

**CITY OF ANNANDALE
COUNCIL MEETING AGENDA**

**Meeting #21
Regular Meeting
City Council Chambers**

**November 8, 2021
7:00 P.M.**

Mayor:	Shelly Jonas
Councilmember's:	Matthew Wuollet
	Corey Czycalla
	Tina Honsey
	JT Grundy

For those who would like to view or listen to the public meeting virtually, there are two options:

Online: <https://us02web.zoom.us/j/83239374318?pwd=WmY3Qlo2TE94OWU1STU1WkJBVmFEZz09>

Or Telephone: 301-715-8592

Webinar ID: 832 3937 4318

Passcode: 507817

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- 1. CALL TO ORDER/ROLL CALL/ADOPT AGENDA**
 - 2. MINUTES**
 - 3. AUDITING CLAIMS**
 - 4. VISITORS**
 - 5. PUBLIC HEARINGS**
 - A. Resolution Adopting Assessments for Delinquent Accounts
 - 6. CITIZEN'S FORUM**
 - 7. CONSENT AGENDA**
 - A. Departments
 - 1) Police – September Report
 - 2) Finance – None
 - 3) Public Works – September Report
 - 4) Fire – September Report
 - 5) Deputy Registrar- September Report
 - B. Other
 - 1) Donations
 - 2) Employment Anniversaries/Step Increases
 - 3) Fund Transfers/Fund Closures
 - 4) Pay Estimates
 - 5) Special Events

(See Reverse Side for Additional Agenda Items)

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- A. Concept Plan Review- Lake John
- B. Short Term Rental Ordinance
- C. 2020 Improvement Assessment Appeal
- D. Fire Relief Contribution Increase
- E. LOST Resolution
- F. Water Tower Maintenance
- G. Appointment of Marsh to Park Commission

10. MAYOR/COUNCIL REPORTS

10. ADJOURNMENT

MINUTES
ANNANDALE CITY COUNCIL
October 4, 2021

CALL TO ORDER/ROLL CALL: The City Council of Annandale, Minnesota met for a regular meeting on October 4, 2021, at 7:00 p.m. at the City Hall Council Chambers. Mayor Jonas called the meeting to order at 7:00 p.m.

City Council Present: Jonas, Grundy, Honsey, Wuollet, Czycalla. City Council members absent: None. Also, present were Administrator Hinnenkamp, Joe Haller, Chief Standafer, Jacob Thunander, Carla Asfeld and members of the Friends of the Library, Tim Prom, Rick Pullen, the Annandale Advocate and members of the public.

SET AGENDA: Staff requested the addition of item L under new business- Rental Agreement for City Hall. Motion was made by Grundy and seconded by Wuollet to adopt the agenda. The motion carried unanimously.

All motions are approved unanimously unless otherwise noted.

MINUTES: A motion as made by Honsey and seconded by Wuollet to approve the minutes of September 13, 2021 meeting as presented.

AUDITING CLAIMS: A motion was made by Czycalla and seconded by Honsey to approve claims as presented.

VISITORS:

Carla Asfeld- GRRL- Librarian Asfeld provided an update on the Annandale Library and thanked the Council for their continued support.

Tim Prom- Annandale Schools- Supt Tim Prom provided an update to Council on the proposed Building Bond Referendum.

PUBLIC HEARINGS:

Resolution 21-44 Adopting Assessment for 2020 Improvement Project. City Engineer Jared Voge provided an update on the final assessment. Mayor Jonas opened the public hearing at 7:45pm. The following residents provided comments during the public hearing:

Winnie Lavine, 270 Park Street- Expressed concerns with the amount of assessment given the poor boulevard restoration. Lavine paid \$800 to have it restored.

Jim Otto, 200 Park Street- Expressed concern with how the assessment is applied to the residents who live on the project. Otto also asked what they were assessed for. Engineer Voge provided an explanation of the breakdown on the assessments. Otto questioned if his property value increased. Engineer Voge explained that the new services inherently increases property value due to the less potential for failures in the main.

Joann Malcheski, 205 Park Street- Expressed concerns with overall cost of the assessment

Jerry Wolfsteller, 205 Maple Avenue- Expressed concern with the parking.

Mayor Jonas closed the public hearing at 8:15pm. Staff informed Council that one appeal was received from Joann and Gerald Malcheski, 205 Park Street. A motion was made by Wuollet and seconded by Honsey to approve Resolution 21-44 Adopting 2020 Improvement Project Assessments, to reduce the total assessment amount by 25%, direct staff to meet with MnDot on the concerns with the residents and to meet with the property owners who have appealed their assessment.

CITIZEN'S FORUM: NONE

CONSENT AGENDA:

A motion was made by Czcycalla and seconded by Wuollet, to approve Consent Agenda as presented: Police, Finance, Fire, Deputy Registrar – August Reports, Employment Anniversaries/Step Increases, Fund Transfer/Closures.

OLD BUSINESS:

NEW BUSINESS:

Resolution 21-45 Adopting OAA- Council reviewed the Orderly Annexation Agreement with Southside Township. A motion was made by Wuollet and seconded by Grundy to approve Resolution 21-45 Adopting OAA. ROLL CALL:

Planning and Zoning Resignation/Appointments- A motion was made by Wuollet and seconded by Grundy to appoint Strand and Combs to the Planning Commission and to accept the resignation of Maynard Nilson from the Commission.

Proposal from BMI for Rec Park Playground Concept- Grundy made a motion to ask the school district to share in the cost of the equipment and to include donated trees or benches to be included in the site plan. Hinnenkamp explained we would not to revisit the scope of the work if we wanted to include the landscaping plan. Grundy explained he would like to see that plan wrapped up before starting a new project. Jonas commented she didn't feel the request for the School to share in the cost of the equipment needed to be included with the approval of a proposal to complete a concept plan. Grundy withdrew his motion. A motion was made by Czcycalla and seconded by Honsey to approve the proposal from BMI to complete a concept for a park at the Rec Park. Motion was approved on a 4-1 vote with Grundy voting against.

Request by Rendezvous for Changes to City Parking Lot- The Council reviewed the request, there was no action taken.

Resignation of Haag- A motion was made by Honsey and seconded by Czcycalla to accept Chief Haag's resignation effective 4/1/22.

Donation of Fire Equipment- A motion was made by Wuollet and seconded by Honsey to approve the donation of the extraction equipment to go towards another department in need.

IT Contract- The Council reviewed the IT Proposals. A motion was made by Grundy and seconded by Wuollet to approve the IT Contract with NOWIT Connects out of Clearwater.

Downtown Beautification Grant- A motion was made by Czycalla and seconded by Honsey to approve the Downtown Beautification Grants as presented.

Call Hearing for Delinquent Accounts- A motion was made by Wuollet and seconded by Czycalla to call a hearing for November 1st to consider assessment of delinquent accounts.

Business Park Land Sale- Thunander presented the offer made for the purchase of 1.5 acres. A motion was made by Wuollet and seconded by Honsey to approve the sale of land as proposed at \$50,000/acre with the right of reverter if the property is not developed.

Wright County Soil and Water- A motion was made by Wuollet and seconded by Honsey to approve the Lease with Wright County Soil and Water at the Annandale Boat Landing on the Southside of Pleasant Lake for the installation of a Boat Cleaning Station owned and maintained by Wright County Soil and Water.

L. Renal Agreement- The City had a request from Main Street Family Services to use the Community Room weekly on Wednesdays beginning October 13th from 5pm-7pm. They are requesting a rate of \$10/day for the rental. A motion was made by Czycalla and seconded by Honsey to approve the rental agreement as presented.

MAYOR/COUNCIL REPORTS:

None

ADJOURNMENT:

Moved by Czycalla seconded by Honsey to adjourn. The meeting was adjourned at 9:25pm

Shelly Jonas, Mayor

ATTEST:

Kelly Hinnenkamp, City Administrator

MINUTES
ANNANDALE CITY COUNCIL
October 25, 2021

CALL TO ORDER/ROLL CALL: The City Council of Annandale, Minnesota met for a special meeting on October 25, 2021 at 7:00 pm at the Annandale Council Chambers. Mayor Jonas called the meeting to order at 11:00am.

City Council Present: Wuollet, Honsey via zoom, Grundy, Jonas, Czycalla. City Council members absent: None. Also, present were Administrator Hinnenkamp and Realtor Joy Carlson.

SET AGENDA: Motion was made by Czycalla and seconded by Grundy to adopt the agenda as presented. The motion carried unanimously.

All motions are approved unanimously unless otherwise noted.

NEW BUSINESS

Purchase of Land- 10719 70th Street NW- The Council reviewed the report provided by staff regarding the purchase of land at 10719 70th Street NW for a potential business park expansion. A motion was made by Grundy and seconded by Wuollet to waive the contingency on the purchase of the property. The motion was approved on a 4-0-1 vote with Czycalla abstaining.

Health Insurance Renewal- Council reviewed the renewal and recommendation from Personnel Committee. A motion was made by Czycalla and seconded by Wuollet to approve the renewal of the Health Coverage with PEIP as presented, to approve the proposal with PEIP for the City's Life Policy and to approve the increase of the employee's cost of dependent coverage from 10% to 20% with the increase in pay for FT Staff as presented.

ADJOURNMENT:

Motion was made by Czycalla and seconded by Wuollet to adjourn the meeting. The meeting was adjourned at 8:23pm.

Shelly Jonas, Mayor

ATTEST:

Kelly Hinnenkamp, City Administrator

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.GL Account = "001"- "699"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
A R ENGH								
4648	A R ENGH	211304	HVAC MAINTENANCE	09/16/2021	412.50	412.50	10/18/2021	
4648	A R ENGH	211349	FALL MAINTENANCE - ATTC	09/29/2021	495.00	495.00	10/14/2021	
4648	A R ENGH	211350	FALL MAINTENANCE - ATTC	09/29/2021	467.50	467.50	10/14/2021	
4648	A R ENGH	211352	FALL MAINTENANCE - ATTC	09/29/2021	220.00	220.00	10/14/2021	
4648	A R ENGH	211354	FALL MAINTENANCE - ATTC	09/29/2021	165.00	165.00	10/18/2021	
4648	A R ENGH	211622	FURNACE REPLACEMENT	11/02/2021	3,465.00	.00		
Total A R ENGH:					5,225.00	1,760.00		
ALEX AIR APPARATUS INC								
65	ALEX AIR APPARATUS INC	INV-44582	N95 MASKS	09/30/2021	355.25	355.25	10/27/2021	
Total ALEX AIR APPARATUS INC:					355.25	355.25		
AMERICAN DOOR WORKS								
5280	AMERICAN DOOR WORKS	0246022-IN	DOOR REPAIR	09/30/2021	292.00	292.00	10/22/2021	
Total AMERICAN DOOR WORKS:					292.00	292.00		
ANNANDALE ADVOCATE								
180	ANNANDALE ADVOCATE	P322418	HOLIDAY SAFETY PAGE	09/30/2021	30.00	30.00	11/04/2021	
180	ANNANDALE ADVOCATE	P322418	DISPLAY AD- HYDRANT	09/30/2021	43.50	43.50	11/04/2021	
180	ANNANDALE ADVOCATE	P322418	HEARING NOTICE- TRIPLET	09/30/2021	29.90	29.90	11/04/2021	
180	ANNANDALE ADVOCATE	P322418	ORDINANCE- 389	09/30/2021	33.80	33.80	11/04/2021	
180	ANNANDALE ADVOCATE	P322418	NOTICE OF HEARING- ORD AM	09/30/2021	123.50	123.50	11/04/2021	
180	ANNANDALE ADVOCATE	P322418	NOTICE OF HEARING- ORD AM	09/30/2021	123.50	123.50	11/04/2021	
180	ANNANDALE ADVOCATE	P322418	MINUTES	09/30/2021	353.60	353.60	11/04/2021	
180	ANNANDALE ADVOCATE	P322418	MINUTES	09/30/2021	302.90	302.90	11/04/2021	
180	ANNANDALE ADVOCATE	P322418	RECY	09/30/2021	74.50	74.50	11/04/2021	
Total ANNANDALE ADVOCATE:					1,115.20	1,115.20		
ANNANDALE ART & TEXTILE CENTER								
5277	ANNANDALE ART & TEXTILE CE	10082021	DT GRANT- 10 OAK	10/08/2021	5,000.00	5,000.00	10/19/2021	
Total ANNANDALE ART & TEXTILE CENTER:					5,000.00	5,000.00		
ANNANDALE AUTO CARE, LLC								
188	ANNANDALE AUTO CARE, LLC	112697	TRUCK REPAIR	09/07/2021	92.18	92.18	10/14/2021	
188	ANNANDALE AUTO CARE, LLC	113321	TRUCK REPAIR	10/22/2021	601.86	.00		
Total ANNANDALE AUTO CARE, LLC:					694.04	92.18		
ANNANDALE KIWANIS CLUB								
5001	ANNANDALE KIWANIS CLUB	930321	2021 MEMBERSHIP	09/30/2021	220.00	220.00	11/04/2021	
Total ANNANDALE KIWANIS CLUB:					220.00	220.00		
ANNANDALE PARTS SUPPLY								
192	ANNANDALE PARTS SUPPLY	127266957	PARTS	09/03/2021	50.79	50.79	10/14/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
192	ANNANDALE PARTS SUPPLY	127268449	PARTS	09/27/2021	11.69	11.69	11/03/2021	
192	ANNANDALE PARTS SUPPLY	127268489	PARTS	09/28/2021	4.19	4.19	11/03/2021	
192	ANNANDALE PARTS SUPPLY	127269107	PARTS	10/06/2021	151.84	151.84	11/03/2021	
192	ANNANDALE PARTS SUPPLY	127269517	PARTS	10/12/2021	36.18	36.18	11/03/2021	
192	ANNANDALE PARTS SUPPLY	127269543	PARTS	10/13/2021	58.52	58.52	11/03/2021	
192	ANNANDALE PARTS SUPPLY	127269562	PARTS	10/13/2021	101.03	101.03	11/03/2021	
192	ANNANDALE PARTS SUPPLY	127270093	PARTS	10/20/2021	36.16	.00		
192	ANNANDALE PARTS SUPPLY	127270261	PARTS	10/22/2021	44.19	.00		
Total ANNANDALE PARTS SUPPLY:					494.59	414.24		
ANNANDALE ROCK PRODUCTS INC								
255	ANNANDALE ROCK PRODUCTS	56040	CLASS 5	10/05/2021	423.95	423.95	11/03/2021	
255	ANNANDALE ROCK PRODUCTS	56197	SAND	10/25/2021	844.56	.00		
255	ANNANDALE ROCK PRODUCTS	56210	SAND	10/26/2021	194.38	.00		
Total ANNANDALE ROCK PRODUCTS INC:					1,462.89	423.95		
ANNANDALE-MAPLE LAKE								
230	ANNANDALE-MAPLE LAKE	101221	912 PALM CIR- SAC FEES	10/12/2021	3,500.00	3,500.00	11/04/2021	
230	ANNANDALE-MAPLE LAKE	101221	864 BEECH LN - SAC FEES	10/12/2021	3,500.00	3,500.00	11/04/2021	
230	ANNANDALE-MAPLE LAKE	101221	970 ACACIA DR - SAC FEES	10/12/2021	3,500.00	3,500.00	11/04/2021	
230	ANNANDALE-MAPLE LAKE	101221	965 ACACIA DR - SAC FEES	10/12/2021	3,500.00	3,500.00	11/04/2021	
230	ANNANDALE-MAPLE LAKE	SEP21 WWTP	SEPT FLOW	10/13/2021	46,102.00	46,102.00	11/04/2021	
Total ANNANDALE-MAPLE LAKE:					60,102.00	60,102.00		
ARAMARK UNIFORM SERVICES								
286	ARAMARK UNIFORM SERVICES	253000041757	WATER UNIFORMS	09/02/2021	49.01	49.01	10/22/2021	
286	ARAMARK UNIFORM SERVICES	253000045370	PW UNIFORMS	09/09/2021	71.96	71.96	10/22/2021	
286	ARAMARK UNIFORM SERVICES	253000047675	SEWER UNIFORMS	09/16/2021	49.01	49.01	10/22/2021	
286	ARAMARK UNIFORM SERVICES	253000053103	SEWER UNIFORMS	09/30/2021	49.01	49.01	11/03/2021	
286	ARAMARK UNIFORM SERVICES	253000055680	PW UNIFORMS	10/07/2021	57.83	57.83	11/03/2021	
286	ARAMARK UNIFORM SERVICES	253000058408	WATER UNIFORMS	10/14/2021	49.01	49.01	11/03/2021	
286	ARAMARK UNIFORM SERVICES	253000061068	SEWER UNIFORMS	10/21/2021	47.83	.00		
286	ARAMARK UNIFORM SERVICES	253000063827	PW UNIFORMS	10/28/2021	47.53	.00		
Total ARAMARK UNIFORM SERVICES:					421.19	325.83		
BACKYARD REFLECTIONS								
5180	BACKYARD REFLECTIONS	4184	LANDSCAPING	09/20/2021	1,050.00	1,050.00	11/04/2021	
5180	BACKYARD REFLECTIONS	4271	LANDSCAPING	10/11/2021	9,868.41	9,868.41	11/04/2021	
Total BACKYARD REFLECTIONS:					10,918.41	10,918.41		
BADGER METER, INC.								
380	BADGER METER, INC.	80081453	BEACON HOSTING SERVICE- S	09/29/2021	44.85	44.85	11/04/2021	
380	BADGER METER, INC.	80081453	BEACON HOSTING SERVICE- W	09/29/2021	44.85	44.85	11/04/2021	
380	BADGER METER, INC.	80083507	BEACON HOSTING SERVICE- W	10/29/2021	45.06	.00		
380	BADGER METER, INC.	80083507	BEACON HOSTING SERVICE- S	10/29/2021	45.06	.00		
Total BADGER METER, INC.:					179.82	89.70		
BERGLUND, BAUMGARTNER, KIMBALL & GLASER								
5194	BERGLUND, BAUMGARTNER, K	SEP21 SRVCS	BBKG PROSECUTION SERVICE	10/06/2021	1,828.25	1,828.25	11/04/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total BERGLUND, BAUMGARTNER, KIMBALL & GLASER:					1,828.25	1,828.25		
BOLTON & MENK, INC								
463	BOLTON & MENK, INC	276341	2021 GENERAL ENGINEERING	09/24/2021	440.00	440.00	10/27/2021	
463	BOLTON & MENK, INC	276341	BUSINESS PARK EXPANSION	09/24/2021	1,200.00	1,200.00	10/27/2021	
463	BOLTON & MENK, INC	276342	TRIPLETT FARMS	09/24/2021	3,474.50	3,474.50	10/27/2021	
463	BOLTON & MENK, INC	276343	HEMLOCK- DESIGN	09/24/2021	500.00	500.00	10/27/2021	
463	BOLTON & MENK, INC	276344	TH 55 IMPROVEMENTS- DESIG	09/24/2021	251.50	251.50	10/27/2021	
463	BOLTON & MENK, INC	277650	2020 IMPROVEMENTS	10/14/2021	3,972.50	.00		
463	BOLTON & MENK, INC	277654	BUSINESS PARK EXPANSION	10/14/2021	3,091.45	.00		
463	BOLTON & MENK, INC	277654	GENERAL	10/14/2021	77.50	.00		
463	BOLTON & MENK, INC	277655	TRIPLETT FARMS	10/14/2021	23,695.00	.00		
463	BOLTON & MENK, INC	277656	LAKE JOHN CONCEPT	10/14/2021	1,051.00	.00		
463	BOLTON & MENK, INC	277657	TH 55 IMPROVEMENTS- DESIG	10/14/2021	185.00	.00		
463	BOLTON & MENK, INC	277658	CEMETERY PLAT	10/14/2021	535.00	.00		
Total BOLTON & MENK, INC:					38,473.45	5,866.00		
BROCK WHITE CO LLC								
525	BROCK WHITE CO LLC	15009612-00	SOIL FABRIC	09/21/2021	195.80	195.80	10/22/2021	
Total BROCK WHITE CO LLC:					195.80	195.80		
BRYAN ROCK PRODUCTS INC								
540	BRYAN ROCK PRODUCTS INC	50590	RED BALL DIAMOND AGG	10/15/2021	1,399.72	1,399.72	11/03/2021	
Total BRYAN ROCK PRODUCTS INC:					1,399.72	1,399.72		
BUREAU OF CRIMINAL APPREHENSION								
5002	BUREAU OF CRIMINAL APPREH	673865	BCA CJDN ACCESS	09/30/2021	270.00	270.00	11/03/2021	
Total BUREAU OF CRIMINAL APPREHENSION:					270.00	270.00		
CARDMEMBER SERVICE								
4743	CARDMEMBER SERVICE	OCT2021	MENARDS	10/19/2021	424.75	424.75	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	USPS- ADMIN	10/19/2021	2.01	2.01	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	USPS- PW	10/19/2021	8.96	8.96	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	USPS- PW	10/19/2021	11.90	11.90	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	TARGETS	10/19/2021	51.81	51.81	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	MICROSOFT	10/19/2021	10.73	10.73	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	ZOOM	10/19/2021	59.04	59.04	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	MICROSOFT	10/19/2021	7.50	7.50	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	AMAZON- SPEAKER	10/19/2021	69.57	69.57	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	AMAZON- OFFICE SUPPLIES	10/19/2021	18.20	18.20	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	AMAZON- OFFICE SUPPLIES	10/19/2021	50.00	50.00	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	ZOOM	10/19/2021	16.09	16.09	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	SGI	10/19/2021	24.95	24.95	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	ACTION TARGETS	10/19/2021	128.10	128.10	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	ALL ABOUT CHALLENGE	10/19/2021	546.00	546.00	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	AMAZON- MEDICAL SUPPLIES	10/19/2021	38.78	38.78	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	AMAZON- CLEANING SUPPLIES	10/19/2021	48.83	48.83	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	MN COLLEGES- HOLM TRAININ	10/19/2021	180.00	180.00	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	AMAZON- OFFICE SUPPLIES	10/19/2021	40.32	40.32	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	NORTHERN TOOL	10/19/2021	167.03	167.03	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	AMAZON- DISPOSAL GLOVES	10/19/2021	153.74	153.74	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	HEARTSMART	10/19/2021	660.90	660.90	11/04/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4743	CARDMEMBER SERVICE	OCT2021	AXON	10/19/2021	750.00	750.00	11/04/2021	
4743	CARDMEMBER SERVICE	OCT2021	ASPEN MILLS	10/19/2021	154.95	154.95	11/04/2021	
4743	CARDMEMBER SERVICE	SEPT2021	ADMIN TRAINING- CIVIC	08/19/2021	30.00	30.00	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	ADMIN TRAINING- ED THUNAN	08/19/2021	250.00	250.00	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	ADMIN TRAINING- APA THUNAN	08/19/2021	100.00	100.00	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	MICROSOFT	08/19/2021	125.59	125.59	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	ZOOM	08/19/2021	59.04	59.04	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	CHAMBER MEMBERSHIP	08/19/2021	196.00	196.00	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	SGI	08/19/2021	24.95	24.95	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	PAYPAL- EBAY	08/19/2021	30.97	30.97	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	STAPLES	08/19/2021	56.90	56.90	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	EVIDENT	08/19/2021	75.00	75.00	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	NARTEC	08/19/2021	66.24	66.24	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	IN EFFECTS	08/19/2021	128.85	128.85	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	ZOOM	08/19/2021	16.09	16.09	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	BCY	08/19/2021	209.95	209.95	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	AMAZON	08/19/2021	52.47	52.47	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	AMAZON	08/19/2021	55.38	55.38	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	AMAZON	08/19/2021	38.95	38.95	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	USPS	08/19/2021	15.25	15.25	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	INTOXIMETERS	08/19/2021	180.00	180.00	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	USPS	08/19/2021	12.30	12.30	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	MTI	08/19/2021	270.12	270.12	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	MN RWA	08/19/2021	300.00	300.00	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	SHERWINN WILLIMS	08/19/2021	243.44	243.44	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	MN CHIEF ASSOC	08/19/2021	510.00	510.00	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	AMAZON	08/19/2021	49.99	49.99	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	AMAZON- MED EQUIPMENT	08/19/2021	137.63	137.63	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	AMAZON- OFFICE SUPPLIES	08/19/2021	55.65	55.65	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	AMAZON- OFFI	08/19/2021	4.98	4.98	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	LMC- FERRELL CONF	08/19/2021	249.00	249.00	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	USPS	08/19/2021	2.52	2.52	10/12/2021	
4743	CARDMEMBER SERVICE	SEPT2021	AMAZON- COMPUTER SUPPLIE	08/19/2021	47.35	47.35	10/12/2021	
Total CARDMEMBER SERVICE:					7,218.77	7,218.77		
CASEY'S BUSINESS MASTERCARD								
5147	CASEY'S BUSINESS MASTERC	OCT21-BX385	PD FUEL	10/25/2021	475.16	475.16	11/03/2021	
5147	CASEY'S BUSINESS MASTERC	SEP21-BX385	PD FUEL	09/25/2021	471.82	471.82	10/18/2021	
Total CASEY'S BUSINESS MASTERCARD:					946.98	946.98		
CENTER POINT ENERGY								
2511	CENTER POINT ENERGY	OCT2021-240	HOCKEY RINK	10/14/2021	20.60	20.60	11/04/2021	
2511	CENTER POINT ENERGY	OCT2021-330	PAVILION	10/14/2021	16.11	16.11	11/04/2021	
2511	CENTER POINT ENERGY	OCT2021-340	FD	10/14/2021	64.14	64.14	11/04/2021	
2511	CENTER POINT ENERGY	OCT2021-350	OLD PW SHOP	10/14/2021	37.39	37.39	11/04/2021	
2511	CENTER POINT ENERGY	OCT2021-541	WTP	10/14/2021	338.13	338.13	11/04/2021	
2511	CENTER POINT ENERGY	OCT2021-551	TC	10/14/2021	15.00	15.00	11/04/2021	
2511	CENTER POINT ENERGY	OCT21-26WILL	WARMING HOUSE	10/15/2021	15.00	15.00	11/04/2021	
2511	CENTER POINT ENERGY	OCT21-26WILL	CITY HALL	10/15/2021	99.86	99.86	11/04/2021	
Total CENTER POINT ENERGY:					606.23	606.23		
CENTRA SOTA LAKE REGION LLC								
646	CENTRA SOTA LAKE REGION L	TKT 6310782	FUEL	10/27/2021	120.56	.00		
646	CENTRA SOTA LAKE REGION L	TKT 6311409	FUEL	09/28/2021	968.70	968.70	10/14/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
646	CENTRA SOTA LAKE REGION L	TKT 6311510	FUEL	09/21/2021	889.05	889.05	10/22/2021	
646	CENTRA SOTA LAKE REGION L	TKT 6311656	FUEL	10/06/2021	308.54	308.54	10/22/2021	
646	CENTRA SOTA LAKE REGION L	TKT 6311676	GENERATOR FUEL	10/08/2021	316.53	.00		
646	CENTRA SOTA LAKE REGION L	TKT 6311680	FUEL	10/08/2021	1,122.03	.00		
646	CENTRA SOTA LAKE REGION L	TKT 6311811	FUEL	10/21/2021	2,054.16	.00		
Total CENTRA SOTA LAKE REGION LLC:					5,779.57	2,166.29		
CENTRAL LAND TITLE								
614	CENTRAL LAND TITLE	21-09006	PURCHASE OF RUDOLPH PRO	10/25/2021	373,006.67	373,006.67	10/27/2021	
Total CENTRAL LAND TITLE :					373,006.67	373,006.67		
CITY OF BUFFALO								
710	CITY OF BUFFALO	09/30/2021 BIL	MONTHLY NET MOTION	09/30/2021	20.00	20.00	10/22/2021	
Total CITY OF BUFFALO:					20.00	20.00		
COLONIAL LIFE & ACCIDENT								
810	COLONIAL LIFE & ACCIDENT	749242411011	INSURANCE	11/01/2021	293.58	293.58	11/04/2021	
Total COLONIAL LIFE & ACCIDENT:					293.58	293.58		
CORE & MAIN LP								
2635	CORE & MAIN LP	P725996	HYDRANT PARTS	10/06/2021	200.96	200.96	11/03/2021	
2635	CORE & MAIN LP	P731114	HYDRANT PARTS	11/02/2021	541.53	541.53	11/03/2021	
Total CORE & MAIN LP:					742.49	742.49		
CUSTOM TOWING								
4839	CUSTOM TOWING	92921	TOW CHARGES - 21001889	09/29/2021	300.00	300.00	11/03/2021	
Total CUSTOM TOWING:					300.00	300.00		
CWP ENTERPRISES INC								
4769	CWP ENTERPRISES INC	8248	HOSE REPAIR	10/27/2021	50.51	.00		
4769	CWP ENTERPRISES INC	8249	HOSE REPAIR	10/29/2021	67.46	.00		
Total CWP ENTERPRISES INC:					117.97	.00		
DAGNER, GARY								
5279	DAGNER, GARY	10082021	DT GRANT	10/08/2021	2,745.00	2,745.00	10/19/2021	
Total DAGNER, GARY:					2,745.00	2,745.00		
DAIRYLAND POWER COOPERATIVE								
5244	DAIRYLAND POWER COOPERA	IB00022442	MONTHLY BILLS- REFUSE 20%	10/07/2021	133.43	133.43	10/22/2021	
5244	DAIRYLAND POWER COOPERA	IB00022442	MONTHLY BILLS- SEWER 40%	10/07/2021	266.84	266.84	10/22/2021	
5244	DAIRYLAND POWER COOPERA	IB00022442	MONTHLY BILLS- WATER 40%	10/07/2021	266.84	266.84	10/22/2021	
Total DAIRYLAND POWER COOPERATIVE:					667.11	667.11		
DAKOTA SUPPLY GROUP								
961	DAKOTA SUPPLY GROUP	S101296820.0	HYDRANT PARTS	10/07/2021	334.57	334.57	11/03/2021	
Total DAKOTA SUPPLY GROUP:					334.57	334.57		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
DAN & JERRY'S GREENHOUSE								
4902	DAN & JERRY'S GREENHOUSE	631056	WINTER GREENS	10/19/2021	1,008.60	1,008.60	10/18/2021	
Total DAN & JERRY'S GREENHOUSE:					1,008.60	1,008.60		
DEFENSIVE EDGE TRAINING &								
997	DEFENSIVE EDGE TRAINING &	3189	TRAINING - 551 AND 554	09/24/2021	1,250.00	1,250.00	10/22/2021	
Total DEFENSIVE EDGE TRAINING &:					1,250.00	1,250.00		
DELTA DENTAL								
4793	DELTA DENTAL	RIS000376235	INSURANCE	11/01/2021	1,640.14	1,640.14	10/27/2021	
Total DELTA DENTAL:					1,640.14	1,640.14		
DEPUTY REGISTRAR #142								
1010	DEPUTY REGISTRAR #142	101421	TITLE/REGISTRATION CHIEF 20	10/14/2021	3,096.24	3,096.24	10/19/2021	
Total DEPUTY REGISTRAR #142:					3,096.24	3,096.24		
DINN BROTHERS INC								
1050	DINN BROTHERS INC	230989	SERVICE AWARDS	10/21/2021	63.25	.00		
Total DINN BROTHERS INC:					63.25	.00		
EMERGENCY APPARATUS MAINT INC								
1275	EMERGENCY APPARATUS MAI	120462	E11 REPAIR	10/04/2021	1,401.24	1,401.24	11/01/2021	
1275	EMERGENCY APPARATUS MAI	120463	T12 REPAIR	09/28/2021	335.29	335.29	10/27/2021	
1275	EMERGENCY APPARATUS MAI	120465	E11 ANNUAL MAINTENANCE	10/12/2021	1,666.51	1,666.51	11/04/2021	
1275	EMERGENCY APPARATUS MAI	120468	E12 ANNUAL MAINTENANCE	10/12/2021	1,517.33	1,517.33	11/04/2021	
1275	EMERGENCY APPARATUS MAI	120469	R11 ANNUAL MAINTENANCE	10/12/2021	1,010.43	1,010.43	11/04/2021	
1275	EMERGENCY APPARATUS MAI	120470	T11 ANNUAL MAINTENANCE	10/12/2021	917.07	917.07	11/03/2021	
1275	EMERGENCY APPARATUS MAI	120471	T12 ANNUAL MAINTENANCE	10/12/2021	1,489.53	1,489.53	11/04/2021	
1275	EMERGENCY APPARATUS MAI	120472	G11 ANNUAL MAINTENANCE	10/12/2021	692.41	692.41	11/03/2021	
1275	EMERGENCY APPARATUS MAI	120707	G11 REPAIR	10/12/2021	688.88	688.88	11/04/2021	
Total EMERGENCY APPARATUS MAINT INC:					9,718.69	9,718.69		
ESO SOLUTIONS INC								
5110	ESO SOLUTIONS INC	ESO-62044	FIREHOUSE SUSCRIPTION	10/02/2021	716.11	716.11	11/03/2021	
Total ESO SOLUTIONS INC:					716.11	716.11		
F S 3, INC.								
1508	F S 3, INC.	75091	HI VIS JACKETS	10/20/2021	115.00	.00		
Total F S 3, INC.:					115.00	.00		
FARM RITE EQUIPMENT INC								
1336	FARM RITE EQUIPMENT INC	R09783	EQUIPMENT RENTAL	10/04/2021	150.00	150.00	10/18/2021	
Total FARM RITE EQUIPMENT INC:					150.00	150.00		
FASTENAL COMPANY								
1338	FASTENAL COMPANY	MNMON13499	CONCRETE BLADES	09/09/2021	329.51	329.51	10/14/2021	
1338	FASTENAL COMPANY	MNMON13519	SUPPLIES	09/21/2021	52.40	52.40	11/04/2021	
1338	FASTENAL COMPANY	MNMON13522	TOOLS	09/23/2021	51.00	51.00	11/04/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1338	FASTENAL COMPANY	MNMON13531	PARTS	09/29/2021	37.23	37.23	11/03/2021	
1338	FASTENAL COMPANY	MNMON13539	PARTS	10/01/2021	345.98	345.98	11/03/2021	
Total FASTENAL COMPANY:					816.12	816.12		
FERRELL, MISTY								
4987	FERRELL, MISTY	OCT2021	CLERK TRAINING- HOTEL AND	10/11/2021	396.66	396.66	10/19/2021	
Total FERRELL, MISTY:					396.66	396.66		
FIRE EQUIPMENT SPECIALTIES INC								
1398	FIRE EQUIPMENT SPECIALTIES	10841	REPLACEMENT CHAIN	09/16/2021	963.16	963.16	10/14/2021	
1398	FIRE EQUIPMENT SPECIALTIES	10863	HELMET	10/25/2021	270.00	.00		
Total FIRE EQUIPMENT SPECIALTIES INC:					1,233.16	963.16		
FLYGARE EXCAVATING INC								
1475	FLYGARE EXCAVATING INC	3319	GRADING	10/30/2021	1,030.00	.00		
Total FLYGARE EXCAVATING INC:					1,030.00	.00		
GUARDIAN FLEET SAFETY								
5081	GUARDIAN FLEET SAFETY	21-0649	LIGHTS ON T11 & E11	07/29/2021	440.00	440.00	11/04/2021	
Total GUARDIAN FLEET SAFETY:					440.00	440.00		
HACH COMPANY								
1690	HACH COMPANY	12673299	CHEMICALS	10/05/2021	182.95	182.95	11/03/2021	
1690	HACH COMPANY	12683008	CHEMICALS	10/11/2021	110.96	110.96	11/03/2021	
1690	HACH COMPANY	12697959	CHEMICALS	10/18/2021	87.20	.00		
1690	HACH COMPANY	12707335	CHEMICALS	10/22/2021	57.60	.00		
Total HACH COMPANY:					438.71	293.91		
HAUGEN ARCHITECTURE INC								
5285	HAUGEN ARCHITECTURE INC	676	CITY HALL IMPROVEMENTS	10/08/2021	3,500.00	3,500.00	11/04/2021	
Total HAUGEN ARCHITECTURE INC:					3,500.00	3,500.00		
HAWKINS, INC.								
1710	HAWKINS, INC.	6021024	CHEMICALS WTP	09/14/2021	3,843.55	3,843.55	10/14/2021	
1710	HAWKINS, INC.	6045825	CHEMICALS WTP	10/19/2021	431.73	.00		
Total HAWKINS, INC.:					4,275.28	3,843.55		
Int'l Union of Operating Eng, Local 49								
5274	Int'l Union of Operating Eng, Local	10012021	UNION DUES	10/01/2021	210.00	210.00	10/27/2021	
Total Int'l Union of Operating Eng, Local 49:					210.00	210.00		
JOHNSON, MARK & JOAN								
5278	JOHNSON, MARK & JOAN	10082021	DT GRANT- JOHNSON	10/08/2021	2,164.00	2,164.00	10/19/2021	
Total JOHNSON, MARK & JOAN:					2,164.00	2,164.00		
JOVANOVIICH, DEGE & ATHMANN PA								
4716	JOVANOVIICH, DEGE & ATHMAN	22071	GENERAL	09/30/2021	152.00	152.00	10/27/2021	

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2103	LMC INSURANCE TRUST -BERK	2021-2022 WC	2021-2022 WORK COMP	10/13/2021	1,698.57	1,698.57	10/13/2021	
2103	LMC INSURANCE TRUST -BERK	2021-2022 WC	2021-2022 WORK COMP	10/13/2021	1,698.57	1,698.57	10/13/2021	
2103	LMC INSURANCE TRUST -BERK	2021-2022 WC	2021-2022 WORK COMP	10/13/2021	1,698.57	1,698.57	10/13/2021	
Total LMC INSURANCE TRUST -BERKLEY:					73,023.00	73,023.00		
LUNDEEN BROS INC								
2190	LUNDEEN BROS INC	24724	2021 FORD EXPLORER	10/07/2021	35,909.38	35,909.38	10/07/2021	
2190	LUNDEEN BROS INC	26291	SQUAD 51 OIL CHANGE	10/04/2021	66.76	66.76	11/03/2021	
Total LUNDEEN BROS INC:					35,976.14	35,976.14		
M & M BUS SERVICE								
2210	M & M BUS SERVICE	26620	TANKER REPAIR	10/20/2021	29.42	.00		
Total M & M BUS SERVICE:					29.42	.00		
M & M EXPRESS SALES & SERVICE								
2211	M & M EXPRESS SALES & SER	318601	PARTS	05/27/2021	6.49	6.49	11/03/2021	
2211	M & M EXPRESS SALES & SER	337531	REPAIR SAW	09/07/2021	184.33	184.33	10/14/2021	
2211	M & M EXPRESS SALES & SER	348449	MOWER REPAIR	10/29/2021	352.70	.00		
2211	M & M EXPRESS SALES & SER	348450	PARTS	10/29/2021	172.98	.00		
Total M & M EXPRESS SALES & SERVICE:					716.50	190.82		
MACQUEEN EMERGENCY								
4813	MACQUEEN EMERGENCY	P01126	RIT BAG	10/19/2021	273.43	.00		
Total MACQUEEN EMERGENCY:					273.43	.00		
MAPLE LAKE LUMBER COMPANY								
2260	MAPLE LAKE LUMBER COMPAN	211315	LUMBER	10/25/2021	269.03	.00		
Total MAPLE LAKE LUMBER COMPANY:					269.03	.00		
MARES EXCAVATING								
2272	MARES EXCAVATING	9262021	EXCAVATOR	09/26/2021	500.00	500.00	10/22/2021	
Total MARES EXCAVATING:					500.00	500.00		
MARKET PLACE II								
2273	MARKET PLACE II	NOV2021 STM	WATER	11/01/2021	41.94	.00		
2273	MARKET PLACE II	NOV2021 STM	CLEANING SUPPLIES	11/01/2021	27.69	.00		
2273	MARKET PLACE II	NOV2021 STM	WATER	11/01/2021	13.17	.00		
2273	MARKET PLACE II	NOV2021 STM	OFFICE SUPPLIES	11/01/2021	30.64	.00		
Total MARKET PLACE II:					113.44	.00		
MARK'S STUMP CHIPPING & BOBCAT LLC								
2274	MARK'S STUMP CHIPPING & B	2115	STUMP GRINDING	10/11/2021	200.00	200.00	11/03/2021	
Total MARK'S STUMP CHIPPING & BOBCAT LLC:					200.00	200.00		
METERING & TECHNOLOGY SOLUTIONS								
5080	METERING & TECHNOLOGY SO	20350	WATER METER	09/01/2021	1,020.83	1,020.83	10/14/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total METERING & TECHNOLOGY SOLUTIONS:					1,020.83	1,020.83		
METRO WEST INSPECTION SERVICES								
2375	METRO WEST INSPECTION SE	3025	PERMIT 19-18 300 DOUGLAS D	10/12/2021	141.08	141.08	11/04/2021	
2375	METRO WEST INSPECTION SE	3025	PERMIT 20-103 900 PALM CIR	10/12/2021	1,245.48	1,245.48	11/04/2021	
2375	METRO WEST INSPECTION SE	3025	PERMIT 21-23 831 MORRISON	10/12/2021	1,763.57	1,763.57	11/04/2021	
2375	METRO WEST INSPECTION SE	3025	PERMIT 21-29 806 MORRISON A	10/12/2021	1,098.47	1,098.47	11/04/2021	
2375	METRO WEST INSPECTION SE	3025	PERMIT 21-57 806 MORRISON A	10/12/2021	25.00	25.00	11/04/2021	
2375	METRO WEST INSPECTION SE	3025	21-66 205 PLEASANT	10/12/2021	141.08	141.08	11/04/2021	
2375	METRO WEST INSPECTION SE	3025	PERMIT 21-73 174 SMITH LN	10/12/2021	25.00	25.00	11/04/2021	
2375	METRO WEST INSPECTION SE	3025	PERMIT 21-78 200 OAK AVE	10/12/2021	25.00	25.00	11/04/2021	
Total METRO WEST INSPECTION SERVICES:					4,464.68	4,464.68		
MIDCONTINENT COMMUNICATIONS								
5006	MIDCONTINENT COMMUNICATI	157013401122	FD	09/27/2021	179.42	179.42	10/19/2021	
5006	MIDCONTINENT COMMUNICATI	157013401122	CITY OFFICES	09/27/2021	242.66	242.66	10/19/2021	
5006	MIDCONTINENT COMMUNICATI	157013401122	APD	09/27/2021	137.67	137.67	10/19/2021	
5006	MIDCONTINENT COMMUNICATI	157013401122	DMV	09/27/2021	118.31	118.31	10/19/2021	
5006	MIDCONTINENT COMMUNICATI	157013401122	PW	09/27/2021	332.80	332.80	10/19/2021	
5006	MIDCONTINENT COMMUNICATI	157013401122	TC	09/27/2021	44.83	44.83	10/19/2021	
Total MIDCONTINENT COMMUNICATIONS:					1,055.69	1,055.69		
MID-MINNESOTA HOT MIX INC								
2420	MID-MINNESOTA HOT MIX INC	1566	ASPHALT	09/14/2021	724.78	724.78	10/14/2021	
2420	MID-MINNESOTA HOT MIX INC	1629	ASPHALT	10/04/2021	694.78	694.78	10/22/2021	
2420	MID-MINNESOTA HOT MIX INC	1630	ASPHALT	10/04/2021	1,529.68	1,529.68	10/22/2021	
2420	MID-MINNESOTA HOT MIX INC	1682	ASPHALT	10/18/2021	146.65	.00		
Total MID-MINNESOTA HOT MIX INC:					3,095.89	2,949.24		
MIDWAY IRON & METAL INC.								
2425	MIDWAY IRON & METAL INC.	505962	PARTS	10/06/2021	249.99	249.99	10/22/2021	
Total MIDWAY IRON & METAL INC.:					249.99	249.99		
MIDWEST PLAYSCAPES INC								
2433	MIDWEST PLAYSCAPES INC	9235	PLAYGROUND AT CITY PARK - L	09/30/2021	508.07	508.07	10/22/2021	
Total MIDWEST PLAYSCAPES INC:					508.07	508.07		
MINI BIFF LLC								
2510	MINI BIFF LLC	A-126279	MINNI BIFFS	09/07/2021	64.43	64.43	10/14/2021	
2510	MINI BIFF LLC	A-126936	MINNI BIFFS	09/22/2021	90.78	90.78	10/14/2021	
2510	MINI BIFF LLC	A-126949	MINNI BIFFS	09/22/2021	103.53	103.53	10/14/2021	
2510	MINI BIFF LLC	A-126984	MINNI BIFFS	09/22/2021	90.78	90.78	10/14/2021	
2510	MINI BIFF LLC	A-127323	MINNI BIFFS	10/04/2021	28.53	28.53	11/03/2021	
2510	MINI BIFF LLC	A-127535	MINNI BIFFS	10/14/2021	60.52	60.52	11/03/2021	
2510	MINI BIFF LLC	A-127536	MINNI BIFFS	10/14/2021	60.52	60.52	11/03/2021	
2510	MINI BIFF LLC	A-127537	MINNI BIFFS	10/14/2021	89.05	89.05	11/03/2021	
Total MINI BIFF LLC:					588.14	588.14		
MINNESOTA COMPUTER SYSTEMS INC								
2525	MINNESOTA COMPUTER SYST	325260	DMV COPEIR	09/20/2021	203.03	203.03	11/04/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
2525	MINNESOTA COMPUTER SYST	325260	ADMIN COPIER	09/20/2021	98.00	98.00	11/04/2021	
2525	MINNESOTA COMPUTER SYST	325260	ADMIN COPIER	09/20/2021	20.09	20.09	11/04/2021	
2525	MINNESOTA COMPUTER SYST	325260	ADMIN COPIER	09/20/2021	30.00	30.00	11/04/2021	
2525	MINNESOTA COMPUTER SYST	325260	DMV COPIER	09/20/2021	40.00	40.00	11/04/2021	
2525	MINNESOTA COMPUTER SYST	327319	PW COPIER	10/18/2021	22.94	.00		
2525	MINNESOTA COMPUTER SYST	327382	MONTHLY PAYMENT - PD PRIN	10/18/2021	21.88	.00		
2525	MINNESOTA COMPUTER SYST	327613	ADMIN COPIER OVERAGE	10/20/2021	15.69	.00		
2525	MINNESOTA COMPUTER SYST	327613	ADMIN COPIER	10/20/2021	169.75	.00		
2525	MINNESOTA COMPUTER SYST	327613	DMV PRINTER	10/20/2021	40.00	.00		
2525	MINNESOTA COMPUTER SYST	327613	ADMIN PRINTERS	10/20/2021	30.00	.00		
2525	MINNESOTA COMPUTER SYST	327613	DMV COPIER OVERAGE	10/20/2021	180.44	.00		
Total MINNESOTA COMPUTER SYSTEMS INC:					871.82	391.12		
MINNESOTA STATE FIRE DEPARTMENT ASSOC.								
5214	MINNESOTA STATE FIRE DEPA	2022 DUES	MSFCA ANNUAL DUES	10/27/2021	290.00	.00		
Total MINNESOTA STATE FIRE DEPARTMENT ASSOC.:					290.00	.00		
MN DEED - BCD								
2572	MN DEED - BCD	NOV2021	LOAN REPAYMENT - EA SWEEN	11/15/2021	1,607.15	1,607.15	11/04/2021	
Total MN DEED - BCD:					1,607.15	1,607.15		
MN DEPT OF LABOR & INDUSTRY								
2585	MN DEPT OF LABOR & INDUST	3RDQTR2021	3rd Qtr Building Permit Surcharge	10/06/2021	458.61	458.61	10/05/2021	
Total MN DEPT OF LABOR & INDUSTRY:					458.61	458.61		
MN DEPT. OF REVENUE								
2599	MN DEPT. OF REVENUE	101321	Sales & Use - Admin	10/13/2021	149.00	149.00	10/13/2021	
2599	MN DEPT. OF REVENUE	101321	Sales - WATER	10/13/2021	796.00	796.00	10/13/2021	
2599	MN DEPT. OF REVENUE	101321	Sales - TRAINING CENTER	10/13/2021	386.00	386.00	10/13/2021	
2599	MN DEPT. OF REVENUE	101321	Sales - REFUSE/RECYCLING	10/13/2021	1,224.00	1,224.00	10/13/2021	
Total MN DEPT. OF REVENUE:					2,555.00	2,555.00		
MN PEIP								
5068	MN PEIP	1126721	INSURANCE	10/10/2021	15,439.40	15,439.40	10/27/2021	
Total MN PEIP:					15,439.40	15,439.40		
MOMENTUM TRUCK GROUP								
5281	MOMENTUM TRUCK GROUP	R194012420	TRUCK REPAIR	10/25/2021	434.57	434.57	10/27/2021	
5281	MOMENTUM TRUCK GROUP	R194012420-2	TRUCK REPAIR	10/25/2021	35.80	35.80	10/27/2021	
Total MOMENTUM TRUCK GROUP:					470.37	470.37		
NATIONAL FIRE PROTECTION ASSOC								
2744	NATIONAL FIRE PROTECTION A	101521	NFPA MEMBERSHIP	10/15/2021	175.00	175.00	11/03/2021	
Total NATIONAL FIRE PROTECTION ASSOC:					175.00	175.00		
NELSON ELECTRIC MOTOR REPAIR								
2765	NELSON ELECTRIC MOTOR RE	1695	LIFT STATION REPAIR	07/29/2021	270.00	270.00	10/14/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total NELSON ELECTRIC MOTOR REPAIR:					270.00	270.00		
NEW LANE FINANCE								
5185	NEW LANE FINANCE	71385-11/10/20	ADMIN PHONES	10/13/2021	163.34	163.34	10/22/2021	
5185	NEW LANE FINANCE	71385-11/10/20	PD PHONE	10/13/2021	163.32	163.32	10/22/2021	
5185	NEW LANE FINANCE	71385-11/10/20	DMV PHONE	10/13/2021	163.34	163.34	10/22/2021	
5185	NEW LANE FINANCE	71385-11/10/20	LATE FEE	10/13/2021	36.75	36.75	10/22/2021	
Total NEW LANE FINANCE:					526.75	526.75		
NIEBHOLTE, JESSE								
5251	NIEBHOLTE, JESSE	97101	SAND BLAST & PAINT	11/01/2021	300.00	.00		
Total NIEBHOLTE, JESSE:					300.00	.00		
NORTHERN BUSINESS PRODUCTS								
2819	NORTHERN BUSINESS PRODU	611127-0	NAME PLATES	09/27/2021	35.18	35.18	11/04/2021	
2819	NORTHERN BUSINESS PRODU	614069-0	OFFICE SUPPLIES - PD	09/03/2021	21.47	21.47	11/03/2021	
2819	NORTHERN BUSINESS PRODU	615611-0	OFFICE SUPPLIES-ADMIN	09/13/2021	39.33	39.33	11/04/2021	
2819	NORTHERN BUSINESS PRODU	615611-1	OFFICE SUPPLIES-ADMIN	09/14/2021	9.59	9.59	11/04/2021	
2819	NORTHERN BUSINESS PRODU	616341-0	OFFICE SUPPLIES-ADMIN	09/15/2021	6.99	6.99	11/04/2021	
2819	NORTHERN BUSINESS PRODU	617397-0	OFFICE SUPPLIES-ADMIN	09/21/2021	1.81	1.81	11/04/2021	
2819	NORTHERN BUSINESS PRODU	619588-0	PAPER	09/30/2021	399.90	399.90	11/04/2021	
2819	NORTHERN BUSINESS PRODU	619588-0	CLEANING SUPPLIES	09/30/2021	16.52	16.52	11/04/2021	
2819	NORTHERN BUSINESS PRODU	619588-0	PAPER TOWELS	09/30/2021	69.26	69.26	11/04/2021	
2819	NORTHERN BUSINESS PRODU	619588-0	C-FOLD TOWEL	09/30/2021	137.56	137.56	11/04/2021	
2819	NORTHERN BUSINESS PRODU	619588-0	TOILET PAPER	09/30/2021	91.98	91.98	11/04/2021	
2819	NORTHERN BUSINESS PRODU	619588-0	PAPER TOWELS	09/30/2021	59.98	59.98	11/04/2021	
2819	NORTHERN BUSINESS PRODU	619588-0	PAPER TOWELS	09/30/2021	54.59	54.59	11/04/2021	
2819	NORTHERN BUSINESS PRODU	619588-0	CAN LINERS	09/30/2021	30.58	30.58	11/04/2021	
2819	NORTHERN BUSINESS PRODU	619588-0	OFFICE SUPPLIES-ADMIN	09/30/2021	5.99	5.99	11/04/2021	
2819	NORTHERN BUSINESS PRODU	619600-0	OFFICE SUPPLIES-ADMIN	09/30/2021	57.86	57.86	11/04/2021	
2819	NORTHERN BUSINESS PRODU	619827-0	OFFICE SUPPLIES - PD	09/30/2021	46.58	46.58	11/03/2021	
2819	NORTHERN BUSINESS PRODU	620084-0	NORTHERN BUSINESS PRODU	10/01/2021	38.15	38.15	11/04/2021	
2819	NORTHERN BUSINESS PRODU	620330-0	OFFICE SUPPLIES - PD	10/04/2021	6.11	6.11	11/03/2021	
2819	NORTHERN BUSINESS PRODU	620330-1	OFFICE SUPPLIES - PD	10/08/2021	32.79	32.79	11/03/2021	
2819	NORTHERN BUSINESS PRODU	620641-0	PAPER	10/05/2021	115.35	115.35	11/04/2021	
2819	NORTHERN BUSINESS PRODU	622056-0	OFFICE SUPPLIES-ADMIN	10/11/2021	35.29	35.29	11/04/2021	
2819	NORTHERN BUSINESS PRODU	624494-0	OFFICE SUPPLIES-ADMIN	10/21/2021	18.99	.00		
2819	NORTHERN BUSINESS PRODU	624494-1	OFFICE SUPPLIES	10/29/2021	9.99	.00		
2819	NORTHERN BUSINESS PRODU	626052-0	OFFICE SUPPLIES - PD	10/28/2021	13.41	.00		
Total NORTHERN BUSINESS PRODUCTS:					1,355.25	1,312.86		
NORTHWEST ASSOC CONSULTANT INC								
2832	NORTHWEST ASSOC CONSULT	25484	GENERAL	10/06/2021	594.00	594.00	10/27/2021	
2832	NORTHWEST ASSOC CONSULT	25485	LAKE JOHN PROJECT	10/06/2021	200.00	200.00	10/27/2021	
Total NORTHWEST ASSOC CONSULTANT INC:					794.00	794.00		
NOW IT CONNECTS INC								
5286	NOW IT CONNECTS INC	25231	SERVICE CALL- PD	10/27/2021	62.50	.00		
5286	NOW IT CONNECTS INC	25358	MONTHLY CONTRACT	11/01/2021	529.97	.00		
Total NOW IT CONNECTS INC:					592.47	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
O T S GRADING & LANDSCAPING, LLC								
5272	O T S GRADING & LANDSCAPIN	1106	RENTAL	09/08/2021	200.00	200.00	10/14/2021	
Total O T S GRADING & LANDSCAPING, LLC:					200.00	200.00		
OMANN BROTHERS PAVING INC								
4659	OMANN BROTHERS PAVING IN	15593	ASPHALT	09/15/2021	212.50	212.50	10/14/2021	
Total OMANN BROTHERS PAVING INC:					212.50	212.50		
PAUMEN COMPUTER SERVICES								
2884	PAUMEN COMPUTER SERVICE	14235	ADMIN- SUPPORT	10/16/2021	400.00	.00		
Total PAUMEN COMPUTER SERVICES:					400.00	.00		
PECK, EARL & KATHLEEN								
5275	PECK, EARL & KATHLEEN	9152021	DT GRANT	10/08/2021	5,000.00	5,000.00	10/14/2021	
Total PECK, EARL & KATHLEEN:					5,000.00	5,000.00		
Potentia MN Solar Fund 1, LLC								
5074	Potentia MN Solar Fund 1, LLC	JUL21 BILL PE	STREET LIGHTS	09/16/2021	51.57	51.57	11/04/2021	
5074	Potentia MN Solar Fund 1, LLC	JUL21 BILL PE	FIRE HALL	09/16/2021	618.83	618.83	11/04/2021	
5074	Potentia MN Solar Fund 1, LLC	JUL21 BILL PE	PARK ELECTRIC	09/16/2021	309.23	309.23	11/04/2021	
5074	Potentia MN Solar Fund 1, LLC	JUL21 BILL PE	WTP	09/16/2021	4,425.40	4,425.40	11/04/2021	
5074	Potentia MN Solar Fund 1, LLC	JUL21 BILL PE	SEWER L/S	09/16/2021	1,512.28	1,512.28	11/04/2021	
5074	Potentia MN Solar Fund 1, LLC	JUL21 BILL PE	CEMETERY ELECTRIC	09/16/2021	34.35	34.35	11/04/2021	
5074	Potentia MN Solar Fund 1, LLC	JUL21 BILL PE	CITY HALL	09/16/2021	1,717.94	1,717.94	11/04/2021	
Total Potentia MN Solar Fund 1, LLC:					8,669.60	8,669.60		
PRINCIPAL LIFE								
2962	PRINCIPAL LIFE	OCT 2021	INSURANCE	10/17/2021	144.66	144.66	10/27/2021	
Total PRINCIPAL LIFE:					144.66	144.66		
QUADIENT, INC								
5182	QUADIENT, INC	58823199	POSTAGE METER	10/24/2021	145.31	.00		
Total QUADIENT, INC:					145.31	.00		
REFUNDS - MISCELLANEOUS								
4998	REFUNDS - MISCELLANEOUS	101521	METER FEE REFUND	10/15/2021	270.00	270.00	10/18/2021	
Total REFUNDS - MISCELLANEOUS:					270.00	270.00		
RUSSELL SECURITY RESOURCE INC.								
3151	RUSSELL SECURITY RESOURC	A40661	SECURITY LOCK	10/11/2021	187.00	187.00	11/03/2021	
Total RUSSELL SECURITY RESOURCE INC.:					187.00	187.00		
SEIFFERT, AARON								
5276	SEIFFERT, AARON	10082021	DT GRANT- SEIFFERT	10/08/2021	1,950.00	1,950.00	10/19/2021	
Total SEIFFERT, AARON:					1,950.00	1,950.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER ESCROW								
4901	SEWER ESCROW	100121	SEWER ESCROW REFUND 321	10/01/2021	3,990.00	3,990.00	10/18/2021	
Total SEWER ESCROW:					3,990.00	3,990.00		
SOK'S RAPID CAR WASH								
4021	SOK'S RAPID CAR WASH	246-1384	PD SQUAD WASHES	10/01/2021	18.00	18.00	10/22/2021	
Total SOK'S RAPID CAR WASH:					18.00	18.00		
SURPLUS SERVICES								
4747	SURPLUS SERVICES	20039985	MISC	07/23/2021	30.00	30.00	11/04/2021	
Total SURPLUS SERVICES:					30.00	30.00		
T & J TRANSPORTATION SERVICES INC								
5282	T & J TRANSPORTATION SERVI	15749	TRANSPORTATION	10/08/2021	1,100.00	1,100.00	11/03/2021	
Total T & J TRANSPORTATION SERVICES INC:					1,100.00	1,100.00		
TEAM LABORATORY CHEMICAL LLC								
4895	TEAM LABORATORY CHEMICAL	INV0027809	TACK COAT	09/30/2021	388.50	388.50	10/22/2021	
Total TEAM LABORATORY CHEMICAL LLC:					388.50	388.50		
TELECOM BROADBAND SOLUTIONS LLC (TBSOA)								
5186	TELECOM BROADBAND SOLUT	1569	CITY PHONES	10/01/2021	99.55	99.55	11/04/2021	
5186	TELECOM BROADBAND SOLUT	1569	DMV PHONES	10/01/2021	99.55	99.55	11/04/2021	
5186	TELECOM BROADBAND SOLUT	1569	PD PHONES	10/01/2021	99.55	99.55	11/04/2021	
5186	TELECOM BROADBAND SOLUT	2584	CITY PHONES	11/01/2021	99.55	99.55	11/04/2021	
5186	TELECOM BROADBAND SOLUT	2584	DMV PHONES	11/01/2021	99.55	99.55	11/04/2021	
5186	TELECOM BROADBAND SOLUT	2584	PD PHONES	11/01/2021	99.55	99.55	11/04/2021	
Total TELECOM BROADBAND SOLUTIONS LLC (TBSOA):					597.30	597.30		
THUNANDER, JACOB								
5283	THUNANDER, JACOB	101821	THUNANDER- MILEAGE	10/18/2021	25.76	.00		
5283	THUNANDER, JACOB	110121	MILEAGE- THUNANDER	11/01/2021	97.44	.00		
Total THUNANDER, JACOB:					123.20	.00		
TNT COMMUNICATIONS MN LLC								
5085	TNT COMMUNICATIONS MN LL	1487	PHONE SUPPORT	09/10/2021	213.50	213.50	11/04/2021	
Total TNT COMMUNICATIONS MN LLC:					213.50	213.50		
TRUGREEN								
5203	TRUGREEN	148714556	LAWN SERVICE	10/07/2021	98.00	98.00	11/03/2021	
Total TRUGREEN:					98.00	98.00		
UTILITY CONSULTANTS INC								
4365	UTILITY CONSULTANTS INC	110091	TESTING	09/30/2021	80.00	80.00	10/22/2021	
4365	UTILITY CONSULTANTS INC	110394	COLIFORM- TESTING	10/27/2021	80.00	.00		
Total UTILITY CONSULTANTS INC:					160.00	80.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
VERIZON WIRELESS								
4377	VERIZON WIRELESS	9890379797	PW IPAD	10/10/2021	35.01	35.01	10/27/2021	
4377	VERIZON WIRELESS	9890379797	FD IPAD	10/10/2021	35.01	35.01	10/27/2021	
4377	VERIZON WIRELESS	9890379797	CITY CELL PHONE	10/10/2021	31.25	31.25	10/27/2021	
4377	VERIZON WIRELESS	9890379797	PW CELL PHONE	10/10/2021	206.25	206.25	10/27/2021	
4377	VERIZON WIRELESS	9890379797	PD CELL PHONE	10/10/2021	87.50	87.50	10/27/2021	
4377	VERIZON WIRELESS	9890379797	AIR CARDS	10/10/2021	120.03	120.03	10/27/2021	
Total VERIZON WIRELESS:					515.05	515.05		
WEST CENTRAL SANITATION INC								
4481	WEST CENTRAL SANITATION IN	12170037	RECYCLE	09/30/2021	3,753.64	3,753.64	11/04/2021	
4481	WEST CENTRAL SANITATION IN	12170037	REFUSE	09/30/2021	10,465.41	10,465.41	11/04/2021	
Total WEST CENTRAL SANITATION INC:					14,219.05	14,219.05		
WEX BANK								
5273	WEX BANK	73920617	MOTOR FUELS	09/07/2021	34.59	34.59	10/14/2021	
5273	WEX BANK	74884316	PD FUEL	10/07/2021	606.41	606.41	11/03/2021	
5273	WEX BANK	74884323	MOTOR FUELS	10/07/2021	236.36	236.36	11/03/2021	
5273	WEX BANK	74884358	MOTOR FUELS	10/07/2021	149.03	149.03	11/03/2021	
Total WEX BANK:					1,026.39	1,026.39		
WICKER, MITCHELL								
4698	WICKER, MITCHELL	OCT2021	SAFETY SHOES	10/11/2021	200.00	200.00	10/18/2021	
Total WICKER, MITCHELL:					200.00	200.00		
WINDSTREAM								
4495	WINDSTREAM	OCT21- LIFT	L/S PHONE	10/05/2021	255.38	255.38	10/18/2021	
4495	WINDSTREAM	SEP21 - WATE	320-274-2793	10/05/2021	39.65	39.65	10/18/2021	
Total WINDSTREAM:					295.03	295.03		
WRIGHT-HENNEPIN COOPERATIVE								
4548	WRIGHT-HENNEPIN COOPERA	35029155123	L/S 1255 BUSINESS BLVD	10/11/2021	21.60	21.60	10/22/2021	
4548	WRIGHT-HENNEPIN COOPERA	35029162445	STREET LIGHTS	10/13/2021	24.35	24.35	11/01/2021	
4548	WRIGHT-HENNEPIN COOPERA	35029162446	TC SECURITY	10/13/2021	22.95	22.95	10/27/2021	
4548	WRIGHT-HENNEPIN COOPERA	35029162447	CITY HALL SECURITY	10/13/2021	22.95	22.95	10/27/2021	
4548	WRIGHT-HENNEPIN COOPERA	35029162448	STREET LIGHTS	10/13/2021	18.37	18.37	11/01/2021	
4548	WRIGHT-HENNEPIN COOPERA	35029162449	STREET LIGHTS	10/13/2021	11.77	11.77	11/01/2021	
4548	WRIGHT-HENNEPIN COOPERA	35029162450	STREET LIGHTS	10/13/2021	24.35	24.35	11/01/2021	
4548	WRIGHT-HENNEPIN COOPERA	35029162452	STREET LIGHTS	10/13/2021	24.35	24.35	11/01/2021	
4548	WRIGHT-HENNEPIN COOPERA	35029162453	STREET LIGHTS	10/13/2021	23.25	23.25	11/01/2021	
4548	WRIGHT-HENNEPIN COOPERA	3502916454	STREET LIGHTS	10/13/2021	23.25	23.25	11/01/2021	
Total WRIGHT-HENNEPIN COOPERATIVE:					217.19	217.19		
XCEL ENERGY								
4559	XCEL ENERGY	749952953	51-6464610-6	09/28/2021	11.39	11.39	10/22/2021	
4559	XCEL ENERGY	750215668	ACCT 51-6076585-1	09/30/2021	83.41	83.41	10/22/2021	
4559	XCEL ENERGY	750577237	51-6024519-2	10/04/2021	3,608.99	3,608.99	10/27/2021	
4559	XCEL ENERGY	750815693	ACCOUNT 51-6024518-1	10/05/2021	155.91	155.91	10/22/2021	
4559	XCEL ENERGY	753048992	ACCOUNT- 51-4636619-8	10/21/2021	68.88	68.88	11/04/2021	
4559	XCEL ENERGY	754016290	ACCT 51-6076585-1	10/28/2021	42.43	42.43	11/04/2021	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total XCEL ENERGY:					3,971.01	3,971.01		
ZAHL-PETROLEUM MAINTENANCE CO.								
5252	ZAHL-PETROLEUM MAINTENA	0266998-IN	TANK CLEANING	10/14/2021	147.75	147.75	11/03/2021	
Total ZAHL-PETROLEUM MAINTENANCE CO.:					147.75	147.75		
Grand Totals:					763,849.13	716,091.55		

Dated: _____

Mayor: _____
Shelly JonasCity Council: _____
Tina Honsey_____
JT Grundy_____
Corey Czycalla_____
Matthew Wuollet

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL Account = "001"-"699"

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 8, 2021	Agenda No. 5A
Agenda Section: Public Hearing	Item: Resolution Assessing Delinquent Accounts	
<p>BACKGROUND</p> <p>The City annually certifies delinquent accounts to property taxes. The City is required to hold a public hearing prior to the assessment and to certify the amounts to the County prior to November 30th of each year.</p> <p>Attached is a Resolution certifying the attached list of the delinquent accounts. This list contains accounts that were delinquent at the time of publication of the hearing notice on October 17th. Staff will adjust this list through November 30th and remove individuals as we confirm payment has been made.</p> <p>RECOMMENDATION</p> <p>Motion to Approve Resolution Certifying Delinquent Accounts</p>		

**RESOLUTION
NO. 21-__**

Councilmember _____ introduced the following resolution and moved for its adoption:

**RESOLUTION CERTIFYING DELINQUENT ACCOUNTS
FOR COLLECTION**

WHEREAS, the Council deems it advisable and in the best interest of the City to certify delinquent accounts for collection by the County Auditor; and

WHEREAS, the City Council is directing that the following delinquent accounts costs be certified for collection with property taxes payable in 2022; and

WHEREAS, the City Council orders the special assessment of said delinquent charges to run for a period of one (1) year and bear an interest rate of 10%; and

WHEREAS, the City Council hereby specifies the following accounts, if not paid by the time the City certifies assessments to the County (on or about November 30, 2021):

See attached list

NOW, THEREFORE, BE IT RESOLVED that the City Council of Annandale, Wright County, Minnesota does hereby order the aforementioned special assessments.

The foregoing resolution was duly seconded by Councilmember Wuollet __, upon a vote being taken thereon, the following members voted in favor thereof: __; the following members voted against: __, the following members abstained: __; the following members were absent: ____.

WHEREUPON, said resolution was declared duly passed and adopted this 8th day of November, 2021.

City Clerk

CITY OF ANNANDALE DELINQUENT ACCOUNTS

CITY OF ANNANDALE NOTICE OF HEARING TO CERTIFY DELINQUENT ACCOUNTS AGAINST THE TAX ROLLS

Notice is hereby given, that the City Council of Annandale will meet at 7:00 p.m. on Monday, November 8, 2021, at City Hall located at 30 Cedar St E., to consider certifying the following delinquent accounts against the tax rolls for a one year assessment at 10% interest.

Delinquent Utility Bills

PID	Service Address	Amount
102-500-302409	50 Excelsior Ave N	\$114.23
102-500-302410	70 Excelsior Ave N	\$194.22
102-500-302414	160 Excelsior Ave N	\$389.00
102-022-008090	110 Park St E	\$1,439.84
102-022-006040	30 Park St W	\$1,007.10
102-018-001020	130 Excelsior Ave S	\$379.20
102-041-004010	310 Excelsior Ave S	\$777.33
102-500-304215	171 Excelsior Ave S	\$237.88
102-023-005010	231 Excelsior Ave S	\$249.23
102-500-303404	410 Excelsior Ave S	\$259.09
102-021-003021	160 Harrison St W	\$696.87
102-018-002013/021	321 Harrison St W	\$41.52
102-023-005100	60 Knollwood St W	\$1,416.38
102-023-004030	135 Knollwood St W	\$210.35
102-500-304212	115 Maple Circle S	\$273.24
102-017-001030	145 Maple Circle S	\$191.43
102-023-003060	14 Willow Dr W	\$225.36
102-023-003050	16 Willow Dr W	\$44.82
102-010-001070	15 Cherry Ave N	\$100.00
102-022-009010	255 Cherry Ave N	\$84.98
102-022-008010	395 Cherry Ave N	\$506.82
102-010-001180	79 Cherry Ave S	\$535.69
102-500-301410/301412	85 Pleasant Ave N	\$409.22
102-500-301409	265 Chestnut St E	\$352.67
102-500-301446	300 Chestnut St E	\$210.75
102-500-301420	235 Spruce Dr E	\$213.14
102-016-003070	363 Spruce Dr E	\$602.81
102-500-304134/148	235 Pine Circle	\$1,424.30
102-016-003120	150 Poplar Ave S	\$1,294.49
102-014-001030	130 Dale Ave S	\$178.08

102-014-001060	160 Dale Ave S	\$170.90
102-027-001050	110 Norway Circle	\$1,306.22
102-014-003013	125 Kendale Ave S	\$1,842.16
102-022-009040	225 Cherry Ave N	\$554.81
102-016-001020	320 Spruce Dr E	\$85.55
102-016-001020/001030	360 Spruce St E	\$184.32
102-016-001050	380 Spruce St E #2	\$2,762.73
102-016-001050	380 Spruce St E #3	\$492.01
102-016-001050	380 Spruce St E #4	\$367.25
102-076-002020	405 Annandale Blvd	\$456.26
102-038-002010	550 Pleasant Crest Cir	\$457.51
102-055-005020	360 Big Woods Lane	\$139.95
102-055-004060	311 Ash St E	\$177.09
102-043-003060	701 Morrison Ave	\$786.72
102-043-003070/003071	711 Morrison Ave	\$152.61
102-060-002010	721 Morrison Ave	\$229.18
102-060-002030	741 Morrison Ave	\$540.76
102-074-001150	820 Morrison Ave	\$195.78
102-060-001090	740 Morrison Ave	\$618.83
102-063-002100	860 Acacia Dr	\$256.05
102-063-002010	811 Beech Lane	\$137.00
102-068-006040	1007 Beech Lane	\$491.87
102-065-003110	225 Douglas Dr S	\$38.89
102-065-003080	555 Highland St W	\$153.31
102-065-004100	610 Warren Ave W	\$325.00
102-071-002090	541 Knollwood St W	\$185.00
102-071-002080	551 Knollwood St W	\$408.90

TOTAL \$27,576.70

Such persons that desire to be heard with reference to the proposed certifications will be heard at this time. If you do not attend the hearing or submit written comment, it will be assumed that you have no objections to the proposal. If there are any questions, please contact the City of Annandale at 320-274-3055.

Kelly Hinnenkamp, City Administrator

(Published in the Annandale Advocate, Wednesday, October 20, 2021)

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: October 4, 2021	Agenda No.
Agenda Section: Consent	Item:	
<p>Background Information:</p> <p>8A- DEPARTMENT REPORTS</p> <p>8B1 – Donations-</p> <p>8B2 - Employment Anniversaries/Step Increases-</p> <ul style="list-style-type: none">• Suzie Dimaggio-Boom- 1 year• Stephanie Stamey- 1 year <p>8B3 - Fund Transfers/Fund Closures- Budget Transfers enclosed</p> <p>8B4 – Pay Estimates- NONE</p> <p>8B5- Special Events-</p> <ul style="list-style-type: none">• KW Movies in the Park for 2022• Polar Plunge• Main Street Holiday <p>Council Action Requested: Approve Consent Agenda as presented</p>		



ANNANDALE POLICE DEPARTMENT

MONTHLY REPORT

Sep-21

TOTAL ACTIVITY	September 2021 Total	September 2020 Total	Current YTD Total	2020 YTD Total	Percentage Change
CRIMINAL ACTIVITY	20	12	79	70	13%
CITATIONS	145	30	646	398	62%
NON-CRIMINAL	237	176	1845	1416	30%
GRAND TOTAL	402	218	2570	1884	

CRIMINAL ACTIVITY	September 2021 Total	September 2020 Total	Current YTD Total	2020 YTD Total	Percentage Change
Homicide	0	0	0	0	N/A
Forcible Rape	0	0	0	0	N/A
Robbery	0	0	0	0	N/A
Assault	3	0	4	5	-20%
Domestic Assault	1	3	5	10	-50%
Criminal Sex Conduct	0	0	2	1	100%
Burglary	0	0	1	1	0%
Theft	5	4	15	19	-21%
Motor Vehicle Theft	0	0	3	2	50%
Arson	0	0	0	0	N/A
Crime Against Admin	0	0	3	2	50%
Forgery/Counterfeit	0	0	3	2	50%
Fraud	1	0	3	0	NA
Embezzlement	0	0	0	0	NA
Terroristic Threats	0	0	1	1	0%
Property Damage	1	1	6	1	500%
Weapons	0	0	0	0	NA
Drug Offenses	3	0	9	2	350%
Juvenile Offenses	0	0	0	0	NA
DUI/DWI	1	1	6	10	-40%
Liquor Laws	0	0	4	0	NA
Disturbing Peace	5	3	12	12	0%
All Others	0	0	2	2	0%
Total Criminal Activity	20	12	79	70	

Note: The statistics from Criminal Activity above are cases that were processed as a criminal offense

NON-CRIMINAL ACTIVITY	September 2021 Total	September 2020 Total	Current YTD Total	2020 YTD Total	Percentage Change
Alarms	8	9	81	82	-1%
Animal Bites	0	2	3	6	-50%
Animal Complaints	6	4	68	41	66%
Area Checks	2	2	8	16	-50%
Assist Other Agencies	30	19	211	153	38%
ATV Complaints	0	0	3	2	50%
Background Checks	7	8	44	35	26%
CDP	2	2	23	16	44%
Check Welfare	6	12	65	77	-16%
Citizen Aid	9	12	77	75	3%
Civil Disputes	10	13	86	73	18%
Confidential Narcotics	0	0	10	12	-17%
Death, Non-Criminal	0	0	4	6	-33%
Disorderly	2	1	13	17	-24%
Domestics	4	5	32	33	-3%
Driving/Traffic Complaints	8	5	66	48	38%
Dumping/Littering	0	1	4	1	300%
Escorts - Funeral	2	2	16	19	-16%
Fight	0	0	3	4	-25%
Fire Calls	0	2	20	15	33%
Firearm Discharge	0	0	0	0	NA
Fireworks	0	0	6	5	20%
Harassment Complaint	3	0	31	26	19%
Juvenile/Mischief	10	3	46	27	70%
Lockouts - Vehicle	5	9	64	70	-9%
Lost/Found Property	5	0	51	40	28%
Medical	17	18	207	172	20%
Mental Health	11	2	32	18	78%
Missing Person	1	0	5	8	-38%
MV Accidents	5	5	31	44	-30%
Noise Complaints	3	2	31	12	158%
Parking Complaints	1	2	18	21	-14%
Search Warrants	0	0	2	1	100%
School Related -SRO	0	0	21	6	250%
Suicidal person	0	0	0	4	-100%
Suicide attempted	1	0	3	0	NA
Suspicious Complaints	19	20	120	114	5%
Theft	2	3	16	43	-63%
Threats	2	0	6	12	-50%
Warrants-Attempt/Arrest	1	0	17	43	-60%
WCHS/MAARC Reports	3	6	55	46	20%
All Others	52	7	246	160	54%
Total Non-Criminal	237	176	1845	1603	
CITATIONS &	September	September	Current	2020	Percentage

WARNINGS	2021 Total	2020 Total	YTD Total	YTD Total	Change
Admin Citations	1	0	14	18	-22%
State Citations	28	10	154	40	285%
Warning Citations	116	20	478	397	20%
TOTAL	145	30	646	455	

Citations consist of the following offenses:

Careless Driving	No Insurance	Seatbelt
DAR/DAC/DAS	Traffic	Equipment
Equipment Violation	Parking	Winter Parking
SBSA Violation	Expired DL	Stop Sign
No Proof of Insurance	Obstructed View	No MN DL
Expired Registration	Semaphore	Speed
Exhibition Driving		

Annandale Fire Department

Incident Type Report (Summary) (Modified)

Alarm Date Between {09/01/2021} And {09/30/2021}

Incident Type		Count	Percent
3 Rescue & Emergency Medical Service Incident			
311	Medical assist, assist EMS crew	15	68.18 %
		<u>15</u>	<u>68.18 %</u>
6 Good Intent Call			
611	Dispatched & cancelled en route	4	18.18 %
		<u>4</u>	<u>18.18 %</u>
7 False Alarm & False Call			
731	Sprinkler activation due to malfunction	1	4.54 %
733	Smoke detector activation due to malfunction	1	4.54 %
743	Smoke detector activation, no fire - unintentional	1	4.54 %
		<u>3</u>	<u>13.63 %</u>

Total Incident Count: 22

**CITY OF ANNANDALE
COMBINED CASH INVESTMENT
SEPTEMBER 30, 2021**

COMBINED CASH ACCOUNTS

001-10101	CASH	1,758,029.51
001-10103	NORTHLAND SECURITIES	108,351.98
001-10104	ICD INVESTMENTS	1,096,302.37
001-10105	4M INVESTMENTS	39,715.17
001-10107	LAKE CENTRAL BANK CD	251,001.49
001-10108	LPL FINANCIAL INVESTMENTS	512,997.29
TOTAL COMBINED CASH		3,766,397.81

NON-ALLOCATED CASH

001-10110	CASH - UTILITY CLEARING	153.72
TOTAL COMBINED CASH		3,766,551.53
001-10100	CASH ALLOCATED TO OTHER FUNDS	(3,766,551.53)
TOTAL UNALLOCATED CASH		.00

CASH ALLOCATION RECONCILIATION

101	ALLOCATION TO GENERAL FUND	1,771,669.10
102	ALLOCATION TO DEPUTY REGISTRAR/MOTOR VEHICLE	290,642.23
222	ALLOCATION TO CHARITABLE GAMBLING FUND	11,865.62
330	ALLOCATION TO PFA BONDS-2004-WTP	(199,111.92)
332	ALLOCATION TO GO IMP BONDS 2008B (MAPLE)	40,223.43
333	ALLOCATION TO GO IMP BONDS 2008A (CITY HALL)	(27,601.81)
334	ALLOCATION TO PUMPER TRUCK BOND	(46,340.98)
335	ALLOCATION TO GO IMP BDS 2011A/PFA (2011STR)	(421.63)
336	ALLOCATION TO GO IMPR BOND 2011B-REFUNDING	(69,491.42)
337	ALLOCATION TO GO REFUNDING BOND 2012A	58,773.39
338	ALLOCATION TO GO IMP BOND 2015	12,303.35
339	ALLOCATION TO TIF #14 - 2019 A SERIES	(4,737.73)
340	ALLOCATION TO GO REFUNDING BOND 2019B	79,782.58
341	ALLOCATION TO GO TEMPORARY IMP BOND 2020A	28,825.70
342	ALLOCATION TO FUND 342	47,302.16
402	ALLOCATION TO FIREFIGHTER RELIEF DONATIONS	134,999.82
407	ALLOCATION TO ECONOMIC DEVELOPMENT FUND	287,782.87
409	ALLOCATION TO 1990B TIF TAXABLE FUNDS	3,171.54
411	ALLOCATION TO TIF #6 - COTTAGES OF ANNANDALE	12,081.94
423	ALLOCATION TO TIF DISTRICT # - DINGMANN	(11,860.86)
425	ALLOCATION TO RECREATION PARK	33,632.31
460	ALLOCATION TO PARK FUND	68,901.99
461	ALLOCATION TO WATER EXPANSION FUND	240,695.51
462	ALLOCATION TO SEWER EXPANSION FUND	202,572.29
463	ALLOCATION TO STORMWATER FUND	3,281.84
464	ALLOCATION TO LIONS DONATION FUND	94,231.79
465	ALLOCATION TO TIF DISTRICT #14 - PINTAIL APT	39,690.59
466	ALLOCATION TO 2020 IMP PROJECT	179,678.49
468	ALLOCATION TO TIF DISTRICT #15 - CARE CENTER	(1,992.05)
469	ALLOCATION TO PINTAIL DRIVE EXTENSION	186,079.23
470	ALLOCATION TO FUND 470	(462,277.68)

CITY OF ANNANDALE
COMBINED CASH INVESTMENT
SEPTEMBER 30, 2021

493	ALLOCATION TO STREET MAINTENANCE CAPITAL	85,200.67
494	ALLOCATION TO STREET CAPITAL OUTLAY FUND	135,023.15
495	ALLOCATION TO PUBLIC WORKS/STREET EQUIP FUND	160,891.08
496	ALLOCATION TO FIRE EQUIPMENT FUND	(65,778.06)
497	ALLOCATION TO POLICE EQUIPMENT FUND	21,620.08
498	ALLOCATION TO BUILDING CAPITAL OUTLAY FUND	86,075.24
601	ALLOCATION TO WATER FUND	594,868.31
602	ALLOCATION TO SEWER FUND	(83,558.35)
603	ALLOCATION TO REFUSE/RECYCLING FUND	37,719.76
604	ALLOCATION TO TRAINING CENTER OPERATIONS	(219,666.14)
605	ALLOCATION TO STORM UTILITY FUND	11,853.06
651	ALLOCATION TO CEMETERY FUND	2,525.38
703	ALLOCATION TO WASTE WATER COMMISSION	(5,331.46)
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	3,765,794.41
	ALLOCATION FROM COMBINED CASH FUND - 001-10100	(3,766,551.53)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	(757.12)
		<hr/>

CITY OF ANNANDALE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2021

FUND 101 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
TAXES	1,321.04	685,389.67	1,126,942.00	(441,552.33)	60.82
LICENSES & PERMITS	760.00	74,248.84	75,800.00	(1,551.16)	97.95
INTERGOVERNMENTAL REVENUES	27,577.71	311,306.72	621,253.00	(309,946.28)	50.11
PUBLIC CHARGES FOR SERVICE	10,023.76	169,043.17	252,936.00	(83,892.83)	66.83
FINES & FORFEITURES	2,343.09	13,497.22	10,700.00	2,797.22	126.14
MISCELLANEOUS REVENUE	2,093.36	134,555.75	37,000.00	97,555.75	363.66
OTHER FINANCING SOURCES	.00	(386.00)	30,000.00	(30,386.00)	(1.29)
TOTAL FUND REVENUE	44,118.96	1,387,655.37	2,154,631.00	(766,975.63)	64.40
EXPENDITURES					
LEGISLATIVE	8,923.59	28,097.05	38,228.00	10,130.95	73.50
ELECTIONS	.00	30.00	400.00	370.00	7.50
PLANNING AND ZONING	4,781.01	30,819.94	7,234.40	(23,585.54)	426.02
ADMINISTRATION	20,915.60	226,745.48	261,321.94	34,576.46	86.77
ASSESSOR	.00	21,900.00	22,750.00	850.00	96.26
DEPARTMENT 416	.00	.00	.00	.00	.00
DEPUTY REGISTRAR	148.56	148.56	.00	(148.56)	.00
CITY HALL	4,547.69	37,562.31	46,243.00	8,680.69	81.23
DEPARTMENT 420	.00	.00	.00	.00	.00
POLICE	51,612.52	536,528.48	691,650.12	155,121.64	77.57
FIRE	2,940.91	104,615.09	221,111.00	116,495.91	47.31
BUILDING INSPECTOR	1,610.94	44,444.51	62,302.89	17,858.38	71.34
CIVIL DEFENSE	.00	1,870.00	400.00	(1,470.00)	467.50
ANIMAL CONTROL	.00	68.85	550.00	481.15	12.52
PUBLIC WORKS	47,712.27	173,947.16	192,066.37	18,119.21	90.57
STREETS	4,854.72	141,571.83	247,988.21	106,416.38	57.09
DEPARTMENT 441	.00	.00	.00	.00	.00
PARKS COMMISSION	96.89	2,983.47	4,344.38	1,360.91	68.67
PARKS	6,484.09	62,749.98	116,849.47	54,099.49	53.70
LIBRARY	811.02	7,123.50	16,343.00	9,219.50	43.59
TIF & CAPITAL PROJECT FUNDS	.00	.00	.00	.00	.00
DEPARTMENT 492	.00	.00	.00	.00	.00
TRANSFERS OUT	.00	.00	263,000.00	263,000.00	.00
TOTAL FUND EXPENDITURES	155,439.81	1,421,206.21	2,192,782.78	771,576.57	64.81
NET REVENUE OVER EXPENDITURES	(111,320.85)	(33,550.84)	(38,151.78)	4,600.94	(87.94)

2021 MOTOR VEHICLE COMMISSIONS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
1	*	\$ 1,004	\$ 1,105	\$ 777	*	\$ 767	\$ 928	*	\$ 486			
2	*	\$ 1,392	\$ 1,290	\$ 1,061	*	\$ 738	\$ 854	\$ 567	\$ 650			
3	*	\$ 1,657	\$ 967	*	\$ 1,192	\$ 1,144	*	\$ 562	\$ 580			
4	\$ 415	\$ 1,643	\$ 993	*	\$ 888	\$ 941	*	\$ 557	*			
5	\$ 765	\$ 874	\$ 881	\$ 1,153	\$ 657	*	\$ 677	*	*			
6	\$ 544	*	*	\$ 1,038	\$ 839	*	\$ 872	\$ 645	*			
7	\$ 338	*	*	\$ 918	\$ 1,136	\$ 815	\$ 645	*	\$ 697			
8	\$ 445	\$ 520	\$ 486	\$ 767	*	\$ 592	\$ 1,214	*	\$ 694			
9	*	\$ 796	\$ 1,073	\$ 1,027	*	\$ 677	\$ 898	\$ 627	\$ 642			
10	*	\$ 1,156	\$ 932	*	\$ 874	\$ 592	*	\$ 854	\$ 847			
11	\$ 593	\$ 1,210	\$ 329	*	\$ 816	\$ 500	*	\$ 836	*			
12	\$ 556	\$ 1,551	\$ 1,077	\$ 1,046	\$ 732	*	\$ 644	\$ 579	*			
13	\$ 1,203	*	*	\$ 954	\$ 799	*	\$ 641	\$ 665	\$ 492			
14	\$ 606	*	*	\$ 903	\$ 974	\$ 702	\$ 608	*	\$ 420			
15	\$ 895	*	\$ 738	\$ 1,019	*	\$ 545	\$ 693	*	\$ 401			
16	*	\$ 1,267	\$ 1,230	\$ 751	*	\$ 602	\$ 666	\$ 363	\$ 690			
17	*	\$ 846	\$ 562	*	\$ 888	\$ 771	*	\$ 554	\$ 702			
18	*	\$ 1,281	\$ 972	*	\$ 513	\$ 557	*	\$ 340	*			
19	\$ 953	\$ 1,334	\$ 740	\$ 1,440	\$ 616	*	\$ 442	\$ 545	*			
20	\$ 779	*	*	\$ 975	\$ 1,053	*	\$ 650	\$ 586	\$ 500			
21	\$ 1,174	*	*	\$ 732	\$ 773	\$ 646	\$ 530	*	\$ 520			
22	\$ 828	\$ 730	\$ 1,124	\$ 1,064	*	\$ 570	\$ 869	*	\$ 765			
23	*	\$ 938	\$ 1,051	\$ 921	*	\$ 551	\$ 950	\$ 557	\$ 395			
24	*	\$ 1,634	\$ 628	*	\$ 912	\$ 732	*	\$ 698	\$ 663			
25	\$ 1,149	\$ 1,276	\$ 1,341	*	\$ 729	\$ 572	*	\$ 434	*			
26	\$ 1,779	\$ 1,024	\$ 1,051	\$ 866	\$ 710	*	\$ 816	\$ 817	*			
27	\$ 1,853	*	*	\$ 932	\$ 1,037	*	\$ 517	\$ 892	\$ 1,032			
28	\$ 1,141	*	\$ 751	\$ 1,061	\$ 1,080	\$ 681	*	\$ 964	*			
29	\$ 1,246	*	\$ 1,232	\$ 936	*	\$ 788	\$ 492	*	\$ 740			
30	*	*	\$ 911	\$ 1,090	*	\$ 1,096	\$ 812	\$ 698	\$ 562			
31	*	*	\$ 741	*	*	*	\$ 756	*	*			
	\$ 17,265	\$ 22,133	\$ 21,456	\$ 21,120	\$ 17,199	\$ 15,978	\$ 15,422	\$ 13,809	\$ 13,443	\$ -	\$ -	\$ -
	MV YTD COMMISSIONS		\$157,824.93									

2021 DNR COMMISSIONS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
1	\$ 508	\$ 408	\$ 271	\$ 574	\$ 507	\$ 624	\$ 696	\$ 266	\$ 200			
2	\$ 749	\$ 307	\$ 311	\$ 522	\$ 732	\$ 432	\$ 288	\$ 293	\$ 247			
3	\$ 597	\$ 216	\$ 342	\$ 453	\$ 748	\$ 341	\$ 269	\$ 200	\$ 192			
4	\$ 461	\$ 294	\$ 450	\$ 620	\$ 761	\$ 431	\$ 426	\$ 82	\$ 137			
5				\$ 692			\$ 213		\$ 226			
	\$ 2,314	\$ 1,225	\$ 1,373	\$ 2,860	\$ 2,747	\$ 1,827	\$ 1,891	\$ 860	\$ 1,001	\$ -	\$ -	\$ -
	DNR YTD COMMISSIONS		16,095.00									

2021 DRIVER LICENSE COMMISSIONS

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	DL YTD COMMISSIONS		\$0.00									
	\$ 19,578.92	\$ 23,357.32	\$ 22,828.83	\$ 23,979.06	\$ 19,946.30	\$ 17,804.50	\$ 17,313.00	\$ 14,668.50	\$ 14,443.50	\$ -	\$ -	\$ -
		42,936.24	65,765.07	89,744.13	109,690.43	127,494.93	144,807.93	159,476.43	173,919.93	173,919.93	173,919.93	173,919.93

As of Fall



ANNANDALE POLICE DEPARTMENT

Special Event Application

Name: Keller Williams - Heart of the Lakes Home Phone: _____
Address: 125 Oak Ave. N. Suite 100 P.O. Box 909 Team Fax Number: _____
City, State, Zip: Annandale, MN. 55302 Email Address: traci.gasper@kw.com
Event Name: Movies in The Park Event Date: 3rd Thurs. of June, July + August
Event time (start and end): 6:30ish - Dark (10:30pm?) Estimated number of participants: 100
Event Description: Movie in the Park

Serving alcohol and/or food? Yes/no Business/liquor License holder: NO
Contact person: Traci Gasper Phone number: 763-238-9733 /office 320-274-6160
Starting location (if applicable): _____
Ending location (if applicable): _____
Area(s) to be closed off during event (you must also supply a map of area/route to be closed off): N/A

Safety Procedures (ie: traffic control, event personnel, etc): N/A

The undersigned applicant hereby agrees to the Annandale Police Departments requirements and holds harmless APD for any acts resulting from the negligence of his/her organizers, participants or any spectators.

Signed: [Signature] Date: 10/13/21

OFFICE USE ONLY - ANNANDALE POLICE DEPARTMENT

Number of cars required: 0 Number of officers required: 0 x \$40/hour = \$ 0

APD comments: _____

APD approval signature: [Signature] Date: 10-27-21

City Council approval (if applicable) yes/no _____ Date: _____



ANNANDALE POLICE DEPARTMENT

Special Event Application

Name: Rick Seagraves/Annandale Chamber of Commerce Home Phone: 320-282-5656

Address: 64 OAK AVE S

Fax Number: _____

City, State, Zip: ANNANDALE MN 55302

Email Address: RICKSEAGRAVES@EDINAREALTY.COM

Event Name: TBD

Event Date: 2-19-22

Set up time: 9:00 AM Event time (start end): 1pm-2pm? Estimated # of participants: 100-300?

Event Description: Having a polar plunge to benefit the Angel fund program and back pack buddies program through the Annandale School District.

Serving alcohol and/or food? Yes/☒no Business/liquor License holder: _____

Contact person: Rick Seagraves Phone number: 320-282-5656

Starting location (if applicable): Annandale City Park / Pleasant Lake

Ending location (if applicable): SAME

Area(s) to be closed off during event (you must also supply a map of area/route to be closed off):
None

Safety Procedures (ie: traffic control, event personnel, other facilities as needed, etc): _____

Traffic control would be helpful

The undersigned applicant hereby agrees to the Annandale Police Departments requirements and holds harmless APD for any acts resulting from the negligence of his/her organizers, participants or any spectators.

Signed: [Signature]

Date: 10/28/21

OFFICE USE ONLY - ANNANDALE POLICE DEPARTMENT

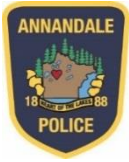
Number of cars required: 1 Number of officers required: 1-2 x \$40/hour = \$ _____

APD comments: APD's APD oversight

APD approval signature: P. Sundae Date: 10-28-21

City Council approval (if applicable) ☒yes/no

Date: _____



ANNANDALE POLICE DEPARTMENT

Special Event Application

Name: Annandale Chamber- DT Committee

Home Phone: _____

Address: _____

Fax Number: _____

City, State, Zip: _____

Email Address: _____

Event Name: Main Street Holiday

Event Date: December 11, 2021

Event time (start and end): 2pm-6pm

Estimated number of participants: Unkown

Event Description: See Attached

Serving alcohol and/or food? Yes/no Business/liquor License holder: NO

Contact person: Kelly Hinnenkamp Phone number: 320-274-3055

Starting location (if applicable): Oak Ave at Highway 55

Ending location (if applicable): Oak Ave at Birch Street

Area(s) to be closed off during event (you must also supply a map of area/route to be closed off): _____

Temporary closure for lighted parade

Safety Procedures (ie: traffic control, event personnel, etc): _____

The undersigned applicant hereby agrees to the Annandale Police Departments requirements and holds harmless APD for any acts resulting from the negligence of his/her organizers, participants or any spectators.

Signed: Kelly Hinnenkamp Date: 11/4/21

OFFICE USE ONLY – ANNANDALE POLICE DEPARTMENT

Number of cars required: _____ Number of officers required: _____ x \$40/hour = \$ _____

APD comments: _____

APD approval signature: _____ Date: _____

City Council approval (if applicable) yes/no Date: _____

Mainstreet Holiday

Saturday, December 11, 2021

Start time: 2pm (race to start at 1pm)

End time: 6pm with parade

Event Activities:

-1 Mile Race: Separate Event Application attached

- Horse Drawn Trolley rides will run from 2pm-5pm. They will start and end at Clock Tower Park and use the block around Maple Ave/Cedar St.

- Parade will be at 5:30pm. Limited to 25 floats. Staging will be at the middle school. Route will be Chestnut St to Oak Ave to St Ignatius, back down to Cherry St to the middle school.

Other activities

- Campfire at Keller Williams with s'mores
- Elf Scavenger hunt throughout retail businesses
- Letters to Santa at Little Treasures
- Pictures with Santa at various businesses
- Anna, Elsa, and Olaf characters at various businesses
- Annandale Royalty walking around
- Carolers
- Hot Chocolate (Boy Scouts)

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 8, 2021	Agenda No. 9A
Agenda Section: New Business	Item: Concept Plan Review – Lake John’s Subdivision	
<p>BACKGROUND</p> <p>Attached is a memo from the City Planner (NAC) regarding a submitted concept plan for a 21-lot single family subdivision in the Annandale Orderly Annexation Area. The concept plan was submitted by Rachel Development.</p> <p>The Planning Commission held their regular meeting on October 26, 2021, to review the concept plan. In summary, comments from the Commission were positive and no substantive changes were suggested. The Chair of the Planning Commission also allowed for public comments. These comments focused on concerns with increased traffic and safety, water quality, and an existing lake access point.</p> <p>RECOMMENDATION</p> <p>This item is for concept review only. No formal recommendations will be provided by staff or the Council, only comments. If the City receives an official land use application for the development, a public hearing would be required.</p> <p>Attachments:</p> <ul style="list-style-type: none">NAC MemoApplicant NarrativeConcept Sketch PlansNeighborhood Meeting NoticeLand Use Plan Map – Southside TownshipComprehensive Plan Land Use Map – City of AnnandaleCity Engineer Comment Letter		



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.957.1100 Website: www.nacplanning.com

PLANNING MEMO

TO: Annandale Planning Commission
FROM: Nate Sparks, City Planner
DATE: October 19, 2021
RE: Lake John Concept Plan Review

BACKGROUND

Rachel Development has submitted a concept (sketch) plan review for a 21 lot subdivision at 7592 Nevens Avenue. The property is currently in Southside Township. If the City finds the concept plan generally acceptable, the property owner may seek annexation of the property. Upon annexation, the City would serve the property with public sewer and water.

SUBJECT SITE

The property is located at 7592 Nevens Avenue on the eastern side of Lake John. It is about 33 acres in size.

COMPREHENSIVE PLAN

The property is currently within the Wright County Transition Area. These are the areas identified for future urban growth by cities.

The City's Comprehensive Plan identifies this property within the City's growth area. It is identified as being a residential property. This generally corresponds with the City's R-1, One Family Residential District.

The City's Comprehensive Plan states that "the City shall plan its utility, service, and street extensions to accommodate long term growth and expansion." The plan also states that "the City's boundary limits for urban expansion shall be clearly delineated and expanded in a staged manner such that urban uses shall be prohibited from prematurely encroaching into rural areas," "new development shall be expanded only when municipal services become available," and that "the City shall discourage urban development of parcels not contiguous to existing development that expand the City's service delivery areas and create scattered nodes of development." The plan also states that "intent and goal is to maintain flexibility to review each development proposal as it is submitted."

This property is identified in the City's future urban service area. While not immediately adjacent to the current City boundary, it is not remote and would not create an independent development area. There is one parcel of land south of Harrison Street between the site and the Southbrook development. The urban service extension would also make the immediate area more available for future urban development for property owners in the vicinity. Also, there are currently numerous smaller rural residential lots on the lake, some of which are as small as 5,000 square feet in size. Therefore, it is unlikely that this would be viewed as an encroachment of an incompatible use within the area.

GENERAL PROJECT DESCRIPTION

The applicants propose to develop the 32.6 acre parcel into 21 urban single family parcels. Ten of the parcels are riparian to Lake John and eleven parcels are not on the lake but on the east side of Nevens Avenue.

The concept plan contemplates the relocation of Nevens Avenue to the east. It currently lies near the shoreline of Lake John. The proposal would move the road further from the lake. The applicant would be restoring the shoreline and creating riparian parcels.

ZONING STANDARDS

Zoning District Standards

The property would be zoned R-1, One Family Residential if annexed to the City. The property would also be within the Shoreland Overlay.

The R-1 District requires lots to be 75 feet wide and 10,000 square feet in area. The front yard setbacks are required at 30 feet, 20 feet to the rear, 10 feet to the side for internal lots, and 20 feet to the side of a corner lot.

Shoreland District Standards

Shoreland District standards require lots of 75 feet in width and 20,000 square feet in area for riparian lots. Non-riparian lots require the same width and 15,000 square feet in area. Impervious surfaces are capped at 25% per lot. The setback to the ordinary high water mark is 75 feet.

The lots within the concept plan appear to be generally designed to meet these standards

The Shoreland District allows for developments of this nature to have a controlled access lot for residents in the subdivision. The size of the parcel meets code requirements for area and use.

Performance Standards

The City has minimum performance standards for houses that the applicant will need to meet. City staff recommends that the applicant consider the use of covenants for any privately enforced architectural or other performance standards.

SUBDIVISION ORDINANCE STANDARDS

Streets & Access

The property intends to utilize the existing general access area for Nevens Avenue and Harrison Street. Harrison is a County Road (183) and the applicant has been working with the County on the location of the intersection of relocated Nevens Avenue. The proposed right-of-way for Nevens Avenue generally appears to meet the City's requirements for road width and design. The City requires local roads to have a 60 foot right-of-way width.

South of this property there are homes that use the existing Nevens Avenue for access. The proposal would create a road connection to this portion of Nevens while not directly continuing it beyond these properties.

The Subdivision Ordinance states that "where no existing plats control, the blocks in residential subdivisions shall normally not exceed 1,300 feet in length, except where topography or other conditions justify a departure from this maximum." The proposed block length in the concept is about 1,300 feet. With the preliminary plat, there should be a general concept depicting the layout and connectivity of future streets in the area.

On the northern edge of the concept, the applicant depicts an outlot for a future street extension. This is in line with the section of street that would connect the existing and relocated Nevens Avenue.

Sidewalks & Trails

The applicant is depicting a trail system along the relocated Nevens Avenue. The City also has standards requiring a pedestrian sidewalk system within the development. Details on the sidewalks/trails will be required at the preliminary plat. At minimum, one of these options will be required.

Vacating ROWs

The plan is predicated on the vacation of the existing Nevens Avenue and its subsequent relocation. When a right-of-way is adjacent to a public water, the DNR reviews the vacation due to it being considered public access. Much of the right-of-way appears to be separated from the ordinary high water mark by a strip of land. The applicant has proposed a public trail along Nevens Avenue and dedicating a small amount of land on the lake near where the relocated Nevens Avenue would reconnect with the existing on the north end of the property. The DNR has stated that this arrangement is generally acceptable and has provided some advisory comments.

Lot Configuration

The lot configuration and layout appears to generally meet the City's Subdivision Ordinance. Corner lots for residential use are required to have sufficient width to permit appropriate building set back from both streets, which appears to met on all corner lots.

Side lines for all lots are required to be approximately at right angles to street lines or radial to curved street lines. The lot lines between Lots 9 and 10, Block 3 may require a minor adjustment.

Utilities & Grading

Utilities would need to be extended to the property. Utility plans would need to be developed to provide a connection to the City's systems.

The City Engineer has provided comments related to utilities and grading.

Park Dedication

Park dedication will be required at the time of final plat as determined by the City Council, with recommendation from the Park's Commission.

Natural Resources

The City has an ordinance related to the preservation of natural resources. The applicant has conducted the initial stages of the natural resource inventory that is required at the preliminary plat.

The applicant is depicting adequate buffers to wetlands. Wetland impacts will need to be reviewed by the requisite authorities at the time of the preliminary plat.

The applicant will need to provide a plan for restoration of the shoreland area, which is currently adjacent to a roadway. This coupled with the extension of sewer to the property is anticipated to assist in lake water quality.

DNR Comments

The DNR has provided some general preliminary comments. With a potential preliminary plat, they are requesting more clarity on the shared access lot. They also wanted to make sure there is an adequate Wetland Conservation Act review. If the developer decides to move forward with a land use application for platting, the DNR will review the proposal and provide an official comment letter.

Environmental Review

The development proposal does not have the number of lots required for a mandatory environmental worksheet or other such review.

Association Documents

Due to their being a common element in the subdivision, homeowner's association documents will be required. These documents should be prepared in draft form with the preliminary plat review and finalized with the final plat. These documents would also include any covenants for architectural or other standards.

CITY STAFF REVIEW

The City's Comprehensive plan discourages development when disconnected to the City and creating a separate "node" of development. This proposal would provide for utilities for a broader area immediately adjacent to the City and is therefore generally consistent with the Comprehensive Plan. The Comprehensive Plan also contemplates this area being residential, which is being proposed.

The plan, as depicted, generally meets the City's Shoreland and R-1 District standards. It also generally meets the Subdivision Ordinance standards.

The DNR has made comments related to use of the shared access outlot related to the road relocation. These comments appear to be something that the applicant could address at the time of preliminary plat.

City staff finds that the applicant has done a thorough job addressing previous staff comments and concerns in developing the concept plan. The plan appears to be acceptable to further develop into a preliminary plat, if the Planning Commission and City Council concur.

CONCEPT/SKETCH PLAN REVIEW

The purpose of a concept/sketch plan is intended to depict the general circulation and lot layout for a higher level discussion of a proposed development plan. No comments are necessarily binding. The Planning Commission should make comments to the applicant and recommend any changes deemed necessary. If the Planning Commission and City Council find this plan to be generally acceptable, the City Council may continue with consideration of the annexation and studying the extension of utilities.

The applicant hosted a neighborhood meeting to receive comments from the public. Notices were mailed to area property owners. This meeting occurred on October 20, 2021, prior to the Planning Commission review.

September 13, 2021, Updated 10-14-2021

To: City of Annandale

From: Paul Robinson, Rachel Development, Inc.

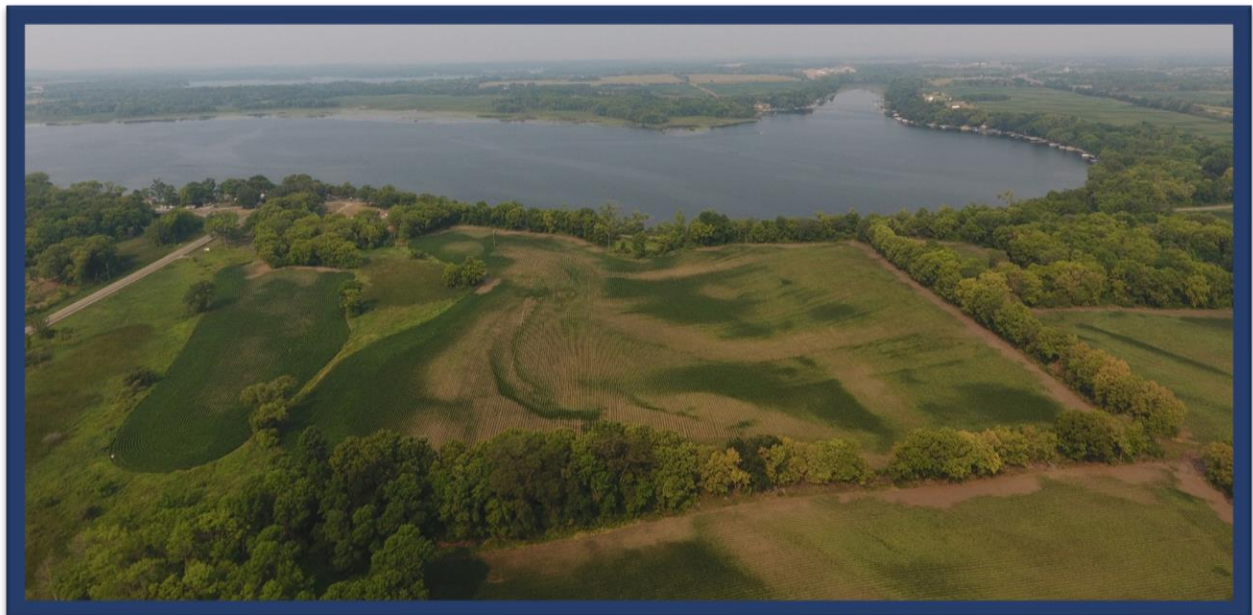
RE: Lake John - Concept Narrative

Dear City Council Members, Planning Commissioners, and City Staff,

Rachel Development is excited to present our concept for the property on Lake John. After thoughtful planning and consideration, we feel like we have produced a plan that will create a valuable neighborhood for the City of Annandale. As you may know, a few years ago we developed a high-quality lake neighborhood consisting of 10 lake lots on Sugar Lake and 20 rural off lake lots in Corrina Township. We intend to create a similar neighborhood here at Lake John. Included in this narrative are basic facts about the site, an explanation of our proposed plans and how we intend to address several of the more critical issues associated with the development of the property.

1. Lake John Property Facts

- | | |
|---------------------------------|-------------------------------|
| a. Address: | 7592 Nevens Ave NW |
| b. Total Acres: | 32.6 ac |
| c. OHWL: | 1,100 ft. |
| d. Wetland | 6.78 ac +/- |
| e. Current Guiding | (TA) Transition Area |
| f. Area in Shoreland Overlay | 100% |
| g. Lake John DNR Classification | Recreational Development Lake |



2. Annexation

Our concept assumes that the City of Annandale and Southside Township will mutually agree to annex this property into the City of Annandale.

3. Proposal in General

In general, we are proposing a single-family residential development with 21 lots that would meet the R-1 and shoreland overlay zoning of the City of Annandale.

10 homesites will have direct lakeshore access and 11 will have access via a private lake access outlet.

Lake Lots	10
Lake Access Lots	11
Total Lots	21

Gross Density – 0.64 units/acre or 1.5 acres per unit

Net Density – 0.81 units/acre or 1.2 acres per unit

The R-1 shoreland overlay requirements for recreational lake lots with City sanitary sewer are listed in section 6 below. The minimum lot size for lots on the lake (riparian) is 20,000 sq. ft. and off the lake (non-riparian) is 15,000 sq. ft. In our concept plan, the lake lots are generally ½ acre or greater in size and range from 21,337 –37,334 sf. averaging 25,186 sf. The lake access lots are generally 1 ac or greater, and they range from just under 1 acre to 3.2 acres. Below are tables with the lot size and lot width information.

LAKE LOTS – Lot Size and Width Information

Lot	Block	Lot Type	Sq. Ft.	Ac	Street	Lot Width	
						Lake SB	OHWL
1	1	Lake Lot	26,119	0.60	85	85	85
2	1	Lake Lot	24,357	0.56	75	75	75
3	1	Lake Lot	25,878	0.59	75	76	76
1	2	Lake Lot	22,482	0.52	80	80	80
2	2	Lake Lot	21,510	0.49	90	90	90
3	2	Lake Lot	21,337	0.49	108	97	90
4	2	Lake Lot	24,250	0.56	119	106	100
5	2	Lake Lot	24,766	0.57	95	95	95
6	2	Lake Lot	23,828	0.55	85	85	85
7	2	Lake Lot	37,334	0.86	176	98	79
Average			25,186	0.58	99	89	86

OFF-LAKE LOTS – Lot Size and Width Information

Lot	Block	Lot Type	Sq. Ft.	Ac	Street	Lot Width	
						Lake SB	OHWL
1	3	Lake Access	52,867	1.21	95	-	-
2	3	Lake Access	46,162	1.06	85	-	-
3	3	Lake Access	44,850	1.03	85	-	-
4	3	Lake Access	43,573	1.00	85	-	-
5	3	Lake Access	43,332	0.99	85	-	-
6	3	Lake Access	45,403	1.04	85	-	-
7	3	Lake Access	59,922	1.38	80	-	-
8	3	Lake Access	140,382	3.22	304	-	-
9	3	Lake Access	102,645	2.36	210	-	-
10	3	Lake Access	94,932	2.18	233	-	-
11	3	Lake Access	36,305	0.83	100	-	-
Average			67,407	1.55	124	-	-

4. Shoreland Overlay

The entire property is in the shoreland overlay for Lake John. For homes with City sanitary sewer on Recreational Development Lakes, like Lake John, the following rules apply:

R-1 ZONING SETBACKS (RIPARIAN)

FRONT	30'
SIDE (INTERIOR)	10'
SIDE (STREET)	20'
OHWL/SHORELAND SETBACK	75'
MINIMUM LOT AREA	20,000 S.F.
MAXIMUM IMPERVIOUS SURFACE	25%
MINIMUM LOT WIDTH AT FRONT SETBACK, OHWL/SHORELAND SETBACK, & OHWL	75'

R-1 ZONING SETBACKS (NON-RIPARIAN)

FRONT	30'
SIDE (INTERIOR)	10'
SIDE (STREET)	20'
REAR	20'
MINIMUM LOT AREA	12,000 S.F.
MAXIMUM IMPERVIOUS SURFACE	25%
MINIMUM LOT WIDTH AT SETBACK	75'

5. Nevens Avenue NW

One of the more significant features with our concept plan review is the realignment of Nevens Avenue away from the lakeshore. While we have not talked directly with the DNR, City staff has talked to the DNR about our proposal and has spoken with the DNR in the past about previous development proposals. From those conversations, we understand that the DNR will entertain

moving Nevens but may, as a part of their approval, request some public amenity. That amenity would likely include a trail along Nevens but could also include a place/point where the public could walk to the lake. Therefore, in our concept plan we show a public trail along Nevens and a touchpoint to the lake where Nevens returns to its original location along the lakeshore at the northern border of our project. We believe that when the property to the north develops that this portion of ROW, shown at 60', will be vacated. At that time a smaller portion of land could be added from the property to the north to create a public space here on the lake connected by a public trail if so desired.

Since our initial concept submittal, we have met with City staff and asked the County for a more formal review of our concept. The City and County evaluated the various intersection alternatives at the intersection of Nevens and CR 183 and the county approved the alignment currently shown in our plans. This will be a change for the existing residents where Nevens meets CR 183. We believe this helps makes this intersection safer and will eliminate the drive through traffic that these residents experience today.

6. Private Homeowner's Association (HOA) Outlot

Another important feature of our concept plan and the neighborhood that we are creating is an HOA outlot on the lake. This 2-acre outlot provides the ability for the off lake lots to share lake access. At this time, we envision 11 docking spaces, one for each off-lake lot. We also intend to create a small parking area for cars and golf carts within this outlot and for there to be some grassy open space available for causal recreation. As we work through the engineering, there may also be a need for a storm water treatment pond in this area. Those additional details will be worked out with the preliminary plat and additional grading and stormwater analysis.

7. Natural Resource Protection

In general, we have completed an initial assessment of the wetlands, drainageways, shoreland areas and wooded areas on the property.

In addition, we completed a more detailed wetland delineation. The wetlands shown on the concept plan have been formally located. Our concept plans show a small amount of wetland impact to accommodate shifting Nevens away from the lake. We intend to mitigate that impact as needed.

With development of the property there will be some tree loss. With our initial analysis we believe that any tree loss will likely fall below the thresholds requiring mitigation. If not, we will comply with the appropriate mitigation measures.

The shoreland area of the property is in large part impacted by the existing roadway. With our plans the roadway will be removed and the shoreland area restored to a more natural state. This work will not only create a buffer where one does not exist today, creating it will improve the treatment of storm water entering the lake as well as provide other environmental benefits.

Further analysis of the natural resources will be completed as we move forward with preparing Preliminary Plat, including a tree survey.

8. Sanitary Sewer and Water

We are aware that sanitary sewer and water services will need to be extended to the Lake John property and that a feasibility study will need to be completed by the City to determine which locations works the best for the future development of the City. In conversations with City staff we believe that this study would occur once our concept is reviewed and found generally acceptable to the City.

9. Homes and Architectural Review

We intend to create a Homeowner's Association and an architectural review process to protect the value and integrity of the development much like the single-family development we did at Sugar Lake. This would include regulating items such as home size, architectural features, roofing and exterior materials and colors, site grading, garage doors, decks, accessory structures, driveways, fences, etc.

10. Other Items

- During the site work, the existing homes and structures will be removed, and homes pads will be prepared for homes on most lots.

In closing we look forward to your review and answering any questions you may have about our proposal.

Thank You

A handwritten signature in blue ink, appearing to read 'Paul Robinson'.

Paul Robinson
Development Director
Rachel Development, Inc
probinson@rachedevelopment.com
612.791.7080

Lake John Concept

- 10 Lake Lots
- 11 Off-Lake Lots
- 21 Total Lots
- Private HOA Lake Access Lot
- Public Trail/Lake Touchpoint
- Private Trail
- Wetland - 6.78 ac +-
- Wetland Buffer - 2.2 ac +-
- Wetland Impact (approx. 4,875 +- sq. ft.)

R-1 ZONING SETBACKS (RIPARIAN)

FRONT	30'
SIDE (INTERIOR)	10'
SIDE (STREET)	20'
OHWL/SHORELAND SETBACK	75'

MINIMUM LOT AREA20,000 S.F.

MAXIMUM IMPERVIOUS SURFACE25%

MINIMUM LOT WIDTH AT FRONT SETBACK, OHWL/SHORELAND SETBACK, & OHWL75'

R-1 ZONING SETBACKS (NON-RIPARIAN)

FRONT	30'
SIDE (INTERIOR)	10'
SIDE (STREET)	20'
REAR	20'

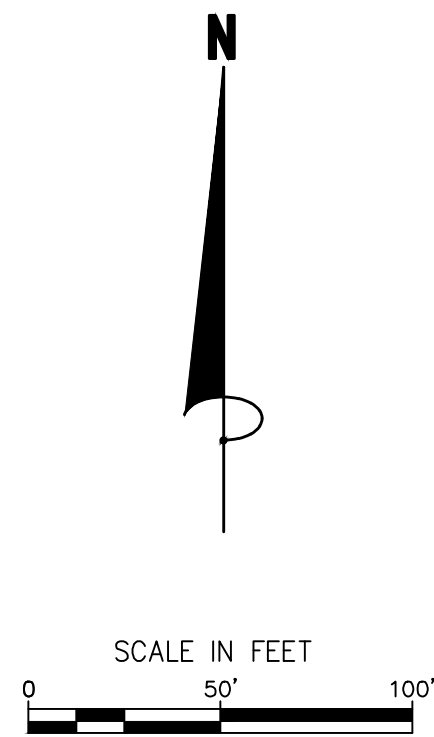
MINIMUM LOT AREA12,000 S.F.

MAXIMUM IMPERVIOUS SURFACE25%

MINIMUM LOT WIDTH AT SETBACK75'



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R-1 ZONING SETBACKS (RIPARIAN)

FRONT	30'
SIDE (INTERIOR)	10'
SIDE (STREET)	20'
OHWL/SHORELAND SETBACK	75'
MINIMUM LOT AREA	20,000 S.F.
MAXIMUM IMPERVIOUS SURFACE	25%
MINIMUM LOT WIDTH AT FRONT SETBACK, OHWL/SHORELAND SETBACK, & OHWL	75'

R-1 ZONING SETBACKS (NON-RIPARIAN)

FRONT	30'
SIDE (INTERIOR)	10'
SIDE (STREET)	20'
REAR	20'
MINIMUM LOT AREA	12,000 S.F.
MAXIMUM IMPERVIOUS SURFACE	25%
MINIMUM LOT WIDTH AT SETBACK	75'

LAKE JOHN SITE
CONCEPT PLAN
FOR
RACHEL DEVELOPMENT

DRAWN BY
PLM

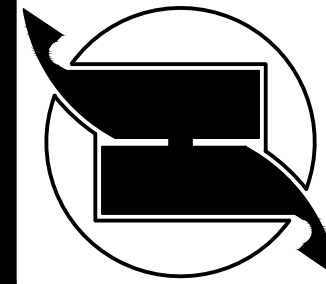
DATE
8/26/2021

REVISIONS

CAD FILE
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PROJECT NO.
23912

SHEET 1 OF 1



James R. Hill, Inc.
PLANNERS / ENGINEERS / SURVEYORS
2995 WEST C.R. 42, SUITE 100, BURNSVILLE, MN 55306
PHONE: 952.890.6044
www.jrhinc.com



LAKE JOHN SITE
ANNANDALE, MINNESOTA
CONCEPTUAL SITE PLAN
FOR
RACHEL DEVELOPMENT
4180 NAPIER COURT, ST. MICHAEL, MN 55376

DRAWN BY
JSO

DATE
10/13/2021

REVISIONS

CAD FILE
23912SITE

PROJECT NO
23912

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LAKE JOHN SITE
ANNADALE, MINNESOTA
CONCEPTUAL SITE PLAN
FOR
RACHEL DEVELOPMENT
4180 NAPIER COURT, ST. MICHAEL, MN 55376

DRAWN BY
JSO
DATE
10/13/2021
REVISIONS

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23912
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James R. Hill, Inc.
PLANNERS / ENGINEERS / SURVEYORS
2999 W. Cty. Rd. 42, Suite 100, Burnsville, MN 55306
PHONE: (952)890-6044 FAX: (952)890-6244

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PROJECT NO. 23912
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EXISTING WATERMAIN
EXISTING SANITARY SEWER
EXISTING STORM SEWER
EXISTING UNDERGROUND GAS
EXISTING UNDERGROUND ELECTRIC
EXISTING UNDERGROUND TELEPHONE
EXISTING UNDERGROUND FIBER OPTIC
EXISTING OVERHEAD POWER LINE
EXISTING LIGHT POLE
EXISTING TRANSFORMER
EXISTING TELEPHONE PEDESTAL
EXISTING TV PEDESTAL
EXISTING CURB & GUTTER
EXISTING RETAINING WALL
EXISTING FENCE
EXISTING RAILROAD
EXISTING CONTOUR
EXISTING WETLAND EDGE
EXISTING SOIL BORING LOCATION

EXISTING TREELINE/TREES

EXISTING ASPHALT

EXISTING CONCRETE

EXISTING GRAVEL

EXISTING WETLAND

LAKE JOHN
WATER ELEVATION ON 8/11/2021: 1052.8
ORDINARY HIGH WATER LEVEL: 1053.5

ELEVATION ON 8/11/2021: 1052.8
 PRIMARY HIGH WATER LEVEL: 1053.5

James R. Hill, Inc.
PLANNERS / ENGINEERS / SURVEYORS
2999 W. Cty. Rd. 42, Suite 100, Burnsville, MN 55306
PHONE: (952) 890-6044 FAX: (952) 890-6244

LAKE JOHN SITE
ANNADALE, MINNESOTA
EXISTING CONDITIONS
FOR
RACHEL DEVELOPMENT
4180 NADIER COURT ST MICHAEL MN 55376

DRAWN BY	JSO
DATE	08/31/2021
REVISIONS	

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PROJECT NO.
23912

1.1

October 13, 2021

[Name]

[Address 1]

[Address 2]

Dear Property Owner at: [Property Address 1]

My name is Paul Robinson. I am the Development Director for Rachel Development, and we are excited to be working on plans for a new neighborhood on Lake John, located on the property at 7592 Nevens Ave NW.

Attached is our initial concept plan which we will be reviewing with the Annandale Planning Commission at their October 26, 2021 meeting at 7:00 p.m. Prior to that meeting we are holding a neighborhood meeting where, in a more casual setting, we can discuss with you any questions or concerns you may have.

We are holding the neighborhood meeting on Wednesday, October 20, 2021 at 7:00 p.m. in the Council Chambers at City Hall.

Our plan, attached, includes 10 lots on the lake and 11 lots off the lake for a total of 21 lots on 32.6 acres or about 1.5 acres per lot. We plan to work with the City of Annandale to provide City sewer and water services to homesites in this neighborhood.

As a part of the development work, we are proposing to move Nevens Avenue back from the lake which will require some changes to the intersection of Nevens and CR 183. We and/or the City have spoken with both the Department of Natural Resources and County about this change and the intersection where Nevens meets CR 183. The intersection modification that you see on the attached plan is what the County is willing to approve as a part of our development.

We look forward to seeing you next week. If you can't make it, or you have questions you would like to ask outside of a meeting please feel free to email or call me.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Paul Robinson', with a long horizontal flourish extending to the right.

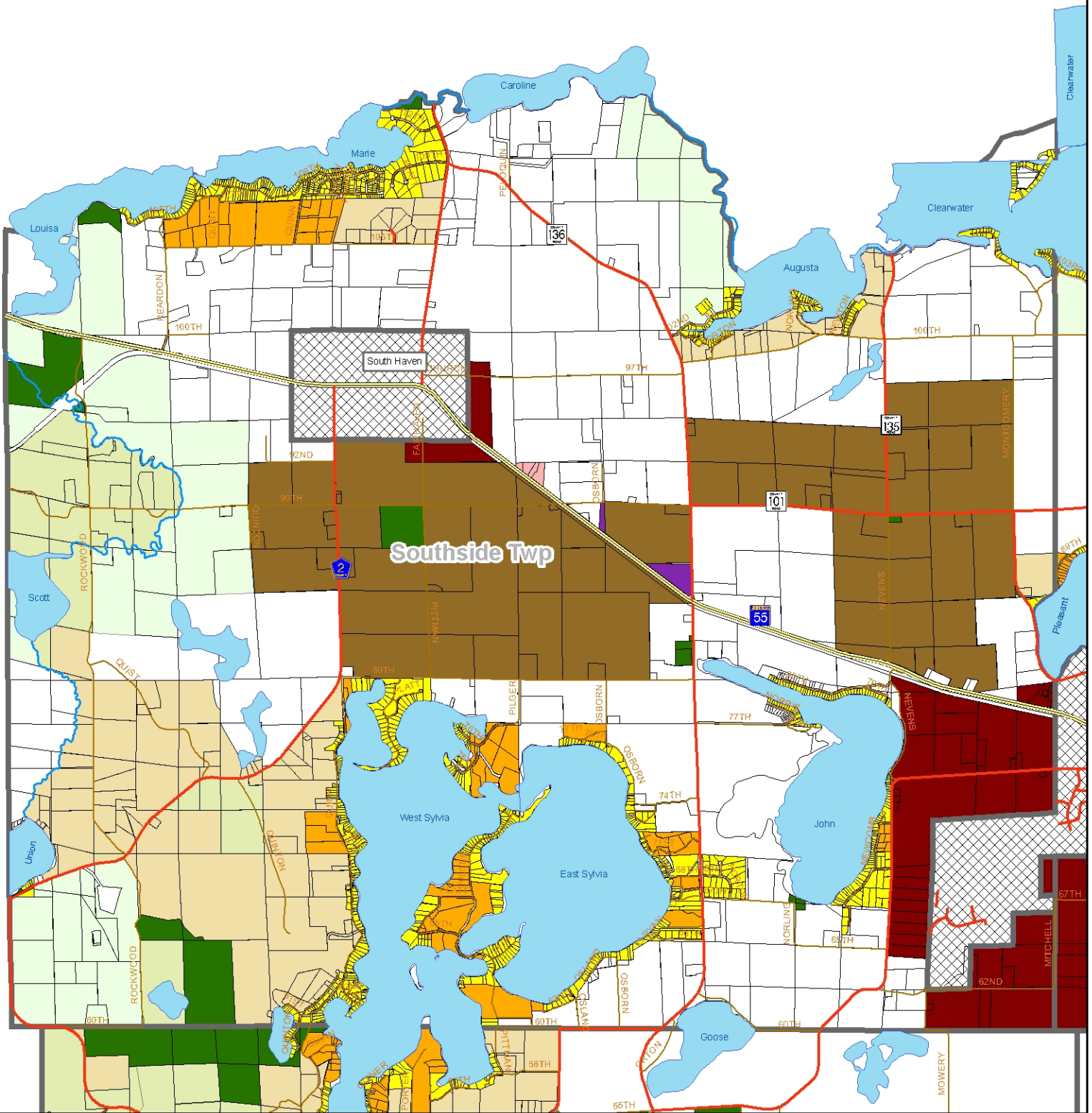
Paul Robinson

Development Director

Rachel Development

probinson@racheldevelopment.com

612.791.7080



Land Use Plan Map Southside Township

Land Use Districts

(AG) Agricultural	(R1) Residential	(TA) Transition Area
(RR) Rural Residential	(CO) Commercial	(RES) Resource Land
(RL) Residential Large Lot	(LI) Limited Industrial	(PU) Public Lands
	(ARA) Aggregate Resource Area	



0 0.25 0.5 1 Miles

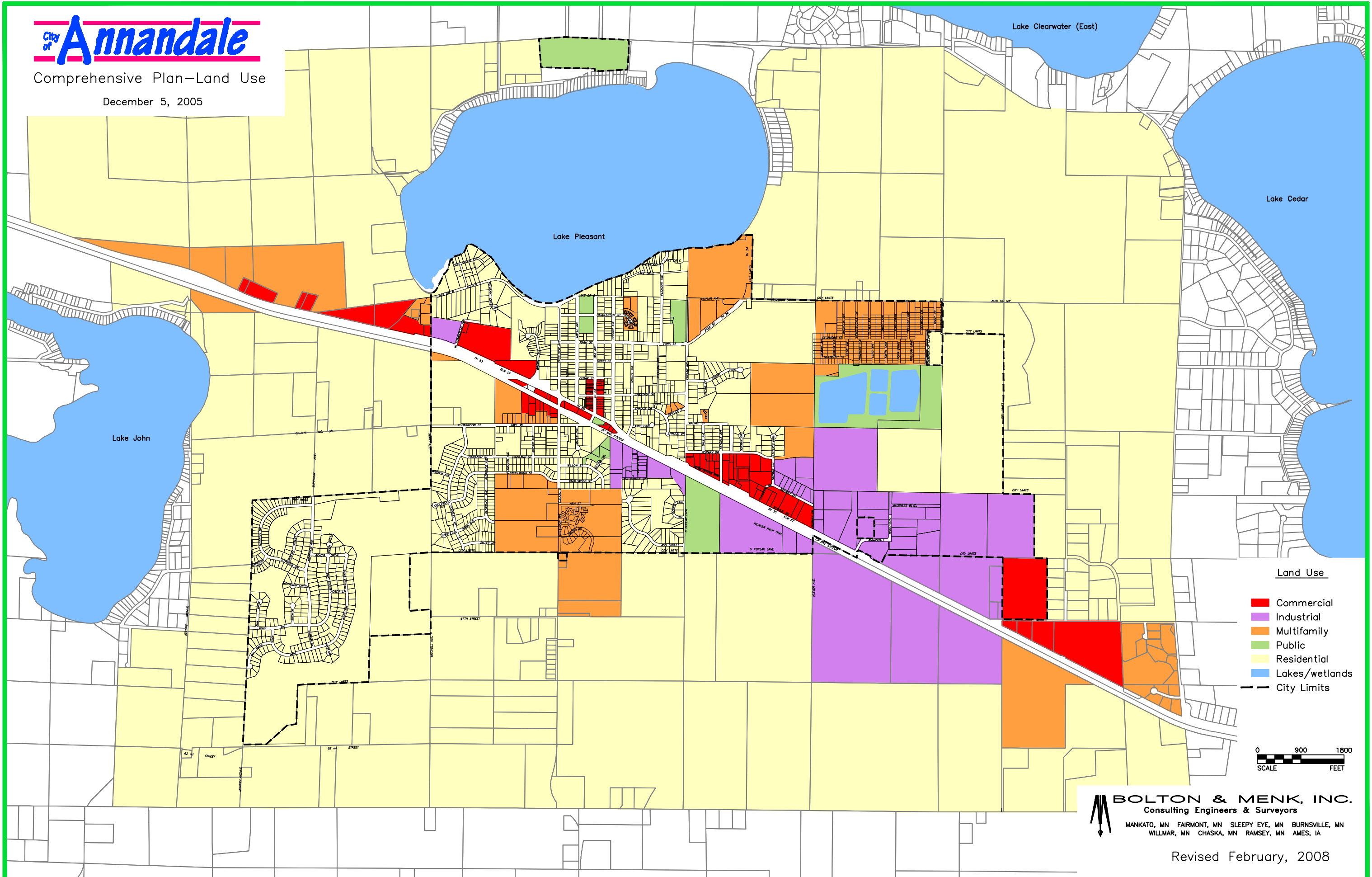
Drafted: April 20, 2009





Comprehensive Plan—Land Use

December 5, 2005



BOLTON & MENK, INC.
Consulting Engineers & Surveyors
MANKATO, MN FAIRMONT, MN SLEEPY EYE, MN BURNSVILLE, MN
WILLMAR, MN CHASKA, MN RAMSEY, MN AMES, IA

Revised February, 2008



October 13, 2021

Jacob Thunander, Community Development Director
via e-mail: jthunander@annandale.mn.us

RE: Lake John Concept
City of Annandale, Minnesota
Project No.: 0W1.125591

Dear Jacob,

We have reviewed the concept plan submitted via e-mail and dated 9/20/2021 for the above referenced project and have the following comments:

1. The applicant shall complete all necessary environmental reviews, including but not limited to wetland delineation and mitigation reports etc., for the project.
2. The applicant shall be responsible for a pro-rated share of the costs associated with extending city utilities to the property.
3. All Wright County comments shall be addressed.
4. All MnDNR comments shall be addressed.
5. The applicant shall be responsible for obtaining all required permits for the development.
6. An easement for the potential construction of a lift station shall be provided to the City of Annandale.
7. Consideration shall be given to the proposed bituminous trail width. The city standard trail width is 10-feet.
8. The proposed roadway alignment near the northern plat boundary does not meet 30 mph design standards. As a result, the construction signage plans shall include advisory speed signs along with chevrons as recommended by the MUTCD. Signage plans shall be submitted for the review of the City of Annandale.
9. The applicant shall provide proposed roadway typical sections for review of the city.
10. The applicant shall submit a Storm Water Pollution Prevention Plan for the review of the city.
11. The applicant shall submit a Storm Water Management Plan including storm water calculations complete with drainage area maps for the review of the city.
12. The applicant shall enter into a Stormwater Maintenance Agreement for all stormwater basins on the property.
13. All stormwater basins and accesses to them shall be contained within easements.
14. The applicant shall submit a grading plan for the review of the city.
15. The applicant shall submit utility plans for the review of the city.
16. All water services shall be insulated from the watermain to the right-of-way.
17. The applicant shall submit signage and striping plans for the review of the city.
18. The applicant shall submit construction details for the review of the city.

19. The applicant shall submit a lighting plan for the review of the city.
20. The applicant shall submit a landscaping plan for the review of the city.
21. The applicant shall submit a phasing plan for the review of the city.
22. All construction shall be in accordance with the City of Annandale Standards.

We recommend the above requested information be submitted with a preliminary plat application for the review and approval of the City of Annandale.

If you have any questions on the above, please call.

Sincerely,

Bolton & Menk, Inc.



Jared Voge, P.E.
Principal Engineer

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 8, 2021	Agenda No. 9B
Agenda Section: New Business	Item: Consideration of Amending the City's Zoning Ordinance to Regulate Short Term Rentals and to Remove Definition and References to Boarding Houses	
<p>BACKGROUND</p> <p>Attached is a memo from the City Planner (NAC) on the proposed Zoning Text Amendment related to short term rentals and removal of boarding house references.</p> <p>The Planning Commission held their regular meeting on October 26, 2021, to review the request. In summary, comments from the Commission were positive and it was recommended to approve the draft ordinance as presented. A public hearing was required with one person providing comment. The comments were in favor of the proposed ordinance amendment.</p> <p>RECOMMENDATION</p> <p>Staff defer to the Council for decision.</p> <p>Attachments:</p> <p>NAC Memo Draft Ordinance Star Tribune Article – January 25, 2021</p>		



NORTHWEST ASSOCIATED CONSULTANTS, INC.

4150 Olson Memorial Highway, Ste. 320, Golden Valley, MN 55422
Telephone: 763.957.1100 Website: www.nacplanning.com

PLANNING REPORT

TO: Annandale Planning Commission
FROM: Nate Sparks
DATE: September 15, 2021
RE: Zoning Amendment – Short Term Rentals

BACKGROUND

Area communities have been grappling with the issue of short term or vacation rentals. This is where people rent their house or a portion of their house to guests like a hotel or bed and breakfast. There are popular websites like vrbo.com and airbnb.com that cater to this use.

Short term or vacation rentals have become a common alternative to traditional hotels, bed and breakfasts, and resorts. Short term rentals are also used by people living in an area for a temporary basis. Renting out cabins, houses, and rooms have become popular in tourist destination type areas. Instead of getting a hotel room, people may instead rent a house or a room in a residential area for a weekend.

Typical concerns with this type of activity include impacts on the adjacent residential neighborhoods. The introduction of short term guests into a residential area introduces the potential for noise and incompatible activities. It also raises concern about public health, safety, and access. Hotels and formal lodging facilities have stringent requirements that a general residence does not. Formal lodging facilities have to meet building, fire, and accessibility code requirements.

Another concern is related to taxation. Hotels pay taxes related to their operations while these units are typically still taxed as residential. These residential units may have a larger impact on community services than a general residence, due to the commercial nature of the use.

GENERAL REGULATIONS

This use is viewed as problematic in some communities, as the transient population brought into certain neighborhoods creates incompatibilities and negative impacts. For example, a group of people could rent a house in a lakefront neighborhood for a weekend and have multiple cars on site and create noise with loud parties and such. Additionally, some cities have found that these uses have created unfair competition for licensed hotels in commercial zoning districts. Cities that take this view typically end up prohibiting short term rentals. This can be done through zoning or a rental housing ordinance.

Some cities recognize the popularity of this use and regulate it through their rental housing licensing ordinances and/or permit it via a zoning permit (administrative or conditional/interim use permits). Such properties may be required to register their properties, get a license, and/or in some cases a conditional or interim use permit. There may be required inspections prior to getting the approval. These cities often enforce certain performance standards to ensure parking is off the street and that the noise levels are monitored. Any infraction may result in revocation of a license.

There are other cities that simply do not outright prohibit or require licensing of the use. Staying silent on this use has been viewed as permitting the use as a type of residential activity, as there has been no formal finding by the City that this type of use is not residential in nature.

Technically, any lodging facility where a room is rented for one night or more is required to be licensed by the State of Minnesota. However, for the most part, the state does not engage in the licensure of private homes related to short term rentals, unless requested to do so by the local government.

PROPOSED AMENDMENTS

Annandale does not currently have a rental housing licensing program. Therefore, there is no mechanism for the recognition of rental housing units within the City Code. Therefore, if the City were to wish to do something to regulate short term or vacation rental properties, a zoning code amendment would be necessary. With the lake setting and the popularity of this type of use within the general area, it would be advisable for the City to either prohibit or regulate this use.

Policy Consideration

City Officials would need to make a judgement on whether this use is compatible with residential neighborhoods within the City. If the City were to determine that the commercial and transient nature of this use is out of character within the City's residential neighborhoods, it would be appropriate to prohibit this use via a zoning ordinance amendment. If the City were to find that this is within the character of a residential setting, a discussion on licensure and permitting would be appropriate.

Recommendation

The introduction of this use would appear to be generally incompatible with the residential neighborhoods of the City. The City currently generally restricts non-residential uses from residential areas. Therefore, Staff has prepared an ordinance that would prohibit the renting of properties for less than 30 days in residential zoning districts. In commercial zoning districts, the use could be considered as a hotel and permitted in the same manner as hotels/bed & breakfasts, as the use would be considered "commercial activity."

If City Officials were to wish to allow this use within residential areas, Staff can be directed to provide draft language to that effect. However, it should be considered that such a licensing program would require inspection programs and Staff time to monitor the use.

Based on this prohibition, the removal of boarding houses as a use would also be recommended. This is largely an archaic use and generally incompatible with the City's definition of family. However, this use could create a conflict with the prohibition on short term rentals within certain residential districts.

In preparation of these materials, the popular short term rental websites were reviewed to see if any properties were currently listed within the City. While there are numerous properties outside of the City but nearby on these sites, there was only one listed actually within the City. This property was in a commercial zoning district and could be considered as a "hotel."

COMMISSION DISCUSSION

The Planning Commission should discuss the concept of short term rentals and decide if the proposed ordinance is acceptable.

ORDINANCE NO. ____
AMENDING THE ZONING ORDINANCE TO PROHIBIT SHORT TERM RENTALS

The Council of the City of Annandale, Minnesota does hereby ordain:

Section 1. Annandale Zoning Ordinance Section 150.05 is hereby amended to add the following:

13. Short Term Rentals Prohibited.

- A. Purpose. The City finds that short-term rentals located in residential zoning districts constitute commercial use of residential property, conflict with the residential character of residential zoning districts, disrupt the residential character of neighborhoods, and have a negative impact on the livability of residential neighborhoods. To preserve the residential character of the City's residential districts, preserve property values, and reduce land use conflicts, the City determines, in furtherance of the public health, safety and general welfare, it is necessary to limit short-term rentals to hotels, motels, lodging establishments, and similar accommodations.
- B. Prohibition. It is prohibited to rent, lease, or offer for rent or lease any dwelling unit, part of a dwelling unit, lodging room, accessory apartment, or other accommodation for a period of less than thirty (30) consecutive days. Rental of less than this period of time shall only be permitted in state licensed hotels and other lodging establishments where permitted by the City's Zoning Ordinance.

Section 2. Annandale Zoning Ordinance Sections 150.04, 150.26 R-4 Conditional Uses, and 150.27 R-5 Conditional Uses are hereby amended to delete the definition of Boarding House and references to Boarding Houses.

Section 3. This Ordinance shall be placed into effect upon passage and publication.

Adopted this Xth day of _____, 2021.

ATTEST:

Shelly Jonas, Mayor

Kelly Hinnenkamp, City Administrator/Clerk

EAST METRO

After wild parties, Twin Cities suburbs reining in short-term rentals

Fed up with wild parties and traffic, Roseville and other cities tighten rules on Airbnbs, VRBOs.

By Shannon Prather (<https://www.startribune.com/shannon-prather/6370507/>) Star Tribune |

JANUARY 25, 2021 — 11:20AM

There were reports of boisterous parties, parked cars jamming up neighborhood streets, loud music and indecent behavior.

Forget Las Vegas, or even downtown Minneapolis. With pandemic restrictions limiting large-scale events, folks have been flocking to suburban short-term home rentals for bachelor parties, reunions, staycations and weddings. The trend has some neighbors fuming and local officials rushing to clamp down, while property owners — including a state legislator — say they're doing their best.

In Roseville, residents have complained that some single-family home rentals, including two on Lake McCarrons, created a "nonstop party atmosphere" that at times spilled outside with drinking games, marijuana use, sexual activity and never-ending campfires.

The Ramsey County suburb is now poised to regulate and restrict short-term rentals — which are booked through websites like Airbnb and VRBO — saying the vacation destination atmosphere is not a good fit for otherwise quiet neighborhoods.

"I do feel restrictions are necessary, especially for those non-owner occupied houses," said Roseville Mayor Dan Roe. "One of the messages we were hearing from the neighbors is the uncertainty aspect of it. They just don't know what to expect."

Other suburban communities, as well as the city of Minneapolis (<https://www.startribune.com/minneapolis-cap-on-short-term-rentals-upsets-operators-developers/600013349/>), are also tightening the reins.

Prior Lake, which had allowed short-term rentals with a 2015 ordinance, last spring banned any new ones being rented for less than 60 days after neighbors complained about party houses. The city of Spring Park on Lake Minnetonka also voted last year to restrict short-term rentals to properties adjacent to commercial properties on main thoroughfares, said City Administrator Dan Tolsma.



An Airbnb logo.
Roseville is now
short-term rent

Prior Lake Community Development Director Casey McCabe said a few of the nine registered short-term rentals in the city generated a wave of complaints.

"The complaints that came in were disturbing enough that our residents should not have to put up with this in their residential neighborhoods," McCabe said.

In February, the Roseville City Council will consider a license requirement for all short-term rentals, defined as rentals where customers stay for less than 30 days. The council is also considering requiring minimum stays ranging from seven to 14 days when the property owner doesn't live on the premises.

Frustrated Roseville neighbors have spent months making the case for more regulations, describing party behavior they say ruins their quality of life. The city received complaints of "noise, smoke, excessive parking, offensive language, drug use, nudity and other indecent conduct," according to Community Development Director Janice Gundlach.

Roseville resident Tracy Moore, who lives near Lake McCarrons, said at a council meeting last year that she and other neighbors felt uneasy as a group of revelers packed into one of the lakefront rental homes, tipping a sailboat.

"It was a large gathering in this COVID time. It didn't feel safe to people I know who were walking around the lake," Moore told the council. "There was a lot of buzz in the neighborhood because it was so loud and so intrusive."

Roseville resident Frank Hess said he's worried the proposed regulations don't go far enough, and he would prefer the city ban all short-term rentals of less than 30 days. He described "opportunists" who are buying up lakeshore property to turn into weekend rentals without consideration for the neighborhood.

Owners push back

But some owners, including Sen. John Marty, D-Roseville, and his wife, Connie, say they want to be good neighbors.

The couple purchased their two-bedroom lakefront property on Shady Beach Avenue on Lake McCarrons for \$406,500 in 2019 with the idea that they'd have it for retirement. In the meantime, renting it out would help cover the mortgage.

John Marty said they carefully screen guests and explicitly prohibit parties. They did allow a young family friend and his guests to use the property last summer, he said, which caused neighbors to complain.

"They did everything wrong," Marty said, noting the guests left a campfire burning.

He said that won't happen again, and that he and his wife have intentionally not taken part in the city discussion because they don't want to be viewed as unduly influencing city leaders.

"It's very important for cities to get this right," Marty said. "We figure we will live with whatever they come up with."

Eric Carrara, the owner of the other lakefront rental home on McCarrons Boulevard, declined to comment.

Roseville City Council Member Wayne Groff was the buyer's real estate agent for the property the Martys bought. Groff said he has no active business relationship with the Martys and supports more stringent regulations on short-term rentals, but not a total ban.

"The city has to do something, but you don't need to go to the extreme to solve a couple problems," Groff said.

Groff speculated that the pandemic, which shut down and limited traditional venues, has pushed parties to large suburban rental homes. He said he heard that a half dozen catering trucks showed up at one rental home.

"I do sympathize with the residents around there," Groff said. "When you have 20 extra cars and you have people there until 3 in the morning, that's a quality-of-life issue we have to address."

Pattie and Tim Garger, who rent out a seven-bedroom house on Gluek Avenue in Roseville through Airbnb, told the council last year that the pandemic did create problems, with people hosting parties at the property. They said they've increased screening and now make sure guests understand the rules — but also said neighbors have become intolerant and "discriminatory."

"The neighbors have started harassing our guests when they come over," Pattie Garger said. "They now are calling the police on everything that happens."

Finding a middle ground

While Roseville is trying to find a middle ground, other suburbs have simply said no to short-term rentals.

Edina has a decades-old ordinance banning short-term rentals, and there's been no interest on the City Council to roll that back, said Assistant City Planner Kris Aaker.

Eagan doesn't allow short-term rentals, either. The City Council formed a task force and spent months studying the issue in 2018 before deciding there wasn't a good way to allow them in neighborhoods, said Community Development Director Jill Hutmacher.

Reports that some communities are dealing with party houses was one of the scenarios that prompted Eagan leaders to keep a short-term rental ban, she said.

Still, there are cities that have found a way to both allow and regulate short-term rentals.

Stillwater expanded the number of short-term rentals allowed in its historic downtown business district, known for its antique and artisan shops.

Jenn Sundberg, who runs the short-term rental licensing program in Stillwater's planning department, said neighbors are told when a property is registered as a short-term rental. Owners are required to notify renters of local rules and noise ordinances.

"There really haven't been any overwhelming issues," Sundberg said. "I feel like the owners do take responsibility for their guests and they try to make it work for their neighbors. Also, Stillwater is just a destination for a less rowdy crowd."

Shannon Prather • 651-925-5037

Correction: A previous version incorrectly identified the role of Roseville City Council Member Wayne Groff in a real estate transaction.

Shannon Prather covers Ramsey County for the Star Tribune. Previously, she covered philanthropy and nonprofits. Prather has two decades of experience reporting for newspapers in Minnesota, California, Idaho, Wisconsin and North Dakota. She has covered a variety of topics including the legal system, law enforcement, education, municipal government and slice-of-life community news.

Shannon.Prather@startribune.com 612-673-4804 ShannonMPrather

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 8, 2021	Agenda No. 9C
Agenda Section: New Business	Item: 2020 Improvement Assessment Appeal	

BACKGROUND

The City received one appeal of assessment from Joann and Gerald Malchaski at 205 Park Street. Their property consists of two lots (see below), both lots have sewer and water access so an assessment applied individually to each lot. The total assessment for PID 102-500-001132 was \$12,920 and for PID 102-500-001117 was \$12,908.

The Mayor and City Engineer met with the property owner to discuss the assessment appeal. Due to the fact that the majority of the assessment is attributable to the sewer and water infrastructure, it is recommended the Council consider deferring the assessment for PID 102-500-301117 until the property is developed.



RECOMMENDATION

A motion to defer the 2020 Improvement Assessment for PID 102-500-301117 in the amount of \$12,908 until such time the property is developed.

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 8, 2021	Agenda No. 9D
Agenda Section: New Business	Item: Fire Relief Benefit Increase	
<p>BACKGROUND</p> <p>The Annandale Fire Relief Association is requesting a \$200 increase in benefit amount for the department retirement benefit. That would increase the annual amount from \$2800 to \$3000. This is a planned increase that happens every two years. This plan was set approximately 6 years ago in an effort to avoid falling behind on this benefit for the Fire Department which could result in the need for a significant increase in any one year.</p> <p>Mayor Jonas and Administrator Hinnenkamp attended the Fire Relief meeting this past month to review the retirement fund projections. The fund is currently vested in excess of 100% and is projected to stay strong over the next few years even with expected payouts of long time Fire Department members and the \$200 increase.</p> <p>RECOMMENDATION</p> <p>A motion to increase the Fire Relief Retirement benefit amount by \$200.</p>		

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 8, 2021	Agenda No. 9E
Agenda Section: New Business	Item: Resolution Supporting the Extension of LOST	
<p>BACKGROUND</p> <p>In 2017, the Wright County Board of Commissioners approved a 0.5% Local Option Sales Tax for transportation projects to help cover the transportation funding gap for transportation. The current LOST authorization expires at the end of December 2022.</p> <p>Wright County has used LOST revenues to help fund eight highway projects since 2017. If the LOST is extended the revenue would help fund more than 30 highway projects in the future, ensuring that Wright County highways are able to handle local, commuter, business, and agricultural needs in one of the top population growth counties in the state.</p> <p>The University of Minnesota Extension Office completed a study in March 2020 that determined that about 25 percent of the LOST revenue was generated from non-county residents that came to Wright County for purchases that contributed \$1.7 million in revenue. The study estimated that each Wright County resident contributed about \$38.73 on average in 2018 that raised \$5.2 million.</p> <p>Wright County Cities are considering adoption of the attached resolution to show support for the extension of LOST by the Wright County Board.</p> <p>RECOMMENDATION</p> <p>Will be discussed at the meeting</p>		

CITY OF ANNANDALE

RESOLUTION NUMBER 21-

A Resolution Supporting the Extension of the Wright County Local Option Sales Tax (LOST)

WHEREAS, Minnesota Statute 297A.993 gives authority to county boards to impose sales tax up to ½ percent on retail sales for the purpose of funding the capital cost of specific transportation projects or improvements; and

WHEREAS, Wright County implemented a ½ percent sales tax county wide on June 13, 2017 and has collected nearly \$9 Million in Fiscal Year 2020 which equates to an estimated \$38 per Wright County resident; and

WHEREAS, the funds captured from LOST have contributed to the successful completion of eight highway reconstruction projects in the last four years, within Wright County; and,

WHEREAS, the authorization for the current LOST is set to expire on December 31, 2022 if not reauthorized by Wright County and the State of Minnesota; and,

WHEREAS, without reauthorization of the LOST an estimated \$10 Million annual gap in transportation funding needs will emerge and 30 identified county highway projects will lose their funding source; and

WHEREAS, Wright County continues to be one of the top population growth counties in the state with heavy and diverse transportation needs including local, commuter, business and agricultural needs with increasing demand and need for quality transportation infrastructure.

NOW THEREFORE, BE IT RESOLVED

1. The City Council supports the extension of the Local Option Sales Tax as a proven, reliable and fair revenue source for transportation infrastructure projects.
2. The City Council further encourages the Wright County Board of Commissioners and Wright County Staff to make necessary approvals to continue the LOST.

ADOPTED by the City Council of the City of Annandale, Minnesota this 8th day of November, 2021.

ATTEST:

Shelly Jonas, Mayor

Kelly Hinnenkamp, City Administrator

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 8, 2021	Agenda No. 9F
Agenda Section: New Business	Item: Water Tower Maintenance	
BACKGROUND Attached is a memo from the City Engineer regarding maintenance required on the City's water tower. Staff is requesting direction from the Council if this is a project that should be planned for in 2022.		
RECOMMENDATION Will be discussed at the meeting		



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MEMORANDUM

Date: October 13, 2021
To: Joe Haller, Public Works Director
From: Jared Voge, City Engineer
Jamie Connor, Coatings Specialist
Subject: Water Tower Inspection
City of Annandale, MN
Project No.: 0W1.123451

The 300,000 Elevated Storage Water Tank (Water Tower) in Annandale, MN was visited for evaluation on September 29, 2021. The tower was inspected and accessed to the upper landing. Due to a large number of wasps at the upper landing and dry riser pipe, the dry tube and roof was not accessed for further evaluations.

Interior Wet:

It was reported that the interior wet was in poor condition and ready for rehabilitation. We would recommend a complete coating removal and replacement. The recommended protective coating system would be a zinc/epoxy/epoxy system.

Interior Dry:

The interior dry is in fair to poor condition. Previous spot repairs were visually observed in multiple locations throughout the landing areas. The cone base surface areas are in fair condition. The areas (multiple landings) from the lower landing to the dry riser pipe are in fair to poor condition. Based on the overall condition, following a complete abrasive blast surface preparation, it is recommended that the interior dry receive a complete coating removal and replacement.

Exterior:

The exterior coatings are in fair to poor condition. Visible corrosion showing evident as a "rust-like" staining has shown through the coatings. It was reported that previous exterior overcoats have been applied to the tower's exterior surfaces. The cone base presents delamination and a "checking" (small micro crack-like condition). After a complete abrasive blast surface preparation, it is recommended coating system would be a zinc/epoxy/urethane/fluoropolymer application.

Structural:

There may be additional structural items that may need to be added, modified, or repaired as necessary. It is assumed that these items would be a very minimal part of the project.

Summary:

In the current condition, it is recommended that the tower receive a complete rehabilitation and coating reconditioning in the next 1-3 years.

- The interior dry will require a complete remove and replace. This interior dry area normally receives a "spot repair", so this will add some cost above the normal rehabilitation costs for a

tower of this size. Though the cone base area would be sufficient with a spot repair, it would be more economical to include in the complete coating removal and replacement.

- The normal industry coating replacement for the interior wet is a zinc/epoxy/epoxy coating system. However, the future NSF 600-61” requirements will not allow the industry standard “solvent based” epoxy coatings for replacement. After January 1, 2023, the standard coatings used will most likely be a “high-solids” (low solvents) epoxy system. This system requires different pumps, thicker material film, and it has been communicated (by industry coating manufacturers) that it may be a higher cost by up to 20-25% compared to the present industry standard.
- The estimated project cost for a complete removal and replacement of all tower surface coatings is approximately \$450,000 - \$600,000 given today’s pricing variability.
- The estimated time to complete the tower rehabilitation and coating reconditioning would be approximately 8-10 weeks dependent on the contractor performing the work and the size of their crew.

If you have any questions or would like to discuss further, please call.

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: November 8, 2021	Agenda No. 9G
Agenda Section: New Business	Item: Appointment of Tiera Marsh	
BACKGROUND Staff is recommending the appointment of Tiera Marsh to the Parks Commission. This appointment will fill the vacancy created by the resignation of Rick Seagraves.		
RECOMMENDATION Motion to appoint Marsh		