

**CITY OF ANNANDALE
COUNCIL MEETING AGENDA**

Meeting #16
Regular Meeting
City Council Chambers

October 10, 2022
6:30 P.M.

Mayor: Shelly Jonas
Councilmember's: Matthew Wuollet
Corey Czycalla
Tina Honsey
JT Grundy

For those who would like to view or listen to the public meeting, there are two options:

Online: <https://us02web.zoom.us/j/85118234807?pwd=VzFPL25JZGIFMkJUdTdKcXRlanJaUT09>

Or Telephone: 646-931-3860
Meeting ID: 851 1823 4807
Passcode: 481712

1. **CALL TO ORDER/ROLL CALL/ADOPT AGENDA**
2. **APPROVAL OF MINUTES-** [September 12, 2022](#)
3. **VISITOR'S**
4. **PUBLIC HEARING**
 - A. [Resolution Assessing Delinquent Accounts](#)
 - B. [Resolution Assessing 2022 Alley Improvements](#)
5. **OPEN FORUM**
6. **CONSENT AGENDA**
 - A. [Approve Auditing Claims](#)
 - B. [Approve Departments Reports](#)
 - C. [Approve Donations](#)
 - D. [Approve Special Event- Spilled Grain Fun Run](#)
 - E. [Approve Resignation of PT officers](#)
 - F. [Approve Resignation of Fire Fighter](#)
 - G. [Approve Resignation of Planning Commissioner](#)
 - H. [Approve Resolution Appointing Judges for the General Election](#)
 - I. [Approve Memorandum of Understanding for Little Jim's](#)
 - J. [Approve CGMC Dues for 2023](#)
 - K. [Approve Resolution Approving Variance- Hillhiker](#)
 - L. [Approve Resolution Approving Willows of Annandale](#)
 - M. [Approve Proclamation for Fire Week](#)
7. **REMOVED CONSENT ITEMS**

(See Reverse Side for Additional Agenda Items)

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- A. [Resolution Approving Plans and Specs and Advertising for Bids- Lake John Utilities](#)
- B. [Consider Snow Removal for Trail at Ash Street to Pintail Drive](#)
- C. [Tree Grinding Quotes](#)

10. MAYOR/COUNCIL REPORTS

11. ADJOURNMENT

MINUTES
ANNANDALE CITY COUNCIL
September 12, 2022

CALL TO ORDER/ROLL CALL: The City Council of Annandale, Minnesota met for a regular meeting on September 12, 2022 at 6:30 p.m. at the City Hall Council Chambers. Mayor Jonas called the meeting to order at 6:30 p.m.

City Council Present: Jonas, Wuollet, Czycalla, Grundy, Honsey. City Council members absent: None. Also, present were Administrator Hinnenkamp, Fire Chief Townsend, Bradley Peterson, Al Evavold, Greg Roth, members of the public and the Annandale Advocate.

SET AGENDA: The following items were added to the agenda: Item 9G- Resolution Calling TIF Hearing, Item 9H Special Event, Item 9I Request to use City log. The motion carried unanimously.

All motions are approved unanimously unless otherwise noted.

MINUTES: NONE

VISITORS:

Coalition of Greater MN Cities- Bradley Peterson presented information to the City Council on CGMC. No action was taken by Council.

Greg Roth- 2022-2023 Insurance Renewal- Roth presented the insurance renewal. A motion was made by Honsey and seconded by Czycalla to approve the renewal and to not waive the tort liability limits.

PUBLIC HEARINGS: NONE

OPEN FORUM:

CONSENT AGENDA:

A motion was made by Czycalla and seconded by Wuollet, to approve the Consent Agenda as presented.

- A. Approval of Auditing Claims
- B. Approval of Departments Reports
- C. Approval of Donations
- D. Approval of Chamber Halloween Event
- E. Approval of PT Police Officer Appointments
- F. Call Public Hearing Date for Delinquent Accounts
- G. Approval of Resolution 22-50 Declaring Assessment Amount and Resolution 22-51 Calling Hearing- 2022 Alley Imp
- H. Approval of Special Event- Main Street Mile

REMOVED CONSENT ITEMS: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

Consider CAP Homes Request- Council reviewed the request and recommendation of City Council. A motion was made by Wuollet and seconded by Czycalla to table the request and have the developer work with staff to address the landscaping plan, traffic concerns and density.

Resolution 22-51 Approving 2023 Preliminary Levy, Budget, Calling TNT Hearing and Resolution 22-52 Approving Debt Levy Abatement- A motion was made by Czycalla and seconded by Honsey to approve Resolution 22-51 and Resolution 22-52 as presented. ROLL CALL: Ayes: Honsey, Wuollet, Grundy, Czycalla, Jonas. Nays: None. Absent: None. Abstain: None. Resolution 22-51 and 52 adopted on a 5-aye, 0-nay, 0-absent, 0-abstain vote.

Consider 3 Year Audit Engagement- A motion was made by Czycalla and seconded by Wuollet to approve the 3-year engagement with Burkhardt and Burkhardt as presented.

Approve Right of Access Permit- MnDot- A motion was made by Grundy and seconded by Czycalla to approve the Right of way Access permit with MnDot with the stipulation that all drilling is out of the right-of-way unless approved by Haller and Voge.

Review Concept for Rec Park Playground- Council reviewed the concept plan. A motion was made by Wuollet and seconded by Honsey to approve the concept of the Rec Park Playground.

Review Concept for Splash Pad- Council reviewed the splash pad concept at the Municipal Park. A motion was made by Czycalla and seconded to approve the concept as presented.

Resolution 22-53 Calling TIF Hearing. Staff informed Council Gary Stang has submitted a TIF application for his project, the Willows of Annandale. A motion was made by Czycalla and seconded by Honsey to approve the Resolution calling a Public Hearing for October 17, 2022. ROLL CALL: Ayes: Honsey, Wuollet, Grundy, Czycalla, Jonas. Nays: None. Absent: None. Abstain: None. Resolution 22-53 adopted on a 5-aye, 0-nay, 0-absent, 0-abstain vote.

Special Event for Heart of the Lake Team- eXp- Council reviewed the request to close the City Hall parking lot for an event open to the public, hosted by Heart of the Lake Team- eXp. A motion was made by Grundy and seconded by Czycalla to approve the event, but not to include food trucks as part of the event.

Request for use of the City Logo- The Council reviewed the request from Vintage Patina to use the logo as part of post cards they would sell at their store. A motion was made by Czycalla and seconded by Grundy to table this item until additional information is provided.

MAYOR/COUNCIL REPORTS:

Chief Townsend informed the Council the old rescue sold for \$10,000 and after the commission was paid, the city netted \$9400. He also mentioned the Fire Department received payment of \$4657 from the Forsman Farms mutual aid fire and that the Fire Relief purchased an AED for \$7200 to be placed in the Municipal Park.

Chief Standafer informed the Council that he commended the Fire department and Tiffany Grube with Community Education on the AED. He also updated the Council on the Wellness Program they will be providing to FT Police Officers.

ADJOURNMENT:

Moved by Czycalla seconded by Honsey to adjourn. The meeting was adjourned at 9:20 pm.

Shelly Jonas, Mayor

ATTEST:

Kelly Hinnenkamp, City Administrator

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 4A
Agenda Section: Public Hearing	Item: Resolution Assessing Delinquent Accounts	
<p>BACKGROUND</p> <p>The City annually certifies delinquent accounts to property taxes. The City is required to hold a public hearing prior to the assessment and to certify the amounts to the County prior to November 30th of each year.</p> <p>Attached is a Resolution certifying the attached list of the delinquent accounts. This list contains accounts that were delinquent at the time of publication of the hearing notice on October 17th. Staff will adjust this list through November 30th and remove individuals as we confirm payment has been made.</p> <p>RECOMMENDATION</p> <p>Motion to Approve Resolution Certifying Delinquent Accounts</p>		

RESOLUTION NO. 22-

Councilmember _____ introduced the following resolution and moved for its adoption:

RESOLUTION CERTIFYING DELINQUENT ACCOUNTS FOR COLLECTION

WHEREAS, the Council deems it advisable and in the best interest of the City to certify delinquent accounts for collection by the County Auditor; and

WHEREAS, the City Council is directing that the following delinquent accounts costs be certified for collection with property taxes payable in 2023; and

WHEREAS, the City Council orders the special assessment of said delinquent charges to run for a period of one (1) year and bear an interest rate of 10%; and

WHEREAS, the City Council hereby specifies the following accounts, if not paid by the time the City certifies assessments to the County (on or about November 30, 2022):

See attached list

NOW, THEREFORE, BE IT RESOLVED that the City Council of Annandale, Wright County, Minnesota does hereby order the aforementioned special assessments.

The foregoing resolution was duly seconded by Councilmember __, upon a vote being taken thereon, the following members voted in favor thereof: __; the following members voted against: __, the following members abstained: __; the following members were absent: __.

WHEREUPON, said resolution was declared duly passed and adopted this 10th day of October, 2022.

City Clerk

City of Annandale Delinquent Accounts

**CITY OF ANNANDALE
NOTICE OF HEARING TO CERTIFY DELINQUENT ACCOUNTS
AGAINST THE TAX ROLLS**

Notice is hereby given, that the City Council of Annandale will meet at 7:00 p.m. on Monday, October 10, 2022, at City Hall located at 30 Cedar St E., to consider certifying the following delinquent accounts against the tax rolls for a one year assessment at 10% interest:

Delinquent Utility Bills

Tax Parcel	Property Address	Amount
102-069-001010	137 EXCELSIOR AVE N	\$100.15
102-021-001010	155 EXCELSIOR AVE N	\$352.56
102-500-302410	70 EXCELSIOR AVE N	\$165.43
102-500-302414	160 EXCELSIOR AVE N	\$472.30
102-020-004010	150 MAPLE AVE N	\$271.40
102-020-004010	150 MAPLE AVE N	\$136.10
102-022-008090	110 PARK ST E	\$1560.36
102-500-301114	140 PARK ST E	\$125.05
102-022-006040	30 PARK ST W	\$807.69
102-033-003010/3020	280 CANDLESTICK CIRCLE	\$64.34
102-018-001014	100 EXCELSIOR AVE S	\$96.40
102-041-004010	310 EXCELSIOR AVE S	\$1080.04
102-500-304226	141 EXCELSIOR AVE S	\$163.92
102-023-005010	231 EXCELSIOR AVE S	\$662.49
102-021-003021	160 HARRISON ST W	\$980.59
102-023-005090	30 KNOLLWOOD ST W	\$379.03
102-023-005100	60 KNOLLWOOD ST W	\$564.41
102-500-304212	115 MAPLE CIRCLE S	\$380.78
102-017-001030	145 MAPLE CIRCLE S	\$462.33
102-023-003060	14 WILLOW DRIVE W	\$334.30
102-023-003050	16 WILLOW DRIVE W	\$153.67
102-023-005060	65 WILLOW DRIVE W	\$89.20
102-023-005020	165 WILLOW DRIVE W	\$222.28
102-022-009010	255 CHERRY AVE N	\$540.60

102-022-008040	365 CHERRY AVE N	\$134.00
102-022-008010	395 CHERRY AVE N	\$590.43
102-022-007030	370 CHERRY AVE N	\$69.69
102-022-002040	430 CHERRY AVE N	\$1574.32
102-010-001180	79 CHERRY AVE S	\$491.52
102-500-301412	85 PLEASANT AVE N	\$412.63
102-500-301409	265 CHESTNUT ST E	\$304.93
102-500-301446	300 CHESTNUT ST E	\$590.85
102-500-304145	260 MYRTLE DRIVE S	\$115.28
102-500-301420	235 SPRUCE DRIVE E	\$747.86
102-016-003070	363 SPRUCE DRIVE E	\$349.13
102-500-304134	235 PINE CIRCLE	\$708.67
102-016-003120	150 POPLAR AVE S	\$473.37
102-014-001030	130 DALE AVE S	\$75.73
102-014-001060	160 DALE AVE S	\$432.21
102-027-001070	105 NORWAY CIRCLE	\$280.91
102-027-001050	110 NORWAY CIRCLE	\$2044.01
102-014-003013	125 KENDALE AVE S	\$1642.74
102-016-001050	380 SPRUCE ST E #2	\$105.93
102-016-001050	380 SPRUCE ST E #2	\$73.90
102-016-001050	380 SPRUCE ST E #3	\$251.06
102-016-001050	380 SPRUCE ST E #4	\$366.18
102-041-002020	310 KNOLLWOOD ST W	\$180.84
102-038-002010	550 PLEASANT CREST CIRCLE	\$418.14
102-055-005020	360 BIG WOODS LANE	\$189.86
102-055-007030	300 ASH STREET E	\$423.73
102-055-003070	224 ASH STREET E	\$409.31
102-043-003060	701 MORRISON AVENUE	\$1812.10
102-043-003070	711 MORRISON AVENUE	\$761.23
102-060-002030	741 MORRISON AVENUE	\$367.68
102-060-001090	740 MORRISON AVENUE	\$312.27
102-063-002010	811 BEECH LANE	\$199.19
102-068-006040	1007 BEECH LANE	\$232.88

102-068-004010	965 ACACIA DR	\$72.50
102-068-005090	1041 BAY CIRCLE	\$226.73
102-065-001010	550 HIGHLAND ST W	\$173.31
102-065-003110	225 DOUGLAS DR S	\$579.98
102-065-001070	450 HIGHLAND ST W	\$597.96
102-065-001040	520 HIGHLAND ST W	\$320.18
102-065-003080	555 HIGHLAND ST W	\$484.63
102-071-002080	551 KNOLLWOOD ST W	\$635.52
	TOTAL	\$30398.81

Such persons that desire to be heard with reference to the proposed certifications will be heard at this time. If you do not attend the hearing or submit written comment, it will be assumed that you have no objections to the proposal. If there are any questions, please contact the City of Annandale at 320-274-3055.

Kelly Hinnenkamp
City Administrator

(Published in the Annandale Advocate, Wednesday, September 21, 2022)

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 4A																				
Agenda Section: Public Hearing	Item: Resolution Assessing Delinquent Accounts																					
<p>BACKGROUND</p> <p>The City constructed alley improvements between Chestnut Street and the City Hall parking lot. The City's assessment policy states new improvements will be assessed at 100%. Attached is a Resolution adopting the assessment per City Policy. The total amount to be assessed is \$4485. The final assessment roll is listed below.</p> <p style="text-align: center;">2022 Alley Improvements Final Assessment Roll</p> <table><thead><tr><th><u>PID</u></th><th><u>Address</u></th><th><u>Lin Foot</u></th><th><u>Assessment</u></th></tr></thead><tbody><tr><td>102-010-002030</td><td>50 Cherry Ave N</td><td>100'</td><td>\$2894.00</td></tr><tr><td>102-010-002020</td><td>43 Oak Ave N</td><td>55'</td><td>\$1591.70</td></tr><tr><td>102-010-002011</td><td>30 Cedar Street E</td><td>35'</td><td><u>\$1014.30</u></td></tr><tr><td colspan="3">Total</td><td>\$5500.00</td></tr></tbody></table> <p>RECOMMENDATION</p> <p>Approve Resolution Adopting Assessments</p>			<u>PID</u>	<u>Address</u>	<u>Lin Foot</u>	<u>Assessment</u>	102-010-002030	50 Cherry Ave N	100'	\$2894.00	102-010-002020	43 Oak Ave N	55'	\$1591.70	102-010-002011	30 Cedar Street E	35'	<u>\$1014.30</u>	Total			\$5500.00
<u>PID</u>	<u>Address</u>	<u>Lin Foot</u>	<u>Assessment</u>																			
102-010-002030	50 Cherry Ave N	100'	\$2894.00																			
102-010-002020	43 Oak Ave N	55'	\$1591.70																			
102-010-002011	30 Cedar Street E	35'	<u>\$1014.30</u>																			
Total			\$5500.00																			

EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF
ANNANDALE, MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Annandale, Minnesota, was duly called and held at the City of Annandale Council Chambers, 30 Cedar Street East, Annandale, Minnesota in said City on the 10th day of October, 2022 at 6:30 o'clock p.m.

The following members were present:

and the following were absent:

Member ___ introduced the following resolution and moved its adoption:

**RESOLUTION ADOPTING ASSESSMENT
CITY OF ANNANDALE, MINNESOTA
RESOLUTION NO. 22-__**

WHEREAS, pursuant to proper notice duly given as required by law, the council has met and heard and passes upon all objections to the proposed assessment for the improvement known as the 2021 Alley Improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ANNANDALE, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvements in the amount of the assessment levied against it.
2. Such assessment is proposed to be payable in equal installments extending over a period of ___ years, the first of the installments to be payable on or before the first Monday in January, 2023, and will bear interest at a rate of ___ percent. To the first installment shall be added interest on the entire assessment from the date of the certification to the County Auditor until December 31, 2022. To each subsequent installment when due shall be added interest for one year on all unpaid assessments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Clerk of the City of Annandale, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and he may, at any time thereafter pay the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.

4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the proper tax lists of the county, and such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the city council this 10th day of October 2022.

Mayor

City Clerk

The motion for the adoption of the foregoing resolution was duly seconded by member Honsey, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA
CITY OF ANNANDALE
COUNTY OF WRIGHT

I, the undersigned, being the duly qualified and acting Clerk of the City of Annandale, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and foregoing extract of minutes of a meeting of the City Council of said City held on the date therein indicated with the original thereof on file in my office, and the same is a full, true and complete transcript therefrom, insofar as the same related to adopting assessments of the 2021 Alley Improvements and that notice of said meeting was duly given in accordance with law.

WITNESS my hand the seal of said City this 10th day of October, 2022.

City Clerk

(SEAL)

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 6A
Agenda Section: Consent	Item: Auditing Claims	
<p>BACKGROUND: Attached is a copy of the Auditing Claims presented for approval for all claims paid or to be paid since the prior Council meeting.</p>		

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.GL Account = "001"- "699"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ANNANDALE ADVOCATE								
180	ANNANDALE ADVOCATE	P325160	FD EMPLOYMENT AD	08/31/2022	168.00	168.00	09/29/2022	
180	ANNANDALE ADVOCATE	P325165	LEGAL- PZ	08/31/2022	77.00	77.00	09/29/2022	
180	ANNANDALE ADVOCATE	P325165	RECYLCING AD	08/31/2022	74.50	74.50	09/29/2022	
180	ANNANDALE ADVOCATE	P325165	LEGAL	08/31/2022	44.00	44.00	09/29/2022	
180	ANNANDALE ADVOCATE	P325165	HOLIDAY SAFETY PAGE	08/31/2022	30.00	30.00	09/29/2022	
180	ANNANDALE ADVOCATE	P325165	DMV AD	08/31/2022	45.12	45.12	09/29/2022	
180	ANNANDALE ADVOCATE	P325165	LEGAL- PZ	08/31/2022	66.00	66.00	09/29/2022	
180	ANNANDALE ADVOCATE	P325165	DMV AD	08/31/2022	32.50	32.50	09/29/2022	
180	ANNANDALE ADVOCATE	P325359	HEARING NOTICE- HILL HIKER	09/29/2022	66.00	.00		
180	ANNANDALE ADVOCATE	P325359	HEARING NOTICE- STANG	09/29/2022	57.75	.00		
180	ANNANDALE ADVOCATE	P325359	ASSESSMENT HEARING- ALLE	09/29/2022	264.00	.00		
180	ANNANDALE ADVOCATE	P325359	HYDRANT FLUSHING	09/29/2022	43.50	.00		
180	ANNANDALE ADVOCATE	P325359	DELINQUENT HEARING NOTIC	09/29/2022	60.50	.00		
180	ANNANDALE ADVOCATE	P325359	DELINQUENT HEARING NOTIC	09/29/2022	60.50	.00		
Total ANNANDALE ADVOCATE:					1,089.37	537.12		
ANNANDALE AREA CHAMBER OF								
190	ANNANDALE AREA CHAMBER	1834	VISITORS GUIDE REIMB	09/01/2022	1,222.44	1,222.44	09/29/2022	
Total ANNANDALE AREA CHAMBER OF:					1,222.44	1,222.44		
ANNANDALE AUTO CARE, LLC								
188	ANNANDALE AUTO CARE, LLC	117563	SQUAD REPAIR	08/22/2022	67.90	67.90	10/05/2022	
Total ANNANDALE AUTO CARE, LLC:					67.90	67.90		
ANNANDALE EMBROIDERY								
200	ANNANDALE EMBROIDERY	635	ADMIN	09/23/2022	58.00	.00		
Total ANNANDALE EMBROIDERY:					58.00	.00		
ANNANDALE PARTS SUPPLY								
192	ANNANDALE PARTS SUPPLY	127291168	BATTERY	08/31/2022	146.00	146.00	09/29/2022	
192	ANNANDALE PARTS SUPPLY	127291177	PARTS	08/31/2022	25.39	25.39	10/05/2022	
192	ANNANDALE PARTS SUPPLY	127292667	SUPPLIES	09/22/2022	5.59	5.59	10/05/2022	
Total ANNANDALE PARTS SUPPLY:					176.98	176.98		
ANNANDALE-MAPLE LAKE								
230	ANNANDALE-MAPLE LAKE	81222CenturyF	WWC INSURANCE REIMBURSE	09/13/2022	1,009.33	1,009.33	09/21/2022	
Total ANNANDALE-MAPLE LAKE:					1,009.33	1,009.33		
ARAMARK UNIFORM SERVICES								
286	ARAMARK UNIFORM SERVICES	2530044181	PW UNIFORMS	08/25/2022	49.08	49.08	10/05/2022	
286	ARAMARK UNIFORM SERVICES	2530047029	PW UNIFORMS	09/01/2022	47.08	47.08	10/05/2022	
286	ARAMARK UNIFORM SERVICES	2530049525	PW UNIFORMS	10/04/2022	56.78	56.78	10/05/2022	
286	ARAMARK UNIFORM SERVICES	2530052206	SEWER UNIFORMS	09/15/2022	47.08	47.08	10/05/2022	
286	ARAMARK UNIFORM SERVICES	2530054718	SEWER UNIFORMS	09/22/2022	47.08	47.08	10/05/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
286	ARAMARK UNIFORM SERVICES	2530057360	WATER UNIFORMS	09/29/2022	120.14	120.14	10/05/2022	
Total ARAMARK UNIFORM SERVICES:					367.24	367.24		
ASPEN MILLS								
5072	ASPEN MILLS	299715	UNIFORM ALLOWANCE - GOFF	09/01/2022	69.36	69.36	10/06/2022	
Total ASPEN MILLS:					69.36	69.36		
BADGER METER, INC.								
380	BADGER METER, INC.	80105275	BEACON HOSTING SERVICE- S	08/30/2022	45.81	45.81	09/29/2022	
380	BADGER METER, INC.	80105275	BEACON HOSTING SERVICE- W	08/30/2022	45.81	45.81	09/29/2022	
380	BADGER METER, INC.	80107600	BEACON HOSTING SERVICE- S	09/29/2022	45.81	.00		
380	BADGER METER, INC.	80107600	BEACON HOSTING SERVICE- W	09/29/2022	45.81	.00		
Total BADGER METER, INC.:					183.24	91.62		
BERGLUND, BAUMGARTNER, KIMBALL & GLASER								
5194	BERGLUND, BAUMGARTNER, K	AUG22 SRVCS	BBKG PROSECUTION SERVICE	09/02/2022	1,883.10	.00		
Total BERGLUND, BAUMGARTNER, KIMBALL & GLASER:					1,883.10	.00		
BOLTON & MENK, INC								
463	BOLTON & MENK, INC	2952340	LAKE JOHN- PLANS AND SPEC	08/18/2022	29,241.50	29,241.50	09/29/2022	
463	BOLTON & MENK, INC	295338	CEMETERY PLAT	08/18/2022	300.30	300.30	09/29/2022	
463	BOLTON & MENK, INC	295339	WATER TOWER PLANS AND SP	08/18/2022	195.00	195.00	09/29/2022	
463	BOLTON & MENK, INC	295341	HWY 55	08/18/2022	7,177.50	7,177.50	09/29/2022	
463	BOLTON & MENK, INC	295343	CIP	08/18/2022	1,147.50	1,147.50	09/29/2022	
463	BOLTON & MENK, INC	295343	GENERAL	08/18/2022	152.50	152.50	09/29/2022	
463	BOLTON & MENK, INC	295344	TRIPLETT FARMS- 2ND	08/18/2022	195.00	195.00	09/29/2022	
463	BOLTON & MENK, INC	297685	2020 IMPROVEMENTS	09/20/2022	135.00	.00		
463	BOLTON & MENK, INC	297686	TRIPLETT FARMS- 3RD	09/20/2022	195.00	.00		
463	BOLTON & MENK, INC	297689	BUILDING PERMIT REVIEW	09/20/2022	1,360.00	.00		
463	BOLTON & MENK, INC	297689	BUSINESS PARK ROW	09/20/2022	2,940.50	.00		
463	BOLTON & MENK, INC	297689	SAND PROFILE	09/20/2022	160.00	.00		
463	BOLTON & MENK, INC	297689	CAP HOMES	09/20/2022	1,270.00	.00		
463	BOLTON & MENK, INC	297689	HILLHIKER	09/20/2022	235.00	.00		
463	BOLTON & MENK, INC	297689	LITTLE JIMS	09/20/2022	50.00	.00		
463	BOLTON & MENK, INC	297689	ROADBOTICS	09/20/2022	742.50	.00		
463	BOLTON & MENK, INC	297689	WATER MAPS	09/20/2022	362.00	.00		
463	BOLTON & MENK, INC	297689	SEWER MAP UPDATES	09/20/2022	350.00	.00		
463	BOLTON & MENK, INC	297689	STORM MAP UPDATE	09/20/2022	290.00	.00		
463	BOLTON & MENK, INC	297689	CIP	09/20/2022	135.00	.00		
463	BOLTON & MENK, INC	297690	LK JOHN DEVELOPMENT- WET	09/20/2022	256.00	.00		
463	BOLTON & MENK, INC	297691	HEMLOCK	09/20/2022	16,025.00	.00		
463	BOLTON & MENK, INC	297693	HWY 55	09/20/2022	4,268.57	.00		
463	BOLTON & MENK, INC	297694	TRIPLETT FARMS- 4TH	09/20/2022	1,782.50	.00		
463	BOLTON & MENK, INC	297695	LAKE JOHN- PLANS AND SPEC	09/20/2022	28,604.00	.00		
463	BOLTON & MENK, INC	297696	WATER TOWER PLANS AND SP	09/20/2022	540.00	.00		
Total BOLTON & MENK, INC:					98,110.37	38,409.30		
BRAUN INTERTEC CORPORATION								
501	BRAUN INTERTEC CORPORATI	B311308	LAKE JOHN TESTING	09/27/2022	7,588.50	.00		
Total BRAUN INTERTEC CORPORATION:					7,588.50	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CASEY'S BUSINESS MASTERCARD								
5147	CASEY'S BUSINESS MASTERC	AUG2022- BX3	LATE FEE	08/25/2022	71.55	71.55	09/23/2022	
5147	CASEY'S BUSINESS MASTERC	SEP2022- BX3	FD FUEL	09/25/2022	111.20	111.20	10/06/2022	
Total CASEY'S BUSINESS MASTERCARD:					182.75	182.75		
CASH								
587	CASH	10522	PD	10/05/2022	100.00	100.00	10/06/2022	
Total CASH:					100.00	100.00		
CENTER POINT ENERGY								
2511	CENTER POINT ENERGY	SEP22-240 PL	HOCKEY RINK	09/14/2022	25.28	25.28	09/29/2022	
2511	CENTER POINT ENERGY	SEP22-30CED	CITY HALL	09/14/2022	97.08	97.08	09/29/2022	
2511	CENTER POINT ENERGY	SEP22-330 OA	PAVILION	09/14/2022	18.04	18.04	09/29/2022	
2511	CENTER POINT ENERGY	SEP22-340 PO	FD	09/14/2022	95.77	95.77	09/29/2022	
2511	CENTER POINT ENERGY	SEP22-350 PO	OLD PW SHOP	09/14/2022	45.09	45.09	09/29/2022	
2511	CENTER POINT ENERGY	SEP22-541 AS	WTP	09/14/2022	373.10	373.10	09/29/2022	
2511	CENTER POINT ENERGY	SEP22-551 PO	TC	09/14/2022	16.80	16.80	09/29/2022	
2511	CENTER POINT ENERGY	SEP22-74 OAK	74 OAK A3	09/14/2022	11.09	11.09	09/29/2022	
2511	CENTER POINT ENERGY	SEP22-74 OAK	74 OAK HSE	09/23/2022	12.63	12.63	09/29/2022	
Total CENTER POINT ENERGY:					694.88	694.88		
CENTRA SOTA COOPERATIVE								
646	CENTRA SOTA COOPERATIVE	4825177	CHEMICALS	08/04/2022	177.13	177.13	09/29/2022	
646	CENTRA SOTA COOPERATIVE	6309886	FUEL - PW	07/14/2022	1,287.82	1,287.82	09/29/2022	
646	CENTRA SOTA COOPERATIVE	6309886	FUEL - STREETS	07/14/2022	447.94	447.94	09/29/2022	
646	CENTRA SOTA COOPERATIVE	6309886	FUEL - PARKS	07/14/2022	447.93	447.93	09/29/2022	
646	CENTRA SOTA COOPERATIVE	6309886	FUEL - WATER	07/14/2022	307.96	307.96	09/29/2022	
646	CENTRA SOTA COOPERATIVE	6309886	FUEL - SEWER	07/14/2022	307.96	307.96	09/29/2022	
646	CENTRA SOTA COOPERATIVE	6310246	FUEL - PW	08/31/2022	584.77	584.77	10/05/2022	
646	CENTRA SOTA COOPERATIVE	6310246	FUEL - STREETS	08/31/2022	203.39	203.39	10/05/2022	
646	CENTRA SOTA COOPERATIVE	6310246	FUEL - PARKS	08/31/2022	203.39	203.39	10/05/2022	
646	CENTRA SOTA COOPERATIVE	6310246	FUEL - WATER	08/31/2022	139.84	139.84	10/05/2022	
646	CENTRA SOTA COOPERATIVE	6310246	FUEL - SEWER	08/31/2022	139.84	139.84	10/05/2022	
646	CENTRA SOTA COOPERATIVE	6310247	FUEL - PW	08/31/2022	590.87	590.87	10/05/2022	
646	CENTRA SOTA COOPERATIVE	6310247	FUEL - STREETS	08/31/2022	205.52	205.52	10/05/2022	
646	CENTRA SOTA COOPERATIVE	6310247	FUEL - PARKS	08/31/2022	205.52	205.52	10/05/2022	
646	CENTRA SOTA COOPERATIVE	6310247	FUEL - WATER	08/31/2022	141.29	141.29	10/05/2022	
646	CENTRA SOTA COOPERATIVE	6310247	FUEL - SEWER	08/31/2022	141.29	141.29	10/05/2022	
646	CENTRA SOTA COOPERATIVE	6310389	FUEL - PW	09/19/2022	702.99	.00		
646	CENTRA SOTA COOPERATIVE	6310389	FUEL - STREETS	09/19/2022	244.51	.00		
646	CENTRA SOTA COOPERATIVE	6310389	FUEL - PARKS	09/19/2022	244.51	.00		
646	CENTRA SOTA COOPERATIVE	6310389	FUEL - WATER	09/19/2022	168.11	.00		
646	CENTRA SOTA COOPERATIVE	6310389	FUEL - SEWER	09/19/2022	168.11	.00		
646	CENTRA SOTA COOPERATIVE	6310390	FUEL - PW	09/19/2022	289.39	.00		
646	CENTRA SOTA COOPERATIVE	6310390	FUEL - STREETS	09/19/2022	100.66	.00		
646	CENTRA SOTA COOPERATIVE	6310390	FUEL - PARKS	09/19/2022	100.65	.00		
646	CENTRA SOTA COOPERATIVE	6310390	FUEL - WATER	09/19/2022	69.20	.00		
646	CENTRA SOTA COOPERATIVE	6310390	FUEL - SEWER	09/19/2022	69.20	.00		
646	CENTRA SOTA COOPERATIVE	6310392	FUEL - PW	09/20/2022	200.45	.00		
646	CENTRA SOTA COOPERATIVE	6310392	FUEL - STREETS	09/20/2022	69.72	.00		
646	CENTRA SOTA COOPERATIVE	6310392	FUEL - PARKS	09/20/2022	69.72	.00		
646	CENTRA SOTA COOPERATIVE	6310392	FUEL - WATER	09/20/2022	47.94	.00		
646	CENTRA SOTA COOPERATIVE	6310392	FUEL - SEWER	09/20/2022	47.93	.00		
646	CENTRA SOTA COOPERATIVE	9060100	FUEL	07/31/2022	7.50	7.50	09/29/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total CENTRA SOTA COOPERATIVE:					8,133.05	5,539.96		
CENTRAL LAND TITLE								
614	CENTRAL LAND TITLE	Loan- Uecker 2	UECKER LOAN 2022	09/20/2022	25,000.00	25,000.00	09/20/2022	
Total CENTRAL LAND TITLE :					25,000.00	25,000.00		
CITY OF BUFFALO								
710	CITY OF BUFFALO	09/30/22 BILL	MONTHLY NET MOTION	09/30/2022	20.00	20.00	10/06/2022	
Total CITY OF BUFFALO:					20.00	20.00		
CJ AUTOMOTIVE SERVICE LLC								
5327	CJ AUTOMOTIVE SERVICE LLC	3257	TRUCK REPAIR	09/07/2022	1,612.40	1,612.40	09/29/2022	
Total CJ AUTOMOTIVE SERVICE LLC:					1,612.40	1,612.40		
CLASSIC CLEANING COMPANY								
4889	CLASSIC CLEANING COMPANY	32989	TC	09/20/2022	230.00	.00		
4889	CLASSIC CLEANING COMPANY	32990	CITY HALL-	09/20/2022	673.75	.00		
4889	CLASSIC CLEANING COMPANY	32990	PD-	09/20/2022	147.00	.00		
4889	CLASSIC CLEANING COMPANY	32990	LIBRARY-	09/20/2022	404.25	.00		
4889	CLASSIC CLEANING COMPANY	32991	FD	09/20/2022	245.00	.00		
Total CLASSIC CLEANING COMPANY:					1,700.00	.00		
COLONIAL LIFE & ACCIDENT								
810	COLONIAL LIFE & ACCIDENT	749242410016	INSURANCE	10/01/2022	387.72	387.72	09/21/2022	
Total COLONIAL LIFE & ACCIDENT:					387.72	387.72		
CORE & MAIN LP								
2635	CORE & MAIN LP	R540258	FITTINGS	09/07/2022	618.65	618.65	09/29/2022	
Total CORE & MAIN LP:					618.65	618.65		
COUNTRY CHEVROLET INC								
900	COUNTRY CHEVROLET INC	CVCS157194	SQUAD REPAIRS - 52	07/14/2022	638.67	638.67	10/06/2022	
900	COUNTRY CHEVROLET INC	CVCS157883	SQUAD REPAIRS	09/13/2022	863.65	863.65	10/05/2022	
900	COUNTRY CHEVROLET INC	CVCS158240	SQUAD REPAIRS	09/14/2022	39.95	39.95	10/05/2022	
Total COUNTRY CHEVROLET INC:					1,542.27	1,542.27		
DAIRYLAND POWER COOPERATIVE								
5244	DAIRYLAND POWER COOPERA	276	MONTHLY BILLS- REFUSE 20%	09/21/2022	132.88	.00		
5244	DAIRYLAND POWER COOPERA	276	MONTHLY BILLS- SEWER 40%	09/21/2022	265.76	.00		
5244	DAIRYLAND POWER COOPERA	276	MONTHLY BILLS- WATER 40%	09/21/2022	265.76	.00		
5244	DAIRYLAND POWER COOPERA	45	MONTHLY BILLS- REFUSE 20%	09/21/2022	134.72	.00		
5244	DAIRYLAND POWER COOPERA	45	MONTHLY BILLS- SEWER 40%	09/21/2022	269.42	.00		
5244	DAIRYLAND POWER COOPERA	45	MONTHLY BILLS- WATER 40%	09/21/2022	269.42	.00		
Total DAIRYLAND POWER COOPERATIVE:					1,337.96	.00		
DELTA DENTAL								
4793	DELTA DENTAL	CNS00010589	INSURANCE	10/01/2022	1,493.72	1,493.72	09/21/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total DELTA DENTAL:					1,493.72	1,493.72		
DEVELOPMENT SERVICES, INC.								
1025	DEVELOPMENT SERVICES, INC	13700	DRAW 11	09/15/2022	3,000.00	.00		
Total DEVELOPMENT SERVICES, INC.:					3,000.00	.00		
EARL F. ANDERSEN INC								
170	EARL F. ANDERSEN INC	0130714-IN	STREET SIGNS	09/09/2022	83.05	83.05	09/29/2022	
Total EARL F. ANDERSEN INC:					83.05	83.05		
ESO SOLUTIONS INC								
5110	ESO SOLUTIONS INC	ESO-90844	ESO SOFTWARE CONTRACT	09/22/2022	802.75	802.75	09/29/2022	
Total ESO SOLUTIONS INC:					802.75	802.75		
GALLS LLC								
1519	GALLS LLC	21949476	UNIFORM AND GEAR	08/22/2022	15.60	15.60	10/05/2022	
Total GALLS LLC:					15.60	15.60		
GRADING ESCROW								
4912	GRADING ESCROW	G/E - 905 BEE	G/E 905 BEECH LN S	09/20/2022	1,500.00	1,500.00	09/29/2022	
Total GRADING ESCROW:					1,500.00	1,500.00		
GRAINGER INC, W W								
1660	GRAINGER INC, W W	9448442781	POWER CORDS	09/16/2022	155.53	155.53	10/05/2022	
1660	GRAINGER INC, W W	9454638033	SUPPLIES	09/22/2022	259.84	259.84	10/05/2022	
Total GRAINGER INC, W W:					415.37	415.37		
GRANITE ELECTRONICS								
1676	GRANITE ELECTRONICS	154011794-0	GOFF EARPIECE	09/09/2022	15.94	15.94	09/29/2022	
Total GRANITE ELECTRONICS:					15.94	15.94		
GRANITE WATER WORKS, INC.								
1667	GRANITE WATER WORKS, INC.	135225	FITTINGS	09/07/2022	138.50	138.50	09/29/2022	
Total GRANITE WATER WORKS, INC.:					138.50	138.50		
HACH COMPANY								
1690	HACH COMPANY	13248019	CHEMICALS	09/19/2022	135.64	135.64	10/05/2022	
1690	HACH COMPANY	13251243	CHEMICALS	09/19/2022	67.03	67.03	10/05/2022	
1690	HACH COMPANY	13253772	CHEMICALS	09/20/2022	104.04	104.04	10/05/2022	
1690	HACH COMPANY	13256200	CHEMICALS	09/20/2022	167.79	167.79	10/05/2022	
Total HACH COMPANY:					474.50	474.50		
HALLER, JOE								
1695	HALLER, JOE	10522	MDH LICENSE	10/05/2022	23.00	.00		
Total HALLER, JOE:					23.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
HAWKINS, INC.								
1710	HAWKINS, INC.	6274897	CHEMICALS WTP	08/24/2022	3,807.89	3,807.89	09/29/2022	
Total HAWKINS, INC.:					3,807.89	3,807.89		
HINNENKAMP, KELLY								
4728	HINNENKAMP, KELLY	10-7-22 Reimb	MILEAGE	10/07/2022	67.50	.00		
Total HINNENKAMP, KELLY:					67.50	.00		
INNOVATIVE OFFICE SOLUTIONS LLC								
5296	INNOVATIVE OFFICE SOLUTION	IN3918503	INK FOR PRINTER	08/30/2022	83.76	83.76	09/29/2022	
5296	INNOVATIVE OFFICE SOLUTION	IN3920162	ADMIN OFFICE SUPPLIES	08/31/2022	167.37	167.37	09/29/2022	
5296	INNOVATIVE OFFICE SOLUTION	IN3936957	BATHROOM SUPPLIES	09/16/2022	151.90	151.90	10/06/2022	
5296	INNOVATIVE OFFICE SOLUTION	IN3944754	ADMIN OFFICE SUPPLIES	09/22/2022	93.20	.00		
5296	INNOVATIVE OFFICE SOLUTION	IN3946416	ADMIN OFFICE SUPPLIES	09/23/2022	61.76	61.76	10/06/2022	
Total INNOVATIVE OFFICE SOLUTIONS LLC:					557.99	464.79		
Int'l Union of Operating Eng, Local 49								
5274	Int'l Union of Operating Eng, Local	AUG2022 DUE	UNION DUES	09/02/2022	320.40	320.40	09/21/2022	
Total Int'l Union of Operating Eng, Local 49:					320.40	320.40		
JARMON, VICKI								
4803	JARMON, VICKI	91922	MILEAGE AND PARKING	09/19/2022	38.00	38.00	09/29/2022	
Total JARMON, VICKI:					38.00	38.00		
JOVANOVIICH, DEGE & ATHMANN PA								
4716	JOVANOVIICH, DEGE & ATHMAN	24255	DANGEROUS DOG	08/31/2022	1,401.50	1,401.50	09/29/2022	
4716	JOVANOVIICH, DEGE & ATHMAN	24255	SHORT TERM RENTAL	08/31/2022	112.50	112.50	09/29/2022	
4716	JOVANOVIICH, DEGE & ATHMAN	24255	GENERAL	08/31/2022	315.00	315.00	09/29/2022	
4716	JOVANOVIICH, DEGE & ATHMAN	24255	REVOLVOING LOAN DOC- UEC	08/31/2022	810.00	810.00	09/29/2022	
Total JOVANOVIICH, DEGE & ATHMANN PA:					2,639.00	2,639.00		
KNIFE RIVER CORPORATION								
2009	KNIFE RIVER CORPORATION	973452	CONCRETE	08/29/2022	543.25	543.25	10/05/2022	
2009	KNIFE RIVER CORPORATION	975057	CONCRETE	09/06/2022	173.00	173.00	10/05/2022	
Total KNIFE RIVER CORPORATION:					716.25	716.25		
LAKE REGION CO-OP OIL ASSN								
2050	LAKE REGION CO-OP OIL ASSN	83122-ACCT03	MOTOR FUELS	08/31/2022	8.38	8.38	09/29/2022	
2050	LAKE REGION CO-OP OIL ASSN	83122-ACCT03	GRASS SEED	08/31/2022	999.16	999.16	09/29/2022	
Total LAKE REGION CO-OP OIL ASSN:					1,007.54	1,007.54		
LANDSCAPE ESCROW								
4913	LANDSCAPE ESCROW	L/E 905 BEEC	L/E REFUND - 905 BEECH LN S	09/20/2022	2,000.00	2,000.00	09/29/2022	
4913	LANDSCAPE ESCROW	L/E 912 Palm C	L/E REFUND - 912 PALM CIRCL	09/20/2022	2,000.00	2,000.00	09/29/2022	
Total LANDSCAPE ESCROW:					4,000.00	4,000.00		
LEAGUE OF MINNESOTA CITIES								
2100	LEAGUE OF MINNESOTA CITIE	22 MAYORS A	MAYORS ASSOCIATION FEE	08/31/2022	30.00	30.00	09/29/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2100	LEAGUE OF MINNESOTA CITIE	366721	LMC 2023 DUES	09/01/2022	4,020.00	4,020.00	09/29/2022	
Total LEAGUE OF MINNESOTA CITIES:					4,050.00	4,050.00		
LMC INSURANCE TRUST -BERKLEY								
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	2,218.14	2,218.14	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	1,541.60	1,541.60	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	1,541.60	1,541.60	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	1,541.60	1,541.60	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	951.65	951.65	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	43.57	43.57	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	8,336.54	8,336.54	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	13,122.68	13,122.68	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	1,844.04	1,844.04	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	17,536.10	17,536.10	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	113.29	113.29	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	13,279.03	13,279.03	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	2,330.33	2,330.33	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	2,792.21	2,792.21	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	6,661.56	6,661.56	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	548.50	548.50	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	427.73	427.73	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	548.50	548.50	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	882.63	882.63	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	4,941.51	4,941.51	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	1,541.60	1,541.60	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	2022 COMP IN	2022 COMP INSURANCE	09/06/2022	1,541.60	1,541.60	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	6,088.02	6,088.02	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	13,508.05	13,508.05	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	30,332.36	30,332.36	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	2,378.00	2,378.00	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	2,378.00	2,378.00	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	1,306.95	1,306.95	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	1,931.92	1,931.92	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	1,327.41	1,327.41	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	1,326.80	1,326.80	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	1,326.80	1,326.80	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	1,306.95	1,306.95	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	1,306.95	1,306.95	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	1,306.95	1,306.95	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	1,306.95	1,306.95	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	1,306.95	1,306.95	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	1,306.95	1,306.95	10/05/2022	
2103	LMC INSURANCE TRUST -BERK	COMP INSUR	2023 WORKER COMP	09/06/2022	1,306.95	1,306.95	10/05/2022	
Total LMC INSURANCE TRUST -BERKLEY:					154,032.02	154,032.02		
M & M EXPRESS SALES & SERVICE								
2211	M & M EXPRESS SALES & SER	402518	MOWER PARTS	08/29/2022	208.92	208.92	09/29/2022	
2211	M & M EXPRESS SALES & SER	404181	MOWER PARTS	09/07/2022	16.95	16.95	09/29/2022	
2211	M & M EXPRESS SALES & SER	404773	MOWER PARTS	09/09/2022	269.99	269.99	09/29/2022	
2211	M & M EXPRESS SALES & SER	404873	MOWER PARTS	09/09/2022	403.27	403.27	09/29/2022	
Total M & M EXPRESS SALES & SERVICE:					899.13	899.13		
MACQUEEN EMERGENCY								
4813	MACQUEEN EMERGENCY	P02441	SCBA BATTERY/ CHARGER	05/17/2022	2,367.38	.00		
4813	MACQUEEN EMERGENCY	W04267 & appl	GRASS 11 SKID	08/31/2022	21,869.41	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4813	MACQUEEN EMERGENCY	W04478	PORTABLE LIGHTS RESCUE	07/01/2022	1,284.48	.00		
Total MACQUEEN EMERGENCY:					25,521.27	.00		
MAPLE LAKE LUMBER COMPANY								
2260	MAPLE LAKE LUMBER COMPAN	223662	LUMBER	08/30/2022	191.88	191.88	10/05/2022	
Total MAPLE LAKE LUMBER COMPANY:					191.88	191.88		
MAPLE LAKE MESSENGER								
2261	MAPLE LAKE MESSENGER	83122	DMV AD	08/31/2022	160.00	160.00	09/21/2022	
2261	MAPLE LAKE MESSENGER	93022	DMV AD	09/30/2022	160.00	.00		
Total MAPLE LAKE MESSENGER:					320.00	160.00		
MARES EXCAVATING								
2272	MARES EXCAVATING	8/2022 OLSON	OLSON FARM	08/31/2022	2,560.00	2,560.00	09/21/2022	
Total MARES EXCAVATING:					2,560.00	2,560.00		
MARKET PLACE II								
2273	MARKET PLACE II	9/1/2022 stmt	WATER	09/01/2022	26.77	26.77	10/05/2022	
2273	MARKET PLACE II	9/1/2022 stmt	WATER	09/01/2022	15.00	15.00	10/05/2022	
2273	MARKET PLACE II	9/1/2022 stmt	ELECTION	09/01/2022	197.41	197.41	10/05/2022	
2273	MARKET PLACE II	9/1/2022 stmt	ELECTION	09/01/2022	22.50	22.50	10/05/2022	
2273	MARKET PLACE II	9/1/2022 stmt	WATER	09/01/2022	29.94	29.94	10/05/2022	
2273	MARKET PLACE II	9/1/2022 stmt	WATER	09/01/2022	13.62	13.62	10/05/2022	
2273	MARKET PLACE II	9/1/2022 stmt	UPS	09/01/2022	62.77	62.77	10/05/2022	
2273	MARKET PLACE II	9/1/2022 stmt	FIRE	09/01/2022	15.70	15.70	10/05/2022	
Total MARKET PLACE II:					383.71	383.71		
MCFOA								
2315	MCFOA	22-23 HINNEN	MEMBERSHIP DUES	09/01/2022	50.00	50.00	09/29/2022	
2315	MCFOA	22-23 HOLM	MEMBERSHIP DUES	09/01/2022	50.00	50.00	09/29/2022	
2315	MCFOA	22-23- NILSON	MEMBERSHIP DUES	09/01/2022	50.00	50.00	09/29/2022	
Total MCFOA:					150.00	150.00		
METERING & TECHNOLOGY SOLUTIONS								
5080	METERING & TECHNOLOGY SO	INV516	WATER METERS	09/29/2022	497.90	.00		
Total METERING & TECHNOLOGY SOLUTIONS:					497.90	.00		
METRO WEST INSPECTION SERVICES								
2375	METRO WEST INSPECTION SE	3397	PERMIT 22-09- 855 HEMLOCK S	08/29/2022	1,687.54	1,687.54	09/29/2022	
2375	METRO WEST INSPECTION SE	3397	PERMIT 22-34- 855 HEMLOCK S	08/29/2022	25.00	25.00	09/29/2022	
2375	METRO WEST INSPECTION SE	3397	PERMIT 22-56- 855 HEMLOCK S	08/29/2022	170.78	170.78	09/29/2022	
2375	METRO WEST INSPECTION SE	3397	PERMIT 22-82- 855 HEMLOCK S	08/29/2022	25.00	25.00	09/29/2022	
2375	METRO WEST INSPECTION SE	3397	PERMIT 22-85- 855 HEMLOCK S	08/29/2022	126.23	126.23	09/29/2022	
2375	METRO WEST INSPECTION SE	3397	PERMIT 22-87- 855 HEMLOCK S	08/29/2022	25.00	25.00	09/29/2022	
2375	METRO WEST INSPECTION SE	3397	PERMIT 22-97- 855 HEMLOCK S	08/29/2022	254.50	254.50	09/29/2022	
2375	METRO WEST INSPECTION SE	3397	PERMIT 22-98- 855 HEMLOCK S	08/29/2022	50.00	50.00	09/29/2022	
2375	METRO WEST INSPECTION SE	3397	PERMIT 22-101- 855 HEMLOCK	08/29/2022	25.00	25.00	09/29/2022	
2375	METRO WEST INSPECTION SE	3397	PERMIT 22-120- 855 HEMLOCK	08/29/2022	25.00	25.00	09/29/2022	
2375	METRO WEST INSPECTION SE	3397	PERMIT 22-123- 855 HEMLOCK	08/29/2022	25.00	25.00	09/29/2022	

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Total METRO WEST INSPECTION SERVICES:					2,439.05	2,439.05		
MIDCONTINENT COMMUNICATIONS								
5006	MIDCONTINENT COMMUNICATI	157013401129	FIRE	09/27/2022	164.95	164.95	10/06/2022	
5006	MIDCONTINENT COMMUNICATI	157013401129	CITY OFFICES	09/27/2022	226.86	226.86	10/06/2022	
5006	MIDCONTINENT COMMUNICATI	157013401129	APD	09/27/2022	121.86	121.86	10/06/2022	
5006	MIDCONTINENT COMMUNICATI	157013401129	DMV	09/27/2022	107.50	107.50	10/06/2022	
5006	MIDCONTINENT COMMUNICATI	157013401129	PW	09/27/2022	297.18	297.18	10/06/2022	
5006	MIDCONTINENT COMMUNICATI	157013401129	TC	09/27/2022	38.68	38.68	10/06/2022	
Total MIDCONTINENT COMMUNICATIONS:					957.03	957.03		
MID-MINNESOTA HOT MIX INC								
2420	MID-MINNESOTA HOT MIX INC	2083	ASPHALT	08/29/2022	1,413.65	1,413.65	09/29/2022	
2420	MID-MINNESOTA HOT MIX INC	2113	TN FINES/ ASPHALT	08/30/2022	396.94	396.94	09/29/2022	
Total MID-MINNESOTA HOT MIX INC:					1,810.59	1,810.59		
MINI BIFF LLC								
2510	MINI BIFF LLC	A-134968	MINNI BIFFS	08/31/2022	89.69	89.69	09/29/2022	
2510	MINI BIFF LLC	A-135046	MINNI BIFFS	08/31/2022	95.88	95.88	09/29/2022	
2510	MINI BIFF LLC	A-135055	MINNI BIFFS	08/31/2022	95.88	95.88	09/29/2022	
2510	MINI BIFF LLC	A-135067	MINNI BIFFS	08/31/2022	95.88	95.88	09/29/2022	
2510	MINI BIFF LLC	A-136006	MINNI BIFFS	09/28/2022	95.88	.00		
2510	MINI BIFF LLC	A-136018	MINNI BIFFS	09/28/2022	95.88	.00		
2510	MINI BIFF LLC	A-136032	MINNI BIFFS	09/28/2022	95.88	.00		
Total MINI BIFF LLC:					664.97	377.33		
MINNESOTA COMPUTER SYSTEMS INC								
2525	MINNESOTA COMPUTER SYST	353209	PW COPIER	09/06/2022	20.00	20.00	09/29/2022	
2525	MINNESOTA COMPUTER SYST	354306	DMV COPIER OVERAGE	09/23/2022	149.52	.00		
2525	MINNESOTA COMPUTER SYST	354306	DMV COPIER	09/23/2022	40.00	.00		
2525	MINNESOTA COMPUTER SYST	354306	ADMIN COPIER	09/23/2022	55.00	.00		
2525	MINNESOTA COMPUTER SYST	354306	ADMIN COPIER OVERAGE	09/23/2022	4.78	.00		
Total MINNESOTA COMPUTER SYSTEMS INC:					269.30	20.00		
MN DEED - BCD								
2572	MN DEED - BCD	OCT22	LOAN REPAYMENT - EA SWEEN	10/15/2022	1,607.15	1,607.15	10/06/2022	
Total MN DEED - BCD:					1,607.15	1,607.15		
MN DEPT. OF REVENUE								
2599	MN DEPT. OF REVENUE	AUG2022	SALES TAX	08/09/2022	5.76	5.76	08/09/2022	
2599	MN DEPT. OF REVENUE	AUG2022	SALES TAX	08/09/2022	17.88	17.88	08/09/2022	
2599	MN DEPT. OF REVENUE	AUG2022	SALES TAX	08/09/2022	1.84	1.84	08/09/2022	
2599	MN DEPT. OF REVENUE	AUG2022	SALES TAX	08/09/2022	1.87	1.87	08/09/2022	
2599	MN DEPT. OF REVENUE	AUG2022	SALES TAX	08/09/2022	892.76	892.76	08/09/2022	
2599	MN DEPT. OF REVENUE	AUG2022	SALES TAX	08/09/2022	1,264.89	1,264.89	08/09/2022	
2599	MN DEPT. OF REVENUE	AUG22-2	SALES TAX	09/14/2022	55.06	55.06	09/14/2022	
2599	MN DEPT. OF REVENUE	AUG22-2	SALES TAX	09/14/2022	1.25	1.25	09/14/2022	
2599	MN DEPT. OF REVENUE	AUG22-2	SALES TAX	09/14/2022	1.87	1.87	09/14/2022	
2599	MN DEPT. OF REVENUE	AUG22-2	SALES TAX	09/14/2022	82.97	82.97	09/14/2022	
2599	MN DEPT. OF REVENUE	AUG22-2	SALES TAX	09/14/2022	1.40	1.40	09/14/2022	
2599	MN DEPT. OF REVENUE	AUG22-2	SALES TAX	09/14/2022	7.04	7.04	09/14/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2599	MN DEPT. OF REVENUE	AUG22-2	SALES TAX	09/14/2022	689.41	689.41	09/14/2022	
2599	MN DEPT. OF REVENUE	AUG22-2	SALES TAX	09/14/2022	1,266.00	1,266.00	09/14/2022	
Total MN DEPT. OF REVENUE:					4,290.00	4,290.00		
MN PEIP								
5068	MN PEIP	1222272	INSURANCE	09/10/2022	16,551.08	16,551.08	09/21/2022	
Total MN PEIP:					16,551.08	16,551.08		
MN STATE FIRE CHIEFS ASSN								
2660	MN STATE FIRE CHIEFS ASSN	4552	CHIEFS CONFERENCE REGIST	09/13/2022	1,775.00	1,775.00	09/21/2022	
Total MN STATE FIRE CHIEFS ASSN:					1,775.00	1,775.00		
MORPHEW LAW OFFICE PLLC								
5328	MORPHEW LAW OFFICE PLLC	2022 JULY-AU	ARBITRATION	08/30/2022	1,918.61	1,918.61	09/29/2022	
Total MORPHEW LAW OFFICE PLLC:					1,918.61	1,918.61		
NCPERS GROUP LIFE INS								
4752	NCPERS GROUP LIFE INS	994901102022	INSURANCE	09/01/2022	16.00	16.00	09/21/2022	
Total NCPERS GROUP LIFE INS:					16.00	16.00		
NEW LANE FINANCE								
5185	NEW LANE FINANCE	71385-10/09/2	CITY HALL	09/12/2022	81.67	81.67	09/21/2022	
5185	NEW LANE FINANCE	71385-10/09/2	PD PHONE	09/12/2022	81.66	81.66	09/21/2022	
5185	NEW LANE FINANCE	71385-10/09/2	DMV PHONE	09/12/2022	81.67	81.67	09/21/2022	
Total NEW LANE FINANCE:					245.00	245.00		
NORTHWEST ASSOC CONSULTANT INC								
2832	NORTHWEST ASSOC CONSULT	25954	LITTLE JIMS	09/09/2022	755.00	755.00	09/29/2022	
2832	NORTHWEST ASSOC CONSULT	25954	HILLHIKER SITE PLAN	09/09/2022	755.00	755.00	09/29/2022	
2832	NORTHWEST ASSOC CONSULT	25954	HEMLOCK APTS	09/09/2022	755.00	755.00	09/29/2022	
2832	NORTHWEST ASSOC CONSULT	25955	LITTLE JIMS	09/09/2022	217.20	217.20	09/29/2022	
2832	NORTHWEST ASSOC CONSULT	25956	GENERAL	09/09/2022	200.00	200.00	09/29/2022	
Total NORTHWEST ASSOC CONSULTANT INC:					2,682.20	2,682.20		
NOW IT CONNECTS INC								
5286	NOW IT CONNECTS INC	28771	ADMIN SERVICE CALL	08/25/2022	165.00	165.00	09/29/2022	
5286	NOW IT CONNECTS INC	28812	ADMIN SERVICE CALL	08/31/2022	27.50	27.50	10/06/2022	
5286	NOW IT CONNECTS INC	28870	ADMIN SERVICE CALL	09/02/2022	27.50	27.50	09/29/2022	
5286	NOW IT CONNECTS INC	28885	PD NEW COMPUTER	09/02/2022	1,162.00	1,162.00	09/29/2022	
5286	NOW IT CONNECTS INC	28914	ADMIN MONTHLY CONTRACT- 1	09/01/2022	204.30	204.30	09/29/2022	
5286	NOW IT CONNECTS INC	28914	DMV MONTHLY CONTRACT- 15	09/01/2022	204.30	204.30	09/29/2022	
5286	NOW IT CONNECTS INC	28914	FD MONTHLY CONTRACT- 20%	09/01/2022	272.39	272.39	09/29/2022	
5286	NOW IT CONNECTS INC	28914	PD MONTHLY CONTRACT- 40%	09/01/2022	544.76	544.76	09/29/2022	
5286	NOW IT CONNECTS INC	28914	PW MONTHLY CONTRACT- 10%	09/01/2022	136.20	136.20	09/29/2022	
5286	NOW IT CONNECTS INC	29045	ADMIN SERVICE CALL	09/09/2022	27.50	27.50	10/06/2022	
Total NOW IT CONNECTS INC:					2,771.45	2,771.45		
OMANN BROTHERS PAVING INC								
4659	OMANN BROTHERS PAVING IN	16410	ASPHALT	09/07/2022	233.43	233.43	09/29/2022	

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4659	OMANN BROTHERS PAVING IN	16434	ASPHALT	09/13/2022	203.41	203.41	09/29/2022	
4659	OMANN BROTHERS PAVING IN	16485	ASPHALT	09/28/2022	94.86	.00		
Total OMANN BROTHERS PAVING INC:					531.70	436.84		
PLEASANT LAKE ASSOCIATION								
2934	PLEASANT LAKE ASSOCIATION	81721	2022 CONTRIBUTION	08/17/2022	5,000.00	5,000.00	09/21/2022	
Total PLEASANT LAKE ASSOCIATION:					5,000.00	5,000.00		
PRO HYDRO TESTING								
4717	PRO HYDRO TESTING	104295	HYDRO TESTING OF SCBA TAN	08/31/2022	254.00	254.00	09/29/2022	
Total PRO HYDRO TESTING:					254.00	254.00		
REICH'S PLUMBING								
4898	REICH'S PLUMBING	1713	DRAW 11	09/21/2022	6,411.19	.00		
Total REICH'S PLUMBING:					6,411.19	.00		
ROYAL TIRE INC								
3145	ROYAL TIRE INC	131-275455	TIRES - COMMAND	09/16/2022	783.13	783.13	09/29/2022	
Total ROYAL TIRE INC:					783.13	783.13		
SAMUELSON PEST CONTROL LLC								
4875	SAMUELSON PEST CONTROL L	17301	PEST CONTROL - CITY HALL	09/29/2022	275.00	.00		
Total SAMUELSON PEST CONTROL LLC:					275.00	.00		
SECURE NET PROS LLC								
5297	SECURE NET PROS LLC	1264	IT	07/01/2022	12.00	12.00	09/29/2022	
5297	SECURE NET PROS LLC	1296	IT	09/01/2022	12.00	12.00	10/06/2022	
Total SECURE NET PROS LLC:					24.00	24.00		
SOK'S RAPID CAR WASH								
4021	SOK'S RAPID CAR WASH	257-1384	SQUAD WASHES	09/01/2022	46.55	46.55	10/05/2022	
Total SOK'S RAPID CAR WASH:					46.55	46.55		
STREICHERS								
4148	STREICHERS	I1586423	BOLA WRAP	08/24/2022	1,204.88	1,204.88	09/21/2022	
4148	STREICHERS	I1587573	STANDAFER VEST	08/31/2022	110.00	110.00	10/05/2022	
4148	STREICHERS	I1589544	BOLA WRAP	09/13/2022	69.99	69.99	10/05/2022	
4148	STREICHERS	I1592375	UNIFORM ALLOWANCE	09/29/2022	340.00	.00		
Total STREICHERS:					1,724.87	1,384.87		
STRUCTURAL GLASS PRODUCTS								
5311	STRUCTURAL GLASS PRODUC	2236-1721	DRAW 11	09/21/2022	6,300.00	.00		
Total STRUCTURAL GLASS PRODUCTS:					6,300.00	.00		
SURPLUS SERVICES								
4747	SURPLUS SERVICES	91322	LOCKERS	09/13/2022	312.86	312.86	09/14/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total SURPLUS SERVICES:					312.86	312.86		
TELECOM BROADBAND SOLUTIONS LLC (TBSOA)								
5186	TELECOM BROADBAND SOLUT	3291	CITY PHONES	09/01/2022	99.55	99.55	09/29/2022	
5186	TELECOM BROADBAND SOLUT	3291	DMV PHONES	09/01/2022	99.55	99.55	09/29/2022	
5186	TELECOM BROADBAND SOLUT	3291	PD PHONES	09/01/2022	99.55	99.55	09/29/2022	
Total TELECOM BROADBAND SOLUTIONS LLC (TBSOA):					298.65	298.65		
THE SUITES HOTEL								
5156	THE SUITES HOTEL	MSFCATT1019	CHIEFS CONFERENCE	09/20/2022	4,117.50	4,117.50	10/07/2022	
Total THE SUITES HOTEL:					4,117.50	4,117.50		
TRUGREEN								
5203	TRUGREEN	166278125	LAWN SERVICE	09/22/2022	102.90	102.90	10/05/2022	
Total TRUGREEN:					102.90	102.90		
USA BLUE BOOK								
4356	USA BLUE BOOK	114343	SUPPLIES	09/16/2022	281.74	281.74	10/05/2022	
Total USA BLUE BOOK:					281.74	281.74		
UTILITY CONSULTANTS INC								
4365	UTILITY CONSULTANTS INC	113858	COLIFORM- TESTING	08/31/2022	84.00	84.00	09/29/2022	
4365	UTILITY CONSULTANTS INC	113913	COLIFORM- TESTING	09/27/2022	84.00	.00		
Total UTILITY CONSULTANTS INC:					168.00	84.00		
UTILITY REFUNDS								
4871	UTILITY REFUNDS	UTILREF-HUN	OVERPAY REFUND- 1000 ACAC	09/19/2022	210.63	210.63	09/29/2022	
Total UTILITY REFUNDS:					210.63	210.63		
Volunteer Firefighter Ben Assoc of MN								
4968	Volunteer Firefighter Ben Assoc of	83122NABER	ANNUAL DUES	08/31/2022	11.00	11.00	09/29/2022	
4968	Volunteer Firefighter Ben Assoc of	83122WITHER	ANNUAL DUES	08/31/2022	11.00	11.00	09/29/2022	
Total Volunteer Firefighter Ben Assoc of MN:					22.00	22.00		
WEST CENTRAL SANITATION INC								
4481	WEST CENTRAL SANITATION IN	12555673	REFUSE	08/31/2022	10,787.82	10,787.82	09/29/2022	
4481	WEST CENTRAL SANITATION IN	12555673	RECYCLING	08/31/2022	3,816.50	3,816.50	09/29/2022	
Total WEST CENTRAL SANITATION INC:					14,604.32	14,604.32		
WINDSTREAM								
4495	WINDSTREAM	SEP22-LIFT	L/S PHONE	09/06/2022	259.80	259.80	09/21/2022	
4495	WINDSTREAM	SEP22-WATER	320-274-2793	09/06/2022	40.20	40.20	09/21/2022	
Total WINDSTREAM:					300.00	300.00		
WM CORPORATE SERVICES INC AS PYMT AGENT								
5326	WM CORPORATE SERVICES IN	7690543-1593-	DUMPSTER- 74 OAK	09/06/2022	289.25	289.25	09/29/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total WM CORPORATE SERVICES INC AS PYMT AGENT:					289.25	289.25		
WRIGHT COUNTY MAYORS ASSOC								
4530	WRIGHT COUNTY MAYORS AS	92622	MAYORS ASSOCIATION DUES	09/26/2022	200.00	.00		
Total WRIGHT COUNTY MAYORS ASSOC:					200.00	.00		
WRIGHT COUNTY RECORDER								
4535	WRIGHT COUNTY RECORDER	202200000060	RECORDING FEES	08/31/2022	46.00	46.00	09/21/2022	
Total WRIGHT COUNTY RECORDER:					46.00	46.00		
WRIGHT-HENNEPIN COOPERATIVE								
4548	WRIGHT-HENNEPIN COOPERA	35029907004	L/S 1255 BUSINESS BLVD	09/12/2022	22.13	22.13	09/21/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029907004	TC SECURITY	09/12/2022	20.95	20.95	09/21/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029907004	CITY HALL SECURITY	09/12/2022	20.95	20.95	09/21/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029907004	STREET LIGHTS	09/12/2022	169.63	169.63	09/21/2022	
Total WRIGHT-HENNEPIN COOPERATIVE:					233.66	233.66		
XCEL ENERGY								
4559	XCEL ENERGY	793989484	51-6464610-6	08/29/2022	26.81	26.81	09/21/2022	
4559	XCEL ENERGY	794172012	ACCT 51-6076585-1	08/30/2022	597.05	597.05	09/21/2022	
4559	XCEL ENERGY	794968910	51-6024519-2	09/06/2022	4,219.23	4,219.23	09/29/2022	
4559	XCEL ENERGY	795161836	ACCOUNT 51-6024518-1	09/07/2022	668.96	668.96	09/29/2022	
4559	XCEL ENERGY	796919726	51-4192659-4	09/21/2022	196.28	196.28	10/06/2022	
4559	XCEL ENERGY	797111742	ACCOUNT- 51-4636619-8	09/21/2022	79.83	79.83	10/06/2022	
Total XCEL ENERGY:					5,788.16	5,788.16		
ZARNOTH BRUSH WORKS INC.								
4597	ZARNOTH BRUSH WORKS INC.	190732-IN-dup	GUTTER BROOMS	08/23/2022	321.00	321.00	10/05/2022	
Total ZARNOTH BRUSH WORKS INC.:					321.00	321.00		
Grand Totals:					449,522.96	330,412.51		

Dated: _____

Mayor: _____
Shelly JonasCity Council: _____
Tina Honsey_____
JT Grundy_____
Corey Czycalla_____
Matthew Wuollet

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
_____	_____	_____	_____	_____	_____	_____	_____	_____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL Account = "001"-"699"

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 6B
Agenda Section: Consent	Item: Department Reports	
<p>BACKGROUND: Attached are the monthly department reports for the following departments:</p> <ul style="list-style-type: none">• Police- September• Finance- August• Fire- September• DMV- None		



ANNANDALE POLICE DEPARTMENT

MONTHLY REPORT

Sep-22

TOTAL ACTIVITY	September 2022 Total	September 2021 Total	Current YTD Total	2021 YTD Total	Percentage Change
CRIMINAL ACTIVITY	11	20	74	79	-6%
CITATIONS	26	145	348	646	-46%
NON-CRIMINAL	188	237	1686	1845	-9%
GRAND TOTAL	225	402	2108	2570	

CRIMINAL ACTIVITY	September 2022 Total	September 2021 Total	Current YTD Total	2021 YTD Total	Percentage Change
Homicide	0	0	0	0	N/A
Forcible Rape	0	0	0	0	N/A
Robbery	0	0	0	0	N/A
Assault	0	3	7	4	75%
Domestic Assault	0	1	17	5	240%
Criminal Sex Conduct	0	0	8	2	300%
Burglary	0	0	0	1	-100%
Theft	6	5	22	15	47%
Motor Vehicle Theft	0	0	0	3	-100%
Arson	0	0	0	0	N/A
Crime Against Admin	0	0	3	3	0%
Forgery/Counterfeit	0	0	9	3	200%
Fraud	0	1	7	3	133%
Embezzlement	0	0	0	0	NA
Terroristic Threats	0	0	1	1	0%
Property Damage	3	1	18	6	200%
Weapons	0	0	0	0	NA
Drug Offenses	1	3	5	9	-44%
Juvenile Offenses	0	0	2	0	NA
DUI/DWI	1	1	9	6	50%
Liquor Laws	0	0	0	4	-100%
Disturbing Peace	0	5	13	12	8%
All Others	0	0	0	2	-100%
Total Criminal Activity	11	20	121	79	

Note: The statistics from Criminal Activity above are cases that were processed as a criminal offense

NON-CRIMINAL ACTIVITY	September 2022 Total	September 2021 Total	Current YTD Total	2021 YTD Total	Percentage Change
Alarms	16	8	147	81	81%
Animal Bites	1	0	4	3	33%
Animal Complaints	6	6	75	68	10%
Area Checks	0	2	9	8	13%
Assist Other Agencies	11	30	276	211	31%
ATV/Snowmobile Complaints	0	0	2	3	-33%
Background Checks	4	7	48	44	9%
CDP	0	2	4	23	-83%
Check Welfare	7	6	113	65	74%
Citizen Aid / Motorist Aid	9	9	174	77	126%
Civil Disputes	7	10	103	86	20%
Confidential Narcotics	0	0	16	10	60%
Death, Non-Criminal	1	0	10	4	150%
Disorderly	2	2	38	13	192%
Domestics	1	4	38	32	19%
Driving/Traffic Complaints	8	8	103	66	56%
Dumping/Littering	0	0	2	4	-50%
Escorts - Funeral	3	2	31	16	94%
Fight	3	0	10	3	233%
Fire Calls	2	0	38	20	90%
Firearm Discharge	0	0	2	0	NA
Fireworks	0	0	3	6	-50%
Harassment Complaint	1	3	21	31	-32%
Juvenile/Mischief	0	10	42	46	-9%
Lockouts - Vehicle	8	5	78	64	22%
Lost/Found Property	6	5	50	51	-2%
Medical	23	17	447	207	116%
Mental Health	8	11	90	32	181%
Missing Person	0	1	5	5	0%
MV Accidents	2	5	100	31	223%
Noise Complaints	0	3	20	31	-35%
Parking Complaints	7	1	45	18	150%
Search Warrants	0	0	2	2	0%
School Related -SRO	9	0	109	21	419%
Suicidal person	0	0	2	0	NA
Suicide attempted	0	1	6	3	100%
Suspicious Complaints	11	19	161	120	34%
Theft	5	2	27	16	69%
Threats	3	2	19	6	217%
Warrants-Attempt/Arrest	0	1	38	17	124%
WCHS/MAARC Reports	6	3	51	55	-7%
All Others	18	52	213	246	-13%
Total Non-Criminal	188	237	2772	1845	
CITATIONS &	September	September	Current	2021	Percentage

WARNINGS	2022 Total	2021 Total	YTD Total	YTD Total	Change
Admin Citations	1	1	68	14	386%
State Citations	7	28	114	154	-26%
Warning Citations	18	116	425	478	-11%
TOTAL	26	145	607	646	

Citations consist of the following offenses:

Careless Driving	No Insurance	Seatbelt
DAR/DAC/DAS	Traffic	Equipment
Equipment Violation	Parking	Winter Parking
SBSA Violation	Expired DL	Stop Sign
No Proof of Insurance	Obstructed View	No MN DL
Expired Registration	Semaphore	Speed
Exhibition Driving		

**CITY OF ANNANDALE
COMBINED CASH INVESTMENT
AUGUST 31, 2022**

COMBINED CASH ACCOUNTS

001-10101	CASH	2,160,591.99
001-10103	NORTHLAND SECURITIES	112,358.50
001-10104	ICD INVESTMENTS	1,094,672.12
001-10105	4M INVESTMENTS	39,883.90
001-10107	LAKE CENTRAL BANK CD	252,007.00
001-10108	LPL FINANCIAL INVESTMENTS	513,068.32
TOTAL COMBINED CASH		4,172,581.83

NON-ALLOCATED CASH

001-10110	CASH - UTILITY CLEARING	(691.07)
TOTAL COMBINED CASH		4,171,890.76
001-10100	CASH ALLOCATED TO OTHER FUNDS	(4,171,890.76)
TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

101	ALLOCATION TO GENERAL FUND	2,060,201.85
102	ALLOCATION TO DEPUTY REGISTRAR/MOTOR VEHICLE	316,759.32
103	ALLOCATION TO GENERAL FUND	148,538.60
222	ALLOCATION TO CHARITABLE GAMBLING FUND	11,865.62
330	ALLOCATION TO PFA BONDS-2004-WTP	(199,734.23)
332	ALLOCATION TO GO IMP BONDS 2008B (MAPLE)	(8,115.22)
333	ALLOCATION TO GO IMP BONDS 2008A (CITY HALL)	(45,451.81)
334	ALLOCATION TO PUMPER TRUCK BOND	(17,242.48)
335	ALLOCATION TO GO IMP BDS 2011A/PFA (2011STR)	(421.63)
336	ALLOCATION TO GO IMPR BOND 2011B-REFUNDING	18,008.58
337	ALLOCATION TO GO REFUNDING BOND 2012A	(63,459.97)
339	ALLOCATION TO TIF #14 - 2019 A SERIES	8,944.75
340	ALLOCATION TO GO REFUNDING BOND 2019B	95,130.01
341	ALLOCATION TO GO TEMPORARY IMP BOND 2020A	117,504.70
342	ALLOCATION TO GO IMPROVEMENT BOND 2020B	72,194.76
343	ALLOCATION TO GO EQUIPMENT BOND 2022A	602,160.00
402	ALLOCATION TO FIREFIGHTER RELIEF DONATIONS	179,906.73
407	ALLOCATION TO ECONOMIC DEVELOPMENT FUND	(261,485.71)
408	ALLOCATION TO MIF FUND	15,000.02
409	ALLOCATION TO SMALL CITIES DEV PROGRAM	16,642.92
411	ALLOCATION TO TIF #6 - COTTAGES OF ANNANDALE	12,441.40
423	ALLOCATION TO TIF DISTRICT # - DINGMANN	(9,446.42)
425	ALLOCATION TO RECREATION PARK	33,081.93
460	ALLOCATION TO PARK FUND	13,788.75
461	ALLOCATION TO WATER EXPANSION FUND	362,922.51
462	ALLOCATION TO SEWER EXPANSION FUND	213,496.29
463	ALLOCATION TO STORMWATER FUND	3,106.84
464	ALLOCATION TO LIONS DONATION FUND	286,231.79
465	ALLOCATION TO TIF DISTRICT #14 - PINTAIL APT	61,410.10
466	ALLOCATION TO 2020 IMP PROJECT	59,512.60
468	ALLOCATION TO TIF DISTRICT #15 - CARE CENTER	(204.89)

CITY OF ANNANDALE
COMBINED CASH INVESTMENT
AUGUST 31, 2022

469	ALLOCATION TO AMERICAN RESCUE PLAN	384,345.62
470	ALLOCATION TO FUND 470	(519,773.93)
493	ALLOCATION TO STREET MAINTENANCE CAPITAL	144,903.17
494	ALLOCATION TO STREET CAPITAL OUTLAY FUND	135,023.15
495	ALLOCATION TO PUBLIC WORKS/STREET EQUIP FUND	138,839.44
496	ALLOCATION TO FIRE EQUIPMENT FUND	(640,948.98)
497	ALLOCATION TO POLICE EQUIPMENT FUND	32,404.25
498	ALLOCATION TO BUILDING CAPITAL OUTLAY FUND	82,575.24
601	ALLOCATION TO WATER FUND	466,463.31
602	ALLOCATION TO SEWER FUND	71,346.55
603	ALLOCATION TO REFUSE/RECYCLING FUND	32,192.79
604	ALLOCATION TO TRAINING CENTER OPERATIONS	(233,456.53)
605	ALLOCATION TO STORM UTILITY FUND	13,823.68
651	ALLOCATION TO CEMETERY FUND	(24,654.01)
703	ALLOCATION TO WASTE WATER COMMISSION	(6,994.65)
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	4,179,376.81
	ALLOCATION FROM COMBINED CASH FUND - 001-10100	(4,171,890.76)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	7,486.05
		<hr/> <hr/>

CITY OF ANNANDALE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2022

FUND 101 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
TAXES	1,369.51	826,192.38	1,545,097.00	(718,904.62)	53.47
LICENSES & PERMITS	16,440.53	109,822.47	80,300.00	29,522.47	136.77
INTERGOVERNMENTAL REVENUES	7,750.70	289,101.83	642,257.00	(353,155.17)	45.01
PUBLIC CHARGES FOR SERVICE	39,628.77	221,927.72	252,936.00	(31,008.28)	87.74
FINES & FORFEITURES	1,003.24	8,133.89	12,200.00	(4,066.11)	66.67
MISCELLANEOUS REVENUE	2,378.14	50,207.01	43,000.00	7,207.01	116.76
OTHER FINANCING SOURCES	.00	.00	30,000.00	(30,000.00)	.00
TOTAL FUND REVENUE	68,570.89	1,505,385.30	2,605,790.00	(1,100,404.70)	57.77
EXPENDITURES					
LEGISLATIVE	2,407.54	13,363.81	39,109.00	25,745.19	34.17
ELECTIONS	1,461.00	1,672.16	3,775.00	2,102.84	44.30
PLANNING AND ZONING	2,282.04	23,848.03	7,239.00	(16,609.03)	329.44
ADMINISTRATION	27,784.27	228,911.44	279,583.11	50,671.67	81.88
ASSESSOR	.00	22,410.00	22,750.00	340.00	98.51
DEPARTMENT 416	.00	.00	.00	.00	.00
DEPUTY REGISTRAR	.00	.00	.00	.00	.00
CITY HALL	4,322.64	26,275.93	48,580.56	22,304.63	54.09
DEPARTMENT 420	.00	.00	.00	.00	.00
POLICE	54,887.58	461,129.87	757,097.75	295,967.88	60.91
FIRE	17,245.64	112,251.62	228,140.90	115,889.28	49.20
BUILDING INSPECTOR	6,155.20	66,264.32	69,369.66	3,105.34	95.52
CIVIL DEFENSE	.00	.00	400.00	400.00	.00
ANIMAL CONTROL	.00	61.15	550.00	488.85	11.12
PUBLIC WORKS	19,494.84	170,086.18	202,846.99	32,760.81	83.85
STREETS	19,877.56	134,291.61	258,395.82	124,104.21	51.97
DEPARTMENT 441	.00	.00	.00	.00	.00
PARKS COMMISSION	169.95	1,932.16	4,348.98	2,416.82	44.43
PARKS	16,575.03	106,283.92	143,233.62	36,949.70	74.20
LIBRARY	900.02	6,776.29	16,869.61	10,093.32	40.17
TIF & CAPITAL PROJECT FUNDS	.00	.00	.00	.00	.00
DEPARTMENT 492	.00	.00	.00	.00	.00
TRANSFERS OUT	.00	.00	523,500.00	523,500.00	.00
TOTAL FUND EXPENDITURES	173,563.31	1,375,558.49	2,605,790.00	1,230,231.51	52.79
NET REVENUE OVER EXPENDITURES	(104,992.42)	129,826.81	.00	129,826.81	.00

Annandale Fire Department

Incident Type Report (Summary) (Modified)

Alarm Date Between {09/01/2022} And {09/30/2022}

Incident Type	Count	Percent
1 Fire		
111 Building fire	1	3.44 %
	<u>1</u>	<u>3.44 %</u>
3 Rescue & Emergency Medical Service Incident		
311 Medical assist, assist EMS crew	21	72.41 %
324 Motor Vehicle Accident with no injuries	1	3.44 %
	<u>22</u>	<u>75.86 %</u>
6 Good Intent Call		
611 Dispatched & cancelled en route	5	17.24 %
	<u>5</u>	<u>17.24 %</u>
7 False Alarm & False Call		
743 Smoke detector activation, no fire - unintentional	1	3.44 %
	<u>1</u>	<u>3.44 %</u>

Total Incident Count: 29

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 6C
Agenda Section: Consent	Item: Donations	
<p>BACKGROUND: The City has received the following donations:</p> <ul style="list-style-type: none">• \$11,065.28 from Electric Motor Supply for Police Equipment		

Document No.	Document Date	Posting Description	Amount	Discount	Net Amount
DONATION	9/26/2022	Invoice 157280	11,065.28	0.00	11,065.28

Total 11,065.28



**EMSCO
ELECTRIC MOTOR SUPPLY CO.**

4650 Main Street N.E.
Fridley, MN 55421
(763) 571-9005 • Toll Free, 800-328-1842 • FAX, 763-571-9184
www.emscomn.com

WELLS FARGO BANK, N.A.

17-1/910

105491



****ELEVEN THOUSAND SIXTY FIVE AND 28/100 US DOLLARS

September 26, 2022 \$*****11,065.28

PAY
TO THE
ORDER
OF


ANNANDALE POLICE DEPARTMENT
30 CEDAR ST. E.
P.O. BOX K
ANNANDALE, MN 55302-0136

VOID AFTER 90 DAYS



[Signature]
AUTHORIZED SIGNATURE

Details on back.



BULLOCK BREAKERS

Chase Bullock

475 Annandale Blvd
Annandale, MN
Office: 1-320-293-4429

Direct: 763-486-5558
sales@bullockbreakers.com
www.bullockbreakers.com



BULLOCK BREAKERS

Jason Servaty

475 Annandale Blvd
Annandale, MN 55302

Direct: 1-763-269-2832
jason@bullockbreakers.com

City
of **Annandale**
Police Department

Donation Consideration Needs Analysis: 9/20/22

Annandale Police Department

Thank you for your consideration to donate to the Annandale Police Department's mission to continue to provide sound public safety services.

The following is a list of items that address public safety concerns and could benefit APD in the goal of public safety. I have selected three unfunded projects for your review and consideration at this time.

Thank you in advance for your consideration.

Optional Project #1

- 1) We would like to upgrade our in-car stop sticks to a newer model which makes it safer to deploy in the event of a vehicle pursuit. We keep one set in each car and have 4 fleet vehicles to upgrade. The cost of one of these units is \$550, so replacing all sets would be a total cost of \$2,200.

Project Cost - \$2,200

Optional Project #2

- 2) We would like to purchase some new electronic speed signs to be posted in high traffic areas, such as high traffic volume city streets. As we have limited staff, this would assist us in slowing vehicles down. The signs are portable, so they can be moved to where the need is determined to be the highest. The cost of each sign, including a solar charging adapter and data package is \$5875.28

Project Cost - \$5875.28

Optional Project #3

- 3) We have purchased an additional squad car and equipment costs have risen significantly over the last year. As an example, the latest squad equipment build is over 18000 dollars. As a result, we elected not to add a speed radar detection unit into this vehicle at this time. The plan would be to upgrade this vehicle in the future to eventually have a radar unit. The cost of one radar unit is \$2,990.

Project Cost - \$2,990

Total combined project costs -- \$11065.28

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 6D
Agenda Section: Consent	Item: Special Event- Spilled Grain Fun Run	
<p>BACKGROUND: Attached is a request from Spilled Grain for their Annual Fun Run event.</p>		



ANNANDALE POLICE DEPARTMENT

Special Event Application

Name: Spilled Grain Brewhouse Home Phone: 320-274-1129
Address: 300 Elm St E Fax Number: spilledgrain@gmail.com
City, State, Zip: Annandale, MN 55302 Email Address: ✓
Event Name: Go For the Grain fun run Event Date: Sun, Oct 30th
Set up time: 9am Event time (start end): 10am-11am Estimated # of participants: 50
Event Description: a fun run starting & ending at Spilled Grain

Serving alcohol and/or food? ☒ Yes ☐ no Business/liquor License holder: Spilled Grain

Contact person: Anastacia Schnabel Phone number: 763-438-0148

Starting location (if applicable): Spilled Grain Brewhouse

Ending location (if applicable): Spilled Grain Brewhouse

Area(s) to be closed off during event (you must also supply a map of area/route to be closed off):

n/a - but will include a map of route & possible location for help w/ traffic control

Safety Procedures (ie: traffic control, event personnel, other facilities as needed, etc):

traffic control on corner of Poplar & Park (behind elementary school)

The undersigned applicant hereby agrees to the Annandale Police Departments requirements and holds harmless APD for any acts resulting from the negligence of his/her organizers, participants or any spectators.

Signed: [Signature] Date: 10-5-22

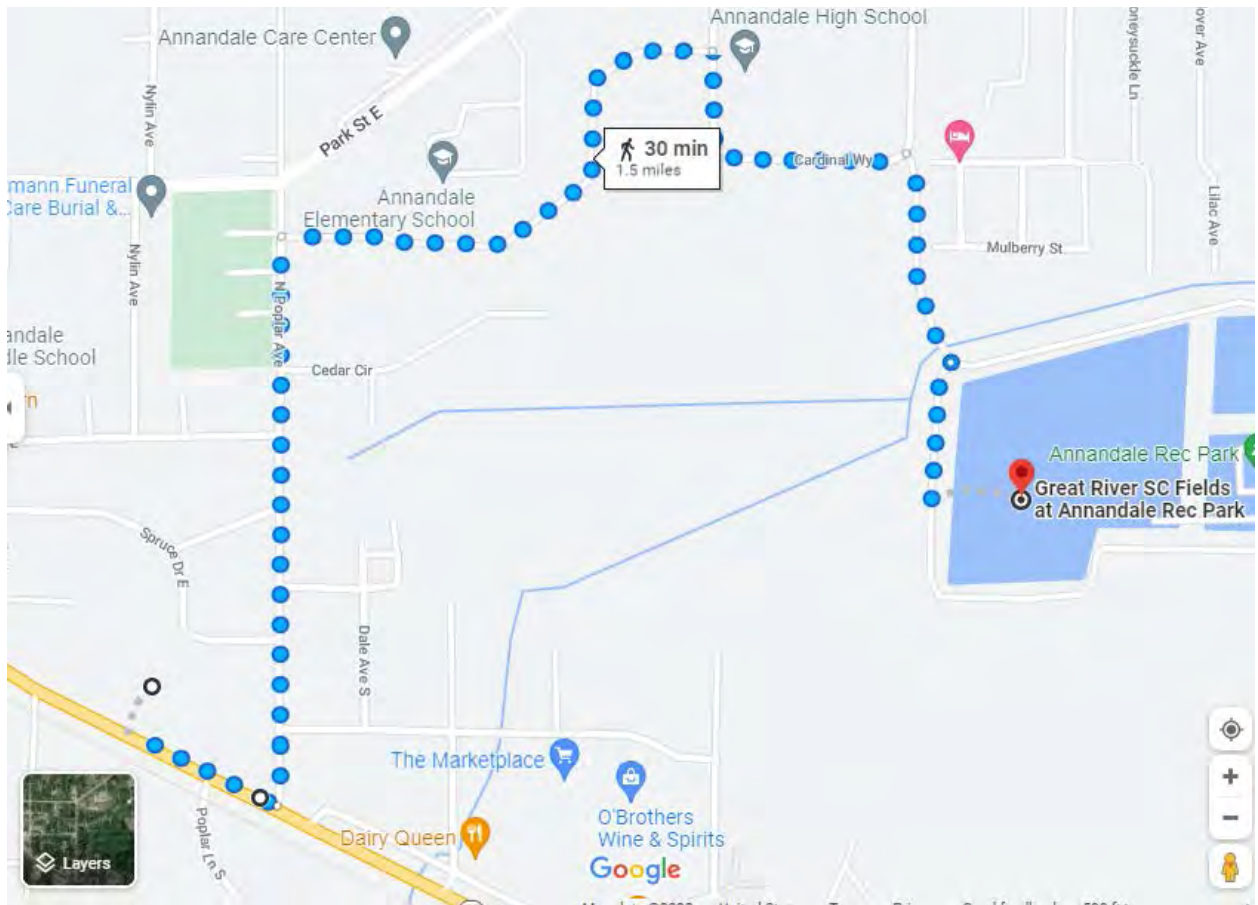
OFFICE USE ONLY - ANNANDALE POLICE DEPARTMENT

Number of cars required: _____ Number of officers required: _____ x \$40/hour = \$ _____

APD comments: _____

APD approval signature: _____ Date: _____

City Council approval (if applicable) yes/no _____ Date: _____



CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 6E
Agenda Section: Consent	Item: Resignation of PT Police Officer	
BACKGROUND: Chief Standafer received a resignation from Dusty Miller, PT Police Officer.		

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 6F
Agenda Section: Consent	Item: Resignation of Fire Fighter	
<p>BACKGROUND: Chief Townsend received a resignation from Cody Brockoff as a result of Cody moving outside of the City's Fire service area.</p>		

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 6G
Agenda Section: Consent Agenda	Item: Planning Commission Resignation of Matthew Barron	
<p>BACKGROUND</p> <p>Matthew Barron, Vice-Chairperson of the Planning Commission, submitted an email to staff indicating his resignation on the commission. Mr. Barron has served on the Commission since November 2019. Planning Commission regrettably recommended approval of the resignation.</p> <p>Per Section 31.47 of the Annandale City Code, a Chairperson, Vice-Chairperson and a Secretary are to be elected at the first regular meeting in January to serve for the year. The Planning Commission elected Christopher Strand as the new Vice-Chairperson for the remainder of the year.</p> <p>STAFF RECOMMENDATION</p> <p>Approve the resignation of Matthew Barron and direct staff to post for the vacancy.</p> <p>Attachments:</p> <ul style="list-style-type: none">A. Matthew Barron ResignationB. Annandale City Code Section 31.45-31.48		

Jacob Thunander

From: matthew barron <barronms@gmail.com>
Sent: Sunday, September 25, 2022 8:31 AM
To: Jacob Thunander; Kelly Hinnenkamp
Subject: Re: Planning Commission Update

I'm writing to inform you that I need to step back from the commission. We are in unique scenario right now at school and I am picking up a lot of extra work time in addition to my typical job responsibilities. I don't have the time in the afternoons to devote to the planning commission as I had before. I would be interested in reconnecting down the line about opportunities with the city. This school year is just starting out too busy for me to do anything outside of school.

I apologize for the short notice, but I do not think I will be able to be at the next meeting. I've enjoyed working with you all.

Matt Barron

On Sep 22, 2022, at 11:33 AM, Jacob Thunander <JThunander@annandale.mn.us> wrote:

Planning Commissioners,

Typically I wait to provide updates on planning commission related items until the next meeting, but I did want to provide an update regarding the Hemlock Ridge proposal that was discussed at our last meeting.

The City Council reviewed the apartment complex submittal of ASE Properties on September 12. They tabled action on a decision for the applicant to revise their plans and provide further information. In summary the following comments were made to the applicant: reduce the unit count; enhance the building with architectural features which could include additional accent materials such as trim, shutters, increased brick or stone; more prominent building entrance; and building modulation every 40 feet or so; revise the landscaping/tree preservation plan; and complete a preliminary traffic study showing trip generation.

Please let me know if you have any questions. Thank you,

Jacob Thunander | Community Development Director
City of Annandale
Phone 320.274.3055 | Fax 320.274.5728
30 Cedar St E | Annandale | MN | 55302
www.annandale.mn.us



PLANNING COMMISSION

SECTION 31.45 PLANNING COMMISSION CONTINUED.

A Planning Commission for the city is hereby continued. The Planning Commission shall be the city planning agency authorized by M.S. Section 462.354(1), as may be amended from time to time.

SECTION 31.46 COMPOSITION.

(A) The Planning Commission shall consist of five members from the resident population of the city to be appointed by the Mayor with the approval of the City Council. The appointees shall be appointed to serve staggered terms of three years commencing on the first day of January in the year of appointment. Upon expiration of a term, the appointee shall continue until reappointed or a successor is appointed. Absences from any three meetings in a year, unless excused in advance by the Chair, constitutes a vacancy. In the event of any vacancy, the Mayor, with the approval of the City Council, shall appoint a person to complete the unexpired term. A member may serve no more than three (3) full three-year terms.

(B) One member may be a Council Member or the City Clerk, to be appointed by the Mayor with the approval of the City Council.

(C) Other persons may serve in an ex officio capacity as the City Council may, in its discretion, deem appropriate.

(D) Each of the five regular Planning Commission members shall have equal voting privileges. Any member may be removed for cause by majority vote of the City Council upon written charge and after a public hearing.

SECTION 31.47 ORGANIZATION, MEETINGS, MINUTES AND EXPENDITURES.

(A) At the first regular meeting in January, the Planning Commission shall elect a Chairperson, a Vice-Chairperson and a Secretary from among its appointed members, each for a term of one year. The Planning Commission may create and fill other offices as it may determine.

(B) The Planning Commission shall hold at least one meeting each month at the time and place as they may fix by resolution, unless there is no business to come before the Commission, in which case the monthly meeting may be canceled by the Chair or the City Clerk. Special meetings may be called at any time by the Chairperson, or in the case of the Chairperson's absence, by the Vice-Chairperson.

(C) Written minutes of meetings shall be kept and filed with the City Clerk prior to the next regularly scheduled City Council meeting, but shall be subject to the approval at the next Planning Commission meeting.

(D) No expenditures by the Planning Commission shall be made unless and until authorized for the purpose by the City Council.

SECTION 31.48 POWERS AND DUTIES; COMPREHENSIVE PLAN.

(A) *Generally.* The Planning Commission shall have the powers and duties given to city planning agencies generally by law. The Planning Commission shall also exercise the duties conferred upon it by this code. It shall be the purpose of the Planning Commission to prepare and adopt a comprehensive plan for the physical development of the city, including proposed public buildings, street arrangements and improvements, efficient design of major thoroughfares for moving of traffic, parking facilities, public utilities services, parks and playgrounds, a general land use plan and other matters relating to the physical development of the city. This plan may be prepared in sections, each of which shall relate to a comprehensive plan program. After the Planning Commission has prepared and adopted the comprehensive plan, it shall periodically review the comprehensive plan and any ordinances or programs implementing the plan.

(B) *Means of executing plan.* Upon the adoption of a comprehensive plan or any section thereof, it shall be the concern of the Planning Commission to recommend to the City Council reasonable and practical means for putting into effect the plan or section thereof in order that it will serve as a pattern and guide for the orderly physical development of the city and as a basis for judging the timely disbursements of funds to implement the objective. Means of effectuating the plan shall, among other things, consist of a zoning ordinance, subdivision regulations, capital improvement programming and technical review, and recommendations of matters referred to the Planning Commission by the City Council.

(C) *Zoning ordinance.* Pursuant to M.S. Section 462.357(3), as it may be amended from time to time, the Planning Commission shall review all proposed amendments to the zoning ordinance, take part in public hearings, and make recommendations to the City Council as may be prescribed by the zoning ordinance.

(D) *Special permits.* The Planning Commission may make recommendations on all requests for a conditional use permit under the terms of the zoning ordinance. The Planning Commission shall report its recommendations to the City Council for action.

(E) *Subdivision regulations.* The Planning Commission may make recommendations in relation to the subdividing of land as prescribed by the ordinance. The Planning Commission shall report its recommendations to the City Council for action.

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 6H
Agenda Section: Consent	Item: Resolution Appointing Election Judges	
<p>BACKGROUND: Attached is a Resolution Appointing Election Judges for the 2022 General Election year. The City is required to provide this list to Wright County by October 14th. .</p>		

RESOLUTION

22-__

Councilmember __ introduced the following resolution and moved for its adoption.

**RESOLUTION APPOINTING
ELECTION JUDGES**

WHEREAS, the City Council is desirous of appointing election judges for the 2022 Primary and General Election; and

WHEREAS, the City Council is designating the following individuals to serve in the capacity of election judge:

NAMES

Sharon Peterson
Lonnie Baack
Tara Smith
Joann Quandt
Margaret Strand
Nikki Seaberg
Jen Holm
Ardis Nelson
Terri Midkiff
Tammy Thompson
Mark Nelson

Mary Malachek
Tiffany Grube
Josh Wabaunsee
Rebecca Gunnarson
Judith Gay
Kristine Holthusen
Matt Steidl
David Thies
Krista Klecker
Barb Strand Susan
Jelen
Stephanie Nilson

Kelly Hinnenkamp, backup Head Judge
Jacob Thunander, Head Judge

WHEREAS, the City Council approves the salaries of regular judges at \$13.00 per hour and the salaries of head judges at \$15.00 per hour.

NOW THEREFORE, BE IT RESOLVED that the City Council of Annandale, Wright County, Minnesota, does hereby formally appoint the above persons as election judges and does hereby establish the wage rates as set forth above. The City Clerk is authorized to provide substitutions as necessary.

The foregoing resolution was duly seconded by Councilmember __, upon a vote being taken thereon, the following members voted in favor thereof: __; the following members voted against: None; the following members abstained: None; the following members were absent: None.

WHEREUPON, said resolution was declared duly passed and adopted this 10th day of October, 2022

City Clerk

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 6I
Agenda Section: Consent	Item: MOU Little Jim's	
<p>BACKGROUND:</p> <p>As part of the approval for the Little Jim's project, the applicant was required to split the lot to have the residential dwelling unit and commercial building on separate lots. The home and commercial property are currently connected to sewer and water from the same service line. The City does not allow shared accesses between two properties and therefore the new home will need to have new service lines installed to Highway 55. The applicant is requesting this requirement be deferred until they decide to sell either property.</p> <p>The City Attorney is recommending a Memorandum of Understanding to be recorded against the property outlining the requirement for the two parcels to be connected separately at the time of sale for either parcel.</p> <p>A copy of the MOU will be provided at the meeting.</p> <p>RECOMMENDATION</p> <p>Will be discussed at the meeting.</p>		

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 6J
Agenda Section: Consent	Item: CGMC Dues for 2023	
<p>BACKGROUND: Bradley Peterson attended the City Council meeting in September to update the Council on the Coalition of Greater MN Cities. Attached is dues invoice should the City choose to join.</p> <p>CGMC phases the dues for new cities starting at 25% of the total in the first year, 50% in the second year, 75% in the third year, and then 100% in the fourth year and thereafter. The attached invoice for \$1,549 represents the 25% first year phase in amount. The dues are not due until February 1, 2023, but some cities choose to pay early.</p> <p>Also attached is a draft of a resolution CGMC asks cities to pass upon first joining CGMC.</p> <p>RECOMMENDATION Will be discussed at the meeting.</p>		



2023 CGMC Dues Invoice

To: Mayor Shelly Jonas
City of Annandale

From: Lisa Bode, CGMC Treasurer

Date: September 13, 2022

Re: 2023 CGMC General Dues Assessment

This invoice reflects the general dues assessment for your city should you elect to join the Coalition of Greater Minnesota Cities (“CGMC”) for 2023. This dues assessment is based on the assessment policy approved by the CGMC membership at its annual meeting in July 2022.

2023 general assessment for Annandale	\$1,549
--	----------------

For research, advocacy, and general services related to property taxes, LGA, annexation, environmental regulation and funding, economic development, and transportation. This also includes services for labor and employee relations that will be provided to all CGMC cities.

For new member cities or returning member cities that have not been CGMC members for more than five years, this assessment is based on a policy of phasing in. For the first year, new cities are assessed 25% of their total dues. In the second year, 50% of their total. For the third year, 75% of their total. In the fourth year of membership and thereafter, cities pay their full dues.

Payment may be made out of your 2022 or 2023 budgets, but payment should be made by February 1, 2023. About 11% of your general assessment is used for annexation and environment programs, which some cities pay out of their utility funds because of the direct impact of these issues on their sewer and water service.

For additional information about joining the CGMC, please contact CGMC Executive Director Bradley Peterson at bmpeterson@flaherty-hood.com or 651-259-1911.

SAMPLE **CITY** RESOLUTION TO JOIN THE
COALITION OF GREATER MINNESOTA CITIES

WHEREAS, the interests of **CITY** and its residents are deeply impacted by the actions of the Minnesota State Legislature and Minnesota state government; and

WHEREAS, the Coalition of Greater Minnesota Cities (CGMC) is a nonprofit advocacy organization whose mission is to pursue policies at the state legislature that benefit Cities located outside of the seven-county Twin Cities Metropolitan area; and

WHEREAS, the CGMC works to protect LGA funding and works on economic development, environment, transportation, and annexation issues which benefit **CITY** and other Greater Minnesota communities; and

WHEREAS, this is a pivotal time in Minnesota's history, and it is important for Greater Minnesota communities to speak with a collective voice on issues at the State Capitol;

WHEREAS the CGMC offers a phased-in dues structure for new or returning member cities, under which, **CITY** will pay 25% of our full dues amount during our first year of membership, 50% of dues in the second year, 75% in the third year, and 100% of our dues during the third year.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF **CITY**:

1. That the City of **CITY** hereby agrees to join the Coalition of Greater Minnesota Cities.

Adopted this the ____ day of _____, 2022

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 6K
Agenda Section: Consent Agenda	Item: Consideration of a Request for Variance to Section 150.49 Commercial/Industrial Performance Standards, Exterior Finishes in the Industrial District (I-1) Applicant: MacLand Co., LLC (Bill & Laurel MacLachlan)	
SITE INFORMATION & BACKGROUND PID: 102-034-001070 Address: 820 Norway Drive East Legal Description: Lots 6 and 7, Block 1 of Lundeen's Addition Zoning: I-1 (Industrial District) Comprehensive Plan: Industrial Surrounding Site Use: North: I-1 East: I-1 South: C-3 West: I-1 Planning Case Number: 2022-23 Deadline for Decision: November 11, 2022 (60-day deadline) January 10, 2022 (120-day deadline) Project Description: The applicant is seeking to construct an approximately 8,992 square foot addition onto the existing structure at 820 Norway Drive East (Hill Hiker). The existing building is 8,962 square feet. The applicant was approved with conditions for their building and site plan review on August 25, 2022, including providing calculations to meet the facing requirement. Hill Hiker is seeking a variance request to the exterior building materials for the front façade.		
ANALYSIS Facing Requirements – The City adopted the following ordinance in April 2022: Facing Requirement: In industrial districts, the street facing front façade of all buildings shall not be more than 70% metal exterior finishes. A minimum of 30% shall consist of brick; stone, natural and textured cast stone; concrete masonry with integral color and texture (such as split rock faced concrete block) or with exterior surfaces that have been treated with a decorative applied, surface texture, and color other than paint; or cast in place concrete or pre-cast concrete panels.		

The applicant is proposing a 8,992 square foot metal building. They have proposed a street facing façade of “thin brick veneer”.

The previous ordinance for the facing requirements was more restrictive and required 75 percent of the front and 30 percent of each visible side to be faced with brick, wood, stone, glass, architectural concrete cast in place or pre-cast concrete panels.

Prior to Council adopting this ordinance, staff researched other local jurisdictions have in place. Cities surveyed had between 25% to 85% brick or stone requirements for metal buildings industrial districts. It appears some communities are also not allowing any metal buildings in industrial districts.

Staff calculated the applicant’s proposed building materials frontage and summarized below:

- Total façade area: 2,040 square feet
- Required to meet City Code at 30%: 612 square feet
- Total proposed brick area: 270 square feet
- Percent of proposed façade area devoted to brick: 13.2%

Variance Review

The applicant is proposing a variance to the City’s Zoning Ordinance to allow for a metal building that does not meet the facing requirements standard for industrial buildings.

It would be possible to construct a building to meet the ordinance requirement. The applicant could consider an alternative building orientation, alternative building materials, or greater size/number of windows/glass to eliminate the need for the variance. Consideration should be given for the existing building design and materials when determining the appropriateness of the variance request.

The Zoning Ordinance states that a variance shall only be granted when in conformance with the criteria found in Section 462 of State Statutes. The criteria for evaluation of a variance are, as follows:

1. The proposed variance is consistent with the Comprehensive Plan.
2. The proposed variance is in harmony with the general purpose and intent of this Ordinance.
3. The applicant for the variance established that there are practical difficulties in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means:
 - a. The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
 - b. The plight of the landowner is due to circumstances unique to the property not created by the landowner; and
 - c. The variance, if granted, will not alter the essential character of the locality.
 - d. Economic considerations alone do not constitute practical difficulties.
4. A variance shall not be granted for a use not allowed under the zoning ordinance for property in the zone where the affected person's land is located.

5. The City may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

The City Council must make findings that the request is in conformance with the above criteria in order to approve the request.

PLANNING COMMISSION REVIEW AND RECOMMENDATION

The Planning Commission reviewed the variance request and held a Public Hearing on October 4, 2022. The Planning Commission was concerned with the precedence of allowing variances to a relatively new City Code, although they were understanding of the uniqueness of the property.

The applicant's, Bill and Laurel McLachlan, spoke during the public hearing to explain their project and the intended use of the proposed building. Their concerns with meeting the code was cost and consistency with their existing building.

No other public comments were received.

The Planning Commission recommended approval with conditions identified in Exhibit Z with additions to staff's comments (shown below). These conditions included adding architectural shakes and more windows/glass on the front of their proposed metal building. These improvements could reduce the amount of facing requirement needed to meet Code.

STAFF RECOMMENDED ACTION

Adopt the Resolution approving the variance request with Exhibit Z conditions.

ALTERNATIVE ACTIONS

Variance:

1. Motion to approve Resolution approving variance to the facing requirements of Section 150.49 with conditions as identified in Exhibit Z.
2. Motion to deny Resolution for variance request including a statement explaining the denial.
3. Motion to table action including a statement as to why the request is tabled with direction to staff and/or the applicant.

Attachments:

- A. Resolution
- B. Aerial Image
- C. Applicant Narrative
- D. Certificate of Survey
- E. Elevations and Floorplans
- F. Existing Building Elevation
- G. Engineer Comment Letter, dated: September 19, 2022
- Z. Conditions of Approval

EXHIBIT Z – Conditions of Approval

1. The gable end must include architectural metal shakes and six additional windows (total of eight windows). *Added condition by Planning Commission.*
2. All approved Exhibit Z conditions from the City Council meeting on August 25, 2022 must be completed.
3. A minimum of 13.2 percent or 42 inches of brick or stone on the street facing front façade is required.
4. The building exterior on the east and west sides of the building shall include striping/wainscotting of the same height as the proposed brick.
5. Compliance with the City Engineer Letter dated September 19, 2022 and August 10, 2022.
6. All comments and recommendations of City Staff, Planning Commission, and City Council shall be addressed.
7. Variance proceedings must be recorded at the Wright County Recorder's Office.
8. A building permit must be obtained prior to construction.

**CITY OF ANNANDALE
RESOLUTION 22-XX**

**RESOLUTION APPROVING VARIANCE TO THE FACING REQUIREMENTS
FOR METAL BUILDINGS IN THE INDUSTRIAL DISTRICT (I-1)
820 NORWAY DRIVE EAST | PID: 102-500-194404**

WHEREAS, MacLand Company LLC (the “Applicant”) has submitted a Variance application for the property located at 820 Norway Drive East (the “Property”) pursuant to Section 150.49 of the City Zoning code; and

WHEREAS, the subject parcel is identified as Lots 6 & 7 Block 1, Lundeen’s Addition, PID 102-034-001070; and

WHEREAS, the City received a variance application from the Applicant to construct an approximately 8,992 square foot addition on the Property that would have approximately 13.2 percent of the 30 percent required facing material in the Industrial District (I-1);

WHEREAS, the Planning Commission held a duly-noticed public hearing on the application on October 4, 2022; and

WHEREAS, the City Council reviewed the request on October 10, 2022; and

WHEREAS, the City Council by this Resolution desires to set forth its Findings and ruling with respect to the application; and

NOW THEREFORE, BE IT RESOLVED by the City of Annandale that it hereby makes the following findings of fact on the requested variance:

1. The variance is consistent with the City’s Comprehensive Plan.
2. The variance will be in harmony with the general purposes and intent of the City’s Zoning Ordinance.
3. The applicant has demonstrated there are practical difficulties in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; the plight of the landowner is due to circumstances unique to the property not created by the landowner; the variance will not alter the essential character of the locality; and economic considerations alone do not constitute practical difficulties.
4. The applicant proposes to expand their building on the property, which is consistent with the allowable uses in the Industrial District (I-1).

BE IT FURTHER RESOLVED that the City Council approves the request with the following conditions:

1. The gable end must include architectural metal shakes and six additional windows (total of eight windows).
2. All approved Exhibit Z conditions from the City Council meeting on August 25, 2022 must be completed.

3. A minimum of 13.2 percent or 42 inches of brick or stone on the street facing front façade is required.
4. The building exterior on the east and west sides of the building shall include striping/wainscotting of the same height as the proposed brick.
5. Compliance with the City Engineer Letter dated September 19, 2022 and August 10, 2022.
6. All comments and recommendations of City Staff, Planning Commission, and City Council shall be addressed.
7. Variance proceedings must be recorded at the Wright County Recorder's Office.
8. A building permit must be obtained prior to construction.

WHEREUPON, said resolution was declared duly passed and adopted this 10th day of October 2022.

Shelly Jonas, Mayor

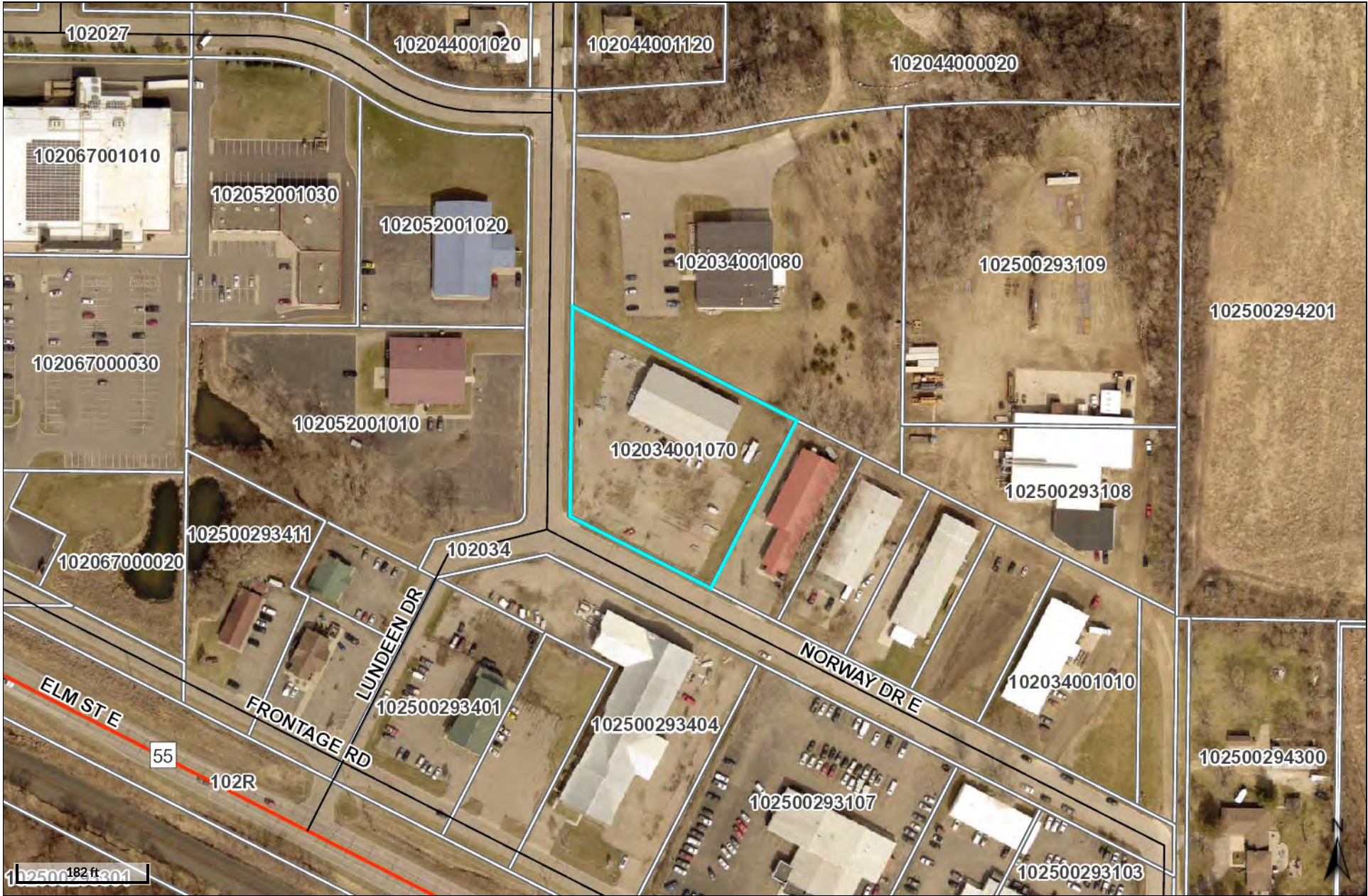
ATTEST:

Kelly Hinnenkamp, City Administrator/Clerk

Applicant: MacLand Co., LLC (Bill & Laurel MacLachlan) | Request for Variance

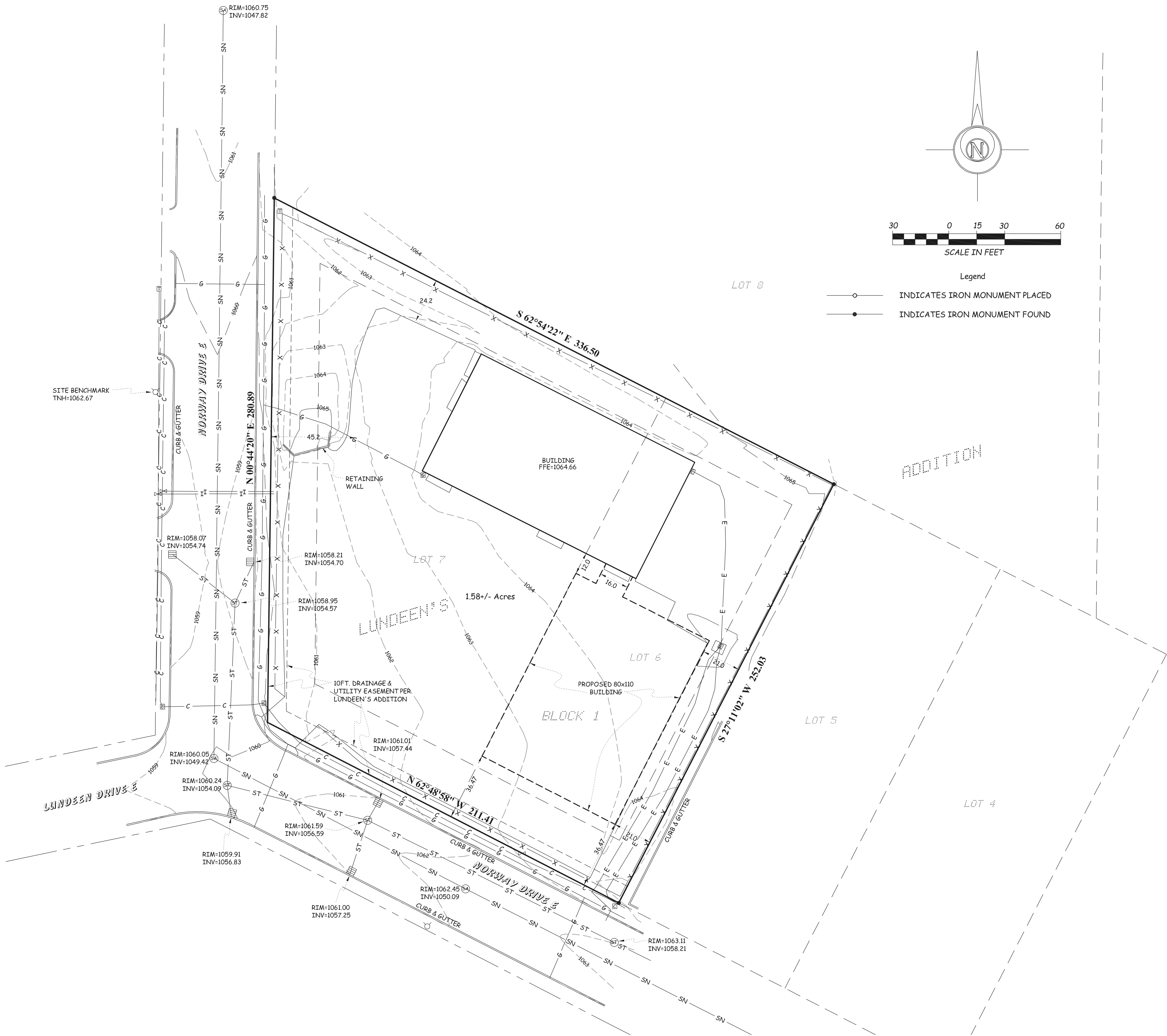
Created by: City of Annandale

Legal: Lots 6 & 7, Block 1 Lundeen's Addition | PID: 102-034-001070



Description of Request

We are seeking a variance to the 30% building facade requirement for rock/brick on street facing side of the building addition. Our existing building has wainscoting up to 42" on the south side. We will be putting matching wainscoting on the west facing side of the ~~the~~ new addition (42"). The south side of the addition is the peak end of the building requiring brick/stone to approximately 8'. The existing buildings in our area are consistent with the 42" wainscoting. We would like to keep the height of the brick or rock consistent with the look of the rest of ~~the~~ our building. Thank you for your consideration.



LEGAL DESCRIPTION

(Per Client)

Lots 6 and 7, Block 1, LUNDEEN'S ADDITION, according to the recorded plat thereof, Wright County, Minnesota.

-The utilities shown hereon were located using the Gopher State One-Call system and verified in the field where possible. Private utility locations, such as underground sprinklers, underground service lines, ect may not have been located. O'Malley & Kron cannot guarantee that all utility companies responded or the accuracy or completeness of the locates. Prior to digging, contact Gopher One at 1-800-252-1166 and refer to ticket number 181981539.

Building Setbacks (I-1 zoning)
-Front = 30 feet (Per City of Annandale)
-Rear = 20 feet
-Side = 15 feet or 25 feet corner lot

- LEGEND
- ST INDICATES STORM SEWER LINE
 - SN INDICATES SANITARY SEWER LINE
 - I INDICATES UNDERGROUND WATER
 - G INDICATES UNDERGROUND GAS
 - E INDICATES UNDERGROUND ELECTRIC
 - C INDICATES UNDERGROUND CABLE
 - X INDICATES FENCE LINE
 - ⊙ INDICATES STORM MANHOLE
 - ⊕ INDICATES SANITARY MANHOLE
 - ▤ INDICATES CATCH BASIN
 - ⋈ INDICATES WATER VALVE
 - ⊗ INDICATES HYDRANT
 - ⊞ INDICATES GAS PEDESTAL
 - ⊟ INDICATES ELECTRIC PEDESTAL
 - ⊠ INDICATES CABLE PEDESTAL
 - ▭ INDICATES BITUMINOUS SURFACE
 - ▭ INDICATES CONCRETE SURFACE

CERTIFICATE OF SURVEY PREPARED FOR:

DINGMANN BROTHERS

CONSTRUCTION

JOB NO: 2018-355

FILE NAME: 2018-355.DWG

LOCATION: 29-121-27

NOTE: THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM IT WAS PREPARED FOR AND SHOULD NOT BE RELIED UPON BY ANY OTHER PARTY OR FOR ANY OTHER PURPOSE WITHOUT FIRST CONTACTING THE SURVEYOR WHO DEVELOPED AND MADE THIS DRAWING. UNAUTHORIZED REPRODUCTION OF THIS DOCUMENT IS PROHIBITED.

340 CHAPEL HILL RD.
COLD SPRING, MN 56320
PH. 320-685-5905
FAX 320-685-3056

CERTIFICATE OF SURVEY PREPARED BY:

O'MALLEY & KRON

LAND SURVEYORS, INC.

1004 2nd ST. SE
WILLMAR, MN 56201
PH. 320-235-4012
FAX 320-685-3056

REVISED: 1-18-22: Changed front setback from 50' to 30' per City of Annandale. Also 8' to proposed building length)

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

DANIEL M. KRON
MINNESOTA REGISTRATION NO. 42621

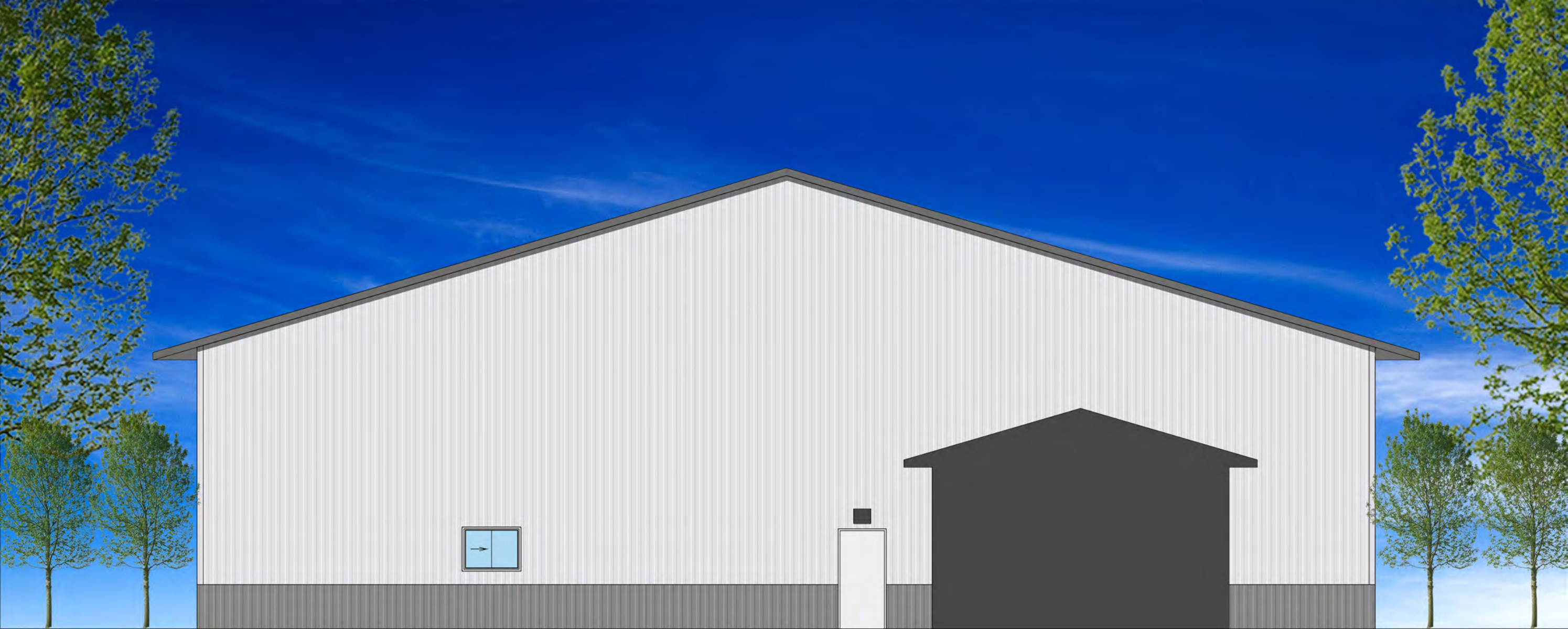
DATE: 07-25-18

SHEET 1 OF 1






















2022 NEW ADDITION TO HILL HIKER INC.

820 Norway Drive E.
Annandale, MN 55302

DRAFTING SYMBOLS	
SYMBOL	DESCRIPTION
	NORTH
	NORTH ARROW
	ROOM NAME
	ROOM NUMBER
	SECTION REFERENCE
	ELEVATION REFERENCE
	DETAIL REFERENCE BUBBLE
	ELEVATION REFERENCE
	EXIST. ELEVATION REFERENCE
	PARTITION TYPE REFERENCE
	KEYNOTE REFERENCE
	WINDOW TYPE REFERENCE
	REVISION REFERENCE

SHEET NO.	ARCHITECTURAL
ARCHITECTURAL	
A0	PROJECT INDEX, TITLE SHEET, AERIAL MAP, TOILET ELEV.
A1.0	FIRST FLOOR AND NOTES
A2.0	EXTERIOR ELEVATIONS AND DOOR SCHEDULES
A3.0	BUILDING SECTION AND WALL SECTIONS
A4.0	WALL SECTIONS AND DETAILS

CODE ANALYSIS:

APPLICABLE CODE: 2020 MSBC
2020 MN ACCESSIBILITY CODE
2020 MN PLUMBING CODE
2018 MN ENERGY CODE, IECC
2020 MN MECHANICAL AND FUEL GAS CODE
2020 MN FIRE CODE
2020 MN ELECTRICAL CODE

BUILDING LOCATION: 820 Norway Drive E.
Annandale, MN 55302

EXISTING BUILDING AREA: 8640 SF.
NEW ADDITION: WAREHOUSE - 8,994 SF.

OCCUPANCY CLASSIFICATION:

GROUP: S-1

TYPE OF CONSTRUCTION: TYPE V-B

TYPE V-B, NON-SPRINKLERED

ALLOWABLE HEIGHT: 1 STORIES, 40'-0"

ACTUAL BUILDING HEIGHT: 31'-4"

ALLOWABLE FLOOR AREA PER STORY TABLE 503:

GROUP B, 9,000 SF. ACTUAL 8,994 SF.

508.3 NONSEPARATED OCCUPANCY BETWEEN UNITS

CHAPTER 6: CONSTRUCTION TYPE/REQUIREMENTS

BEARING WALLS - EXTERIOR	0 HR
BEARING WALLS - INTERIOR	0 HR
NON-BEARING WALL - EXTERIOR	0 HR
STRUCTURAL FRAME	0 HR
PARTITIONS	0 HR
FLOORS & FLOOR/CEILINGS	0 HR
ROOFS & ROOF/CEILINGS	0 HR

DESIGN OCCUPANT LOAD:

WAREHOUSE	8,994 SF./500	18 Occ.
-----------	---------------	---------

EGRESS REQUIREMENTS:

BASE ON 2020 MBC TABLE 1006.2.1

18 Occ. < 48 Occ.

ONE EXIT REQUIRED/ 2 EXITS PROVIDED, 36" WIDTH EACH

TRAVEL DISTANCE: 200' MAX., 60' PROVIDED, TABLE 1017.2

PLUMBING FIXTURE REQUIREMENTS:

EXISTING TOILETS IN THE MAIN BUILDING

SITE LOCATION



1 AERIAL MAP
NOT TO SCALE



SHOP/OFFICE AND COLD STORAGE AREAS:

H Architects
Commercial | Retail | Mixed Use Residential | Restaurants
51 11th Ave. South
Wakarusa, MN 56387
320-237-7411 | harchitects2000@gmail.com

I hereby certify that
the design of this project
was prepared by me or
under my direct supervision
and I am a duly licensed
Professional Engineer.
HUNG T. LY
P.E.
No. 50475
2022



2022 NEW ADDITION TO
HILL HIKER INC.
820 Norway Drive E.
Annandale, MN 55302

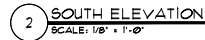
REVISIONS
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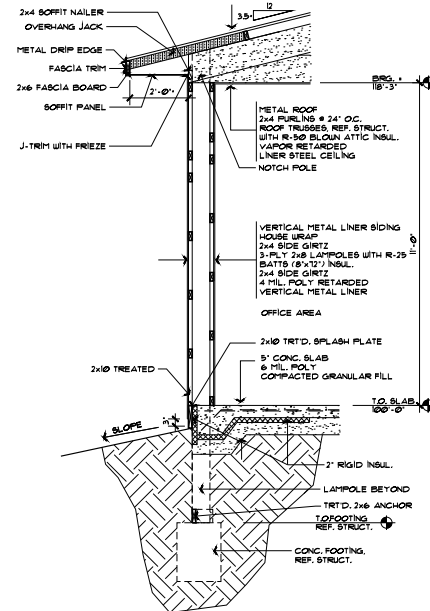
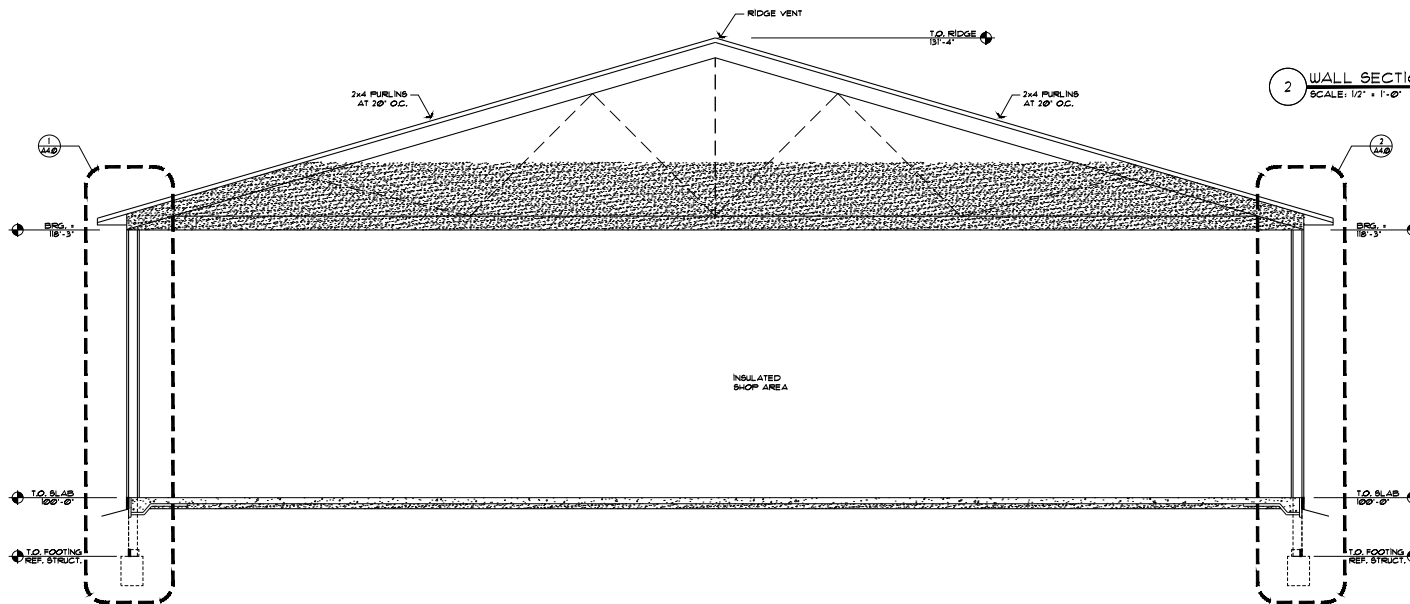
SHEET TITLE
CODE ANALYSIS, AERIAL MAP,
DRAFTING SYMBOLS, SHEET
INDEX, AND INTERIOR TOILET
ELEVATIONS

DRAWN BY: DATE:
Hung Ly 08/21/2022

SHEET NO.
A0

PROJECT NO.





2022 NEW ADDITION TO
HILL HIKER INC.
820 Norway Drive E.
Annandale, MN 55302

REVISIONS
MM/DD/YYYY

SHEET TITLE
BUILDING SECTIONS

DRAWN BY: DATE:
Hung Ly 08/21/2022

SHEET NO.

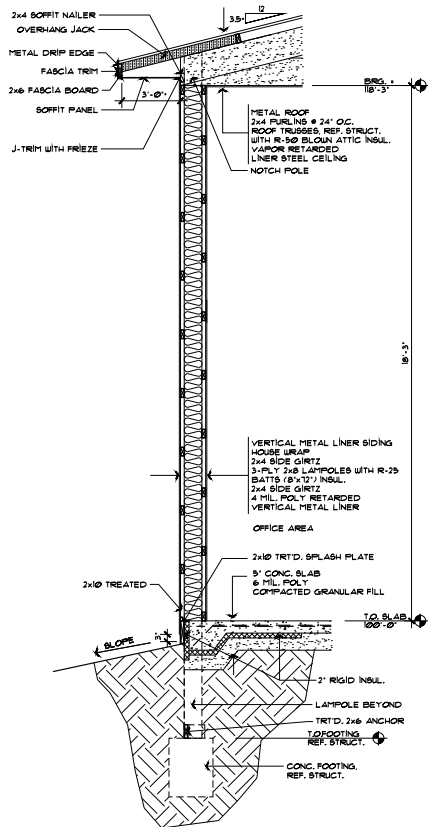
A3.0

H Architects
Commercial | Retail | Mixed Use Residential | Restaurants
51 11th Ave. South
Wabke Park, MN 56367
320-237-7411; harchitects2000@gmail.com

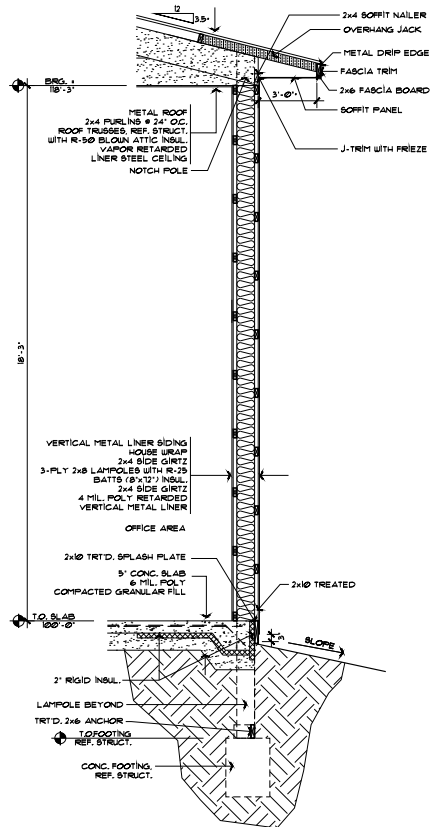
I hereby certify that
the design of this project
was prepared by me or
under my direct supervision
and I am a duly
licensed professional
in the State of Minnesota.
Hung T. Ly
Architect
No. 50475
STATE OF MINNESOTA

HUNG T. LY
LICENSED ARCHITECT
No. 50475
STATE OF MINNESOTA

PROJECT NO.



1 WALL SECTION
SCALE: 1/2" = 1'-0"



2 WALL SECTION
SCALE: 1/2" = 1'-0"



**BOLTON
& MENK**

Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

September 19, 2022

Jacob Thunander, Community Development Director
via e-mail: jthunander@annandale.mn.us

RE: Hill Hiker Building Addition
City of Annandale, Minnesota
Project No.: OW1.126383

Dear Jacob,

We have reviewed the revised plans dated 8/23/2022 which were submitted for the above referenced project and have the following comments:

1. Tracer wire, 12 AWG shall be installed on the proposed sanitary sewer and water services.
2. Sanitary sewer clean-out spacing shall not exceed 75 feet.
3. A sanitary sewer clean-out shall be installed within 5 feet of the proposed building exterior.
4. Inlet protection shall be provided for the two catch basins on Norway Drive East which are adjacent to the property.
5. Silt sock shall be installed for approximately 120 feet north of the rock log identified in the plans.
6. Sheet C-1 identifies Pavement Edges. The site shall be surfaced with bituminous as identified in the Pavement Section sheet C-1.

We recommend that the plans be revised prior to approval of a building permit for the property.

If you have any questions on the above, please call.

Sincerely,

Bolton & Menk, Inc.

Jared Voge, P.E.
City Engineer

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 6L
Agenda Section: Consent Agenda	Item: Rezoning, Preliminary Plat, and Site Plan Review for a 90-unit Apartment Building Applicant: The Willows of Annandale (Gary Stang)	
SITE INFORMATION & BACKGROUND PID: 206-000-311200 Legal Description: Unplatted Land Zoning District: Ag Comprehensive Plan: Multifamily Residential Surrounding Site Use: North: Pintail Ponds PUD East: Corinna Township – Agriculture South: Corinna Township – Agriculture West: Corinna Township – Agriculture Planning Case Number: 2022-07 Deadline for Decision: October 24, 2022 (60-day deadline) BACKGROUND The Willows of Annandale LLC (Gary Stang) has submitted a land use application for rezoning, preliminary plat, and site plan review in order to build a 90 unit apartment building on property located at the southern terminus of Pintail Drive east of Excelsior Avenue/County Road 5. The preliminary plat depicts a three lot development. One of the three lots is proposed for development that is intended to be R-4, Medium Density while the other two lots are intended for R-5, High Density Residential. The Site Plan Review for the 90 unit apartment building proposal is for the 6-acres in the northeastern portion of the site. CONCEPT PLAN REVIEW The City reviewed this project as a concept plan in May 2022. The Planning Commission stated that the applicant should slightly modify the site to ensure parking regulations were being met and that all the garage buildings were easily accessible to the building (not located in the extreme southwest corner of the site). The applicant revised the plan to remove most of the parking area north of the apartment building and the garages on the east side. As requested by the Commission, the applicant also removed the garages in the extreme southwest corner of the site. Prior to the Planning Commission the applicant revised the plan to remove the garages from the west and replace them with garages to the south and revised surface parking to meet minimum code standards.		

PROJECT SITE

The property is a 29 acre site proposed to be divided into three lots. It's located south of Pintail Drive and east of County Road 5.

COMPREHENSIVE PLAN

The property is guided for a Multi-Family Residential land use in the Comprehensive Plan.

ZONING

The subject site is zoned Agricultural (Ag) due to it not having utilities extended to the property. The R-5 District (High Density) may be appropriate, at least for the property in the northeast corner (Block 2).

The application is demonstrating another apartment plan in the northwest corner and on the south there is a wetland outlot and a proposed townhome area. Neither plan clearly demonstrates compliance with the zoning, therefore, preliminary plat approval will need to be sought for these two outlots at a future time. The City could zone the property of Block 1 to R-5 and Block 3 as R-4, Medium Density.

PROPOSED DEVELOPMENT PLAN / SITE PLAN / PRELIMINARY PLAT

The applicant is proposing to construct a 90 unit building on Block 2 of the site. The applicant will be seeing to have the City install the road and utilities.

Site Access & Circulation

The applicant is proposing an extension of Pintail Drive from the north. The right-of-way for Pintail Drive in the north is 50 feet in width. Typically, the City requires a right-of-way width of 60 feet. A trail is proposed outside of the right-of-way which would have to be placed within a trail easement.

Pintail Drive would continue to the south until meeting up with the City's east-west collector road. The collector road would connect with County Road 5 to the west and continue through the site to the eastern edge of the property. A trail is also provided along this road but outside of the right-of-way, which would need to also be within an easement (or moved within the right-of-way).

There is an access point provided into the site from each road. There is a drive system around the building

Apartment Types & Sizes

The applicant is proposing 90 units: 3 studio, 28 one bedroom, and 59 two bedroom. The studio apartments are 486 square feet in size. One and two bedrooms vary in size with the smallest being 717 and 865 respectively.

The apartment building in Pintail Ponds 2 north of this site, the apartment breakdown was 4 studio, 36 one bedroom, and 58 two bedrooms. The smallest sizes were 515, 785, and 971 respectively.

Building Materials

The applicant is providing a building exterior that includes frequent modulation and relief.

The City's Ordinance requires that for multi-family structures "exterior building finishes shall consist of materials comparable in grade and quality to brick; natural stone; stucco; wood, provided the surfaces are finished for exterior use and wood of proven exterior durability is used, such as cedar, redwood, cypress (or residential metal or vinyl siding manufactured to resemble wood siding)."

The building materials include mostly metal siding, some vertical and some horizontal. The accent materials are stone and rock face brick.

The garage structure is designed to match the building.

Setbacks & Performance Standards

Setbacks in the R-5 District are required at "30 feet from exterior property line; 50 feet from any R-1 or R-2 district property" The proposed structure appears to be meeting these standards. The lot coverage permitted for the apartment building is a 35% maximum requirement in the R-5 District, the lot appears to be at 25% building coverage.

The maximum height is 40 feet. The height of the building is 39 feet. Since the building is over 30 feet in height, there is a requirement that an extra 10 foot setback be met, which appears to be met.

Parking

Parking is required at 2.5 stalls per unit. The ordinance also requires 1 parking stall per unit to be placed in a garage. With 90 units, the required parking is 225 stalls with 90 in a garage. The applicant has 69 tuck under garage stalls in the main building, 21 detached garage spaces, and 135 parking lot spaces. This amount of parking meets code requirements.

Lighting

A general photometric plan has been provided. It is required that footcandle readings be 0.4 or less at the property lines.

Landscaping

The City's zoning ordinance requires 30% landscaped open space for a multi-family structure. The plan states there is 36% pervious area on the site for vegetation.

The landscaping plan is required to provide a minimum of 1 tree per unit for a multi-family structure. The ordinance requires a minimum of 25% coniferous and 25% deciduous. Deciduous trees are required to be 2" in diameter and evergreen trees are required to be six feet in height. The proposed landscaping generally meets code requirements.

Natural Resources

The applicant is stating that there will be no tree removal.

Signage

The applicant is proposing a monument sign that will need to conform to code requirements.

Grading & Drainage

The applicant will need to follow the recommendations of the City Engineer relating to grading, drainage, and utilities.

REQUEST ANALYSIS

Upon staff review, the plan is largely consistent with code requirements.

PLANNING COMMISSION RECOMMENDATION

The Planning Commission held a public hearing on the proposed application on October 4, 2022.

During the public hearing, the applicant – Gary Stang, introduced himself and his team. He discussed the project in further detail and noted that his existing apartment building to the north has 120 person waiting list in the last sixty days. The applicant requested having a building permit by late-October to mid-November. The project would take approximately 15 to 16 months to complete. Stang also noted that the remaining, proposed parcels would likely be developed for townhouses and a 55+ apartment building.

Timothy Watkins, 6956 County Road 5 NW, spoke at the public hearing. He had questions about the proposed development of a future phase adjacent to his lot. Stang indicated that he intended to construct the property as a 55+ building in the future, but that there were no plans, besides landscaping, from the south side of his property line to the collector street. Watkins was concerned with increased traffic by his residence.

No other public comments or letters were received.

The Commission unanimously recommended approval with the conditions noted in Exhibit Z.

RECOMMENDED COUNCIL ACTION

Adopt Ordinance 398, Resolution Approving Preliminary Plat for Pintail Ponds Plat 3, and Resolution Approving Site & Building Plan for the Willows of Annandale.

Attachments:

- A. Ordinance 398 – Approving Rezoning from Ag to R-4 and R-5 for Pintail Ponds Plat 3
- B. Resolution – Approving Preliminary Plat for Pintail Ponds Plat 3
- C. Resolution – Approving a Site & Building Plan for the Willows of Annandale
- D. Aerial Image
- E. Applicant Narrative
- F. Preliminary Plat
- G. Building & Site Plan
- H. City Engineer’s Letter, September 29, 2022
- I. Wright County Highway Department Letter, September 26, 2022
- Z. Conditions of Approval

Exhibit Z – Conditions of Approval

1. The applicant should confirm that no trees are located on the site.
2. Park Commission recommendations shall be met.
3. All comments from the Planning Commission, Wright County, City Engineer, and City Staff shall be addressed.
4. Signage, tree removal, landscaping, and lighting shall meet City Code requirements.

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 6M
Agenda Section: Consent	Item: Proclamation for Fire Week	
<p>BACKGROUND: Fire Prevention week is observed every year during the week October 9th. Attached is a Proclamation for the Council to approve.</p>		

**PROCLAMATION
FIRE PREVENTION WEEK**

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are where people are at greatest risk from fire; and

WHEREAS, According to the National Fire Protection Association® most recent data, U.S. home fires resulted in 2,580 civilian deaths in 2020, and fire departments in the United States responded to 356,500 home fires; and

WHEREAS, Firefighters follow a long line of tradition and honor that inspires them to help colleagues, neighbors and strangers alike; and

WHEREAS, At a moment's notice, firefighters are quick to respond to uncertain situations to mitigate danger and combat the threat of destructive fire in order to protect individuals, families, and the economic being of our community; and

WHEREAS, the demands of firefighting are accompanied by both person and physical tolls that all fire fighters knowing accept while risking their lives to protect the lives of others.

WHEREAS, Annandale Fire is dedicated to protecting and serving our community by reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, the 2022 Fire Prevention Week™ theme, "Fire won't wait. Plan your escape.™," effectively serves to remind us that it is important to have a home fire escape plan.

NOW, THEREFORE, THE ANNANDALE CITY COUNCIL OF ANNANDALE, MINNESOTA, HEREBY PROCLAIMS the week of October 9-15, 2022, as:

“FIRE PREVENTION WEEK” With the theme, “Fire won’t wait. Plan your escape. ™”

And encourages all City of Annandale residents to be aware of their surroundings, look for places fire can start, listen for the sound of the smoke alarm, learn and practice home fire escape plans, and observe this week with appropriate programs, ceremonies, and activities.

DONE AND PROCLAIMED this 10th day of October 2022, in Annandale, Minnesota.

Attest:

ANNANDALE CITY COUNCIL

Kelly Hinnenkamp
City Administrator

Shelly Jonas
Mayor

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 9A
Agenda Section: New Business	Item: Resolution approving Plans and Specs and Authorizing Bids	
<p>BACKGROUND: See the attached memo and resolution from the City Engineer.</p> <p>RECOMMENDATION: Approval of the resolution as presented.</p>		




Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

MEMORANDUM

Date: October 4, 2022
To: Honorable Mayor Jonas
Members of the City Council, City of Annandale
From:  Jared Voge, P.E.
City Engineer
Subject: Trunk Utilities to Lake John
Annandale, Minnesota
BMI Project No.: OW1.127863

At the June 13, 2022 City Council meeting, council adopted a Resolution Ordering Improvement and Preparation of Plans. The improvement plans have been completed. Please find enclosed a Resolution Approving Plans and Specifications and Ordering Advertisement for Bids for council consideration.

The anticipated project schedule is as follows:

Council Approve Plans & Specifications	October 10, 2022
Advertise for Bids	October 12 and 19, 2022
Open Bids	November 3, 2022
Council Award Contract	November 14, 2022
Begin Construction	Spring 2023
Construction Substantially Complete	September 2023
Final Project Completion	November 2023

We recommend that council adopt the enclosed Resolution Approving Plans and Specifications and Ordering Advertisement for Bids.

If you have any questions on the above, please call.

JAV/kp

Enclosures

RESOLUTION
APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT
FOR BIDS
RESOLUTION NO. 2022-__

WHEREAS, pursuant to a resolution passed by the council June 13, 2022, the city engineer has prepared plans and specifications for the proposed improvement known as the Trunk Utilities to Lake John, Improvement No. 0W1.127863 the proposed improvement from Nevens Avenue NW to Plymouth Avenue along County Road 183 by the construction of watermain, sanitary sewer forcemain, sanitary sewer lift station and has presented such plans and specifications to the council for approval;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ANNANDALE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The city clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received until 2:00 p.m. on November 3, 2022, at which time they will be publicly opened and read, will then be tabulated, and will be considered by the council at the November 14, 2022 council meeting, in the council chambers of the city hall. No bids will be considered unless submitted electronically as required by the Advertisement for Bids and accompanied with a bid bond for 5 percent of such bid.

Adopted by the council this 10th day of October, 2022.

Mayor

City Administrator

STATE OF MINNESOTA
CITY OF ANNANDALE
COUNTY OF WRIGHT

I, the undersigned, being the duly qualified and acting Clerk of the City of Annandale, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes approving plans and specifications and ordering advertisement for bids.

WITNESS my hand and the seal of said City this 10th day of October, 2022.

City Administrator
(SEAL)

CITY OF ANNANDALE

CONSTRUCTION PLANS FOR

TRUNK UTILITIES TO LAKE JOHN

SANITARY LIFT STATION , SANITARY FORCEMAIN, & WATERMAIN CONSTRUCTION

OCTOBER, 2022

RESOURCE LIST

CITY OF ANNANDALE

City Hall
PO Box K
30 Cedar St E
Annandale, MN 55302
320.274.3055

City Administrator:
Kelly Hinnenkamp

Mayor: Shelly Jonas

City Council Members:
Corey Czcalla
Tina Honsey
JT Grundy
Matthew Wuollet

City Engineer:
(Consultant)
Jared Voge P.E.
Bolton & Menk, Inc.
2040 Highway 12 East
Willmar, MN 56201
320.231.3956

Public Works Director:
Joe Haller

UTILITIES

GAS
Minnesota Energy Resources
?

CenterPoint Energy
?

Northern Natural Gas
?

COMMUNICATION

Midco
?

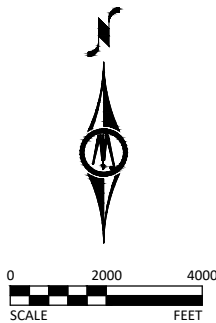
Windstream Communications
?

ELECTRIC
Xcel Energy
?

NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY GOPHER STATE ONE CALL, 1-800-252-1166 OR 651-454-0002.

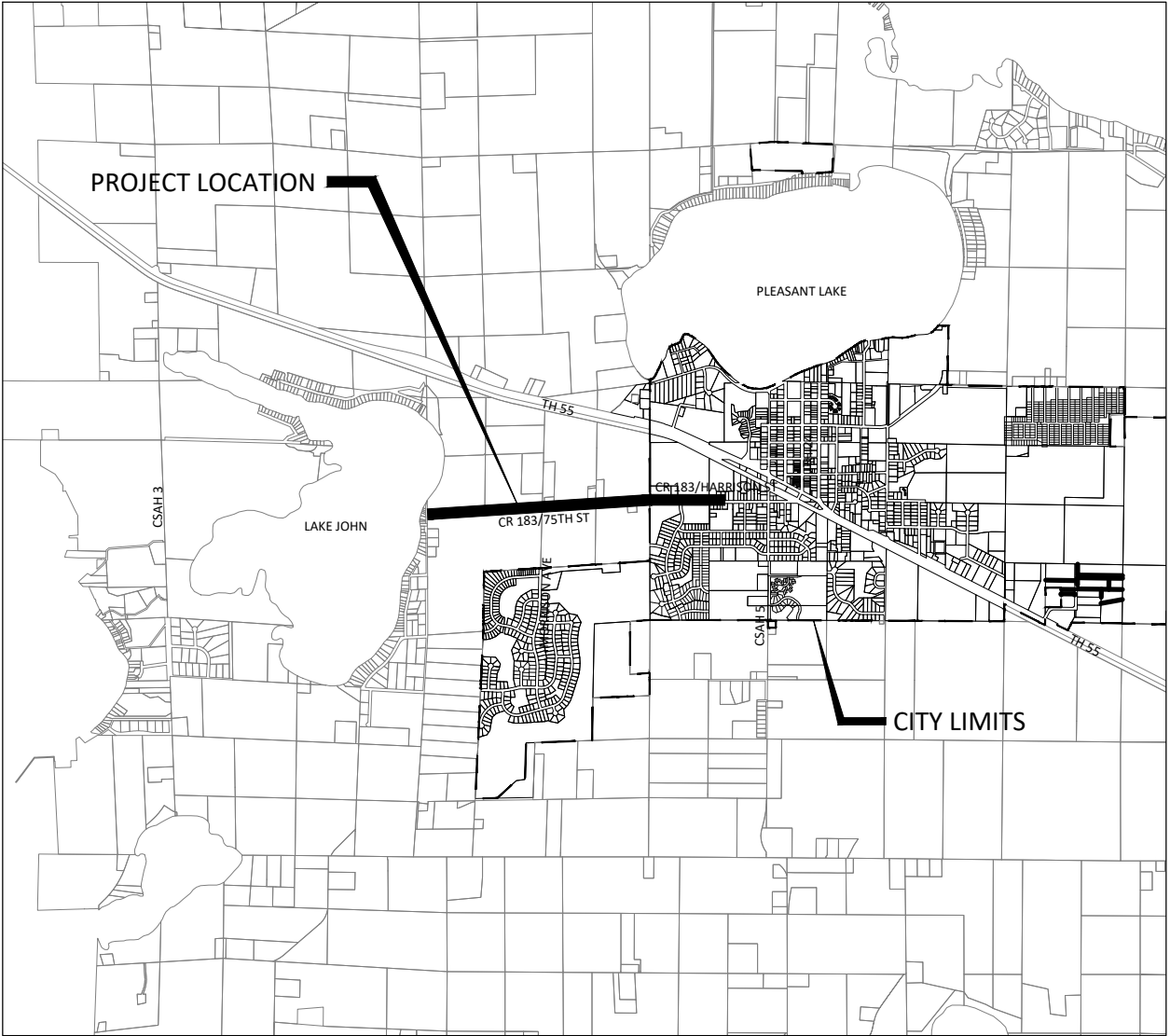
THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

MAP OF THE
CITY OF ANNANDALE
WRIGHT COUNTY, MN



MAP LEGEND

PROJECT LIMITS



SHEET NUMBER

SHEET TITLE

GENERAL

G0.01 - G0.02

TITLE SHEET & LEGEND

G1.01

STATEMENT OF ESTIMATED QUANTITIES

CIVIL

C0.01 - C0.03

EXISTING CONDITIONS & REMOVALS PLAN

C1.01 - C1.08

TABLES & DETAILS

C2.01 - C2.07

STORMWATER POLLUTION PREVENTION PLAN

C4.01 - C4.09

SANITARY FORCEMAIN PLAN & PROFILE

C4.10 - C4.18

WATER PLAN & PROFILE

C7.01 - C7.XX

TRAFFIC CONTROL PLAN

C9.01

LIFT STATION SITE PLAN

ENVIRONMENTAL

C9.02 - C9.04

LIFT STATION PLAN

STRUCTURAL

S1.01

LIFT STATION PLAN

ELECTRICAL

E1.01 - E1.02

LIFT STATION PLAN

THIS PLAN SET CONTAINS 41 SHEETS.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JARED VOGUE
LIC. NO. 45063 DATE OCTOBER 5, 2022



2040 HIGHWAY 12 EAST
WILLMAR, MINNESOTA 56201
Phone: (320) 231-3956
Email: Willmar@bolton-menk.com
www.bolton-menk.com

DESIGNED	NO.	ISSUED FOR	DATE
JAC	--	REVIEW	09/23/2022
DRAWN			
JVZ			
CHECKED			
JAV			
CLIENT PROJ. NO.			

BM=1059.17
TOP NUT HYDRANT
STA 461+70, 5' RT
N SIDE OF HARRISON ST
& W OF PLYMOUTH AVE

PROJECT DATUM: WRIGHT COUNTY
HORIZONTAL: NAD 83 (2011 ADJ)
VERTICAL: NAVD 88

RECORD DRAWING
INFORMATION

OBSERVER:

CONTRACTOR:

DATE:

CITY OF ANNANDALE, MINNESOTA

TRUNK UTILITIES TO LAKE JOHN

TITLE SHEET

SHEET

G0.01

RESOLUTION
APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT
FOR BIDS
RESOLUTION NO. 2022-__

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NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ANNANDALE, MINNESOTA:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The city clerk shall prepare and cause to be inserted in the official paper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published for 21 days, shall specify the work to be done, shall state that bids will be received until 2:00 p.m. on November 3, 2022, at which time they will be publicly opened and read, will then be tabulated, and will be considered by the council at the November 14, 2022 council meeting, in the council chambers of the city hall. No bids will be considered unless submitted electronically as required by the Advertisement for Bids and accompanied with a bid bond for 5 percent of such bid.

Adopted by the council this 10th day of October, 2022.

Mayor

City Administrator

STATE OF MINNESOTA
CITY OF ANNANDALE
COUNTY OF WRIGHT


I, the undersigned, being the duly qualified and acting Clerk of the City of Annandale, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes approving plans and specifications and ordering advertisement for bids.

WITNESS my hand and the seal of said City this 10th day of October, 2022.

City Administrator
(SEAL)

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 9B
Agenda Section: New Business	Item: Snow Removal for Trail at Ash Street and Pintail Drive	
<p>BACKGROUND:</p> <p>The City has received a request to consider the maintenance of the trail highlighted in yellow below that runs adjacent to County Road 5 and the Pintail Development. This trail was determined to be a public trail. The remaining trails within the Pintail Development were internal trails that are maintained by the Association.</p> <p>The Council should discuss if we want to include this trail with the areas that are maintained during the winter months.</p>  <p>RECOMMENDATION: Approval of the resolution as presented.</p>		

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 10, 2022	Agenda No. 9C
Agenda Section: New Business	Item: Quotes for Tree Grinding	
<p>BACKGROUND: Attached are two quotes for the grinding of tree debris at the Compost Site.</p> <p>RECOMMENDATION: Will be discussed at the meeting.</p>		



Premier Wholesale Landscape Mulches & Contract Tree & Wood Grinding Services

2022- City of Annandale - Tree Grinding Proposal

1. Sylvester Custom Grinding, Inc. proposes to do the following tree debris grinding at the City site.
Mobilization costs to bring our equipment (2022 - Vermeer 5000 Tub Grinder, 316 CAT Excavator) to site.....\$950.00
2. Grind All of the tree debris at the site using 3" Screens into mulch.....\$7.00 a cubic finished yard. We have a GEM 2.0 laser measuring device that measures the mulch as it comes out of the machine; this device is 98.5% accurate. We will send computer read outs from the GEM 2.0 at the end of each day to keep you updated on our production for that day.
3. Haul away all mulch from site \$3.00 a yard
4. We are looking to form a long term business relationship with the City of Annandale. We are willing to lock in these prices for the next t years - 2022/2023

Thank you for this opportunity to present this proposal to you.
We are looking forward to working with the City of Annandale!

Best Personal Regards,

Steve Sylvester
Sylvester Custom Grinding, Inc.
612-720-5286



September 6, 2022

Joe Haller, Public Works
City of Annandale, MN
P.O Box K
Annandale, MN 55302

Mr. Haller,

Ceres Environmental Services, Inc. is happy to provide you with a quote to grind your wood waste piles and dispose of the grindings properly. Ceres estimates the existing pile will cost **\$12,500** to grind. It will then cost **\$8750** to remove and dispose of the mulch produced by grinding. Upon approval, Ceres will mobilize Vermeer 6800 grinder and support equipment to PO Box K Annandale, MN 55302. Then Ceres will bring in haul trucks to dispose of the mulch at to be determined.

If this quote seems reasonable, Ceres will immediately execute a contract with the City of Annandale and lay out a timeline for the work to be completed.

If you have any questions, please do not hesitate to contact me at 763-442-8998.

Respectfully,

Brian Ritter
Ceres Environmental Services, Inc.
Director of MN Operations
763-442-8998
Brian.ritter@ceresenv.com