

CITY OF ANNANDALE

COUNCIL MEETING AGENDA

Meeting #13
Regular Meeting
City Council Chambers

August 8, 2022
6:30 P.M.

Mayor: Shelly Jonas
Councilmember's: Matthew Wuollet
Corey Czycalla
Tina Honsey
JT Grundy

For those who would like to view or listen to the public meeting, there are two options:

Online: <https://us02web.zoom.us/j/82925270842?pwd=SF0d2VGVyt5RW1zak55S1dmdG1lZz09>

Or Telephone: 301-715-8592

Webinar ID: 829 2527 0842

Passcode: 637251

1. CALL TO ORDER/ROLL CALL/ADOPT AGENDA
2. APPROVAL OF MINUTES
3. VISITOR'S
4. PUBLIC HEARING
5. OPEN FORUM
6. CONSENT AGENDA
 - A. [Approval of Auditing Claims](#)
 - B. [Approval of Departments Reports](#)
 - C. [Approval of Special Events](#)
 - D. [Approval of Liquor and Lawful Gambling- St. Ignatius](#)
 - E. [Resolution Approving Variance- Haugland](#)
 - F. [Resolution Approving Site Plan- Pioneer Park](#)
7. REMOVED CONSENT ITEMS
8. UNFINISHED BUSINESS
9. NEW BUSINESS
 - A. [Approve Business Assistance Agreement- Uecker](#)
 - B. [Approve Dental Renewal](#)
10. MAYOR/COUNCIL REPORTS
11. ADJOURNMENT

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: August 8, 2022	Agenda No. 6A
Agenda Section: Consent	Item: Auditing Claims	
<p>BACKGROUND: Attached is a copy of the Auditing Claims presented for approval for all claims paid or to be paid since the prior Council meeting.</p>		

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.
Invoice Detail.GL Account = "001"-"699"

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ADVANCED GRAPHIX INC.								
24	ADVANCED GRAPHIX INC.	209474	SQUAD GRAPHICS	06/30/2022	43.00	43.00	08/02/2022	
Total ADVANCED GRAPHIX INC.:					43.00	43.00		
ALBERG WATER SERVICES LLC								
48	ALBERG WATER SERVICES LL	3893	ABANDON WELLS- FARM SITE	05/25/2022	1,750.00	1,750.00	08/04/2022	
Total ALBERG WATER SERVICES LLC:					1,750.00	1,750.00		
ALERT-ALL CORPORATION								
55	ALERT-ALL CORPORATION	W30311	FD KIDS FIRE ITEMS	07/18/2022	2,369.50	.00		
Total ALERT-ALL CORPORATION:					2,369.50	.00		
ANNANDALE ADVOCATE								
180	ANNANDALE ADVOCATE	P324799	RECYLCING AD	06/30/2022	149.00	149.00	08/02/2022	
180	ANNANDALE ADVOCATE	P324799	MINUTES	06/30/2022	374.00	374.00	08/02/2022	
180	ANNANDALE ADVOCATE	P324799	EMPLOYMENT AD- ADMIN	06/30/2022	224.00	224.00	08/02/2022	
180	ANNANDALE ADVOCATE	P324799	AD- HOLIDAY SAFETY	06/30/2022	30.00	30.00	08/02/2022	
180	ANNANDALE ADVOCATE	P324799	AD- DMV SUMMER GUIDE	06/30/2022	58.50	58.50	08/02/2022	
180	ANNANDALE ADVOCATE	P324799	LEGAL	06/30/2022	181.50	181.50	08/02/2022	
Total ANNANDALE ADVOCATE:					1,017.00	1,017.00		
ANNANDALE PARTS SUPPLY								
192	ANNANDALE PARTS SUPPLY	127287351	LAMP	07/08/2022	11.44	11.44	08/04/2022	
192	ANNANDALE PARTS SUPPLY	127288074	SUPPLIES	07/18/2022	85.04	.00		
192	ANNANDALE PARTS SUPPLY	127288224	PARTS	07/20/2022	79.60	.00		
192	ANNANDALE PARTS SUPPLY	127288230	SUPPLIES	07/20/2022	20.08	.00		
192	ANNANDALE PARTS SUPPLY	127288337	SUPPLIES	07/20/2022	38.96	.00		
192	ANNANDALE PARTS SUPPLY	127288450	SUPPLIES	07/22/2022	45.48	.00		
192	ANNANDALE PARTS SUPPLY	127288598	PARTS	07/25/2022	337.99	.00		
Total ANNANDALE PARTS SUPPLY:					618.59	11.44		
ANNANDALE ROCK PRODUCTS INC								
255	ANNANDALE ROCK PRODUCTS	57173	ROCK	06/29/2022	2,782.73	2,782.73	07/22/2022	
255	ANNANDALE ROCK PRODUCTS	57190	ROCK	06/30/2022	1,631.66	1,631.66	07/22/2022	
255	ANNANDALE ROCK PRODUCTS	57265	ROCK	07/11/2022	283.82	283.82	07/22/2022	
255	ANNANDALE ROCK PRODUCTS	57279	ROCK	07/12/2022	269.35	269.35	07/22/2022	
Total ANNANDALE ROCK PRODUCTS INC:					4,967.56	4,967.56		
ANNANDALE-MAPLE LAKE								
230	ANNANDALE-MAPLE LAKE	JUN22WWTP	JUNE FLOW	07/15/2022	52,612.00	.00		
Total ANNANDALE-MAPLE LAKE:					52,612.00	.00		
ARAMARK UNIFORM SERVICES								
286	ARAMARK UNIFORM SERVICES	2530026233	PW UNIFORMS	07/07/2022	46.43	46.43	08/04/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
286	ARAMARK UNIFORM SERVICES	2530028372	SEWER UNIFORMS	07/14/2022	129.19	.00		
286	ARAMARK UNIFORM SERVICES	2530031005	SEWER UNIFORMS	07/21/2022	46.43	.00		
286	ARAMARK UNIFORM SERVICES	2530033572	WATER UNIFORMS	07/28/2022	49.43	.00		
Total ARAMARK UNIFORM SERVICES:					271.48	46.43		
AT&T MOBILITY								
5317	AT&T MOBILITY	287314070103	CITY CELL PHONE	06/25/2022	44.55	44.55	08/02/2022	
5317	AT&T MOBILITY	287314070103	AIR CARDS	06/25/2022	152.92	152.92	08/02/2022	
5317	AT&T MOBILITY	287314070103	PW IPAD	06/25/2022	37.18	37.18	08/02/2022	
5317	AT&T MOBILITY	287314070103	FD IPAD	06/25/2022	37.18	37.18	08/02/2022	
5317	AT&T MOBILITY	287314070103	PD CELL PHONE	06/25/2022	89.10	89.10	08/02/2022	
5317	AT&T MOBILITY	287314070103	WW CELL PHONE	06/25/2022	89.11	89.11	08/02/2022	
5317	AT&T MOBILITY	287314070103	WATER CELL PHONE	06/25/2022	133.65	133.65	08/02/2022	
Total AT&T MOBILITY:					583.69	583.69		
BADGER METER, INC.								
380	BADGER METER, INC.	80102942	BEACON HOSTING SERVICE- S	07/29/2022	45.75	.00		
380	BADGER METER, INC.	80102942	BEACON HOSTING SERVICE- W	07/29/2022	45.75	.00		
Total BADGER METER, INC.:					91.50	.00		
BERGLUND, BAUMGARTNER, KIMBALL & GLASER								
5194	BERGLUND, BAUMGARTNER, K	JUN22 SRVCS	BBKG PROSECUTION SERVICE	07/06/2022	1,983.10	1,983.10	07/12/2022	
Total BERGLUND, BAUMGARTNER, KIMBALL & GLASER:					1,983.10	1,983.10		
BLUE CROSS BLUE SHIELD OF MN								
5318	BLUE CROSS BLUE SHIELD OF	220701072732	INSURANCE	07/01/2022	80.55	80.55	07/19/2022	
Total BLUE CROSS BLUE SHIELD OF MN:					80.55	80.55		
BOLTON & MENK, INC								
463	BOLTON & MENK, INC	293908	TRIPLETT FARMS	07/22/2022	1,540.00	.00		
463	BOLTON & MENK, INC	293909	PLAN REVIEW	07/22/2022	290.00	.00		
463	BOLTON & MENK, INC	293909	CIP	07/22/2022	560.00	.00		
463	BOLTON & MENK, INC	293910	LAKE JOHN	07/22/2022	2,155.50	.00		
463	BOLTON & MENK, INC	293911	LAKE JOHN- FEASIBILITY REPO	07/22/2022	810.00	.00		
463	BOLTON & MENK, INC	293912	HEMLOCK INTERSECTION	07/22/2022	292.50	.00		
463	BOLTON & MENK, INC	293913	HWY 55	07/22/2022	6,182.50	.00		
463	BOLTON & MENK, INC	293914	TRIPLETT FARMS	07/22/2022	390.00	.00		
463	BOLTON & MENK, INC	293915	LAKE JOHN PLANS AND SPECS	07/22/2022	1,672.50	.00		
Total BOLTON & MENK, INC:					13,893.00	.00		
BROCK WHITE CO LLC								
525	BROCK WHITE CO LLC	15545976-00	FABRIC/SOIL STABILIZATION	07/13/2022	579.41	.00		
Total BROCK WHITE CO LLC:					579.41	.00		
BUREAU OF CRIMINAL APPREHENSION								
5002	BUREAU OF CRIMINAL APPREH	706959	BCA CJDN ACCESS	06/30/2022	270.00	270.00	08/02/2022	
Total BUREAU OF CRIMINAL APPREHENSION:					270.00	270.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CARDMEMBER SERVICE								
4743	CARDMEMBER SERVICE	JULY 2022	HOUSE BURN SUPPLIES	07/18/2022	8.75	8.75	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	SPYTEC GPS INC. 877-212-7	07/18/2022	24.95	24.95	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	ZOOM	07/18/2022	16.09	16.09	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	POST BOARD LICENSING 651-6	07/18/2022	90.00	90.00	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	ASPEN MILLS 763785105	07/18/2022	82.95	82.95	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	AMAZON- PHONE CHARGERS	07/18/2022	14.47	14.47	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	AMAZON- OFFICE SUPPLIES	07/18/2022	84.03	84.03	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	AMAZON- DMV INK	07/18/2022	25.63	25.63	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	AMAZON- DMV INK AND KITCH	07/18/2022	253.07	253.07	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	MICROSOFT	07/18/2022	10.73	10.73	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	OFFICE SUPPLIES	07/18/2022	17.89	17.89	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	MN DVS ANNANDALE 142 4 AN	07/18/2022	27.00	27.00	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	MN DVS ANNANDALE 14247 KN	07/18/2022	.67	.67	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	ZOOM	07/18/2022	59.04	59.04	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	MICROSOFT	07/18/2022	7.50	7.50	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	MENARDS BUFFALO MN BUFFA	07/18/2022	37.81	37.81	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	AUTOMATION INC 763-231-4	07/18/2022	1,629.86	1,629.86	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	NORTHERN TOOL EQUIP WAIT	07/18/2022	10.76	10.76	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	NORTHERN TOOL EQUIP WAIT	07/18/2022	139.90	139.90	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	NORTHERN TOOL EQUIPMNT R	07/18/2022	161.65	161.65	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	HOUSE BURN SUPPLIES	07/18/2022	4.49	4.49	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	HOUSE BURN SUPPLIES	07/18/2022	98.35	98.35	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	TACTICAL ADVANTAGE LLC 320	07/18/2022	559.97	559.97	08/04/2022	
4743	CARDMEMBER SERVICE	JULY 2022	OFFICE SUPPLIES	07/18/2022	12.08	12.08	08/04/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	GRAINGER 877-20225	06/18/2022	149.04	149.04	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	ZOOM.US 888-799-9666 WWW.Z	06/18/2022	16.09	16.09	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	USPS PO 2603000302 ANNAND	06/18/2022	7.38	7.38	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	BCA TRAINING EDUCATION 651	06/18/2022	50.00-	50.00-	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	BCA TRAINING EDUCATION 651	06/18/2022	50.00-	50.00-	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	PROPPER E-COMMERCE IN 63	06/18/2022	239.94	239.94	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	TIGERTOUGH TIGERTOUGH	06/18/2022	226.08	226.08	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	PROPPER E-COMMERCE IN 63	06/18/2022	48.94	48.94	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	BILLY DS CROOKED TAVER 320	06/18/2022	120.03	120.03	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	PAYPAL *LEGRANDAV 952-225-6	06/18/2022	142.79	142.79	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	AMZN MKTP US*1L9BH56D2 AM	06/18/2022	32.76	32.76	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	AMZN MKTP US*1X07A3VA1 AM	06/18/2022	34.90	34.90	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	MICROSOFT*MICROSOFT 36 42	06/18/2022	10.73	10.73	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	AMAZON.COM*1X9RQ0T01 AMZ	06/18/2022	33.45	33.45	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	ZOOM.US 888-799-9666 WWW.Z	06/18/2022	59.04	59.04	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	MICROSOFT*MICROSOFT 36 42	06/18/2022	7.50	7.50	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	SAMS CLUB #8183 320-253-8	06/18/2022	83.82	83.82	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	WM SUPERCENTER #1633 SAI	06/18/2022	27.90	27.90	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	DQ INC ANNANDALE	06/18/2022	32.87	32.87	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	SQ *IN HOT WATER COFFE AN	06/18/2022	150.26	150.26	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	MENARDS BUFFALO MN BUFFA	06/18/2022	149.86	149.86	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	MENARDS BUFFALO MN BUFFA	06/18/2022	492.48	492.48	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	CUB FOODS ST MICHAEL	06/18/2022	24.64	24.64	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	AMZN MKTP US*1R38V8SP2 AM	06/18/2022	19.97	19.97	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	CENTRAL HYDRAULICS ROG R	06/18/2022	1,004.85	1,004.85	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	AMAZON.COM*1X2UD6EW1 AM	06/18/2022	62.37	62.37	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	AMAZON.COM*1R3BZ14R0 A A	06/18/2022	56.38	56.38	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	MENARDS BUFFALO MN BUFFA	06/18/2022	97.57	97.57	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	SPYTEC GPS INC. 877-212-7	06/18/2022	24.95	24.95	07/12/2022	
4743	CARDMEMBER SERVICE	JUNE 2022	OFFICEMAX/DEPOT 6463 800-4	06/18/2022	31.07	31.07	07/12/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total CARDMEMBER SERVICE:					6,665.30	6,665.30		
CAREFREE LAWN SPRINKLER								
573	CAREFREE LAWN SPRINKLER	8578	HEAD ROTOR PARTS #57254	08/01/2022	150.00	.00		
Total CAREFREE LAWN SPRINKLER:					150.00	.00		
CASEY'S BUSINESS MASTERCARD								
5147	CASEY'S BUSINESS MASTERC	JUN2022- BX3	PD FUEL	06/25/2022	530.61	530.61	07/19/2022	
Total CASEY'S BUSINESS MASTERCARD:					530.61	530.61		
CENTER POINT ENERGY								
2511	CENTER POINT ENERGY	JUL22-240 PL	HOCKEY RINK	07/15/2022	24.83	.00		
2511	CENTER POINT ENERGY	JUL22-30CED	CITY HALL	07/15/2022	213.58	.00		
2511	CENTER POINT ENERGY	JUL22-330 OA	PAVILION	07/15/2022	18.04	.00		
2511	CENTER POINT ENERGY	JUL22-340 PO	FD	07/15/2022	82.46	.00		
2511	CENTER POINT ENERGY	JUL22-350 PO	OLD PW SHOP	07/15/2022	44.91	.00		
2511	CENTER POINT ENERGY	JUL22-541 AS	WTP	07/15/2022	423.57	.00		
2511	CENTER POINT ENERGY	JUL22-551 PO	TC	07/15/2022	16.80	.00		
Total CENTER POINT ENERGY:					824.19	.00		
CENTRA SOTA COOPERATIVE								
646	CENTRA SOTA COOPERATIVE	6310026	FUEL	08/01/2022	887.29	.00		
646	CENTRA SOTA COOPERATIVE	6310027	FUEL	08/01/2022	1,263.14	.00		
Total CENTRA SOTA COOPERATIVE:					2,150.43	.00		
CENTRAL LANDSCAPE SUPPLY								
615	CENTRAL LANDSCAPE SUPPLY	314062	TREES	07/13/2022	525.00	.00		
Total CENTRAL LANDSCAPE SUPPLY:					525.00	.00		
CITY OF BUFFALO								
710	CITY OF BUFFALO	6/30/22 BILL D	MONTHLY NET MOTION	06/30/2022	20.00	20.00	08/02/2022	
Total CITY OF BUFFALO:					20.00	20.00		
CIVIC SYSTEMS, LLC								
718	CIVIC SYSTEMS, LLC	CCVC21980	2ND HALF TECH SUPPORT	06/27/2022	1,994.46	1,994.46	07/19/2022	
718	CIVIC SYSTEMS, LLC	CCVC21980	2ND HALF TECH SUPPORT	06/27/2022	2,147.88	2,147.88	07/19/2022	
718	CIVIC SYSTEMS, LLC	CCVC21980	2ND HALF TECH SUPPORT	06/27/2022	2,147.88	2,147.88	07/19/2022	
718	CIVIC SYSTEMS, LLC	CCVC21980	2ND HALF TECH SUPPORT	06/27/2022	1,380.78	1,380.78	07/19/2022	
Total CIVIC SYSTEMS, LLC:					7,671.00	7,671.00		
CLARKE ENVIRO MOSQUITO MGMT								
723	CLARKE ENVIRO MOSQUITO M	1025161	MOSQUITO CONTROL - 4TH OF	07/01/2022	849.75	849.75	07/22/2022	
Total CLARKE ENVIRO MOSQUITO MGMT:					849.75	849.75		
CLASSIC CLEANING COMPANY								
4889	CLASSIC CLEANING COMPANY	32621	TC	06/30/2022	230.00	230.00	08/02/2022	
4889	CLASSIC CLEANING COMPANY	32622	CITY HALL-	06/30/2022	673.75	673.75	08/02/2022	
4889	CLASSIC CLEANING COMPANY	32622	PD-	06/30/2022	147.00	147.00	08/02/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
4889	CLASSIC CLEANING COMPANY	32622	LIBRARY-	06/30/2022	404.25	404.25	08/02/2022	
4889	CLASSIC CLEANING COMPANY	32623	FD	06/30/2022	245.00	245.00	08/02/2022	
4889	CLASSIC CLEANING COMPANY	32732	TC	07/27/2022	230.00	.00		
4889	CLASSIC CLEANING COMPANY	32733	CITY HALL-	07/27/2022	673.75	.00		
4889	CLASSIC CLEANING COMPANY	32733	PD-	07/27/2022	147.00	.00		
4889	CLASSIC CLEANING COMPANY	32733	LIBRARY-	07/27/2022	404.25	.00		
4889	CLASSIC CLEANING COMPANY	32734	FD	07/27/2022	245.00	.00		
Total CLASSIC CLEANING COMPANY:					3,400.00	1,700.00		
COLONIAL LIFE & ACCIDENT								
810	COLONIAL LIFE & ACCIDENT	749242408012	INSURANCE	08/01/2022	387.72	387.72	07/22/2022	
Total COLONIAL LIFE & ACCIDENT:					387.72	387.72		
CORE & MAIN LP								
2635	CORE & MAIN LP	R122125	REPAIR PARTS	06/28/2022	197.04	197.04	07/22/2022	
Total CORE & MAIN LP:					197.04	197.04		
CORINNA TOWNSHIP								
887	CORINNA TOWNSHIP	JUL22-DUSTC	DUST CONTROL	07/11/2022	2,496.00	2,496.00	08/02/2022	
Total CORINNA TOWNSHIP:					2,496.00	2,496.00		
CWP ENTERPRISES INC								
4769	CWP ENTERPRISES INC	9355	HOSE REPAIR	07/22/2022	56.64	.00		
Total CWP ENTERPRISES INC:					56.64	.00		
DAIRYLAND POWER COOPERATIVE								
5244	DAIRYLAND POWER COOPERA	IB00023263	MONTHLY BILLS- REFUSE 20%	07/12/2022	124.51	124.51	08/04/2022	
5244	DAIRYLAND POWER COOPERA	IB00023263	MONTHLY BILLS- SEWER 40%	07/12/2022	249.04	249.04	08/04/2022	
5244	DAIRYLAND POWER COOPERA	IB00023263	MONTHLY BILLS- WATER 40%	07/12/2022	249.04	249.04	08/04/2022	
5244	DAIRYLAND POWER COOPERA	IB00023263	PROGRAMMING FEE	07/12/2022	25.00	25.00	08/04/2022	
Total DAIRYLAND POWER COOPERATIVE:					647.59	647.59		
DAVID DROWN ASSOCIATES INC								
4836	DAVID DROWN ASSOCIATES IN	05357	TIF REPORTS 2021	07/20/2022	835.00	.00		
4836	DAVID DROWN ASSOCIATES IN	05357	TIF REPORTS 2021	07/20/2022	830.00	.00		
4836	DAVID DROWN ASSOCIATES IN	05357	TIF REPORTS 2021	07/20/2022	835.00	.00		
Total DAVID DROWN ASSOCIATES INC:					2,500.00	.00		
DELTA DENTAL								
4793	DELTA DENTAL	CNS00010124	INSURANCE	08/01/2022	1,640.14	1,640.14	07/19/2022	
Total DELTA DENTAL:					1,640.14	1,640.14		
DINGMANN MARINE & MORE								
1048	DINGMANN MARINE & MORE	71422	BOAT RENTAL FOR 4TH	07/14/2022	150.00	.00		
Total DINGMANN MARINE & MORE:					150.00	.00		
F S 3, INC.								
1508	F S 3, INC.	78726	STREET SIGNS	07/13/2022	299.90	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1508	F S 3, INC.	78762	STREET SIGNS	07/14/2022	286.02	.00		
Total F S 3, INC.:					585.92	.00		
FARM RITE EQUIPMENT INC								
1336	FARM RITE EQUIPMENT INC	P68278	BOBCAT REPAIR	07/13/2022	1,700.00	.00		
1336	FARM RITE EQUIPMENT INC	31522	MINI EXCAVATOR	03/15/2022	76,348.92	76,348.92	08/04/2022	
1336	FARM RITE EQUIPMENT INC	71222	EQUIPMENT REPAIR	07/12/2022	1,700.00	1,700.00	08/02/2022	
Total FARM RITE EQUIPMENT INC:					79,748.92	78,048.92		
FASTENAL COMPANY								
1338	FASTENAL COMPANY	MNMON13960	TOOLS	07/18/2022	44.61	.00		
1338	FASTENAL COMPANY	MNMON13967	SAW BLADES	07/14/2022	345.98	.00		
1338	FASTENAL COMPANY	MNMON13977	SAW BLADES	07/20/2022	345.98	.00		
1338	FASTENAL COMPANY	MNMON13995	SUPPLIES	08/01/2022	102.20	.00		
Total FASTENAL COMPANY:					838.77	.00		
FEDERATED CO-OPS INC								
1346	FEDERATED CO-OPS INC	1227727	FUEL	06/23/2022	107.05	107.05	07/22/2022	
Total FEDERATED CO-OPS INC:					107.05	107.05		
FERRELL, MISTY								
4987	FERRELL, MISTY	Furniture	CABINET REIMB	08/02/2022	161.00	.00		
Total FERRELL, MISTY:					161.00	.00		
FLAGSHIP RECREATION LLC								
4795	FLAGSHIP RECREATION LLC	F9609	SWING	06/29/2022	401.00	401.00	08/04/2022	
Total FLAGSHIP RECREATION LLC:					401.00	401.00		
FRENCH LAKE CURB COMPANY								
1493	FRENCH LAKE CURB COMPAN	2017.748	2022 ALLEY IMPROVEMENTS	07/25/2022	5,000.00	.00		
Total FRENCH LAKE CURB COMPANY:					5,000.00	.00		
GALLS LLC								
1519	GALLS LLC	021485584	NEW HIRE UNIFORMS	06/23/2022	207.51	207.51	08/02/2022	
1519	GALLS LLC	21560286	NAME TAG AND UNIFORM	07/05/2022	161.44	161.44	08/04/2022	
1519	GALLS LLC	21638643	NAME TAG AND PIN	07/14/2022	29.33	.00		
Total GALLS LLC:					398.28	368.95		
GOVOFFICE								
5189	GOVOFFICE	INV226763	ANNUAL SERVICE PACKAGE	05/01/2022	660.00	660.00	08/04/2022	
Total GOVOFFICE:					660.00	660.00		
GRAINGER INC, W W								
1660	GRAINGER INC, W W	9367291607	SUPPLIES	07/06/2022	8.51	8.51	08/02/2022	
1660	GRAINGER INC, W W	9381834309	SUPPLIES	07/19/2022	14.50	14.50	08/02/2022	
1660	GRAINGER INC, W W	9381925990	SUPPLIES	07/19/2022	278.30	278.30	08/02/2022	
1660	GRAINGER INC, W W	9385974937	SUPPLIES	07/22/2022	479.15	.00		
1660	GRAINGER INC, W W	9389658734	SUPPLIES	07/26/2022	98.52	.00		

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1660	GRAINGER INC, W W	9391344505	SUPPLIES	07/27/2022	576.65	.00		
Total GRAINGER INC, W W:					1,455.63	301.31		
GRANITE CITY PROPERTY MANAGEMENT								
5025	GRANITE CITY PROPERTY MAN	2022-1st half	1ST HALF TAX INCREMENT- 202	07/14/2022	11,367.71	11,367.71	07/15/2022	
Total GRANITE CITY PROPERTY MANAGEMENT:					11,367.71	11,367.71		
HAWKINS, INC.								
1710	HAWKINS, INC.	6238468	CHEMICALS WTP	07/15/2022	10.00	.00		
1710	HAWKINS, INC.	6244868	CHEMICALS WTP	07/20/2022	3,387.41	.00		
Total HAWKINS, INC.:					3,397.41	.00		
HINNENKAMP, KELLY								
4728	HINNENKAMP, KELLY	08-01-22 reimb	MILEAGE AND TRAINING	08/01/2022	82.76	82.76	08/02/2022	
Total HINNENKAMP, KELLY:					82.76	82.76		
INNOVATIVE OFFICE SOLUTIONS LLC								
5296	INNOVATIVE OFFICE SOLUTION	IN3860699	C-FOLD TOWELS	07/13/2022	154.32	.00		
5296	INNOVATIVE OFFICE SOLUTION	IN3860699	BATHROOM SUPPLIES	07/13/2022	80.22	.00		
5296	INNOVATIVE OFFICE SOLUTION	IN3860699	ADMIN OFFICE SUPPLIES	07/13/2022	50.36	.00		
5296	INNOVATIVE OFFICE SOLUTION	IN3862352	TOILET PAPER	07/14/2022	40.11	.00		
5296	INNOVATIVE OFFICE SOLUTION	IN3864074	ADMIN OFFICE SUPPLIES	07/15/2022	5.22	.00		
5296	INNOVATIVE OFFICE SOLUTION	IN3871032	BATHROOM SUPPLIES	07/21/2022	89.37	.00		
Total INNOVATIVE OFFICE SOLUTIONS LLC:					419.60	.00		
Int'l Union of Operating Eng, Local 49								
5274	Int'l Union of Operating Eng, Local	JUN2022 DUE	UNION DUES	07/01/2022	315.60	315.60	07/15/2022	
Total Int'l Union of Operating Eng, Local 49:					315.60	315.60		
JOHNSON MATERIALS, INC								
5249	JOHNSON MATERIALS, INC	9750	ROCK	07/12/2022	1,027.39	1,027.39	07/22/2022	
Total JOHNSON MATERIALS, INC:					1,027.39	1,027.39		
JOVANOVIH, DEGE & ATHMANN PA								
4716	JOVANOVIH, DEGE & ATHMAN	23822	ANNEXATION	06/30/2022	337.50	337.50	08/02/2022	
4716	JOVANOVIH, DEGE & ATHMAN	23822	GENERAL	06/30/2022	517.50	517.50	08/02/2022	
4716	JOVANOVIH, DEGE & ATHMAN	23822	FISCHER APPEAL	06/30/2022	157.50	157.50	08/02/2022	
4716	JOVANOVIH, DEGE & ATHMAN	23822	LARSEN PA	06/30/2022	270.00	270.00	08/02/2022	
4716	JOVANOVIH, DEGE & ATHMAN	23822	LAKE JOHN	06/30/2022	337.50	337.50	08/02/2022	
Total JOVANOVIH, DEGE & ATHMANN PA:					1,620.00	1,620.00		
KAZ HARDWARE & RENTAL								
1990	KAZ HARDWARE & RENTAL	43022	PUBLIC WORKS	04/30/2022	41.87	41.87	07/12/2022	
1990	KAZ HARDWARE & RENTAL	43022	FIRE STATION MTCE	04/30/2022	49.35	49.35	07/12/2022	
1990	KAZ HARDWARE & RENTAL	43022	STREETS	04/30/2022	7.08	7.08	07/12/2022	
1990	KAZ HARDWARE & RENTAL	43022	WATER FUND SUPPLIES	04/30/2022	11.97	11.97	07/12/2022	
1990	KAZ HARDWARE & RENTAL	43022	STREET MATERIALS	04/30/2022	4.29	4.29	07/12/2022	
1990	KAZ HARDWARE & RENTAL	43022	TC SUPPLIES	04/30/2022	114.30	114.30	07/12/2022	
1990	KAZ HARDWARE & RENTAL	43022	PUBLIC WORKS MAINT AND RE	04/30/2022	100.11	100.11	07/12/2022	

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1990	KAZ HARDWARE & RENTAL	43022	WATER FUND	04/30/2022	65.35	65.35	07/12/2022	
1990	KAZ HARDWARE & RENTAL	43022	STREETS	04/30/2022	73.34	73.34	07/12/2022	
1990	KAZ HARDWARE & RENTAL	43022	PD EQUIPMENT	04/30/2022	1.95	1.95	07/12/2022	
1990	KAZ HARDWARE & RENTAL	43022	STREETS SUPPLIES	04/30/2022	2.52	2.52	07/12/2022	
1990	KAZ HARDWARE & RENTAL	43022	PARKS BUILDING MTCE	04/30/2022	37.19	37.19	07/12/2022	
1990	KAZ HARDWARE & RENTAL	43022	PARKS EQUIPM	04/30/2022	46.27	46.27	07/12/2022	
1990	KAZ HARDWARE & RENTAL	43022	WATER	04/30/2022	8.89	8.89	07/12/2022	
Total KAZ HARDWARE & RENTAL:					564.48	564.48		
KNIFE RIVER CORPORATION								
2009	KNIFE RIVER CORPORATION	953526	CONCRETE	07/07/2022	983.00	983.00	08/04/2022	
2009	KNIFE RIVER CORPORATION	954654	CONCRETE	07/08/2022	532.00	532.00	08/04/2022	
Total KNIFE RIVER CORPORATION:					1,515.00	1,515.00		
LAKE REGION CO-OP OIL ASSN								
2050	LAKE REGION CO-OP OIL ASSN	63022-ACCT03	FUEL	06/30/2022	525.14	525.14	08/02/2022	
Total LAKE REGION CO-OP OIL ASSN:					525.14	525.14		
LAKE RESTORATION, INC.								
2051	LAKE RESTORATION, INC.	INV026249	SWIMMERS ITCH CONTROL	07/13/2022	191.00	.00		
Total LAKE RESTORATION, INC.:					191.00	.00		
LANDSCAPE ESCROW								
4913	LANDSCAPE ESCROW	L/E 980 ACACI	L/E REFUND - 980 ACACIA DR	07/26/2022	2,000.00	.00		
4913	LANDSCAPE ESCROW	L/E REF-950 A	L/E REFUND - 950 ACACIA DR	07/18/2022	2,000.00	2,000.00	08/02/2022	
4913	LANDSCAPE ESCROW	L/E-1020 ACA	L/E REFUND - 1020 ACACIA DR	07/18/2022	2,000.00	2,000.00	08/02/2022	
4913	LANDSCAPE ESCROW	L/E-975 ACACI	L/E REFUND - 975 ACACIA DR	07/18/2022	2,000.00	2,000.00	08/02/2022	
Total LANDSCAPE ESCROW:					8,000.00	6,000.00		
M & M BUS SERVICE								
2210	M & M BUS SERVICE	10194617	DRUG TESTING	07/07/2022	80.00	80.00	07/22/2022	
Total M & M BUS SERVICE:					80.00	80.00		
M & M EXPRESS SALES & SERVICE								
2211	M & M EXPRESS SALES & SER	392725	SAW REPAIR	07/14/2022	58.84	.00		
2211	M & M EXPRESS SALES & SER	393706	PARTS	07/18/2022	70.54	.00		
Total M & M EXPRESS SALES & SERVICE:					129.38	.00		
MAPLE LAKE LUMBER COMPANY								
2260	MAPLE LAKE LUMBER COMPAN	220986	LUMBER	07/08/2022	411.20	.00		
Total MAPLE LAKE LUMBER COMPANY:					411.20	.00		
MAPLE LAKE MESSENGER								
2261	MAPLE LAKE MESSENGER	73122	DMV AD	07/31/2022	160.00	.00		
Total MAPLE LAKE MESSENGER:					160.00	.00		
MARKET PLACE II								
2273	MARKET PLACE II	8/1/22 STMT	SUPPLIES	08/01/2022	30.86	.00		

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2273	MARKET PLACE II	8/1/22 STMT	WATER	08/01/2022	15.96	.00		
2273	MARKET PLACE II	8/1/22 STMT	WATER	08/01/2022	3.10	.00		
2273	MARKET PLACE II	8/1/22 STMT	WATER	08/01/2022	29.94	.00		
Total MARKET PLACE II:					79.86	.00		
METERING & TECHNOLOGY SOLUTIONS								
5080	METERING & TECHNOLOGY SO	23413	WATER METER	07/07/2022	18,677.26	18,677.26	08/04/2022	
5080	METERING & TECHNOLOGY SO	23450	WATER METERS	07/15/2022	553.60	.00		
Total METERING & TECHNOLOGY SOLUTIONS:					19,230.86	18,677.26		
METRO WEST INSPECTION SERVICES								
2375	METRO WEST INSPECTION SE	3322	PERMIT 21-37- 60 LAKE DRIVE	06/29/2022	477.05	477.05	08/02/2022	
2375	METRO WEST INSPECTION SE	3322	PERMIT 965 ACACIA DR	06/29/2022	788.13	788.13	08/02/2022	
2375	METRO WEST INSPECTION SE	3322	PERMIT 22-68- 850 BEECH LN	06/29/2022	155.93	155.93	08/02/2022	
2375	METRO WEST INSPECTION SE	3352	PERMIT 21-60- 970 ACACIA DR	07/26/2022	1,014.73	.00		
2375	METRO WEST INSPECTION SE	3352	PERMIT 22-0020- 26 WILLOW C	07/26/2022	27.50	.00		
2375	METRO WEST INSPECTION SE	3352	PERMIT 22-0021- 820 ACACIA D	07/26/2022	89.10	.00		
2375	METRO WEST INSPECTION SE	3352	PERMIT 22-0023- 155 EXCELSIO	07/26/2022	25.00	.00		
2375	METRO WEST INSPECTION SE	3352	PERMIT 22-0054- 215 SPRUCE	07/26/2022	74.25	.00		
2375	METRO WEST INSPECTION SE	3352	PERMIT 2022-0058- 130 BIRCH	07/26/2022	25.00	.00		
2375	METRO WEST INSPECTION SE	3352	PERMIT 2022-0060- 8 MAGNOLI	07/26/2022	25.00	.00		
2375	METRO WEST INSPECTION SE	3352	PERMIT 2022-0067- 780 BEECH	07/26/2022	185.63	.00		
2375	METRO WEST INSPECTION SE	3352	PERMIT 2022-0069- 820 ACACIA	07/26/2022	25.00	.00		
2375	METRO WEST INSPECTION SE	3352	PERMIT 2022-0071- 56 MAGNOL	07/26/2022	25.00	.00		
Total METRO WEST INSPECTION SERVICES:					2,937.32	1,421.11		
MIDCONTINENT COMMUNICATIONS								
5006	MIDCONTINENT COMMUNICATI	157013401128	FIRE	07/27/2022	164.71	164.71	08/04/2022	
5006	MIDCONTINENT COMMUNICATI	157013401128	CITY OFFICES	07/27/2022	226.89	226.89	08/04/2022	
5006	MIDCONTINENT COMMUNICATI	157013401128	APD	07/27/2022	121.89	121.89	08/04/2022	
5006	MIDCONTINENT COMMUNICATI	157013401128	DMV	07/27/2022	107.53	107.53	08/04/2022	
5006	MIDCONTINENT COMMUNICATI	157013401128	PW	07/27/2022	298.83	298.83	08/04/2022	
5006	MIDCONTINENT COMMUNICATI	157013401128	TC	07/27/2022	38.71	38.71	08/04/2022	
Total MIDCONTINENT COMMUNICATIONS:					958.56	958.56		
MID-MINNESOTA HOT MIX INC								
2420	MID-MINNESOTA HOT MIX INC	1965	TN FINES/ ASPHALT	07/08/2022	165.90	165.90	07/22/2022	
2420	MID-MINNESOTA HOT MIX INC	2013	ASPHALT	07/29/2022	712.25	.00		
Total MID-MINNESOTA HOT MIX INC:					878.15	165.90		
MIDWEST MACHINERY								
5116	MIDWEST MACHINERY	9044873	PARTS	03/02/2022	827.11	827.11	08/02/2022	
Total MIDWEST MACHINERY:					827.11	827.11		
MINI BIFF LLC								
2510	MINI BIFF LLC	A-132966	MINNI BIFFS	07/07/2022	95.88	95.88	08/04/2022	
2510	MINI BIFF LLC	A-132975	MINNI BIFFS	07/07/2022	95.88	95.88	08/04/2022	
2510	MINI BIFF LLC	A-132997	MINNI BIFFS	07/07/2022	95.88	95.88	08/04/2022	
2510	MINI BIFF LLC	A-133022	MINNI BIFFS	07/07/2022	95.88	95.88	08/04/2022	
2510	MINI BIFF LLC	A-133134-2	MINNI BIFFS	07/21/2022	4,103.88	.00		
2510	MINI BIFF LLC	A-133801	MINNI BIFFS	07/27/2022	95.88	.00		

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Total MINI BIFF LLC:					4,583.28	383.52		
MINNESOTA COMPUTER SYSTEMS INC								
2525	MINNESOTA COMPUTER SYST	349533	ADMIN COPIER OVERAGE	07/18/2022	80.30	.00		
2525	MINNESOTA COMPUTER SYST	349533	DMV COPIER OVERAGE	07/18/2022	58.07	.00		
2525	MINNESOTA COMPUTER SYST	349533	DMV COPIER	07/18/2022	40.00	.00		
2525	MINNESOTA COMPUTER SYST	349533	ADMIN COPIER	07/18/2022	55.00	.00		
2525	MINNESOTA COMPUTER SYST	349982	PW COPIER	07/26/2022	20.00	.00		
Total MINNESOTA COMPUTER SYSTEMS INC:					253.37	.00		
MN DEPUTY REGISTRARS ASSO								
4708	MN DEPUTY REGISTRARS ASS	2022 Annual Mt	2022 DUES	08/02/2022	40.00	.00		
Total MN DEPUTY REGISTRARS ASSO:					40.00	.00		
MN PEIP								
5068	MN PEIP	1209470	INSURANCE	07/10/2022	16,068.80	16,068.80	07/22/2022	
Total MN PEIP:					16,068.80	16,068.80		
MN PUBLIC FACILITIES AUTHORITY								
2644	MN PUBLIC FACILITIES AUTHO	AUG2022	WTP - INTEREST	07/26/2022	5,849.43	5,849.43	07/29/2022	
2644	MN PUBLIC FACILITIES AUTHO	AUG2022	WTP - DEBT SERVICE	07/26/2022	205,000.00	205,000.00	07/29/2022	
2644	MN PUBLIC FACILITIES AUTHO	AUG2022	SEWER - 2015 STREETS - INTE	07/26/2022	460.00	460.00	07/29/2022	
2644	MN PUBLIC FACILITIES AUTHO	AUG2022	SEWER - 2015 STREETS - PRIN	07/26/2022	6,000.00	6,000.00	07/29/2022	
2644	MN PUBLIC FACILITIES AUTHO	AUG2022	WATER - 2015 STREETS - INTE	07/26/2022	3,500.25	3,500.25	07/29/2022	
2644	MN PUBLIC FACILITIES AUTHO	AUG2022	WATER - 2015 STREETS - PRIN	07/26/2022	45,000.00	45,000.00	07/29/2022	
2644	MN PUBLIC FACILITIES AUTHO	AUG2022	WWTP - INTEREST	07/26/2022	57,919.80	57,919.80	07/29/2022	
2644	MN PUBLIC FACILITIES AUTHO	AUG2022	WWTP - PRINCIPAL	07/26/2022	998,000.00	998,000.00	07/29/2022	
2644	MN PUBLIC FACILITIES AUTHO	AUG2022	2011 STREETS - INTEREST	07/26/2022	6,552.86	6,552.86	07/29/2022	
2644	MN PUBLIC FACILITIES AUTHO	AUG2022	2011 STREETS - PRINCIPAL	07/26/2022	61,000.00	61,000.00	07/29/2022	
Total MN PUBLIC FACILITIES AUTHORITY:					1,389,282.34	1,389,282.3		
NCPERS GROUP LIFE INS								
4752	NCPERS GROUP LIFE INS	994901082022	INSURANCE	07/05/2022	16.00	16.00	08/04/2022	
Total NCPERS GROUP LIFE INS:					16.00	16.00		
NEW LANE FINANCE								
5185	NEW LANE FINANCE	71385-11/07/20	CITY HALL	07/13/2022	81.67	81.67	07/22/2022	
5185	NEW LANE FINANCE	71385-11/07/20	PD PHONE	07/13/2022	81.66	81.66	07/22/2022	
5185	NEW LANE FINANCE	71385-11/07/20	DMV PHONE	07/13/2022	81.67	81.67	07/22/2022	
Total NEW LANE FINANCE:					245.00	245.00		
NORTHWEST ASSOC CONSULTANT INC								
2832	NORTHWEST ASSOC CONSULT	25874	LAKE JOHN PROJECT	07/08/2022	1,359.00	1,359.00	08/02/2022	
2832	NORTHWEST ASSOC CONSULT	25874	ERGEN VARIANCE	07/08/2022	75.50	75.50	08/02/2022	
2832	NORTHWEST ASSOC CONSULT	25874	CAP PROJECT	07/08/2022	453.00	453.00	08/02/2022	
2832	NORTHWEST ASSOC CONSULT	25875	ZONING TET AMENDMENT	07/08/2022	903.00	903.00	08/02/2022	
2832	NORTHWEST ASSOC CONSULT	25875	GENERAL	07/08/2022	969.10	969.10	08/02/2022	
2832	NORTHWEST ASSOC CONSULT	25876	GENERAL	07/08/2022	400.00	400.00	08/02/2022	

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Total NORTHWEST ASSOC CONSULTANT INC:					4,159.60	4,159.60		
NOW IT CONNECTS INC								
5286	NOW IT CONNECTS INC	28172	ADMIN MONTHLY CONTRACT- 1	07/01/2022	154.79	154.79	08/04/2022	
5286	NOW IT CONNECTS INC	28172	DMV MONTHLY CONTRACT- 15	07/01/2022	154.79	154.79	08/04/2022	
5286	NOW IT CONNECTS INC	28172	FD MONTHLY CONTRACT- 20%	07/01/2022	206.39	206.39	08/04/2022	
5286	NOW IT CONNECTS INC	28172	PD MONTHLY CONTRACT- 40%	07/01/2022	412.78	412.78	08/04/2022	
5286	NOW IT CONNECTS INC	28172	PW MONTHLY CONTRACT- 10%	07/01/2022	103.20	103.20	08/04/2022	
5286	NOW IT CONNECTS INC	28499	MAIL MIGRATION- ADMIN	07/31/2022	317.50	.00		
5286	NOW IT CONNECTS INC	28525	ADMIN MONTHLY CONTRACT- 1	08/01/2022	202.42	.00		
5286	NOW IT CONNECTS INC	28525	DMV MONTHLY CONTRACT- 15	08/01/2022	202.42	.00		
5286	NOW IT CONNECTS INC	28525	FD MONTHLY CONTRACT- 20%	08/01/2022	269.89	.00		
5286	NOW IT CONNECTS INC	28525	PD MONTHLY CONTRACT- 40%	08/01/2022	539.78	.00		
5286	NOW IT CONNECTS INC	28525	PW MONTHLY CONTRACT- 10%	08/01/2022	134.94	.00		
Total NOW IT CONNECTS INC:					2,698.90	1,031.95		
Potentia MN Solar Fund 1, LLC								
5074	Potentia MN Solar Fund 1, LLC	MAY22 BILL P	STREET LIGHTS	06/23/2022	44.79	44.79	07/28/2022	
5074	Potentia MN Solar Fund 1, LLC	MAY22 BILL P	FIRE HALL	06/23/2022	533.33	533.33	07/28/2022	
5074	Potentia MN Solar Fund 1, LLC	MAY22 BILL P	PARK ELECTRIC	06/23/2022	268.55	268.55	07/28/2022	
5074	Potentia MN Solar Fund 1, LLC	MAY22 BILL P	WTP	06/23/2022	3,811.31	3,811.31	07/28/2022	
5074	Potentia MN Solar Fund 1, LLC	MAY22 BILL P	SEWER L/S	06/23/2022	1,308.46	1,308.46	07/28/2022	
5074	Potentia MN Solar Fund 1, LLC	MAY22 BILL P	CEMETERY ELECTRIC	06/23/2022	29.83	29.83	07/28/2022	
5074	Potentia MN Solar Fund 1, LLC	MAY22 BILL P	CITY HALL	06/23/2022	1,491.99	1,491.99	07/28/2022	
Total Potentia MN Solar Fund 1, LLC:					7,488.26	7,488.26		
QUADIENT, INC								
5182	QUADIENT, INC	59437558	POSTAGE METER	07/24/2022	162.89	.00		
Total QUADIENT, INC:					162.89	.00		
RUSSELL SECURITY RESOURCE INC.								
3151	RUSSELL SECURITY RESOURC	A42685	DOOR CLOSERS	07/01/2022	655.00	655.00	07/22/2022	
Total RUSSELL SECURITY RESOURCE INC.:					655.00	655.00		
SECURE NET PROS LLC								
5297	SECURE NET PROS LLC	1281	IT	08/01/2022	12.00	.00		
Total SECURE NET PROS LLC:					12.00	.00		
SOK'S RAPID CAR WASH								
4021	SOK'S RAPID CAR WASH	255-1384	PD SQUAD WASHES	07/01/2022	24.00	24.00	08/02/2022	
Total SOK'S RAPID CAR WASH:					24.00	24.00		
STREICHERS								
4148	STREICHERS	11579222	UNIFORM ALLOWANCE	07/15/2022	144.99	144.99	08/02/2022	
Total STREICHERS:					144.99	144.99		
SUBURBAN TIRE WHOLESALE INC								
4152	SUBURBAN TIRE WHOLESALE I	10187325	NEW TIRES FOR SQUAD #52	07/01/2022	280.84	280.84	08/04/2022	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total SUBURBAN TIRE WHOLESALE INC:					280.84	280.84		
TELECOM BROADBAND SOLUTIONS LLC (TBSOA)								
5186	TELECOM BROADBAND SOLUT	3203	CITY PHONES	08/01/2022	99.55	.00		
5186	TELECOM BROADBAND SOLUT	3203	DMV PHONES	08/01/2022	99.55	.00		
5186	TELECOM BROADBAND SOLUT	3203	PD PHONES	08/01/2022	99.55	.00		
Total TELECOM BROADBAND SOLUTIONS LLC (TBSOA):					298.65	.00		
USA BLUE BOOK								
4356	USA BLUE BOOK	027779	PARTS	06/28/2022	57.11	57.11	07/22/2022	
Total USA BLUE BOOK:					57.11	57.11		
UTILITY CONSULTANTS INC								
4365	UTILITY CONSULTANTS INC	112820	COLIFORM- TESTING	06/29/2022	84.00	84.00	07/22/2022	
4365	UTILITY CONSULTANTS INC	113258	COLIFORM- TESTING	08/01/2022	84.00	.00		
Total UTILITY CONSULTANTS INC:					168.00	84.00		
WEST CENTRAL SANITATION INC								
4481	WEST CENTRAL SANITATION IN	12477498	CITY CLEAN-UP DAY 2022	05/31/2022	982.26	982.26	07/15/2022	
4481	WEST CENTRAL SANITATION IN	12477498	RECYCLING	05/31/2022	3,816.50	3,816.50	07/15/2022	
4481	WEST CENTRAL SANITATION IN	12477498	REFUSE	05/31/2022	10,763.56	10,763.56	07/15/2022	
4481	WEST CENTRAL SANITATION IN	12501252	RECYCLE	06/30/2022	3,816.50	3,816.50	07/22/2022	
4481	WEST CENTRAL SANITATION IN	12501252	REFUSE	06/30/2022	10,996.99	10,996.99	07/22/2022	
Total WEST CENTRAL SANITATION INC:					30,375.81	30,375.81		
WEX BANK								
5273	WEX BANK	80764396	FUEL	05/07/2022	182.09	182.09	06/23/2022	
5273	WEX BANK	80764438	FUEL	05/07/2022	170.14	170.14	06/23/2022	
5273	WEX BANK	80764511	FUEL	05/07/2022	1,081.97	1,081.97	06/23/2022	
5273	WEX BANK	82317636	PD FUEL	07/07/2022	1,726.36	1,726.36	08/02/2022	
5273	WEX BANK	82317657	FUEL	07/07/2022	86.83	86.83	07/22/2022	
5273	WEX BANK	82317675	FUEL	07/07/2022	377.70	377.70	08/02/2022	
Total WEX BANK:					3,625.09	3,625.09		
WINDSTREAM								
4495	WINDSTREAM	JUL22-LIFT	L/S PHONE	07/06/2022	259.94	259.94	07/22/2022	
4495	WINDSTREAM	JUL22-WATER	320-274-2793	07/06/2022	41.22	41.22	07/22/2022	
Total WINDSTREAM:					301.16	301.16		
WRIGHT COUNTY AUDITOR-TREAS								
4511	WRIGHT COUNTY AUDITOR-TR	800 MHz 2022	RADIO FEE	07/12/2022	2,940.00	.00		
Total WRIGHT COUNTY AUDITOR-TREAS:					2,940.00	.00		
WRIGHT COUNTY ECONOMIC								
4516	WRIGHT COUNTY ECONOMIC	72822	DUES- 2023	07/28/2022	996.00	.00		
Total WRIGHT COUNTY ECONOMIC:					996.00	.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WRIGHT COUNTY RECORDER								
4535	WRIGHT COUNTY RECORDER	202200000044	RECORDING FEES	06/30/2022	92.00	92.00	08/02/2022	
Total WRIGHT COUNTY RECORDER:					92.00	92.00		
WRIGHT-HENNEPIN COOPERATIVE								
4548	WRIGHT-HENNEPIN COOPERA	35029765992	TC SECURITY	07/12/2022	19.95	19.95	07/22/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029765992	CITY HALL SECURITY	07/12/2022	20.95	20.95	07/22/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029765992	STREET LIGHTS	07/12/2022	169.63	169.63	07/22/2022	
4548	WRIGHT-HENNEPIN COOPERA	35029765992	L/S 1255 BUSINESS BLVD	07/12/2022	22.13	22.13	07/22/2022	
Total WRIGHT-HENNEPIN COOPERATIVE:					232.66	232.66		
XCEL ENERGY								
4559	XCEL ENERGY	785940493	51-6464610-6	06/29/2022	24.96	24.96	07/22/2022	
4559	XCEL ENERGY	786078205	ACCT 51-6076585-1	06/30/2022	525.54	525.54	07/22/2022	
4559	XCEL ENERGY	786437466	51-6024519-2	07/05/2022	4,189.86	4,189.86	07/22/2022	
4559	XCEL ENERGY	786641878	ACCOUNT 51-6024518-1	07/06/2022	1,089.73	1,089.73	07/22/2022	
4559	XCEL ENERGY	788841689	ACCOUNT- 51-4636619-8	07/21/2022	74.10	.00		
Total XCEL ENERGY:					5,904.19	5,830.09		
Grand Totals:					1,727,172.83	1,618,971.3		

Dated: _____

Mayor: _____
Shelly JonasCity Council: _____
Tina Honsey_____
JT Grundy_____
Corey Czycalla_____
Matthew Wuollet

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.GL Account = "001"-"699"

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: August 8, 2022	Agenda No. 6B
Agenda Section: Consent	Item: Department Reports	
<p>BACKGROUND: Attached are the monthly department reports for the following departments:</p> <ul style="list-style-type: none">• Police- July• Finance- April, May, June• Fire- July• DMV- July		



ANNANDALE POLICE DEPARTMENT

MONTHLY REPORT

Jul-22

TOTAL ACTIVITY	July 2022 Total	July 2021 Total	Current YTD Total	2021 YTD Total	Percentage Change
CRIMINAL ACTIVITY	6	17	53	51	4%
CITATIONS	32	92	291	426	-32%
NON-CRIMINAL	219	223	1305	1425	-8%
GRAND TOTAL	257	332	1649	1902	

CRIMINAL ACTIVITY	July 2022 Total	July 2021 Total	Current YTD Total	2021 YTD Total	Percentage Change
Homicide	0	0	0	0	N/A
Forcible Rape	0	0	0	0	N/A
Robbery	0	0	0	0	N/A
Assault	1	0	4	1	300%
Domestic Assault	1	2	8	4	100%
Criminal Sex Conduct	0	1	4	2	100%
Burglary	0	0	0	1	-100%
Theft	0	5	7	8	-13%
Motor Vehicle Theft	0	1	0	3	-100%
Arson	0	0	0	0	N/A
Crime Against Admin	0	1	1	2	-50%
Forgery/Counterfeit	0	0	3	3	0%
Fraud	1	0	4	2	100%
Embezzlement	0	0	0	0	NA
Terroristic Threats	0	0	0	0	NA
Property Damage	1	3	8	5	60%
Weapons	0	0	0	0	NA
Drug Offenses	0	1	2	6	-67%
Juvenile Offenses	0	0	1	0	NA
DUI/DWI	1	0	4	4	0%
Liquor Laws	0	2	0	2	-100%
Disturbing Peace	1	1	7	6	17%
All Others	0	0	0	2	-100%
Total Criminal Activity	6	17	53	51	

Note: The statistics from Criminal Activity above are cases that were processed as a criminal offense

NON-CRIMINAL ACTIVITY	July 2022 Total	July 2021 Total	Current YTD Total	2021 YTD Total	Percentage Change
Alarms	7	7	63	61	3%
Animal Bites	0	0	0	2	-100%
Animal Complaints	9	9	39	53	-26%
Area Checks	2	0	4	6	-33%
Assist Other Agencies	19	22	136	161	-16%
ATV/Snowmobile Complaints	0	0	1	3	-67%
Background Checks	0	2	20	36	-44%
CDP	1	4	2	19	-89%
Check Welfare	10	9	57	53	8%
Citizen Aid / Motorist Aid	16	10	85	59	44%
Civil Disputes	18	13	54	72	-25%
Confidential Narcotics	2	2	8	10	-20%
Death, Non-Criminal	1	1	5	4	25%
Disorderly	5	3	19	10	90%
Domestics	4	3	19	26	-27%
Driving/Traffic Complaints	8	13	47	50	-6%
Dumping/Littering	0	0	1	4	-75%
Escorts - Funeral	2	2	14	13	8%
Fight	2	1	4	3	33%
Fire Calls	2	0	19	17	12%
Firearm Discharge	0	0	1	0	NA
Fireworks	1	3	2	6	-67%
Harassment Complaint	1	3	9	27	-67%
Juvenile/Mischief	2	2	20	31	-35%
Lockouts - Vehicle	4	14	35	51	-31%
Lost/Found Property	7	10	24	38	-37%
Medical	44	35	216	162	33%
Mental Health	7	4	41	19	116%
Missing Person	1	0	3	4	-25%
MV Accidents	4	3	48	24	100%
Noise Complaints	1	3	9	20	-55%
Parking Complaints	2	3	18	17	6%
Search Warrants	0	0	1	1	0%
School Related -SRO	0	0	50	21	138%
Suicidal person	0	0	1	0	NA
Suicide attempted	0	0	3	2	50%
Suspicious Complaints	10	9	73	87	-16%
Theft	3	2	9	12	-25%
Threats	2	0	9	4	125%
Warrants-Attempt/Arrest	1	0	18	14	29%
WCHS/MAARC Reports	3	5	21	49	-57%
All Others	18	26	97	174	-44%
Total Non-Criminal	219	223	1305	1425	
CITATIONS &	July 2022	July 2021	Current	2021	Percentage

WARNINGS	Total	Total	YTD Total	YTD Total	Change
Admin Citations	0	2	33	12	175%
State Citations	8	22	55	105	-48%
Warning Citations	24	68	203	309	-34%
TOTAL	32	92	291	426	

Citations consist of the following offenses:

Careless Driving	No Insurance	Seatbelt
DAR/DAC/DAS	Traffic	Equipment
Equipment Violation	Parking	Winter Parking
SBSA Violation	Expired DL	Stop Sign
No Proof of Insurance	Obstructed View	No MN DL
Expired Registration	Semaphore	Speed
Exhibition Driving		

CITY OF ANNANDALE
COMBINED CASH INVESTMENT
APRIL 30, 2022

COMBINED CASH ACCOUNTS

001-10101	CASH	1,444,031.36
001-10103	NORTHLAND SECURITIES	112,338.99
001-10104	ICD INVESTMENTS	1,092,767.08
001-10105	4M INVESTMENTS	39,725.73
001-10107	LAKE CENTRAL BANK CD	251,001.49
001-10108	LPL FINANCIAL INVESTMENTS	513,035.51
		<hr/>
	TOTAL COMBINED CASH	3,452,900.16

NON-ALLOCATED CASH

001-10110	CASH - UTILITY CLEARING	(1,607.82)
		<hr/>
	TOTAL COMBINED CASH	3,451,292.34
001-10100	CASH ALLOCATED TO OTHER FUNDS	(3,451,292.34)
		<hr/>
	TOTAL UNALLOCATED CASH	.00
		<hr/>

CASH ALLOCATION RECONCILIATION

101	ALLOCATION TO GENERAL FUND	1,428,623.55
102	ALLOCATION TO DEPUTY REGISTRAR/MOTOR VEHICLE	308,047.53
103	ALLOCATION TO GENERAL FUND	35,870.01
222	ALLOCATION TO CHARITABLE GAMBLING FUND	11,865.62
330	ALLOCATION TO PFA BONDS-2004-WTP	11,115.20
332	ALLOCATION TO GO IMP BONDS 2008B (MAPLE)	(18,097.83)
333	ALLOCATION TO GO IMP BONDS 2008A (CITY HALL)	(45,451.81)
334	ALLOCATION TO PUMPER TRUCK BOND	(17,242.48)
335	ALLOCATION TO GO IMP BDS 2011A/PFA (2011STR)	(421.63)
336	ALLOCATION TO GO IMPR BOND 2011B-REFUNDING	18,008.58
337	ALLOCATION TO GO REFUNDING BOND 2012A	(63,626.91)
339	ALLOCATION TO TIF #14 - 2019 A SERIES	12,608.66
340	ALLOCATION TO GO REFUNDING BOND 2019B	114,124.38
341	ALLOCATION TO GO TEMPORARY IMP BOND 2020A	132,115.15
342	ALLOCATION TO GO IMPROVEMENT BOND 2020B	107,550.04
343	ALLOCATION TO GO EQUIPMENT BOND 2022A	602,160.00
402	ALLOCATION TO FIREFIGHTER RELIEF DONATIONS	177,019.72
407	ALLOCATION TO ECONOMIC DEVELOPMENT FUND	(57,756.68)
408	ALLOCATION TO MIF FUND	9,107.15
409	ALLOCATION TO SMALL CITIES DEV PROGRAM	14,253.16
411	ALLOCATION TO TIF #6 - COTTAGES OF ANNANDALE	12,684.42
423	ALLOCATION TO TIF DISTRICT # - DINGMANN	(10,802.45)
425	ALLOCATION TO RECREATION PARK	33,081.93
460	ALLOCATION TO PARK FUND	17,599.75
461	ALLOCATION TO WATER EXPANSION FUND	309,352.51
462	ALLOCATION TO SEWER EXPANSION FUND	214,661.29
463	ALLOCATION TO STORMWATER FUND	3,106.84
464	ALLOCATION TO LIONS DONATION FUND	286,231.79
465	ALLOCATION TO TIF DISTRICT #14 - PINTAIL APT	27,781.07
466	ALLOCATION TO 2020 IMP PROJECT	162,337.58
468	ALLOCATION TO TIF DISTRICT #15 - CARE CENTER	(1,992.05)

CITY OF ANNANDALE
COMBINED CASH INVESTMENT
APRIL 30, 2022

469	ALLOCATION TO AMERICAN RESCUE PLAN	192,172.81
470	ALLOCATION TO FUND 470	(507,973.93)
493	ALLOCATION TO STREET MAINTENANCE CAPITAL	144,903.17
494	ALLOCATION TO STREET CAPITAL OUTLAY FUND	135,023.15
495	ALLOCATION TO PUBLIC WORKS/STREET EQUIP FUND	215,188.36
496	ALLOCATION TO FIRE EQUIPMENT FUND	(646,399.75)
497	ALLOCATION TO POLICE EQUIPMENT FUND	7,598.29
498	ALLOCATION TO BUILDING CAPITAL OUTLAY FUND	82,575.24
601	ALLOCATION TO WATER FUND	332,864.25
602	ALLOCATION TO SEWER FUND	(105,911.21)
603	ALLOCATION TO REFUSE/RECYCLING FUND	27,602.65
604	ALLOCATION TO TRAINING CENTER OPERATIONS	(231,912.13)
605	ALLOCATION TO STORM UTILITY FUND	(2,105.01)
651	ALLOCATION TO CEMETERY FUND	(11,766.94)
703	ALLOCATION TO WASTE WATER COMMISSION	(6,994.65)
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	3,458,778.39
	ALLOCATION FROM COMBINED CASH FUND - 001-10100	(3,451,292.34)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	7,486.05
		<hr/> <hr/>

CITY OF ANNANDALE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2022

FUND 101 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
TAXES	1,372.57	5,295.46	1,545,097.00	(1,539,801.54)	.34
LICENSES & PERMITS	7,686.86	11,474.61	80,300.00	(68,825.39)	14.29
INTERGOVERNMENTAL REVENUES	3,185.44	6,612.63	642,257.00	(635,644.37)	1.03
PUBLIC CHARGES FOR SERVICE	1,167.50	108,520.05	252,936.00	(144,415.95)	42.90
FINES & FORFEITURES	1,224.89	4,731.87	12,200.00	(7,468.13)	38.79
MISCELLANEOUS REVENUE	16,747.59	38,399.86	43,000.00	(4,600.14)	89.30
OTHER FINANCING SOURCES	.00	.00	30,000.00	(30,000.00)	.00
TOTAL FUND REVENUE	31,384.85	175,034.48	2,605,790.00	(2,430,755.52)	6.72
EXPENDITURES					
LEGISLATIVE	781.29	5,522.64	39,109.00	33,586.36	14.12
ELECTIONS	.00	.00	3,775.00	3,775.00	.00
PLANNING AND ZONING	6,279.96	9,916.64	7,239.00	(2,677.64)	136.99
ADMINISTRATION	34,235.49	112,763.81	279,583.11	166,819.30	40.33
ASSESSOR	.00	.00	22,750.00	22,750.00	.00
DEPARTMENT 416	.00	.00	.00	.00	.00
DEPUTY REGISTRAR	.00	.00	.00	.00	.00
CITY HALL	6,212.09	11,847.51	48,580.56	36,733.05	24.39
DEPARTMENT 420	.00	.00	.00	.00	.00
POLICE	79,627.01	234,057.18	757,097.75	523,040.57	30.92
FIRE	25,490.30	64,684.27	228,140.90	163,456.63	28.35
BUILDING INSPECTOR	5,865.59	41,422.42	69,369.66	27,947.24	59.71
CIVIL DEFENSE	.00	.00	400.00	400.00	.00
ANIMAL CONTROL	.00	61.15	550.00	488.85	11.12
PUBLIC WORKS	34,374.13	88,207.90	202,846.99	114,639.09	43.48
STREETS	18,737.31	55,245.83	258,395.82	203,149.99	21.38
DEPARTMENT 441	.00	.00	.00	.00	.00
PARKS COMMISSION	614.95	1,077.86	4,348.98	3,271.12	24.78
PARKS	7,437.52	18,435.36	143,233.62	124,798.26	12.87
LIBRARY	1,500.44	3,545.68	16,869.61	13,323.93	21.02
TIF & CAPITAL PROJECT FUNDS	.00	.00	.00	.00	.00
DEPARTMENT 492	.00	.00	.00	.00	.00
TRANSFERS OUT	.00	.00	523,500.00	523,500.00	.00
TOTAL FUND EXPENDITURES	221,156.08	646,788.25	2,605,790.00	1,959,001.75	24.82
NET REVENUE OVER EXPENDITURES	(189,771.23)	(471,753.77)	.00	(471,753.77)	.00

**CITY OF ANNANDALE
COMBINED CASH INVESTMENT
MAY 31, 2022**

COMBINED CASH ACCOUNTS

001-10101	CASH	1,342,987.08
001-10103	NORTHLAND SECURITIES	112,338.99
001-10104	ICD INVESTMENTS	1,093,129.47
001-10105	4M INVESTMENTS	39,743.16
001-10107	LAKE CENTRAL BANK CD	251,001.49
001-10108	LPL FINANCIAL INVESTMENTS	513,039.84
		<hr/>
	TOTAL COMBINED CASH	3,352,240.03

NON-ALLOCATED CASH

001-10110	CASH - UTILITY CLEARING	(1,289.82)
		<hr/>
	TOTAL COMBINED CASH	3,350,950.21
001-10100	CASH ALLOCATED TO OTHER FUNDS	(3,350,950.21)
		<hr/>
	TOTAL UNALLOCATED CASH	.00
		<hr/> <hr/>

CASH ALLOCATION RECONCILIATION

101	ALLOCATION TO GENERAL FUND	1,280,543.25
102	ALLOCATION TO DEPUTY REGISTRAR/MOTOR VEHICLE	304,105.58
103	ALLOCATION TO GENERAL FUND	35,339.51
222	ALLOCATION TO CHARITABLE GAMBLING FUND	11,865.62
330	ALLOCATION TO PFA BONDS-2004-WTP	11,115.20
332	ALLOCATION TO GO IMP BONDS 2008B (MAPLE)	(18,097.83)
333	ALLOCATION TO GO IMP BONDS 2008A (CITY HALL)	(45,451.81)
334	ALLOCATION TO PUMPER TRUCK BOND	(17,242.48)
335	ALLOCATION TO GO IMP BDS 2011A/PFA (2011STR)	(421.63)
336	ALLOCATION TO GO IMPR BOND 2011B-REFUNDING	18,008.58
337	ALLOCATION TO GO REFUNDING BOND 2012A	(63,626.91)
339	ALLOCATION TO TIF #14 - 2019 A SERIES	12,608.66
340	ALLOCATION TO GO REFUNDING BOND 2019B	114,124.38
341	ALLOCATION TO GO TEMPORARY IMP BOND 2020A	131,615.15
342	ALLOCATION TO GO IMPROVEMENT BOND 2020B	114,705.44
343	ALLOCATION TO GO EQUIPMENT BOND 2022A	602,160.00
402	ALLOCATION TO FIREFIGHTER RELIEF DONATIONS	176,894.72
407	ALLOCATION TO ECONOMIC DEVELOPMENT FUND	(69,482.73)
408	ALLOCATION TO MIF FUND	10,178.58
409	ALLOCATION TO SMALL CITIES DEV PROGRAM	14,686.28
411	ALLOCATION TO TIF #6 - COTTAGES OF ANNANDALE	12,684.42
423	ALLOCATION TO TIF DISTRICT # - DINGMANN	(10,802.45)
425	ALLOCATION TO RECREATION PARK	33,081.93
460	ALLOCATION TO PARK FUND	13,538.75
461	ALLOCATION TO WATER EXPANSION FUND	309,352.51
462	ALLOCATION TO SEWER EXPANSION FUND	214,661.29
463	ALLOCATION TO STORMWATER FUND	3,106.84
464	ALLOCATION TO LIONS DONATION FUND	286,231.79
465	ALLOCATION TO TIF DISTRICT #14 - PINTAIL APT	27,781.07
466	ALLOCATION TO 2020 IMP PROJECT	162,337.58
468	ALLOCATION TO TIF DISTRICT #15 - CARE CENTER	(1,992.05)

CITY OF ANNANDALE
COMBINED CASH INVESTMENT
MAY 31, 2022

469	ALLOCATION TO AMERICAN RESCUE PLAN	192,172.81
470	ALLOCATION TO FUND 470	(516,096.43)
493	ALLOCATION TO STREET MAINTENANCE CAPITAL	144,903.17
494	ALLOCATION TO STREET CAPITAL OUTLAY FUND	135,023.15
495	ALLOCATION TO PUBLIC WORKS/STREET EQUIP FUND	215,188.36
496	ALLOCATION TO FIRE EQUIPMENT FUND	(646,399.75)
497	ALLOCATION TO POLICE EQUIPMENT FUND	44,032.98
498	ALLOCATION TO BUILDING CAPITAL OUTLAY FUND	82,575.24
601	ALLOCATION TO WATER FUND	347,396.05
602	ALLOCATION TO SEWER FUND	(90,898.53)
603	ALLOCATION TO REFUSE/RECYCLING FUND	30,923.34
604	ALLOCATION TO TRAINING CENTER OPERATIONS	(232,692.59)
605	ALLOCATION TO STORM UTILITY FUND	1,435.05
651	ALLOCATION TO CEMETERY FUND	(15,741.18)
703	ALLOCATION TO WASTE WATER COMMISSION	(6,994.65)
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	3,358,436.26
	ALLOCATION FROM COMBINED CASH FUND - 001-10100	(3,350,950.21)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	7,486.05
		<hr/> <hr/>

CITY OF ANNANDALE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2022

FUND 101 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
TAXES	1,384.15	6,679.61	1,545,097.00	(1,538,417.39)	.43
LICENSES & PERMITS	7,112.78	18,587.39	80,300.00	(61,712.61)	23.15
INTERGOVERNMENTAL REVENUES	.00	6,612.63	642,257.00	(635,644.37)	1.03
PUBLIC CHARGES FOR SERVICE	10,255.00	118,775.05	252,936.00	(134,160.95)	46.96
FINES & FORFEITURES	749.90	5,481.77	12,200.00	(6,718.23)	44.93
MISCELLANEOUS REVENUE	5,255.18	43,655.04	43,000.00	655.04	101.52
OTHER FINANCING SOURCES	.00	.00	30,000.00	(30,000.00)	.00
TOTAL FUND REVENUE	24,757.01	199,791.49	2,605,790.00	(2,405,998.51)	7.67
EXPENDITURES					
LEGISLATIVE	2,196.20	7,718.84	39,109.00	31,390.16	19.74
ELECTIONS	.00	.00	3,775.00	3,775.00	.00
PLANNING AND ZONING	5,871.01	15,787.65	7,239.00	(8,548.65)	218.09
ADMINISTRATION	30,053.60	142,817.41	279,583.11	136,765.70	51.08
ASSESSOR	.00	.00	22,750.00	22,750.00	.00
DEPARTMENT 416	.00	.00	.00	.00	.00
DEPUTY REGISTRAR	.00	.00	.00	.00	.00
CITY HALL	2,596.80	14,444.31	48,580.56	34,136.25	29.73
DEPARTMENT 420	.00	.00	.00	.00	.00
POLICE	56,663.73	290,720.91	757,097.75	466,376.84	38.40
FIRE	8,922.22	73,606.49	228,140.90	154,534.41	32.26
BUILDING INSPECTOR	6,584.25	48,006.67	69,369.66	21,362.99	69.20
CIVIL DEFENSE	.00	.00	400.00	400.00	.00
ANIMAL CONTROL	.00	61.15	550.00	488.85	11.12
PUBLIC WORKS	20,057.69	108,265.59	202,846.99	94,581.40	53.37
STREETS	28,560.73	83,806.56	258,395.82	174,589.26	32.43
DEPARTMENT 441	.00	.00	.00	.00	.00
PARKS COMMISSION	404.45	1,482.31	4,348.98	2,866.67	34.08
PARKS	17,503.58	35,938.94	143,233.62	107,294.68	25.09
LIBRARY	497.37	4,043.05	16,869.61	12,826.56	23.97
TIF & CAPITAL PROJECT FUNDS	.00	.00	.00	.00	.00
DEPARTMENT 492	.00	.00	.00	.00	.00
TRANSFERS OUT	.00	.00	523,500.00	523,500.00	.00
TOTAL FUND EXPENDITURES	179,911.63	826,699.88	2,605,790.00	1,779,090.12	31.73
NET REVENUE OVER EXPENDITURES	(155,154.62)	(626,908.39)	.00	(626,908.39)	.00

**CITY OF ANNANDALE
COMBINED CASH INVESTMENT
JUNE 30, 2022**

COMBINED CASH ACCOUNTS

001-10101	CASH	2,125,225.89
001-10103	NORTHLAND SECURITIES	112,341.12
001-10104	ICD INVESTMENTS	1,093,916.95
001-10105	4M INVESTMENTS	39,773.12
001-10107	LAKE CENTRAL BANK CD	251,001.49
001-10108	LPL FINANCIAL INVESTMENTS	513,044.88

TOTAL COMBINED CASH	4,135,303.45
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NON-ALLOCATED CASH

001-10110	CASH - UTILITY CLEARING	(1,289.82)
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TOTAL COMBINED CASH	4,134,013.63
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001-10100	CASH ALLOCATED TO OTHER FUNDS	(4,134,013.63)
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TOTAL UNALLOCATED CASH	.00
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CASH ALLOCATION RECONCILIATION

101	ALLOCATION TO GENERAL FUND	2,039,832.38
102	ALLOCATION TO DEPUTY REGISTRAR/MOTOR VEHICLE	315,543.26
103	ALLOCATION TO GENERAL FUND	41,420.10
222	ALLOCATION TO CHARITABLE GAMBLING FUND	11,865.62
330	ALLOCATION TO PFA BONDS-2004-WTP	11,115.20
332	ALLOCATION TO GO IMP BONDS 2008B (MAPLE)	(8,115.22)
333	ALLOCATION TO GO IMP BONDS 2008A (CITY HALL)	(45,451.81)
334	ALLOCATION TO PUMPER TRUCK BOND	(17,242.48)
335	ALLOCATION TO GO IMP BDS 2011A/PFA (2011STR)	(421.63)
336	ALLOCATION TO GO IMPR BOND 2011B-REFUNDING	18,008.58
337	ALLOCATION TO GO REFUNDING BOND 2012A	(63,459.97)
339	ALLOCATION TO TIF #14 - 2019 A SERIES	8,944.75
340	ALLOCATION TO GO REFUNDING BOND 2019B	162,682.87
341	ALLOCATION TO GO TEMPORARY IMP BOND 2020A	117,504.70
342	ALLOCATION TO GO IMPROVEMENT BOND 2020B	127,155.01
343	ALLOCATION TO GO EQUIPMENT BOND 2022A	602,160.00
402	ALLOCATION TO FIREFIGHTER RELIEF DONATIONS	176,701.23
407	ALLOCATION TO ECONOMIC DEVELOPMENT FUND	(262,769.16)
408	ALLOCATION TO MIF FUND	12,857.16
409	ALLOCATION TO SMALL CITIES DEV PROGRAM	15,119.40
411	ALLOCATION TO TIF #6 - COTTAGES OF ANNANDALE	24,644.11
423	ALLOCATION TO TIF DISTRICT # - DINGMANN	(9,446.42)
425	ALLOCATION TO RECREATION PARK	33,081.93
460	ALLOCATION TO PARK FUND	15,338.75
461	ALLOCATION TO WATER EXPANSION FUND	359,752.51
462	ALLOCATION TO SEWER EXPANSION FUND	284,961.29
463	ALLOCATION TO STORMWATER FUND	3,106.84
464	ALLOCATION TO LIONS DONATION FUND	286,231.79
465	ALLOCATION TO TIF DISTRICT #14 - PINTAIL APT	62,240.10
466	ALLOCATION TO 2020 IMP PROJECT	59,512.60
468	ALLOCATION TO TIF DISTRICT #15 - CARE CENTER	630.11

CITY OF ANNANDALE
COMBINED CASH INVESTMENT
JUNE 30, 2022

469	ALLOCATION TO AMERICAN RESCUE PLAN	192,172.81
470	ALLOCATION TO FUND 470	(517,698.93)
493	ALLOCATION TO STREET MAINTENANCE CAPITAL	144,903.17
494	ALLOCATION TO STREET CAPITAL OUTLAY FUND	135,023.15
495	ALLOCATION TO PUBLIC WORKS/STREET EQUIP FUND	215,188.36
496	ALLOCATION TO FIRE EQUIPMENT FUND	(647,485.73)
497	ALLOCATION TO POLICE EQUIPMENT FUND	32,404.25
498	ALLOCATION TO BUILDING CAPITAL OUTLAY FUND	82,575.24
601	ALLOCATION TO WATER FUND	378,799.96
602	ALLOCATION TO SEWER FUND	(49,745.91)
603	ALLOCATION TO REFUSE/RECYCLING FUND	47,981.63
604	ALLOCATION TO TRAINING CENTER OPERATIONS	(233,435.02)
605	ALLOCATION TO STORM UTILITY FUND	5,667.75
651	ALLOCATION TO CEMETERY FUND	(21,360.00)
703	ALLOCATION TO WASTE WATER COMMISSION	(6,994.65)
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	4,141,499.68
	ALLOCATION FROM COMBINED CASH FUND - 001-10100	(4,134,013.63)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	7,486.05
		<hr/> <hr/>

CITY OF ANNANDALE
SUMMARY REVENUES / EXPENDITURES COMPARED TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2022

FUND 101 - GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
REVENUE					
TAXES	816,755.60	823,435.21	1,545,097.00	(721,661.79)	53.29
LICENSES & PERMITS	59,493.94	78,081.33	80,300.00	(2,218.67)	97.24
INTERGOVERNMENTAL REVENUES	.00	6,612.63	642,257.00	(635,644.37)	1.03
PUBLIC CHARGES FOR SERVICE	55,266.10	174,041.15	252,936.00	(78,894.85)	68.81
FINES & FORFEITURES	1,137.25	6,619.02	12,200.00	(5,580.98)	54.25
MISCELLANEOUS REVENUE	148.27	43,803.31	43,000.00	803.31	101.87
OTHER FINANCING SOURCES	.00	.00	30,000.00	(30,000.00)	.00
TOTAL FUND REVENUE	932,801.16	1,132,592.65	2,605,790.00	(1,473,197.35)	43.46
EXPENDITURES					
LEGISLATIVE	1,580.63	9,299.47	39,109.00	29,809.53	23.78
ELECTIONS	.00	.00	3,775.00	3,775.00	.00
PLANNING AND ZONING	2,640.85	18,428.50	7,239.00	(11,189.50)	254.57
ADMINISTRATION	25,358.44	168,175.85	279,583.11	111,407.26	60.15
ASSESSOR	22,410.00	22,410.00	22,750.00	340.00	98.51
DEPARTMENT 416	.00	.00	.00	.00	.00
DEPUTY REGISTRAR	.00	.00	.00	.00	.00
CITY HALL	2,927.00	17,371.31	48,580.56	31,209.25	35.76
DEPARTMENT 420	.00	.00	.00	.00	.00
POLICE	51,516.78	342,237.69	757,097.75	414,860.06	45.20
FIRE	15,857.21	89,463.70	228,140.90	138,677.20	39.21
BUILDING INSPECTOR	3,190.40	51,197.07	69,369.66	18,172.59	73.80
CIVIL DEFENSE	.00	.00	400.00	400.00	.00
ANIMAL CONTROL	.00	61.15	550.00	488.85	11.12
PUBLIC WORKS	22,960.96	131,226.55	202,846.99	71,620.44	64.69
STREETS	20,153.70	103,960.26	258,395.82	154,435.56	40.23
DEPARTMENT 441	.00	.00	.00	.00	.00
PARKS COMMISSION	139.95	1,622.26	4,348.98	2,726.72	37.30
PARKS	22,917.78	58,856.72	143,233.62	84,376.90	41.09
LIBRARY	913.13	4,956.18	16,869.61	11,913.43	29.38
TIF & CAPITAL PROJECT FUNDS	.00	.00	.00	.00	.00
DEPARTMENT 492	.00	.00	.00	.00	.00
TRANSFERS OUT	.00	.00	523,500.00	523,500.00	.00
TOTAL FUND EXPENDITURES	192,566.83	1,019,266.71	2,605,790.00	1,586,523.29	39.12
NET REVENUE OVER EXPENDITURES	740,234.33	113,325.94	.00	113,325.94	.00

AnnandaleFire Department

Incident Type Report (Summary) (Modified)

Alarm Date Between {07/01/2022} And {07/31/2022}

Incident Type	Count	Percent
1 Fire		
143 Grass fire	1	3.12 %
	<u>1</u>	<u>3.12 %</u>
3 Rescue & Emergency Medical Service Incident		
311 Medical assist, assist EMS crew	21	65.62 %
321 EMS call, excluding vehicle accident with injury	1	3.12 %
322 Motor vehicle accident with injuries	1	3.12 %
324 Motor Vehicle Accident with no injuries	2	6.25 %
353 Removal of victim(s) from stalled elevator	1	3.12 %
	<u>26</u>	<u>81.25 %</u>
6 Good Intent Call		
611 Dispatched & cancelled en route	3	9.37 %
	<u>3</u>	<u>9.37 %</u>
7 False Alarm & False Call		
733 Smoke detector activation due to malfunction	1	3.12 %
	<u>1</u>	<u>3.12 %</u>
8 Severe Weather & Natural Disaster		
815 Severe weather or natural disaster standby	1	3.12 %
	<u>1</u>	<u>3.12 %</u>

Total Incident Count: 32

DMV Annual Revenue Summary

	2019		2020		2021		2022	
	Motor Vehicle		Motor Vehicle		Motor Vehicle		Motor Vehicle	
	Monthly	Cumulative	Monthly	Cumulative	Monthly	Cumulative	Monthly	Cumulative
Jan	\$ 15,480	\$ 15,480	\$ 24,253	\$ 24,253	\$ 17,265	\$ 17,265	\$ 20,614	\$ 20,614
Feb	\$ 20,006	\$ 35,486	\$ 20,464	\$ 44,717	\$ 22,133	\$ 39,398	\$ 22,571	\$ 43,185
Mar	\$ 14,782	\$ 50,268	\$ 13,553	\$ 58,270	\$ 21,456	\$ 60,854	\$ 18,214	\$ 61,399
April	\$ 15,218	\$ 65,486	\$ 5,773	\$ 64,043	\$ 21,120	\$ 81,974	\$ 16,468	\$ 77,867
May	\$ 15,598	\$ 81,084	\$ 9,976	\$ 74,019	\$ 17,199	\$ 99,173	\$ 15,647	\$ 93,514
June	\$ 10,891	\$ 91,975	\$ 14,054	\$ 88,073	\$ 15,978	\$ 115,151	\$ 14,847	\$ 108,361
July	\$ 11,368	\$ 103,343	\$ 14,428	\$ 102,501	\$ 15,422	\$ 130,573	\$ 14,857	\$ 123,218
Aug	\$ 12,730	\$ 116,073	\$ 11,275	\$ 113,776	\$ 13,809	\$ 144,382		\$ 123,218
Sept	\$ 13,139	\$ 129,212	\$ 10,996	\$ 124,772	\$ 13,443	\$ 157,825		\$ 123,218
Oct	\$ 12,332	\$ 141,544	\$ 10,021	\$ 134,793	\$ 12,706	\$ 170,531		\$ 123,218
Nov	\$ 10,530	\$ 152,074	\$ 7,328	\$ 142,121	\$ 12,755	\$ 183,286		\$ 123,218
Dec	\$ 12,007	\$ 164,081	\$ 16,619	\$ 158,740	\$ 14,420	\$ 197,706		\$ 123,218

	DNR Transactions		DNR Transactions		DNR Transactions		DNR Transactions	
	Monthly	Cumulative	Monthly	Cumulative	Monthly	Cumulative	Monthly	Cumulative
Jan	\$ 1,625	\$ 1,625	\$ 2,382	\$ 2,382	\$ 2,314	\$ 2,314	\$ 1,572	\$ 1,572
Feb	\$ 1,425	\$ 3,050	\$ 1,267	\$ 3,649	\$ 1,225	\$ 3,539	\$ 2,069	\$ 3,641
Mar	\$ 984	\$ 4,034	\$ 1,033	\$ 4,682	\$ 1,373	\$ 4,912	\$ 1,556	\$ 5,197
April	\$ 1,546	\$ 5,580	\$ 357	\$ 6,356	\$ 2,860	\$ 7,772	\$ 1,667	\$ 6,864
May	\$ 2,192	\$ 7,772	\$ 1,674	\$ 8,130	\$ 2,747	\$ 10,519	\$ 2,494	\$ 9,358
June	\$ 1,934	\$ 9,706	\$ 1,774	\$ 9,937	\$ 1,827	\$ 12,346	\$ 2,029	\$ 11,387
July	\$ 1,923	\$ 11,629	\$ 1,807	\$ 10,747	\$ 1,891	\$ 14,237	\$ 1,703	\$ 13,090
Aug	\$ 698	\$ 12,327	\$ 810	\$ 11,634	\$ 860	\$ 15,097		\$ 13,090
Sept	\$ 747	\$ 13,074	\$ 887	\$ 12,311	\$ 1,001	\$ 16,098		\$ 13,090
Oct	\$ 570	\$ 13,644	\$ 677	\$ 12,670	\$ 587	\$ 16,685		\$ 13,090
Nov	\$ 452	\$ 14,096	\$ 359	\$ 14,130	\$ 557	\$ 17,242		\$ 13,090
Dec	\$ 1,928	\$ 16,024	\$ 1,460	\$ 14,130	\$ 1,510	\$ 18,752		\$ 13,090

DL Transactions	DL Transactions	DL Transactions	DL Transactions
\$ 1,621	\$ 1,304		

Total Annual Rev	<u>\$ 181,726</u>	<u>\$ 174,174</u>	<u>\$ 216,458</u>	<u>\$ 136,308</u>
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CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: August 8, 2022	Agenda No. 6C
Agenda Section: Consent	Item: Special Events	
<p>BACKGROUND:</p> <p>Attached are two special event applications. Both are recommended to be approved by the Chief of Police.</p> <ul style="list-style-type: none">• Spilled Grain Anniversary Event- September 10th from 11am-11pm. This event will be held in the parking lot of Spilled Grain.• PLIA Walk- the Pleasant Lake Association is planning a walk on August 20th from 9am to 1pm.		

Special Event Application

Name: Spilled Grain Brewhouse Home Phone: 320-274-1129
Address: 300 Elm St E Fax Number: _____
City, State, Zip: Annandale, MN 55302 Email Address: spilledgrain@gmail.com
Event Name: Oktoberfest Event Date: September 10
Event time (start and end): 11am-11pm Estimated number of participants: 500

Event Description: parking lot party

Serving alcohol and/or food? ☒ Yes ☐ No Business/liquor License holder: Spilled Grain Brewhouse
Contact person: Anastacia Schnabel phone number: 763-438-0148

Starting location (if applicable): SGB

Ending location (if applicable): SGB

Area(s) to be closed off during event (you must also supply a map of area/route to be closed off):

parking lot - see attached

Safety Procedures (ie: traffic control, event personnel, etc):

see attached

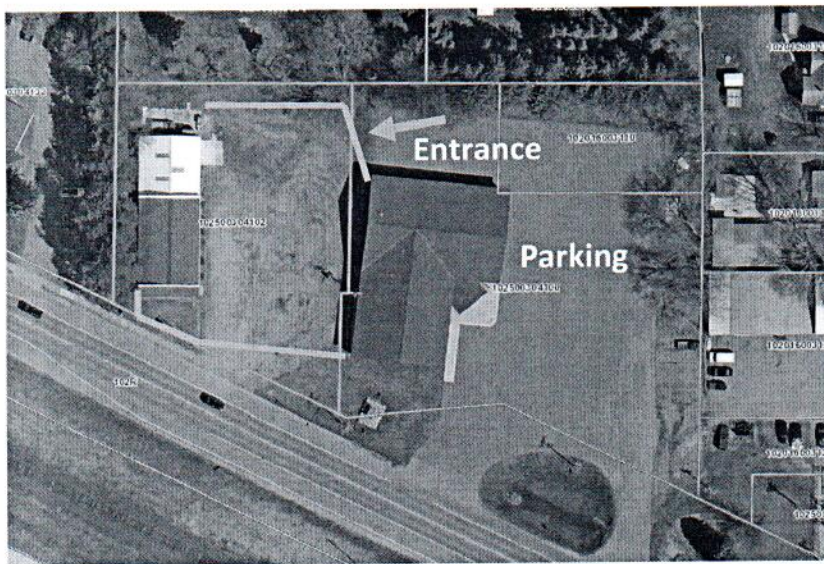
The undersigned applicant hereby agrees to the Annandale Police Departments requirements and holds harmless APD for any acts resulting from the negligence of his/her organizers, participants or any spectators.

Signed:  Date: 7-10-22

OFFICE USE ONLY - ANNANDALE POLICE DEPARTMENT

Number of cars required: 0 Number of officers required: 1 or 1 Reserve x \$40/hour = \$ 40.00

Spilled Grain Brewhouse Oktoberfest (Similar to Oktoberfest event 2021)
Saturday, September 10th, 2022
2pm-11pm



Map Legend

----- Snow Fence barricade

Event Main Contact
Anastacia Schnabel – 763-438-0148

Alternate Contacts
Jacob Schnabel – 701-306-8266

Event security includes:

- Fencing along all exposed property
- One main entrance
- ID Checks/Wristbands at main entrance
- Patio included in snow fence barricade
- Porta-Potties in fenced-in area
- Garbage cans in fenced-in area
- Parking agreement with Petty Brothers
 - We are adjusting our open times and are starting the event at 2pm so not to create too much of a traffic jam at Petty Brothers
- Staff/Volunteers will be directing traffic and parking – and will have bright t-shirts on
- Minimum of 2 staff/volunteers in parking area at Petty Brothers at all times
- Music is scheduled from 330-10pm
- Neighbors will be notified of event and music schedule
- All beer will be served in plastic cups – we will have Oktoberfest glasses for sale, too
- All volunteers/staff will have bright t-shirt on



ANNANDALE POLICE DEPARTMENT

Special Event Application

Name: PLIA WALK / Kelli Bronder Home Phone: 612-965-0430
Address: PO BOX 71 Fax Number: —
City, State, Zip: Annandale, MN 55302 Email Address: pliamn@yahoo.com
Event Name: PLIA WALK Event Date: 8/20/22
Set up time: 8am Event time (start end): 9am-11am Estimated # of participants: ≤ 50
Event Description: WALK from pavillion down to
pleasant Ave then back to pavillion
via HWY 24.
Serving alcohol and/or food? Yes ☒ no ☐ Business/liquor License holder: _____
Contact person: Kelli Bronder Phone number: 612-965-0430
Starting location (if applicable): Pavillion
Ending location (if applicable): Pavillion
Area(s) to be closed off during event (you must also supply a map of area/route to be closed off): _____
None

Safety Procedures (ie: traffic control, event personnel, other facilities as needed, etc): _____
NONE

The undersigned applicant hereby agrees to the Annandale Police Departments requirements and holds harmless APD for any acts resulting from the negligence of his/her organizers, participants or any spectators.

Signed: [Signature] Date: 6/10/22

OFFICE USE ONLY – ANNANDALE POLICE DEPARTMENT

Number of cars required: 0 Number of officers required: 0 x \$40/hour = \$ 0

APD comments: Do not block traffic

APD approval signature: P. Gauda Date: 7-11-22

City Council approval (if applicable) yes ☒ no ☐ Date: _____

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: August 8, 2022	Agenda No. 6D
Agenda Section: Consent	Item: St. Ignatius Festival	
<p>BACKGROUND:</p> <p>St. Ignatius is requesting approval for a Lawful Gambling Permit and Liquor License for their annual festival planned for February 18, 2023.</p> <p>Attached are the permit applications for each. The event is planned to be located in the lower level of church at 35 Birch Street E.</p> <p>The City has not received any complaints regarding this festival in prior years.</p>		



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TEMPORARY CONSUMPTION AND DISPLAY PERMIT**

(City or county may not issue more than 10 permits in any one year)

Name of organization		Date organized	Tax exempt number
Church of St. Ignatius		03/12/1884	7202617
Organization Address	City	State	Zip Code
PO Box 126	Annandale	Minnesota	55302
Name of person making application		Business phone	Home phone
Fr. John Meyer		320-274-8828	
Date(s) of event	Type of organization		
February 18, 2023	<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input checked="" type="checkbox"/> Religious <input type="checkbox"/> Other non-profit		
Organization officer's name		City	State Zip
X Fr. John Meyer		Annandale	Minnesota 55302
Add New Officer			

Location where permit will be used. If an outdoor area, describe.
Lower level of church, dining hall, located at 35 Birch Street E., Annandale, MN

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license	Date Approved
Fee Amount	Permit Date
Date Fee Paid	City or County Email Address
	City or County phone number

Please Print Name of City Clerk or County Official

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Church of St. Ignatius of Annandale, MN Previous Gambling Permit Number: X- 35805-22-012

Minnesota Tax ID Number, if any: 7202617 Federal Employer ID Number (FEIN), if any: 41-0943205

Mailing Address: PO Box 126

City: Annandale State: MN Zip: 55302 County: Wright

Name of Chief Executive Officer (CEO): Fr. John Meyer

CEO Daytime Phone: 320-274-8828 CEO Email: frmeyer@stignatiusmn.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): Bonnie@stignatiusmn.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☒ Religious ☐ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted
(for raffles, list the site where the drawing will take place): Church of St. Ignatius of Annandale, MN

Physical Address (do not use P.O. box): 35 Birch Street E

Check one:

☒ City: Annandale Zip: MN County: Wright

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): February 18, 2023

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)
**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
 (Signature must be CEO's signature; designee may not sign)

 Print Name: Fr. John Meyer
REQUIREMENTS
Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS
Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

Checklist for Exempt Raffle

Organization Name: Church of St. Ignatius of Annanale, MN		Previous Gambling Permit #: X- 35805-22-012	Date of Raffle Drawing: February 18, 2023
INSTRUCTIONS: <ul style="list-style-type: none"> The purpose of this form is to help your organization conduct exempt raffles in compliance with the requirements listed below. Detailed information regarding each requirement is available by clicking on the following links [in blue italics]: 1) applicable statutes and rules; 2) the <i>Lawful Gambling Manual</i> chapter on raffles; 3) the online class, "<i>Conduct of Raffles</i>"; and 4) the <i>phone number and email address</i> of your county's Compliance Specialist. After reading each checklist item, mark "Yes" to indicate that you understand the requirement and agree to comply. After answering "Yes" to each applicable item, your organization's CEO must sign the acknowledgment below. Include the completed checklist as part of your application to conduct an exempt raffle. 			
Yes	N/A	<ul style="list-style-type: none"> If tickets will be sold prior to the event, mark "Yes" to item #1 and mark "N/A" to items #2 and #3. If tickets are sold only at the event using theater tickets, mark "N/A" to item #1 and answer "Yes" to items #2 and #3. 	Yes
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1. Tickets are printed in accordance with MN Rule 7861.0310.	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	2. Tickets contain the sequential number of the raffle ticket. (349.173)	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	3. A list of prizes and a statement of other relevant information is made available to ticket purchasers. (349.173)	<input checked="" type="checkbox"/>
Yes	Prizes		<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	4. The organization is the sole owner of all the real or personal property to be awarded. (7861.0260)		<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	5. A merchandise certificate is used when a prize requiring registration or licensure (guns, cars, ATVs, etc.) is offered. (7861.0260)	Yes	House Rules
<input checked="" type="checkbox"/>	6. Prizes must not consist of lawful gambling equipment including raffle tickets for another raffle. (7861.0260)	<input checked="" type="checkbox"/>	14. Clear and legible house rules in accordance with MN Rule 7861.0310 are prominently posted at the point of winner selection.
<input checked="" type="checkbox"/>	7. The total value of lawful gambling prizes awarded (use fair market value for donated prizes) does not exceed \$50,000 in a calendar year. (349.166)	Yes	Post Raffle Conduct
<input checked="" type="checkbox"/>	8. Alcohol is only awarded as a prize to persons who demonstrate that they are 21 years of age or older. (340A.707)	<input checked="" type="checkbox"/>	15. An exempt permit financial report (LG220A) must be submitted to the Gambling Control Board within 30 days of the gambling occasion. (349.166)
		<input checked="" type="checkbox"/>	16. Gambling funds may only be spent for allowable expenses and lawful purposes. (349.12 3a & 25)
		<input checked="" type="checkbox"/>	17. Gambling records must be kept for 3½ years. (7861.0310)
CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)			
Noncompliant Activity: I acknowledge by signing below that my organization must follow all raffle rules and that any gambling activity conducted by the organization at the event that is not in compliance with Minnesota Statute and Rule may subject the organization to citation or the inability to receive future permits to conduct gambling. I understand that my permit will not be issued until this form has been completed and submitted to the Minnesota Gambling Control Board.			
Signature:		Date:	Print Name:
			Fr. John Meyer
Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application.		Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public	
Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.			

This form will be made available in alternative format (i.e., large print, braille) upon request.

An equal opportunity employer

How You May Spend Gambling Funds	How You May Not Spend Gambling Funds
<p>Allowable expenses - Gambling funds may be spent for allowable expenses, such as:</p> <ul style="list-style-type: none"> • gambling equipment (pull-tabs, bingo paper, bingo blower, paddlewheel tickets, tipboard games); • advertising; • printing raffle tickets; or • any services or goods that are directly related to the conduct of your gambling. <p>Charitable contributions - Gambling funds may be spent for the following charitable contributions (lawful purpose):</p> <ul style="list-style-type: none"> • to or by 501(c)(3) organization and 501(c)(4) festival organizations; • relieving the effects of poverty, homelessness, or disability; • problem gambling programs approved by the Minnesota Department of Human Services; • public or private nonprofit school; • scholarships (if a contribution is made to a scholarship fund, it must be made to a nonprofit organization whose primary mission is to award scholarships); • church; • recognition of military service (open to public) or active military personnel in need; • activities and facilities benefiting youth under age 21; • citizen monitoring of surface water quality, with data submitted to Minnesota PCA; • unit of government (NOTE: A direct contribution to a law enforcement or prosecutorial agency is not allowed); • wildlife management projects or activities that benefit the public-at-large, with DNR approval; • grooming and maintaining snowmobile or all-terrain trails that are grant-in-aid trails, or other trails open to public use, with DNR approval; • supplies and materials for DNR training and educational programs; • nutritional programs, food shelves, and congregate dining programs primarily for persons who are 62 or older or disabled; • community arts organizations or programs; • humanitarian service recognizing volunteerism or philanthropy; and • acquisition and repair of real property and capital assets (contact the Gambling Control Board for requirements). 	<ol style="list-style-type: none"> 1. Controlled contribution - An organization may not retain any control over any contribution made from gambling funds. The only exception is for expenditures by a 501(c)(3) organization or a 501(c)(4) festival organization to its general fund. 2. Financial gain - A contribution or expenditure may not be made if it results in any monetary, economic, financial, or material benefit to the organization making the contribution or expenditure. 3. Government - An expenditure may not be made for: <ul style="list-style-type: none"> • influencing the nomination or election of a candidate for public office; • promoting or defeating a ballot question; or • any activity intended to influence an election or a governmental decision-making process. 4. Law enforcement - A direct contribution may not be made to a law enforcement or prosecutorial agency. 5. Pension - A contribution may not be made to a government pension or retirement fund, such as a fire relief association. 6. Conflict of interest - A contribution or expenditure may not be made if it is not allowed under the conflict of interest provisions of the Minnesota Nonprofit Corporation Act, Minnesota Statutes, Section 317A.255. 7. Alcohol - An expenditure may not be made for the purchase of any intoxicating liquor, wine, or malt beverages. 8. Fundraising - An expenditure may not be made for fundraising costs, except as allowed for a 501(c)(3) organization or 501(c)(4) festival organization from its general fund. 9. Other organizations - With few exceptions, gambling funds may not be contributed to other organizations or clubs such as veterans, fraternal, Lions, etc. unless it is a 501(c)(3) organization. 10. Other contributions - A contribution may not be made to a 501(c)(3) organization or another entity with the intent or effect of not complying with lawful purpose restrictions or requirements.



ARCHDIOCESE
OF
SAINT PAUL &
MINNEAPOLIS

OFFICE OF THE CHANCELLOR FOR CIVIL AFFAIRS

July 20, 2022

Reverend John Meyer
Church of Saint Ignatius
35 Birch St E
Annandale, MN 55302

Dear Reverend Meyer,

The Church of St. Ignatius of Annandale, Minnesota, a Minnesota religious parish corporation, is a tax exempt organization under the provisions of Section 501(c)(3) of the Internal Revenue Code by reason of a Group Ruling issued to the United States Conference of Catholic Bishops by the Internal Revenue Service on September 1, 2021, which is the latest annual update in a series that began with the original determination of March 25, 1946. A copy of the 2021 Group Ruling is enclosed. The Group Exemption Number is 0928.

The Group Ruling provides that any organizations listed in the *Official Catholic Directory* for 2021 as being an agency, instrumentality and educational, charitable and religious institutions operated, supervised or controlled by or in connection with the Roman Catholic Church in the United States, are tax exempt.

The Church of St. Ignatius of Annandale, Minnesota, is listed in the *Official Catholic Directory* for 2021 on page 1219. A copy of the Archdiocesan section from the directory showing that listing is enclosed.

If you have any questions about the tax exempt status, please contact me.

Sincerely,

Joseph F. Kueppers
Chancellor for Civil Affairs

ENCLOSURES

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: August 8, 2022	Agenda No. 6F
Agenda Section: Consent Agenda	Item: Consideration of Adopting Resolution – Approving a Request for Variance to the Shoreland Management Overlay District Impervious Surface Coverage and Variance to the Side Yard Setback for a Residential Building Addition in the One Family Residential District (R-1) Applicant: David and Nancy Haugland	
<p>SITE INFORMATION & BACKGROUND</p> <p>PID: 102-500-194404</p> <p>Legal Description: Lengthy – See City Hall</p> <p>Zoning District: One Family Residential District (R-1)/Shoreland Management Overlay District</p> <p>Comprehensive Plan: Residential</p> <p>Surrounding Site Use: North: Pleasant Lake East: R-1/Residential South: R-1/Undeveloped West: R-1/Residential</p> <p>Planning Case Number: 2022-18</p> <p>Deadline for Decision: September 11, 2022 (60-day deadline) November 10, 2022 (120-day deadline)</p> <p>Project Description: David and Nancy Haugland are seeking a variance to the maximum impervious surface coverage in the Shoreland Management Overlay District and a variance to the side yard setback in the One Family Residence District (R-1) to accommodate an addition to their existing single-family residence at 232 Lake Drive East.</p> <p>The proposal includes adding a second story of 746 square feet, expanding the footprint on the non-lake side/front yard by 251 square feet, and building a 241 square foot covered deck. The total proposed gross floor area of the home is 1,742 square feet.</p> <p><u>Variance Review</u> Applicants should balance the requirements of the ordinance with their design choices and attempt to minimize the amount of variances to be as reasonable, as possible. The Zoning Ordinance states that a variance shall only be granted when in conformance with the criteria found in Section 462 of State Statutes. The criteria for evaluation of a variance are, as follows:</p> <ol style="list-style-type: none"> 1. The proposed variance is consistent with the Comprehensive Plan. 2. The proposed variance is in harmony with the general purpose and intent of this 		

Ordinance.

3. The applicant for the variance established that there are practical difficulties in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means:
 - a. The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
 - b. The plight of the landowner is due to circumstances unique to the property not created by the landowner; and
 - c. The variance, if granted, will not alter the essential character of the locality.
 - d. Economic considerations alone do not constitute practical difficulties.
4. A variance shall not be granted for a use not allowed under the zoning ordinance for property in the zone where the affected person's land is located.
5. The City may impose conditions in the granting of variances. A condition must be directly related to and must bear a rough proportionality to the impact created by the variance.

The City Council will need to make findings that the request is in conformance with the above criteria in order to approve the request.

ANALYSIS

The lot is approximately 12,389 square feet in size. The site currently contains a 741 square foot house with a deck and a 739 square foot detached garage with a deck. There is also a detached deck along the shoreline.

Side Yard Setback –

The Zoning Ordinance requires setbacks of 10 feet to the sides, 50 feet to the ordinary high water level in the rear, and 30 feet to the front.

The existing home is approximately 43 feet from Pleasant Lake, 8 feet from the west property line, and 9 feet from the east property line. The proposed expansion portion of the project will approximately sit 70 feet from the ordinary high-water level, 12 and 13 feet from the west property line, 8 and 9 feet from east property line, and 170 feet from the front property line. The proposed structure would generally appear within line of other structures in the area.

Although the applicant's existing home is located in the ordinary high water setback, the expansion is located greater than 50 feet away. A variance is however required for the east property line setback.

Impervious Surfaces –

Impervious surfaces are capped at 25% in the Shoreland Overlay District. This would limit the area of impervious to 3,097 square feet for this property.

The applicants revised survey indicates there is approximately 30% or 3,694 square feet of existing impervious surfaces.

The applicant is proposing to remove 434 square feet of impervious surfaces including a shed, pavers, stairs and concrete, and a portion of their driveway. The proposed impervious surfaces

with the removals remains at 30 percent or 3,751 square feet. The applicant is intending to better meet the current City Code by removing some of these structures or objects which are in the current side yard setback. A further reduction in area of approximately 654 square feet would meet the current DNR shoreland standards.

Staff sent the variance application to the DNR for comment with none being received at this time. Often times when an applicant proposes a greater percentage of impervious surfaces, the applicants are required to provide some form of stormwater management to offset this increased impervious. This would be a means of reducing the rate of run-off via a grading plan and would be done with a stormwater retention device (with a focus on the lake).

It would be recommended that the applicant further remove impervious surfaces and/or provide a storm water management feature that is in the form of a swale or depression that provides for water retention on the ground that would slow the flow of water off the site to the same level as if it were meeting code.

PLANNING COMMISSION REVIEW AND RECOMMENDATION

Planning Commission reviewed the request for variances and held a Public Hearing on August 2, 2022. Dave and Nancy Haugland, the applicants, explained their reason for requesting the variances and discussed how they would accommodate stormwater on the property. The City received written comments from Ray and Karen Larson (280 Basswood Street) which in summary were supportive of the project. Planning Commission unanimously recommended approval of the variance requests with Exhibit Z conditions as presented.

STAFF RECOMMENDED ACTION

Adopt the Resolution approving the variance requests with Exhibit Z conditions.

ALTERNATIVE ACTIONS

Variance:

1. Motion to approve Resolution for variances to side yard setback and maximum impervious surface coverage with conditions as identified in Exhibit Z.
2. Motion to deny variance requests including a statement for the reason for the denial.
3. Motion to table action including a statement as to why the action was tabled and with direction to staff and/or the applicant.

Attachments:

- A. Draft Resolution
- B. Aerial Image
- C. Applicant Narrative
- D. Certificate of Survey (Revised), Dated August 1, 2022
- E. Elevations and Floorplans
- F. City Engineer's Letter, Dated July 21, 2022
- Z. Conditions of Approval

EXHIBIT Z

Variance to the Maximum Impervious Surface in the Shoreland Management Overlay District and Variance to the Side Yard Setback in the One Family Residential District (R-1)

**Applicant: David and Nancy Haugland
232 Lake Drive East | PID: 102-500-194404**

1. Reduce the size of the decks or eliminate more impervious surfaces, or add an engineer approved "storm water management facility." Impervious surfaces should not exceed 30 percent.
2. ~~Update the Certificate of Survey to reflect the decks as impervious surfaces and any additional removals of impervious surfaces.~~ Complete by applicant.
3. Variance proceedings are recorded at Wright County Recorder's Office.
4. The applicant is required to obtain a building permit.
5. Any comments from the City Engineer, MN Department of Natural Resources, Soil & Water Conservation District, and City Staff shall be addressed.

**CITY OF ANNANDALE
RESOLUTION 22-XX**

**RESOLUTION APPROVING VARIANCE TO THE SIDE YARD SETBACK AND
IMPERVIOUS SURFACE PERCENTAGE IN THE ONE FAMILY RESIDENTIAL
DISTRICT (R-1) AND SHORELAND MANAGEMENT OVERLAY DISTRICT
232 LAKE DRIVE EAST | PID: 102-500-194404**

WHEREAS, the City of Annandale has received a land use application request from David and Nancy Haugland to expand their existing house at 232 Lake Drive East; and

WHEREAS, the applicant has submitted a site survey illustrating the location of the proposed structure on the property for review; and

WHEREAS, the proposed structure would encroach approximately 1 to 2 feet into the 10 foot side yard setback in the One Family Residential District (R-1), requiring a variance;

WHEREAS, the proposed property exceeds the 25 percent impervious surface coverage in the Shoreland Management Overlay District, requiring a variance;

WHEREAS, the Planning Commission held a duly-noticed public hearing on the application on August 2, 2022; and

WHEREAS, the City Council reviewed the request on August 8, 2022; and

WHEREAS, the City Council by this Resolution desires to set forth its Findings and ruling with respect to the application; and

NOW THEREFORE, BE IT RESOLVED by the City of Annandale that it hereby makes the following findings of fact on the requested variance:

1. The variance is consistent with the City's Comprehensive Plan.
2. The variance will be in harmony with the general purposes and intent of the City's Zoning Ordinance.
3. The applicant has demonstrated there are practical difficulties in complying with the zoning ordinance. "Practical difficulties," as used in connection with the granting of a variance, means that the property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance; the plight of the landowner is due to circumstances unique to the property not created by the landowner; the variance will not alter the essential character of the locality; and economic considerations alone do not constitute practical difficulties.
4. The applicant proposes to expand their house on the property, which is consistent with the allowable uses in the One Family Residence District (I-1).

BE IT FURTHER RESOLVED that the City Council approves the request with the following conditions:

1. Reduce the size of the decks or eliminate more impervious surfaces, or add an

engineer approved "storm water management facility." Impervious surfaces should not exceed 30 percent.

2. Variance proceedings are recorded at Wright County Recorder's Office.
3. Any comments from the City Engineer, Department of Natural Resources, Soil & Water Conservation District, and City Staff shall be addressed.
4. The applicant is required to obtain a building permit.
5. Any comments from the City Engineer, MN Department of Natural Resources, Soil & Water Conservation District, and City Staff shall be addressed.

WHEREUPON, said resolution was declared duly passed and adopted this 8th day of August 2022.

Shelly Jonas, Mayor

ATTEST:

Kelly Hinnenkamp, City Administrator/Clerk

Applicant: David and Nancy Haugland | Request for Variances

Created by: City of Annandale

232 Lake Drive E | Legal: Lengthy - See City Hall | PID: 102-500-194404



Description of Request

Variance for setback on Southeast corner of proposed addition

Shoreland Management Overlay District expansion within 50 feet from the ordinary high water level variance request.

CERTIFICATE OF SURVEY FOR DAVE HAUGLAND

PROPERTY ADDRESS: 232 Lake Drive E., Annandale, MN

PROPERTY DESCRIPTION (According to Doc. No. 773445)

That part of Government Lot 5 of Section 19, Township 121, Range 27, Wright County, Minnesota, described as follows:

Beginning at the southwest corner of Lot 1, Block 1, of HAHN'S PLEASANT LAKE ADDITION NO. 2 according to the recorded plat thereof; thence North 89 degrees 15 minutes West, a distance of 54.4 feet to the southeast corner of Lot 7 of HAHN'S PLEASANT LAKE ADDITION NO. 1 according to the recorded plat thereof; thence North 21 degrees 44 minutes West along the east line of said Lot 7, a distance of 220.4 feet to the shore line of Pleasant Lake; thence northeasterly along said shore line, a distance of 49.4 feet to the northwest corner of said Lot 1, Block 1; thence South 22 degrees 15 minutes East along the west line of said Lot 1, a distance of 254 feet more or less to the point of beginning.

SURVEYOR'S NOTES:

- This survey is provided only for use by the client named hereon.
- No title documentation was provided to us. Existing property description is shown according to a deed (Doc. No. 773445) which we obtained from Wright County. Easements may exist which are not shown hereon.
- Project Benchmark: MN/DOT Geodetic Monument "TREVOR RESET".
Published elevation: 1049.24 (NAVD 88 DATUM)
Elevation used for this survey: 1048.87 (Converted to NGVD 29 Datum)

PARCEL AREA (Above O.H.W.)=12,389 s.f. +/-

APPROXIMATE IMPERVIOUS SURFACE AREAS:

EXISTING	
HOUSE	741 s.f.
PAVERS (4+6+20)	30 s.f.
SHEDS	40 s.f.
DECKS (136+253+123)	512 s.f.
STAIRS & CONC.	37 s.f.
GARAGE	739 s.f.
CONC.	16 s.f.
CONC.	81 s.f.
DRIVEWAY	1,397 s.f.
CONC.	101 s.f.
TOTAL (EXISTING)	3,694 s.f. (30%)

PROPOSED ADDITION	251 s.f.
PROPOSED DECK	240 s.f.

REMOVALS	
SHEDS	-40 s.f.
PAVERS	-30 s.f.
STAIRS & CONC.	-37 s.f.
DRIVEWAY	-327 s.f.

TOTAL 3,751 s.f. (30%)

REVISED 07/15/2022 - LABEL REMOVALS, UPDATE IMPERVIOUS SURFACE CALCULATIONS

REVISED 08/01/2022 - ADD EXISTING AND PROPOSED DECK AREAS, UPDATE IMPERVIOUS SURFACE CALCULATIONS

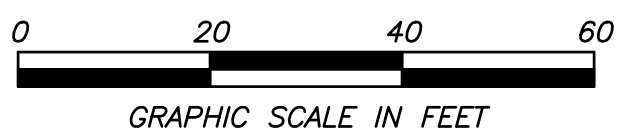
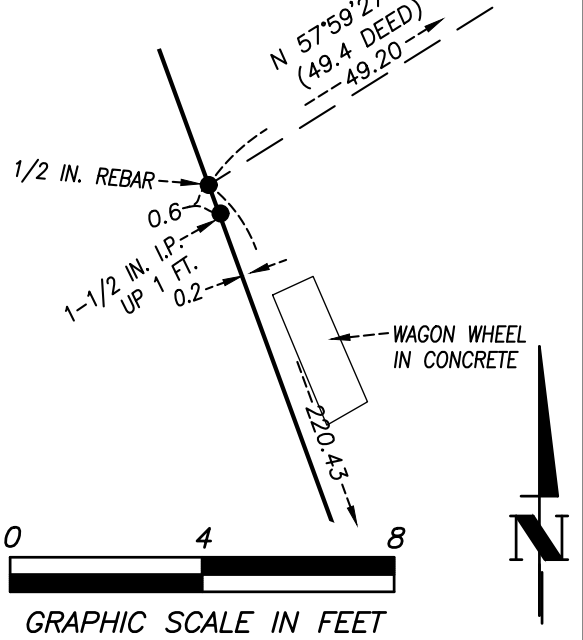
I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a Licensed Land Surveyor under the laws of the State of Minnesota.

Date 07/13/2022
Trace C. McCoy
License No. 44531

LEGEND

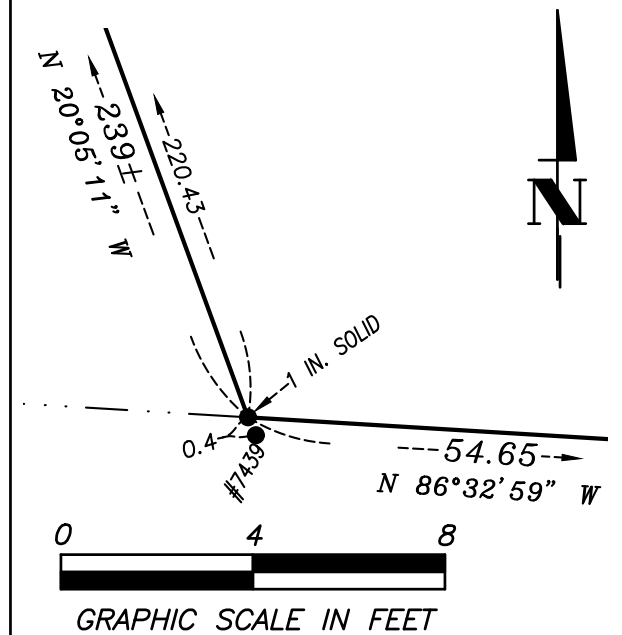
—OHE—OHE—	OVERHEAD UTILITY LINE
—□—□—□—□—	WOOD FENCE
× 1050.0	SPOT ELEVATION
—>—<—	CULVERT
—○—	UTILITY POLE
—E—	ELECTRIC METER
—G—	GAS METER
—	BITUMINOUS SURFACE
—	CONCRETE SURFACE

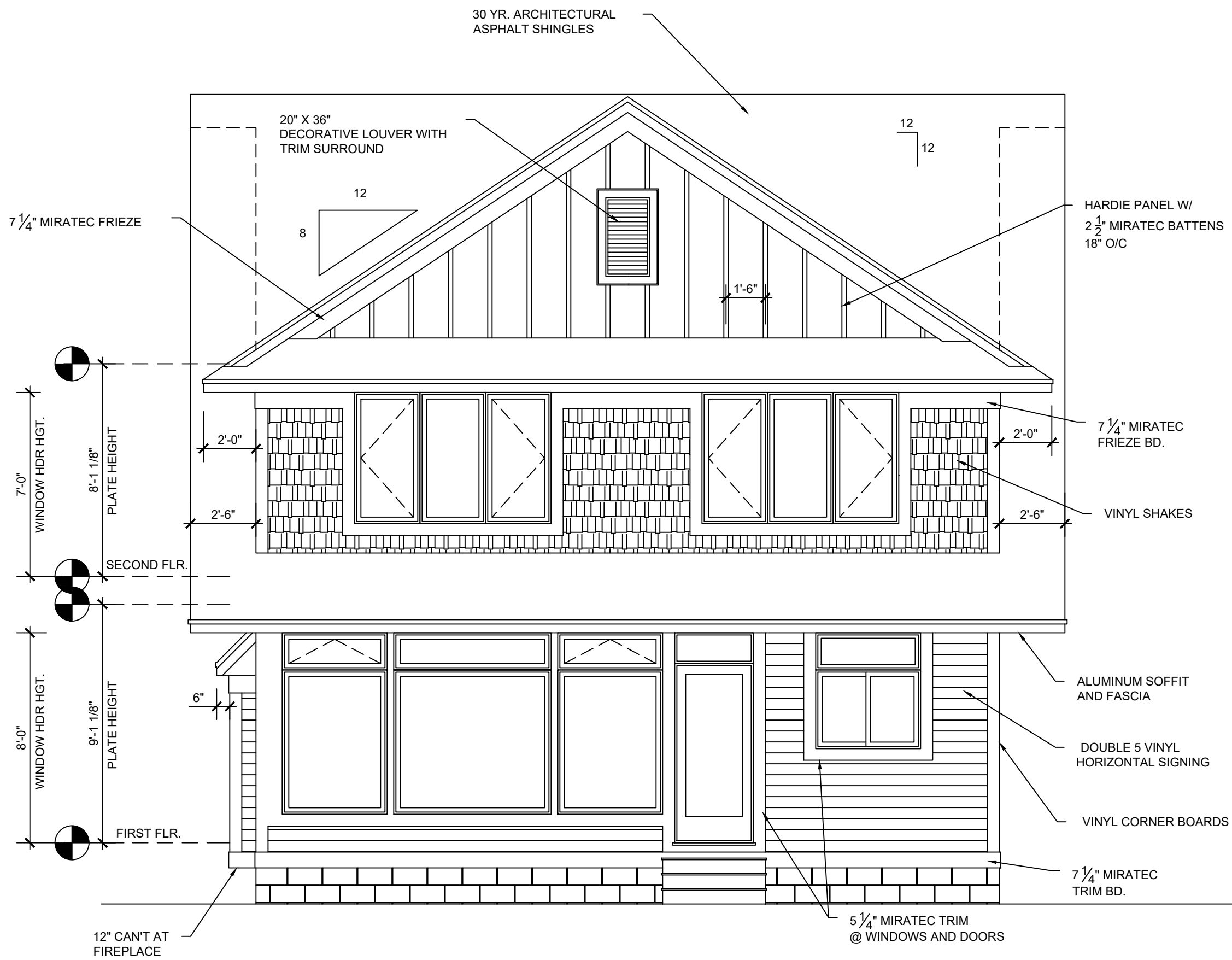
DETAIL "A"



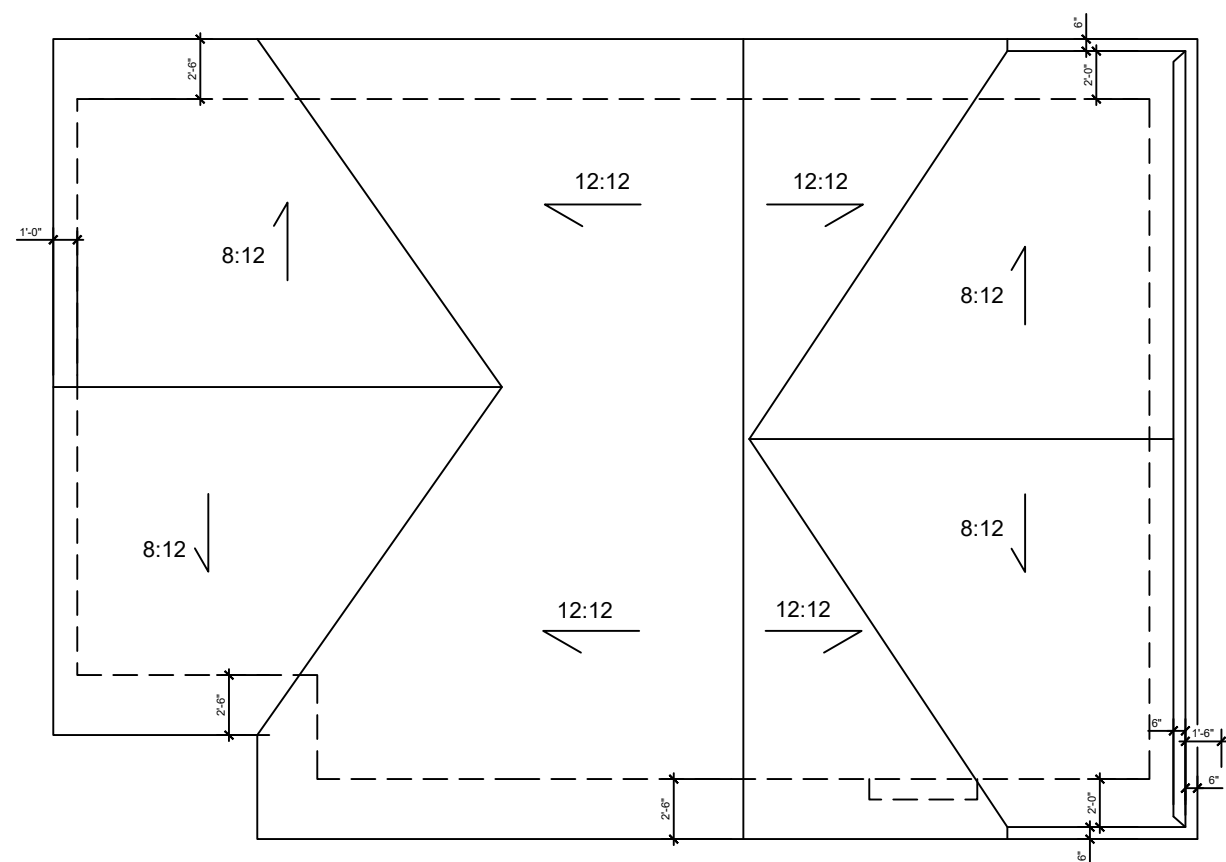
● DENOTES IRON MONUMENT FOUND

DETAIL "B"





1
A1 LAKE ELEVATION
1/4" = 1'-0"



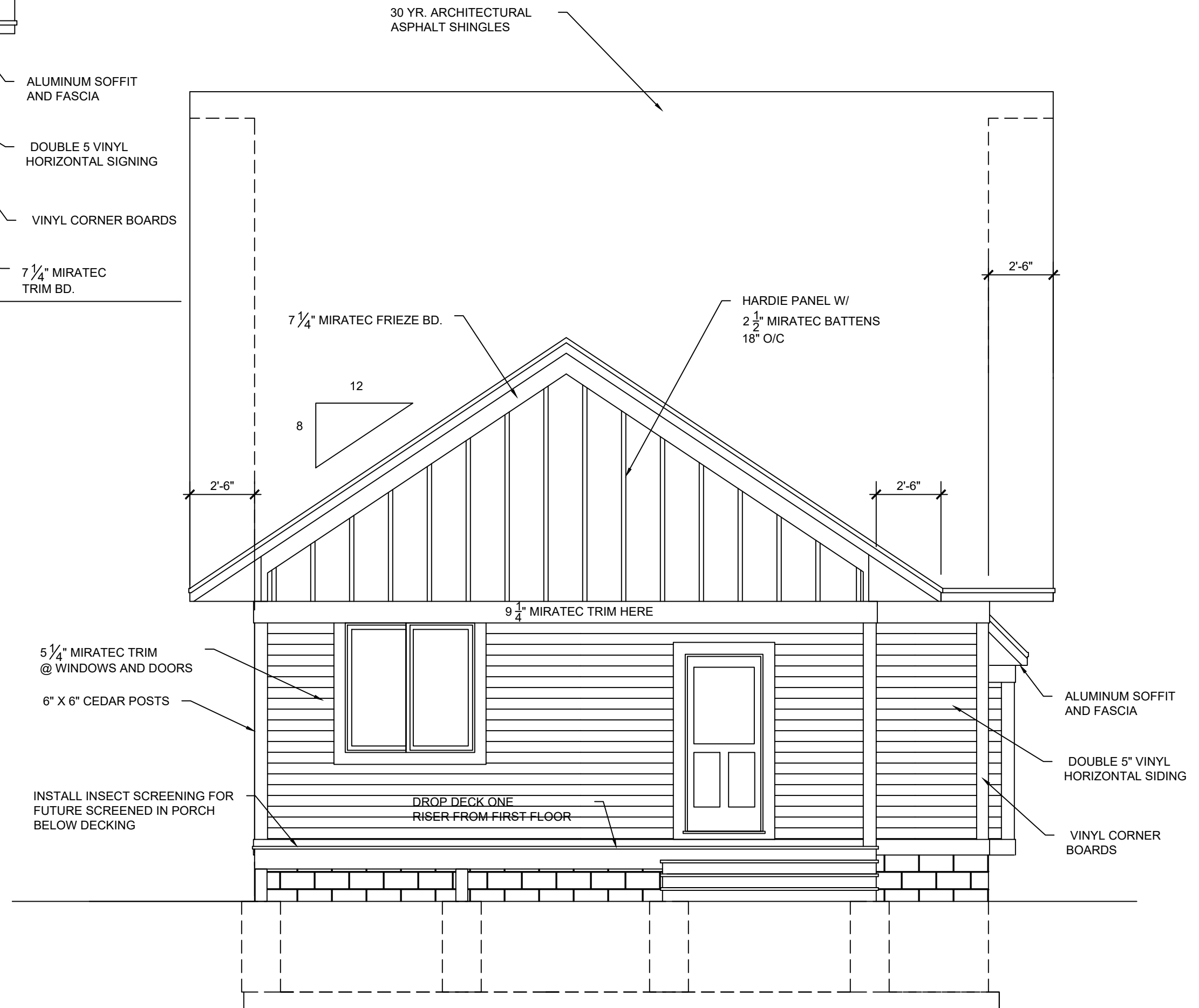
3
A1 ROOF BIRDSEYE VIEW
1/8" = 1'-0"

FINISHED SQUARE FOOTAGE:

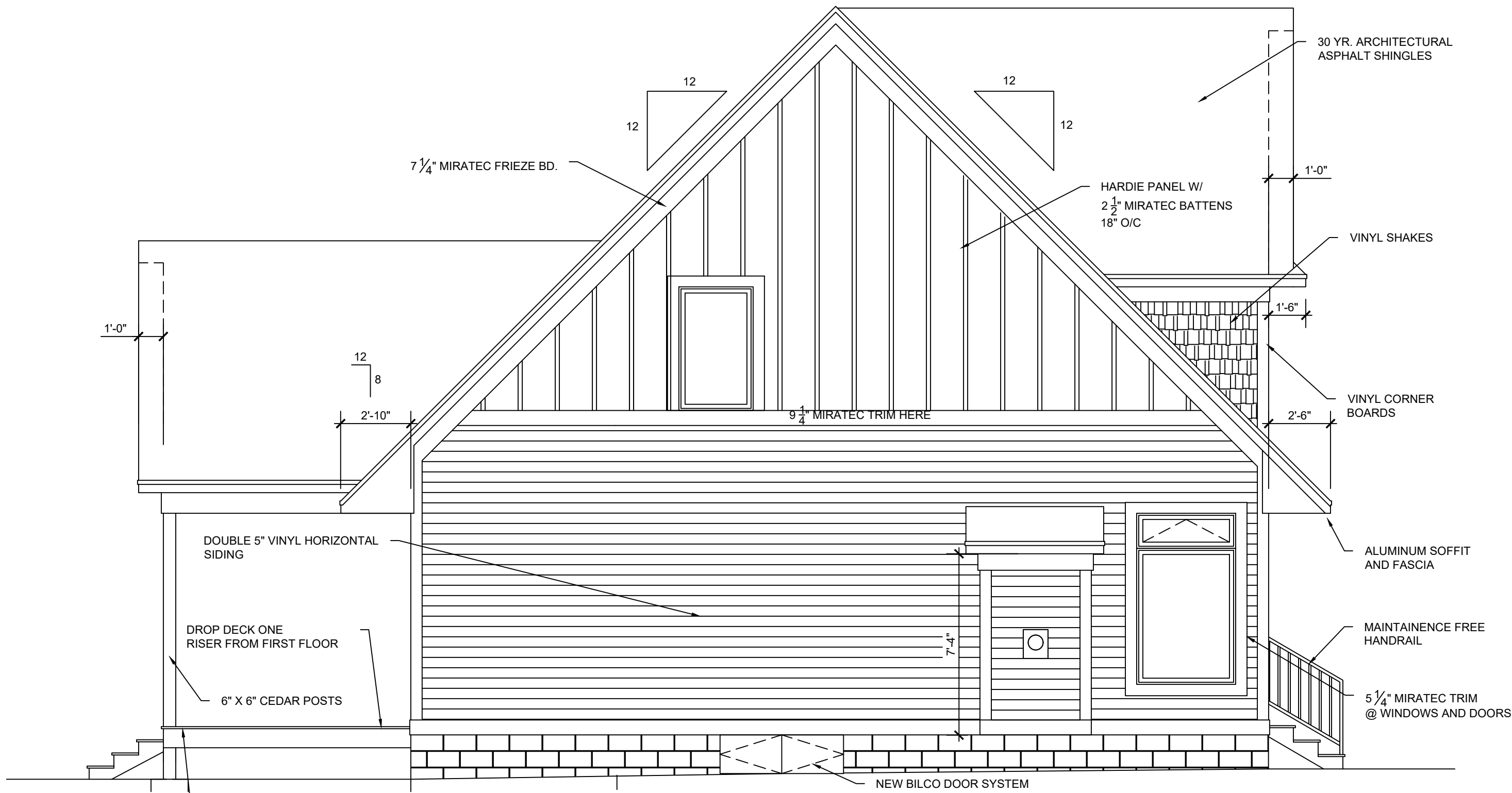
MAIN FLOOR	996
SECOND FLOOR	746
TOTAL	1742

NOTES:

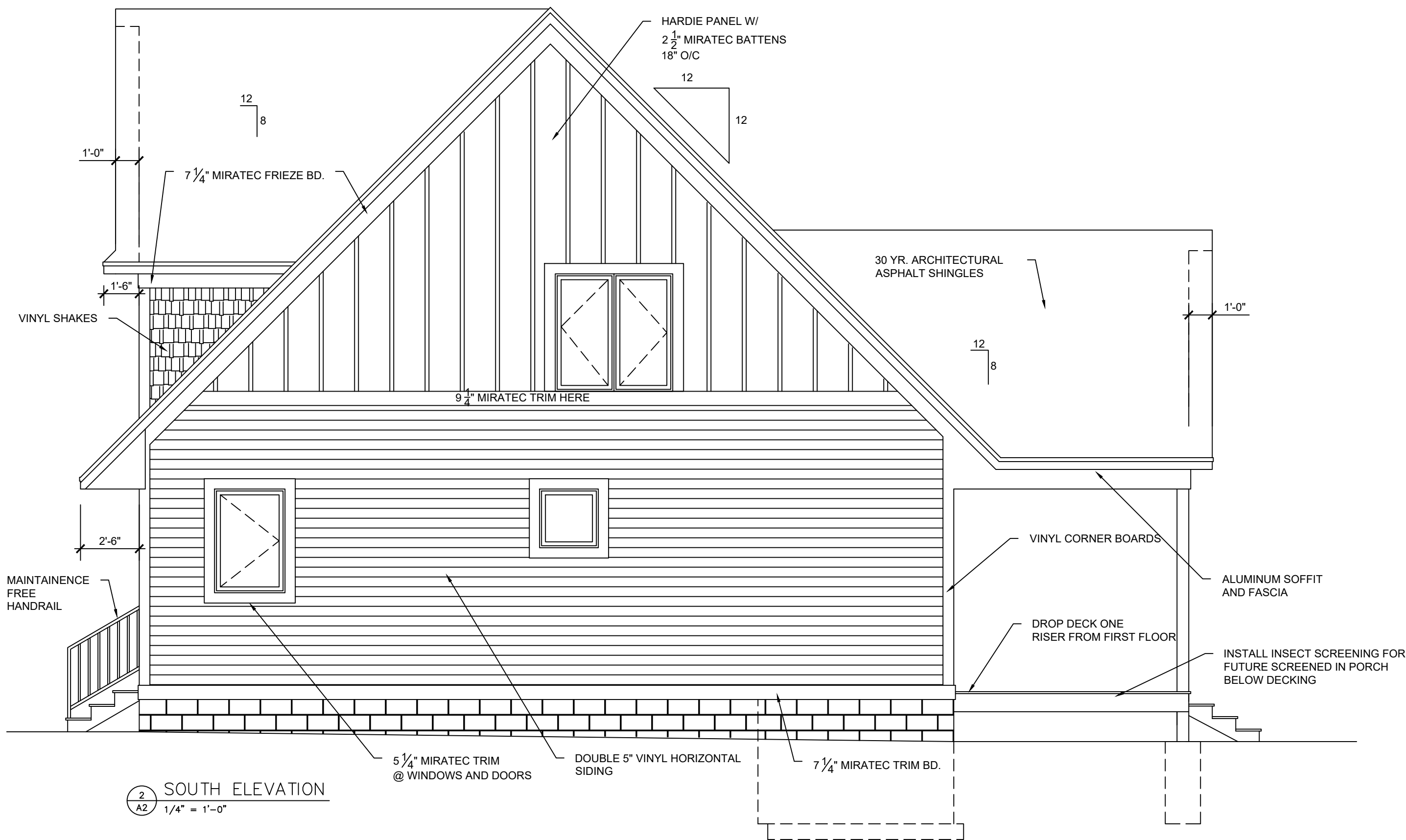
1. WINDOWS ARE SPECIFIED ANDERSEN 400 SERIES.
2. CONTRACTORS ARE RESPONSIBLE FOR VERIFYING EXISTING CONDITIONS AND FOUNDATION DIMENSIONS PRIOR TO CONSTRUCTION AND BE ACCOUNTABLE.



2
A1 ROAD ELEVATION
1/4" = 1'-0"



1
A2 NORTH ELEVATION
1/4" = 1'-0"



2
A2 SOUTH ELEVATION
1/4" = 1'-0"

Susan Hebert Welles
Residential Design & Consulting

3227 26th Avenue North
Grand Rapids, MN 55742
P: 812.995.8404
e-mail: hebertwelles@gmail.com

NEW LAKE HOME FOR:
DAVID AND NANCY HAUGLAND
232 LAKE DRIVE EAST
ANNANDALE, MINNESOTA

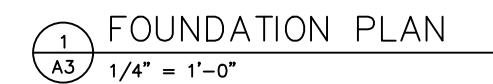
ISSUE DATE
FEBRUARY 20, 2020

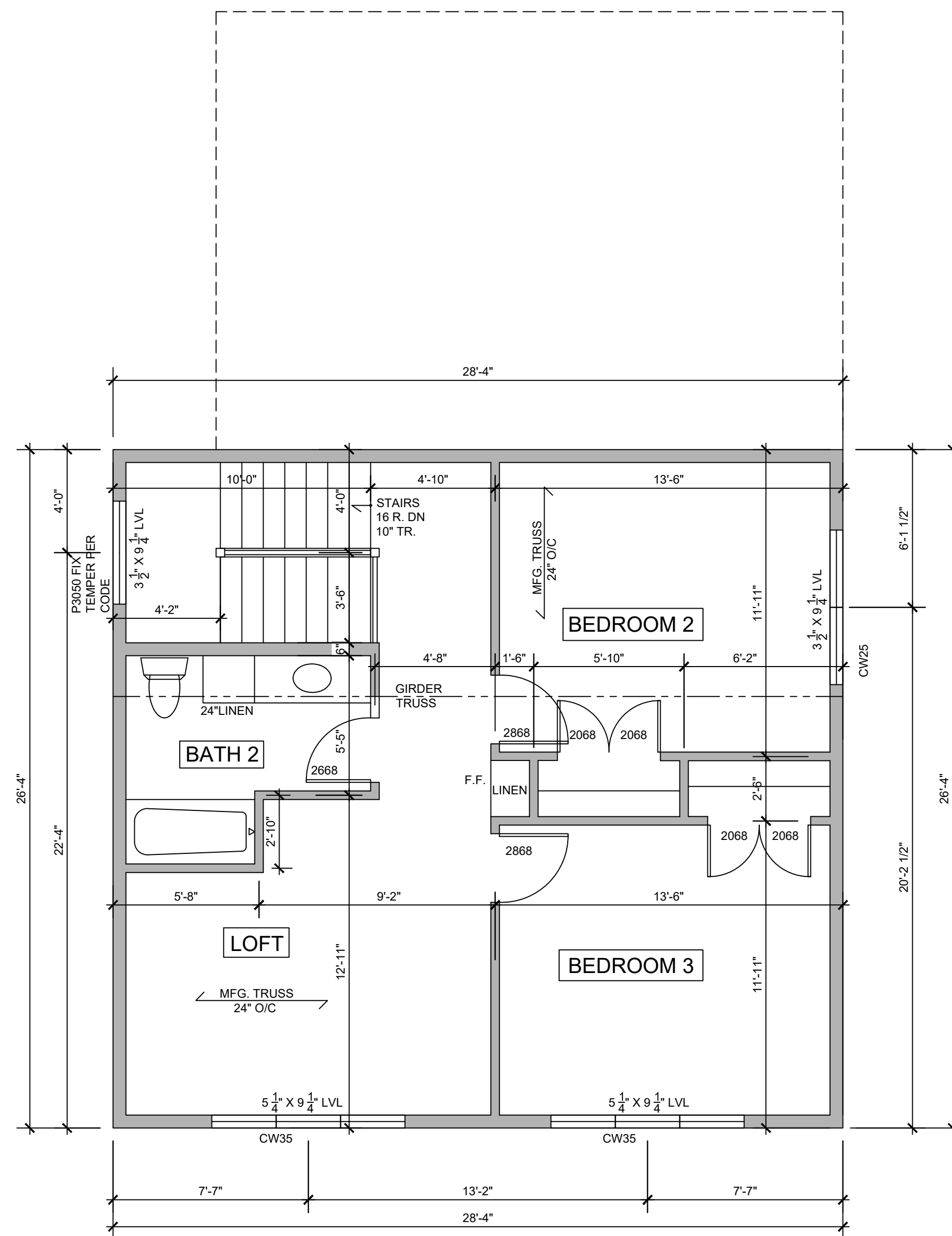
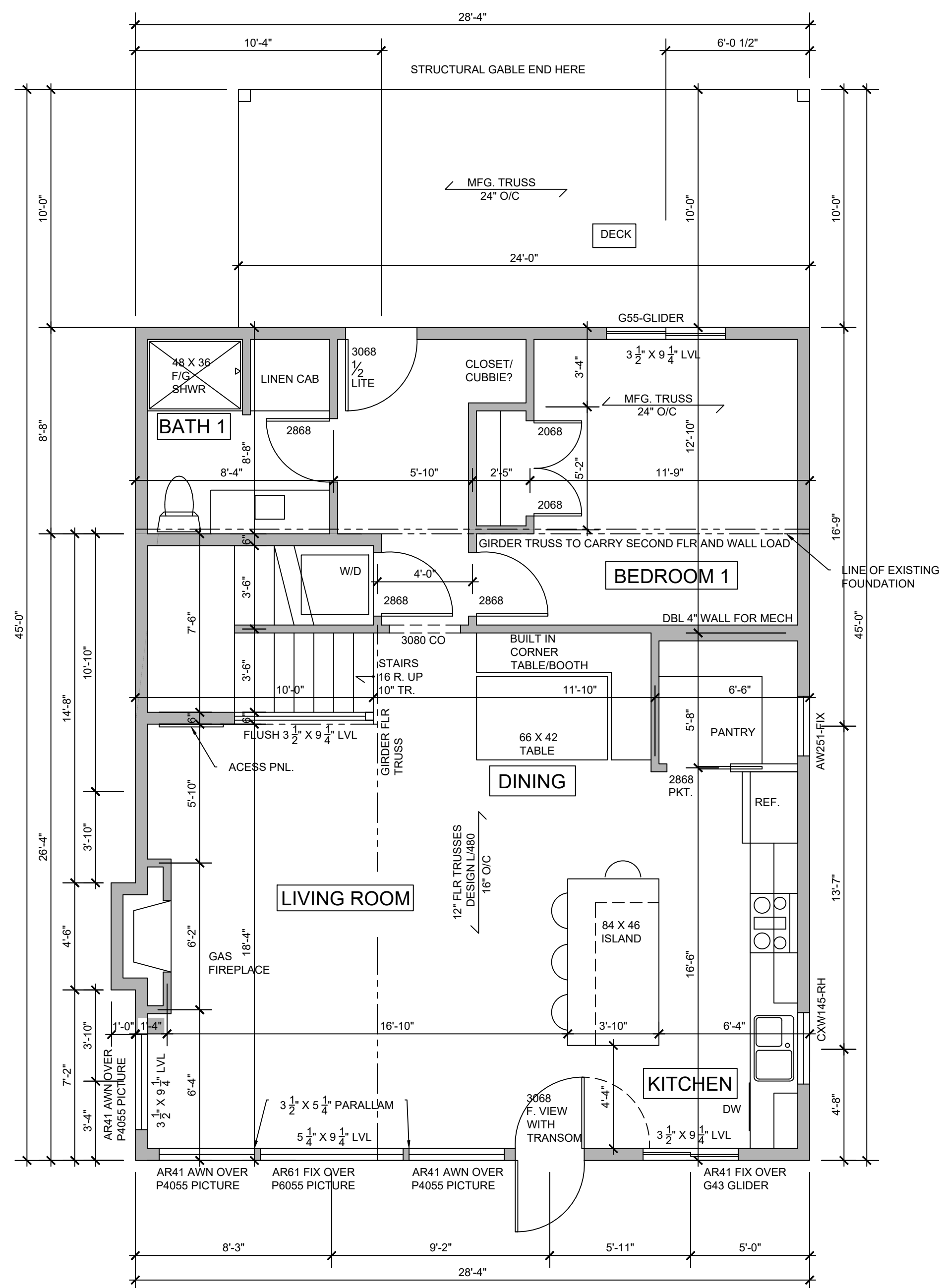
REVISIONS

MAY 5, 2021
MAY 17, 2021
APRIL 22, 2022

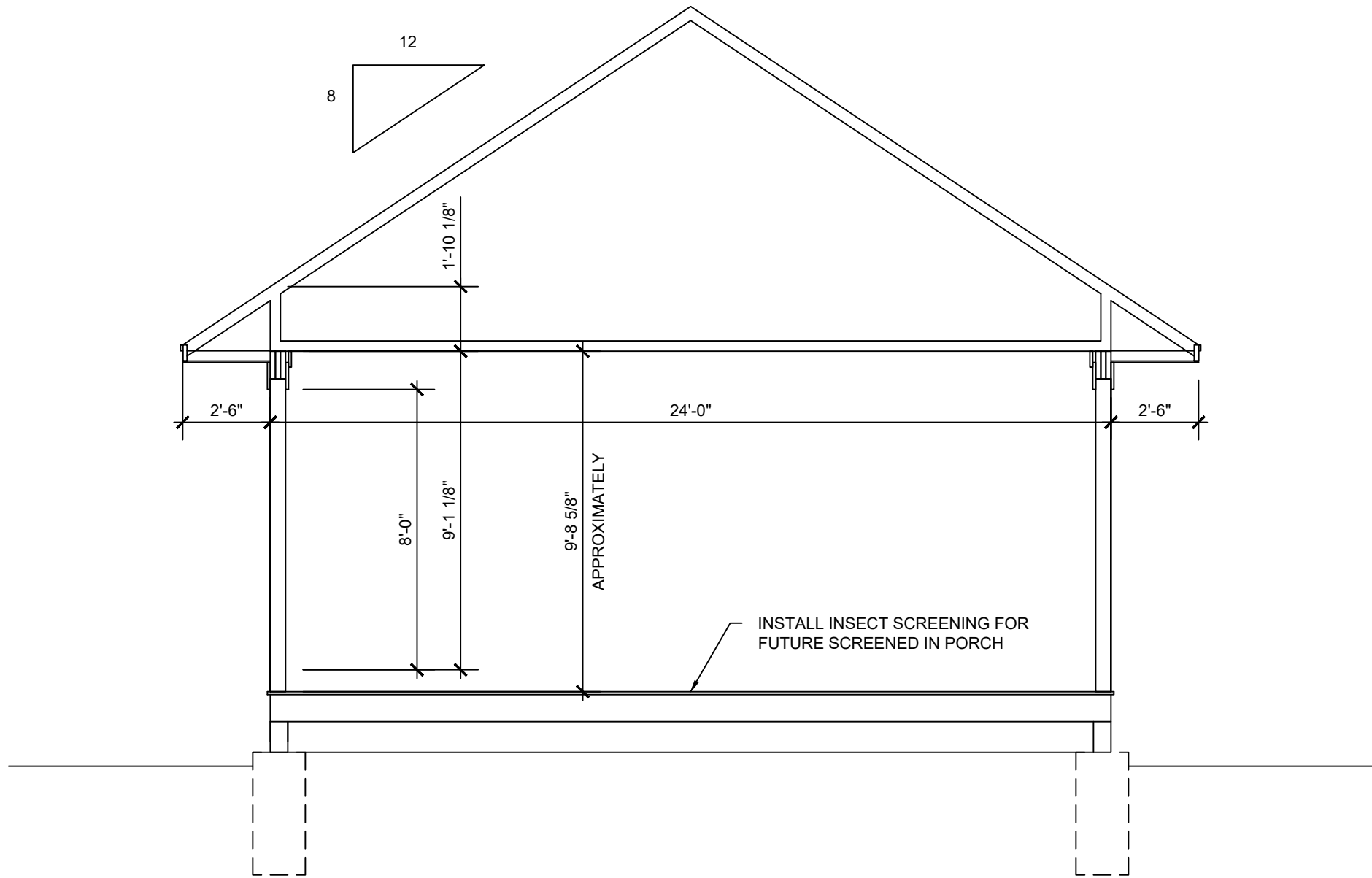
JOB #202002

SHEET
A2
OF

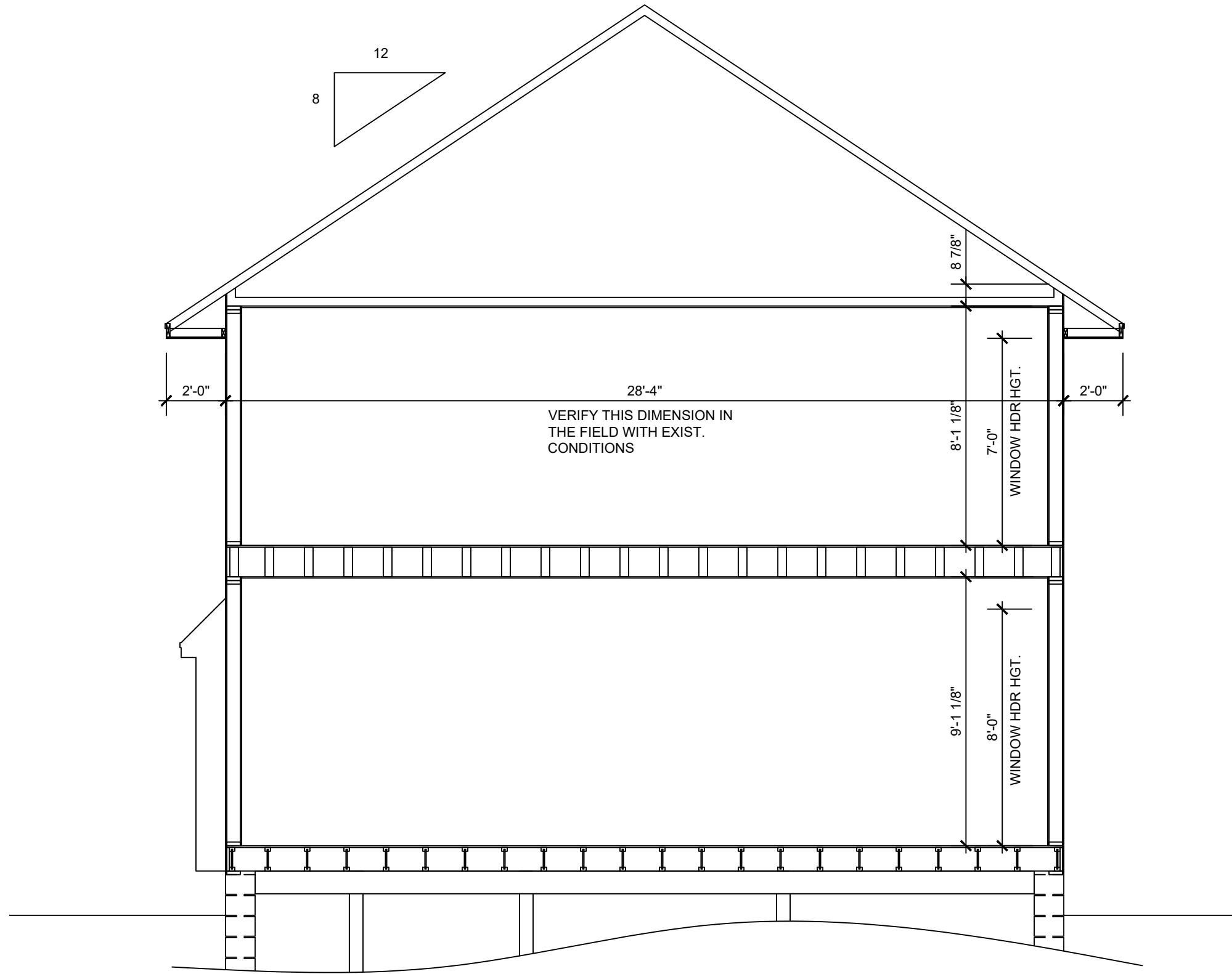








1
A6 SECTION THROUGH REAR PORCH AREA
1/4" = 1'-0"



1
A6 SECTION THROUGH LIVING RM/KITCHEN
1/4" = 1'-0"



**BOLTON
& MENK**

Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

July 21, 2022

Jacob Thunander, Community Development Director
via e-mail: jthunander@annandale.mn.us

RE: 232 Lake Drive East
City of Annandale, Minnesota
Project No.: 0W1.126383

Dear Jacob,

We have reviewed the Certificate of Survey submitted via e-mail and dated 07/13/2022 with Revision No. 1 dated 07/15/2022 for the above referenced project and have the following comments:

1. Prior to construction, perimeter erosion control and redundant Best Management Practices (BMPs) shall be installed along the lakeshore.
2. Any MnDNR comments shall be satisfactorily addressed.
3. A Ford Meter Box A-1 casting shall be installed over the existing curb stop prior to paving the bituminous driveway. The casting installation shall be coordinated with Annandale Public Works.
4. The impervious surface calculations indicate that the total impervious surface area will not increase as a result of the proposed construction. If the impervious surface increases, stormwater treatment will be required.
5. Storm water shall not be directed onto adjacent property.

If you have any questions on the above, please call.

Sincerely,

Bolton & Menk, Inc.

Jared Voge, P.E.
Principal Engineer

July 29th, 2022

To: Annandale Planning Commission and City Council

Re: 232 Lake Drive E

Hello,

My name is Nancy Haugland. I want to thank you for taking the time to review our plans and consider our requests. We took careful consideration in developing our plans to make sure it is appropriate for our lot and will fit well in our surroundings. I have seen the face of the lake take many changes over the course of my 60 years and most of them for the better. It is now time for us to update and make improvements that are dearly needed.

My family has owned the "cabin" for 60 years. My father and mother purchased the land on July 2nd 1962 (Kenny and Pauline Way). We started out spending the weekends in a WWII army issue tent and eventually built a garage to live in for a number of years. Eventually my parents saved enough money to frame up the existing cabin in 1967-1968. Slowly we added in the walls and furnishings as money became available. My parents only completed what they could pay for at the time. I recall when my Dad owned the Bait shop and a drive in restaurant that is now Homestyle Country Café. Eventually he sold those businesses to be back in the cities with his family and have a 40+ year career at the Star Tribune. Most of my summers were spent going to the cabin with my Mother during the summer and Dad would join us on the weekends. Eventually my parents sold the cabin in 1994 to my husband Dave and me. Our children Ryan and Hannah grew up coming to the cabin every summer weekend. Eventually all their friends have come as well. We never get tired hearing "we love your cabin". I have an entire lifetime of wonderful memories made in Annandale on Pleasant Lake. From fishing with my Dad, learning to swim and ski, relaxing on a boat cruise, countless 4th of July celebrations, to watching the sunset at the end of the dock with all those that mean the most to me. There is no place in the world that means more to me and I plan to make sure that this "new cabin" will live on for generations of our family to come.

We want to pass the cabin on to our children who have also grown to love it as much as we do. It is a very special place to all of us and it is time to give it the care it deserves. I thought it may be helpful for you to know a little bit more about me and our family history in Annandale as you make your considerations. We appreciate your time and look forward to hearing your decision.

Sincerely,

Nancy (Way) Haugland

NOBEL SHADDUCK
ATTORNEY AT LAW
ANNANDALE, MINNESOTA

July 2, 1962

Mr. Colin McDonald
Guardian of Viola L. Ridgway
Annandale, Minnesota

Dear Mr. McDonald:

re: Viola L. Ridgway (Trust)

Kenneth Way has forwarded to me a check for \$100.00 to show his good faith in an offer of \$1,500.00 for the purchase of the Viola Ridgway lot on Pleasant Lake. I thought it best to place this check in my trustee account so you won't be bothered with showing an entry on your guardianship account. In normal course of events I suppose we will be able to deliver title.

Very truly yours,

Nobel Shadduck

NS:rr

cc. Kenneth Way
3117 Virginia Ave. No.
Minneapolis 27, Minnesota

NOBEL SHADDUCK
ATTORNEY AT LAW
ANNANDALE, MINNESOTA

August 7, 1962

Mr. Colin McDonald
ANNANDALE STATE BANK
Annandale, Minnesota

Dear Colin:

Re: Viola Ridgeway Guardianship

Enclosed find Way's Drive In check No. 1798 in the amount of \$900.00, Farmers & Mechanics Savings Bank Money Order No. 36024 in the amount of \$500.00, and my Trustee Account check No. 1251 in the amount of \$100.00 in full payment by Kenneth Way of the lot he is buying from Ridgeway on Pleasant Lake.

I assume it is satisfactory, since I obviously haven't had a chance to examine the abstract, that everything be held until the abstract is returned and I can examine it for Mr. Way, he having asked me to do so.

Very truly yours,

Nobel Shadduck

NS:mr
Enclosures 3
C. C. Kenneth Way

\$ 10.00No. 35

State of Minnesota,

Village of AnnandaleCounty of WrightOffice of Clerk

Building Permit

IN CONSIDERATION OF The statements and representations made by Kenneth L. Way

in application therefor duly filed in this office, which application is hereby made a part hereof, PERMISSION IS HEREBY

GRANTED To said

Kenneth L. Way

as owner

to build a lakeshore home a building described as follows: kind of construction

(build, erect, install, add to, alter, repair, move, wreck, as the case may be)

wood framefront or width in feet 28 28; side or length in feet 28 28; height in feet 8;number of stories 1; contents cubic feet; square feet, upon thattract of land described as follows: Lot Pleasant Lake; plat or addition

which tract is of the size and area specified in said application.

This permit is granted upon the express conditions that said owner and his contractors, agents, workmen and employees, shall comply in all respects with the ordinances of the Village of Annandale; that it does not cover the use of public property, such as streets, sidewalks, alleys, etc., for which special permits must be secured; and that it does not cover the following:

(Electrical work, plumbing, heating, plastering, etc., if such there be.)

for which special permits must be secured.

Given under the hand of the Clerk of said Village and its corporate seal andattested by its Seal this 30 day of May 1922

Attest:

W. H. StarkinsonDee LaqueronMayor

To Whom It May Concern,

This letter is in support of Dave and Nancy Haugland's request for a variance. We have been neighbors with the Hauglands for 20 years and we respect and appreciate Dave and Nancy's request to build a new cabin. We know they have a deep passion for the city of Annandale and Pleasant Lake. We believe|their "build plan" will be an asset to our community.

Their passion to improve and rebuild on their land supports their history and family connection to Annandale. We are blessed to call them neighbors and friends and we hope the City of Annandale sees the same and will grant them their request for a variance.

Sincerely,
Karen & Ray Larson
280 Basswood St
Annandale, MN

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: August 8, 2022	Agenda No. 6F
Agenda Section: Consent Agenda	Item: Consideration of a request from Minnesota Pioneer Park for a building addition Applicant: Minnesota Pioneer Park	
<p>SITE INFORMATION & BACKGROUND</p> <p>PID: 102-500-293301 Zoning District: Agricultural District Comprehensive Plan: Industrial Surrounding Site Use: North: Commercial East: Commercial South: Rural/Township West: Public/Park</p> <p>Planning Case Number: 2022-20</p> <p>Deadline for Decision: N/A</p> <p>BACKGROUND/PROPOSAL: Minnesota Pioneer Park is proposing to construct a 30'x 36' pole building at 725 Pioneer Park Trail.</p> <p>The property is located in the southeast quadrant of the City and is zoned agricultural. The park is approximately 27.6 acres in area and contains an estimated 25 buildings, ranging in sizes. The park began in 1972 as an educational museum/park to display the history of the area's early pioneers.</p> <p>The applicant has indicated that the building would be replacing the current Blacksmith shop (#13 on the attached park map) that is no longer open to the public due to its deteriorating condition.</p> <p>Parks are permitted uses within the Ag District. The City's Zoning Ordinance states that "any construction, modification, or changes to buildings or land located in areas shown on the Official Zoning Map or otherwise used as parks, schools, churches, cemeteries, or public property shall be subject to City Council approval after review of the site and building plans and recommendation of the Planning Commission, if the Council requests such recommendation. Such properties shall convert to the zoning of the most restrictive of the adjoining zoning districts after discontinuance for park, school, church, cemetery or public use."</p> <p>PLANNING COMMISSION REVIEW AND RECOMMENDATION On August 2, 2022, the Planning Commission reviewed the application and unanimously recommended approval of the proposed building with the condition that Building #13 on the site plan would be removed by October 31, 2022.</p>		

RECOMMENDED ACTION

Staff recommend Alternative 1.

ALTERNATIVE ACTIONS

1. Motion to approve Resolution - approving 30' x 36' pole building as proposed with the condition that Building #13 be removed no later than October 31, 2022.
2. Motion to recommend denial of the park expansion.
3. Motion to table action.

Attachments:

- A. Draft Resolution
- B. Aerial Image
- C. Building Plans

**CITY OF ANNANDALE
RESOLUTION 22-XX**

**RESOLUTION APPROVING BUILDING ADDITION IN MINNESOTA
PIONEER PARK
725 PIONEER PARK TRAIL | PID: 102-500-293301**

WHEREAS, Minnesota Pioneer Park is proposing a 30' x 36' pole building at 725 Pioneer Park Trail; and

WHEREAS, the property is zoned Ag, Agricultural District and parks are permitted uses within the district; and

WHEREAS, Any construction, modification, or changes to buildings or land located in areas shown on the Official Zoning Map or otherwise used as parks, schools, churches, cemeteries, or public property shall be subject to City Council approval after review of the site and building plans and recommendation of the Planning Commission, if the Council requests such recommendation; and

WHEREAS, the Planning Commission reviewed the application on August 2, 2022; and

WHEREAS, the City Council reviewed the application on August 8, 2022; and

WHEREAS, the City Council finds that the proposal meets the requirements of the Annandale Zoning Ordinance,

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Annandale that it hereby approves a 1,080 square foot pole building in Minnesota Pioneer Park.

WHEREUPON, said resolution was declared duly passed and adopted this 8th day of August 2022.

Shelly Jonas, Mayor

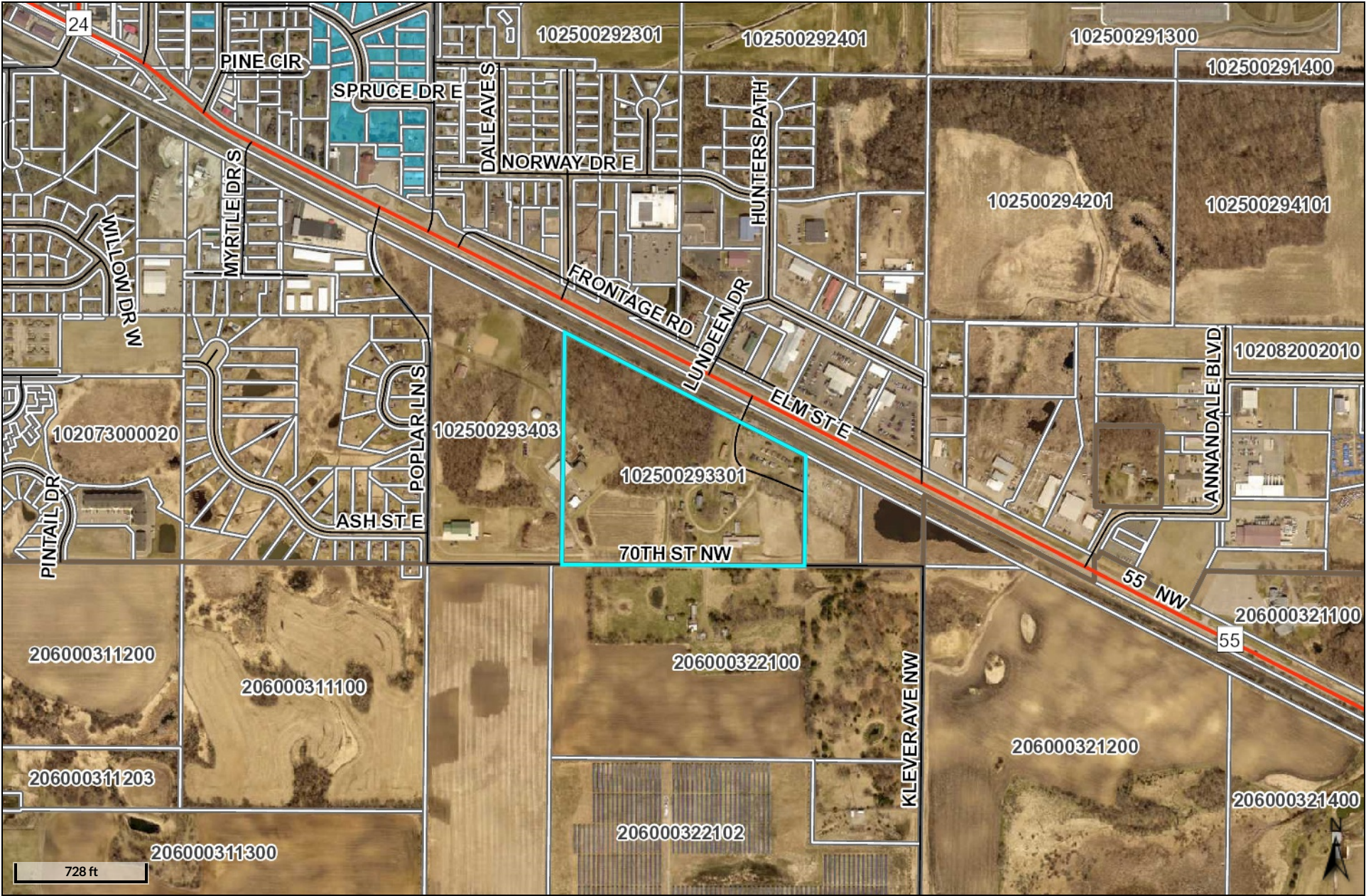
ATTEST:

Kelly Hinnenkamp, City Administrator/Clerk

Applicant: Minnesota Pioneer Park | Request for Site & Building Plan Review

Created by: City of Annandale

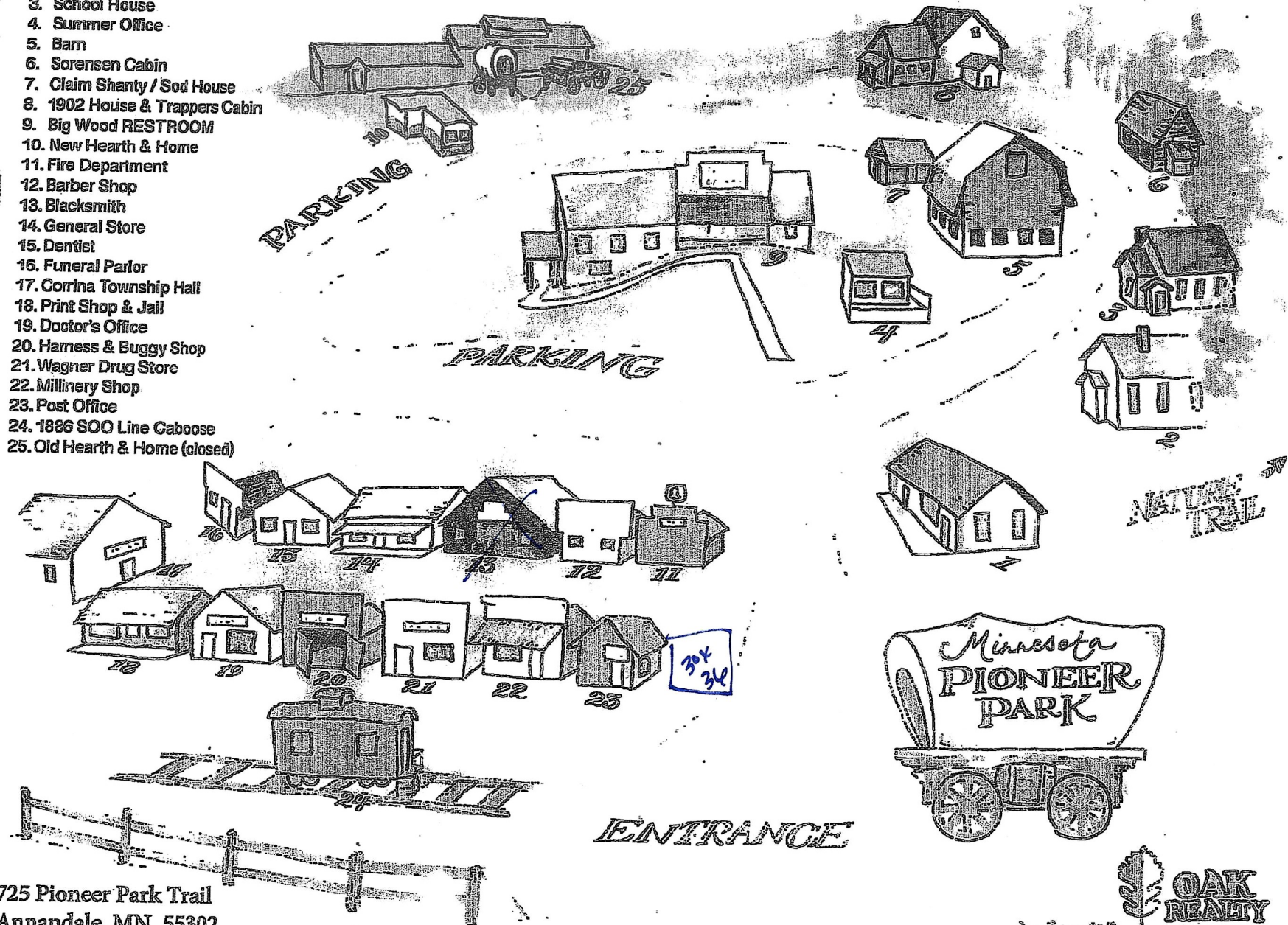
725 Pioneer Park Trail | PID: 102-500-293301



KEY

1. Train Depot & Gift Shoppe
2. Church
3. School House
4. Summer Office
5. Barn
6. Sorensen Cabin
7. Claim Shanty / Sod House
8. 1902 House & Trappers Cabin
9. Big Wood RESTROOM
10. New Hearth & Home
11. Fire Department
12. Barber Shop
13. Blacksmith
14. General Store
15. Dentist
16. Funeral Parlor
17. Corrina Township Hall
18. Print Shop & Jail
19. Doctor's Office
20. Harness & Buggy Shop
21. Wagner Drug Store
22. Millinery Shop
23. Post Office
24. 1886 SOO Line Caboose
25. Old Hearth & Home (closed)

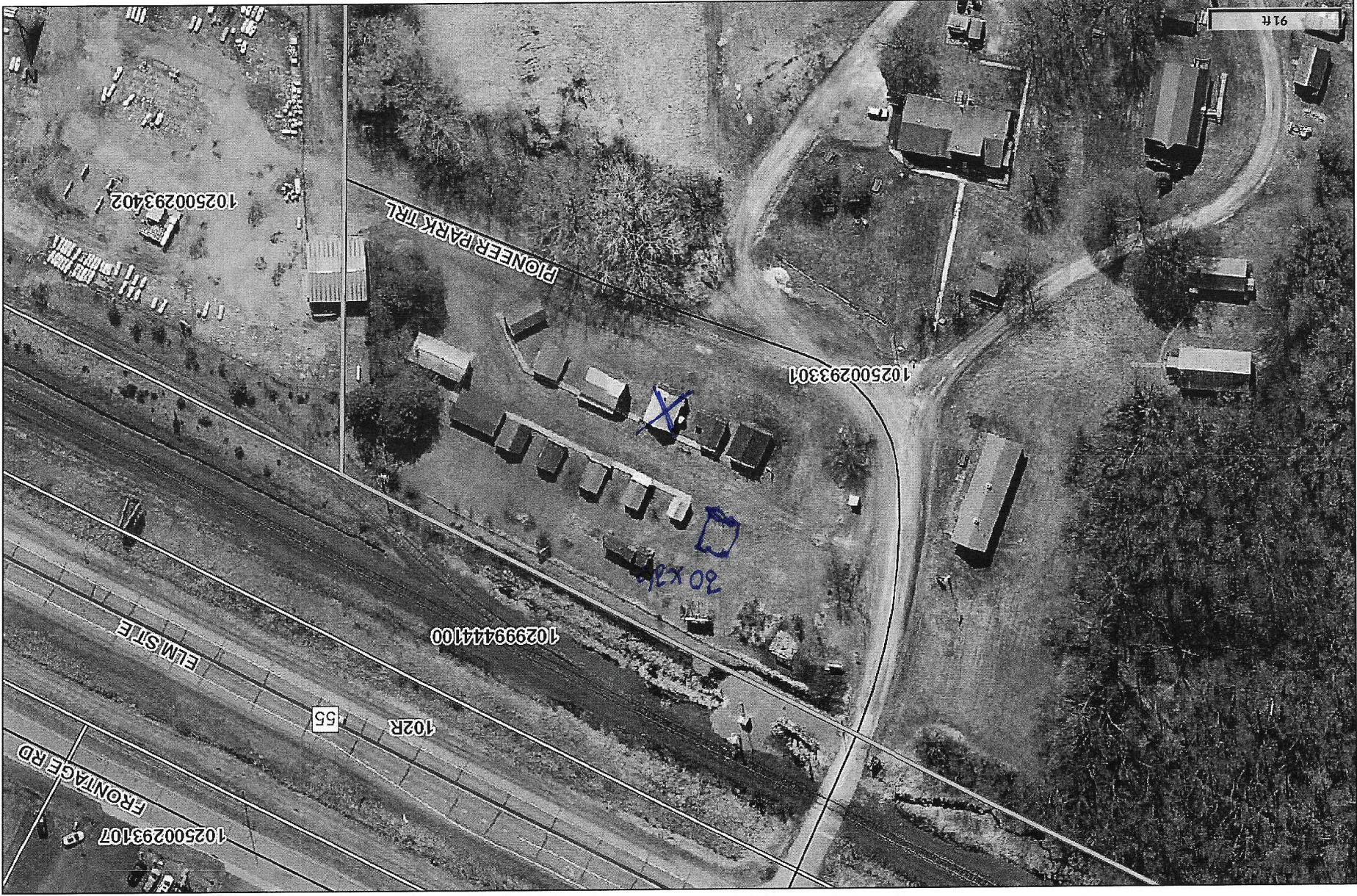
MINNESOTA PIONEER PARK

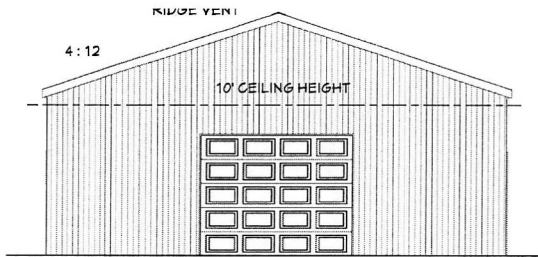


725 Pioneer Park Trail
Annandale, MN 55302

Phone: 320-274-8489 www.pioneerpark.org email: pioneerp@lakedalelink.net

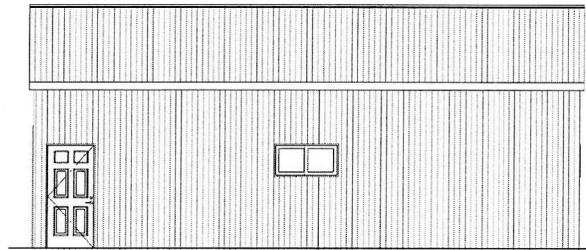






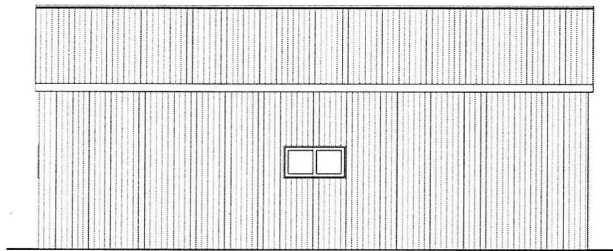
FRONT ELEVATION

1/4" = 1' - 0"



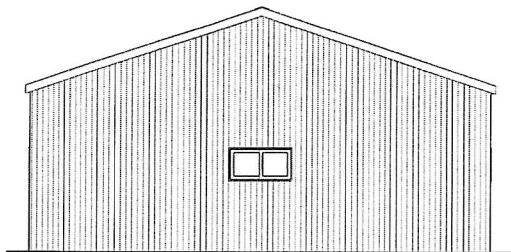
RIGHT ELEVATION

1/4" = 1' - 0"



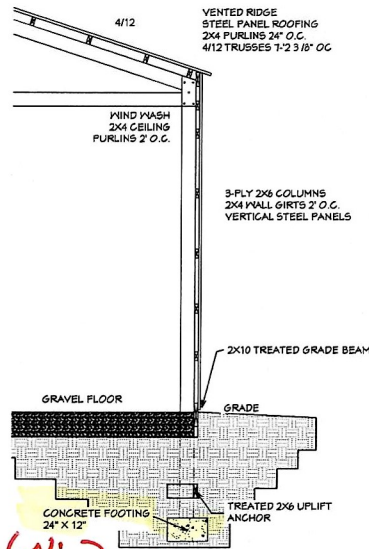
LEFT ELEVATION

1/4" = 1' - 0"



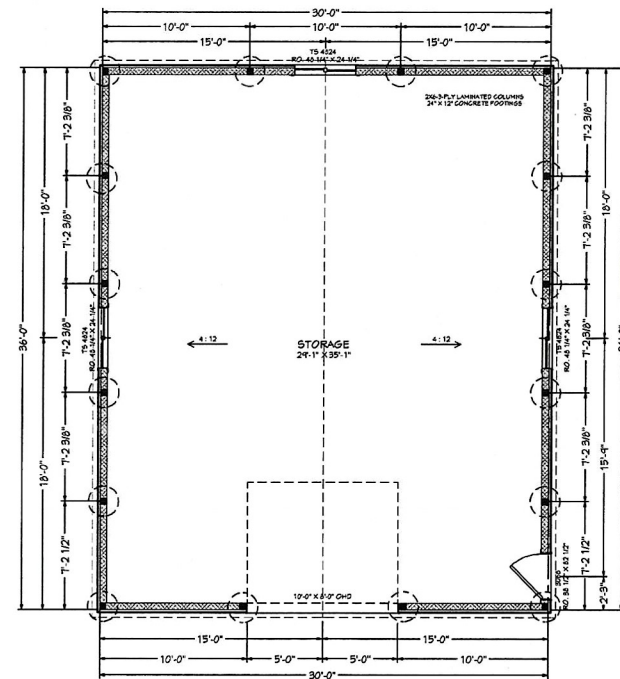
BACK ELEVATION

1/4" = 1' - 0"



WALL SECTION

1/2" = 1' - 0"



FLOOR PLAN

1/4" = 1' - 0"

PLAN NOTES:
 10'-0" CEILING HEIGHT
 2X6-3PLY COLUMNS, SPACING
 AS NOTED.
 4/12 ROOF PITCH
 2X4 WALL GIRTS
 2X4 ROOF PURLINS
 NO OVERHANGS
 RIDGE VENT

CONSTRUCTION PLAN

Litchfield Building Center, Inc.
 124 East Commercial Street
 Litchfield Minnesota 55355
 www.litchfieldbuildingcenter.com

MINNESOTA PIONEER PARK
 725 PIONEER TRAIL
 ANNANDALE MN 55302

PLAN NUMBER: 1B

320 - 693 - 3616



HALF SCALE ON 11" X 17" PAPER
 Design By: PAI
 Date Drawn: 7/12/2022
 Date Printed: 7/13/2022
 SCALE: AS NOTED
 1 OF 1

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: August 8, 2022	Agenda No. 9A
Agenda Section: New Business	Item: Business Assistance Agreement	
<p>BACKGROUND:</p> <p>The City received an application from Annandale Chiropractic Center, LLC for a loan to assist with the purchase and renovation of property located at 140 Elm Street West. Owner, Mitch Uecker intends to move his chiropractic office to this location.</p> <p>Uecker requested a loan of \$25,000, amortized over a period of 20 years at 1% with a 10 year balloon. The loan will provide gap financing for the purchase and renovation of the site. The total project cost is estimated at \$347,000 which includes the purchase of the building and renovations. Assisting with the project will retain 5 employees and the chiropractic office within city limits.</p> <p>The current fund balance of the City's revolving loan program this project would be eligible for is \$25,629. The City would require the owner to enter into the attached business assistance agreement.</p> <p>RECOMMENDATION:</p> <p>Approval of the business assistance agreement as presented, including any changes made by the City Attorney.</p>		



30 Cedar Street East, P.O. Box K Annandale, MN 55302
Phone: 320-274-3055 Fax: 320-274-5728 www.annandale.mn.us

REVOLVING LOAN FUND APPLICATION

APPLICANT _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

CONTACT PERSON(s): _____

BUSINESS PHONE _____ HOME PHONE _____

AMOUNT REQUESTED _____

TERMS REQUESTED _____

FED ID # _____ STATE ID # _____

1. Type of Project:

_____ Construction/new Business _____ Expansion/Existing Business

_____ Equipment/Machinery/Fixtures _____ Remodel/Commercial Retail/Industrial

_____ Other _____

2. Describe Project:

BUSINESS ASSISTANCE LOAN AGREEMENT

This Business Assistance Loan Agreement (the "Agreement") is entered into this ____ day of _____, 2022, by and between the City of Annandale (the "City") a Minnesota municipal corporation, and Mitchell Uecker and Kim Uecker, husband and wife (the "Borrower").

Commented [SD1]: Is he setting up an LLC to own the property?

RECITALS

A. The City has established a Revolving Loan Fund for the purpose of stimulating private investment in businesses within the City of Annandale.

B. The Borrower has requested and received approval from the City of Annandale pursuant to the Revolving Loan Fund for assistance in purchasing a property located in the City.

C. The City has determined that the purchase of property by the Borrower's, as more fully described herein, is consistent with the objectives, criteria and requirements of the Annandale Revolving Loan Fund.

D. The City has determined to provide the Borrower with a low interest loan not to exceed \$25000.00 (the "Business Assistance").

E. The Business Assistance is for the purpose of purchasing and renovating commercial property located at 140 Elm Street West, Annandale, Minnesota (the "Development Property") for occupancy by Borrower's chiropractic business (the "Project") with a goal of creating ____ FTE jobs within 5 years.

H. The City recognizes that the Project meets the public purposes of creating (retaining?) job opportunities and increased tax base.

In consideration of the above premises, and the covenants contained herein, the parties hereto agree as follows:

ARTICLE I

DEFINITIONS

Section 1.1. Definitions. All capitalized terms used and not otherwise defined herein shall have the following meanings:

Agreement means this Agreement, as the same may be from time to time modified, amended or supplemented;

Borrower means Mitchell Uecker and Kim Uecker, husband and wife;

Commented [SD2]: LLC?

Project means the Borrower's proposal more fully described in Section E of the Recitals

Business Assistance means the \$25,000.00 loan for purposes of financing the buildouts on the Development Property;

Unavoidable Delays means delays, outside the control of the party claiming its occurrence, which are the direct result of strikes, other labor troubles, unusually severe or prolonged bad weather, acts of God, fire or other casualty to the Project, litigation commenced by third parties which, by injunction or other similar judicial action or by the exercise of reasonable discretion, directly results in delays, or acts of any federal, state or local governmental unit (other than the City) which directly results in delays.

ARTICLE II

REPRESENTATIONS AND WARRANTIES

Section 2.1. Representations and Warranties of the City. The City makes the following representations and warranties:

(1) The City is a municipal corporation and political subdivision organized under the provisions of the Constitution and laws of the State and has the power to enter into this Agreement and carry out its obligations hereunder.

Section 2.2. Representations and Warranties of the Borrower. The Borrower makes the following representations and warranties:

(1) The Borrower is a an individual? registered _____ company in good standing with the Office of the Minnesota Secretary of State, has the power to enter into this Agreement and to perform its obligations hereunder, and is not in violation of any provision of its Articles, Operating Agreement or other operating documents or the laws of the State.

(2) The Borrower will cause the Project to be constructed, operated and maintained in accordance with the terms of this Agreement and all local, state and federal laws and regulations. The provisions of Minnesota Statutes, Section 181.59, which relate to civil rights and discrimination, shall be considered a part of this Agreement as though wholly set forth herein.

(3) The Project cost is 358,390.91. Borrower shall commit \$11,390.91 in equity and \$322,000 in other financing for the Project.

(4) The Borrower will fulfill job goals of maintaining _____ FTE positions within 5 years of completion.

(5) The Borrower has the financial ability to pay back the loan. The Borrower shall provide a statement of creditworthiness from its Lender.

(6) The financing commitments which the Borrower has obtained to finance construction of the Project, together with the financing approved by the City pursuant to this Agreement, will be sufficient to enable the Borrower to successfully complete the Project as contemplated in this Agreement.

ARTICLE III

SCOPE OF PROJECT

Section 3.1. Scope of Project. The Borrower agrees that it will cause the purchase of the property at 140 Elm Street West in Annandale and complete all necessary improvements to operate the facility as a chiropractic facility.

Section 3.2. Commencement and Completion of Construction. The Borrower shall close on the property by December 31, 2022. Subject to Unavoidable Delays, the Borrower shall have substantially completed the Project by approximately September 1, 2023. Time lost as a result of Unavoidable Delays shall be added to extend this date by a number of days equal to the number of days lost as a result of Unavoidable Delays.

ARTICLE IV

INSURANCE AND CONDEMNATION

Section 4.1. Insurance.

(1) The Borrower will provide and maintain or cause to be maintained at all times during the process of constructing the Project;

- (a) Builder's risk insurance, written on a "completed value basis" in an amount equal to 100% of the insurable value of the Project at the date of completion, in form and content satisfactory to the City;
- (b) Comprehensive general liability insurance (including operations contingent liability, operations of subcontractors, completed operations and contractual liability insurance) together with an Owner's Contractor's Policy with limits for bodily injury and property damage of not less than \$1,000,000.00 for each occurrence; and
- (c) Worker's compensation insurance in accordance with statutory requirements.

(2) Upon completion of construction of the Project and continuing while this Agreement is in effect, the Borrower shall maintain, or cause to be maintained:

- (a) Insurance against loss and/or damage to the Project under a policy or policies covering such risks as are ordinarily insured against by similar business, including but not limited to fire, vandalism and malicious mischief, explosion, water damage, demolition cost, debris removal and collapse in an amount not less than the full insurable replacement value of the Project.
- (b) Comprehensive general public liability insurance, including personal injury liability and property damage liability in the minimum amount of \$1,000,000.00 per occurrence.
- (c) Worker's compensation insurance in accordance with statutory requirements, and employer's liability insurance in such amounts as is customarily carried by like organizations engaged in similar activities of comparable size and liability exposure.

(3) The Borrower will provide the City with certificates evidencing such insurance upon the City's request. Each policy shall contain a provision that the insurer shall not cancel or modify it without giving written notice to the City at least thirty (30) days before the cancellation or modification becomes effective. Not less than fifteen (15) days prior to the expiration of any policy, the Borrower shall furnish to the City evidence satisfactory to the City that the policy has been renewed or replaced by another policy conforming to the requirements of this Article IV.

(4) The Borrower agrees to notify the City immediately in the case of damage exceeding \$25,000 in amount to, or destruction of the Project or any portion thereof resulting from fire or other casualty, and the Borrower will forthwith repair, reconstruct and restore the Project to substantially the same or an improved condition or value as they existed prior to the event causing such damage and, to the extent necessary to accomplish such repair, reconstruction and restoration, the Borrower will apply the net proceeds of any insurance received by the Borrower relating to such damage to the payment or reimbursement of the costs thereof.

(5) The Borrower shall complete the repair, reconstruction and restoration of the Project, whether or not the net proceeds of insurance received by the Borrower for such purposes are sufficient.

Section 4.2. Condemnation. In the event that title to and possession of the Project or any other material part thereof shall be taken in condemnation or by the exercise of eminent domain by any governmental body (except the City), the Borrower shall, with reasonable promptness after such taking, notify the City as to the nature and extent of such taking.

ARTICLE V

PROHIBITIONS AGAINST ASSIGNMENT AND TRANSFER; INDEMNIFICATION

Section 5.1. Status of Borrower. As security for the obligations of the Borrower under this Agreement, the Borrower represents and agrees that the Borrower will maintain its existence as a limited liability company in good standing and will not wind up or otherwise dispose of all or substantially all of its assets, without the prior written approval of the City and provided that the transferee can demonstrate a continuing need for assistance to the satisfaction of the City. The City shall be entitled to require, as conditions to any such approval that any proposed transferee shall have the qualifications and financial responsibility, in the reasonable judgment of the City, necessary and adequate to fulfill the obligations undertaken in this Agreement by the Borrower, and shall have expressly assumed all of the obligations of the Borrower under this Agreement and agreed to be subject to all of the conditions and restrictions contained herein. In the absence of a specific written agreement by the City to the contrary, no such transfer or approval by the City shall be deemed to relieve the Borrower from any of its obligations hereunder.

Section 5.2. Release and Indemnification Covenant by Borrower. The Borrower hereby releases the City and agrees to indemnify, defend and hold the City harmless against any claim, proceeding, demand, loss or damage, including, but not limited to claims for damage to property or any injury to or death of any person occurring at or resulting from the Project. The provisions of this Section 5.2 shall survive termination of this Agreement.

ARTICLE VI

LOAN TERMS AND SECURITY

Section 6.1. Loan Terms. The principal amount of the loan to the Borrower shall not exceed \$25,000.00. The loan shall bear interest at a rate of One (1%) percent per annum. On the date of closing, the principle shall be amortized over a period of thirty years (30) years. Borrower shall commence monthly payments of principle and interest on _____, continuing thereafter for a period of 240 months, at which time a balloon payment of all remaining principle and interest shall be due and paid in full. The loan shall be serviced by Borrower's Lender. Borrower shall be responsible for paying any applicable loan servicing fees directly to Lender.

Section 6.2. Prepayment. Prepayment of the loan may occur at any time during the loan without penalty.

Section 6.3. Security. The loan shall be evidenced by a promissory note executed by Borrower and secured by a third mortgage against the Development Property, and a

personal guaranty by Mitchel Uecker and Kim Uecker (with this Agreement, the "Loan Documents").

Commented [SD3]: Only need personal guaranty if they are putting the property in an LLC.

ARTICLE VII

EVENTS OF DEFAULT

Section 7.1. Events of Default. Any one of the following shall be "Events of Default" under this Agreement:

- (1) Failure by the Borrower to timely pay any obligation due under this Agreement or failure to timely pay any other indebtedness in priority over the City secured by the Property.
- (2) Failure by the Borrower to cause the construction of the Project to be commenced and completed or failure to cause the Project to be reconstructed when required pursuant to this Agreement.
- (3) Termination of Borrower's interest in the Property in violation of this Agreement.
- (4) Failure by the Borrower to substantially observe or perform any other covenant, condition, obligation or agreement on its part to be observed or performed under this Agreement.
- (5) The Borrower shall:
 - (a) file a petition in voluntary bankruptcy or for reorganization pursuant to the United States Bankruptcy Code or any similar law, state or federal; or
 - (b) file any answer admitting insolvency or inability to pay its debts; or
 - (c) be adjudicated a bankrupt or declared insolvent in any Bankruptcy Proceeding; or
 - (d) have a trustee or receiver appointed to take possession of its property, or major part thereof, in any involuntary proceeding for the purpose of reorganization, arrangement, liquidation if such trustee or receiver shall not be discharged or if jurisdiction shall not be relinquished, vacated or stayed, on appeal or otherwise, within sixty (60) days; or
 - (e) make an assignment for benefit of its creditors; or
 - (f) admit in writing its inability to pay its debts generally as they become due; or

- (g) cease operation of the Annandale Family & Sports Chiropractic Center, PA within the City of Annandale.

Section 7.2. Remedies on Default. Whenever any Event of Default occurs and is continuing, the City may take any one or more of the following actions:

(1) Without demand or notice, to declare all or any part of the obligations immediately due and payable, and in addition to the rights and remedies granted hereby, all of the rights and remedies of the City under the Uniform Commercial Code or any applicable law.

(2) Cancel this Agreement without any additional notice if Borrower fails to correct any Event of Default within 30 days of receipt of written notice to do so from the City.

(3) Take any action, including foreclosure of the Mortgage or other legal or administrative action, which may appear necessary or desirable to collect any payments due under this Agreement or the Loan Documents, or to enforce performance or observance of any obligation, agreement, or covenant of the Borrower under this Agreement.

Section 7.3. No Remedy Exclusive. No remedy conferred upon the City hereunder is intended to be exclusive of any other remedy herein or by law provided, but each shall be cumulative and be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity. No delay or omission by the City to exercise any right or power accruing upon any Event of Default shall impair any right or power or shall be construed to be a waiver of any Event of Default or any acquiescence therein; and every power and remedy given by this Agreement to the City may be exercised from time to time as often as may be deemed expedient by the City.

Section 7.4. Attorney's Fees and Expenses. Whenever any Event of Default occurs and the City shall employ attorneys or incur other expenses for the collection of payment due or to become due or for the enforcement of performance or observance of any obligation or agreement on the part of the Borrower under this Agreement, the Borrower agrees that it will, within ten days of written demand by the City, pay to the City all such fees and expenses incurred by the City.

ARTICLE VIII

ADDITIONAL PROVISIONS

Section 8.1. Modifications. This Agreement may not be amended, modified or changed nor shall any claim of waiver of any provision hereof be effective except only by instrument in writing and signed by the party against whom enforcement thereof is sought

Section 8.2. Notices. All notices to be given pursuant to this Agreement shall be sufficient if given by personal service, by guaranteed overnight delivery service, or certified first class mail, to the addresses of the parties described below or to such other address as party may request in writing from time to time. Any time period provided in the giving of any notice hereunder shall commence upon the date of personal service, the date after delivery to the guaranteed overnight delivery service, or two (2) days after any notices are deposited, postage prepaid, in the U.S. mail, certified mail.

Borrower's Address:

7061 Ivory Ave NW
Annandale, MN 55301

City:

City of Annandale
Annandale City Hall
30 Cedar Street East
P O Box K
Annandale MN 55302
ATTN: City Administrator

Section 8.3. Governing Law. This Agreement will be governed and construed in accordance with the laws of the State of Minnesota. And disputes, controversies, or claims arising out of this Agreement shall be heard in the state district court of Wright County, Minnesota and federal courts of Minnesota, and all parties to this Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

Section 8.4. Relationship of the Parties. The Borrower acknowledges that nothing contained in this Agreement, nor any act of the City shall be deemed or construed to create any relationship or third-party beneficiary, principal and agent, limited or general partnership, or joint venture, or of any association or relationship involving the City.

Section 8.5. No Waiver. The failure or delay of any party to take any action or assert any right or remedy, or the partial exercise by any party of any right or remedy shall not be deemed to be a waiver of such action, right, or remedy if the circumstances creating such action, right, or remedy continue or repeat.

Section 8.6. Entire Agreement. This Agreement, together with the Personal Guaranty and Promissory Note, and all exhibits thereto, constitutes the entire agreement between the parties pertaining to its subject matter and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties pertaining to the subject matter of this Agreement.

Section 8.7. Severability. Wherever possible, each provision of this Agreement and each related document shall be interpreted so that it is valid under applicable law. If

any provision of this Agreement or any related document is to any extent found invalid by a court or other governmental entity of competent jurisdiction, that provision shall be ineffective only to the extent of such invalidity, without invalidating the remainder of such provision or the remaining provisions of this Agreement or any other related document.

IN WITNESS WHEREOF, the City and Borrower have caused this Agreement to be duly executed, effective as of the date above written.

BORROWER

CITY OF ANNANDALE

By _____
Shelly Jonas, Mayor

By _____
Kelly Hinnenkamp, City Administrator

STATE OF MINNESOTA)
COUNTY OF WRIGHT) SS.

This instrument was acknowledged before me on the ____ day of _____, 2022 by _____ a Minnesota limited liability company, who executed the foregoing instrument on behalf of said company.

NOTARIAL STAMP OR SEAL (OR
OTHER TITLE OR RANK)

Notary Public

STATE OF MINNESOTA)
) ss.
COUNTY OF WRIGHT)

 This instrument was acknowledged before me on the ____day of _____, 2022, by Shelly Jonas and Kelly Hinnenkamp, the Mayor and City Administrator respectively of the City of Annandale, a Minnesota municipal corporation, and who signed this instrument on behalf of said corporation.

NOTARIAL STAMP OR SEAL (OR
OTHER TITLE OR RANK)

Notary Public

CITY OF ANNANDALE

REQUEST FOR COUNCIL ACTION

Originating Department: Administration	Meeting Date: August 8, 2022	Agenda No. 9B
Agenda Section: New Business	Item: Business Assistance Agreement	

BACKGROUND:
Attached is renewal information for the City's Dental plan. The following is breakdown of the proposed renewal rates:

Subscriber Type	Total	CURRENT		RENEWAL	
		Individual Premium	Total Mnthly	Individual Premium	Total Mnthly
Subscriber Only	3	\$ 37.94	\$ 113.82	\$ 35.25	\$ 105.75
Subscriber and spouse	3	\$ 78.29	\$ 234.87	\$ 67.71	\$ 203.13
Subscriber and child(ren)	9	\$ 79.31	\$ 713.79	\$ 82.02	\$ 738.18
Subscriber, Spouse and Child(ren)	2	\$ 125.87	\$ 251.74	\$ 127.60	\$ 255.20
Total Monthly			\$ 1,314.22		\$ 1,302.26

Difference in monthly premium \$ **(11.96)**

RECOMMENDATION:
Approve Dental Renewal as presented.



Delta Dental of Minnesota

Delta Dental of Minnesota
Attn: Delta Dental ConnectSM
500 Washington Ave. South, Ste. 2060
Minneapolis, MN 55415

www.DeltaDentalMN.org

May 16, 2022

Kelly Hinnenkamp
City Administrator
City of Annandale
30 Cedar St E
Annandale, MN 55302-1113

RE: Dental Plan Contract Renewal including contract documents
Renewal Period: September 1, 2022 - August 31, 2023, Client Number: 483249

Dear Kelly Hinnenkamp,

Thank you for choosing Delta Dental of Minnesota. We are pleased to be your partner in your employee's wellness. As the nation's leading dental benefits provider, we know that good oral health is crucial to overall health.

City of Annandale's contract is scheduled to renew on September 1, 2022. We have completed a comprehensive review of your dental plan and for your budgeting purposes, your updated contract documents are enclosed.

Rates per subscriber per month	Current Rate(s)	Renewal Rate(s)
	September 1, 2021 through August 31, 2022	September 1, 2022 through August 31, 2023
Subscriber only	\$37.94	\$35.25
Subscriber and spouse	\$78.29	\$67.71
Subscriber and child(ren)	\$79.31	\$82.02
Subscriber, spouse and child(ren)	\$125.87	\$127.60

After review of the enclosed contract documents, please have your group's authorized representative sign the contract and return it to our Group Administration Team at:

Delta Dental of Minnesota
Attn: Group Administration
P.O. Box 30416
Lansing, MI 48909-7916
GroupAdministration@MyDeltaDental.com

If we do not receive the signed contract by the effective date, we will consider remittance of payment as acceptance of the contract and will begin administering your dental benefits accordingly. By permitting us to do so, you accept the terms of this contract in full and agree that this contract is binding, even if a signed copy of the contract is not returned to Delta Dental of Minnesota.

Delta Dental of Minnesota
500 Washington South Avenue
Suite 2060
Minneapolis, MN 55415-1163

Telephone: 612-224-3300
Toll Free: 1-877-268-3384
www.DeltaDentalMN.org

When your dental plan renews, your plan will now pay out of network services at a level similar to our in-network dentists. Dental plan members who utilize an out of network provider may notice a reduction to the reimbursement for some covered procedures. Member questions related to future dental coverage and claims may be directed to our Customer Service team at 800-448-3815.

Please contact us if you would like to make any changes to your plan designs and we can provide a comprehensive analysis of how any changes would affect your premiums.

Delta Dental appreciates your ongoing business and we look forward to continuing our commitment to excellent service and quality dental benefits for you and your employees. If you have any questions please contact James M Latour or the Delta Dental Connect Team at 1-800-906-5250, DeltaDentalConnect@DeltaDentalMN.org.

Sincerely,



Tim Quinn
Chief Sales, Marketing & Client Engagement Officer
Delta Dental of Minnesota

Copy: James M Latour, Christensen Group
Alerus Agent, Alerus
David Bortnem, Direct Benefits, an Alera Group Agency, LLC
Delta Dental Connect

Summary of Dental Plan Benefits Delta Dental PPO plus Premier™ Pathfinder 2

Service Type	Delta Dental PPO Dentist	Delta Dental Premier Dentist	Nonparticipating Dentist
	Plan Pays	Plan Pays	Plan Pays*
Diagnostic & Preventive			
Diagnostic and Preventive Services – exams, cleanings, and fluoride	100%	100%	100%
Radiographs – X-rays	100%	100%	100%
Periodontal Maintenance – cleanings following periodontal therapy	100%	100%	100%
Basic Services			
Space Maintainers – appliances to prevent tooth movement	80%	80%	80%
Emergency Palliative Treatment – to temporarily relieve pain	80%	80%	80%
Sealants – to prevent decay of permanent teeth	80%	80%	80%
Minor Restorative Services – fillings	80%	80%	80%
Anesthesia Services – when medically necessary	80%	80%	80%
Other Basic Services – misc. services	80%	80%	80%
Major Services			
Crown Repair – to individual crowns	55%	55%	50%
Endodontic Services- root canals	55%	55%	50%
Periodontic Services- to treat gum disease	55%	55%	50%
Oral Surgery Services – extractions and dental surgery	55%	55%	50%
Major Restorative Services – crowns	55%	55%	50%
Relines and Repairs – to bridges, implants, and dentures	55%	55%	50%
Prosthodontic Services – bridges, implants, and dentures	55%	55%	50%

* When you receive services from a Nonparticipating Dentist, the percentages in this column indicate the portion of Delta Dental's Nonparticipating Dentist Fee that will be paid for those services. The Nonparticipating Dentist Fee may be less than what the dentist charges and you are responsible for that difference.

Coverage Year – Your coverage year is January 1 through December 31

Benefit Waiting Periods - There is a 12 month waiting period for certain services. Crown Repair, Endodontic Services, Periodontic Services, Major Restorative Services, Relines and Repairs, and Prosthodontic Services will not be covered until after a person is enrolled in the dental plan for 12 consecutive months. Oral Surgery Services will not be covered until after a person is enrolled in the dental plan for 6 consecutive months.

Deductible – \$100 Deductible is applicable per person per Lifetime to a maximum Deductible of \$300 per family. Lifetime deductible applies to all services.

Annual Maximum – \$1500 per person total per Coverage Year on all services.

Diagnostic and preventive services do apply to the annual Maximum.

Missing Tooth Clause - Payment will not be made to replace a missing tooth lost before the start of coverage until the member has been eligible for (24) consecutive months

City of Annandale
Client #483249
Dental Benefit Highlights
Pathfinder Plan 2



Delta Dental of Minnesota

Coverage effective September 1, 2022

	Delta Dental PPO™ Dentist	Delta Dental Premier® Dentist	Nonparticipating Dentist
	Plan Pays	Plan Pays	Plan Pays*
Diagnostic & Preventive			
Diagnostic and Preventive Services - exams, cleanings, fluoride, and space maintainers	100%	100%	100%
Radiographs - X-rays	100%	100%	100%
Periodontal Maintenance - cleanings following periodontal therapy	100%	100%	100%
Other Basic Services - misc. services	100%	100%	100%
Basic Services			
Emergency Palliative Treatment - to temporarily relieve pain	80%	80%	80%
Sealants - to prevent decay of permanent teeth	80%	80%	80%
Minor Restorative Services - fillings	80%	80%	80%
Anesthesia Services - when medically necessary	80%	80%	80%
Major Services			
Crown Repair - to individual crowns	55%	55%	50%
Endodontic Services - root canals	55%	55%	50%
Periodontic Services - to treat gum disease	55%	55%	50%
Oral Surgery Services - extractions and dental surgery	55%	55%	50%
Major Restorative Services - crowns	55%	55%	50%
Relines and Repairs - to bridges, implants, and dentures	55%	55%	50%
TMD Treatment - treatment of the disorder of the temporomandibular joint, including related films	55%	55%	50%
Prosthodontic Services - bridges, implants, and dentures	55%	55%	50%

* When you receive services from a Nonparticipating Dentist, the percentages in this column indicate the portion of Delta Dental's Nonparticipating Dentist Fee that will be paid for those services. The Nonparticipating Dentist Fee may be less than what the dentist charges and you are responsible for that difference.

Maximum Payment - \$1,500 per person total per Coverage Year on all services.

**Smiles are powerful.
Protect yours.**

Thank you for choosing Delta Dental of Minnesota as your partner in oral health. As a member, you have access to the nation's largest dental networks: Delta Dental PPO™ and Delta Dental Premier™.

Dental insurance is designed to help cover the costs associated with your dental care.

Manage Your Benefits, Any Time

Our online member portal lets you access your dental plan securely at any time.

You can find a dentist, print ID cards, and receive detailed benefit information on services covered by procedure code and access, print and opt out of paper Explanation of Benefits.

You can also view how much or your annual maximum has been used during this coverage year and easily view the date your next preventative services are eligible for coverage

Sign up today for our member portal at:

www.DeltaDentalMN.org/members

Save Money, Go In-Network

With four out of five dentists nationwide in our network, you can easily find a dentist near you and avoid hidden fees and troublesome paperwork.

Questions?

Contact our Customer Service team at 1-800-448-3815 (TTY users call 711) or visit us at www.DeltaDentalMN.org.

Deductible – \$100 Deductible per person total per lifetime limited to a maximum Deductible of \$300 per family per lifetime on all services.

Benefit Waiting Period – There is a 6-month waiting period for certain services. Oral Surgery Services and TMD Treatment will not be covered until after a person is enrolled in the dental plan for 6 consecutive months. Crown Repair, Endodontic Services, Periodontic Services, Major Restorative Services, Relines and Repairs, and Prosthodontic Services will not be covered until after a person is enrolled in the dental plan for 12 consecutive months.

Note – This document is only intended to provide a brief description of your benefits. Please refer to your Dental Plan Description for a complete description of benefits, exclusions, and limitations.

Client Name				Client/Subclient # -	
PART A - PLAN ENROLLMENT/UPDATE INFORMATION (please indicate type of update and fill in appropriate information):					
Type of Update: <input type="checkbox"/> New Enrollment <input type="checkbox"/> Reinstatement <input type="checkbox"/> Change/Correction to Information <input type="checkbox"/> Termination <input type="checkbox"/> Transfer					
Transfer From: Client/Subclient # -		Transfer To: Client/Subclient # -		Change is for: <input type="checkbox"/> Subscriber <input type="checkbox"/> Dependent <input type="checkbox"/> Spouse/Domestic Partner	
PART B - FOR MILLENNIUM CHOICESM PRODUCT ONLY			Select a Plan Option: <input type="checkbox"/> Plan Option I - Delta Dental PPO <input type="checkbox"/> Plan Option II - Delta Dental Premier		
PART C - SUBSCRIBER INFORMATION (please complete for first-time enrollments and updates):					
Subscriber Name (Last)		(First)		(Middle initial)	Gender
Social Security Number	Birth Date (Month-Day-Year)	Effective Date (M/D/Y)		Hire Date (M/D/Y)	
Street Address					<input type="checkbox"/> Check here if this is a new address
City	State	Zip Code		Status* <input type="checkbox"/> Active <input type="checkbox"/> COBRA <input type="checkbox"/> Retiree <input type="checkbox"/> Surviving	
PART D - DEPENDENT INFORMATION (please complete for dependents for first-time enrollments and updates):					
Relationship to Employee	Last Name, First Name, M.I. (Include Last Name only if different from Subscriber's)	Gender	Date of Birth (M/D/Y)	Social Security Number-requested but not required**	Status*
Spouse/Domestic Partner					<input type="checkbox"/> Legal <input type="checkbox"/> Surviving
Dependent Child					<input type="checkbox"/> Legal <input type="checkbox"/> Surviving <input type="checkbox"/> Disabled <input type="checkbox"/> Sponsored <input type="checkbox"/> Full Time Student
Dependent Child					<input type="checkbox"/> Legal <input type="checkbox"/> Surviving <input type="checkbox"/> Disabled <input type="checkbox"/> Sponsored <input type="checkbox"/> Full Time Student
Dependent Child					<input type="checkbox"/> Legal <input type="checkbox"/> Surviving <input type="checkbox"/> Disabled <input type="checkbox"/> Sponsored <input type="checkbox"/> Full Time Student
Dependent Child					<input type="checkbox"/> Legal <input type="checkbox"/> Surviving <input type="checkbox"/> Disabled <input type="checkbox"/> Sponsored <input type="checkbox"/> Full Time Student
<p>*see reverse side for instructions and explanation of codes</p> <p>**Social security number only requested for dependents with same date of birth</p>					
PART E - SUBSCRIBER AND CLIENT SIGNATURE - Sign and date form as verification of your enrollment					
<p><input type="checkbox"/> I am enrolling myself and/or my dependents and authorize payroll deductions, if applicable. Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud. I realize that any false statement or misrepresentation in the application may result in a loss of coverage under the policy.</p> <p><input type="checkbox"/> I waive coverage for myself and/or my dependents and understand that by waiving coverage, whether entirely or partially paid by my Employer, that I waive the right to change this selection unless permitted in the group contract's participation requirements and enrollment restrictions. Delta Dental reserves the right to decline any further enrollment changes.</p> <p>Do you or your dependents have other dental coverage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>					
Name of Carrier _____			Policy/Identification Number _____		
Employee Signature: _____			Date: _____		
Client Representative Signature _____			Date: _____		
<p><i>For Employer Use Only:</i></p> <p>Qualifying Event (see next page for list of qualifying events) _____ Date of Qualifying Event: _____</p>					

Please read the following information carefully before completing the other side of this form. You should fill out this form if you are enrolling for coverage or changing any information from an earlier enrollment. If you have any questions about filling out this form, your human resources or personnel department can help you.

Subscriber Information - This section must be completed for us to process your enrollment or update your records. All information should apply to you, the primary subscriber. Please print clearly or type.

Effective Date: The date that Delta Dental coverage takes effect for you and/or your dependents.

Status Definitions (Please select only one status):

Active: You are a current/active subscriber.

Retiree: You are retired and your employer continues to provide you with dental benefits.

COBRA: You are no longer an active subscriber but you have continued self-paid coverage under COBRA. COBRA requires many employers to offer extended self-paid coverage to certain employees and qualified beneficiaries who lose medical benefits coverage. Please check with your human resources or personnel department.

Surviving: The surviving spouse, domestic partner or child of a deceased subscriber.

Plan Enrollment/Update Information - This section should only be completed if you are: 1) Enrolling yourself or a family member for the first time, or 2) if your benefits were terminated and are not being reinstated or, 3) if you are making changes to your current enrollment information.

New Enrollment: Check for first time enrollment for yourself or your dependents.

Reinstatement: Check for reinstatement coverage for yourself or your dependents.

Change/Corrections: Check if any changes are being submitted on the form.

Termination of Coverage: Check only if you are terminating Delta Dental coverage for yourself or a family member.

Transfers: When transferring from one client to another, all dependents will transfer unless otherwise indicated. This section should also be completed when transferring to COBRA.

When reporting a change or correction, the information that is incorrect or has changed should be listed on the line titled "from" and the correct information should be listed on the line titled "to".

Enrollment/Corrections To Information - This section should be completed when: 1) enrolling dependents or, 2) if you have checked Changes/Corrections and are changing information that was previously submitted to Delta Dental. Please include both first and last names of any individuals for whom you are enrolling or submitting a change or correction.

Dependent Status Definitions:

Legal: Your current spouse or domestic partner

Surviving: The surviving spouse, domestic partner or child of a deceased subscriber.

Disabled: Your permanently disabled child.

Sponsored: A dependent for whom you are legally responsible. Sponsored dependents could include parents, grandparents and foreign exchange students, but only if specified in your employer's contract with Delta Dental.

Full Time Student: An individual who is your dependent child according to the U.S. Internal Revenue Code. This Student could include your married or unmarried dependent child who is attending a university, college, community college, junior college or trade school on a full-time basis and for whom you provide principal support.

Qualifying Events (for Employer Use Only) -

A - Adoption	L - Loss of Coverage	T - Termination/Reduction of Work Hours
B - Birth	M - Marriage	V - Employee Total Disability
D - Divorce/Legal Separation	O - Open Enrollment	X - Employee Eligible for Medicare
E - Death	S - Dependent No Longer Eligible	



Email: eligibility@mydeltadental.com



Delta Dental
Attention: Eligibility Department
PO Box 30416
Lansing, MI 48909-7916

Notice of Non-Discrimination and Accessibility Requirements

Delta Dental of Minnesota and its affiliates, (collectively referred to herein as “Delta Dental of Minnesota”) comply with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex.

Delta Dental of Minnesota does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

Delta Dental of Minnesota provides free aids and services to people with disabilities to communicate effectively with us, such as:

- Qualified sign language interpreters
- Written information in other formats (large print, audio, accessible electronic formats, other formats)

Delta Dental of Minnesota provides free language services to people whose primary language is not English, such as:

- Qualified interpreters
- Information written in other languages

If you need these services, please call the number on the back of your ID card

If you believe that Delta Dental of Minnesota has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance by contacting Delta Dental of Minnesota, Attn: Compliance Officer, 500 Washington Ave South, Suite 2060 Minneapolis, MN, 55415, 612-224-3300 or 877-268-3384, fax:612-351-5104. You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, please call the number on the back of your ID card.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at: U.S. Department of Health and Human Services 200 Independence Avenue, SW Room 509F, HHH Building Washington, D.C. 20201 1-800-368-1019, 800-537-7697 (TDD) Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.

Foreign Language Notifications

ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-800-448-3815 (TTY: 711). (Spanish)

LUS CEEV: Yog tias koj hais lus Hmoob, cov kev pab txog lus, muaj kev pab dawb rau koj. Hu rau 1-800-448-3815 (TTY: 711). (Hmong)

XIYYEEFFANNAA: Afaan dubbattu Oroomiffa, tajaajila gargaarsa afaanii, kanfaltiidhaan ala, ni argama. Bilbilaa 1-800-448-3815 (TTY: 711). (Cushite)

CHÚ Ý: Nếu bạn nói Tiếng Việt, có các dịch vụ hỗ trợ ngôn ngữ miễn phí dành cho bạn. Gọi số 1-800-448-3815 (TTY: 711). (Vietnamese)

注意：如果您使用繁體中文，您可以免費獲得語言援助服務。請致電 1-800-448-3815 (TTY: 711)。 (Chinese)

ВНИМАНИЕ: Если вы говорите на русском языке, то вам доступны бесплатные услуги перевода. Звоните 1-800-448-3815 (телетайп: 711). (Russian)

ໂປດຊາບ: ຖ້າວ່າ ທ່ານເວົ້າພາສາ ລາວ, ການບໍລິການຊ່ວຍເຫຼືອດ້ານພາສາ, ໂດຍບໍ່ເສັຽຄ່າ, ແມ່ນມີພ້ອມໃຫ້ທ່ານ. ໂທ 1-800-448-3815 (TTY: 711). (Laotian)

ማስታወሻ: የሚናገሩት ቋንቋ አማርኛ ከሆነ የትርጉም እርዳታ ድርጅቶች፣ በነጻ ሊያግዝዎት ተዘጋጅተዋል፡ ወደ ሚከተለው ቁጥር ይደውሉ 1-800-448-3815 (መስማት ለተሳናቸው፡ 711). (Amharic)

ဟ်သုဉ်ဟ်သး- နမုၢ်ကတိၤ ကညီ ကျိၣ်ဆယံ, နမၤန့ၢ် ကျိၣ်ဆတၢ်မၤစၢၤလၢ တလၢ်ဘျုးလၢ်စ့ၤ နီတမံၤဘျုးသုန့ၣ်လီၤ. ကိး

1-800-448-3815 (TTY: 711). (Karen)

ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-800-448-3815 (TTY: 711). (German)

711). رقم (1-800-448-3815 برقم اتصل. بالمجان لك تتوافر اللغوية المساعدة خدمات فإن، اللغة اذكر تتحدث كنت إذا: ملحوظة (Arabic) ه الصم والبكم:

ATTENTION : Si vous parlez français, des services d'aide linguistique vous sont proposés gratuitement. Appelez le 1-800-448-3815 (ATS : 711). (French)

주의 한국어를 사용하시는 경우, 언어지원 서비스를 무료로 이용하실 수 있습니다. 1-800-448-3815 (TTY: 711) 번으로 전화해주십시오 (Korean)

PAUNAWA: Kung nagsasalita ka ng Tagalog, maaari kang gumamit ng mga serbisyo ng tulong sa wika nang walang bayad. Tumawag sa 1-800-448-3815 (TTY: 711). (Tagalog)

پکه. بهردسته (Kurdish) تۆ بۆ، بهخۆراپی، زمان یارمهتی خزمهتگوزاریهکانی، دهکهیت قهسه کوردی زمانی به ئهگهه: ئاگاداری پ به 1-800-448-3815 (TTY: 711)

بگیرید. شما برای رایگان بصورت زبانی تسهیلات، کنید می گفتگو فارسی زبان به اگر: توجه

ف می باشد. یا 1-800-448-3815 (TTY: 711) تماس (Persian / Farsi)

注意事項：日本語を話される場合、無料の言語支援をご利用いただけます。1-800-448-3815 (TY:711) まで、お電話にてご連絡ください。 (Japanese)

ICITONDERWA: Nimba uvuga Ikirundi, uzohabwa serivisi zo gufasha mu ndimi, ku buntu. Woterefona 1-800-448-3815 (TTY: 1-711). (Bantu)

KUMBUKA: Ikiwa unazungumza Kiswahili, unaweza kupata, huduma za lugha, bila malipo. Piga simu 1-800-448-3815 (TTY: 711). (Swahili)

MERK: Hvis du snakker norsk, er gratis språkassistentsetjenester tilgjengelige for deg. Ring 1-800-448-3815 (TTY: 711). (Norwegian)

សូមប្រុងប្រយ័ត្ន: ប្រសិនបើអ្នកនិយាយ [ភាសាខ្មែរ], សេវាជំនួយភាសាដោយឥតគិតថ្លៃ, ដែលអ្នកអាចប្រើប្រាស់បាន។ សូមហៅទូរស័ព្ទ 1-800-448-3815 (TTY: 711) (Cambodian/Khmer)

ध्यानाकर्षणः यदि तपाईं [नेपाली] बोल्नुहुन्छ भने, निःशुल्क रूपमा तपाईंलाई भाषा सहायता सेवाहरू उपलब्ध छन्। 1-800-448-3815 (TTY: 711) मा कल गर्नुहोस्। (Nepali)