ 43,215.00
330-39202-999	TRANSFERS IN FUND 601	\$ -	\$ 173,483.86	\$ 172,704.90
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 216,698.86</b>	<b>\$ 215,919.90</b>
<b>EXPENDITURES</b>				
330-47000-601	BOND PRINCIPAL	\$ 205,000.00	\$ 205,000.00	\$ 210,000.00
330-47000-611	BOND INTEREST	\$ 11,698.86	\$ 11,698.86	\$ 5,919.90
	<b>TOTAL</b>	<b>\$ 216,698.86</b>	<b>\$ 216,698.86</b>	<b>\$ 215,919.90</b>
<b>FUND 332- GO Improvement Bond 2008A</b>				
<b>REVENUES</b>				
332-31010-000	AD VALOREM TAXES	\$ 10,000.00	\$ 20,000.00	\$ 20,000.00
332-36101-000	SPECIAL ASSESSMENT	\$ 4,210.74	\$ 8,754.81	\$ 8,754.81
332-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -
332-39201-999	TRANSFER IN FUND 601	\$ -	\$ 17,000.00	\$ 17,000.00
332-39202-999	TRANSFERS IN FUND 602	\$ -	\$ 17,000.00	\$ 17,000.00
332-39203-999	TRANSFERS IN FUND 605	\$ -	\$ 22,000.00	\$ 22,000.00
332-39204-000	TRANSFER IN FROM 494	\$ -	\$ -	\$ -
	<b>TOTAL</b>			<b>\$ 84,754.81</b>
<b>EXPENDITURES</b>				
332-47000-601	BOND PRINCIPAL	\$ 95,000.00	\$ 95,000.00	\$ 100,000.00
332-47000-611	BOND INTEREST	\$ 10,356.26	\$ 10,356.26	\$ 6,393.76
332-47000-620	AGENT'S FEES	\$ 475.00	\$ 575.00	\$ 575.00
	<b>TOTAL</b>	<b>\$ 105,831.26</b>	<b>\$ 105,931.26</b>	<b>\$ 106,968.76</b>
<b>FUND 333- GO Improvement Bond 2008A</b>				
<b>REVENUES</b>				
333-31010-000	AD VALOREM TAXES	\$ -	\$ -	\$ -
333-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -
333-39200-999	TRANSFERS IN FUND 498	\$ -	\$ -	\$ -

## DEBT SERVICE FUNDS

Account Number	Account Title	12/31/2022 Actual	12/31/2022 Budget	2023 Budget
<b>TOTAL</b>		\$ -	\$ -	\$ -
<b>EXPENDITURES</b>				
333-47000-601	BOND PRINCIPAL	\$ 80,000.00	\$ 80,000.00	
333-47000-611	BOND INTEREST	\$ 1,600.00	\$ 1,600.00	
333-47000-620	AGENT'S FEES	\$ -	\$ 575.00	
<b>TOTAL</b>		\$ 81,600.00	\$ 82,175.00	\$ -
<b>Fund 334- Pumper Truck Loan 334</b>				
<b>REVENUES</b>				
334-31010-000	AD VALOREM TAXES	\$ -	\$ -	\$ -
334-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -
334-39201-000	TRANS IN FROM 496	\$ -	\$ -	\$ -
<b>TOTAL</b>		\$ -	\$ -	\$ -
<b>EXPENDITURES</b>				
334-47000-601	BOND PRINCIPAL	\$ -	\$ -	\$ -
334-47000-611	BOND INTEREST	\$ -	\$ -	\$ -
<b>TOTAL</b>		\$ -	\$ -	\$ -
<b>Fund 336- GO Imp Bond Refunding 2011B</b>				
<b>REVENUES</b>				
336-31010-000	AD VALOREM TAXES	\$ -	\$ -	\$ -
336-36100-000	SPECIAL ASSESSMENTS	\$ -	\$ -	\$ -
336-36210-000	INVESTMENT EARNINGS	\$ -	\$ -	\$ -
336-39201-000	TRANSFER IN - GENERAL FUND	\$ -	\$ -	\$ -
336-39202-000	TRANSFER IN - ENTERPRISE FUNDS	\$ -	\$ -	\$ -
<b>TOTAL</b>		\$ -	\$ -	\$ -
<b>EXPENDITURES</b>				
336-47000-601	BOND PRINCIPAL	\$ -	\$ -	\$ -
336-47000-611	BOND INTEREST	\$ -	\$ -	\$ -
336-47000-620	AGENT'S FEES	\$ -	\$ -	\$ -
<b>TOTAL</b>		\$ -	\$ -	\$ -

## DEBT SERVICE FUNDS

Account Number	Account Title	12/31/2022 Actual	12/31/2022 Budget	2023 Budget
<b>Fund 337- GO Refunding Bond 2012A</b>				
<b>REVENUES</b>				
337-31010-000	AD VALOREM TAXES	\$ -	\$ -	\$ -
337-31020-000	DELINQUENT AD VALOREM TAX	\$ -	\$ -	\$ -
337-36100-000	SPECIAL ASSESSMENTS	\$ 166.94	\$ 6,911.80	\$ -
337-36210-000	INVESTMENT EARNINGS	\$ -	\$ -	\$ -
337-39201-000	TRANSFER IN - GENERAL FUND	\$ -	\$ -	\$ -
337-39202-000	TRANSFER IN - ENTERPRISE FUNDS	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 166.94</b>	<b>\$ 6,911.80</b>	<b>\$ -</b>
<b>EXPENDITURES</b>				
337-47000-601	BOND PRINCIPAL	\$ 270,000.00	\$ 270,000.00	\$ -
337-47000-611	BOND INTEREST	\$ 2,497.50	\$ 2,497.50	\$ -
337-47000-620	AGENT'S FEES	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 272,497.50</b>	<b>\$ 272,497.50</b>	<b>\$ -</b>
<b>Fund 339- TIF #14 2019A</b>				
<b>REVENUES</b>				
339-36100-000	SPECIAL ASSESSMENT	\$ 9,293.59	\$ 18,004.00	\$ 18,004.00
339-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -
339-39310-000	BOND PROCEEDS	\$ -	\$ 47,000.00	\$ -
339-39310-000	TRANSFER IN	\$ -	\$ 47,000.00	\$ 47,000.00
	<b>TOTAL</b>	<b>\$ 9,293.59</b>	<b>\$ 112,004.00</b>	<b>\$ 65,004.00</b>
<b>EXPENDITURES</b>				
339-46500-620	BOND ISSUANCE FEES	\$ -	\$ -	\$ -
339-47000-601	BOND PRINCIPAL	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
339-47000-611	BOND INTEREST	\$ 26,553.75	\$ 26,553.75	\$ 25,276.25
	<b>TOTAL</b>	<b>\$ 61,553.75</b>	<b>\$ 61,553.75</b>	<b>\$ 60,276.25</b>
<b>Fund 340- GO Refunding Bond 2019B</b>				
<b>REVENUES</b>				
340-31010-000	AD VALOREM TAXES	\$ 50,000.00	\$ 100,000.00	\$ 100,000.00
340-36101-000	SPECIAL ASSESSMENT	\$ 31,553.83	\$ 27,321.00	\$ 27,321.00

## DEBT SERVICE FUNDS

Account Number	Account Title	12/31/2022	12/31/2022	2023
		Actual	Budget	Budget
340-36210-000	INTEREST REVENUE	\$ -	\$ -	\$ -
340-39201-999	TRANSFER IN FUND 601	\$ -	\$ 20,000.00	\$ 20,000.00
340-39202-999	TRANSFERS IN FUND 602	\$ -	\$ 20,000.00	\$ 20,000.00
340-39203-000	TRANSFER IN	\$ -	\$ -	\$ -
340-39203-999	TRANSFERS IN FUND 605	\$ -	\$ 10,000.00	\$ 10,000.00
340-39204-000	TRANSFER IN FROM 494	\$ -	\$ -	\$ -
340-39310-000	BOND PROCEEDS	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 81,553.83</b>	<b>\$ 177,321.00</b>	<b>\$ 177,321.00</b>
<b>EXPENDITURES</b>				
340-46500-620	BOND ISSUANCE FEES	\$ -	\$ -	\$ -
340-47000-601	BOND PRINCIPAL	\$ 136,000.00	\$ 136,000.00	\$ 142,000.00
340-47000-611	BOND INTEREST	\$ 38,330.72	\$ 38,330.76	\$ 34,810.72
340-47000-620	AGENT'S FEES	\$ 421.63	\$ 450.00	\$ 450.00
	<b>TOTAL</b>	<b>\$ 174,752.35</b>	<b>\$ 174,780.76</b>	<b>\$ 177,260.72</b>
<b>Fund 341</b>				
<b>REVENUES</b>				
341-36210-000	INTEREST REVENUE	\$ -	\$ -	\$ -
341-39310-000	BOND PROCEEDS	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>				
341-46500-620	BOND ISSUANCE FEES	\$ -	\$ -	\$ -
341-47000-601	BOND PRINCIPAL	\$ -	\$ 79,040.00	\$ 2,908,800.00
341-47000-611	BOND INTEREST	\$ 79,040.00	\$ -	
341-47000-620	AGENT'S FEES	\$ 500.00	\$ -	
	<b>TOTAL</b>	<b>\$ 79,540.00</b>	<b>\$ 79,040.00</b>	<b>\$ 2,908,800.00</b>
<b>Fund 342</b>				
<b>REVENUES</b>				
342-31010-000	AD VALOREM TAXES	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
342-36101-000	SPECIAL ASSESSMENT	\$ 15,319.10	\$ 38,327.00	\$ 37,223.37
342-36210-000	INTEREST REVENUE	\$ -	\$ -	\$ -

## DEBT SERVICE FUNDS

Account Number	Account Title	12/31/2022 Actual	12/31/2022 Budget	2023 Budget
342-39203-000	TRANSFER IN	\$ 55,000.00	\$ -	\$ 56,000.00
342-39310-000	BOND PROCEEDS		\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 75,319.10</b>	<b>\$ 48,327.00</b>	<b>\$ 103,223.37</b>
<b>EXPENDITURES</b>				
342-46500-620	BOND ISSUANCE FEES	\$ -	\$ -	\$ -
342-47000-601	BOND PRINCIPAL	\$ 76,000.00	\$ 76,140.00	\$ 77,000.00
342-47000-611	BOND INTEREST	\$ 12,707.19	\$ 4,262.75	\$ 12,621.49
342-47000-620	AGENT'S FEES	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 88,707.19</b>	<b>\$ 80,402.75</b>	<b>\$ 89,621.49</b>

## CAPITAL FUNDS

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget
<b>FIREFIGHTER RELIEF DONATIONS</b>					
<b>REVENUES</b>					
402-31000-000	ANDL FF RELIEF DONA-FIRE EQUIP	\$ 59,114.00	\$ 65,000.00	\$ -	\$ -
402-31040-000	ANDL FF CALENDAR DONATIONS	\$ 5,250.00	\$ 5,950.00	\$ -	\$ -
402-31060-000	MISC DONATIONS	\$ 2,150.00	\$ 2,000.00	\$ -	\$ -
402-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 66,514.00</b>	<b>\$ 72,950.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>					
402-43100-000	DONATION EXP FOR FIRE EQUIP	\$ 7,467.97	\$ 5,199.02	\$ -	\$ -
402-43101-000	DONATION EXP	\$ 546.00	\$ 3,690.24	\$ -	\$ -
402-43104-000	ANNDALE FF RELIEF EXPENSE	\$ 8,940.00	\$ 6,367.95	\$ -	\$ -
402-43400-000	DONATION EXP FOR FD CALENDAR	\$ 4,857.59	\$ 2,943.50	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 21,811.56</b>	<b>\$ 18,200.71</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EDA FUND</b>					
<b>REVENUES</b>					
407-31010-000	EDA LEVY	\$ -	\$ -	\$ -	\$ -
407-31020-000	DELINQUENT AD VALOREM TAX	\$ -	\$ 1.03	\$ -	\$ -
407-33130-000	SCDP GRANT PROCEEDS	\$ -	\$ -	\$ -	\$ -
407-33131-000	REVOLVING LOAN	\$ -	\$ -	\$ -	\$ -
407-33330-000	BEAUTIFICATION COMMITTEE	\$ 1,500.00	\$ 334.87	\$ -	\$ -
407-36101-000	JJ'S CANOPY REPAIR	\$ -	\$ -	\$ -	\$ -
407-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
407-36221-000	TOWER LAND RENT	\$ 11,884.56	\$ 7,923.04	\$ 11,055.00	\$ 11,885.00
407-36230-000	BEAUTIFICATION DONATIONS/CONTR	\$ 246.00	\$ 60.00	\$ -	\$ -
407-36233-000	ACT DONATIONS/CONTRIBUTIONS	\$ -	\$ -	\$ -	\$ -
407-36235-000	MISCELLANEOUS REVENUE	\$ -	\$ 5,360.00	\$ -	\$ -
407-39202-000	TRANS IN FUND 101 (BEAUTIFIC.)	\$ 1,100.00	\$ -	\$ 1,100.00	\$ 1,100.00
407-39203-000	TRANS IN	\$ 1,800.00	\$ -	\$ 1,800.00	\$ 1,800.00
407-39209-000	TRANSFERS IN	\$ -	\$ -	\$ -	\$ -
407-43230-575	CAPITAL OUTLAY (SOFTWARE)	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 16,530.56</b>	<b>\$ 13,678.94</b>	<b>\$ 13,955.00</b>	<b>\$ 13,955.00</b>

## CAPITAL FUNDS

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget
<b>EXPENDITURES</b>					
407-46500-000	Prior Period Adjustment	\$ -	\$ -	\$ -	\$ -
407-46500-303	ENGINEERING FEES	\$ 11,959.50	\$ 567.50	\$ 5,000.00	\$ 5,000.00
407-46500-304	LEGAL FEES	\$ 3,061.00	\$ 2,070.00	\$ 2,000.00	\$ 2,000.00
407-46500-305	GRANT SERVICES	\$ 50,965.15	\$ 28,101.79	\$ -	\$ -
407-46500-310	OTHER CONSULTANT	\$ -	\$ 7,954.81	\$ -	\$ -
407-46500-330	BEAUTIFICATION COMMITTEE	\$ 3,844.80	\$ 3,323.87	\$ 3,300.00	\$ 3,300.00
407-46500-350	PRINTING & PUBLISHING	\$ 3,491.00	\$ 1,702.50	\$ 2,000.00	\$ 2,000.00
407-46500-412	FOOD SHELF RENT	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
407-46500-437	MISCELLANEOUS	\$ 28.27	\$ 16,920.31	\$ -	\$ -
407-46500-440	SMALL CITIES DEVEL. PROGRAM	\$ -	\$ -	\$ -	\$ -
407-46500-441	ECONOMIC DEVEL. REVOLVING LOA	\$ -	\$ -	\$ -	\$ -
407-46500-510	CAPITAL OUTLAY (LAND)	\$ -	\$ 191,025.45	\$ -	\$ -
407-46500-724	TRANSFER OUT	\$ -	\$ -	\$ -	\$ -
407-49300-729	TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -
407-49360-000	TRANSFER OUT	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 75,149.72</b>	<b>\$ 253,466.23</b>	<b>\$ 14,100.00</b>	<b>\$ 14,100.00</b>
<b>MIF- EA Sween</b>					
<b>REVENUES</b>					
408-33131-000	REVOLOVING LOAN	\$ 75,000.00	\$ 18,750.06	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 75,000.00</b>	<b>\$ 18,750.06</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>					
408-46500-441	ECONOMIC DEVELOPMENT REVOLVING LOA	\$ -	\$ 12,857.20	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 12,857.20</b>	<b>\$ -</b>	<b>\$ -</b>
<b>SCDP</b>					
<b>REVENUES</b>					
409-33130-000	SCDP PROCEEDS	\$ 139,616.10	\$ 163,631.42	\$ -	\$ -
409-33131-000	REVOLVING LOAN	\$ 163.19	\$ 14,687.76	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 163.19</b>	<b>\$ 14,687.76</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>					

## CAPITAL FUNDS

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget
409-46500-305	GRANT SERVICES	\$ 19,092.00	\$ 18,995.56	\$ -	\$ -
409-46500-440	SMALL CITIES DEVEL. PROGRAM	\$ 96,555.95	\$ 131,236.60	\$ -	\$ -
<b>TOTAL</b>		<b>\$ 115,647.95</b>	<b>\$ 150,232.16</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TIF #6</b>					
<b>REVENUES</b>					
411-31050-000	TAX INCREMENTS	\$ 24,098.87	\$ 11,959.69	\$ 19,516.00	\$ 19,516.00
411-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		<b>\$ 24,098.87</b>	<b>\$ 11,959.69</b>	<b>\$ 19,516.00</b>	<b>\$ 19,516.00</b>
<b>EXPENDITURES</b>					
411-46500-310	OTHER CONSULTANT-ADMIN	\$ 841.60	\$ 835.00	\$ -	\$ -
411-46500-530	CAP OUTLAY (PUBLIC IMPR)	\$ 22,893.91	\$ 11,367.71	\$ 18,540.00	\$ 18,540.00
<b>TOTAL</b>		<b>\$ 23,735.51</b>	<b>\$ 12,202.71</b>	<b>\$ 18,540.00</b>	<b>\$ 18,540.00</b>
<b>TAX ABATEMENT- DINGMAN MARINE</b>					
<b>REVENUES</b>					
423-31060-000	TAX ABATEMENT	\$ 2,500.00	\$ 1,418.97	\$ 2,500.00	\$ 2,500.00
423-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		<b>\$ 2,500.00</b>	<b>\$ 1,418.97</b>	<b>\$ 2,500.00</b>	<b>\$ 2,500.00</b>
<b>RECREATION PARK</b>					
<b>REVENUES</b>					
425-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
425-36230-000	DONATIONS	\$ -	\$ -	\$ -	\$ -
425-36240-000	MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>					
425-46500-310	OTHER CONSULTANT	\$ -	\$ -	\$ -	\$ -
425-46500-437	MISCELLANEOUS	\$ (105.95)	\$ -	\$ -	\$ -
425-46500-530	CAPITAL OUTLAY LAND IMPROV	\$ 1,626.20	\$ -	\$ -	\$ -
425-46500-580	CAPITAL OUTLAY	\$ 585.42	\$ 176.86	\$ -	\$ -
425-49300-733	TRANSFER OUT	\$ -	\$ -	\$ -	\$ -

## CAPITAL FUNDS

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget
<b>TOTAL</b>		\$ 2,105.67	\$ 176.86	\$ -	\$ -
<b>PARK FUND</b>					
<b>REVENUES</b>					
460-33422-000	OTHER STATE AIDS	\$ -	\$ -	\$ -	\$ -
460-34780-000	PARK DEDICATION FEES	\$ 18,720.00	\$ -	\$ -	\$ -
460-36200-000	MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -
460-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
460-36220-000	WWTP PONDS LAND RENT	\$ 8,595.00	\$ -	\$ 8,595.00	\$ 8,595.00
460-36230-000	PARK FUND DONATIONS	\$ 1,111.00	\$ 3,600.00	\$ -	\$ -
460-36232-000	BEAUTIFICATION DONATIONS	\$ -	\$ -	\$ -	\$ -
460-39201-000	TRANSFER IN	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00
<b>TOTAL</b>		\$ 48,426.00	\$ 3,600.00	\$ 28,595.00	\$ 28,595.00
<b>EXPENDITURES</b>					
460-45200-303	ENGINEERING FEES	\$ -	\$ 4,061.00	\$ -	\$ -
460-45200-310	OTHER CONSULTANT	\$ -	\$ -	\$ -	\$ -
460-45200-401	MAINT & REPAIR (BLDG)	\$ -	\$ -	\$ 3,700.00	\$ 3,700.00
460-45200-403	LAKE & BEACH MAINTENANCE	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00
460-45200-437	MISCELLANEOUS	\$ 3,861.36	\$ 4,529.54	\$ 4,300.00	\$ 4,300.00
460-45200-510	CAPITAL OUTLAY (LAND)	\$ 5,497.94	\$ -	\$ -	\$ -
460-45200-560	CAPITAL OUTLAY (LANDSCAPING)	\$ -	\$ -	\$ -	\$ -
460-45200-580	CAPITAL OUTLAY (OTHER EQUIP.)	\$ -	\$ 69,869.76	\$ -	\$ -
<b>TOTAL</b>		\$ 9,359.30	\$ 78,460.30	\$ 13,000.00	\$ 13,000.00
<b>WATER EXPANSION FUND</b>					
<b>REVENUES</b>					
461-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
461-36211-000	Change in Fair Value	\$ -	\$ -	\$ -	\$ -
461-37151-000	WATER ACCESS CHARGES	\$ 30,800.00	\$ 142,582.00	\$ 14,000.00	\$ 14,000.00
461-37152-000	TRUNK AREA CHARGES	\$ 15,770.40	\$ -	\$ -	\$ -
461-39201-000	TRANSFERS IN	\$ -	\$ -	\$ -	\$ -
461-39209-000	TRANSFERS IN	\$ -	\$ -	\$ -	\$ -

## CAPITAL FUNDS

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget
<b>TOTAL</b>		\$ 46,570.40	\$ 142,582.00	\$ 14,000.00	\$ 14,000.00
<b>EXPENDITURES</b>					
461-49450-723	TRANSFER TO DS 330	\$ 43,215.00	\$ -	\$ 43,215.00	\$ 43,215.00
<b>TOTAL</b>		\$ 43,215.00	\$ -	\$ 43,215.00	\$ 43,215.00
<b>SEWER EXPANSION FUND</b>					
<b>REVENUES</b>					
462-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
462-36211-000	Change in Fair Value	\$ -	\$ -	\$ -	\$ -
462-37151-000	SEWER ACCESS CHARGES	\$ 45,100.00	\$ 109,539.00	\$ 32,800.00	\$ 32,800.00
462-37152-000	TRUNK AREA CHARGES	\$ 18,924.48	\$ -	\$ -	\$ -
462-37270-000	ASSESSMENT FOR DELIN. BILLS	\$ -	\$ -	\$ -	\$ -
462-39201-000	TRANSFERS IN	\$ -	\$ -	\$ -	\$ -
462-39209-000	TRANSFERS IN	\$ -	\$ -	\$ -	\$ -
462-39999-000	PRIOR PERIOD ADJUSTMENT	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		\$ 64,024.48	\$ 109,539.00	\$ 32,800.00	\$ 32,800.00
<b>EXPENDITURES</b>					
462-49450-422	SAC FEES TO WASTEWATER COMM	\$ 31,500.00	\$ 79,065.00	\$ 28,000.00	\$ 28,000.00
462-49450-721	TRANSFER TO SEWER FUND-FUND440	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		\$ 31,500.00	\$ 79,065.00	\$ 28,000.00	\$ 28,000.00
<b>STORMWATER FUND</b>					
<b>REVENUES</b>					
463-36210-000	INVESTMENT EARNINGS	\$ -	\$ -	\$ -	\$ -
463-37153-000	AREA CHARGES	\$ 7,885.00	\$ -	\$ 2,900.00	\$ 2,900.00
<b>TOTAL</b>		\$ 7,885.00	\$ -	\$ 2,900.00	\$ 2,900.00
<b>EXPENDITURES</b>					
463-46500-401	DITCH CLEANING	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		\$ -	\$ -	\$ -	\$ -
<b>LIONS DONATION FUNDS</b>					
<b>REVENUES</b>					

## CAPITAL FUNDS

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget
464-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>					
464-45200-303	ENGINEERING FEES	\$ -	\$ -	\$ -	\$ -
464-45200-401	MAINT & REPAIR (BLDG)	\$ -	\$ -	\$ -	\$ -
464-45200-520	CAPITAL OUTLAY (BLDG)	\$ 14,135.48	\$ -	\$ -	\$ -
464-45200-560	CAPITAL OUTLAY (LANDSCAPING)	\$ -	\$ -	\$ -	\$ -
464-45200-720	TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 14,135.48</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TIF #14 PINTAIL APARTMENTS</b>					
<b>REVENUES</b>					
465-31050-000	TAX INCREMENTS	\$ 70,180.96	\$ 34,459.03	\$ 97,381.00	\$ 97,381.00
465-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
465-39310-000	BOND PROCEEDS	\$ -	\$ -	\$ -	\$ -
465-39400-000	PAYMENT FROM DEVELOPERS	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 70,180.96</b>	<b>\$ 34,459.03</b>	<b>\$ 97,381.00</b>	<b>\$ 97,381.00</b>
<b>EXPENDITURES</b>					
465-46500-304	TAX INCREMENTS	\$ -	\$ -	\$ -	\$ -
465-46500-310	OTHER CONSULTANT	\$ 841.60	\$ 830.00	\$ -	\$ -
465-46500-520	CAPITAL OUTLAY (STREETS)	\$ -	\$ -	\$ -	\$ -
465-46500-620	BOND AGENT FEES	\$ -	\$ -	\$ -	\$ -
465-46500-721	TRANS OUT	\$ 47,000.00	\$ -	\$ 47,000.00	\$ 47,000.00
	<b>TOTAL</b>	<b>\$ 47,841.60</b>	<b>\$ 830.00</b>	<b>\$ 47,000.00</b>	<b>\$ 47,000.00</b>
<b>2020 IMPROVEMENT PROJECT</b>					
<b>REVENUES</b>					
466-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
466-39310-000	BOND PROCEEDS	\$ -	\$ -	\$ -	\$ -
466-39320-000	BOND PREMIUM	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>					

## CAPITAL FUNDS

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget
466-46500-303	ENGINEERING FEES	\$ 9,850.00	\$ 320.00	\$ -	\$ -
466-46500-310	OTHER CONSULTANT	\$ -	\$ -	\$ -	\$ -
466-46500-520	CAPITAL OUTLAY (STREETS)	\$ 113,743.39	\$ 102,824.98	\$ -	\$ -
466-46500-620	BOND AGENT FEES	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 123,593.39</b>	<b>\$ 103,144.98</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PINTAIL DR EXTENSION</b>					
<b>REVENUES</b>					
467-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
467-39201-000	TRANSFER IN - ADMIN LOAN	\$ -	\$ -	\$ -	\$ -
467-39310-000	BOND PROCEEDS	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>					
467-46500-303	ENGINEERING FEES	\$ -	\$ -	\$ -	\$ -
467-46500-310	OTHER CONSULTANT	\$ -	\$ -	\$ -	\$ -
467-46500-520	CAPITAL OUTLAY (STREETS)	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TIF #15 CARE CENTER</b>					
<b>REVENUES</b>					
468-34103-413	ZONING&SUBDIVISION FEES	\$ -	\$ -	\$ -	\$ -
468-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>					
468-46500-310	OTHER CONSULTANT	\$ 1,441.60	\$ 835.00	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 1,441.60</b>	<b>\$ 835.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>AMERICAN RESCUE PLAN</b>					
<b>REVENUES</b>					
469-31010-000	AMERICAN RESCUE PLAN	\$ 192,172.81	\$ 192,172.81	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 192,172.81</b>	<b>\$ 192,172.81</b>	<b>\$ -</b>	<b>\$ -</b>

## CAPITAL FUNDS

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget
<b>HEMLOCK IMPROVEMENT</b>					
<b>REVENUES</b>					
470-31010-000	REVENUES	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>					
470-46500-303	ENGINEERING FEES	\$ 436,338.36	\$ 18,064.00	\$ -	\$ -
407-46500-350	PRINTING AND PUBLISHING	\$ 3,491.00	\$ 1,702.50	\$ 2,000.00	-
470-46500-520	CAPITAL OUTLAY (STREETS)	\$ 61,741.82	\$ 1,400.00	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 501,571.18</b>	<b>\$ 21,166.50</b>	<b>\$ 2,000.00</b>	<b>\$ -</b>
<b>STREET MAINTENANCE</b>					
<b>REVENUES</b>					
493-33430-000	SMALL CITY ASSIST	\$ 59,405.00	\$ -	\$ -	\$ -
493-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
493-39201-999	TRANSFERS FROM GEN FUND	\$ 30,000.00	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 89,405.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>					
493-43100-530	STREET MAINTENANCE	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000.00</b>	<b>\$ 30,000.00</b>
<b>STREET CAPITAL</b>					
<b>REVENUES</b>					
494-31010-000	AD VALOREM TAXES	\$ -	\$ -	\$ -	\$ -
494-31020-000	DELINQUENT AD VALOREM TAX	\$ -	\$ -	\$ -	\$ -
494-36201-000	MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -	\$ -
494-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
494-39201-999	TRANSFERS FROM GEN FUND	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>					
494-43100-724	TRANSFER TO DS 323 & 329	\$ -	\$ -	\$ -	\$ -
494-43100-725	TRANSFER TO DS 331	\$ -	\$ -	\$ -	\$ -
494-43100-726	TRANSFER OUT TO D/S 332	\$ -	\$ -	\$ -	\$ -

## CAPITAL FUNDS

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget
494-43100-727	TRANSFERS OUT	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PUBLIC WORKS/STREET EQUIPMENT</b>					
<b>REVENUES</b>					
495-36201-000	MISCELLANEOUS	\$ 157.06	\$ -	\$ -	\$ -
495-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
495-39101-000	SALE OF ASSETS	\$ 1,564.00	\$ 5,687.00	\$ -	\$ 20,000.00
495-39201-999	TRANSFERS FROM GEN FUND	\$ 60,000.00	\$ -	\$ 60,000.00	\$ 60,000.00
<b>TOTAL</b>		<b>\$ 61,721.06</b>	<b>\$ 5,687.00</b>	<b>\$ 60,000.00</b>	<b>\$ 80,000.00</b>
<b>EXPENDITURES</b>					
495-43000-540	PUBLIC WORKS HEAVY EPMT	\$ -	\$ 76,348.92	\$ -	\$ 65,000.00
495-43000-550	CAPITAL OUTLAY (VEHICLES)	\$ -	\$ -	\$ -	\$ -
495-43000-581	CAPITAL OUTLAY (OTHER)	\$ -	\$ 11,547.78	\$ -	\$ -
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ 87,896.70</b>	<b>\$ -</b>	<b>\$ 65,000.00</b>
<b>FIRE EQUIPMNET</b>					
<b>REVENUES</b>					
496-31010-000	AD VALOREM TAXES	\$ -	\$ -	\$ -	\$ -
496-31020-000	DELINQUENT AD VALOREM TAX	\$ 124.19	\$ 20.93	\$ -	\$ -
496-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
496-36233-000	DONATIONS TO FIRE DEPT	\$ -	\$ -	\$ -	\$ -
496-39101-000	SALE OF FIXED ASSETS	\$ -	\$ -	\$ -	\$ -
496-39201-999	TRANSFERS IN - CITY SHARE	\$ 91,000.00	\$ -	\$ 115,000.00	\$ 115,000.00
496-39205-999	TRANSFERS IN - TOWNSHIP SHARE	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00
<b>TOTAL</b>		<b>\$ 91,124.19</b>	<b>\$ 20.93</b>	<b>\$ 145,000.00</b>	<b>\$ 145,000.00</b>
<b>EXPENDITURES</b>					
496-42200-437	MISCELLANEOUS	\$ 95.99	\$ -	\$ -	\$ -
496-42200-540	CAPITAL OUTLAY (HEAVY EPMT)	\$ -	\$ -	\$ -	\$ -
496-42200-550	CAPITAL OUTLAY (VEHICLES)	\$ -	\$ 522,449.06	\$ -	\$ -
496-42200-580	CAPITAL OUTLAY (OTHER EPMT)	\$ 68,298.40	\$ 150,282.98	\$ -	\$ -
496-42200-721	TRANSFER TO D/S 328	\$ -	\$ -	\$ -	\$ -

## CAPITAL FUNDS

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget
496-42200-722	TRANSFER TO D/S 334	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		<b>\$ 68,394.39</b>	<b>\$ 672,732.04</b>	<b>\$ -</b>	<b>\$ -</b>
<b>POLICE EQUIPMENT</b>					
<b>REVENUES</b>					
497-35201-000	DWI SEIZURES	\$ -	\$ -	\$ -	\$ -
497-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
497-36231-000	DONATIONS	\$ -	\$ 2,000.00	\$ -	\$ -
497-39101-000	SALE OF ASSETS	\$ 22,500.00	\$ 11,450.00	\$ -	\$ -
497-39102-000	FORFEITURE SALES	\$ 5,605.38	\$ 39,938.00	\$ -	\$ -
497-39201-999	TRANSFERS FROM GEN FUND	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00
<b>TOTAL</b>		<b>\$ 48,105.38</b>	<b>\$ 53,388.00</b>	<b>\$ 20,000.00</b>	<b>\$ 20,000.00</b>
<b>EXPENDITURES</b>					
497-42100-317	FORFEITURE EXPENSES	\$ -	\$ 25,644.04	\$ -	\$ -
497-42100-550	CAPITAL OUTLAY (VEHICLE)	\$ 92,876.65	\$ -	\$ -	\$ -
497-42100-580	CAPITAL OUTLAY (OTHER EPMT)	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>		<b>\$ 92,876.65</b>	<b>\$ 25,644.04</b>	<b>\$ -</b>	<b>\$ -</b>
<b>BUILDING CAPITAL</b>					
<b>REVENUES</b>					
498-33423-000	CORONAVIRUS RELIEF AID	\$ -	\$ -	\$ -	\$ -
498-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -
498-36220-000	RENTAL INCOME	\$ -	\$ -	\$ -	\$ -
498-36230-000	DONATIONS	\$ -	\$ -	\$ -	\$ -
498-39201-000	TRANSFER IN	\$ -	\$ -	\$ -	\$ -
498-39201-999	TRANSFERS FROM GEN FUND	\$ -	\$ -	\$ -	\$ 238,500.00
<b>TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 238,500.00</b>
<b>EXPENDITURES</b>					
498-41940-310	OTHER CONSULTANT	\$ 3,500.00	\$ -	\$ -	\$ -
498-41940-520	CAPITAL OUTLAY (BLDG)	\$ -	\$ -	\$ -	\$ -
498-41940-580	CAPITAL OUTLAY (OTHER EQUIP.)	\$ -	\$ -	\$ -	\$ -
498-41940-722	TRANSFER TO D/S FUND 324	\$ -	\$ -	\$ -	\$ -

### CAPITAL FUNDS

<b>Account Number</b>	<b>Account Title</b>	<b>12/31/2021 Actual</b>	<b>8/31/2022 Actual</b>	<b>12/31/2022 Budget</b>	<b>2023 Budget</b>
		\$ 3,500.00	\$ -	\$ -	\$ -

## WATER FUND

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Budget	12/31/2022 Budget	2023 Budget	Budget Variance
<b>REVENUES</b>						
601-31310-000	SALES TAX	\$ 7,738.04	\$ 5,531.90	\$ 5,000.00	\$ 5,000.00	\$ -
601-31401-000	WATER SURCHARGE	\$ 11,401.57	\$ 11,664.00	\$ 11,500.00	\$ 11,500.00	\$ -
601-33423-000	CORONAVIRUS RELIEF AID	\$ -	\$ -	\$ -	\$ -	\$ -
601-34951-000	WW COMM REIMB-LABOR EXP	\$ 15,819.03	\$ 14,702.02	\$ 23,329.00	\$ 23,329.00	\$ -
601-34951-430	WW COMM REIMB-MILEAGE EXP	\$ 1,676.20	\$ 1,093.89	\$ 2,550.00	\$ 2,550.00	\$ -
601-36100-000	SPECIAL ASSESSMENT	\$ 790.13	\$ 288.27	\$ 600.00	\$ 600.00	\$ -
601-36201-000	MISCELLANEOUS REVENUES	\$ -	\$ 1,051.60	\$ -	\$ -	\$ -
601-36210-000	INTEREST EARNINGS	\$ 3.00	\$ -	\$ -	\$ -	\$ -
601-37100-000	WATER SALES	\$ 665,840.56	\$ 439,082.04	\$ 622,367.00	\$ 637,926.18	\$ 15,559.17
601-37120-000	WATER FILLS	\$ 4,309.05	\$ 1,175.00	\$ -	\$ -	\$ -
601-37150-000	RECONNECTION FEES	\$ -	\$ -	\$ -	\$ -	\$ -
601-37154-000	RECONNECTION FEES-SNOWBIRD	\$ -	\$ 25.00	\$ 700.00	\$ 700.00	\$ -
601-37160-000	PENALTIES	\$ 6,370.00	\$ 4,184.47	\$ 7,000.00	\$ 7,000.00	\$ -
601-37170-000	ASSESSMENT FOR DELIN. BILLS	\$ 87.76	\$ 46.32	\$ -	\$ -	\$ -
601-37180-000	WATER METER SALES	\$ 23,612.25	\$ 12,310.00	\$ 5,000.00	\$ 5,000.00	\$ -
601-37181-000	SALES OF RETRO FITTER	\$ -	\$ 628.00	\$ -	\$ -	\$ -
601-39205-000	TRANSFER IN	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL REVENUES</b>	<b>\$ 737,647.59</b>	<b>\$ 491,782.51</b>	<b>\$ 678,046.00</b>	<b>\$ 693,605.18</b>	<b>\$ 15,559.17</b>
<b>EXPENDITURES</b>						
601-47000-601	PFA LOAN PRINCIPAL FOR 444	\$ (199,000.00)	\$ -	\$ -	\$ -	\$ -
601-47000-611	PFA LOAN INTEREST FOR 444	\$ 4,933.71	\$ -	\$ -	\$ -	\$ -
601-49400-101	SALARY (F/T) - PUBLIC WORKS	\$ 73,332.08	\$ 60,259.49	\$ 83,230.16	\$ 90,555.85	\$ 7,325.69
601-49400-102	OVERTIME (F/T) - PUBLIC WORKS	\$ -	\$ 2,269.10	\$ 7,758.33	\$ 8,427.79	\$ 669.46
601-49400-105	ON CALL-PUBLIC WORKS	\$ 4,655.17	\$ 2,697.10	\$ 2,106.00	\$ 2,106.00	\$ -
601-49400-121	PERA - PUBLIC WORKS	\$ 6,921.53	\$ 4,601.16	\$ 6,982.09	\$ 7,581.72	\$ 599.63
601-49400-122	FICA - PUBLIC WORKS	\$ 4,624.69	\$ 3,456.53	\$ 5,771.86	\$ 6,267.56	\$ 495.70
601-49400-125	MEDICARE - PUBLIC WORKS	\$ 1,083.75	\$ 808.39	\$ 1,321.94	\$ 1,435.47	\$ 113.53
601-49400-130	INSURANCE BENEFITS - PUBLIC W	\$ 18,132.76	\$ 13,542.32	\$ 23,000.39	\$ 21,062.39	\$ (1,938.00)
601-49400-150	WORKER'S COMPENSATION	\$ 1,831.74	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -
601-49400-200	OFFICE SUPPLIES	\$ 139.06	\$ -	\$ -	\$ -	\$ -
601-49400-210	OPERATING SUPPLIES	\$ 2,043.07	\$ 1,951.09	\$ 1,500.00	\$ 1,500.00	\$ -
601-49400-212	MOTOR FUELS	\$ 3,648.51	\$ 2,294.14	\$ 3,500.00	\$ 4,375.00	\$ 875.00
601-49400-216	CHEMICALS	\$ 19,999.48	\$ 16,961.20	\$ 20,000.00	\$ 25,000.00	\$ 5,000.00

## WATER FUND

Account Number	Account Title	12/31/2021	8/31/2022	12/31/2022	2023	Budget
		Actual	Budget	Budget	Budget	Variance
601-49400-220	MAINT & REPAIR SUPPLIES	\$ 1,005.92	\$ 62.87	\$ -	\$ -	\$ -
601-49400-240	TOOLS & SMALL EQUIPMENT	\$ 93.38	\$ -	\$ 500.00	\$ 500.00	\$ -
601-49400-260	WATER METERS	\$ 53,322.88	\$ 33,699.66	\$ 5,000.00	\$ 12,000.00	\$ 7,000.00
601-49400-301	AUDIT FEES	\$ 4,471.34	\$ 2,966.50	\$ 3,323.50	\$ 3,761.25	\$ 437.75
601-49400-304	LEGAL FEES	\$ -	\$ -	\$ -	\$ -	\$ -
601-49400-310	ADMINISTRATION	\$ 34.40	\$ 10,000.00	\$ -	\$ -	\$ -
601-49400-311	PAYROLL EXPENSE	\$ 731.04	\$ 310.67	\$ 570.00	\$ 570.00	\$ -
601-49400-313	TESTING	\$ 1,000.00	\$ 630.00	\$ 1,000.00	\$ 1,000.00	\$ -
601-49400-321	TELEPHONE	\$ -	\$ 574.75	\$ 2,500.00	\$ 2,500.00	\$ -
601-49400-322	POSTAGE	\$ 211.84	\$ -	\$ 2,200.00	\$ 500.00	\$ (1,700.00)
601-49400-324	GOPHER STATE ONE CALLS	\$ 140.45	\$ 114.80	\$ 900.00	\$ 900.00	\$ -
601-49400-331	TRAVEL/TRAINING EXPENSE	\$ 250.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
601-49400-350	PRINTING & PUBLISHING	\$ 3,849.04	\$ 2,544.58	\$ 4,000.00	\$ 4,000.00	\$ -
601-49400-360	COMP INSURANCE	\$ 11,593.15	\$ -	\$ 10,900.00	\$ 10,900.00	\$ -
601-49400-361	VEHICLE INSURANCE	\$ 541.76	\$ -	\$ 734.00	\$ 734.00	\$ -
601-49400-381	ELECTRICITY	\$ 30,529.37	\$ 6,710.85	\$ 28,000.00	\$ 33,000.00	\$ 5,000.00
601-49400-382	WATER & SEWER	\$ 187.73	\$ 128.60	\$ -	\$ -	\$ -
601-49400-383	NATURAL GAS	\$ 8,127.28	\$ 5,190.80	\$ 7,000.00	\$ 9,000.00	\$ 2,000.00
601-49400-401	MAINT & REPAIR (BLDG)	\$ 1,878.67	\$ 65.35	\$ 2,000.00	\$ 2,000.00	\$ -
601-49400-403	MAINT & REPAIR-IMPR NON-BLDG	\$ 32,797.10	\$ 3,110.08	\$ 15,000.00	\$ 20,000.00	\$ 5,000.00
601-49400-404	MAINT & REPAIR	\$ 1,990.99	\$ -	\$ 500.00	\$ 500.00	\$ -
601-49400-405	SOFTWARE MAINT. CONTRACT	\$ 3,117.96	\$ 7,148.87	\$ 4,325.00	\$ 4,325.00	\$ -
601-49400-408	MAINT. & REPAIR (VEHICLE)	\$ 633.78	\$ 820.16	\$ 800.00	\$ 800.00	\$ -
601-49400-417	UNIFORM RENTAL	\$ 458.19	\$ 330.67	\$ 2,000.00	\$ 2,000.00	\$ -
601-49400-420	DEPRECIATION EXPENSE	\$ 171,982.61	\$ -	\$ -	\$ -	\$ -
601-49400-431	CASH SHORT	\$ -	\$ -	\$ -	\$ -	\$ -
601-49400-433	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ 400.00	\$ 400.00	\$ -
601-49400-437	MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -
601-49400-438	CREDIT CARD FEES	\$ 5,225.65	\$ 3,799.51	\$ 4,500.00	\$ 4,500.00	\$ -
601-49400-439	SALES TAX	\$ 7,444.00	\$ 4,315.00	\$ -	\$ -	\$ -
601-49400-441	STATE WATER SURCHARGE	\$ 10,856.00	\$ 5,428.00	\$ 11,500.00	\$ 11,500.00	\$ -
601-49400-447	STATE WATER PERMIT FEES	\$ 1,050.26	\$ 1,290.41	\$ -	\$ -	\$ -
601-49400-525	CAPITAL OUTLAY (INFRASTRUCT)	\$ -	\$ -	\$ -	\$ -	\$ -
601-49400-550	CAPITAL OUTLAY (VEHICLE)	\$ -	\$ -	\$ -	\$ -	\$ -

## WATER FUND

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Budget	12/31/2022 Budget	2023 Budget	Budget Variance
601-49400-575	CAPITAL OUTLAY (SOFTWARE)	\$ 1,575.00	\$ -	\$ -	\$ -	\$ -
601-49400-580	CAPITAL OUTLAY (OTHER EQUIP)	\$ 60.00	\$ -	\$ -	\$ -	\$ -
601-49400-720	TRANSFERS OUT TO 330	\$ 172,861.55	\$ -	\$ 173,483.00	\$ 172,704.00	\$ (779.00)
601-49400-721	TRANSFERS OUT TO 331	\$ 18,000.00	\$ -	\$ 18,000.00	\$ 18,000.00	\$ -
601-49400-722	TRANSFER TO DS 329	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -
601-49400-723	TRANSFER OUT D/S332	\$ 17,000.00	\$ -	\$ 17,000.00	\$ 17,000.00	\$ -
601-49400-724	TRANSFER OUT	\$ 20,000.00	\$ -	\$ 70,000.00	\$ 70,000.00	\$ -
601-49406-101	SALARIES (P/T) - ADMIN	\$ 27,463.02	\$ 20,367.57	\$ 21,264.67	\$ 22,657.44	\$ 1,392.77
601-49406-102	OVERTIME (F/T) - ADMIN	\$ (3.01)	\$ 91.96	\$ -	\$ -	\$ -
601-49406-103	SALARIES (P/T) LEGISLATIVE	\$ -	\$ -	\$ 10,703.68	\$ 11,895.20	\$ 1,191.52
601-49406-121	PERA - ADMIN	\$ 2,168.27	\$ 1,393.11	\$ 2,248.11	\$ 2,591.45	\$ 343.34
601-49406-122	FICA - ADMIN	\$ 1,788.47	\$ 1,173.68	\$ 1,858.44	\$ 2,142.26	\$ 283.82
601-49406-125	MEDICARE - ADMIN	\$ 418.18	\$ 274.41	\$ 425.64	\$ 490.65	\$ 65.01
601-49406-130	INSURANCE BENEFITS - ADMIN	\$ 2,270.70	\$ 1,356.26	\$ 4,812.49	\$ 1,976.32	\$ (2,836.17)
	TOTAL EXPENDITURES	\$ 574,472.52	\$ 222,739.64	\$ 585,619.30	\$ 616,159.35	\$ 30,540.05
	<b>TOTAL REVENUE</b>	\$ 737,647.59	\$ 491,782.51	\$ 678,046.00	\$ 693,605.18	
	TOTAL EXPENDITURES	\$ 574,472.52	\$ 222,739.64	\$ 585,619.30	\$ 616,159.35	
		\$ 163,175.07	\$ 269,042.87	\$ 92,426.70	\$ 77,445.82	

## SEWER FUND

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance
<b>REVENUES</b>						
602-34950-000	WW COMM REIMB-LABOR EXP	\$ 57,702.33	\$ 39,205.36	\$ 60,000.00	\$ 60,000.00	\$ -
602-34951-000	WW COMM REIMB-OPERATING EXP	\$ -	\$ -	\$ -	\$ -	\$ -
602-34951-430	WW COMM REIMB-MILEAGE EXP	\$ 5,975.79	\$ 2,917.04	\$ 6,000.00	\$ 6,000.00	\$ -
602-36100-000	SPECIAL ASSESSMENT	\$ 1,725.66	\$ 288.27	\$ 600.00	\$ 600.00	\$ -
602-36201-000	MISCELLANEOUS REVENUES	\$ 254.74	\$ -	\$ -	\$ -	\$ -
602-36202-000	ANN., ML, HL WWTP	\$ 1,114,529.00	\$ 57,919.80	\$ 1,113,840.00	\$ 1,113,840.00	\$ -
602-36205-000	WW COMMISSION-PFA REIMBURS.	\$ -	\$ 1,055,919.80	\$ -	\$ -	\$ -
602-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -	\$ -
602-37200-000	SEWER CHARGES	\$ 578,249.10	\$ 385,754.20	\$ 558,636.00	\$ 572,601.90	\$ 13,965.90
602-37201-000	WWTP SEWER CHARGES	\$ 606,747.44	\$ 402,179.10	\$ 571,607.00	\$ 585,897.18	\$ 14,290.17
602-37260-000	PENALTIES	\$ 6,330.00	\$ 4,180.00	\$ 7,900.00	\$ 7,900.00	\$ -
602-37270-000	ASSESSMENT FOR DELIN. BILLS	\$ -	\$ -	\$ -	\$ -	\$ -
602-39101-000	CHANGE IN EQUITY INTEREST	\$ (151,645.00)	\$ -	\$ -	\$ -	\$ -
602-39201-000	TRANSFERS IN	\$ -	\$ -	\$ 22,500.00	\$ 22,500.00	\$ -
	<b>TOTAL REVENUES</b>	<b>\$ 2,219,869.06</b>	<b>\$ 1,948,363.57</b>	<b>\$ 2,341,083.00</b>	<b>\$ 2,369,339.08</b>	<b>\$ 28,256.07</b>
<b>EXPENDITURES</b>						
602-47000-601	BOND PRINCIPAL	\$ -	\$ 998,000.00	\$ 1,113,840.00	\$ 1,113,840.00	\$ -
602-47000-611	BOND INTEREST	\$ 129,446.75	\$ 115,839.60	\$ -	\$ -	\$ -
602-49450-101	SALARIES (F/T) - PUBLIC WORKS	\$ 121,420.19	\$ 86,920.87	\$ 138,666.32	\$ 150,263.82	\$ 11,597.50
602-49450-102	OVERTIME (F/T) - PUBLIC WORKS	\$ 930.78	\$ 3,688.34	\$ 14,222.85	\$ 15,368.52	\$ 1,145.67
602-49450-105	ON CALL-PUBLIC WORKS	\$ 8,564.50	\$ 3,906.63	\$ 3,354.00	\$ 3,354.00	\$ -
602-49450-121	PERA - PUBLIC WORKS	\$ (3,011.19)	\$ 6,607.44	\$ 11,718.24	\$ 12,673.98	\$ 955.74
602-49450-122	FICA - PUBLIC WORKS	\$ 7,754.90	\$ 4,906.50	\$ 9,687.08	\$ 10,477.15	\$ 790.07
602-49450-125	MEDICARE - PUBLIC WORKS	\$ 1,817.43	\$ 1,147.49	\$ 2,218.65	\$ 2,399.61	\$ 180.96
602-49450-130	INSURANCE BENEFITS - PUBLIC W	\$ 28,596.40	\$ 19,604.54	\$ 32,138.28	\$ 33,681.27	\$ 1,542.99
602-49450-150	WORKER'S COMPENSATION	\$ 8,509.63	\$ -	\$ 8,785.00	\$ 8,785.00	\$ -
602-49450-200	OFFICE SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -
602-49450-210	OPERATING SUPPLIES	\$ 1,551.81	\$ 1,655.71	\$ 1,500.00	\$ 1,500.00	\$ -
602-49450-212	MOTOR FUELS	\$ 3,422.99	\$ 2,294.14	\$ 3,500.00	\$ 4,375.00	\$ 875.00
602-49450-216	CHEMICALS	\$ 4,200.00	\$ -	\$ -	\$ -	\$ -
602-49450-220	MAINT & REPAIR SUPPLIES	\$ 532.13	\$ -	\$ 500.00	\$ 500.00	\$ -
602-49450-240	TOOLS & SMALL EQUIPMENT	\$ 8.38	\$ -	\$ -	\$ -	\$ -
602-49450-260	WATER METERS	\$ -	\$ -	\$ -	\$ -	\$ -

## SEWER FUND

Account Number	Account Title	12/31/2021	8/31/2022	12/31/2022	2023	Budget
		Actual	Actual	Budget	Budget	Variance
602-49450-301	AUDIT FEES	\$ 5,260.40	\$ 3,490.00	\$ 3,323.50	\$ 4,425.00	\$ 1,101.50
602-49450-304	LEGAL FEES	\$ -	\$ -	\$ -	\$ -	\$ -
602-49450-310	ADMINISTRATION	\$ 34.40	\$ 10,273.55	\$ -	\$ -	\$ -
602-49450-311	PAYROLL EXPENSE	\$ 1,055.96	\$ 448.75	\$ 800.00	\$ 800.00	\$ -
602-49450-321	TELEPHONE	\$ 3,593.68	\$ 2,825.08	\$ 5,100.00	\$ 5,100.00	\$ -
602-49450-322	POSTAGE	\$ 155.02	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -
602-49450-331	TRAVEL/TRAINING EXPENSE	\$ 300.00	\$ -	\$ 500.00	\$ 500.00	\$ -
602-49450-350	PRINTING & PUBLISHING	\$ 3,213.25	\$ 1,919.30	\$ 3,500.00	\$ 3,500.00	\$ -
602-49450-360	COMP INSURANCE	\$ 10,043.73	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -
602-49450-361	VEHICLE INSURANCE	\$ 541.76	\$ -	\$ 734.00	\$ 734.00	\$ -
602-49450-381	ELECTRICITY	\$ 13,828.95	\$ 1,811.25	\$ 12,500.00	\$ 12,500.00	\$ -
602-49450-385	WWTP SEWER	\$ 589,757.00	\$ 303,324.00	\$ 700,000.00	\$ 700,000.00	\$ -
602-49450-404	MAINT & REPAIR	\$ 14,065.23	\$ 3,225.58	\$ 15,000.00	\$ 15,000.00	\$ -
602-49450-405	SOFTWARE MAINT. CONTRACT	\$ 3,030.30	\$ 7,148.87	\$ 4,325.00	\$ 4,325.00	\$ -
602-49450-408	MAINT & REPAIR (VEHICLE)	\$ 715.74	\$ 987.71	\$ 2,000.00	\$ 2,000.00	\$ -
602-49450-417	UNIFORM RENTAL	\$ 879.27	\$ 826.74	\$ 1,450.00	\$ 1,450.00	\$ -
602-49450-420	DEPRECIATION EXPENSE	\$ 115,164.27	\$ -	\$ -	\$ -	\$ -
602-49450-436	OPERATING EXP - REIMB	\$ (37.40)	\$ (6,929.69)	\$ -	\$ -	\$ -
602-49450-437	MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -
602-49450-438	CREDIT CARD FEES	\$ 5,225.73	\$ 2,893.42	\$ 4,500.00	\$ 4,500.00	\$ -
602-49450-550	CAPITAL OUTLAY (VEHICLE)	\$ -	\$ -	\$ 35,000.00	\$ 35,000.00	\$ -
602-49450-575	CAPITAL OUTLAY (SOFTWARE)	\$ 1,575.00	\$ -	\$ -	\$ -	\$ -
602-49450-580	CAPITAL OUTLAY (OTHER EQUIP)	\$ 60.00	\$ -	\$ -	\$ -	\$ -
602-49450-720	TRANSFERS OUT	\$ 60,000.00	\$ -	\$ 75,000.00	\$ 75,000.00	\$ -
602-49450-721	TRANSFERS OUT 331	\$ 67,000.00	\$ -	\$ 67,000.00	\$ 67,000.00	\$ -
602-49450-722	TRANSFER OUT 332	\$ 17,000.00	\$ -	\$ 17,000.00	\$ 17,000.00	\$ -
602-49456-101	SALARIES (P/T) - ADMIN	\$ 27,459.56	\$ 20,370.55	\$ 21,264.67	\$ 22,657.44	\$ 1,392.77
602-49456-102	OVERTIME (F/T) - ADMIN	\$ -	\$ 88.95	\$ -	\$ -	\$ -
602-49456-103	SALARIES (P/T) LEGISLATIVE	\$ -	\$ -	\$ 10,703.68	\$ 11,895.20	\$ 1,191.52
602-49456-121	PERA - ADMIN	\$ 2,168.26	\$ 1,393.02	\$ 2,248.11	\$ 2,591.45	\$ 343.34
602-49456-122	FICA - ADMIN	\$ 1,788.43	\$ 1,173.82	\$ 1,858.44	\$ 2,142.26	\$ 283.82
602-49456-125	MEDICARE - ADMIN	\$ 418.29	\$ 274.44	\$ 425.64	\$ 490.65	\$ 65.01
602-49456-130	INSURANCE BENEFITS - ADMIN	\$ 2,270.64	\$ 1,355.62	\$ 4,812.49	\$ 1,976.32	\$ (2,836.17)
	TOTAL EXPENDITURES	\$ 1,260,312.17	\$ 1,601,472.22	\$ 2,341,175.95	\$ 2,359,805.66	\$ 18,629.71

## SEWER FUND

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance
	<b>TOTAL REVENUE</b>	\$ 2,219,869.06	\$ 1,948,363.57	\$ 2,341,083.00	\$ 2,369,339.08	
	TOTAL EXPENDITURES	\$ 1,260,312.17	\$ 1,601,472.22	\$ 2,341,175.95	\$ 2,359,805.66	
		\$ 959,556.89	\$ 346,891.35	\$ (92.95)	\$ 9,533.41	

## REFUSE FUND

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance
<b>REVENUES</b>						
603-31310-000	SALES TAX	\$ 14,573.32	\$ 9,935.57	\$ 13,000.00	\$ 13,000.00	\$ -
603-33633-000	RECYCLING INCENTIVES	\$ 6,098.60	\$ 5,035.00	\$ 5,500.00	\$ 5,500.00	\$ -
603-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -	\$ -
603-36270-000	REFUNDS	\$ -	\$ -	\$ -	\$ -	\$ -
603-37300-000	REFUSE FEES	\$ 199,276.67	\$ 137,284.92	\$ 197,866.15	\$ 201,328.81	\$ 3,462.66
603-37320-000	AMNESTY DAY/MIS RECYCLING	\$ 4,161.00	\$ 4,114.00	\$ -	\$ -	\$ -
603-37350-000	REFUSE TAGS	\$ 397.50	\$ 270.00	\$ -	\$ -	\$ -
603-37360-000	REFUSE/RECYCLING PENALTIES	\$ 5,680.00	\$ 3,705.00	\$ 7,000.00	\$ 7,000.00	\$ -
603-37370-000	ASSESSMENT FOR DELINQUENT BI	\$ 56.82	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL REVENUES</b>	<b>\$ 230,243.91</b>	<b>\$ 160,344.49</b>	<b>\$ 223,366.15</b>	<b>\$ 226,828.81</b>	<b>\$ 3,462.66</b>
<b>EXPENDITURES</b>						
603-43230-101	SALARIES (F/T) - PUBLIC WORKS	\$ 8,345.26	\$ 3,987.92	\$ 8,847.07	\$ 9,601.18	\$ 754.11
603-43230-102	OVERTIME (F/T) - PUBLIC WORKS	\$ 30.69	\$ 57.81	\$ 876.76	\$ 949.12	\$ 72.36
603-43230-105	ON CALL-PUBLIC WORKS	\$ 554.98	\$ 153.45	\$ 218.40	\$ 218.40	\$ -
603-43230-121	PERA - PUBLIC WORKS	\$ (5,257.19)	\$ 321.06	\$ 745.67	\$ 807.65	\$ 61.98
603-43230-122	FICA - PUBLIC WORKS	\$ 498.72	\$ 235.73	\$ 616.42	\$ 667.66	\$ 51.24
603-43230-125	MEDICARE - PUBLIC WORKS	\$ 116.95	\$ 55.22	\$ 141.18	\$ 152.92	\$ 11.74
603-43230-130	INSURANCE BENEFITS - PUBLIC W	\$ 1,907.53	\$ 1,124.40	\$ 2,093.75	\$ 2,189.75	\$ 96.00
603-43230-150	WORKER'S COMPENSATION	\$ 1,831.74	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -
603-43230-301	AUDIT FEES	\$ 1,841.14	\$ 1,221.50	\$ 1,368.50	\$ 1,548.75	\$ 180.25
603-43230-304	LEGAL	\$ -	\$ -	\$ -	\$ -	\$ -
603-43230-311	PAYROLL EXPENSE	\$ 162.47	\$ 69.05	\$ 100.00	\$ 100.00	\$ -
603-43230-318	REFUSE HAULING (CONTRACT)	\$ 116,018.55	\$ 75,629.49	\$ 120,054.83	\$ 122,155.79	\$ 2,100.96
603-43230-319	RECYCLING (CONTRACT)	\$ 41,290.04	\$ 26,652.64	\$ 45,847.26	\$ 46,649.59	\$ 802.33
603-43230-322	POSTAGE	\$ 155.02	\$ -	\$ 2,200.00	\$ 2,200.00	\$ -
603-43230-350	PRINTING & PUBLISHING	\$ 2,119.90	\$ 984.68	\$ 2,500.00	\$ 2,500.00	\$ -
603-43230-404	MAINT AND REPAIR	\$ -	\$ -	\$ -	\$ -	\$ -
603-43230-405	SOFTWARE MAINT CONTRACT	\$ 1,746.36	\$ 4,391.64	\$ 2,000.00	\$ 2,000.00	\$ -
603-43230-420	DEPRECIATION EXPENSE	\$ 338.40	\$ -	\$ -	\$ -	\$ -
603-43230-439	SALES TAX	\$ 13,284.00	\$ 8,459.00	\$ 13,405.74	\$ 13,405.74	\$ -
603-43230-445	RECYCLING (TIRES)	\$ -	\$ 203.00	\$ 300.00	\$ 300.00	\$ -
603-43230-446	RECYCLING (APPLIANCE)	\$ 2,402.50	\$ 1,927.26	\$ -	\$ -	\$ -

## REFUSE FUND

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance
603-43230-575	CAPITAL OUTLAY (SOFTWARE)	\$ -	\$ -	\$ -	\$ -	\$ -
603-43236-101	SALARIES (F/T) - ADMIN	\$ 12,588.53	\$ 9,516.37	\$ 3,334.24	\$ 3,334.24	\$ -
603-43236-102	OVERTIME (O/T) - ADMIN	\$ -	\$ (6.19)	\$ -	\$ -	\$ -
603-43236-103	SALARIES (P/T) ADMIN	\$ -	\$ -	\$ 10,703.68	\$ 11,895.20	\$ 1,191.52
603-43236-121	PERA - ADMIN	\$ 1,033.27	\$ 613.17	\$ 989.56	\$ 1,142.21	\$ 152.65
603-43236-122	FICA - ADMIN	\$ 854.20	\$ 515.69	\$ 857.62	\$ 944.23	\$ 86.61
603-43236-125	MEDICARE - ADMIN	\$ 199.79	\$ 120.46	\$ 187.36	\$ 216.26	\$ 28.90
603-43236-130	INSURANCE BENEFITS - ADMIN	\$ 444.24	\$ 198.09	\$ 1,944.91	\$ 402.61	\$ (1,542.30)
	<b>TOTAL EXPENDITURES</b>	<b>\$ 202,507.09</b>	<b>\$ 136,431.44</b>	<b>\$ 221,332.95</b>	<b>\$ 225,381.29</b>	<b>\$ 4,048.34</b>
	<b>TOTAL REVENUE</b>	<b>\$ 230,243.91</b>	<b>\$ 160,344.49</b>	<b>\$ 223,366.15</b>	<b>\$ 226,828.81</b>	
	<b>TOTAL EXPENDITURES</b>	<b>\$ 202,507.09</b>	<b>\$ 136,431.44</b>	<b>\$ 221,332.95</b>	<b>\$ 225,381.29</b>	
		<b>\$ 27,736.82</b>	<b>\$ 23,913.05</b>	<b>\$ 2,033.20</b>	<b>\$ 1,447.52</b>	

## TRAINING CENTER FUND

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance
<b>REVENUES</b>						
604-34101-000	FACILITY RENTAL	\$ 8,090.00	\$ 3,375.00	\$ 6,000.00	\$ 6,000.00	\$ -
604-34202-000	AMMUNITION REIMBURSEMENT	\$ 3,515.00	\$ 726.00	\$ 2,000.00	\$ 2,000.00	\$ -
604-34203-000	TARGET REIMBURSEMENT	\$ 238.00	\$ 329.00	\$ 400.00	\$ 400.00	\$ -
604-34206-000	TRAINING FEES	\$ 4,611.67	\$ -	\$ 8,500.00	\$ 8,500.00	\$ -
604-34208-000	BREACHING DOOR	\$ 90.00	\$ 90.00	\$ -	\$ -	\$ -
604-36201-000	MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -
604-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -	\$ -
604-39203-000	TRANSFER IN	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
	TOTAL REVENUES	\$ 19,544.67	\$ 4,520.00	\$ 19,900.00	\$ 19,900.00	\$ -
<b>EXPENDITURES</b>						
604-42100-101	SALARY (F/T)-POLICE	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
604-42100-121	PERA-POLICE	\$ -	\$ -	\$ -	\$ -	\$ -
604-42100-150	WORKER'S COMPENSATION	\$ 1,831.74	\$ -	\$ 1,060.00	\$ 1,060.00	\$ -
604-42100-210	OTHER SUPPLIES	\$ 404.48	\$ 294.60	\$ 500.00	\$ 500.00	\$ -
604-42100-211	TRAINING SUPPLIES	\$ -	\$ 42.82	\$ 500.00	\$ 500.00	\$ -
604-42100-212	AMMUNITION	\$ 5,598.74	\$ 410.00	\$ 2,500.00	\$ 2,500.00	\$ -
604-42100-213	TARGETS	\$ 495.50	\$ -	\$ 500.00	\$ 500.00	\$ -
604-42100-214	MEALS	\$ 90.66	\$ -	\$ 150.00	\$ 150.00	\$ -
604-42100-301	AUDIT FEES	\$ 263.02	\$ 174.50	\$ 195.00	\$ 221.25	\$ -
604-42100-308	CONTRACTED CLEANING SERVICE	\$ 3,220.00	\$ 920.00	\$ 3,000.00	\$ 3,000.00	\$ -
604-42100-310	OTHER CONSULTANT-TRAINERS	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
604-42100-321	TELEPHONE	\$ 459.39	\$ 303.96	\$ 500.00	\$ 500.00	\$ -
604-42100-342	MARKETING EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -
604-42100-381	ELECTRICITY	\$ 2,323.96	\$ 125.70	\$ 3,500.00	\$ 3,850.00	\$ 350.00
604-42100-382	WATER & SEWER	\$ 664.86	\$ 454.24	\$ 600.00	\$ 660.00	\$ 60.00
604-42100-383	NATURAL GAS	\$ 1,077.53	\$ 689.44	\$ 1,000.00	\$ 1,100.00	\$ 100.00
604-42100-401	MAINT & REPAIR (BLDG)	\$ 727.09	\$ -	\$ 900.00	\$ 900.00	\$ -
604-42100-402	MAINT & REPAIR (SHOOTHOUSE)	\$ (70.65)	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -
604-42100-405	SECURITY MONITORING	\$ 22.95	\$ 19.95	\$ 300.00	\$ 300.00	\$ -
604-42100-420	DEPRECIATION EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -
604-42100-439	SALES TAX	\$ 643.00	\$ 68.00	\$ -	\$ -	\$ -
604-42103-101	SALARIES (F/T) - PUBLIC WORKS	\$ 8,208.81	\$ 1,812.24	\$ 2,693.39	\$ 2,912.70	\$ 219.31

## TRAINING CENTER FUND

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance
604-42103-102	WAGES (O/T) - PUBLIC WORKS	\$ 27.16	\$ 91.20	\$ 288.65	\$ 288.65	\$ -
604-42103-105	ON CALL-PUBLIC WORKS	\$ 172.90	\$ 87.73	\$ 62.40	\$ 62.40	\$ -
604-42103-121	PERA - PUBLIC WORKS	\$ 205.73	\$ 135.51	\$ 228.33	\$ 244.78	\$ 16.45
604-42103-122	FICA- PUBLIC WORKS	\$ 155.91	\$ 101.26	\$ 188.76	\$ 202.35	\$ 13.59
604-42103-125	MEDICARE- PUBLIC WORKS	\$ 125.05	\$ 20.05	\$ 43.23	\$ 46.35	\$ 3.12
604-42103-130	INSURANCE BENEFITS	\$ 548.84	\$ 369.65	\$ 1,004.92	\$ 1,072.93	\$ 68.01
	TOTAL EXPENDITURES	\$ 27,196.67	\$ 6,120.85	\$ 26,714.68	\$ 27,571.41	\$ 856.73
	<b>TOTAL REVENUE</b>	\$ 19,544.67	\$ 4,520.00	\$ 19,900.00	\$ 19,900.00	
	TOTAL EXPENDITURES	\$ 27,196.67	\$ 6,120.85	\$ 26,714.68	\$ 27,571.41	
		\$ (7,652.00)	\$ (1,600.85)	\$ (6,814.68)	\$ (7,671.41)	

## STORM WATER FUND

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance
<b>REVENUES</b>						
605-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -	\$ -
605-37153-000	AREA CHARGES	\$ -	\$ -	\$ -	\$ -	\$ -
605-37300-000	STORM UTILITY FEES	\$ 47,227.69	\$ 31,857.60	\$ 46,500.00	\$ 46,500.00	\$ -
605-37370-000	ASSESSMENT FOR DELINQUENT BI	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL REVENUES</b>	<b>\$ 47,227.69</b>	<b>\$ 31,857.60</b>	<b>\$ 46,500.00</b>	<b>\$ 46,500.00</b>	<b>\$ -</b>
<b>EXPENDITURES</b>						
605-46500-301	AUDIT FEES	\$ 526.04	\$ 349.00	\$ 442.50	\$ 442.50	\$ -
605-48000-420	DEPRECIATION EXPENSE	\$ 88,134.28	\$ -	\$ -	\$ -	\$ -
605-49400-401	MAINT & REPAIR-DITCH CLEANING	\$ 2,820.00	\$ -	\$ -	\$ -	\$ -
605-49400-720	TRANS OUT D/S 332	\$ 22,000.00	\$ -	\$ 22,000.00	\$ 22,000.00	\$ -
605-49400-721	TRANS OUT D/S 329	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
605-49400-722	TRANSFER OUT TO D/S 331	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
605-49400-723	TRANSFER OUT	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -
	<b>TOTAL EXPENDITURES</b>	<b>\$ 133,480.32</b>	<b>\$ 349.00</b>	<b>\$ 32,442.50</b>	<b>\$ 32,442.50</b>	<b>\$ -</b>
	<b>TOTAL REVENUE</b>	<b>\$ 47,227.69</b>	<b>\$ 31,857.60</b>	<b>\$ 46,500.00</b>	<b>\$ 46,500.00</b>	
	<b>TOTAL EXPENDITURES</b>	<b>\$ 133,480.32</b>	<b>\$ 349.00</b>	<b>\$ 32,442.50</b>	<b>\$ 32,442.50</b>	
		<b>\$ (86,252.63)</b>	<b>\$ 31,508.60</b>	<b>\$ 14,057.50</b>	<b>\$ 14,057.50</b>	

## CEMETERY FUND

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance
<b>REVENUES</b>						
651-34940-000	CEMETERY LOT SALES	\$ 8,750.00	\$ 6,500.00	\$ 8,000.00	\$ 8,000.00	\$ -
651-34941-000	BURIAL FEES	\$ 2,712.00	\$ 1,280.00	\$ 2,000.00	\$ 2,000.00	\$ -
651-36201-000	MISC REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -
651-36210-000	INTEREST EARNINGS	\$ -	\$ -	\$ -	\$ -	\$ -
651-36220-000	FARM LAND RENT	\$ 2,865.00	\$ -	\$ 2,865.00	\$ 2,865.00	\$ -
	<b>TOTAL REVENUES</b>	<b>\$ 14,327.00</b>	<b>\$ 7,780.00</b>	<b>\$ 12,865.00</b>	<b>\$ 12,865.00</b>	<b>\$ -</b>
<b>EXPENDITURES</b>						
651-49010-101	SALARIES (F/T) - PUBLIC WORKS	\$ 6,904.17	\$ 5,115.98	\$ 7,883.82	\$ 8,576.39	\$ 692.57
651-49010-102	WAGES (O/T) - PUBLIC WORKS	\$ -	\$ 134.58	\$ 737.83	\$ 801.31	\$ 63.48
651-49010-105	ON CALL-PUBLIC WORKS	\$ 486.20	\$ 202.82	\$ 202.80	\$ 202.80	\$ -
651-49010-121	PERA - PUBLIC WORKS	\$ 577.91	\$ 381.39	\$ 661.83	\$ 718.54	\$ 56.71
651-49010-122	FICA - PUBLIC WORKS	\$ 436.16	\$ 286.53	\$ 547.12	\$ 593.99	\$ 46.87
651-49010-125	MEDICARE - PUBLIC WORKS	\$ 101.86	\$ 67.07	\$ 125.31	\$ 136.04	\$ 10.73
651-49010-130	INSURANCE BENEFITS - PUBLIC W	\$ 1,762.55	\$ 1,222.92	\$ 1,945.64	\$ 2,028.44	\$ 82.80
651-49010-150	WORKER'S COMPENSATION	\$ 1,831.74	\$ -	\$ 2,920.79	\$ 2,920.79	\$ -
651-49010-177	SEXTON DUTIES	\$ 2,580.00	\$ -	\$ 1,200.00	\$ 1,200.00	\$ -
651-49010-200	OFFICE SUPPLIES	\$ 24.65	\$ 27.97	\$ -	\$ -	\$ -
651-49010-210	OPERATING SUPPLIES	\$ 542.88	\$ 823.84	\$ 200.00	\$ 200.00	\$ -
651-49010-301	AUDIT FEES	\$ 263.02	\$ 174.50	\$ 195.50	\$ 221.25	\$ -
651-49010-304	LEGAL FEES	\$ 646.00	\$ 67.50	\$ -	\$ -	\$ -
651-49010-310	OTHER CONSULTANT	\$ 5,837.50	\$ 4,634.53	\$ -	\$ -	\$ -
651-49010-350	PRINTING & PUBLISHING	\$ 298.00	\$ 728.50	\$ -	\$ -	\$ -
651-49010-360	COMP INSURANCE	\$ 16.72	\$ -	\$ -	\$ -	\$ -
651-49010-381	ELECTRICITY	\$ 537.01	\$ 124.12	\$ 375.00	\$ 375.00	\$ -
651-49010-404	MAINT AND REPAIR	\$ 1,206.03	\$ 2,287.78	\$ -	\$ -	\$ -
651-49010-405	MAINT. & REPAIR (CEM. GROUNDS)	\$ 620.61	\$ 3,105.91	\$ 1,000.00	\$ 1,000.00	\$ -
651-49010-437	MISCELLANEOUS	\$ 1,687.99	\$ 1,450.00	\$ 1,300.00	\$ 1,300.00	\$ -
651-49017-102	OVERTIME (P/T) - SEASONAL	\$ -	\$ 19.67	\$ 1,248.00	\$ 93.60	\$ (1,154.40)
651-49017-103	SALARIES (P/T) - SEASONAL	\$ 10.40	\$ 772.48	\$ 93.60	\$ 1,362.57	\$ 1,268.97
651-49017-122	FICA - SEASONAL	\$ 6.75	\$ 45.25	\$ 77.38	\$ 90.28	\$ 12.90
651-49017-125	MEDICARE - SEASONAL	\$ 1.60	\$ 10.57	\$ 17.72	\$ 20.68	\$ 2.96
	<b>TOTAL EXPENDITURES</b>	<b>\$ 26,379.75</b>	<b>\$ 21,683.91</b>	<b>\$ 20,732.34</b>	<b>\$ 21,841.68</b>	<b>\$ 1,109.34</b>

## CEMETERY FUND

Account Number	Account Title	12/31/2021 Actual	8/31/2022 Actual	12/31/2022 Budget	2023 Budget	Budget Variance
	<b>TOTAL REVENUE</b>	\$ 14,327.00	\$ 7,780.00	\$ 12,865.00	\$ 12,865.00	
	TOTAL EXPENDITURES	\$ 26,379.75	\$ 21,683.91	\$ 20,732.34	\$ 21,841.68	
		\$ (12,052.75)	\$ (13,903.91)	\$ (7,867.34)	\$ (8,976.68)	

# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>9C</b>
Agenda Section: <b>New Business</b>	Item: <b>3 Year Audit Engagement</b>	
<p><b>BACKGROUND</b> The City received a proposal from Burkhardt and Burkhardt for Audit Services. Attached is their proposal for a three-year engagement.</p> <p><b>RECOMMENDATION</b> Motion to approve the Audit Engagement with Burkhardt and Burkhardt as presented.</p>		



# Burkhardt & Burkhardt, Ltd.

Certified Public Accountants

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***Affordable...*** Exceptional value for a reasonable price

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August 22, 2022

The Honorable Mayor and  
Members of the City Council  
City of Annandale, Minnesota

We are pleased to confirm our understanding of the services we are to provide the City of Annandale (the City) for the years ended December 31, 2022, 2023, and 2024.

## **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, the business-type activities, and each major fund including the related notes to the financial statements, which collectively comprise the basic financial statements of the City as of and for the years ended December 31, 2022, 2023, and 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as the pension liability schedules, to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

Management's Discussion and Analysis.

Budgetary comparison schedules for the General and Special Revenue funds.

Schedule of the City's proportionate share of the net pension liability.

Schedule of City contributions.

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

***Nonmajor Funds***

Combining Balance Sheet

Combining Statement of Revenues, Expenditures, and Changes in Fund Balance

***Debt Service Funds***

Combining Balance Sheet

Combining Schedule of Revenues, Expenditures, and Changes in Fund Balance

*General Fund*  
Balance Sheet  
Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual

*Individual Proprietary Fund Statements*  
Schedule of Net Position  
Schedule of Revenues, Expenses, and Changes in Net Position – Budget and Actual

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also includes reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of accounting records, and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable, rather than absolute assurance, about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the City or to acts by management or employees acting on behalf of the City. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material waste or abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

We have identified the following significant risks of material misstatement as part of our audit planning:

- Improper revenue recognition due to fraud
- Management override of controls
- Lack of segregation of duties

#### **Audit Procedures – Internal Control**

We will obtain an understanding of the City and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance, internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

#### **Audit Procedures – Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*. Our consideration of compliance will include the following:

- On compliance with the *Minnesota Legal Compliance Audit Guide for Cities*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65.

#### **Other Services**

We will assist in preparing the financial statements and related notes of the City in conformity with GAAP based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

#### **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported.

Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with GAAP and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the City from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the City involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the City received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the City complies with applicable laws, regulations, contracts, agreements, and grants for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations and schedules we request and will locate any documents selected by us for testing.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we

have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate. We will not undertake any accounting services (including but not limited to reconciliation of accounts and preparation of requested schedules) without obtaining approval by management for such additional work.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Burkhardt & Burkhardt, Ltd. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Office of the State Auditor or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Burkhardt & Burkhardt, Ltd. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Office of the State Auditor. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Jeff Burkhardt is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as travel, and fees charged to us for confirmations). Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered at the completion of fieldwork and prior to delivery of final report and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

The fee schedule below is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. If new accounting pronouncements become effective during the engagement period, we will determine any impact to the audit for implementation regarding these future pronouncements. When this happens, we will meet with the City to discuss the audit issues and any additional fees that may be incurred.

Based on our preliminary estimate, the fees will be the following:

<u>Year Ended:</u>	<u>Audit Fee</u>	<u>State Auditor's Report</u>
December 31, 2022	\$ 22,125	\$ 375
December 31, 2023	24,350	400
December 31, 2024	26,800	425

**Reporting**

We will issue written reports upon completion of our audit of the City’s financial statements. Our reports will be addressed to the City Council of the City. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor’s report, or if necessary, withdraw from this engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue reports, or we may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City’s internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City’s internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the City is subject to an audit requirement that is not encompassed in the term of this engagement, we will communicate to management and those charged with governance that an audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us.

Very truly yours,



Burkhardt & Burkhardt, Ltd.  
Certified Public Accountants

**RESPONSE:**

This letter correctly sets forth the understanding of the City of Annandale.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>9D</b>
Agenda Section: <b>New Business</b>	Item: <b>Temporary Occurrence and Right of Way Access Permit- MnDot</b>	
<p><b>BACKGROUND</b></p> <p>MnDot is requesting the City approve the Temporary Occurrence and Right of Way Access Permit to allow MnDot to perform environmental testing through soil borings within the City right-of-way. The requested documents are attached.</p> <p>MnDot is requesting access to the areas identified on Exhibit A and at Veteran's Memorial Park. These areas are adjacent to the Highway 55 project. The purpose of the testing is to allow MnDot to obtain soil borings to test for contaminated soils. The information provided through the testing will give MnDot an indication of any potential areas that may require addition work to remedy contaminated soils.</p> <p><b>RECOMMENDATION</b></p> <p>Will be discussed at the meeting.</p>		

August 23<sup>rd</sup>, 2022

Kelly Hinnenkamp  
City Administrator  
30 Cedar Ct, Annandale, MN 55302

Subject: *SP 8606-63*  
*MN 55 from Brown Ave N in Annandale to 0.25 miles east of Annandale Blvd, Resurfacing and Reconstruction with ADA Improvements*  
*MN 55 From R.P. 141+00.337 To 143+00.030*  
*Section 4(f) Temporary Occupancy of the Annandale Memorial Park*

Dear Kelly Hinnenkamp:

The Minnesota Department of Transportation (MnDOT) is preparing plans for *MN 55 from Brown Ave N in Annandale to 0.25 miles east of Annandale Blvd, Resurfacing and Reconstruction with ADA Improvements*. The proposed project will result in temporary occupancy of the existing *Annandale Memorial Park*, a Section 4(f) resource.

In order for the ADA work and the park trail tie in at the Northwest corner of the park to be completed, a temporary easement will need to be obtained from the City of Annandale along the North side of the Annandale Memorial Park. This temporary easement will be used for room to complete the ADA work along the park boundaries, realign the park trail tie in with the ADA sidewalk at the Southeast quadrant of Harrison Street further to the East to make room for the updated ADA crossing, and relocate one overhead power pole to the East to make room for the park trail realignment (see attached map). Also, in order to complete the Environmental Site Assessment (ESA) Phase II for this project, our OES Hydrologist is requesting right of access to complete a Phase II boring at the Northwest corner of the park the week of September 26<sup>th</sup>, 2022.

As per the Federal Register Rules and Regulations 23 CFR 774.13(d), the ADA improvements and drilling may be considered a temporary occupancy of Section 4(f) lands. A temporary occupancy may not constitute a Section 4(f) use when all of the conditions listed below are satisfied:

- The duration of the occupancy will be temporary in nature (i.e., less than the time needed for the construction of the project). ***The MN 55 Resurfacing and Reconstruction project will potentially take a majority of the construction season to complete. The duration of the work within the Annandale Memorial Park is shorter than the time needed for the construction of the project. The ESA Phase II drilling will take one day to complete during the week of September 26<sup>th</sup>, 2022.***
- There will be no change in ownership of the land. ***No real property interest (e.g. permanent easement, fee title acquisition) of right of way will be acquired from the City of Annandale. A temporary easement will be obtained from the City of Annandale for the temporary construction of the proposed ADA sidewalk, park trail tie in realignment, and overhead power pole relocation. A Right of Access permit will need to be obtained from the City to complete the drilling.***

- The scope of work to be performed will be minor (i.e., both the nature and magnitude of the changes to the Section 4(f) property are minimal). ***The proposed project includes the slight realignment of where the park trail ties into the sidewalk at the Northwest end of the park. The proposed park trail tie in realignment will affect approximately 132 square feet (22' linear) of the trail to realign where the trail ties into the sidewalk by roughly 3' to the East. The overhead power pole will likely be relocated roughly 3' to the East as well to match. The rest of the temporary easement will be needed as temporary working room for the ADA construction. The temporary easement will affect approximately 0.09 acre of the approximately 1.05 acre Annandale Memorial Park land adjacent to MnDOT right of way. The ESA Phase II drilling will not result in any changes to the Annandale Memorial Park property.***
- There are no anticipated permanent adverse physical impacts nor there any interference with the activities or purposes of the property, on either a permanent or temporary basis. ***During construction, access will be maintained for the public use of the park, park facilities will remain open and uninhibited, and construction activities will be adjusted accordingly as to not impact any planned events. Affected land will be restored to its pre-construction condition. The temporary easement and proposed trail tie in realignment do not interfere with access to any uses or facilities at the Annandale Memorial Park, on either a permanent or temporary basis. The Annandale Memorial Park will remain open and accessible during the MN 55 construction. The ESA Phase II drilling will have no foreseen impacts to the Annandale Memorial Park property, and access to the park will be maintained during the drilling process.***
- The land being used will be fully restored to a condition that is at least as good as the condition that existed prior to the project. ***The Northwest section of the park trail being realigned will be repaved to a better condition than pre-construction. All affected greenspace will be restored to its pre-construction condition through standard turf establishment measures. Any unforeseen damages to pavements within the park, outside of the described work, will be restored to its pre-construction condition or better.***
- There must be document agreement of the official(s) with jurisdiction over the Section 4(f) resource regarding the above conditions. ***Your signature on this document concurring as outlined above constitute your concurrence with the assessment of impacts to Annandale Memorial Park in your role as an official with jurisdiction over this resource.***

Please review the attached figures and indicated your concurrence with the work proposed, the boundaries of the park shown in the project map attached, and that the above conditions are met by signing below. Please forward the signed original back to me for our records. If you have any questions regarding this matter, please contact me at your earliest convenience at (320) 241-6122 or [joshua.daniel@state.mn.us](mailto:joshua.daniel@state.mn.us). If you do not concur with our assessment of impacts to Annandale Memorial Park, please respond in writing with a reference to this letter. Thank you.

Sincerely,

*Josh Daniel*  
*Project Manager*  
*District 3*

I concur with the assessment of proposed impacts to Annandale Memorial Park property as described above.

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*Kelly Hinnenkamp, City Administrator*

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Date

Attachments: Project Location Map showing boundaries of Section 4(f) resource, features/activities, and limits of temporary occupancy impacts to the 4(f) Resource

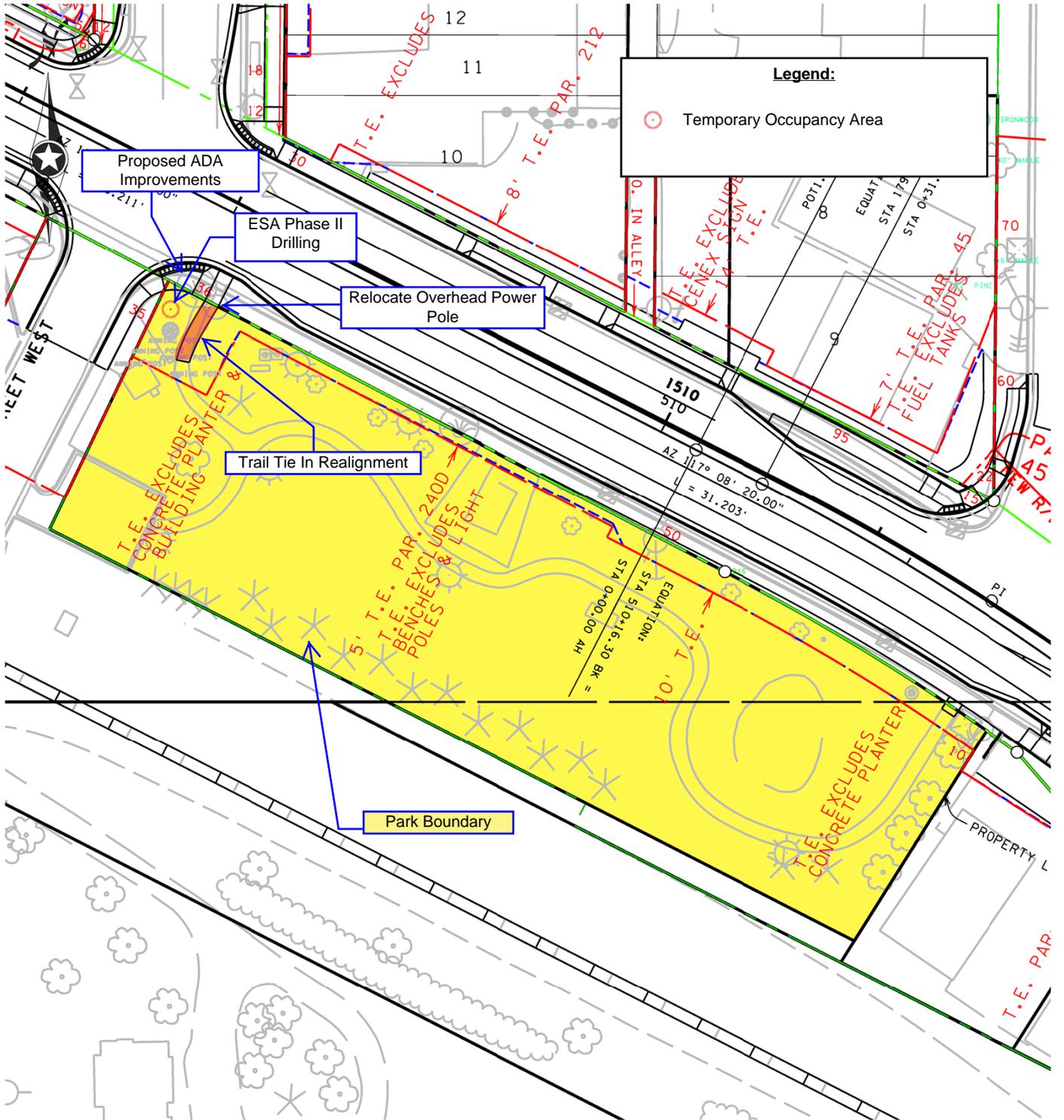
CC: Katherine Lind, MnDOT Office of Environmental Stewardship  
Nani Jacobson, MnDOT Office of Environmental Stewardship  
Darren Nelson, MnDOT District 3 Project Development  
Todd Grater, MnDOT District 3 Plan Development  
Lisa Hoheisel, MnDOT District 3 Right of Way  
Tanya Gytri, Alliant Project Manager  
Jared Voge, Bolton & Menk/Annandale City Engineer

*Equal Opportunity Employer*

Control Section: 8606 (55=69) 224  
 State Project: 8606-63RW  
 Owner: City of Annandale

County: Wright

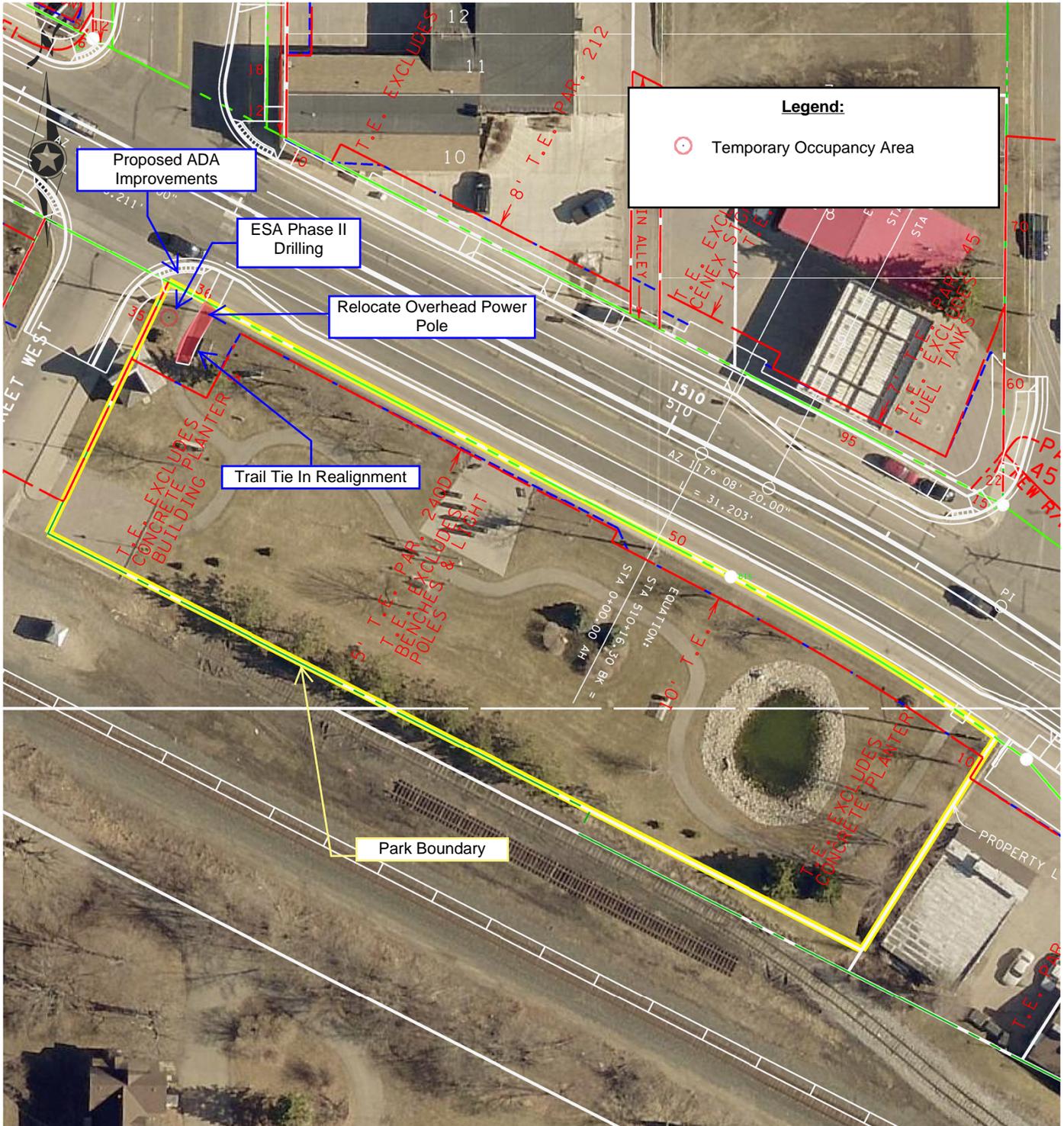
Parcel Number: 240D  
 Sheet 1 of 2  
 Scale 1 inch = 60 ft.



Control Section: 8606 (55=69) 224  
State Project: 8606-63RW  
Owner: City of Annandale

County: Wright

Parcel Number: 240D  
Sheet 2 of 2  
Scale 1 inch = 60 ft.



## Right of Access Permit

Date: \_\_\_\_\_ MnDOT Project Number: 8606-63RW  
MnDOT Control Section: 8606 (55=69) 224  
County of : Wright

The Property Owner, as identified below, is the owner of the subject property at ANNANDALE, MN 55302 as shown in attached Exhibit A.

In accordance with Minnesota Statutes Section 117.041, Entry for Survey or Environmental Testing, the State of Minnesota acting by and through its Commissioner of Transportation (MnDOT) requests the right to enter the property shown in Exhibit A for the purpose of:

1. Environmental drilling, investigating, monitoring, testing, surveying, boring, drilling of monitoring wells and other activities necessary to identify the existence and extent of a release or threat of a release of a hazardous substance, pollutant, or contamination.
2. Soil drilling, investigating, monitoring, testing, surveying, boring, and other activities necessary to perform geotechnical investigations.

The Property Owner hereby grants MnDOT, its agents, employees, contractors, and invitees the right to enter upon the subject property for the purpose of the activities identified above.

If evidence of a contamination release is found by this investigation, MnDOT will provide the findings to the Property Owner. The findings may need to be reported to the Minnesota Duty Officer (Department of Public Safety) in accordance with Minnesota Statutes Section 115.061.

At the Property Owner's request, any data obtained or report issued relating to the testing shall be provided.

MnDOT will do no unnecessary damage to the property and shall restore the property, shown in Exhibit A, to substantially the same condition in which it was found.

The Property Owner understands that by signing this Right of Entry Permit they do not waive any of their rights during a property acquisition process.

The Right of Access Permit is effective immediately and will terminate on 09/25/2024.

\_\_\_\_\_  
Property Owner's Signature                      Date

\_\_\_\_\_  
Property Owner's Signature                      Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Telephone Number for Notice of Access

\_\_\_\_\_  
Telephone Number for Notice of Access

# Exhibit A

S.P. 8606-63 T.H. 55



Dollar General

Cedar St W

Thrifty White Pharmacy

Hwy 55

Casey's

Floyd B. Olson Mem Hwy

Dominos

McDonald's

Excelsior Ave N

Excelsior Ave S

JM Scientific

Excelsior Ave S

Vintage Patina

Annandale Antiques

Pro Realty Inc

Auto Value Annandale

Holiday Stationstores

U.S. Bank ATM

Tom N Gary's Bowling Center

Cedar St W

Lake Central Bank

Chestnut St W

The Thayer

Liman Post, E



300 ft

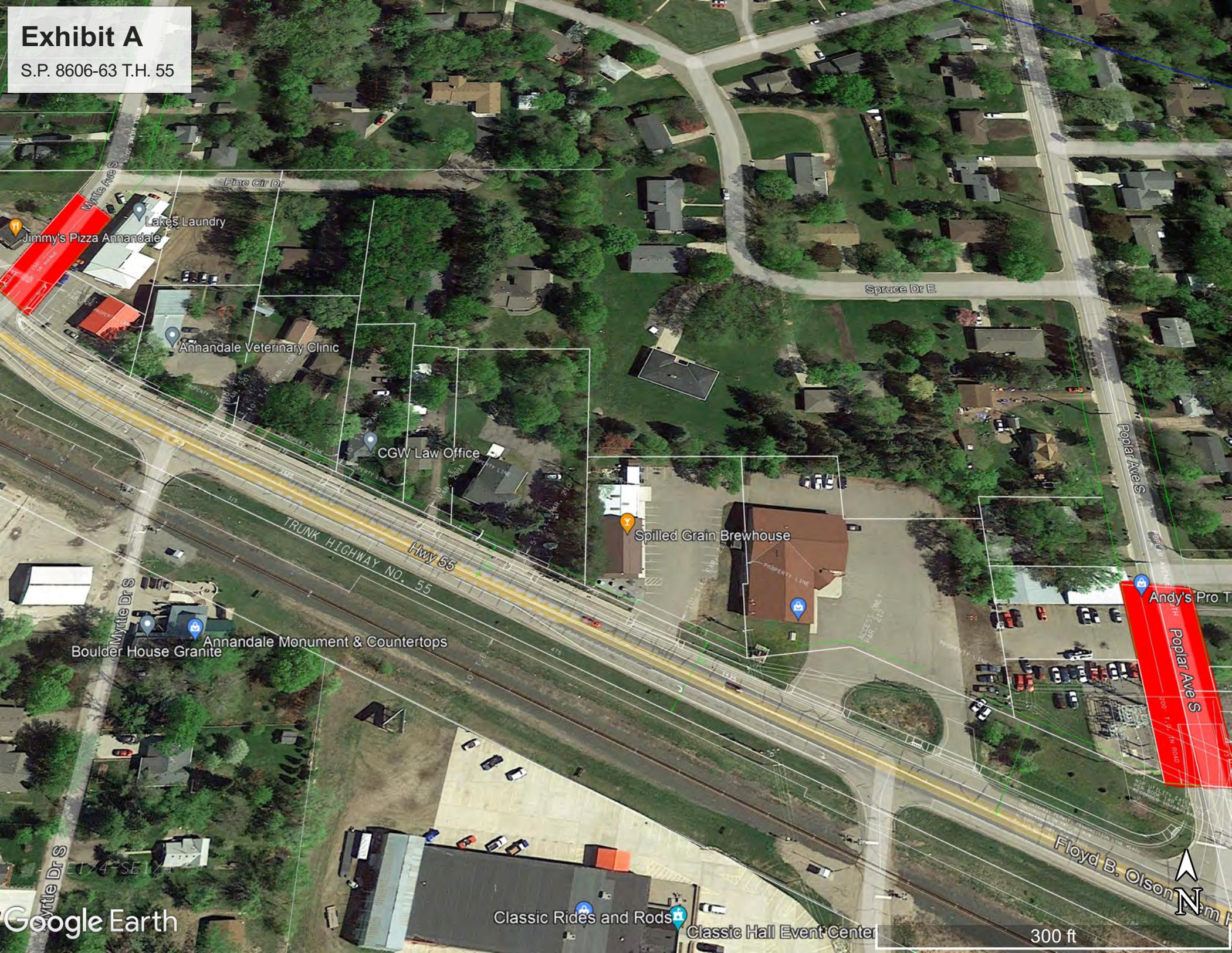
# Exhibit A

S.P. 8606-63 T.H. 55



# Exhibit A

S.P. 8606-63 T.H. 55



Jimmy's Pizza Annandale

Lakes Laundry

Annandale Veterinary Clinic

CGW Law Office

Spilled Grain Brewhouse

Annandale Monument & Countertops

Boulder House Granite

Andy's Pro T

Poplar Ave S

Floyd B. Olson N

Google Earth

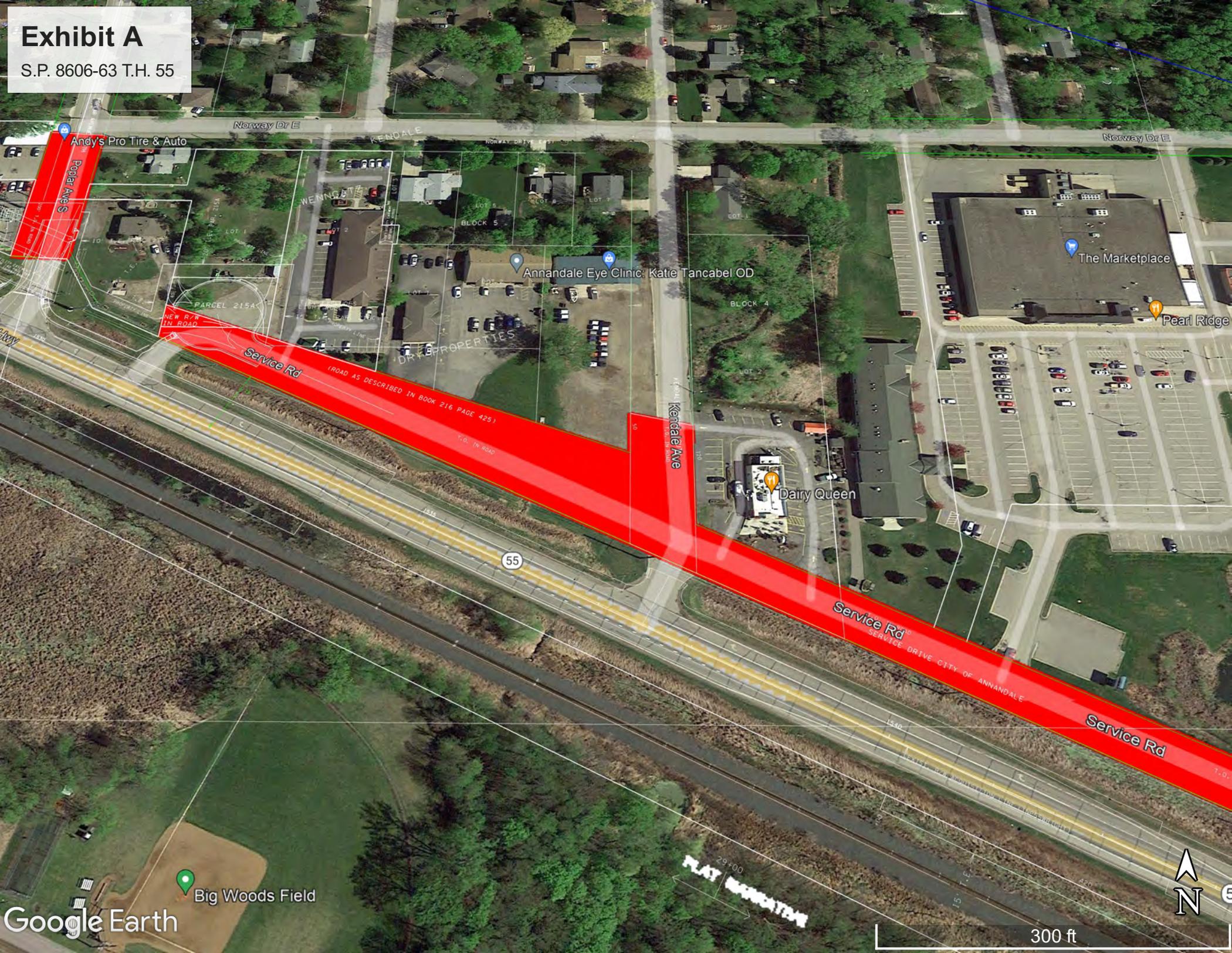
Classic Rides and Rods

Classic Hall Event Center

300 ft

# Exhibit A

S.P. 8606-63 T.H. 55



Andy's Pro Tire & Auto

Polar Ave S

Norway Dr E

KENDALE

Norway Dr E

NEW R/T IN ROAD

Service Rd

(ROAD AS DESCRIBED IN BOOK 216 PAGE 425)  
T.O. TO ROAD

Kendale Ave

Dairy Queen

The Marketplace

Pearl Ridge

55

Service Rd  
SERVICE DRIVE CITY OF ANNANDALE

Service Rd

Big Woods Field

Google Earth

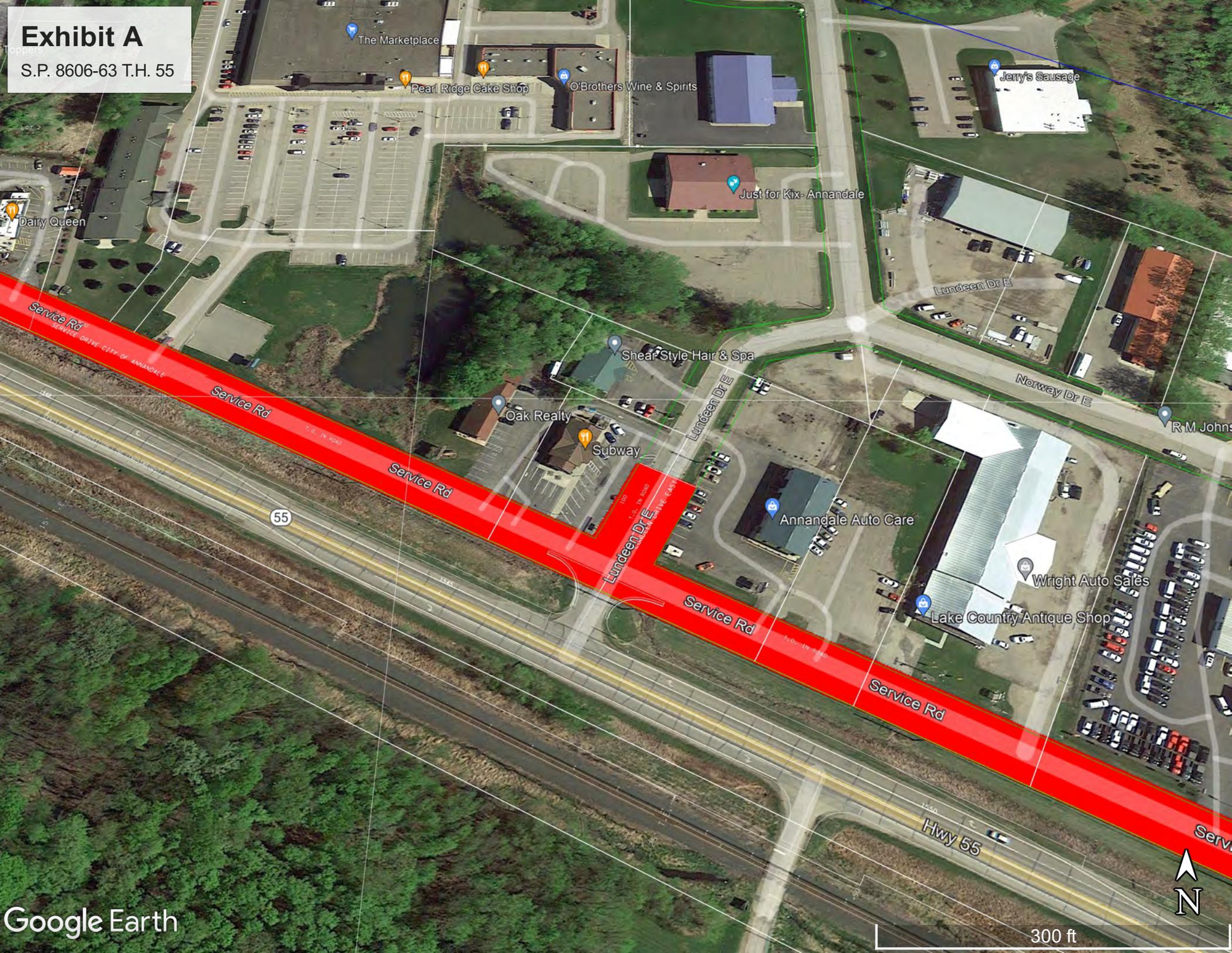
29+00  
PLAT MONITORING



300 ft

# Exhibit A

S.P. 8606-63 T.H. 55



300 ft

# Exhibit A

S.P. 8606-63 T.H. 55

Just for Kix- Annandale

Shear Style Hair & Spa

Annandale Auto Care

Lake Country Antique Shop

Creative Marble Products

Country Chevrolet Service

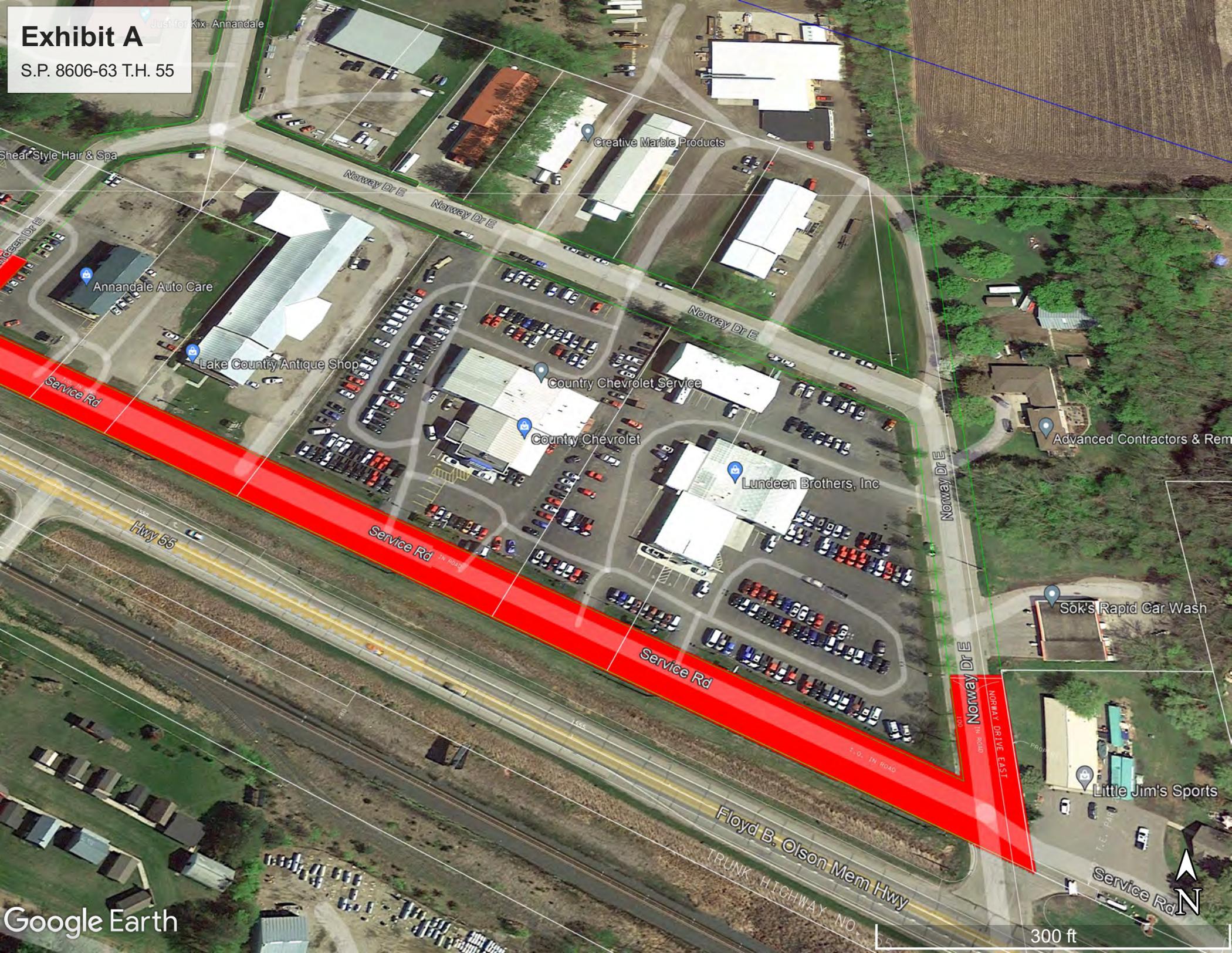
Country Chevrolet

Lundeen Brothers, Inc

Advanced Contractors & Rem

Sok's Rapid Car Wash

Little Jim's Sports



# Exhibit A

S.P. 8606-63 T.H. 55



Advanced Contractors & Remodelers

Lundeen Brothers, Inc

Sok's Rapid Car Wash

ZBR DEVELOPMENT

Little Jim's Sports

Backyard Reflections

BLOCK

ANCHOR DOCK & LIFT

Bruce Prevost Construction

Chartered Rentals

Noway Dr E  
EST. 20100 APPROX

Annandale Blvd

55

300 ft



## Short Write up on Geoprobe drilling for ROW to talk to property owners

Pictures of the Geoprobe drill rigs.



The drill rig uses hydraulic power to push a 2 inch steel rod, with an acetate sleeve in it, into the ground to collect soil samples. We will drill about 15 feet into the ground. The rods on the drill rig are 5' long. Once one rod is in the ground, another rod is screwed onto the top of it and the process of pushing it into the ground is repeated. It takes about 30 minutes to complete a boring. In addition to the person on the drill rig, there will also be an environmental consultant that will be collecting a soil sample from the soil that is collected in the rod. Once the boring is complete the hole will be filled with bentonite (volcanic clay) chips and then the top of the hole will be covered with some of the soil and grass that was removed. Once the hole has been filled in there is barely any evidence that we ever drilled on their property.

# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>9E</b>
Agenda Section: <b>Regular Agenda</b>	Item: <b>Recreation Park Playground Equipment</b>	
<p><b>BACKGROUND</b></p> <p>The demonstrated use of the Recreation Park and growth within the area has increased the need for additional park amenities. The Park Commission recommended a location at the Recreation Park for the development of a splash pad and playground.</p> <p>The City has engaged Flagship Recreation, a representative of Landscape Structures, to develop a playground design with a variety of play structures including slides, climbing features, sensory equipment, playhouses and swings. Two playground concepts are attached to the report. The designs incorporate the installation of an ADA certified surface for all or a portion of the design.</p> <p>The Park Commission recommended Option 2 with a total cost of \$428,065.34. Possible reductions of approximately \$40,000 are possible if the Annandale Public Works Department completes the installation of this project.</p> <p>The City has also submitted a grant to the Kiwanis Club, which could provide up to \$25,000. Staff will continue researching funding opportunities as necessary.</p> <p><b>STAFF RECOMMENDATION</b></p> <p>Staff defer to the City Council for action. The City has been approached in the past by several potential donors to assist with the costs, however the Council should discuss funding for such facility.</p> <p><b>Attachments:</b> <a href="#">Recreation Park Amenity Plan, dated March 24, 2022</a> <a href="#">Flagship Recreation Playground Concepts, dated August 25, 2022</a></p>		

# CITY OF ANNANDALE

# REQUEST FOR COUNCIL ACTION

Originating Department: <b>Administration</b>	Meeting Date: <b>September 12, 2022</b>	Agenda No. <b>9F</b>
Agenda Section: <b>Regular Agenda</b>	Item: <b>Municipal Park – Splash Pad</b>	
<p><b>BACKGROUND</b></p> <p>The City has received interest in having a splash pad in the community.</p> <p>The Park Commission discussed possible locations for a splash pad, narrowing it down to the Municipal Park and/or the Recreation Park. They recommended starting with a smaller splash pad at the Municipal Park. Depending on community needs, a larger splash pad at the Recreation Park could be potentially designed and installed at a later date.</p> <p>The proposed location at the Municipal Park is south of the existing playground. The facility would be close to the water utility and not require the playground container, equipment, or trail to be altered. The location is also close to public parking, bathrooms, pavilion, and ball fields. The average diameter of the splash pad is 50 feet.</p> <p>Staff were provided eight different package options from the City’s playground consultant, Flagship Recreation. The packages are designed to be straight forward and give cities the opportunity to install the systems themselves. If more customized splash pads are desired, a greater cost will result and require underground plumbing and construction plans.</p> <p>Flagship Recreation noted average water flow through the systems:</p> <ul style="list-style-type: none"><li>• Open 10am to 8pm = 10 hours</li><li>• Average daily use throughout a month = 60% - 70% = 6-7 hours per day</li><li>• 58 gallons per minute x 60 minutes x 6-7 hours = daily usage x 30 = monthly usage</li><li>• Monthly usage = 626,000 to 730,800</li><li>• 4-month seasonal usage = 2,504,000 to 2,923,000</li></ul> <p>The Park Commission recommended Package E in Water Palette 3.</p> <p>Flagship Recreation is working on pricing for 2023 equipment. They are estimating the equipment to cost \$62,306 and approximately \$45,000 for installation. If Annandale Public Works completes the installation work, the installation amount would be significantly lower.</p> <p><b>STAFF RECOMMENDATION</b></p> <p>Staff defer to the City Council for action. The City has been approached in the past by several potential donors to assist with the costs, however the Council should discuss funding for such facility. In addition, the City should consider long term costs (maintenance, cleaning, water usage, etc) and logistics (hours of operation, signage, etc).</p> <p>Attachments:</p> <ul style="list-style-type: none"><li>• <a href="#">Site Plan – Recreation Park, August 17, 2022</a></li><li>• <a href="#">Splash Pad Packages</a></li></ul>		

- [Color Options](#)
- [Product Maintenance](#)